

APPROVED



Spokane International Academy

Minutes

May (Regular)

Date and Time

Tuesday May 30, 2023 at 11:30 AM

Directors Present

Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote), Matthew Hoag (remote), Nancy Cunningham (remote), Stacy Hill (remote)

Directors Absent

None

Guests Present

Brook Wilkerson (remote), Heather Dauphin (remote), Morgen Flowers-Washington (remote), Travis Franklin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Mary Velazquez called a meeting of the board of directors of Spokane International Academy to order on Tuesday May 30, 2023 at 11:35 AM.

C. Budget Extension Hearing ASB

Ken Vorhees made a motion to Approve the budget extension for ASB.

Nancy Cunningham seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approve Special Board Minutes (10-11-22)

Ken Vorhees made a motion to approve the minutes from October special board meeting October (Special) on 10-11-22.

Nancy Cunningham seconded the motion.

Add the length of the executive session to the October special meeting

The board **VOTED** unanimously to approve the motion.

Ken Vorhees made a motion to approve the minutes from October special meeting October (Special) on 10-11-22.

Nancy Cunningham seconded the motion.

Add the length of the executive session to the October special meeting

The board **VOTED** unanimously to approve the motion.

B. Approve Previous Minutes

Ken Vorhees made a motion to approve the minutes from April meeting April (Regular) on 04-25-23.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Monthly Financials

Matthew Hoag made a motion to Approve monthly financials.
General Fund -

- Payroll: Check Number 15710 through 15711, Direct Deposit Number 900005046 through 900005146 totaling \$665,694.37
- Mid-Month AP: General Warrant Numbers 15644 through 15663 totaling \$113,108.98
- Mid-Month AP: ASB Warrant Numbers 15664-15665 \$9,278.74
- End of Month AP: General Warrant Numbers 15667 through 15709 totaling \$236,499.42
- End-Month AP: ASB Warrant Numbers 15666 \$416.10
- Wire/ACH AP: Totaling \$2,635.60

The board **VOTED** unanimously to approve the motion.

D. Budget Status/Enrollment Number/Quarterly Reports

E. Policies/Procedures to Review/Approve

III. Finance

A. 23-24 Budget Conversation

The board was presented with and discussed draft budgets for 23-24. Plan on voting to approve the budget at the June board meeting.

IV. Governance

A. Board Recruitment

Morgen submitted a list of potential board members for the board to consider for membership to increase the size of the board.

B. June Special Meeting - Vision Casting for 23-24 and Beyond

C. August Retreat

V. CEO Support And Eval

A. Morgen's Head of School Role Transition

Morgen discussed her transition of duties as she moves into her new role.

VI. Executive Session

A. Discuss the Performance of a Public Employee

Board entered the executive session at 12:35 and ended at 12:55.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:55 PM.

Respectfully Submitted,
Travis Franklin

Contacting the Board

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at boardofdirectors@spokaneintlacademy.org. The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.