APPROVED

Spokane International Academy

Minutes

May Regular Board Meeting

Date and Time
Wednesday May 28, 2025 at 4:30 PM

Location
Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting
https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1
Meeting ID: 863 7352 5000
Passcode: 598005

Directors Present
Ashlee Lent, Cassie Anderson (remote), David James, Jeff Hyslop, John Pell (remote), Ken Vorhees, Maureen Rosette (remote)

Directors Absent
Bob Castle, Charina Carothers, Guillermo Espinosa, Matthew Hoag

Guests Present
Halma Abubakar (remote), John P, Julie Stannard, Morgen Flowers-Washington, Myra Keast, Niccole Donaldson (remote), Sam Schweda

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday May 28, 2025 at 4:35 PM.

II. Consent Agenda

A. Approve May Agenda

The agenda was amended moving item VII Approval of Policies to the Consent Agenda.

B. April Board Meeting Minutes

Jeff Hyslop made a motion to approve the minutes from April Regular Board Meeting on 04-23-25.
Ken Vorhees seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve April Financials

Jeff Hyslop made a motion to approve the Consent Agenda (Items A-C).
Ken Vorhees seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comment

A. Parent Concerns

Mr. John Francois, a school parent, expressed concerns about not having access to his son's school records and not receiving important communications related to his son's education, such as family conference notifications. He stated that he shares custody with his son's mother and can provide court documentation to support this. He asked for the Board's assistance to resolve the issues.

Cassie Anderson thanked Mr. Francois for attending the Board meeting and sharing his concerns. He was advised to first meet with the school administration to address the issues. If his concerns remain unresolved, he may follow up with the Board.

IV. Enrollment

A. Enrollment Upate 25-26

- The enrollment window re-opened on May 19th.
- There are currently 62 students on the waitlist. SIA is expecting 904 students in the fall.

- As of this date, there are 36 new applications in process and families have until the end of the week to complete their applications.
- There will be 154 new families joining SIA in the fall.
- 9 new high school students

V. Renewal Visit

A. SIA's Response

See the Head of School May Update for Morgen's response.

https://drive.google.com/file/d/1tvgiRz-XqMVvvawgjYHMDCSmNTYilHzE/view

The following are some items that were briefly addressed at the meeting:

- Global competence
- 9th Graders taking AP Courses (55 9th graders enrolled in the fall)
- Financial planning

VI. MAP Data

A. School-Wide Goal

School-wide goals 24-25 are a measure of academic progress.

Goal #1 - Primary (1-5): 50%-59% of students in the bottom 40% will achieve their projected RIT growth goals in Literacy and Mathematics.

- In Literacy, we met the goal with 57.36% of students in the bottom 40% meeting or exceeding their projected growth goal.
- In Math, we exceeded the goal with 64.34% of students in the bottom 40% meeting or exceeding their projected growth goal.

Goal #2 Middle School - Middle Academy (6-8): 50%-59% of students in the bottom 40% will achieve their projected RIT growth goals in Literacy and Mathematics

- In Literacy, we did not meet the goal, with only 44.8% of students in the bottom 40% meeting or exceeding their projected growth goal.
- In Math, we met the goal with 57.5 % of students in the bottom 40% meeting or exceeding their projected growth goal.

Goal #3 High School (9-10): 45%-54% of students in the bottom 40% will achieve their projected RIT growth goals in Literacy and Mathematics

- In Literacy, we exceeded the goal, with 61.6% of students in the bottom 40% meeting or exceeding their projected growth goal.

- In Math, we exceeded the goal with 65% of students in the bottom 40% meeting or exceeding their projected growth goal.

VII. Approval of Policies

A. Gender Inclusive (Civil Rights Audit)

Jeff Hyslop made a motion to approve the policies in the Consent Agenda.
Ken Vorhees seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Highly Capable Program

Jeff Hyslop made a motion to approve the policies in the Consent Agenda.
Ken Vorhees seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Head of School Update

A. May Written Update

The following items from the Head of School May update were briefly discussed:

- Track & Field
  - Gabriel Linares, a 10th grader, will be going to the State finals for 100m and 200m events this weekend in Yakima.
- Annual Performance Framework 23-25
  - The school's overall rating is Tier 2 (Meets Expectations) based on SBA
  - In Assigned School Category (ASC) - SIA is exceeding standards
  - Growth ELA and Math - 8% growth this year for ELL students (6% last year)
- Fundraiser Update
  - Sold 110 tickets
  - Bob Castle, Board Vice Chair will be the emcee and auctioneer

B.

Monthly School Calendar

The school calendar is shared for the Board's information.

IX. 10th Anniversary Celebration

A. Fundraiser Event Update

This item was discussed during the Head of School Update.

X. Budget

A. Budget Update

The legislative season has come to an end. We were successful in maintaining the budget proviso. This means that SIA will receive an additional $1500 per student for the 25-26 school year. There was quite a bit of advocacy that happened this school year, from parents talking to legislators to two trips to Olympia.

SIA Budget timeline:

- The revenue tool from OSPI will be available on June 6th.
- Sam Schweda will send the school budget to the commission.
- Sam will provide the draft to the finance committee at the June 18th meeting.
- File budget with the state by July 5th
- Budget made available to public before the July Board meeting
- Sam to present the budget to the Board at the July meeting for approval

B. Certified Staff Resignations 24-25

Teacher resignations as of this date:

- Karina Dautenhahn
- Tracey Feight
- Allison Conley
- Tristandoss Davis

Ken Vorhees inquired about the number of certified staff:

- 11 specialists
- 37 classroom teachers
- 13.5 special programs and counselors

XI. Governance

A. WA Charter's Board Meeting Update

Cassie Anderson recently attended a training for Board members and school leaders in Seattle, WA, hosted by Washington State Charter School Association (WA Charters) and Excellent Schools of Washington (ESWA).

Training highlights and take-aways:

- Role of the Board
- Connection with school/students outside of school
- Diversity of the Board
- 2024 report shared with the board
- Charter school budget
- Advocacy of WA Charter
- Met Marcus Harden (from the commission) and Chris Korsmo (Executive Director of WA Charters)
- Meeting Board guidelines
- Board Agenda available one week before the meeting
- Committees (area of focus next year)
- Succession Planning
    - Morgen is to provide a detailed/written succession plan; due in early Fall

B. Board Recruitment

Cassie and Morgen will be meeting with potential board meetings in June.

C. Board Retreat Dates

Possible board retreat date - August 27th.

Myra/Cassie to send a doodle poll.

XII. Executive Session

A. HOS Evaluation Process

Cassie announced that the meeting will begin the Executive Session at 5:54 PM and will run for 15 minutes. All non-voting members were excused. Sam Schweda was requested to stay.

XIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:25 PM.

Respectfully Submitted,
Cassie Anderson

Documents used during the meeting

- Average Enrollment 5-25.pdf
- Head of School Update- May 2025.pdf