

APPROVED



# Spokane International Academy

## Minutes

February (Regular)

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### Date and Time

Tuesday February 28, 2023 at 11:30 AM

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/4314991100?pwd=RmxRb29xQXVsNmI0d2NLOUV1WGJTZz09>

Meeting ID: 431 499 1100

Passcode: 188417

One tap mobile

+12532050468,,4314991100#,,, \*188417# US

+12532158782,,4314991100#,,, \*188417# US (Tacoma)

Dial by your location

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

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### **Directors Present**

Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote), Matthew Hoag (remote), Nancy Cunningham (remote), Stacy Hill (remote)

### **Directors Absent**

James Wilburn

### **Guests Present**

Travis Franklin (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Mary Velazquez called a meeting of the board of directors of Spokane International Academy to order on Tuesday Feb 28, 2023 at 11:30 AM.

## **II. Consent Agenda**

### **A. Approve Previous Minutes**

Mary Velazquez made a motion to approve the minutes from January (Regular) on 01-24-23.

Matthew Hoag seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Monthly Financials**

Matthew Hoag made a motion to Approve monthly financials.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Budget Status/Enrollment Number/Quarterly Reports**

### **D.**

### **Policies/Procedures to Review/Approve**

Mary Velazquez made a motion to Approve De Minimus Policy.

Matthew Hoag seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Finance**

#### **A. 23-24 Budget Conversation**

#### **B. Mid-Year Apportionment Update**

#### **C. Bank Account Structure**

Matthew Hoag made a motion to Move forward with establishing the ICS account structure at Umpqua Bank, barring any new information that disallows this.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,  
Travis Franklin

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### **Contacting the Board**

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org). The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

### **Public Participation During Meetings**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to

speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.