



# Spokane International Academy

## Minutes

### July Regular Meeting of the Board

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#### Date and Time

Tuesday July 25, 2023 at 11:30 AM

#### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/4314991100?pwd=RmxRb29xQXVsNmI0d2NLOUV1WGJTZz09>

Meeting ID: 431 499 1100

Passcode: 188417

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#### Directors Present

Cassie Anderson (remote), Guillermo Espinosa (remote), Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote), Nancy Cunningham (remote)

#### Directors Absent

John Pell, Matthew Hoag, Stacy Hill

#### Guests Present

Bob Castle (remote), Brook Wilkerson (remote), Gina Fafard (remote), Heather Dauphin (remote), Morgen Flowers-Washington (remote), Nate Pelton (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B.

### **Call the Meeting to Order**

Mary Velazquez called a meeting of the board of directors of Spokane International Academy to order on Tuesday Jul 25, 2023 at 11:33 AM.

## **II. Consent Agenda**

### **A. Approve Previous Minutes**

Ken Vorhees made a motion to approve the minutes from June Regular on 06-27-23.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

Ken Vorhees made a motion to approve the minutes from Special Meeting of the Board on 06-15-23.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Monthly Financials**

Ken Vorhees made a motion to approve consent agenda.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Budget Status/Enrollment Number/Quarterly Reports**

### **D. Policies/Procedures to Review/Approve**

## **III. Staff Updates**

### **A. Overview of HOS Goals for 23/24 School Year**

Morgen shared 23/24 goals with the board.

### **B. Staffing Update**

Morgen updated the board on the status of hiring for positions for the 23/24 school year.

### **C. Enrollment Update**

Brook updated the board on the current enrollment status for the 23/24 school year.

## **IV. Governance**

### **A. Board Recruitment**

Mary Velazquez made a motion to approve the nomination of Bob Castle as a new board member.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Presentation - Board Governance 101 and Leadership Transition**

Gina Fafard, SIA's governance coach from Board on Track gave presentation entitled "Board Governance 101 and Leadership Transition"

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:40 PM.

Respectfully Submitted,  
Mary Velazquez

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### **Documents used during the meeting**

- 2023\_06\_15\_board\_meeting\_minutes.pdf
- 2023\_06\_27\_board\_meeting\_minutes.pdf

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### **Contacting the Board**

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org). The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

### **Public Participation During Meetings**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.