APPROVED

Spokane International Academy

Minutes

Monthly Board Meeting

June

Date and Time
Wednesday June 24, 2026 at 4:30 PM

Location
Spokane International Academy, Media Center
777 E Magnesium Rd. Spokane, WA 99208

Directors Present
Ashlee Lent (remote), Cassie Anderson, Charina Carothers (remote), Guillermo Espinosa (remote), Javier Medina (remote), Maureen Rosette (remote)

Directors Absent
David James, John Pell, Ron Poplawski

Guests Present
Brad DeJager, Brad DeJager, Jonathan Houston, CSC (remote), Myra Keast

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Jun 24, 2026 at 4:35 PM.

II. Consent Agenda

A. Approve May Meeting Minutes

Maureen Rosette made a motion to approve the minutes from Monthly Board Meeting on 05-27-26.
Ashlee Lent seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. May Financials

C. Harlows Bus Contract 2026-2029

D. Approve Consent Agenda

The May financials and bus contract were approved.

Motion to approve the Consent Agenda - Maureen Rosette
Seconded by Ashley Lent

The board Voted unanimously to approve the motion.

III. Enrollment 26-27

A. Enrollment Update

Morgen reviewed the year-end enrollment numbers of 848 students.

There were no further discussion.

IV. Budget 26-27

A. Draft Budget 26-27

Sam Schweda discussed the high-level budget document that he is using to prepare the budget 26-27. He talked through enrollment, expenditures, and revenue. He also answered relevant questions about our program. We talked through the details. There were no questions.

Morgen asked Sam to talk us through the next steps in the budgeting process.
Sam explains that he will advertise the budget adoption process two weeks prior to the Board meeting, and make it available to the public before it is adopted in July.

V. Summer Projects

A. Summer Projects

Brad DeJager discussed the upgrades for the facilities for 26-27. He walked through the list provided.

VI. Head of School Update

A. June Written Report

Morgen Flowers overviewed the Year End Report, staff and hiring, provided in the June written report.

B. Staffing/Hiring Updates

Morgen Flowers overviewed the Year End Report, staff and hiring, provided in the June written report.

VII. Governance

A. Head of School Evaluation Process

Cassie Anderson reviewed the Head of School evaluation process.

B. Annual Board Retreat

Working Group Sessions August 7th from 12pm-5pm
August Board Meeting (Minus the Financials)

C. Board Recruitment/Matrix and Needs

Ashley Lent raised discussion on the foundation and specifics on coordinating fundraising and the importance of identifying the market for the foundation. By doin so, it gives the school flexibility to spend money more effectively.

Other recruitment suggesions, matrix and board needs:

- Adding students to the Board (HS students): Gain Decision-making experience
- Sam suggested Randy Russell, Former Freeman Superintendent, who does Board Support
- Solid annual plan for the committees
- Growth Plan (Tentative for Board Approval)

At the next Board Meeting, think about who would be a great fit- come to the retreat and fill it out.

Send out a copy of the Board Matrix

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
Cassie Anderson

Documents used during the meeting

None