



Spokane International Academy

Minutes

August 2020 (Regular)

Date and Time

Monday August 24, 2020 at 5:30 PM

Directors Present

James Hill (remote), James Wilburn (remote), Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote), Matthew Hoag (remote), Nancy Cunningham (remote)

Directors Absent

Stacy Hill, Veronica Wise

Guests Present

Brook Wilkerson (remote), Heather Dauphin (remote), Morgen Flowers (remote), Nate Pelton (remote), Travis Franklin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Ken Vorhees called a meeting of the board of directors of Spokane International Academy to order on Monday Aug 24, 2020 at 5:34 PM.

C. Approve Minutes

James Wilburn made a motion to approve the minutes from August Retreat 2020-21 Board Retreat on 08-13-20.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Monthly Financials

A. August Payroll

Matthew Hoag made a motion to approve August payroll.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. August Accounts Payable

Matthew Hoag made a motion to approve August accounts payable.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Update

A. Charter Renewal Application

James Wilburn made a motion to approve SIA applying for an additional 5 year charter contract term.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. CEO Support And Eval

A. Approve CEO goals for 2020-21

Nancy Cunningham made a motion to approve CEO goals for 2020-2021 school year.

James Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Governance

A. 2020-21 Staff Handbook Approval

James Hill made a motion to approve Staff Handbook for the 2020-2021 school year.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2020-21 Family Handbook Approval

Nancy Cunningham made a motion to approve the Family Handbook for the 2020-2021 school year.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Policy 5225 - Temporary Telecommuting Procedure

Matthew Hoag made a motion to approve Policy 5225.

James Wilburn seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. UPDATE - Policy 6212 Charge Cards

James Wilburn made a motion to approve Policy 6212.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Elect Board Officers

James Wilburn made a motion to approve board officers for the upcoming 2020-2021 school year.

Jeff Hyslop seconded the motion.

Ken Vorhees - Board Chair

Nancy Cunningham - Vice Chair

Matt Hoag - Treasurer

Stacy Hill - Secretary

The board **VOTED** unanimously to approve the motion.

F. Committee Structures

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,

Ken Vorhees