



# Spokane International Academy

## May Regular Board Meeting

Published on May 22, 2025 at 5:09 PM PDT

Amended on May 22, 2025 at 9:45 PM PDT

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### Date and Time

Wednesday May 28, 2025 at 4:30 PM PDT

### Location

Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1>

Meeting ID: 863 7352 5000

Passcode: 598005

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Record Attendance		Cassie Anderson	2 m
<b>B.</b> Call the Meeting to Order		Cassie Anderson	1 m
<b>II. Consent Agenda</b>			<b>4:33 PM</b>

	Purpose		Presenter	Time
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The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the HOS, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports
- Approval of updated school policies and/or procedures

<b>A.</b> Approve May Agenda	Vote		Cassie Anderson	2 m
<b>B.</b> April Board Meeting Minutes	Approve Minutes			5 m
<b>C.</b> Approve April Financials	Vote			1 m

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund

**III. Public Comment**

**IV. Enrollment 4:41 PM**

<b>A.</b> Enrollment Update 25-26	Discuss		Morgen Flowers- Washington	5 m
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**V. Renewal Visit 4:46 PM**

<b>A.</b> SIA's Response	Discuss		Morgen Flowers- Washington	5 m
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**VI. MAP Data 4:51 PM**

	Purpose	Presenter	Time
<b>A.</b> School-Wide Goal	Discuss	Morgen Flowers-Washington	7 m
<b>VII. Approval of Policies</b>			<b>4:58 PM</b>
<b>A.</b> Gender Inclusive (Civil Rights Audit)	Discuss	Morgen Flowers-Washington	5 m
<b>B.</b> Highly Capable Program	Discuss	Morgen Flowers-Washington	3 m
<b>VIII. Head of School Update</b>			<b>5:06 PM</b>
<b>A.</b> May Written Update	Discuss	Morgen Flowers-Washington	5 m
<b>B.</b> Monthly School Calendar	FYI	Morgen Flowers-Washington	1 m
<b>IX. 10th Anniversary Celebration</b>			<b>5:12 PM</b>
<b>A.</b> Fundraiser Event Update	Discuss	Morgen Flowers-Washington	5 m
<b>X. Budget</b>			<b>5:17 PM</b>
<b>A.</b> Budget Update	Discuss	Sam Schweda	5 m
<b>B.</b> Certified Staff Resignations 24-25	Discuss	Sam Schweda	5 m
1. Karina Dautenhahn			
2. Tracey Feight			
3. Allison Conley			
4. Tristandoss Davis			
<b>XI. Governance</b>			<b>5:27 PM</b>
<b>A.</b> WA Charter's Board Meeting Update	Discuss	Cassie Anderson	5 m
<b>B.</b> Board Recruitment	Discuss	Cassie Anderson	5 m
<b>C.</b> Board Retreat Dates	Discuss	Cassie Anderson	5 m

	Purpose	Presenter	Time
<b>XII. Executive Session</b>			<b>5:42 PM</b>
A governing body subject to the OPMA is allowed to go into executive sessions <i>only</i> for the reasons listed in <a href="#">RCW 42.30.110</a> .			
<b>A. HOS Evaluation Process</b>	Discuss	Cassie Anderson	15 m
<b>XIII. Other Business</b>			
<b>XIV. Closing Items</b>			<b>5:57 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Cassie Anderson	1 m

# Coversheet

## April Board Meeting Minutes

**Section:** II. Consent Agenda  
**Item:** B. April Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for April Regular Board Meeting on April 23, 2025  
2025\_04\_23\_board\_meeting\_minutes.pdf



# Spokane International Academy

## Minutes

### April Regular Board Meeting

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#### **Date and Time**

Wednesday April 23, 2025 at 4:30 PM

#### **Location**

Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1>

Meeting ID: 863 7352 5000

Passcode: 598005

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#### **Directors Present**

Ashlee Lent (remote), Bob Castle, Cassie Anderson (remote), Charina Carothers (remote), Guillermo Espinosa (remote), Ken Vorhees, Matthew Hoag (remote)

#### **Directors Absent**

David James, Jeff Hyslop, John Pell, Maureen Rosette

#### **Directors who arrived after the meeting opened**

Bob Castle

#### **Directors who left before the meeting adjourned**

Guillermo Espinosa

#### **Guests Present**

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Ashlee.Lent@mossadams.com (remote), Morgen Flowers-Washington, Myra Keast, Sam Schweda, Zach Wolflick

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Apr 23, 2025 at 4:33 PM.

## II. Consent Agenda

### A. Approve April Agenda

Matthew Hoag made a motion to approve April agenda.  
Ken Vorhees seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### B. March Board Meeting Minutes

Ken Vorhees made a motion to approve the minutes from March Regular Board Meeting on 03-26-25.  
Charina Carothers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### C. March Financials

Ken Vorhees made a motion to approve the March financials.  
Charina Carothers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## III. Items for Board Approval

### A. 25-26 Calendar

Ken Vorhees made a motion to approve the 2025-2026 Calendar.  
Ashlee Lent seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### B. WIAA School Board Resolution Form

Ken Vorhees made a motion to approve the WIAA Resolution Form.  
Matthew Hoag seconded the motion.

- Acknowledge the school's WIAA membership

- Pay membership fee/s

The board **VOTED** unanimously to approve the motion.

#### **IV. Enrollment**

##### **A. Enrollment 25-26**

- Lottery - 151 seats offered
- Returning - 749 students
- Projected - 900 students
- Waitlist - 180 students

The window for re-enrollment will reopen on May 19th.

The Admin Team has several events to help promote SIA to the community:

- May 10th for ANHPI Heritage Day & Resources Fair at the Riverfront Park.
- Digital ads sponsored by the Gates Foundation will help boost enrollment for the next school year.

#### **V. 25-26 Staffing**

##### **A. Staffing Update**

Morgen and the Admin Team attended the following events to help promote careers at SIA:

- Whitworth University Career Fair on April 22nd
- Career Fair at Spokane Convention Center on April 23rd

Timeline for staffing:

- May 9th - Reasonable Assurance Letters will go out to current staff
- May 19th - Reasonable Assurance Letters are due
- Job postings by the end of May

Morgen anticipates less turnover this coming year.

Bob Castle arrived at 4:50 PM.

#### **VI. Head of School Evaluation Process**

## **A. Board on Track**

Cassie Anderson gave the board a heads-up that the Head of School evaluation will begin soon. The process can be found on Board on Track. Information will be sent out in May.

Morgen will create her HOS Goals for 2025-2026.

## **VII. Governance**

### **A. Board Leaderships**

- Review By-Laws
- Seeking new members
- Open positions: Treasurer (Matt offered to meet with candidate)

Anyone interested in the Treasurer position, email Cassie and/or Matt.

## **VIII. Charter School Renewal**

### **A. Renewal Update**

The Commission completed its SIA visit on April 16-17. There were at least 5 people from the commission who visited SIA.

- Observed classrooms
- Discussion/interview with students, teachers, IAs, SPED, Board (Ken, Ashlee, Guillermo)
- Two parent meetings were held: April 21st and April 24th

The commission communicated with Morgen shortly after the visit requesting for growth data and the organization chart.

Next steps:

- Feedback letter in 45 days; Morgen has 10 days to respond
- Vote in September

## **IX. Head of School Update**

### **A. April Written Update**

The following items from the HOS April update were briefly discussed:

- Volunteers are needed for the 8th grade Community Project Night; students have been working on their capstone project all year. This event will be held on May 22nd.
- MAP Testing - students in grades 1st-5th begin testing in Literacy and Math March 24th- April 4th. This is the third round of testing this year. Their testing is connected to our school-wide goal with the commission. We are looking to see that students in the bottom 40% who tested in the fall will meet their projected RIT growth by the spring test in Literacy and Mathematics. For primary, middle, and High, we want to see 50% of the students meet their growth. We made our goal in 1st-5th grade!
- PSAT/SAT testing next week
- SBA in May grades 3-11 (except 9th grade)
- AP Testing in May (Statistics, Human Geography, History, and Environment)

## **B. Monthly School Calendar**

## **X. Legislative Budget**

### **A. Update**

Today is day 96 of the 105-day legislative session. The session is scheduled to adjourn by midnight on Sunday, April 27. We expect to see the final version of the negotiated budget at some point next week; as soon as we do, we will follow up with details. As you know, we continue to advocate to members and budget negotiators to maintain charter school enrichment funding in the final version of the budget.

On education, the senate budget is school-friendly: \$3500 per student

2.5% Staff salary increase based on (IPD)implicit price deflator

Sam Schweda anticipates seeing the budget this week.

Guillermo Espinosa left at 5:17 PM.

## **XI. State Auditor's Office**

### **A. Update on Audit**

- No issues
- No exit items
- Clean audit
- Audit packet was sent to board

## **XII. Teacher Appreciation Week**

### **A.**

## Teacher Appreciation Week

- May 5-May 9
- Tuesday, May 6th Board will sponsor staff lunch; for 110 staff
- Board to share costs
- 11:00 am-1:00 pm

## XIII. 10th Anniversary Celebration

### A. Fundraiser Event Update

- Sponsorship & Procurement - requests made to local businesses.
- Grant application - Morgen submitted several applications but were rejected
- Donations and baskets - Classroom and individual donations. The committee is working on basket assembly.
- Catered by Feast World Kitchen
- Garland Brew Werks will sponsor the beer for the event
- Board sponsorship - Cassie sent out a survey of who would like to sponsor and at what level. Possibly the \$1,000 range

Cassie will send out a reminder.

Zach W and Angel Troutt left the meeting at 5:43 pm

## XIV. 8th Grade Community Project

### A. Community Project Presentation Night

This item was discussed as part of the Head of School update.

## XV. Closing Items

### A. Adjourn Meeting

Matthew Hoag made a motion to adjourn the meeting.

Ashlee Lent seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,  
Cassie Anderson

DRAFT



# Spokane International Academy

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Respectfully Submitted,  
Cassie Anderson

# Coversheet

## Approve April Financials

**Section:** II. Consent Agenda  
**Item:** C. Approve April Financials  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Additional\_notes\_for\_AP\_Payroll-April\_AP (2).xlsx  
Wire\_register\_04.25.pdf  
Average Enrollment 5-25.pdf  
Apr\_EOM\_AP\_2025\_ASB.pdf  
Apr\_mid\_AP\_2025\_ASB.pdf  
Apr\_mid\_AP\_2025.pdf  
Apr\_Payroll\_2025.pdf  
April Budget Status Report.pdf  
April\_Budget\_Status\_Report.pdf  
SIA - Proposal - 25-26 v2.pdf  
SIA - Proposal - 25-26 v2.pdf  
CF24.25.xlsx

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Additional\_notes\_for\_AP\_Payroll-April\_AP (2).xlsx

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of May 28, 2025 the board, by a \_\_\_\_\_ vote, approves payments, totaling \$6,466.42. The payments are further identified in this document. Total by Payment Type for Private/Public Account, UMPQUA BANK: Wire/ACH payments totaling \$6,466.42.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Type	Vendor Name		Date	Amount
ACH	Umpqua Credit Card	March Statement	4/15/2025	\$ 6,466.42
		1 ACH/Wire	For a Total of	\$ 6,466.42

24-25 Full Time Enrollment													
	9	10	11	12	1	2	3	4	5	6	Total Ave.	Budget	Variance
K	73.00	74.00	74.00	75.00	75.00	75.00	75.00	74.00	74.00	-	74.33	72.00	2.33
1	71.00	71.00	72.00	72.00	72.00	71.00	72.00	71.00	71.00	-	71.44	72.00	(0.56)
2	86.00	92.00	89.00	90.00	88.00	88.00	89.00	88.00	88.00	-	88.67	96.00	(7.33)
3	95.00	95.00	95.00	96.00	96.00	96.00	95.00	94.00	93.00	-	95.00	96.00	(1.00)
4	91.00	95.00	95.00	95.00	93.00	95.00	95.00	93.00	92.00	-	93.78	96.00	(2.22)
5	87.00	86.00	84.00	84.00	83.00	84.00	86.00	86.00	86.00	-	85.11	96.00	(10.89)
6	95.00	97.00	99.00	98.00	95.50	95.50	95.50	95.00	95.00	-	96.17	96.00	0.17
7	71.00	72.00	72.00	72.00	71.00	70.00	70.00	70.00	69.00	-	70.78	67.00	3.78
8	68.00	67.00	68.00	69.00	70.00	70.00	69.00	69.00	69.00	-	68.78	62.00	6.78
9	41.00	41.00	40.00	39.00	39.00	40.00	40.00	40.00	40.00	-	40.00	36.00	4.00
10	30.00	29.00	29.00	28.00	28.00	28.00	28.00	28.00	28.00	-	28.44	25.00	3.44
11	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	2.98	0.02
12	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	-	2.80	2.02	0.78
	813.80	824.80	822.80	823.80	816.30	818.30	820.30	813.80	810.80	-	818.30	819.00	(0.70)

24-25 Head-Count													
	9	10	11	12	1	2	3	4	5	6	Total Ave.	Budget (FTE)	Variance
K	73.00	74.00	74.00	75.00	75.00	75.00	75.00	74.00	74.00		74.33	72.00	2.33
1	71.00	71.00	72.00	72.00	72.00	71.00	72.00	71.00	71.00		71.44	72.00	(0.56)
2	86.00	92.00	89.00	90.00	88.00	88.00	89.00	88.00	88.00		88.67	96.00	(7.33)
3	95.00	95.00	95.00	96.00	96.00	96.00	95.00	94.00	93.00		95.00	96.00	(1.00)
4	91.00	95.00	95.00	95.00	93.00	95.00	95.00	93.00	92.00		93.78	96.00	(2.22)
5	87.00	86.00	84.00	84.00	83.00	84.00	86.00	86.00	86.00		85.11	96.00	(10.89)
6	95.00	97.00	99.00	98.00	96.00	96.00	96.00	95.00	95.00		96.33	96.00	0.33
7	71.00	72.00	72.00	72.00	71.00	70.00	70.00	70.00	69.00		70.78	67.00	3.78
8	68.00	67.00	68.00	69.00	70.00	70.00	69.00	69.00	69.00		68.78	62.00	6.78
9	41.00	41.00	40.00	39.00	39.00	40.00	40.00	40.00	40.00		40.00	36.00	4.00
10	30.00	29.00	29.00	28.00	28.00	28.00	28.00	28.00	28.00		28.44	25.00	3.44
11	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00		7.00	2.98	4.02
12	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00		4.00	2.02	1.98
	819.00	830.00	828.00	829.00	822.00	824.00	826.00	819.00	816.00	-	823.67	819.00	4.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,824.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:  
Warrant Numbers 20004 through 20005, totaling \$1,824.85

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
20004	COPELAND, TABATHA	04/30/2025	579.85
20005	INLAND NORTHWEST YEARBOOK	04/30/2025	1,245.00
2	Computer	Check(s) For a Total of	1,824.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,824.85
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	1,824.85
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,824.85

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$250.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:  
Warrant Numbers 19974 through 19974, totaling \$250.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
19974	SILVERWOOD INC.	04/15/2025	250.00
1	Computer	Check(s) For a Total of	250.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	250.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	250.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	250.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$10,277.44. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:  
Warrant Numbers 19975 through 19989, totaling \$10,277.44

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
19975	AMAZON CAPITAL SERVICES	04/15/2025	844.84
19976	BLICK ART MATERIALS	04/15/2025	152.64
19977	CITY OF SPOKANE	04/15/2025	1,766.38
19978	COMCAST BUSINESS	04/15/2025	387.17
19979	DAKOTA ACADEMIC CONSULTING	04/15/2025	2,950.00
19980	DE LAGE LANDEN FINANCIAL SERVI	04/15/2025	1,216.36
19981	DEPT OF RETIREMENT SYSTEMS	04/15/2025	25.54
19982	FIKES NORTHWEST, CORP	04/15/2025	1,055.56
19983	LEAF CAPITAL FUNDING, LLC.	04/15/2025	59.59
19984	MOON SECURITY SERVICE INC	04/15/2025	165.92
19985	PRO MECHANICAL SERVICES, INC	04/15/2025	574.05
19986	SANDERS, MATHIAS	04/15/2025	241.98
19987	STAPLES ADVANTAGE	04/15/2025	727.41
19988	VALLEY CHRISTIAN HS-TRACK LEAG	04/15/2025	50.00
19989	WEST VALLEY HIGH SCHOOL	04/15/2025	60.00

15 Computer Check(s) For a Total of 10,277.44

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	10,277.44
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	10,277.44
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,277.44

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and the Spokane International Academy. May Regular Board Meeting - Agenda - Wednesday May 28, 2025 at 4:30 PM  
 RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of May 28, 2025, the board, by a \_\_\_\_\_ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK  
 Check Number 19990 through 19994  
 and for payment those Direct Deposits included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK  
 Direct Deposit Number 900007431 through 900007542  
 in the total amount of \$777,996.35.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

4pacpv04.p SPOKANE INTERNATIONAL ACADEMY 12:17 PM 04/18/25  
 05.25.02.00.00-010051 PAY SUMMARY FOR PR / Payroll - AFTER CALCS PAGE: 1  
 CHECK DATE: 04/30/2025 PERIOD ENDING DATE: 04/30/2025  
 HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
CAPR3	ASSOCIATE PR	3	2.0000		20,933.34	272.00
CASP3	ADMIN OFFICE	1	1.0000		4,374.68	136.00
CCF3	COMM OUTREACH	2	2.0000		7,285.12	352.00
CCFO3	CHIEF FIN OFF	1	1.0000		10,943.75	136.00
CCOU3	COUNSELOR	5	3.0000		16,549.60	408.00
CCUS4	FACILITIES	7	6.0000		19,805.97	960.00
CDOP3	DIR OF OPS	6	2.0000		12,938.34	320.00
CDSS3	DIR OF SPECIAL	7	2.0000		15,010.64	204.00
CIA3	INST AIDE	60	25.0000		53,184.44	3060.00
CIAB3	INST AIDE	3	1.0000		1,880.98	127.50
CIM13	PRINCIPAL	6	1.0000		14,375.00	136.00
CINT3	INT COACH	3	3.0000		20,762.09	408.00
CKIT4	KITCHEN MGR	1	1.0000		2,866.86	136.00
CKTA4	KITCHEN ASSIST	3	3.0000		6,311.07	408.00
CLGY5	LONGEVITY	27	26.0000		7,833.37	
CMGF3	MANAGER FINANCE	4	2.0000		9,679.00	272.00
CMGH3	HR SPECIALIST	1	1.0000		4,620.82	32.00
COFF3	OFFICE ASSIST	16	4.0000		13,463.13	440.01
CSP25	SUPPLEMENTAL	5	4.0000		1,050.00	4.60
CSP35	SUPPLEMENTAL	2	1.0000		416.67	3.10
CTC13	TEACHER	131	51.0000		279,236.40	6424.01
CTC23	TEACHER	4	2.0000		5,978.84	200.00
CTSU3	BLDG SUB	7	3.0000		6,981.49	408.00
LWOP3	LWOP	19		-164.0000	-5,151.00	-164.11
RTRO3	RETRO PAY 613	1	168.0000		2,074.80	
SUP13	SUPPLEMENTAL	2	2.0000		500.00	
SUP15	SUPPLEMENTAL	4	4.0000		1,000.00	
SUP25	SUPPLEMENTAL	5	5.0000		1,350.00	
SUP35	SUPPLEMENTAL	3	3.0000		666.67	
TADM3	ADMIN OFFICE	1		16.0000	476.00	16.00
TIA3	INST AIDE	7		-182.5000	-3,909.15	-182.50
TIAS3	INST AIDE-S	5		5.0000	1,050.00	
TKII4	KITCHEN ASST	2		63.0000	1,158.57	63.00

CHECK DATE: 04/30/2025 PERIOD ENDING DATE: 04/30/2025

HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u> <u>HOURS</u>
TOFF3	OFFICE ASST	8		-63.0000	-1,158.57	-63.01
TOV4	OVERTIME	1		1.7500	54.23	1.80
TSU23	SUBSTITUTE	5		182.5000	3,909.16	182.50
TSUB3	SUBSTITUTE	13		208.2500	5,369.80	208.30
	REPORT TOTAL	381	329.0000	67.0000	543,872.11	14909.20

CHECK DATE: 04/30/2025 PERIOD ENDING DATE: 04/30/2025

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	381	32,943.90
1FIT	FED INC TAX	FEDERAL TAX	381	33,803.00
1FIT+	FIT ADD AMT	FEDERAL TAX	55	4,856.00
1MED	MEDICARE	MEDICARE	381	7,704.66
1PFML	WA PAID FML	PFML	381	3,578.74
1ReE0	SERS PLAN 0	RETIREMENT	3	
1ReE2	SERS PLAN 2	RETIREMENT	123	8,731.06
1ReE3	SERS PLAN 3	RETIREMENT	38	1,655.20
1ReT0	TRS PLAN 0	RETIREMENT	29	
1ReT2	TRS 2	RETIREMENT	144	14,451.90
1ReT3	TRS PLAN 3	RETIREMENT	91	13,714.16
1WC	WORKERS' COMP	WORKERS' COMP	381	2,167.60
1WLTC	WA LTC	LONG-TERM CARE	368	3,018.73
ACH#2	ACH#2		2	2,905.05
DCP	DCP DRS	TSA-BEFORE TAX	4	3,362.69
DCP R	DCP ROTH	TSA-AFTER TAX	4	1,205.00
DCS-P	CHILD SUPPORT		4	1,061.00
HCFSA	Medical FSA	OTH BEF TAX	7	600.01
HEHSA	Health Eqty-HSA	OTH BEF TAX	10	1,379.00
KP1CR	Kai WA Smt1 E/C	OTH BEF TAX	3	70.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	1	40.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	10	595.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	3	367.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	3	270.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	12	115.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	4	138.00
KW1SR	Kai WA Core1E/S	OTH BEF TAX	3	46.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	7	192.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	2	55.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	1	110.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	1	214.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	13	610.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	11	1,198.00
LTD50	Emp Pd LTD 50%		31	103.68
LTD60	Emp Pd LTD 60%		146	685.05
LTDBU	Supp LTD		2	
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	2	236.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	5	270.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	3	405.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	2	270.00
PMER	Prem HMCrEPOEMP	OTH BEF TAX	11	85.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	5	152.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	2	138.00
PSER	Prem Std PPOEMP	OTH BEF TAX	22	711.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	7	711.00
V1ER	UMPACP-UWMedEMP	OTH BEF TAX	6	208.00
VACR	UMP Achieve2E/C	OTH BEF TAX	10	657.00
VAER	UMP Achieve2EMP	OTH BEF TAX	4	375.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	2	375.00
VASR	UMP Achieve2E/S	OTH BEF TAX	2	500.00
VHSAC	UMP CDHP E/C	OTH BEF TAX	4	37.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	4	63.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	2	42.00

CHECK DATE: 04/30/2025 PERIOD ENDING DATE: 04/30/2025

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
VUCR	UMP Achieve1/C	OTH BEF TAX	7	280.00
VUER	UMP Achieve1EMP	OTH BEF TAX	32	765.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	6	240.00
			3178	148,466.43

CHECK DATE: 04/30/2025 PERIOD ENDING DATE: 04/30/2025

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	381	32,943.90
1MED	MEDICARE	MEDICARE	381	7,704.66
1PFML	WA PAID FML	PFML	381	1,424.94
1ReE0	SERS PLAN 0	RETIREMENT	3	
1ReE2	SERS PLAN 2	RETIREMENT	124	11,825.25
1ReE3	SERS PLAN 3	RETIREMENT	38	2,794.18
1ReT0	TRS PLAN 0	RETIREMENT	36	
1ReT2	TRS PLAN 2	RETIREMENT	144	17,679.41
1ReT3	TRS PLAN 3	RETIREMENT	91	20,031.24
1UC	UNEMPLOYMENT	UNEMPLOY COMP	381	2,936.89
1WC	WORKERS' COMP	WORKERS' COMP	381	4,691.52
SEBB	SEBB		268	131,936.00
VHSS1	UMP CDHP EE HSA		10	156.25
			2619	234,124.24

\*\*\*\*\* End of report \*\*\*\*\*

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of April, 2025

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 LOCAL TAXES	0	.00	.00		.00	0.00
2000 LOCAL SUPPORT NONTAX	96,500	18,808.62	144,306.41		47,806.41-	149.54
3000 STATE, GENERAL PURPOSE	10,436,363	834,721.42	6,149,449.69		4,286,913.31	58.92
4000 STATE, SPECIAL PURPOSE	2,453,768	221,707.40	1,631,309.30		822,458.70	66.48
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,229,066	109,920.33	622,956.90		606,109.10	50.69
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	124,985.00		124,985.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>14,215,697</b>	<b>1,185,157.77</b>	<b>8,673,007.30</b>		<b>5,542,689.70</b>	<b>61.01</b>
<b>B. EXPENDITURES</b>						
00 Regular Instruction	6,512,585	540,994.14	4,463,074.38	1,886,010.61	163,500.01	97.49
10 Federal Stimulus	94,456	3,829.29	20,273.43	0.00	74,182.57	21.46
20 Special Ed Instruction	1,327,791	125,887.33	979,827.99	335,875.62	12,087.39	99.09
30 Voc. Ed Instruction	0	.00	.00	0.00	.00	0.00
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,108,417	64,774.94	473,879.63	176,905.85	457,631.52	58.71
70 Other Instructional Pgms	22,213	2,349.79	15,583.59	7,229.07	599.66-	102.70
80 Community Services	5,125	10,657.65	72,524.87	0.00	67,399.87-	> 1000
90 Support Services	5,124,687	315,642.10	3,151,443.70	746,759.20	1,226,484.10	76.07
<b>Total EXPENDITURES</b>	<b>14,195,274</b>	<b>1,064,135.24</b>	<b>9,176,607.59</b>	<b>3,152,780.35</b>	<b>1,865,886.06</b>	<b>86.86</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</b>						
<b>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>	<b>20,423</b>	<b>121,022.53</b>	<b>503,600.29-</b>		<b>524,023.29-</b>	<b>&lt; 1000-</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>3,200,000</b>		<b>5,215,454.73</b>			
<b>G. GLS 896, 897, 898 ACCOUNTING</b>	<b>XXXXXXXX</b>		<b>.00</b>			
<b>CHANGES AND ERROR CORRECTIONS (+OR-)</b>						
<b>H. TOTAL ENDING FUND BALANCE</b>	<b>3,220,423</b>		<b>4,711,854.44</b>			
<b>(E+F + OR - G)</b>						

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
 Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of April, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	41,325	4,009.00	10,232.53		31,092.47	24.76
2000 Athletics	0	.00	.00		.00	0.00
3000 Classes	0	.00	.00		.00	0.00
4000 Clubs	16,500	4,547.25	16,889.25		389.25-	102.36
6000 Private Moneys	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	57,825	8,556.25	27,121.78		30,703.22	46.90
<u>B. EXPENDITURES</u>						
1000 General Student Body	41,325	250.00	4,622.15	2,997.50	33,705.35	18.44
2000 Athletics	0	.00	.00	0.00	.00	0.00
3000 Classes	0	.00	.00	0.00	.00	0.00
4000 Clubs	16,500	1,824.85	4,476.71	0.00	12,023.29	27.13
6000 Private Moneys	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	57,825	2,074.85	9,098.86	2,997.50	45,728.64	20.92
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	0	6,481.40	18,022.92		18,022.92	0.00
<u>D. TOTAL BEGINNING FUND BALANCE</u>	1,000		7,083.26			
<u>E. GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<u>F. TOTAL ENDING FUND BALANCE</u>	1,000		25,106.18			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,000		25,106.18			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	1,000		25,106.18			

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of April, 2025

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 LOCAL TAXES	0	.00	.00		.00	0.00
2000 LOCAL SUPPORT NONTAX	96,500	18,808.62	144,306.41		47,806.41-	149.54
3000 STATE, GENERAL PURPOSE	10,436,363	834,721.42	6,149,449.69		4,286,913.31	58.92
4000 STATE, SPECIAL PURPOSE	2,453,768	221,707.40	1,631,309.30		822,458.70	66.48
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,229,066	109,920.33	622,956.90		606,109.10	50.69
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	124,985.00		124,985.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>14,215,697</b>	<b>1,185,157.77</b>	<b>8,673,007.30</b>		<b>5,542,689.70</b>	<b>61.01</b>
<b>B. EXPENDITURES</b>						
00 Regular Instruction	6,512,585	540,994.14	4,463,074.38	1,886,010.61	163,500.01	97.49
10 Federal Stimulus	94,456	3,829.29	20,273.43	0.00	74,182.57	21.46
20 Special Ed Instruction	1,327,791	125,887.33	979,827.99	335,875.62	12,087.39	99.09
30 Voc. Ed Instruction	0	.00	.00	0.00	.00	0.00
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,108,417	64,774.94	473,879.63	176,905.85	457,631.52	58.71
70 Other Instructional Pgms	22,213	2,349.79	15,583.59	7,229.07	599.66-	102.70
80 Community Services	5,125	10,657.65	72,524.87	0.00	67,399.87-	> 1000
90 Support Services	5,124,687	315,642.10	3,151,443.70	746,759.20	1,226,484.10	76.07
<b>Total EXPENDITURES</b>	<b>14,195,274</b>	<b>1,064,135.24</b>	<b>9,176,607.59</b>	<b>3,152,780.35</b>	<b>1,865,886.06</b>	<b>86.86</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</b>						
<b>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>	<b>20,423</b>	<b>121,022.53</b>	<b>503,600.29-</b>		<b>524,023.29-</b>	<b>&lt; 1000-</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>3,200,000</b>		<b>5,215,454.73</b>			
<b>G. GLS 896, 897, 898 ACCOUNTING</b>	<b>XXXXXXXX</b>		<b>.00</b>			
<b>CHANGES AND ERROR CORRECTIONS (+OR-)</b>						
<b>H. TOTAL ENDING FUND BALANCE</b>	<b>3,220,423</b>		<b>4,711,854.44</b>			
<b>(E+F + OR - G)</b>						

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
 Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of April, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	41,325	4,009.00	10,232.53		31,092.47	24.76
2000 Athletics	0	.00	.00		.00	0.00
3000 Classes	0	.00	.00		.00	0.00
4000 Clubs	16,500	4,547.25	16,889.25		389.25-	102.36
6000 Private Moneys	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	57,825	8,556.25	27,121.78		30,703.22	46.90
<b>B. EXPENDITURES</b>						
1000 General Student Body	41,325	250.00	4,622.15	2,997.50	33,705.35	18.44
2000 Athletics	0	.00	.00	0.00	.00	0.00
3000 Classes	0	.00	.00	0.00	.00	0.00
4000 Clubs	16,500	1,824.85	4,476.71	0.00	12,023.29	27.13
6000 Private Moneys	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	57,825	2,074.85	9,098.86	2,997.50	45,728.64	20.92
<b>C. EXCESS OF REVENUES</b>						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	0	6,481.40	18,022.92		18,022.92	0.00
<b>D. TOTAL BEGINNING FUND BALANCE</b>	1,000		7,083.26			
<b>E. GLS 896, 897, 898 ACCOUNTING</b>	XXXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<b>F. TOTAL ENDING FUND BALANCE</b>	1,000		25,106.18			
<u>C+D + OR - E)</u>						
<b>G. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,000		25,106.18			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	1,000		25,106.18			



# Spokane International Academy

## INSURANCE PROGRAM PROPOSAL

Eff. 06/01/25 – 06/01/26

Presented by Your EPIC Team

**Aaron Schwen, CLCS**  
Charter School Practice

**Aaron Zetterower, CPIA**  
Charter School Practice

**Heidi Newell, CRSM**  
Client Executive

**Bailey Collins**  
Client Manager

**Date**  
5/15/2025



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*The information in this Proposal or Summary contains abbreviated descriptions of the various coverages in the insurance program(s) presented herein. This document is intended only as a summary. The actual policy contract is subject to various definitions, limitations and exclusions that are not included in this summary.*

## YOUR EPIC ACCOUNT TEAM





## CONTACT INFORMATION

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# MARKETING SUMMARY

## Carriers Approached

Carrier	Result
Hanover Insurance	Decline Due to Losses
Philadelphia Insurance	Decline Due to Losses
Wright Specialty	Decline Due to Losses
Hartford Insurance	Decline Due to Loss History
Liberty Insurance	Not writing in WA
NSM Insurance (AIG)	Decline due to Loss History

EPIC subscribes to A.M. Best & Co.’s rating services and relies on same in evaluating the financial condition of insurers. The current rating of the carrier is indicated. EPIC makes no representations and warranties concerning the solvency of any carrier nor does it make any representation or warranty concerning the rating of the carrier, which may change.



## PREMIUM SUMMARY / COMPARISON

Coverage	RENEWAL 06/01/2024 - 06/01/2025	RENEWAL 06/01/2025 - 06/01/2026	RENEWAL 06/01/2025 - 06/01/2026
<b>Property</b>	<b>Genstar</b>	<b>Genstar</b>	<b>Everest</b>
Building	\$24,108,036	\$24,108,036	\$24,108,036
Business Personal Property (BPP)	\$1,135,680	\$1,135,680	\$1,135,680
<b>Building &amp; BPP Blanket</b>	<b>\$25,243,716</b>	<b>\$25,243,716</b>	<b>\$25,243,716</b>
Loss of Income / Business Income (BI)	\$600,000	\$600,000	\$600,000
Extra Expense (EE)	\$600,000	\$600,000	\$600,000
<b>Total Insured Values (TIV)</b>	<b>\$26,443,716</b>	<b>\$26,443,716</b>	<b>\$26,443,716</b>
Equipment Breakdown	Included	Included	Included
Deductibles:			
All Other Perils (AOP)	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Flood	Excluded	Excluded	Excluded
Earth Movement	Excluded	Excluded	Excluded
Water/Freeze Damage	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
BI/EE	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Equipment Breakdown	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Rate per \$100 Values (Composite)	\$0.35	\$0.35	\$0.33
<b>Total Estimated Annual Premium</b>	<b>\$93,223</b>	<b>\$92,428</b>	<b>\$87,928</b>
<b>Crime</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Employee Theft	\$500,000	\$500,000	\$500,000
Forgery or Alteration	\$250,000	\$250,000	\$250,000
Inside Premises - Theft of Money & Securities	\$250,000	\$250,000	\$250,000
Inside Premises - Robbery/Safe Burglary	\$100,000	\$250,000	\$250,000
Outside the Premises	\$250,000	\$250,000	\$250,000
Computer and Funds Transfer Fraud	\$250,000	\$250,000	\$250,000
Money Orders	\$250,000	\$250,000	\$250,000
Fraudulent Impersonation	\$250,000	\$250,000	\$250,000
Deductible	\$2,500	\$2,500	\$2,500
<b>Total Estimated Annual Premium</b>	<b>\$1,330</b>	<b>\$1,330</b>	<b>\$1,330</b>
<b>General Liability</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
General Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Each Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Medical Expense	\$10,000	\$10,000	\$10,000
Employee Benefits Liability - Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Employee Benefits Liability - Each Claim	\$1,000,000	\$1,000,000	\$1,000,000
Abuse/Molestation - Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Abuse/Molestation - Each Conduct	\$1,000,000	\$1,000,000	\$1,000,000
Crisis Event Management	\$300,000	\$300,000	\$300,000
<b>Total Estimated Annual Premium</b>	<b>\$21,303</b>	<b>\$23,650</b>	<b>\$23,650</b>



Coverage	RENEWAL 06/01/2024 - 06/01/2025	RENEWAL 06/01/2025 - 06/01/2026	RENEWAL 06/01/2025 - 06/01/2026
<b>Hired/Non-Owned Auto</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Liability - Bodily Injury / Property Damage - CSL	\$1,000,000	\$1,000,000	\$1,000,000
Physical Damage Deductibles:			
Hired Comp	N/A	N/A	N/A
Hired Collision	N/A	N/A	N/A
<b>Total Estimated Annual Premium</b>	<b>\$828</b>	<b>\$1,086</b>	<b>\$1,086</b>
<b>To Add Rental Property Damage</b>		<b>\$424</b>	<b>\$424</b>
<b>Educators Legal Liability</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Educators Legal Liability (ELL) - Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Educators Legal Liability (ELL) - Each Claim	\$1,000,000	\$1,000,000	\$1,000,000
Employment Practices Liability (EPL) - Aggregate	Included	Included	Included
Employment Practices Liability (EPL) - Each Claim	Included	Included	Included
Non-Monetary Defense Expense - Aggregate	\$300,000	\$300,000	\$300,000
Non-Monetary Defense Expense - Each Claim	\$100,000	\$100,000	\$100,000
Self-Insured Retentions (SIRs):			
ELL	\$5,000	\$5,000	\$5,000
EPL	\$10,000	\$10,000	\$10,000
Non-Monetary Expense	\$5,000	\$5,000	\$5,000
<b>Total Estimated Annual Premium</b>	<b>Included in GL</b>	<b>Included in GL</b>	<b>Included in GL</b>
<b>Excess Liability</b>	<b>National Union Fire/GPP</b>	<b>National Union Fire/GPP</b>	<b>National Union Fire/GPP</b>
Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Each Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Underlying Policies	GL, EBL, ABUSE, ELL	GL, EBL, ABUSE, ELL	GL, EBL, ABUSE, ELL
<b>Total Estimated Annual Premium</b>	<b>\$2,857</b>	<b>\$3,164</b>	<b>\$3,164</b>
<b>Cyber</b>	<b>AmTrust</b>	<b>AmTrust</b>	<b>AmTrust</b>
General Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Third Party Coverages	\$1,000,000	\$1,000,000	\$1,000,000
Network Security and Privacy Liability	\$1,000,000	\$1,000,000	\$1,000,000
Media Liability	\$1,000,000	\$1,000,000	\$1,000,000
Breach Management Expenses	\$1,000,000	\$1,000,000	\$1,000,000
First Party Coverages	\$1,000,000	\$1,000,000	\$1,000,000
Business Interruption (6 hour waiting period)	\$1,000,000	\$1,000,000	\$1,000,000
System Failure (6 hour waiting period)	\$1,000,000	\$1,000,000	\$1,000,000
Reputational Loss (2 week waiting period)	\$1,000,000	\$1,000,000	\$1,000,000



Social Engineering & Cyber Crime	\$250,000	\$250,000	\$250,000
	<b>RENEWAL</b>	<b>RENEWAL</b>	<b>RENEWAL</b>
	<b>06/01/2024 -</b>	<b>06/01/2025 -</b>	<b>06/01/2025 -</b>
<b>Coverage</b>	<b>06/01/2025</b>	<b>06/01/2026</b>	<b>06/01/2026</b>
Cyber Extortion and Ransomware	\$1,000,000	\$1,000,000	\$1,000,000
Deductible	\$10,000	\$10,000	\$10,000
<b>Total Estimated Annual Premium</b>	<b>\$10,278</b>	<b>\$10,278</b>	<b>\$10,278</b>
<b>Student Accident - BASE</b>	<b>Philadelphia</b>	<b>Philadelphia</b>	<b>Philadelphia</b>
Accident Medical Expense - Per Person, Per Accident	\$50,000	\$50,000	\$50,000
Accidental Death Benefit	\$25,000	\$25,000	\$25,000
Accidental Dismemberment Benefit	up to \$50,000	up to \$50,000	up to \$50,000
Accidental Paralysis Benefit	\$50,000	\$50,000	\$50,000
AD&D and Paralysis - Aggregate	\$15,000,000	\$15,000,000	\$15,000,000
<b>Total Estimated Annual Premium</b>	<b>\$2,709</b>	<b>\$3,074</b>	<b>\$3,074</b>
<b>Student Accident - CAT</b>	<b>Philadelphia</b>	<b>Philadelphia</b>	<b>Philadelphia</b>
Accident Medical Expense Benefit	\$1,000,000	\$1,000,000	\$1,000,000
Deductible	\$50,000	\$50,000	\$50,000
<b>Total Estimated Annual Premium</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
<b>INSURANCE PROGRAM PREMIUM / COST</b>	<b>\$132,828</b>	<b>\$135,310</b>	<b>\$130,810</b>

## BIND INFORMATION

**RECEIPT AND APPROVAL OF THE FOLLOWING ITEMS ARE REQUIRED TO BIND COVERAGE:**

- Signed TRIA Form(s) (if rejecting coverage)

**PAYMENT PLANS:**

**BILLED DIRECTLY BY CARRIER:**

- Philadelphia (Student Accident)
  - o Full Pay
- Guideone (GL, ELL)
  - o 25% down & 9 Monthly Payments
- AmTrust (Cyber)
  - o Full pay

**BILLED DIRECTLY BY EPIC:**

- Property is due in full – financing is available



## NAMED INSURED & LOCATION SCHEDULE

Named Insured	FEIN	Operations
Spokane International Academy	47-1091821	K-9 Charter School
Spokane International Academy - Magnesium, LLC	86-2440293	Building Ownership
Spokane International Academy Community Advisory Team	81-2296908	Parent Teacher Organization
Spokane International Academy Foundation	84-4725182	Fundraising Activities

Loc. #	Address	City	County	State	Zip
MAILING	777 E. Magnesium Rd.	Spokane	Spokane	WA	99208
1	777 E. Magnesium Rd.	Spokane	Spokane	WA	99208
2	775 E. Holland Ave., Ste. 110	Spokane	Spokane	WA	99218



## PROPERTY

Carrier: **General Star Indemnity Company**  
 AM Best Rating: **A XV**  
 Admitted/Non-Admitted: **Non-Admitted**

The Commercial **Property** policy provides coverage for damage or loss of your described property due to a covered "cause of loss", subject to the policy terms and conditions.

### Coverage Limits

Coverage	Limit
Building & Business Personal Property (BPP) – Blanket (See SOV for Breakdown)	\$26,443,716
Equipment Breakdown (Subject to Applicable Sub-limits)	included
Loss of Income / Business Income (BI) & Extra Expense	\$1,200,000

### Deductibles

Coverage	Deductible
Building & Business Personal Property (BPP)	\$25,000
Equipment Breakdown	\$25,000
Loss of Income / Business Income (BI)	\$25,000
Water/Freeze Damage	\$250,000

### Additional Info

Coverage Form	Special
Valuation	Replacement Cost (RC)
Coinsurance	None

### Forms & Endorsements

- Service of Suit Clause
- Total Loss Endorsement
- Asbestos and Toxic Materials Exclusion
- Absolute Pollution Exclusion
- Fungus Clean Up and Removal Limitation
- Occurrence Limit of Insurance Endorsement
- EDP is covered as BPP
- No blanket coverage - values will be scheduled by building
- Thirty (30) days notice of cancellation
- Exterior Insulation and Finishing Systems Exclusion of Wind, Hail and Water Damage
- Catastrophic Cause of Loss Per Occurrence Endorsement
- Application of the Deductible Endorsement
- Biological or Chemical Materials Exclusion Endorsement
- Amendment of the Nuclear Hazard Exclusion Endorsement



- Terrorism Exclusion (with an exception for “certified acts of terrorism” if TRIA is purchased)
- Exclusion of Loss Due to Virus, Bacteria, Parasite or Other Organism
- Aluminium Wiring Exclusion
- Circuit Breaker Exclusion
- Roof Damage and Valuation Endorsement
- Cyber Incident Exclusion
- Additional Policy Conditions - Trade Sanctions and Specifically Designated National
- Hail and/or Windstorm 180-Day Reporting Endorsement
- Warrant occupancy rate remain >85%
- Favorable inspection and compliance with all resulting recommendations
- Excluding Pre-existing damage



## STATEMENT OF VALUES (SOV)

Loc #	Bldg #	Address	Construction	Total Sq Ft	Cost per Sq Ft	Building Limit	BPP Limit	Loss of Income	Extra Expense
1	1	777 E. Magnesium Rd., Spokane, WA 99208	Masonry Non-Combustible	101,370	\$229	\$24,108,036	\$1,081,600	\$600,000	\$600,000
2	1	775 E. Holland Ave., Ste. 110, Spokane, WA 99218	Frame	2,164	N/A	\$0	\$54,080	incl	incl

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## FLOOD ZONE KEY

### DEFINITION OF FEMA FLOOD ZONES

Flood zones are geographic areas that FEMA has defined according to varying levels of flood risk. These zones are depicted on the published Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM). Each zone reflects the severity or type of flooding in the area.

### SPECIAL FLOOD HAZARD AREAS – HIGH RISK

Special Flood Hazard Areas represent the area subject to inundation by 1-percent-annual chance flood. Structures located within the SFHA have a 26-percent chance of flooding during the life of a standard 30-year mortgage. Federal floodplain management regulations and mandatory flood insurance purchase requirements apply in these zones

Symbol	Description
A	Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.
AE	The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.
A1 – A30	These are known as numbered A Zones (e.g., A7 or A14). This is the base floodplain where the FIRM shows a BFE (old format).
AH	Areas with a 1% annual chance of shallow flooding, usually in the form of a pond, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.
AO	River or stream flood hazard areas, and areas with a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Average flood depths derived from detailed analyses are shown within these zones.
AR	Areas with a temporarily increased flood risk due to the building or restoration of a flood control system (such as a levee or a dam). Mandatory flood insurance purchase requirements will apply, but rates will not exceed the rates for unnumbered A zones if the structure is built or restored in compliance with Zone AR floodplain management regulations.
A99	Areas with a 1% annual chance of flooding that will be protected by a Federal flood control system where construction has reached specified legal requirements. No depths or base flood elevations are shown within these zones.
V	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. No base flood elevations are shown within these zones.
VE, V1 - 30	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.

### MODERATE AND MINIMAL RISK AREAS

Areas of moderate or minimal hazard are studied based upon the principal source of flood in the area. However, buildings in these zones could be flooded by severe, concentrated rainfall coupled with inadequate local drainage systems. Local storm water drainage systems are not normally considered in a community's flood insurance study. The failure of a local drainage system can create areas of high flood risk within these zones. Flood insurance is available in participating communities, but is not required by regulation in these zones. Nearly 25-percent of all flood claims filed are for structures located within these zones.

Symbol	Description
B and X (shaded)	Area of moderate flood hazard, usually the area between the limits of the 100-year and 500-year floods. B Zones are also used to designate base floodplains of lesser hazards, such as areas protected by levees from 100-year flood, or shallow flooding areas with average depths of less than one foot or drainage areas less than 1 square mile.
C and X (unshaded)	Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level. Zone C may have ponding and local drainage problems that don't warrant a detailed study or designation as base floodplain. Zone X is the area determined to be outside the 500-year flood and protected by levee from 100-year flood.
D	Areas with possible but undetermined flood hazards. No flood hazard analysis has been conducted. Flood insurance rates are commensurate with the uncertainty of the flood risk.

From FEMA Map Service Center:

<http://msc.fema.gov/webapp/wcs/stores/servlet/info?storeId=10001&catalogId=10001&langId=-1&content=floodZones&title=FEMA%20Flood%20Zone%20Designations>



## CRIME

Carrier: **GuideOne Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **Crime** policy provides coverage to manage the loss exposures resulting from criminal acts including employee dishonesty and third-party fraud that will result in financial loss, subject to policy terms and conditions.

### Coverage Limits

Coverage	Limit	Deductible
Employee Theft	\$500,000	\$2,500
Forgery or Alteration	\$250,000	\$2,500
Inside Premises – Theft of Money & Securities	\$250,000	\$2,500
Inside Premises – Robbery / Safe Burglary	\$100,000	\$2,500
Outside Premises	\$250,000	\$2,500
Computer and Funds Transfer Fraud	\$250,000	\$2,500
Money Orders	\$250,000	\$2,500
Fraudulent Impersonation	\$250,000	\$2,500



## GENERAL LIABILITY

Carrier: **GuideOne Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **General Liability** policy provides coverage for damages and legal costs arising from business operations for which you are held legally responsible for bodily injury, property damage, or personal and advertising injury to a third party, subject to policy terms and conditions.

### Coverage Limits

General Liability	Limit
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury Liability	\$1,000,000
Each Occurrence	\$1,000,000
Damage Rented to You	\$1,000,000
Medical Expense – Per Person	\$10,000
Hired and Non-Owned Auto Liability	Included

**Employee Benefits Liability** provides coverage to employers against claims brought by employees for negligent acts or omissions in the administration of the insured's employee benefits programs per policy terms and conditions.

Employee Benefits Liability	Limit
Aggregate	\$3,000,000
Each Employee	\$1,000,000
Deductible	\$1,000

**Abuse / Molestation Liability** provides coverage against claims arising from physical and/or sexual abuse per policy terms and conditions.

Abuse / Molestation Liability	Limit
Aggregate	\$3,000,000
Each Abusive Conduct	\$1,000,000
Special Supplementary Payment	\$10,000
Alleged Participant – Aggregate	\$500,000
Alleged Participant – Each Act	\$250,000



## Rating Information

Description	Rating Basis	Exposures
Students (ES & MS)	Each	746
Students (HS)	Each	80
Employees	Each	90

## Notable Endorsements / Provisions

- Blanket Additional Insured – By Written Agreement
- Exclusion – Student Medical Payments
- Exclusion – Unmanned Aircraft (Drones)
- Exclusion – Law Enforcement Liability



## EDUCATORS LEGAL LIABILITY

Carrier: **Guideone Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

**Educators Legal Liability** provides coverage for the insured for which the insured is legally obligated to pay the claim arising from a wrongful act in performance of educational services per policy terms and conditions.

Educators Legal Liability / ELL - Claims Made	Limit
Aggregate (Combined w/ EPL)	\$1,000,000
Each Wrongful Act	\$1,000,000
Deductible	\$5,000
Retroactive Date	07/01/15

**Employment Practices Liability** provides coverage for the insured for which the insured is legally obligated to pay the claim arising from employment process per policy terms and conditions.

Employment Practices Liability / EPL - Claims Made	Limit
Aggregate (Combined w/ ELL)	\$3,000,000
Each Offense	\$1,000,000
Deductible	\$10,000
Retroactive Date	07/01/15

**Non-Monetary Coverage** reimburses reasonable defense expenses you incur to defend an injunctive or declaratory relief action because of a wrongful act or employment practices offense resulting from your school operations.

Non-Monetary - Claims Made	Limit
Aggregate	\$300,000
Each Action	\$100,000
Deductible	\$5,000
Retroactive Date	07/01/15



## EXCESS LIABILITY

Carrier: **Guideone Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **Umbrella or Excess Liability** policy provides liability coverage in excess of the limits provided by the scheduled underlying policy, subject to policy terms and conditions.

### Coverage Limits

Coverage	Limit
Each Occurrence	\$1,000,000
General Aggregate	\$1,000,000

### Scheduled Underlying Policies

General Liability	Limit
General Aggregate	\$3,000,000
Each Occurrence	\$1,000,000

Employee Benefits Liability	Limit
Aggregate	\$3,000,000
Each Wrongful Act or Offense	\$1,000,000

Abuse or Molestation	Limit
Aggregate	\$3,000,000
Each Occurrence	\$1,000,000

Educators Legal Liability	Limit
Aggregate	\$1,000,000
Each Wrongful Act or Offense	\$1,000,000



## CYBER LIABILITY / PRIVACY BREACH

Carrier: **AmTrust**  
 AM Best Rating: **A-, XV**  
 Admitted/Non-Admitted: **Non-Admitted**

### Coverage Limits

Total Limits of Liability	Limit
Maximum Policy Aggregate	\$1,000,000

Coverage	Limit	Retention or Waiting Period
<b>Third Party</b>		
Network Security and Privacy Liability	\$1,000,000	\$10,000
Regulatory Investigations, Fines and Penalties	\$1,000,000	\$10,000
Media Liability	\$1,000,000	\$10,000
PCI DSS Assessment Expenses	\$1,000,000	\$10,000
Breach Management Expenses	\$1,000,000	\$10,000
<b>First Party</b>		
Business Interruption *	\$1,000,000	6 hours
Contingent Business Interruption *	\$1,000,000	6 hours
Digital Asset Destruction, Data Retrieval and System Restoration	\$1,000,000	\$10,000
System Failure *	\$1,000,000	6 hours
Social Engineering & Cyber Crime	\$100,000	\$10,000
Reputational Loss *	\$1,000,000	2 weeks
Cyber Extortion and Ransomware	\$1,000,000	\$10,000
Breach Response and Remediation Expenses	\$1,000,000	\$10,000
Court Attendance Costs	\$250,000	\$10,000

\* 6 Month Period of Indemnity

### Explanation of Coverage

Third Party Insuring Agreements
<p><b>Network Security and Privacy Liability</b> – Claims against you because of a network security or privacy breach. This may arise from a denial of service attack, Malicious code, a stolen laptop, or any type of data breach.</p> <p><b>Regulatory Investigations, Fines and Penalties</b> - Defense and Civil fines and penalties imposed by a governmental agency as a result of a breach of privacy regulations.</p> <p><b>Media Liability</b> – Claims against you arising from the release or display of your media material. This includes claims alleging copyright infringement, slander, libel, defamation, and other media perils.</p>



**PCI DSS Assessment Expenses** - Forensic investigation costs, fines, penalties and assessments you are legally responsible for as a result of actual or alleged non-compliance with Payment card industry Data Security Standards.

**Breach Management Expenses** - Breach Response costs for which you have contractually indemnified a third party for a security or privacy breach.

### First Party Insuring Agreements

**Business Interruption** – Business income loss and extra expenses you incur during a computer network outage.

**Contingent Business Interruption** – Business income loss and extra expenses you incur during a network outage at your outsourced service provider.

**Digital Asset Destruction, Data Retrieval and System Restoration** - Digital asset loss and related expenses you incur as a result of a security breach, privacy breach, or administrative error.

**System Failure coverage** - Business Income loss, extra expenses, and digital asset loss you incur during an unintentional or unplanned outage

**Social Engineering & Cyber Crime** - Financial Fraud, phishing attack loss, and telecommunications fraud loss you sustain as a result of a social engineering event or impersonation attempt.

**Reputational Loss** – Business Income loss you may suffer related to a media report arising from a privacy breach, cyber extortion threat, or phishing attack.

**Cyber Extortion and Ransomware** – Your expenses or payments to respond to a cyber extortion demand or ransomware attack.

**Breach Response and Remediation Expenses** – Your expenses to respond to a data breach incident including legal services, forensics investigation, notification, credit monitoring and public relations

**Court Attendance Costs** – Expenses you incur to attend court, adjudication, mediation or other hearing in connection with a covered claim.

### Notable Provisions and Sublimits

Endorsement	Limit
Bodily Injury Claims	\$100,000
Bricking	\$1,000,000
Criminal Reward Expenses	\$50,000
Forensic Accounting Coverage	\$50,000
Invoice Manipulation Loss	\$100,000
Solicitation Claims	\$50,000

### Notable Exclusions

- Insured vs. Insured
- Bodily Injury
- Property Damage
- Loss of Funds
- Force Majeure / Natural Disaster
- Payment Card Industry



## STUDENT ACCIDENT – BASE & CATASTROPHIC

Carrier: **Philadelphia Indemnity Ins. Co.**  
 AM Best Rating: **A++ XV**  
 Admitted/Non-Admitted: **Admitted**

The Student Accident policy provides coverage for your students specifically for covered injuries sustained, subject to policy terms and conditions. The purpose of this coverage is to provide assistance to meet some of the expenses for accidental injury.

**WHO IS INSURED:** All enrolled students of the Policyholder, Grades PK-9

**COVERED ACTIVITIES:** Policyholder supervised and sponsored school-time activities, including interscholastic sports, excluding interscholastic tackle football.

Benefits - BASE	Limit
Accident Medical Expense – Aggregate	No Aggregate
Accident Medical Expense – Per Participant, Per Accident	\$50,000
Accidental Death, Dismemberment and Paralysis – Aggregate, Per Accident	\$500,000
Accidental Death Benefit	\$25,000
Accidental Dismemberment	up to \$50,000
Accidental Paralysis	\$50,000
Deductible	\$0
Benefit Period	2 Years

Benefits - CATASTROPHIC	Limit
Accident Medical Expense – Aggregate	No Aggregate
Accident Medical Expense – Per Participant, Per Accident	\$1,000,000
Accidental Death, Dismemberment and Paralysis – Aggregate, Per Accident	\$15,000,000
Accidental Death Benefit	\$10,000
Accidental Dismemberment	up to \$10,000
Accidental Paralysis	\$0
Deductible	\$50,000
Benefit Period	10 Years



## Common Exclusions

1. intentionally self-inflicted Injury, suicide or any attempt thereof while sane or insane;
2. commission or attempt to commit a felony or an assault;
3. active participation in a riot or insurrection;
4. bungee jumping; parachuting; skydiving; parasailing; hang-gliding;
5. declared or undeclared war or act of war;
6. flight in, boarding or alighting from an Aircraft or any craft designed to fly above the Earth's surface, except as a fare-paying passenger on a regularly scheduled commercial or charter airline;
7. travel in or on any off-road motorized vehicle except a golf cart or any other vehicle we specifically agree to cover not requiring licensing as a motor vehicle;
8. participation in any motorized race or contest of speed;
9. an accident if the Covered Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license; except while participating in Driver's Education Program;
10. sickness; disease; bodily or mental infirmity; bacterial or viral infection or medical or surgical treatment thereof; except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food;
11. travel or activity outside the United States, Canada or Mexico;
12. travel in any Aircraft owned, leased or controlled by the Policyholder or any of its subsidiaries or affiliates. An Aircraft will be deemed to be "controlled" by the Policyholder, if the Aircraft may be used as the Policyholder wishes for more than 10 straight days, or more than 15 days in any year;
13. the Covered Person's intoxication as determined according to the laws of the jurisdiction in which the Covered Accident occurred;
14. voluntary ingestion of any: narcotic; drug; poison; gas; or fumes; unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;
15. injuries compensable under Workers' Compensation law or any similar law;
16. occupational injuries for which benefits are not paid under the Workers' Compensation Law or any similar law;
17. any Hospital Stay or days of a Hospital Stay that are not appropriate for the condition and locality;
18. a Covered Person's Covered Loss if he was driving a private passenger automobile at the time of the Covered Accident that:
  - a. resulted in the Covered Loss; and
  - b. he was intoxicated, as that term is defined by the law of the jurisdiction in which the Covered Accident occurred.



## A.M. BEST RATING GUIDE

If the coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an Admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

### GUIDE TO BEST RATINGS Rating Levels and Categories

Level	Category	Level	Category	Level	Category
A++, A+	Superior	B, B-	Fair	D	Poor
A, A-	Excellent	C++, C+	Marginal	E	Under Regulatory Supervision
B++, B+	Very Good	C, C-	Weak	F	In Liquidation
				S	Rating Suspended

### Rating "Not Assigned" Categories

NR-1 Special Data Filing	NR-6 Reinsured by Unrated Reinsurer
NR-2 Less than Minimum Size	NR-8 Incomplete Financial Information
NR-3 Insufficient Operating Experience	NR-9 Company Request
NR-4 Rating Procedure Inapplicable	NR-11 Rating Suspended
NR-5 Significant Change	

### Financial Size Categories

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I	Up to	1,000	FSC IX	250,000 to	500,000
FSC II	1,000 To	2,000	FSC X	500,000 to	750,000
FSC III	2,000 To	5,000	FSC XI	750,000 to	1,000,000
FSC IV	5,000 To	10,000	FSC XII	1,000,000 to	1,250,000
FSC V	10,000 To	25,000	FSC XIII	1,250,000 to	1,500,000
FSC VI	25,000 To	50,000	FSC XIV	1,500,000 to	2,000,000
FSC VII	50,000 To	100,000	FSC XV	2,000,000	or more
FSC VIII	100,000 To	250,000			

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

EPIC subscribes to A.M. Best Company's rating services and relies on same in evaluating the financial condition of insurers. The current rating of the carrier is indicated. EPIC makes no representations and warranties concerning the solvency of any carrier nor does it make any representation or warranty concerning the rating of the carrier, which may change.



## BROKER COMPENSATION & CARRIER RELATIONS

### Broker Compensation

EPIC's main source of revenue comes in the form of commissions paid by insurance carriers. EPIC may, from time to time, enter into agreements with various insurance carriers that provide compensation in addition to commissions. These agreements are based on volume, growth and profitability and often provide additional resources valuable to our clients such as claims advocacy, risk management consultation, loss control services, certificate issuance, contract review and compliance, etc. In no way do these agreements influence the placement and/or pricing of our clients' insurance policies. At times, a fee in lieu of a commission may be assessed, with the clients' permission. If you should have any questions or concerns regarding our compensation please feel free to contact us.

### Carrier Relations

We pride ourselves on our strong relationships within the insurance marketplace. EPIC selects the best carriers as strategic partners in order to offer our policyholders superior coverages and pricing. Our carriers appoint us as a preferred broker because of our reputation, integrity and volume.

### What does this mean for our clients?

- Commitment from the best insurance carriers.
- Negotiating power for the most advantageous Insurance Program.
- Inside track on emerging exposures and new insurance products.
- Competitive rates and comprehensive coverage.



## EPIC COMPENSATION DISCLOSURE

This proposal is provided to you as a summary of insurance. It is intended as a guide and does not confer coverage or alter or extend the terms and conditions of the insurance policies ultimately secured. The terms and conditions of those policies will govern the coverage afforded to you. Please refer to the policy wordings for a more complete understanding of the coverage provided.

The quotes presented in this document are based on information supplied by you and are preliminary, non-binding and may be subject to additional underwriting. EPIC takes no responsibility for the accuracy and/or completeness of the information supplied. You understand that the insurance carriers providing quotes to EPIC on your behalf will rely on the accuracy and completeness of the information supplied to you and that failure to provide complete or accurate information may result in the loss of coverage and inaccurate quotes. If there are any changes in the information provided by you, please let us know immediately. EPIC cannot guarantee that coverage will be available based on changes in information supplied by you.

It is EPIC's practice to seek insurance policies from insurance carriers that possess an A.M. Best financial strength rating of A- VIII or better. Notwithstanding the foregoing, EPIC does not warrant or guarantee an insurance company's financial strength, condition, solvency or ability to meet its obligations to policyholders. EPIC shall have no responsibility in connection with an insurance company's failure to meet its current or future financial obligations.

### Electronic Communications

By accepting this proposal, you consent to the electronic delivery of policies, endorsements, ID Cards, invoices and other related communications. If you wish to withdraw your consent to the electronic delivery of these documents, please contact your Account Executive.

### Compensation Disclosure

Edgewood Partners Holdings, LLC, along with its subsidiaries or affiliates (collectively, "EPIC") is a leading insurance broker and is committed to loyally providing quality service to its clients in a transparent manner. EPIC is compensated in a variety of ways for the services it provides to its clients, and a particular placement may involve one or a combination of such arrangements. We refer you to our website, [www.epicbrokers.com](http://www.epicbrokers.com) for further information regarding, or should you have questions about, EPIC's compensation.

## EPIC SERVICE COMMITMENT

### EPIC will provide you with the following services:

- Return all telephone calls within 24 hours.
- Issue Certificates of Insurance on a 24-hour turnaround or same day if received before 3:00 PM (as needed).
- Process requests for insurance program changes promptly.
- Monitor the status of all open claims.
- Review exposures annually.
- Review coverages with you as needed or at least annually.
- Stewardship meetings to discuss business opportunities and risk management strategy.
- Present renewal insurance program in a timely manner.
- Keep you up-to-date about important insurance industry developments throughout the year.
- Coordinate all service visits.



## WHEN TO NOTIFY EPIC

It is very important that we are informed whenever a significant change in your operation takes place.

### We should be notified promptly of any change, such as:

- Additional locations, new construction/projects
- Change in property values
- Change of ownership
- Sudden changes in sales/income/payroll
- EEOC Complaint
- Change in hazards (increase or decrease)
- Change in security or protection
- Change in product line
- New contractual obligations
- Change of vehicles/drivers
- Change of operation
- Begin operations in the State of New York
- Change in shipment
- Leased, rented and borrowed equipment

The above are listed as examples of situations we should be made aware of; there are many others as well. If any questions arise, please call us.





## EPIC CLAIMS ADVOCACY

### Choose the most convenient method to report your claim:

Directly to Carrier:

- See instructions on policy

Through EPIC/Agent:

- (888) 409-3742
- [WestRegionClaims@EPICBrokers.com](mailto:WestRegionClaims@EPICBrokers.com)

### Questions?

Judith Paredes – [Judith.Paredes@EPICBrokers.com](mailto:Judith.Paredes@EPICBrokers.com)

Pearlean Martin – [Pearlean.Martin@EPICBrokers.com](mailto:Pearlean.Martin@EPICBrokers.com)

### Your EPIC Claims Team...second to none.

We have highly effective Claims Advocacy and Specialists with extensive depth and breadth. They have held positions with insurance carriers, insurance brokers and managing general agents representing reinsurance carriers. This experience provides our clients with broad-based claims expertise in multiple areas of insurance. Because of this diversity they are successful in communicating with all parties including claims adjusters, attorneys and you.

Our dedicated team responds to all of your Commercial Insurance claims needs including:

- Assisting you with reporting of Property & Casualty claims
- Providing you with Workers' Compensation claims reviews & advocacy
- Acting as liaison between you and the insurance carrier
- Reviewing summons and complaints prior to insurance carrier submission

## EPIC CLAIMS SERVICES



### PROPERTY CLAIMS

- Provide advocacy in all Property claim issues
- Send all claims through our office so that the loss is reported to the appropriate carrier(s). We want to have first notice to ensure that we maintain control of the claim.
- We visit claims sites with the Risk Manager and adjuster(s) as soon as possible after a loss.
- We will request contracts from you at the time the loss to enable you to secure coverage from the appropriate parties.
- We will also work with other parties' carriers until your needs are met.
- We facilitate claim reviews with carriers and TPAs to provide you with an ongoing understanding of your claim issues.
- We can assist in pursuing subrogation from other parties.

### LIABILITY CLAIMS:

- Set-up protocols to address settlement prior to reporting. Review/draft insurer and client claim handling instructions.
- Provide customized claims reporting forms and associated training.
- Receive and report claims within 24 hours.
- Assist with selection of counsel.
- One email address for the entire Claims Department.
- Contract review and coverage analysis on reported claims.
- We use a system that allows us to have electronic files, enabling us to access each other's files.
- Facilitate claim reviews with carriers and TPAs and manage claim closures.
- Provide advocacy in all Liability claim issues.



## AUTHORIZATION TO BIND COVERAGE

DATE: \_\_\_\_\_ Email \_\_\_\_\_  
 TO: EPIC \_\_\_\_\_ ATTN: \_\_\_\_\_  
 FROM: \_\_\_\_\_  
 RE: Insurance Program \_\_\_\_\_ CC: \_\_\_\_\_

Proposal Delivered by Broker

Proposal Delivered by Fax/Email

*IMPORTANT NOTICE: We need written authorization to bind insurance coverage. After reviewing the attached insurance proposal, to request coverage, please sign and return this form in person or by fax or email to your Broker \_\_\_\_\_ at EPIC.*

### Authorization to Bind Coverage

I have reviewed the attached insurance proposal and am instructing Edgewood Partners Insurance Center to bind coverage on my behalf effective \_\_\_\_\_. Any material change in exposure, including, but not limited to: changes in limits, vehicle schedules, locations, payrolls or receipts will impact this proposal and its corresponding premium charges. Please communicate these changes to us, if any, under separate cover, as soon as possible. Thank You!

#### Preferred Method of Payment:

- Agency Bill
- Direct Bill
- Finance Agreement

\_\_\_\_\_  
 Authorized Signature



# Spokane International Academy

## INSURANCE PROGRAM PROPOSAL

Eff. 06/01/25 – 06/01/26

Presented by Your EPIC Team

**Aaron Schwen, CLCS**  
Charter School Practice

**Aaron Zetterower, CPIA**  
Charter School Practice

**Heidi Newell, CRSM**  
Client Executive

**Bailey Collins**  
Client Manager

**Date**  
5/15/2025



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*The information in this Proposal or Summary contains abbreviated descriptions of the various coverages in the insurance program(s) presented herein. This document is intended only as a summary. The actual policy contract is subject to various definitions, limitations and exclusions that are not included in this summary.*

## YOUR EPIC ACCOUNT TEAM





## CONTACT INFORMATION

<b>Aaron Schwen, CLCS</b> Charter School Practice			
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<b>Andy D'Entremont</b> Sr. Claims Director			
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Email:	<a href="mailto:Andy.DEntremont@EPICBrokers.com">Andy.DEntremont@EPICBrokers.com</a>		



# MARKETING SUMMARY

## Carriers Approached

Carrier	Result
Hanover Insurance	Decline Due to Losses
Philadelphia Insurance	Decline Due to Losses
Wright Specialty	Decline Due to Losses
Hartford Insurance	Decline Due to Loss History
Liberty Insurance	Not writing in WA
NSM Insurance (AIG)	Decline due to Loss History

EPIC subscribes to A.M. Best & Co.’s rating services and relies on same in evaluating the financial condition of insurers. The current rating of the carrier is indicated. EPIC makes no representations and warranties concerning the solvency of any carrier nor does it make any representation or warranty concerning the rating of the carrier, which may change.



## PREMIUM SUMMARY / COMPARISON

Coverage	RENEWAL 06/01/2024 - 06/01/2025	RENEWAL 06/01/2025 - 06/01/2026	RENEWAL 06/01/2025 - 06/01/2026
<b>Property</b>	<b>Genstar</b>	<b>Genstar</b>	<b>Everest</b>
Building	\$24,108,036	\$24,108,036	\$24,108,036
Business Personal Property (BPP)	\$1,135,680	\$1,135,680	\$1,135,680
<b>Building &amp; BPP Blanket</b>	<b>\$25,243,716</b>	<b>\$25,243,716</b>	<b>\$25,243,716</b>
Loss of Income / Business Income (BI)	\$600,000	\$600,000	\$600,000
Extra Expense (EE)	\$600,000	\$600,000	\$600,000
<b>Total Insured Values (TIV)</b>	<b>\$26,443,716</b>	<b>\$26,443,716</b>	<b>\$26,443,716</b>
Equipment Breakdown	Included	Included	Included
Deductibles:			
All Other Perils (AOP)	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Flood	Excluded	Excluded	Excluded
Earth Movement	Excluded	Excluded	Excluded
Water/Freeze Damage	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
BI/EE	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Equipment Breakdown	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Rate per \$100 Values (Composite)	\$0.35	\$0.35	\$0.33
<b>Total Estimated Annual Premium</b>	<b>\$93,223</b>	<b>\$92,428</b>	<b>\$87,928</b>
<b>Crime</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Employee Theft	\$500,000	\$500,000	\$500,000
Forgery or Alteration	\$250,000	\$250,000	\$250,000
Inside Premises - Theft of Money & Securities	\$250,000	\$250,000	\$250,000
Inside Premises - Robbery/Safe Burglary	\$100,000	\$250,000	\$250,000
Outside the Premises	\$250,000	\$250,000	\$250,000
Computer and Funds Transfer Fraud	\$250,000	\$250,000	\$250,000
Money Orders	\$250,000	\$250,000	\$250,000
Fraudulent Impersonation	\$250,000	\$250,000	\$250,000
Deductible	\$2,500	\$2,500	\$2,500
<b>Total Estimated Annual Premium</b>	<b>\$1,330</b>	<b>\$1,330</b>	<b>\$1,330</b>
<b>General Liability</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
General Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Each Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Medical Expense	\$10,000	\$10,000	\$10,000
Employee Benefits Liability - Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Employee Benefits Liability - Each Claim	\$1,000,000	\$1,000,000	\$1,000,000
Abuse/Molestation - Aggregate	\$3,000,000	\$3,000,000	\$3,000,000
Abuse/Molestation - Each Conduct	\$1,000,000	\$1,000,000	\$1,000,000
Crisis Event Management	\$300,000	\$300,000	\$300,000
<b>Total Estimated Annual Premium</b>	<b>\$21,303</b>	<b>\$23,650</b>	<b>\$23,650</b>



Coverage	RENEWAL 06/01/2024 - 06/01/2025	RENEWAL 06/01/2025 - 06/01/2026	RENEWAL 06/01/2025 - 06/01/2026
<b>Hired/Non-Owned Auto</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Liability - Bodily Injury / Property Damage - CSL	\$1,000,000	\$1,000,000	\$1,000,000
Physical Damage Deductibles:			
Hired Comp	N/A	N/A	N/A
Hired Collision	N/A	N/A	N/A
<b>Total Estimated Annual Premium</b>	<b>\$828</b>	<b>\$1,086</b>	<b>\$1,086</b>
<b>To Add Rental Property Damage</b>		<b>\$424</b>	<b>\$424</b>
<b>Educators Legal Liability</b>	<b>Guideone</b>	<b>Guideone</b>	<b>Guideone</b>
Educators Legal Liability (ELL) - Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Educators Legal Liability (ELL) - Each Claim	\$1,000,000	\$1,000,000	\$1,000,000
Employment Practices Liability (EPL) - Aggregate	Included	Included	Included
Employment Practices Liability (EPL) - Each Claim	Included	Included	Included
Non-Monetary Defense Expense - Aggregate	\$300,000	\$300,000	\$300,000
Non-Monetary Defense Expense - Each Claim	\$100,000	\$100,000	\$100,000
Self-Insured Retentions (SIRs):			
ELL	\$5,000	\$5,000	\$5,000
EPL	\$10,000	\$10,000	\$10,000
Non-Monetary Expense	\$5,000	\$5,000	\$5,000
<b>Total Estimated Annual Premium</b>	<b>Included in GL</b>	<b>Included in GL</b>	<b>Included in GL</b>
<b>Excess Liability</b>	<b>National Union Fire/GPP</b>	<b>National Union Fire/GPP</b>	<b>National Union Fire/GPP</b>
Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Each Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Underlying Policies	GL, EBL, ABUSE, ELL	GL, EBL, ABUSE, ELL	GL, EBL, ABUSE, ELL
<b>Total Estimated Annual Premium</b>	<b>\$2,857</b>	<b>\$3,164</b>	<b>\$3,164</b>
<b>Cyber</b>	<b>AmTrust</b>	<b>AmTrust</b>	<b>AmTrust</b>
General Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
Third Party Coverages	\$1,000,000	\$1,000,000	\$1,000,000
Network Security and Privacy Liability	\$1,000,000	\$1,000,000	\$1,000,000
Media Liability	\$1,000,000	\$1,000,000	\$1,000,000
Breach Management Expenses	\$1,000,000	\$1,000,000	\$1,000,000
First Party Coverages	\$1,000,000	\$1,000,000	\$1,000,000
Business Interruption (6 hour waiting period)	\$1,000,000	\$1,000,000	\$1,000,000
System Failure (6 hour waiting period)	\$1,000,000	\$1,000,000	\$1,000,000
Reputational Loss (2 week waiting period)	\$1,000,000	\$1,000,000	\$1,000,000



Social Engineering & Cyber Crime	\$250,000	\$250,000	\$250,000
	<b>RENEWAL</b>	<b>RENEWAL</b>	<b>RENEWAL</b>
	<b>06/01/2024 -</b>	<b>06/01/2025 -</b>	<b>06/01/2025 -</b>
<b>Coverage</b>	<b>06/01/2025</b>	<b>06/01/2026</b>	<b>06/01/2026</b>
Cyber Extortion and Ransomware	\$1,000,000	\$1,000,000	\$1,000,000
Deductible	\$10,000	\$10,000	\$10,000
<b>Total Estimated Annual Premium</b>	<b>\$10,278</b>	<b>\$10,278</b>	<b>\$10,278</b>
<b>Student Accident - BASE</b>	<b>Philadelphia</b>	<b>Philadelphia</b>	<b>Philadelphia</b>
Accident Medical Expense - Per Person, Per Accident	\$50,000	\$50,000	\$50,000
Accidental Death Benefit	\$25,000	\$25,000	\$25,000
Accidental Dismemberment Benefit	up to \$50,000	up to \$50,000	up to \$50,000
Accidental Paralysis Benefit	\$50,000	\$50,000	\$50,000
AD&D and Paralysis - Aggregate	\$15,000,000	\$15,000,000	\$15,000,000
<b>Total Estimated Annual Premium</b>	<b>\$2,709</b>	<b>\$3,074</b>	<b>\$3,074</b>
<b>Student Accident - CAT</b>	<b>Philadelphia</b>	<b>Philadelphia</b>	<b>Philadelphia</b>
Accident Medical Expense Benefit	\$1,000,000	\$1,000,000	\$1,000,000
Deductible	\$50,000	\$50,000	\$50,000
<b>Total Estimated Annual Premium</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
<b>INSURANCE PROGRAM PREMIUM / COST</b>	<b>\$132,828</b>	<b>\$135,310</b>	<b>\$130,810</b>

## BIND INFORMATION

**RECEIPT AND APPROVAL OF THE FOLLOWING ITEMS ARE REQUIRED TO BIND COVERAGE:**

- Signed TRIA Form(s) (if rejecting coverage)

**PAYMENT PLANS:**

**BILLED DIRECTLY BY CARRIER:**

- Philadelphia (Student Accident)
  - o Full Pay
- Guideone (GL, ELL)
  - o 25% down & 9 Monthly Payments
- AmTrust (Cyber)
  - o Full pay

**BILLED DIRECTLY BY EPIC:**

- Property is due in full – financing is available



## NAMED INSURED & LOCATION SCHEDULE

Named Insured	FEIN	Operations
Spokane International Academy	47-1091821	K-9 Charter School
Spokane International Academy - Magnesium, LLC	86-2440293	Building Ownership
Spokane International Academy Community Advisory Team	81-2296908	Parent Teacher Organization
Spokane International Academy Foundation	84-4725182	Fundraising Activities

Loc. #	Address	City	County	State	Zip
MAILING	777 E. Magnesium Rd.	Spokane	Spokane	WA	99208
1	777 E. Magnesium Rd.	Spokane	Spokane	WA	99208
2	775 E. Holland Ave., Ste. 110	Spokane	Spokane	WA	99218



## PROPERTY

Carrier: **General Star Indemnity Company**  
 AM Best Rating: **A XV**  
 Admitted/Non-Admitted: **Non-Admitted**

The Commercial **Property** policy provides coverage for damage or loss of your described property due to a covered "cause of loss", subject to the policy terms and conditions.

### Coverage Limits

Coverage	Limit
Building & Business Personal Property (BPP) – Blanket (See SOV for Breakdown)	\$26,443,716
Equipment Breakdown (Subject to Applicable Sub-limits)	included
Loss of Income / Business Income (BI) & Extra Expense	\$1,200,000

### Deductibles

Coverage	Deductible
Building & Business Personal Property (BPP)	\$25,000
Equipment Breakdown	\$25,000
Loss of Income / Business Income (BI)	\$25,000
Water/Freeze Damage	\$250,000

### Additional Info

Coverage Form	Special
Valuation	Replacement Cost (RC)
Coinsurance	None

### Forms & Endorsements

- Service of Suit Clause
- Total Loss Endorsement
- Asbestos and Toxic Materials Exclusion
- Absolute Pollution Exclusion
- Fungus Clean Up and Removal Limitation
- Occurrence Limit of Insurance Endorsement
- EDP is covered as BPP
- No blanket coverage - values will be scheduled by building
- Thirty (30) days notice of cancellation
- Exterior Insulation and Finishing Systems Exclusion of Wind, Hail and Water Damage
- Catastrophic Cause of Loss Per Occurrence Endorsement
- Application of the Deductible Endorsement
- Biological or Chemical Materials Exclusion Endorsement
- Amendment of the Nuclear Hazard Exclusion Endorsement



- Terrorism Exclusion (with an exception for “certified acts of terrorism” if TRIA is purchased)
- Exclusion of Loss Due to Virus, Bacteria, Parasite or Other Organism
- Aluminium Wiring Exclusion
- Circuit Breaker Exclusion
- Roof Damage and Valuation Endorsement
- Cyber Incident Exclusion
- Additional Policy Conditions - Trade Sanctions and Specifically Designated National
- Hail and/or Windstorm 180-Day Reporting Endorsement
- Warrant occupancy rate remain >85%
- Favorable inspection and compliance with all resulting recommendations
- Excluding Pre-existing damage



## STATEMENT OF VALUES (SOV)

Loc #	Bldg #	Address	Construction	Total Sq Ft	Cost per Sq Ft	Building Limit	BPP Limit	Loss of Income	Extra Expense
1	1	777 E. Magnesium Rd., Spokane, WA 99208	Masonry Non-Combustible	101,370	\$229	\$24,108,036	\$1,081,600	\$600,000	\$600,000
2	1	775 E. Holland Ave., Ste. 110, Spokane, WA 99218	Frame	2,164	N/A	\$0	\$54,080	incl	incl

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## FLOOD ZONE KEY

### DEFINITION OF FEMA FLOOD ZONES

Flood zones are geographic areas that FEMA has defined according to varying levels of flood risk. These zones are depicted on the published Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM). Each zone reflects the severity or type of flooding in the area.

### SPECIAL FLOOD HAZARD AREAS – HIGH RISK

Special Flood Hazard Areas represent the area subject to inundation by 1-percent-annual chance flood. Structures located within the SFHA have a 26-percent chance of flooding during the life of a standard 30-year mortgage. Federal floodplain management regulations and mandatory flood insurance purchase requirements apply in these zones

Symbol	Description
A	Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.
AE	The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.
A1 – A30	These are known as numbered A Zones (e.g., A7 or A14). This is the base floodplain where the FIRM shows a BFE (old format).
AH	Areas with a 1% annual chance of shallow flooding, usually in the form of a pond, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.
AO	River or stream flood hazard areas, and areas with a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Average flood depths derived from detailed analyses are shown within these zones.
AR	Areas with a temporarily increased flood risk due to the building or restoration of a flood control system (such as a levee or a dam). Mandatory flood insurance purchase requirements will apply, but rates will not exceed the rates for unnumbered A zones if the structure is built or restored in compliance with Zone AR floodplain management regulations.
A99	Areas with a 1% annual chance of flooding that will be protected by a Federal flood control system where construction has reached specified legal requirements. No depths or base flood elevations are shown within these zones.
V	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. No base flood elevations are shown within these zones.
VE, V1 - 30	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.

### MODERATE AND MINIMAL RISK AREAS

Areas of moderate or minimal hazard are studied based upon the principal source of flood in the area. However, buildings in these zones could be flooded by severe, concentrated rainfall coupled with inadequate local drainage systems. Local storm water drainage systems are not normally considered in a community's flood insurance study. The failure of a local drainage system can create areas of high flood risk within these zones. Flood insurance is available in participating communities, but is not required by regulation in these zones. Nearly 25-percent of all flood claims filed are for structures located within these zones.

Symbol	Description
B and X (shaded)	Area of moderate flood hazard, usually the area between the limits of the 100-year and 500-year floods. B Zones are also used to designate base floodplains of lesser hazards, such as areas protected by levees from 100-year flood, or shallow flooding areas with average depths of less than one foot or drainage areas less than 1 square mile.
C and X (unshaded)	Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level. Zone C may have ponding and local drainage problems that don't warrant a detailed study or designation as base floodplain. Zone X is the area determined to be outside the 500-year flood and protected by levee from 100-year flood.
D	Areas with possible but undetermined flood hazards. No flood hazard analysis has been conducted. Flood insurance rates are commensurate with the uncertainty of the flood risk.

From FEMA Map Service Center:

<http://msc.fema.gov/webapp/wcs/stores/servlet/info?storeId=10001&catalogId=10001&langId=-1&content=floodZones&title=FEMA%20Flood%20Zone%20Designations>



## CRIME

Carrier: **GuideOne Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **Crime** policy provides coverage to manage the loss exposures resulting from criminal acts including employee dishonesty and third-party fraud that will result in financial loss, subject to policy terms and conditions.

### Coverage Limits

Coverage	Limit	Deductible
Employee Theft	\$500,000	\$2,500
Forgery or Alteration	\$250,000	\$2,500
Inside Premises – Theft of Money & Securities	\$250,000	\$2,500
Inside Premises – Robbery / Safe Burglary	\$100,000	\$2,500
Outside Premises	\$250,000	\$2,500
Computer and Funds Transfer Fraud	\$250,000	\$2,500
Money Orders	\$250,000	\$2,500
Fraudulent Impersonation	\$250,000	\$2,500



## GENERAL LIABILITY

Carrier: **GuideOne Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **General Liability** policy provides coverage for damages and legal costs arising from business operations for which you are held legally responsible for bodily injury, property damage, or personal and advertising injury to a third party, subject to policy terms and conditions.

### Coverage Limits

General Liability	Limit
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury Liability	\$1,000,000
Each Occurrence	\$1,000,000
Damage Rented to You	\$1,000,000
Medical Expense – Per Person	\$10,000
Hired and Non-Owned Auto Liability	Included

**Employee Benefits Liability** provides coverage to employers against claims brought by employees for negligent acts or omissions in the administration of the insured's employee benefits programs per policy terms and conditions.

Employee Benefits Liability	Limit
Aggregate	\$3,000,000
Each Employee	\$1,000,000
Deductible	\$1,000

**Abuse / Molestation Liability** provides coverage against claims arising from physical and/or sexual abuse per policy terms and conditions.

Abuse / Molestation Liability	Limit
Aggregate	\$3,000,000
Each Abusive Conduct	\$1,000,000
Special Supplementary Payment	\$10,000
Alleged Participant – Aggregate	\$500,000
Alleged Participant – Each Act	\$250,000



## Rating Information

Description	Rating Basis	Exposures
Students (ES & MS)	Each	746
Students (HS)	Each	80
Employees	Each	90

## Notable Endorsements / Provisions

- Blanket Additional Insured – By Written Agreement
- Exclusion – Student Medical Payments
- Exclusion – Unmanned Aircraft (Drones)
- Exclusion – Law Enforcement Liability



## EDUCATORS LEGAL LIABILITY

Carrier: **Guideone Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

**Educators Legal Liability** provides coverage for the insured for which the insured is legally obligated to pay the claim arising from a wrongful act in performance of educational services per policy terms and conditions.

Educators Legal Liability / ELL - Claims Made	Limit
Aggregate (Combined w/ EPL)	\$1,000,000
Each Wrongful Act	\$1,000,000
Deductible	\$5,000
Retroactive Date	07/01/15

**Employment Practices Liability** provides coverage for the insured for which the insured is legally obligated to pay the claim arising from employment process per policy terms and conditions.

Employment Practices Liability / EPL - Claims Made	Limit
Aggregate (Combined w/ ELL)	\$3,000,000
Each Offense	\$1,000,000
Deductible	\$10,000
Retroactive Date	07/01/15

**Non-Monetary Coverage** reimburses reasonable defense expenses you incur to defend an injunctive or declaratory relief action because of a wrongful act or employment practices offense resulting from your school operations.

Non-Monetary - Claims Made	Limit
Aggregate	\$300,000
Each Action	\$100,000
Deductible	\$5,000
Retroactive Date	07/01/15



## EXCESS LIABILITY

Carrier: **Guideone Insurance**  
 AM Best Rating: **A V**  
 Admitted/Non-Admitted: **Admitted**

The Commercial **Umbrella or Excess Liability** policy provides liability coverage in excess of the limits provided by the scheduled underlying policy, subject to policy terms and conditions.

### Coverage Limits

Coverage	Limit
Each Occurrence	\$1,000,000
General Aggregate	\$1,000,000

### Scheduled Underlying Policies

General Liability	Limit
General Aggregate	\$3,000,000
Each Occurrence	\$1,000,000

Employee Benefits Liability	Limit
Aggregate	\$3,000,000
Each Wrongful Act or Offense	\$1,000,000

Abuse or Molestation	Limit
Aggregate	\$3,000,000
Each Occurrence	\$1,000,000

Educators Legal Liability	Limit
Aggregate	\$1,000,000
Each Wrongful Act or Offense	\$1,000,000



# CYBER LIABILITY / PRIVACY BREACH

Carrier: **AmTrust**  
 AM Best Rating: **A-, XV**  
 Admitted/Non-Admitted: **Non-Admitted**

## Coverage Limits

Total Limits of Liability	Limit
Maximum Policy Aggregate	\$1,000,000

Coverage	Limit	Retention or Waiting Period
<b>Third Party</b>		
Network Security and Privacy Liability	\$1,000,000	\$10,000
Regulatory Investigations, Fines and Penalties	\$1,000,000	\$10,000
Media Liability	\$1,000,000	\$10,000
PCI DSS Assessment Expenses	\$1,000,000	\$10,000
Breach Management Expenses	\$1,000,000	\$10,000
<b>First Party</b>		
Business Interruption *	\$1,000,000	6 hours
Contingent Business Interruption *	\$1,000,000	6 hours
Digital Asset Destruction, Data Retrieval and System Restoration	\$1,000,000	\$10,000
System Failure *	\$1,000,000	6 hours
Social Engineering & Cyber Crime	\$100,000	\$10,000
Reputational Loss *	\$1,000,000	2 weeks
Cyber Extortion and Ransomware	\$1,000,000	\$10,000
Breach Response and Remediation Expenses	\$1,000,000	\$10,000
Court Attendance Costs	\$250,000	\$10,000

\* 6 Month Period of Indemnity

## Explanation of Coverage

Third Party Insuring Agreements
<p><b>Network Security and Privacy Liability</b> – Claims against you because of a network security or privacy breach. This may arise from a denial of service attack, Malicious code, a stolen laptop, or any type of data breach.</p> <p><b>Regulatory Investigations, Fines and Penalties</b> - Defense and Civil fines and penalties imposed by a governmental agency as a result of a breach of privacy regulations.</p> <p><b>Media Liability</b> – Claims against you arising from the release or display of your media material. This includes claims alleging copyright infringement, slander, libel, defamation, and other media perils.</p>

**PCI DSS Assessment Expenses** - Forensic investigation costs, fines, penalties and assessments you are legally responsible for as a result of actual or alleged non-compliance with Payment card industry Data Security Standards.

**Breach Management Expenses** - Breach Response costs for which you have contractually indemnified a third party for a security or privacy breach.

### First Party Insuring Agreements

**Business Interruption** – Business income loss and extra expenses you incur during a computer network outage.

**Contingent Business Interruption** – Business income loss and extra expenses you incur during a network outage at your outsourced service provider.

**Digital Asset Destruction, Data Retrieval and System Restoration** - Digital asset loss and related expenses you incur as a result of a security breach, privacy breach, or administrative error.

**System Failure coverage** - Business Income loss, extra expenses, and digital asset loss you incur during an unintentional or unplanned outage

**Social Engineering & Cyber Crime** - Financial Fraud, phishing attack loss, and telecommunications fraud loss you sustain as a result of a social engineering event or impersonation attempt.

**Reputational Loss** – Business Income loss you may suffer related to a media report arising from a privacy breach, cyber extortion threat, or phishing attack.

**Cyber Extortion and Ransomware** – Your expenses or payments to respond to a cyber extortion demand or ransomware attack.

**Breach Response and Remediation Expenses** – Your expenses to respond to a data breach incident including legal services, forensics investigation, notification, credit monitoring and public relations

**Court Attendance Costs** – Expenses you incur to attend court, adjudication, mediation or other hearing in connection with a covered claim.

### Notable Provisions and Sublimits

Endorsement	Limit
Bodily Injury Claims	\$100,000
Bricking	\$1,000,000
Criminal Reward Expenses	\$50,000
Forensic Accounting Coverage	\$50,000
Invoice Manipulation Loss	\$100,000
Solicitation Claims	\$50,000

### Notable Exclusions

- Insured vs. Insured
- Bodily Injury
- Property Damage
- Loss of Funds
- Force Majeure / Natural Disaster
- Payment Card Industry



## STUDENT ACCIDENT – BASE & CATASTROPHIC

Carrier: **Philadelphia Indemnity Ins. Co.**  
 AM Best Rating: **A++ XV**  
 Admitted/Non-Admitted: **Admitted**

The Student Accident policy provides coverage for your students specifically for covered injuries sustained, subject to policy terms and conditions. The purpose of this coverage is to provide assistance to meet some of the expenses for accidental injury.

**WHO IS INSURED:** All enrolled students of the Policyholder, Grades PK-9

**COVERED ACTIVITIES:** Policyholder supervised and sponsored school-time activities, including interscholastic sports, excluding interscholastic tackle football.

Benefits - BASE	Limit
Accident Medical Expense – Aggregate	No Aggregate
Accident Medical Expense – Per Participant, Per Accident	\$50,000
Accidental Death, Dismemberment and Paralysis – Aggregate, Per Accident	\$500,000
Accidental Death Benefit	\$25,000
Accidental Dismemberment	up to \$50,000
Accidental Paralysis	\$50,000
Deductible	\$0
Benefit Period	2 Years

Benefits - CATASTROPHIC	Limit
Accident Medical Expense – Aggregate	No Aggregate
Accident Medical Expense – Per Participant, Per Accident	\$1,000,000
Accidental Death, Dismemberment and Paralysis – Aggregate, Per Accident	\$15,000,000
Accidental Death Benefit	\$10,000
Accidental Dismemberment	up to \$10,000
Accidental Paralysis	\$0
Deductible	\$50,000
Benefit Period	10 Years



## Common Exclusions

1. intentionally self-inflicted Injury, suicide or any attempt thereat while sane or insane;
2. commission or attempt to commit a felony or an assault;
3. active participation in a riot or insurrection;
4. bungee jumping; parachuting; skydiving; parasailing; hang-gliding;
5. declared or undeclared war or act of war;
6. flight in, boarding or alighting from an Aircraft or any craft designed to fly above the Earth's surface, except as a fare-paying passenger on a regularly scheduled commercial or charter airline;
7. travel in or on any off-road motorized vehicle except a golf cart or any other vehicle we specifically agree to cover not requiring licensing as a motor vehicle;
8. participation in any motorized race or contest of speed;
9. an accident if the Covered Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license; except while participating in Driver's Education Program;
10. sickness; disease; bodily or mental infirmity; bacterial or viral infection or medical or surgical treatment thereof; except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food;
11. travel or activity outside the United States, Canada or Mexico;
12. travel in any Aircraft owned, leased or controlled by the Policyholder or any of its subsidiaries or affiliates. An Aircraft will be deemed to be "controlled" by the Policyholder, if the Aircraft may be used as the Policyholder wishes for more than 10 straight days, or more than 15 days in any year;
13. the Covered Person's intoxication as determined according to the laws of the jurisdiction in which the Covered Accident occurred;
14. voluntary ingestion of any: narcotic; drug; poison; gas; or fumes; unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;
15. injuries compensable under Workers' Compensation law or any similar law;
16. occupational injuries for which benefits are not paid under the Workers' Compensation Law or any similar law;
17. any Hospital Stay or days of a Hospital Stay that are not appropriate for the condition and locality;
18. a Covered Person's Covered Loss if he was driving a private passenger automobile at the time of the Covered Accident that:
  - a. resulted in the Covered Loss; and
  - b. he was intoxicated, as that term is defined by the law of the jurisdiction in which the Covered Accident occurred.



## A.M. BEST RATING GUIDE

If the coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an Admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

### GUIDE TO BEST RATINGS Rating Levels and Categories

Level	Category	Level	Category	Level	Category
A++, A+	Superior	B, B-	Fair	D	Poor
A, A-	Excellent	C++, C+	Marginal	E	Under Regulatory Supervision
B++, B+	Very Good	C, C-	Weak	F	In Liquidation
				S	Rating Suspended

### Rating "Not Assigned" Categories

NR-1	Special Data Filing	NR-6	Reinsured by Unrated Reinsurer
NR-2	Less than Minimum Size	NR-8	Incomplete Financial Information
NR-3	Insufficient Operating Experience	NR-9	Company Request
NR-4	Rating Procedure Inapplicable	NR-11	Rating Suspended
NR-5	Significant Change		

### Financial Size Categories

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I	Up to	1,000	FSC IX	250,000 to	500,000
FSC II	1,000 To	2,000	FSC X	500,000 to	750,000
FSC III	2,000 To	5,000	FSC XI	750,000 to	1,000,000
FSC IV	5,000 To	10,000	FSC XII	1,000,000 to	1,250,000
FSC V	10,000 To	25,000	FSC XIII	1,250,000 to	1,500,000
FSC VI	25,000 To	50,000	FSC XIV	1,500,000 to	2,000,000
FSC VII	50,000 To	100,000	FSC XV	2,000,000	or more
FSC VIII	100,000 To	250,000			

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

EPIC subscribes to A.M. Best Company's rating services and relies on same in evaluating the financial condition of insurers. The current rating of the carrier is indicated. EPIC makes no representations and warranties concerning the solvency of any carrier nor does it make any representation or warranty concerning the rating of the carrier, which may change.



## BROKER COMPENSATION & CARRIER RELATIONS

### Broker Compensation

EPIC's main source of revenue comes in the form of commissions paid by insurance carriers. EPIC may, from time to time, enter into agreements with various insurance carriers that provide compensation in addition to commissions. These agreements are based on volume, growth and profitability and often provide additional resources valuable to our clients such as claims advocacy, risk management consultation, loss control services, certificate issuance, contract review and compliance, etc. In no way do these agreements influence the placement and/or pricing of our clients' insurance policies. At times, a fee in lieu of a commission may be assessed, with the clients' permission. If you should have any questions or concerns regarding our compensation please feel free to contact us.

### Carrier Relations

We pride ourselves on our strong relationships within the insurance marketplace. EPIC selects the best carriers as strategic partners in order to offer our policyholders superior coverages and pricing. Our carriers appoint us as a preferred broker because of our reputation, integrity and volume.

### What does this mean for our clients?

- Commitment from the best insurance carriers.
- Negotiating power for the most advantageous Insurance Program.
- Inside track on emerging exposures and new insurance products.
- Competitive rates and comprehensive coverage.



## EPIC COMPENSATION DISCLOSURE

This proposal is provided to you as a summary of insurance. It is intended as a guide and does not confer coverage or alter or extend the terms and conditions of the insurance policies ultimately secured. The terms and conditions of those policies will govern the coverage afforded to you. Please refer to the policy wordings for a more complete understanding of the coverage provided.

The quotes presented in this document are based on information supplied by you and are preliminary, non-binding and may be subject to additional underwriting. EPIC takes no responsibility for the accuracy and/or completeness of the information supplied. You understand that the insurance carriers providing quotes to EPIC on your behalf will rely on the accuracy and completeness of the information supplied to you and that failure to provide complete or accurate information may result in the loss of coverage and inaccurate quotes. If there are any changes in the information provided by you, please let us know immediately. EPIC cannot guarantee that coverage will be available based on changes in information supplied by you.

It is EPIC's practice to seek insurance policies from insurance carriers that possess an A.M. Best financial strength rating of A- VIII or better. Notwithstanding the foregoing, EPIC does not warrant or guarantee an insurance company's financial strength, condition, solvency or ability to meet its obligations to policyholders. EPIC shall have no responsibility in connection with an insurance company's failure to meet its current or future financial obligations.

### Electronic Communications

By accepting this proposal, you consent to the electronic delivery of policies, endorsements, ID Cards, invoices and other related communications. If you wish to withdraw your consent to the electronic delivery of these documents, please contact your Account Executive.

### Compensation Disclosure

Edgewood Partners Holdings, LLC, along with its subsidiaries or affiliates (collectively, "EPIC") is a leading insurance broker and is committed to loyally providing quality service to its clients in a transparent manner. EPIC is compensated in a variety of ways for the services it provides to its clients, and a particular placement may involve one or a combination of such arrangements. We refer you to our website, [www.epicbrokers.com](http://www.epicbrokers.com) for further information regarding, or should you have questions about, EPIC's compensation.

## EPIC SERVICE COMMITMENT

### EPIC will provide you with the following services:

- Return all telephone calls within 24 hours.
- Issue Certificates of Insurance on a 24-hour turnaround or same day if received before 3:00 PM (as needed).
- Process requests for insurance program changes promptly.
- Monitor the status of all open claims.
- Review exposures annually.
- Review coverages with you as needed or at least annually.
- Stewardship meetings to discuss business opportunities and risk management strategy.
- Present renewal insurance program in a timely manner.
- Keep you up-to-date about important insurance industry developments throughout the year.
- Coordinate all service visits.



## WHEN TO NOTIFY EPIC

It is very important that we are informed whenever a significant change in your operation takes place.

### We should be notified promptly of any change, such as:

- Additional locations, new construction/projects
- Change in property values
- Change of ownership
- Sudden changes in sales/income/payroll
- EEOC Complaint
- Change in hazards (increase or decrease)
- Change in security or protection
- Change in product line
- New contractual obligations
- Change of vehicles/drivers
- Change of operation
- Begin operations in the State of New York
- Change in shipment
- Leased, rented and borrowed equipment

The above are listed as examples of situations we should be made aware of; there are many others as well. If any questions arise, please call us.





## EPIC CLAIMS ADVOCACY

### Choose the most convenient method to report your claim:

Directly to Carrier:

- See instructions on policy

Through EPIC/Agent:

- (888) 409-3742
- [WestRegionClaims@EPICBrokers.com](mailto:WestRegionClaims@EPICBrokers.com)

### Questions?

Judith Paredes – [Judith.Paredes@EPICBrokers.com](mailto:Judith.Paredes@EPICBrokers.com)

Pearlean Martin – [Pearlean.Martin@EPICBrokers.com](mailto:Pearlean.Martin@EPICBrokers.com)

### Your EPIC Claims Team...second to none.

We have highly effective Claims Advocacy and Specialists with extensive depth and breadth. They have held positions with insurance carriers, insurance brokers and managing general agents representing reinsurance carriers. This experience provides our clients with broad-based claims expertise in multiple areas of insurance. Because of this diversity they are successful in communicating with all parties including claims adjusters, attorneys and you.

Our dedicated team responds to all of your Commercial Insurance claims needs including:

- Assisting you with reporting of Property & Casualty claims
- Providing you with Workers' Compensation claims reviews & advocacy
- Acting as liaison between you and the insurance carrier
- Reviewing summons and complaints prior to insurance carrier submission

## EPIC CLAIMS SERVICES



### PROPERTY CLAIMS

- Provide advocacy in all Property claim issues
- Send all claims through our office so that the loss is reported to the appropriate carrier(s). We want to have first notice to ensure that we maintain control of the claim.
- We visit claims sites with the Risk Manager and adjuster(s) as soon as possible after a loss.
- We will request contracts from you at the time the loss to enable you to secure coverage from the appropriate parties.
- We will also work with other parties' carriers until your needs are met.
- We facilitate claim reviews with carriers and TPAs to provide you with an ongoing understanding of your claim issues.
- We can assist in pursuing subrogation from other parties.

### LIABILITY CLAIMS:

- Set-up protocols to address settlement prior to reporting. Review/draft insurer and client claim handling instructions.
- Provide customized claims reporting forms and associated training.
- Receive and report claims within 24 hours.
- Assist with selection of counsel.
- One email address for the entire Claims Department.
- Contract review and coverage analysis on reported claims.
- We use a system that allows us to have electronic files, enabling us to access each other's files.
- Facilitate claim reviews with carriers and TPAs and manage claim closures.
- Provide advocacy in all Liability claim issues.



## AUTHORIZATION TO BIND COVERAGE

**DATE:** \_\_\_\_\_ **Email** \_\_\_\_\_  
**TO:** **EPIC** \_\_\_\_\_ **ATTN:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_  
**RE:** **Insurance Program** \_\_\_\_\_ **CC:** \_\_\_\_\_

**Proposal Delivered by Broker**

**Proposal Delivered by Fax/Email**

*IMPORTANT NOTICE: We need written authorization to bind insurance coverage. After reviewing the attached insurance proposal, to request coverage, please sign and return this form in person or by fax or email to your Broker \_\_\_\_\_ at EPIC.*

### Authorization to Bind Coverage

I have reviewed the attached insurance proposal and am instructing Edgewood Partners Insurance Center to bind coverage on my behalf effective \_\_\_\_\_. Any material change in exposure, including, but not limited to: changes in limits, vehicle schedules, locations, payrolls or receipts will impact this proposal and its corresponding premium charges. Please communicate these changes to us, if any, under separate cover, as soon as possible. Thank You!

**Preferred Method of Payment:**

- Agency Bill
- Direct Bill
- Finance Agreement

\_\_\_\_\_  
**Authorized Signature**

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

CF24.25.xlsx

# Coversheet

## Gender Inclusive (Civil Rights Audit)

**Section:** VII. Approval of Policies  
**Item:** A. Gender Inclusive (Civil Rights Audit)  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Policy 3211P - Gender-Inclusive Schools Procedure.pdf



## Gender-Inclusive Schools (Procedure) (Adopt May, 2025)

Section 3000 - Students  
Title - Transgender Students  
Number - 3211P  
Last Revised - 05/12/2025  
Prior Revised Dates - 05/07/2019

The principal or compliance officer is encouraged to request a meeting with a transgender student and their parent/guardian upon the student's enrollment at SIA or in response to a currently enrolled student's change of gender expression or identity.

The goals of the meeting are to:

- develop understanding of that student's individual needs with respect to their gender expression or identity, including any accommodations that the student is requesting or that the district will provide according to Policy 3211 and this procedure and under state and federal law; and
- develop a shared understanding of the student's day-to-day routine within the school so as to foster a relationship and help alleviate any apprehensions the student may have with regard to their attendance at school.

The school may not require the student to attend a meeting as a condition of providing them with the protection to which they are entitled under Policy 3211, this procedure and state and federal law regarding gender expression or identity.

### Definitions/Terms

- **Gender Expression** is how a person expresses their gender, often through behavior, emotional expression, mannerisms, dress, grooming, interests, and activities.
- **Gender Identity** refers to one's deeply felt internal sense of being female, or male, or both, or neither, regardless of their gender assigned at birth.
- **Gender Nonconforming** describes a person whose gender expression differs from stereotypical expectations about how they should look or act based on the gender they were assigned at birth. This includes people who identify outside traditional gender categories or identify as both genders, or as gender neutral.
- **Biological Sex/Sex** refers to a person's internal and external anatomy, chromosomes, and hormones.
- **Transgender** is a general term often used to describe a person whose gender identity and/or expression is different from that traditionally associated with the person's gender assigned at birth.

- **Transitioning** refers to the process in which a person goes from living and identifying as one gender to living and identifying as another.

### **Official Records**

SIA is required to maintain a permanent student record which includes the student's legal name and the student's gender. SIA will change a student's official records to reflect a change in legal name upon receipt of:

1. Documentation that the student's legal name or gender has been changed pursuant to a court order or through amendment of state or federally-issued identification; or
2. A written, signed statement explaining that the student has exercised a common-law name change and has changed their name for all intents and purposes and that the change has not been made for fraudulent reasons.

Schools may change a student's official gender designation upon parent or student request pursuant to the Office of the Superintendent of Public Instruction's (OSPI's) process found at

<http://www.k12.wa.us/CEDARS/ReportingGuidance.aspx>.

To the extent that SIA is not legally required to use a student's legal name and biological sex on school records or documents, SIA should use the name and gender by which the student identifies. In situations where school employees are required by law to use or report a student's legal name or gender, such as for standardized testing, school staff should adopt practices to avoid the inadvertent disclosure of the student's transgender or gender nonconforming status.

### **Confidential Health or Educational Information**

Information about a student's gender status, legal name, or gender assigned at birth may constitute confidential medical or educational information. Disclosing this information to other students, their parents, or other third parties may violate privacy laws, such as the federal Family Education Rights and Privacy Act (FERPA) (20 U.S.C. §1232; 34 C.F.R. Part 99). Therefore, to ensure the safety and well-being of the student, school employees should not disclose a student's transgender or gender nonconforming status to others, including the student's parents and/or other school personnel, unless the school is (1) legally required to do so or (2) the student has authorized such disclosure.

### **Communication and Use of Names and Pronouns**

An appropriate school employee will privately ask known transgender or gender nonconforming students how they would like to be addressed in class, in correspondence to the home, and at conferences with the student's parent/guardian. That information will be included in the electronic student record system along with the student's legal name in order to inform teachers and staff of the name and pronoun by which to address the student. When appropriate or necessary, this information will be communicated directly with staff to facilitate the use of proper names and pronouns. A student is not required to change their official records or obtain a court-ordered name and/or gender change as a prerequisite to being addressed by the name and pronoun that corresponds to their gender identity.

When communicating with transgender or gender nonconforming students regarding particular issues such as conduct, discipline, grades, attendance or health, school employees will focus on the conduct or particular issues rather than making assumptions regarding the student's actual or perceived gender identity. When communicating with parents of transgender or gender nonconforming students, school employees will refrain from the use of gender pronouns and refer to the student by name whenever practicable. SIA will not condone the intentional and persistent refusal to respect a student's gender identity, or inappropriate release of information regarding a student's transgender status.

### **Restroom Accessibility**

Students will be allowed to use the restroom that corresponds to the gender identity they assert at school. No student will be required to use a restroom that conflicts with his or her gender identity.

### **Locker Room Accessibility**

Use of locker rooms by transgender or gender nonconforming students will be assessed on a case-by-case basis, with the goal of maximizing transgender or gender nonconforming student social integration, providing an equal opportunity to participate in physical education classes and athletic opportunities and ensuring the student's safety. In most cases, the district should provide the student access to the locker room that corresponds to the gender identity they assert at school. Reasonable alternatives to locker room conditions include, but are not limited to:

- use of a private area (e.g., nearby restroom stall with a door, an area separated by a curtain, an office in the locker room, or a nearby health office restroom);
- a separate changing schedule (i.e., utilizing the locker room before or after the other students).

Any alternative to locker room conditions will be provided in a manner that allows the student to keep his or her transgender or gender nonconforming status private. No student, however, will be required to use a locker room that conflicts with his or her gender identity.

### **Sports and Physical Education Classes**

SIA will provide all students, including transgender students, the opportunity to participate in physical education and athletic programs/opportunities in a manner that is consistent with their gender identity.

A student may seek review of his or her eligibility for participation in interscholastic athletics by working through the [Gender Identity Participation procedure](#) set forth by the Washington Interscholastic Activities Association (WIAA).

### **Dress Codes**

SIA will allow students to dress in a manner that is consistent with their gender identity and/or gender expression within the constraints of the dress codes adopted at their school site and within the constraints of SIA guidelines for dress as they relate to health and safety issues (e.g., prohibitions on wearing gang-related apparel). School dress codes will be gender-neutral and will not restrict a student's clothing choices on the basis of gender.

### **Other School Activities**

In any school activity or other circumstance involving separation by gender (i.e., class discussions, field trips), students will be permitted to participate in accordance with the gender identity they assert at school. Teachers and other school employees will make every effort to separate students based on factors other than gender where practicable.

### **Training and Professional Development**

SIA will conduct staff training and ongoing professional development in an effort to build the skills of all staff members to prevent, identify and respond to harassment and discrimination. The content of such professional development should include, but not be limited to:

- Terms and concepts related to gender identity, gender expression, and gender diversity in children and adolescents;
- Appropriate strategies for communicating with students and parents about issues related to gender identity and gender expression, while protecting student privacy;
- Strategies for preventing and intervening in incidents of harassment and discrimination, including cyber-bullying;
- School and staff responsibilities under applicable laws and school policies regarding harassment, discrimination, and gender identity and expression issues.

### **Discrimination and Harassment Complaints**

Discrimination and harassment on the basis of sex, sexual orientation, or gender identity or expression are prohibited within SIA. It is the responsibility of each school, SIA and all staff to ensure that all students, including transgender and gender non-conforming students, have a safe school environment. The scope of this responsibility includes ensuring that any incident of discrimination or harassment is given immediate attention and/or reported to SIA's Civil Rights Compliance Coordinator.

Complaints alleging discrimination or harassment based on a person's actual or perceived gender identity or expression are to be taken seriously and handled in the same manner as other discrimination and/or harassment complaints. This includes investigating the incident and taking age and developmentally-appropriate corrective action. Anyone may file a complaint alleging a violation of this policy using the complaint process outlined in the SIA's Nondiscrimination Procedure 3210P.

# Coversheet

## Highly Capable Program

**Section:** VII. Approval of Policies  
**Item:** B. Highly Capable Program  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Form 1 \_ 2024–25 Highly Capable End of Year Report.pdf  
Form 2 \_ 2024–25 Highly Capable End of Year Report.pdf

# Form 1 | 2024–25 Highly Capable End of Year Report

## HIGHLY CAPABLE COORDINATOR INFORMATION

Local Education Agency (LEA) Name\*

Spokane International Academy 32901

First and Last Name of Highly Capable Coordinator\*

Email Address of Highly Capable Coordinator\*

[mcgee@spokaneintlacademy.org](mailto:mcgee@spokaneintlacademy.org)

Please verify that the LEA implemented a Universal Screening process for all students in two grade levels (K–2 and 3–6) during the 2024–25 school year as required by RCW 28A.185 by checking the box below.\*

Yes

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## IDENTIFICATION

Equitable Identification of Historically Underserved Students [RCW 28A.185](#)

Update as needed how you address equitable identification of Historically Underserved Students as required by law RCW 28A.185.

1.\* Identify person(s) responsible for developing and implementing your LEA's equitable identification plan to address historically underserved students.

*Caryn McGee and Olivia Cook*

2.\* LEAs may find systemic barriers to identifying Historically Underserved Students, such as:

- Limited communication about referral process
- Reliance on standardized testing only
- No routine review of existing data
- Communication in English only
- "Cut off" scores on standardized tests
- Lack of information by school front office staff, and others

**OSPI suggests the following possible actions to reduce barriers to identifying Historically Underserved Students:**

- Look for above-grade-level WaKIDS indicators
- Assess rapid growth over time with WaKIDS or WIDA
- Review IEPs and section 504 plans for students with disabilities for indicators of giftedness (twice exceptional)
- Inform staff of gifted indicators and solicit referrals by staff
- Use alternative assessments for English learners
- Routinely review all relevant data for any new student
- Include referral information in enrollment packets
- Reach out to families by native language speaker

**Please update actions your LEA takes to prioritize equitable identification of Historically Underserved Students, and the LEA's process to implement during the 2024–25 identification cycle.**

*Our LEA prioritizes equitable identification of Historically Underserved Students through multiple strategies. We provide annual staff training focused on recognizing indicators of giftedness, particularly in students who may be underrepresented due to language, disability, or socioeconomic status. We review multiple data points—including MAP and SBA scores, growth trends, and teacher input—to identify students demonstrating advanced potential. Students who show signs of giftedness but do not initially qualify are retested when new data becomes available. For the 2024–25 identification cycle, we will continue to strengthen our use of growth data and increase staff awareness of twice-exceptional learners.*

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**CRITERIA FOR IDENTIFICATION**

**Explain how you address criteria for identification.**

**3.\* Update actions your LEA takes to address these criteria in your identification policy and procedures, and the LEA's process to implement during the 2024–25 identification cycle.**

LEAs must have identification procedures for Highly Capable programs that are clearly stated and implemented using the following criteria:

- Districts must use **multiple objective criteria** to identify students who are among the most Highly Capable. Multiple pathways for qualifications must be available and **no single criterion may disqualify a student from identification.**
- Highly Capable selection decisions must be based on consideration of **criteria benchmarked on local norms**, but local norms may not be used as a more restrictive criterion than national norms.
- **Subjective measures such as teacher recommendations or report card grades may not be used to screen out a student from assessment.** These data points may be used alongside other criteria during selection to support identification, but may not be used to disqualify a student from being identified.
- To the extent practicable, **screening and assessments must be given in the native language of the student.** If native language screening and assessments are not available, a **nonverbal screening and assessment** must be used.

*Our LEA's identification policy and procedures for Highly Capable services are designed to meet the state-required criteria and ensure equitable access. We use multiple objective measures to identify students, including the CoGat, NWEA MAP assessments, and input from teachers and families. No single criterion is used to disqualify a student from identification.*

*We universally screen all kindergarten students in the spring using the CoGat. Additionally, students who are new to our school and do not have existing CoGat scores are assessed upon enrollment. MAP data is reviewed three times a year, and students scoring in the 90th percentile or above in either math or reading are considered for identification.*

*Teacher recommendations and report card grades are used as supplemental data points but are not used to exclude students from assessment. We are committed to using local norms to support identification, but never as a more restrictive measure than national norms.*

*For the 2024–25 identification cycle, we will continue to ensure multiple pathways for qualification.*

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**HIGHLY CAPABLE PROGRAM COMPREHENSIVE PLAN**

**School Board Annual Approval**

WAC 392-170-020 | 025

**School Board Approval Meeting Minutes\***

Upload the board meeting minutes that document approval.

**Board Approval Date\***

Please enter the date your Board Approved the HCP Comprehensive Plan. If it has not yet been approved, please enter the date when it will be on the board agenda for approval.

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## Form 2 | 2024–25 Highly Capable End of Year Report

Highly Capable End of Year Report Guidance

If you need support completing this form, please reach out to the Highly Capable Team.

### FORM INSTRUCTIONS

**Responses are required for all questions on Form 1 and Form 2.**

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### HIGHLY CAPABLE COORDINATOR INFORMATION

**Local Education Agency (LEA) Name\***

Spokane International Academy

**First and Last Name of Highly Capable Coordinator\***

Caryn McGee

**Email Address of Highly Capable Coordinator\***

cmcgee@spokaneintlacademy.com

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### PROGRAM EVALUATION

**Report 2024–25 School Year (SY) Data**

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#### A. Program Evaluation: Academic Achievement

WAC 392-170 | [030](#) | [090](#) | [095](#)

**Instructions:** Program Evaluation -- Academic Achievement

Check the data your Local Education Agency (LEA) gathered and analyzed to evaluate the effectiveness of the 2024–25 Highly Capable Program (HCP) - relative to **academic achievement**- elementary and secondary grades.

This data should capture academic performance at the individual and student group level, as well as the whole-group level: for example, all HCP students in each grade level, all HCP students in a specific grade band, and all HCP students in the program.

**Evaluation Data: Check all that apply for each option below.**

#### State Assessments\*

- Elementary
- Secondary
- NA

#### Student Growth Percentiles (SGP compares to students who scored similarly in previous years)\*

- Elementary
- Secondary
- NA

**LEA Assessments\***

- Elementary
- Secondary
- NA

**Classroom-based Assessments\***

- Elementary
- Secondary
- NA

**Performance Assessments\***

- Elementary
- Secondary
- NA

**Teacher Anecdotal Observation\***

- Elementary
- Secondary
- NA

**Student Reflection\***

- Elementary
- Secondary
- NA

**Grades\***

- Elementary
- Secondary
- NA

**AP Test\***

- Elementary
- Secondary
- NA

**IB Tests\***

- Elementary
- Secondary
- NA

**Cambridge AICE Tests\***

- Elementary
- Secondary
- NA

**Running Start/College Coursework Tests\***

- Elementary
- Secondary
- NA

**Program Participation\***

- Elementary
- Secondary
- NA

**Competition, Performance, and Outcomes for supplemental programs, such as Destination Imagination, Future Problem Solvers, Debate, Math is Cool, Coding Contests and others\***

- Elementary
- Secondary
- NA

**Other\***

- Elementary
- Secondary
- NA

**Based on this evaluation data, did the LEA make changes to the program to improve the academic achievement of identified students?\***

- Yes
- No

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**B. Program Evaluation: Address Student Needs and Capabilities**

WAC 392-170 | [030](#) | [078](#) | [080](#) | [087](#) | [090](#) | [095](#)

**Instructions:** Program Evaluation - Address the Needs and Capabilities of HCP students

Check the data your LEA analyzed to evaluation **how well the 2024–25 HCP addressed the needs and capabilities of identified students**- in all the grade levels your LEA serves.

***Evaluation Data: check all that apply for each option below***

**Administrator Survey\***

- Elementary
- Secondary
- NA

**High School - Early Access to Advanced Classes\***

- Elementary
- Secondary
- NA

**HCP Services match to identified content strengths of students (Math only, ELA only, or both)\***

- Elementary
- Secondary
- NA

**Teacher Survey\***

- Elementary
- Secondary
- NA

**Student Survey\***

- Elementary
- Secondary
- NA

**Parent Survey\***

- Elementary
- Secondary
- NA

**Student Interviews and/or Self Reflections\***

- Elementary
- Secondary
- NA

**Attendance\***

- Elementary
- Secondary
- NA

**Staff Anecdotal Observation\***

- Elementary
- Secondary
- NA

**Grades\***

- Elementary
- Secondary
- NA

**Other\***

- Elementary
- Secondary
- NA

**Based on this evaluation data, did the LEA make changes to the program to improve its capacity to meet the needs and capabilities of identified students?\***

- Yes
- No

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**C. Program Evaluation: Program Administration and Operations**

WAC 392-170 | [030](#) | [087](#) | [090](#) | [095](#)

**Instructions:** Program Administration and Operations

Check the data your LEA gathered and analyzed to evaluate the effectiveness of the 2024–25 HCP relative to program administration and operation.

***Evaluation Data: check all that apply for each option below***

**Variety of Services offered over grade levels\***

- Elementary
- Secondary
- NA

**Continuum of Services over time for each identified student\***

- Elementary
- Secondary
- NA

**LEA Policy\***

- Elementary
- Secondary
- NA

**LEA Procedures\***

- Elementary
- Secondary
- NA

**Goals for LEA Program\***

- Elementary
- Secondary
- NA

**Academic Goals for HCP Students\***

- Elementary
- Secondary
- NA

**Communications\***

- Elementary
- Secondary
- NA

**Compliance to WAC 392-170\***

- Elementary
- Secondary
- NA

**HCP Program Expenditures\***

- Elementary
- Secondary
- NA

**Other\***

- Elementary
- Secondary
- NA

Based on this evaluation data, did the LEA make changes to improve the program: for example, policy and procedure, the identification process, continuum of services, or address areas of non-compliance?\*

*If there are no students identified as Highly Capable and served, the district must make changes to improve identification procedures.*

- Yes  
 No

#### D. Strategies to Prioritize Equitable Identification of Historically Underserved Students

WAC 392-170 | [030](#) | [042](#) | [055](#) | [075](#)

**Instructions:** Strategies to Prioritize Equitable Identification of Low-income Students

In what ways does your LEA address barriers and **prioritize equitable identification of low-income students** who are potentially Highly Capable? (You outlined possible strategies in the 2021-22 Highly Capable LEA plan, Form Package 217, page 7.)

#### **MY LEA...**

*Please check all that apply.*

- ~~Uses whole-grade assessments (universal screening) to find students who are potentially Highly Capable, then follows up with parents and teachers to complete referral process.~~
- ~~Reviews all achievement databases (MAPS, SBAC, etc.) for evidence of high potential.~~
- ~~Tests during school day or provides transportation for testing outside of school day.~~
- ~~Assures that all students taking standardized assessments (screener, cognitive test, etc.) will be administered sample or practice items provided by the assessment company before actual testing.~~
- Provides referral information in languages preferred by families.
- Includes referral information in enrollment packets.
- ~~Routinely reviews all relevant data for any new student for indicators of high potential.~~
- ~~Prioritizes access for homeless or highly mobile students who may have missed referral windows.~~
- ~~Avoids use of "cut" scores or standardized test data alone to determine eligibility.~~
- ~~Assures that front office staff are knowledgeable about referral process or refers families to HCP contact person in timely way.~~
- ~~Has written procedures in place that promote referrals of low income students, including recommendations from any source, as potentially Highly Capable.~~
- ~~Creates "watch list" of targeted students who show potential for high performance, and follows up over time to encourage parents to refer them for possible identification.~~
- Reaches out to families by native language speakers (ex., migrant or English Learners (EL) specialist) with information about referral process and benefits of Highly Capable services.
- ~~Reviews data for evidence of accelerated growth in acquiring language for ELs compared to peers.~~
- ~~Looks for evidence of single domain strength (ex., English Language Arts or math) to provide services.~~
- ~~Uses alternate data for identification of students who are potentially Highly Capable where appropriate (ex., Culturally-Linguistically-Economically Diverse or CLED Scale, non-verbal assessments, classroom-based evidence, student work portfolios).~~

- ~~Considers test biases and subtest design when selecting assessments for identification of students who are potentially Highly Capable.~~
  - ~~Uses local, LEA norms for standardized assessments.~~
  - ~~Provides professional development to educators on the needs and characteristics of diverse students, and indicators of high potential.~~
  - ~~Uses talent-development strategies to increase access for high-potential, low-income students (talent development uses enrichment strategies and instructional supports to help students develop and demonstrate higher levels of academic achievement).~~
  - ~~Includes students who are not formally identified in differentiated, challenging instruction such as that provided for identified Highly Capable students to find evidence of high potential.~~
  - ~~Looks for above-grade-level WaKIDS (Kindergarten assessment) or other early performance indicators.~~
  - ~~Reviews IEPs of students with disabilities for indicators of high ability (twice exceptional).~~
  - ~~Reviews prior year's identification data to determine effectiveness of strategies to address equity.~~
  - Other
- 

## PROFESSIONAL LEARNING

### Professional Learning Report

WAC 392-170 | [030](#) | [090](#) | [095](#)

Report **number** of LEA staff who attended professional learning events specific to:

HCP program administration and operation AND

Training focused on the instructional and curricular needs of HCP students.

If none attended, please enter "0"

#### ***Advanced Placement***

**0 Special/HCP Teachers\***

**1 General Ed. Staff\***

**0 Administrators\***

#### ***Council for Exceptional Children-Talented and Gifted Conference/Webinars***

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

#### ***District Professional Learning Community for Highly Capable Teachers***

**0 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

#### ***Edufest***

**Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

***ESD Professional Learning***

**Special/HCP Teachers\***

**General Ed. Staff\***

**Administrators\***

***International Baccalaureate***

**0 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

***Javits HiCapPLUS Online Modules (OSPI Learn Moodle LMS)***

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

***National Association of Gifted Children (NAGC) Conference/Webinars***

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

***Northwest Gifted Child Association (NWGCA)***

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

***OSPI Webinars/Clock Hour Offerings***

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**1 Administrators\***

***OSPI K–12 HiCap Office Hours***

**0 Special/HCP Teachers\***

**0 General Ed. Staff\***

**1 Administrators\***

***Supporting Emotional Needs of Gifted (SENG) Conference or Mini-conference***

**0 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

**University of Washington College of Education Gifted Education Trainings/Courses**

**0 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

**Washington Association of Educators of the Talented and Gifted (WAETAG) Conference**

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

**Whitworth U Center for Gifted Education Institutes/Courses**

**1 Special/HCP Teachers\***

**0 General Ed. Staff\***

**0 Administrators\***

**Other -**

Please describe other below: **\*district training on highly capable learners for teachers, administrators, and instructional assistants**

**1 Special/HCP Teachers\***

**50 General Ed. Staff\***

**4 Administrators\***

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**CEDARS DATA**

**2023-24 School Year CEDARS Data**

WAC 392-170 | [090](#)

**LEA has checked CEDARS and certifies that the unduplicated student data for HCP Gifted Values 32, 33, 34, and 35 for the 2024–25 SY are correct.\***

Yes

**Unduplicated count\* 130**

Enter total unduplicated number of students in all grades identified in CEDARS coded with any Gifted Value 32, 33, 34 and 35

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# Coversheet

## May Written Update

**Section:** VIII. Head of School Update  
**Item:** A. May Written Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Head of School Update- May 2025.pdf



## **Head of School- May 2025 Update**

SIA Board of Directors,

This update is intended to keep you informed of the progress and emerging questions for Spokane International Academy as we seek to meet our mission and build and maintain a high-quality, rigorous learning environment for our students. Areas of focus in May are as follows:

### **1. Charter school legislative update**

The legislative season has come to an end. We were successful in maintaining the budget proviso. This means that SIA will receive an additional \$1500 per student for the 25-26 school year. There was quite a bit of advocacy that happened this school year, from parents talking to legislators to two trips to Olympia.

### **2. Recent SCOTUS ruling related to Charters**

An Oklahoma charter school that was openly religious was blocked by the state Supreme Court for breaking the rule against “sectarian” public schools, and in May 2025, the U.S. Supreme Court, deadlocked 4–4 after Justice Barrett sat out, simply affirmed that decision without writing an opinion. That means there’s no new nationwide rule, Oklahoma stays the same, and the issue could arise again if the full Court takes it later. For us, it doesn’t change our charter policy (we already follow Washington’s rules), but it’s a reminder to keep an eye on any legal or legislative shifts around religious charter schools.

### **3. Fundraising Update 10th Anniversary Gala- Saturday, June 7, 2025, 5:30 pm-8:30 pm 777 E Magnesium Road!**

Planning for our Fundraiser continues. We have sold 115 tickets to date. Our goal was 200, so we hope to increase our sales in the last few weeks. We have netted sponsors, and we are working to put the finishing touches on planning. Please check out our [fundraising page](#). Our live auction items are posted, and we have silent auction items available as well. Bob will be our MC for the night! I have included the previously created [checklist](#) with ideas for how you can directly contribute to the fundraising efforts. Thank you to the Board Members who have already purchased tickets, purchased a table, and sponsored a staff member’s attendance.

### **4. May Community Highlights**

- A. Smarter Balanced (State) Test:** Over the past three weeks, students in grades 3–8, 10, and 11 have completed Smarter Balanced state assessments in English language arts and math, with science testing in grades 5, 8, and 11. Unlike the MAP assessments, which

measure individual growth over time, the SBA is an achievement test that captures point-in-time performance. The state uses these results to inform school accountability ratings, guide resource allocation, and target support for underperforming schools, and the Washington Charter Commission relies on them to determine whether we're meeting our academic performance targets and operating as a high-quality charter school.

- B. Track and Field-** We have had an adventurous season with two students making it to Districts. One student, Gabriel Linares (10th grade) will represent SIA at the State Championships in Yakima for the 100m and 200m. We are excited to celebrate him and our dedicated coaches (2nd-grade teacher Kelly Krause and Spanish teacher Rachel Harvey).

**Mens Varsity 200 Meters** Filter Highlighter

Finals No results

Prelims

View By Heat

1	DJ	<b>David Jackson</b>	 Republic	<b>23.39a</b>	Yr: 11 • -0.3m/s	
2	DC	<b>Diego Caso</b>	 DeSales	<b>23.61a</b>	SR • Yr: 12 • -1.2m/s	
3		<b>Chase Lutton</b>	 Wilbur-Creston-Keller	<b>23.86a</b>	Yr: 12 • -0.7m/s	
4		<b>Alan Campos-Ontiveros</b>	 DeSales	<b>24.01a</b>	PR • Yr: 11 • -0.3m/s	
5	HE	<b>Haydn Edwards</b>	 Riverside Christian	<b>24.02a</b>	Yr: 12 • -1.2m/s	
6		<b>Gabriel Linares</b>	 Spokane International Academy	<b>24.15a</b>	Yr: 10 • -0.7m/s	

**Mens Varsity 100 Meters** Filter Highlighter

Finals No results

Prelims

View By Heat

1	DJ	<b>David Jackson</b>	 Republic	<b>11.64a</b>	Yr: 11 • -1.9m/s	
2	BF	<b>Brody Fleming</b>	 St. John-Endicott-LaCrosse	<b>11.83a</b>	Yr: 10 • -2.1m/s	
3		<b>Gabriel Linares</b>	 Spokane International Academy	<b>11.92a</b>	Yr: 10 • -1.9m/s	
4	DC	<b>Diego Caso</b>	 DeSales	<b>11.94a</b>	Yr: 12 • -1.9m/s	
5		<b>Brady Roberts</b>	 Almira Coulee Hartline	<b>11.99a</b>	Yr: 11 • -1.9m/s	

- C. 8th Grade Community Project-** Today 60 8th graders are presenting their 8th Grade Community projects. We have community members here to listen and give feedback. It is an exciting celebration for our students, as they have been working hard on their community service projects, completing their research and preparing their presentations. This capstone project directly aligns to our mission (building global competence and creating leaders who can powerfully transform their communities).

- D. Charter Renewal -** We have completed all of the steps for our Charter Renewal. The commission sent us the following [report](#) summarizing the renewal. Here is my [response](#) to their summary. We will find out their decision at the Commission's September Board Meeting.

- E. Annual Academic Performance Framework-** The commission submitted our [annual performance framework](#). This is our data from the year 23-24, and was just made available to us this week. In large part it is a “look back” at our performance in the previous year. I will take about 5-7 minutes during the board meeting to walk you through this data, and answer any questions.

**5. Important Dates- Board Attendance is Welcome!**

- A. Senior Sunset; Friday, June 6th 7:30pm-9:00pm; SIA Campus
- B. 10 Year Fundraiser; Saturday, June 7th, 5:00 pm-9:00 pm; SIA Campus
- C. 12th Grade Graduation; Sunday, June 8th @ 4:00 pm; Spokane Community College (Lair Auditorium)
- D. 8th Grade Graduation; Thursday, June 12th 6:00pm SIA; Campus Gym

# Coversheet

## Monthly School Calendar

**Section:** VIII. Head of School Update  
**Item:** B. Monthly School Calendar  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 2024 - 2025 Master Calendar - Jun 25.pdf

# June 2025

May '25							July '25							August '25								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3				1	2	3	4	5							1	2
4	5	6	7	8	9	10	6	7	8	9	10	11	12	3	4	5	6	7	8	9		
11	12	13	14	15	16	17	13	14	15	16	17	18	19	10	11	12	13	14	15	16		
18	19	20	21	22	23	24	20	21	22	23	24	25	26	17	18	19	20	21	22	23		
25	26	27	28	29	30	31	27	28	29	30	31	24	25	26	27	28	29	30				
													31									

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b> LGBTQ+ Pride Month	<b>2</b> CAT Meeting 6:30-7:30PM	<b>3</b> 3-5 YouthTruth Survey Cereal Challenge Club 3:15-4:15 SYSA Soccer K-2 3:30-5:00 4:30 - 4th Gr Recorder Concert Mock Trial 5pm (3rd Floor) Cereal Drive Promotion 11:45 - 1:15 Cafeteria (no needs)	<b>4</b> 3-5 YouthTruth Survey Cereal Dominoes 10:00 PA Only 4:30 PM 2nd Gr Concert/Culture Night 3:15-4:30 PM Mock Trial club SYSA Soccer 3-5 3:30-5:00	<b>5</b> 3rd Gr FS @ ChuckE Cheese Food Packing for Generation Alive/Gr 6-10 (See Schedule)	<b>6</b> Senior Breakfast 8am-9am 9am Senior Grad Practice @ Senior Sunset 7:30pm-9pm Senior Parade 9:00 - 9:15 PA / MS / HS Divisional PA Field Day review 1:30 - 2:00 Secondary 2:00 - 2:30 OPS Weekly Meeting 2:30 PM	<b>7</b> 10 Year Anniversary Fundraiser SIA 5:00-9:00 PM
<b>8</b> Senior Night @ Triple Play 7:00 pm - 1:00 am HS Graduation 4:00PM @ SCC NATURE BRIDGE (GR. 5) depart SIA @ 8am	<b>9</b> 10:30 Lockout Drill NATURE BRIDGE (GR. 5)	<b>10</b> 9th-12th Silverwood Trip Specialist Grades Due Kindergarten Graduation 1:30 - 2:30 NATURE BRIDGE (GR. 5)	<b>11</b> 3rd Gr Cardboard Arcade 8th Gr Grad practice @ gym after lunch 2nd Gr FS 10:30-11:30 MA / HS FIELD DAY MA Awards Assembly NATURE BRIDGE (GR. 5) return SIA approx 5pm	<b>12</b> GRADE 8 Promotion 6:00 PM @Gym PA FIELD DAY	<b>13</b> All Grades Due LAST DAY OF SCHOOL 11:30 FOR STUDENTS FULL DAY FOR STAFF ALL GRADES & REPORTS DUE END OF YEAR CELEBRATION	<b>14</b>
<b>15</b> Father's Day	<b>16</b> Teacher Work Day SNOW MAKEUP DAYS	<b>17</b> Teacher Work Day SNOW MAKEUP DAYS	<b>18</b> Costa Rica Travel Meeting 6-7	<b>19</b> Juneteenth/Holiday	<b>20</b>	<b>21</b> Costa Rica Leave Costa Rica Trip GR. 8 & Chaperones
<b>22</b> Costa Rica Trip GR. 8 & Chaperones	<b>23</b> Costa Rica Trip GR. 8 & Chaperones	<b>24</b> Costa Rica Trip GR. 8 & Chaperones	<b>25</b> Costa Rica Trip GR. 8 & Chaperones	<b>26</b> Costa Rica Trip GR. 8 & Chaperones	<b>27</b> Costa Rica Trip GR. 8 & Chaperones	<b>28</b> Costa Rica Return Costa Rica Trip GR. 8 & Chaperones
<b>29</b>	<b>30</b>		Sanders leaves for Thai			
Notes 9th grade family transition night					Calendar Templates by Vertex42.com <a href="https://www.vertex42.com/calendars/">https://www.vertex42.com/calendars/</a> © 2019 Vertex42 LLC. Free to print. <a href="#">2025 Calendars</a> <a href="#">2026 Calendars</a>	