

DRAFT



# Spokane International Academy

## Minutes

### Monthly Board Meeting

May

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#### **Date and Time**

Wednesday May 27, 2026 at 4:30 PM

#### **Location**

Spokane International Academy, Media Center  
777 E Magnesium Rd. Spokane, WA 99208

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#### **Directors Present**

Ashlee Lent (remote), Cassie Anderson, Guillermo Espinosa, Javier Medina (remote), Maureen Rosette (remote), Ron Poplawski

#### **Directors Absent**

Charina Carothers, David James, John Pell

#### **Guests Present**

Chris Backman (remote), Jonathan Houston, CSC (remote), Lis Kraus, ASB Advisor (remote), Morgen Flowers-Washington, Myra Keast, Sam Schweda

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday May 27, 2026 at 4:35 PM.

## II. Consent Agenda

### A. Approve April Meeting Minutes

Maureen Rosette made a motion to approve the minutes from April Board Meeting (Virtual) on 04-30-26.

Ron Poplawski seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. April Financials

### C. Approve Consent Agenda

Maureen Rosette made a motion to Approve the Consent Agenda.

Ron Poplawski seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. ASB Monthly Report

### A. ASB Report to Board

Lis Kraus, ASB Advisor reported.

ASB elections completed (26-27 school year)

- President - Emahni Grant
- Vice President - Alvin Smith

Students requested an **electronic payment option**.

Upcoming **Club Rush** event for new club proposals.

**Yearbook:** 312 copies sold.

**Athletics:** Two Track & Field students advancing to state.

Two students were selected to attend **Leadership Camp at EWU**.

## IV. Public Comment

### A. Parent, Chris Backman

- Advocated for increased **IEP reading interventions**, particularly around dyslexia.

- Noted alignment with **RCW structured literacy requirements** and ongoing professional development efforts.
- Requested continued support and attention from administration and the Board.
- Agreed to provide contact information for follow-up.

## V. Enrollment 26-27

### A. Enrollment Update

#### As reported by Morgen Flowers-Washington:

- **Total accepted students:** 878
- **New students:** 182
- Enrollment reopened on **May 18**.
- Additional **20 offers** extended to returning students who missed deadlines.

#### Key Considerations:

- **Kindergarten:** Budget supports 4 sections; currently enrolled for 3.
- **1st Grade:** Active waitlist; may consider adding a section based on summer demand.
- Previous year kindergarten sections: 3

#### Enrollment Targets:

- Maximum capacity: 950 students
- Preferred target (“sweet spot”): 900 students

#### Outreach Efforts:

- Engagement with childcare providers and community events.
- Nationwide decline in early childhood enrollment noted.

#### Waitlist:

- No current kindergarten waitlist; all applicants have been offered placement.

## VI. MAP Data

### A. Growth Update

#### MAP Data Review reported by Morgen Flowers-Washington:

### ELA Results

- Goal: 50% of students in the bottom 40% meet growth targets.
- **Met goals:** All grades except **8th grade ELA**.

### Math Results

- Below target in **6th, 8th, 9th, and 10th grades**.

### Key Insights

- Strong focus on interventions for lower-performing students, with continued support for all students.
- **WIN (What I Need) time** not currently available in middle school.

### Areas for Growth

- Middle and high school math identified as the **primary area for improvement**.

### Discussion

- Attendance improvements observed; **tardiness remains an issue**.
- Current consequence (Friday detention) has limited effectiveness.

## VII. Head of School Update

### A. Academic Performance Framework

There were no questions from the board.

Note: Event sign-up sheet to be distributed for June events; quorum requirements must be met for public meeting compliance.

## VIII. Budget 26-27

### A. Current Budgeting Realities

#### FY 2026–27 Outlook

- Anticipated **10% budget reduction** due to lack of state enrichment funding.
- Rising costs for **Chromebooks** (due to higher RAM needs).

#### Current Financial Position

- Current year budget remains strong.

- Financial challenges expected next year despite positive carryover.

### **Grants**

- Received **\$250,000 grant** (no restrictions).
- Exploring **school expansion grant** for secondary level:
  - Estimated additional funding of \$1,200–\$2,000 per student.

### **Cost Management**

- Staff reductions through attrition (except for two positions).
- Pausing or reducing building projects.

### **Next Steps**

- Finance Committee to review budget in detail this month.

## **B. Certified Staff Resignations**

1. Arica Tremblay
2. Christopher Wolf
3. Matt Bean

No further discussion recorded.

## **C. Staff Compensations 26-27**

No further discussion recorded.

## **IX. Governance**

### **A. Head of School Evaluation Process**

Evaluation process launched:

- Includes self-evaluation, Board input, and direct reports.
- **Deadline:** End of June

### **B. Board Retreat Dates**

- **Date:** Friday, August 7
- **Time:** 12:00 PM – 5:00 PM
- Calendar invitation to follow

### **C.**

## Board Recruitment

- Upcoming elections for Board positions (3-year terms).
- Members should confirm intent to remain or run for positions.
- Elections to be held by **June**.
- Interested candidates should contact Cassie Anderson.

## Compliance & Training

- Recent audit identified gaps in required trainings (CPE).
- Additional focus on compliance training planned for Board retreat.

## X. Other Business

### A. Upcoming Meeting Planning

- Next meeting will include **budget review**.
- Extended meeting time scheduled: **4:30 PM – 6:30 PM**.

## XI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,  
Guillermo Espinosa

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## Documents used during the meeting

*None*