APPROVED

Spokane International Academy

Minutes

Monthly Board Meeting

February

Date and Time
Wednesday February 25, 2026 at 4:30 PM

Location
Spokane International Academy, Media Center
777 E Magnesium Rd. Spokane, WA 99208

Directors Present
Ashlee Lent (remote), Cassie Anderson (remote), Guillermo Espinosa, Javier Medina, Ron Poplawski

Directors Absent
Charina Carothers, David James, John Pell, Maureen Rosette

Guests Present
Chandalee Wood (remote), Jayde Albright, Jonathan Houston-CSC (remote), Morgen Flowers-Washington, Mrs. Gilead (remote), Myra Keast, Payton Drader, Sam Schweda, Tabatha Copeland, Taylor Holden

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Feb 25, 2026 at 4:36 PM.

II. Consent Agenda

A. January Minutes

Ron Poplawski made a motion to approve the minutes from Monthly Board Meeting on 01-28-26.
Guillermo Espinosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. January Financials

C. Head of School Extension 2026-2029

D. Revised Dress Code Policy

E. WIAA Board Resolution Form

F. Approve Consent Agenda Items

Ron Poplawski made a motion to approve the Consent Agenda.
Guillermo Espinosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Enrollment 26-27

A. 26-27 Enrollment/Recruitment

Advertising and marketing to promote the school:

- Information table at the Lunar New Year event at the convention center
- Information table at Martin Luther King, Jr. Day March & Resource Fair at the convention center
- Social media campaign through a 3rd party, The Agency, sponsored by the Gates Foundation
- SIA social media
- Print ads with the Inlander Restaurant Week issue and The Fig Tree
- SIA hosted campus tours and information nights in January through March (including one tonight)

Applications received to date: 184
Goal: 300-500 applications
The application window is open through March 20th for new students.

Re-enrollment for current students is from March 5th through March 20th.

Ashlee Lent arrived in person at 4:42 PM.

IV. Head of School Report

A. February Update

Morgen Flowers-Washington, Head of School, noted that the state legislative session is underway. For charter schools, this session is especially important in ensuring equitable funding, facilities access, and operational stability across the state. The enrichment funding of about 1.5M per year can be used to close the gap and support extra-curricular activities such as sports at SIA.

Slower School Zone survey was sent out to families this month via the weekly newsletter. The board is encouraged to complete the survey as well. Myra Keast will send the link.

B. Upcoming Events

Morgen invites the board members to various important upcoming events:

- June 7 - High School Graduation
- June 11 - 8th Grade Promotion
- tbd - Kindergarten Graduation

Myra Keast will send calendar invites for these events.

V. Portrait Of A Graduate - High School Pathways

A. Update

Melissa Pettey, Director of Student Success & Program Development presented.

Based on feedback from student, family, and staff feedback, these are the Adopted Profile Attributes:

- Problem Solver
- Academically Prepared for College and Career
- Effective Communicator
- Accountability
- Emotional Intelligence
- Global Competency

Based on the surveys conducted last month:

- 41 Middle School families completed the survey (low)

- 53% will return to SIA for high school

Reasons why families are choosing to stay at SIA:

- Positive experience and community
- Academic strength
- Stability

Reasons why Students/Families leave SIA:

- Athletics & Activities
- Program Fit
- Logistics
- Uncertainty (about the newer high school structure)

What do Middle School families want from high school:

- Strong academic preparation
- Confidence & independence
- Social & emotional growth
- Real-world readiness
- Balanced high school experience

Based on feedback, SIA would want to build a 3rd Pathway: Leadership Pathway (current pathways offered: Running Start and NewTech Skills Center)

- Provide option for students to stay on campus full time
- Can mix and match pathways based on what feels right for them
- Build a capstone project for students who complete the leadership pathway
- This pathway better fulfills the school mission with students on campus daily
- Builds FTE which could later build a sports program
- Offer leadership classes (electives)

Morgen would like to grow the high school by 2031, capped at 331 students. Currently looking for a place within a 2-mile radius from campus. Morgen will put together a proposal to the board and present the proposal in April.

VI. Counselors' Report

A.

SIA Counseling Team

Taylor Holden, Kindergarten-3rd Grade Counselor
Jayde Albright, 4th Grade-7th Grade Counselor
Tabatha Copeland, 8th Grade -12th Grade Counselor

School counselors play an essential role in creating an equitable, inclusive, school culture promoting success for all. They help create a sense of belonging and achieve the school mission.

Roles:

- Helping students gain academic success
- Helping students achieve social emotional success
- Graduation

Time Tracking:
School counselors track their time 2x a year. This system helps them to understand the work they do and where they can allocate time or advocate for their profession.

- Direct Services
- Indirect Services
- Program Planning

Data Overview:

- Taylor (K-3) conducted 506 individual student meetings as of January 30th; runs 4 small groups; and delivered 130 classroom lessons
- Jayde (4-7) - has seen 283 students individually as of January 27th; runs 5 small groups; and delivered 105 classroom lessons
- Tabatha (8-12) - completed 167 individual meetings with students; 6 seniors accepted into college; completed 60 EVF forms; and completed 4 college & career workshops to date.

SIA's counseling team will be awarded the Trailblazer Award by the Washington School Counselor Association (WSCA) at the upcoming WSCA Conference, where Jayde and Tabatha will also be presenting.

Jayde will also be receiving the Rising Star Award given to an individual who has entered the school counseling profession within the last four years.

VII. Governance

A.

Board Recruitment

No update as of this time.

VIII. Other Business

A. Student Board Representatives

Guillermo Espinosa would like to see high school students representation at board meetings.

Sam Schweda and/or Morgen Flowers-Washington will look into the by-laws regarding student board members.

B. HOS 3-Year Extension

Congratulations to Morgen for her 3-year extension as Head of School!

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:41 PM.

Respectfully Submitted,
Cassie Anderson
Ashlee Lent made a motion to adjourn the meeting.
Javier Medina seconded the motion.
The board **VOTED** unanimously to approve the motion.