APPROVED

Spokane International Academy

Minutes

April Regular Board Meeting

Date and Time
Wednesday April 23, 2025 at 4:30 PM

Location
Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting
https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1
Meeting ID: 863 7352 5000
Passcode: 598005

Directors Present
Ashlee Lent (remote), Bob Castle, Cassie Anderson (remote), Charina Carothers (remote), Guillermo Espinosa (remote), Ken Vorhees, Matthew Hoag (remote)

Directors Absent
David James, Jeff Hyslop, John Pell, Maureen Rosette

Directors who arrived after the meeting opened
Bob Castle

Directors who left before the meeting adjourned
Guillermo Espinosa

Guests Present

Ashlee.Lent@mossadams.com (remote), Morgen Flowers-Washington, Myra Keast, Sam Schweda, Zach Wolflick

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Apr 23, 2025 at 4:33 PM.

II. Consent Agenda

A. Approve April Agenda

Matthew Hoag made a motion to approve April agenda.
Ken Vorhees seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. March Board Meeting Minutes

Ken Vorhees made a motion to approve the minutes from March Regular Board Meeting on 03-26-25.
Charina Carothers seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. March Financials

Ken Vorhees made a motion to approve the March financials.
Charina Carothers seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Items for Board Approval

A. 25-26 Calendar

Ken Vorhees made a motion to approve the 2025-2026 Calendar.
Ashlee Lent seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. WIAA School Board Resolution Form

Ken Vorhees made a motion to approve the WIAA Resolution Form.
Matthew Hoag seconded the motion.

- Acknowledge the school's WIAA membership

- Pay membership fee/s

The board **VOTED** unanimously to approve the motion.

IV. Enrollment

A. Enrollment 25-26

- Lottery - 151 seats offered
- Returning - 749 students
- Projected - 900 students
- Waitlist - 180 students

The window for re-enrollment will reopen on May 19th.

The Admin Team has several events to help promote SIA to the community:

- May 10th for ANHPI Heritage Day & Resources Fair at the Riverfront Park.
- Digital ads sponsored by the Gates Foundation will help boost enrollment for the next school year.

V. 25-26 Staffing

A. Staffing Update

Morgen and the Admin Team attended the following events to help promote careers at SIA:

- Whitworth University Career Fair on April 22nd
- Career Fair at Spokane Convention Center on April 23rd

Timeline for staffing:

- May 9th - Reasonable Assurance Letters will go out to current staff
- May 19th - Reasonable Assurance Letters are due
- Job postings by the end of May

Morgen anticipates less turnover this coming year.
Bob Castle arrived at 4:50 PM.

VI. Head of School Evaluation Process

A. Board on Track

Cassie Anderson gave the board a heads-up that the Head of School evaluation will begin soon. The process can be found on Board on Track. Information will be sent out in May.

Morgen will create her HOS Goals for 2025-2026.

VII. Governance

A. Board Leaderships

- Review By-Laws
- Seeking new members
- Open positions: Treasurer (Matt offered to meet with candidate)

Anyone interested in the Treasurer position, email Cassie and/or Matt.

VIII. Charter School Renewal

A. Renewal Update

The Commission completed its SIA visit on April 16-17. There were at least 5 people from the commission who visited SIA.

- Observed classrooms
- Discussion/interview with students, teachers, IAs, SPED, Board (Ken, Ashlee, Guillermo)
- Two parent meetings were held: April 21st and April 24th

The commission communicated with Morgen shortly after the visit requesting for growth data and the organization chart.

Next steps:

- Feedback letter in 45 days; Morgen has 10 days to respond
- Vote in September

IX. Head of School Update

A. April Written Update

The following items from the HOS April update were briefly discussed:

- Volunteers are needed for the 8th grade Community Project Night; students have been working on their capstone project all year. This event will be held on May 22nd.
- MAP Testing - students in grades 1st-5th begin testing in Literacy and Math March 24th- April 4th. This is the third round of testing this year. Their testing is connected to our school-wide goal with the commission. We are looking to see that students in the bottom 40% who tested in the fall will meet their projected RIT growth by the spring test in Literacy and Mathematics. For primary, middle, and High, we want to see 50% of the students meet their growth. We made our goal in 1st-5th grade!
- PSAT/SAT testing next week
- SBA in May grades 3-11 (except 9th grade)
- AP Testing in May (Statistics, Human Geography, History, and Environment)

B. Monthly School Calendar

X. Legislative Budget

A. Update

Today is day 96 of the 105-day legislative session. The session is scheduled to adjourn by midnight on Sunday, April 27. We expect to see the final version of the negotiated budget at some point next week; as soon as we do, we will follow up with details. As you know, we continue to advocate to members and budget negotiators to maintain charter school enrichment funding in the final version of the budget.

On education, the senate budget is school-friendly: $3500 per student

2.5% Staff salary increase based on (IPD)implicit price deflator

Sam Schweda anticipates seeing the budget this week.
Guillermo Espinosa left at 5:17 PM.

XI. State Auditor's Office

A. Update on Audit

- No issues
- No exit items
- Clean audit
- Audit packet was sent to board

XII. Teacher Appreciation Week

A.

Teacher Appreciation Week

- May 5-May 9
- Tuesday, May 6th Board will sponsor staff lunch; for 110 staff
- Board to share costs
- 11:00 am-1:00 pm

XIII. 10th Anniversary Celebration

A. Fundraiser Event Update

- Sponsorship & Procurement - requests made to local businesses.
- Grant application - Morgen submitted several applications but were rejected
- Donations and baskets - Classroom and individual donations. The committee is working on basket assembly.
- Catered by Feast World Kitchen
- Garland Brew Werks will sponsor the beer for the event
- Board sponsorship - Cassie sent out a survey of who would like to sponsor and at what level. Possibly the $1,000 range

Cassie will send out a reminder.

Zach W and Angel Troutt left the meeting at 5:43 pm

XIV. 8th Grade Community Project

A. Community Project Presentation Night

This item was discussed as part of the Head of School update.

XV. Closing Items

A. Adjourn Meeting

Matthew Hoag made a motion to adjourn the meeting.
Ashlee Lent seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,
Cassie Anderson