APPROVED

Spokane International Academy

Minutes

July Regular Board Meeting

Date and Time
Wednesday July 30, 2025 at 4:30 PM

Location

Updated: Revised July meeting date.

Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting
https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1
Meeting ID: 863 7352 5000
Passcode: 598005

Directors Present
Ashlee Lent (remote), Bob Castle (remote), Cassie Anderson, Charina Carothers (remote), Guillermo Espinosa, Javier Medina (remote), Jeff Hyslop, Ken Vorhees, Matthew Hoag (remote), Maureen Rosette (remote), Ron Poplawski (remote)

Directors Absent
David James, John Pell

Guests Present
Angel Troutt (remote), Morgen Flowers-Washington, Myra Keast, Sam Schweda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Jul 30, 2025 at 4:38 PM.

II. Consent Agenda

A. Approve June Minutes

Charina Carothers made a motion to approve the minutes from June Regular Board Meeting on 06-25-25.
Maureen Rosette seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. June Financials

Charina Carothers made a motion to approve the minutes from June Financials.
Maureen Rosette seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Board Retreat

A. Scheduled for August 15th 12pm-5pm

A reminder that the annual board retreat will be held on Friday, August 15, 2025, from 12:00 PM to 5:00 PM. We will be onboarding new board members, team building, reviewing goals, and discussing strategic planning. This is the one time the board will meet in person at school. No virtual option on this day.

Lunch will be provided.

B. Head of School Update

- The school offered a 3-week summer school program to approximately 100 students from 1st through 10th grade. Ended with a trip to the YMCA.
- Facilities update - Brad DeJager and his department have been cleaning and painting. Removed all rocks and replaced them with bark, gardening work to help with the grass.
- Hiring - Spanish teacher, Social Studies teacher (brand new role-helping with our expansion), Math/Science teacher -brand new role, Math teacher to replace the former teacher who resigned due to relocation.

- Still need to hire: Kindergarten teacher replacement, two first-grade teachers, and a math and literacy interventionist. Morgen feels very confident that all the staff positions will be completed by next week.
- Fully enrolled at 906. 108 students on the waitlist. Parents were called about applying to the lottery for next year. Those who were accepted were very excited to get their student into SIA.
- New staff training, 8 days. Typical training is 5 days, but new staff get an extra two days.
  - o Extra time to set up classrooms, full training starts on August 25th.
  - o World Relief will be doing a refugee simulation training/experience
  - o Volunteer Service, as a staff
  - o Relay Graduate School training for staff
  - o Theme for training is “A Great Expedition.”

Benefits and compensation are not competitive, but capitalizing on the fact that the school districts are not hiring or waiting to hire, and so it nets more applications and more experienced applicants.

IV. Board Recruitment

A. Introduction of Potential Board Members

Carrie Vroman was introduced as a potential board member.
Carrie's brief profile:
Experience in Banking, 28 years. Mortgage and commercial, and residential lending.
Knowledgeable in all things mortgage, sales, and operations. Carrie has not been on a board previously, but has assisted friends on their boards. High school youth mentoring is a passion. Carrie Grew up in Spokane. Love the idea of students having the opportunity to attend school in a school that focuses on global perspectives.

B. Board Member Vote

Board voted unanimously: Motion to approve the appointment of Javier Medina and Ron Poplawski
Ken Vorhees Motions
Charina Carothers seconds

V. Finance

A. Move to Budget Hearing

B. 25/26 SIA Budget Hearing

Will be filed with OSPI, deadline August 31, 2025.

VI. Executive Session

A. Head of School Evaluation

Executive Session began at 5:35 PM for seven minutes.
Executive Session ended at 5:47 PM (extra 5 minutes)

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:51 PM.

Respectfully Submitted,
Jeff Hyslop