

APPROVED



# Spokane International Academy

## Minutes

August 2020 (Regular)

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### Date and Time

Monday August 24, 2020 at 5:30 PM

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### Directors Present

James Hill (remote), James Wilburn (remote), Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote), Matthew Hoag (remote), Nancy Cunningham (remote)

### Directors Absent

Stacy Hill, Veronica Wise

### Guests Present

Brook Wilkerson (remote), Heather Dauphin (remote), Morgen Flowers (remote), Nate Pelton (remote), Travis Franklin (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Ken Vorhees called a meeting of the board of directors of Spokane International Academy to order on Monday Aug 24, 2020 at 5:34 PM.

### C. Approve Minutes

James Wilburn made a motion to approve the minutes from August Retreat 2020-21 Board Retreat on 08-13-20.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Monthly Financials**

### **A. August Payroll**

Matthew Hoag made a motion to approve August payroll.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. August Accounts Payable**

Matthew Hoag made a motion to approve August accounts payable.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. CEO Update**

### **A. Charter Renewal Application**

James Wilburn made a motion to approve SIA applying for an additional 5 year charter contract term.

Nancy Cunningham seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. CEO Support And Eval**

### **A. Approve CEO goals for 2020-21**

Nancy Cunningham made a motion to approve CEO goals for 2020-2021 school year.

James Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Governance**

### **A. 2020-21 Staff Handbook Approval**

James Hill made a motion to approve Staff Handbook for the 2020-2021 school year.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. 2020-21 Family Handbook Approval**

Nancy Cunningham made a motion to approve the Family Handbook for the 2020-2021 school year.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Policy 5225 - Temporary Telecommuting Procedure**

Matthew Hoag made a motion to approve Policy 5225.

James Wilburn seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. UPDATE - Policy 6212 Charge Cards**

James Wilburn made a motion to approve Policy 6212.

Mary Velazquez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Elect Board Officers**

James Wilburn made a motion to approve board officers for the upcoming 2020-2021 school year.

Jeff Hyslop seconded the motion.

Ken Vorhees - Board Chair

Nancy Cunningham - Vice Chair

Matt Hoag - Treasurer

Stacy Hill - Secretary

The board **VOTED** unanimously to approve the motion.

**F. Committee Structures**

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,

Ken Vorhees