



Spokane International Academy

October Regular Board Meeting

Published on October 21, 2024 at 3:01 PM PDT

Amended on October 21, 2024 at 5:47 PM PDT

Date and Time

Wednesday October 23, 2024 at 4:30 PM PDT

Location

Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday or break). A virtual option is available via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1>

Meeting ID: 863 7352 5000

Passcode: 598005

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Cassie Anderson	1 m
B. Call the Meeting to Order		Cassie Anderson	
II. Consent Agenda			4:31 PM

	Purpose	Presenter	Time
A. September Board Meeting Minutes	Approve Minutes		
B. September Financials	Vote		
III. Enrollment			4:31 PM
A. Enrollment Update	Discuss	Russ Battiata	5 m
IV. Facility			4:36 PM
A. Facilities Update	Discuss	Brad DeJager	5 m
	https://docs.google.com/presentation/d/1D6HLtbfQLL1CLnqLR112zm-Zzx5Fz6ELhXFIZc2J2NM/edit#slide=id.g2fc7f1cc655_0_174		
V. Looking at Students' Data: MAP and SBA			4:41 PM
A. Data Analysis and School Goals	Discuss	Morgen Flowers-Washington	8 m
	https://docs.google.com/presentation/d/13M70pGe_AoKE6cKQxSq_r-plnXLUhpR9cEQHS6iNpr4/edit#slide=id.g2924f1d576c_0_130		
VI. Head of School Update			4:49 PM
	https://docs.google.com/document/d/1h0wKiHKApwXy-PWsCIPXu9F-mBiQDrnsg0BkNcY4j8M/edit?tab=t.0		
A. Written Update	Discuss	Morgen Flowers-Washington	7 m
B. Update on Head of School Goals	Discuss	Morgen Flowers-Washington	5 m
C. Calendar	FYI	Morgen Flowers-Washington	1 m
VII. Governance			5:02 PM
A. Board Training	FYI	Cassie Anderson	5 m
	OPMA, PRA, Credentialed Staff, and Use of Public Funds are due on November 15th.		

	Purpose	Presenter	Time
B. Board Committees	Discuss	Cassie Anderson	5 m
<ul style="list-style-type: none"> • Committee Sign-up Form • Committee Meetings 			
VIII. Academic Excellence			
IX. Development			
X. Diversity, Equity and Inclusion			
XI. Finance			
XII. Other Business			5:12 PM
A. Reschedule November and December Meetings	Discuss	Cassie Anderson	5 m
<ul style="list-style-type: none"> • November 27 - Wednesday before Thanksgiving. Keep or change? • December - falls on Christmas Day. The board needs to set a date. 			
XIII. Closing Items			5:17 PM
A. Adjourn Meeting	Vote	Cassie Anderson	1 m

Coversheet

September Board Meeting Minutes

Section: II. Consent Agenda
Item: A. September Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for September Regular Board Meeting on September 25, 2024



Spokane International Academy

Minutes

September Regular Board Meeting

Date and Time

Wednesday September 25, 2024 at 4:30 PM

Location

Monthly Board meetings will be held in person every 4th Wednesday of each month at the Spokane International Academy campus, lower level in the Media Center (unless the day falls on a holiday). A virtual option is available via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86373525000?pwd=fjV57eCbjOL2yX43M8k45mgPUKPnLK.1>

Meeting ID: 863 7352 5000

Passcode: 598005

Directors Present

Cassie Anderson, Guillermo Espinosa, Josiah Lara, Ken Vorhees, Matthew Hoag (remote), Maureen Rosette (remote)

Directors Absent

Bob Castle, David James, Jeff Hyslop, John Pell

Guests Present

Amy Bonanno, Ashlee Lent (remote), Kathleen Rountree, Morgen Flowers-Washington, Myra Keast, Sam Schweda, charinacarothers@gmail.com

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Cassie Anderson called a meeting of the board of directors of Spokane International Academy to order on Wednesday Sep 25, 2024 at 4:33 PM.

II. Consent Agenda

A. August Board Meeting Minutes

Matthew Hoag made a motion to approve the minutes from Regular Board Meeting on 08-28-24.

Maureen Rosette seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ken Vorhees	Aye
Guillermo Espinosa	Aye
David James	Absent
Matthew Hoag	Aye
Cassie Anderson	Aye
John Pell	Absent
Maureen Rosette	Aye
Jeff Hyslop	Absent
Bob Castle	Absent
Josiah Lara	Aye

B. Board Retreat Minutes

C. Board Votes for New Board Members

Guillermo Espinosa made a motion to approve Ashlee Lent.

Ken Vorhees seconded the motion.

Voting member Maureen Rosette made a motion to approve Charina Carothers

Seconded by Ken Vorhees

The board **VOTED** to approve the motion.

Roll Call

Matthew Hoag	Aye
Ken Vorhees	Aye
Jeff Hyslop	Absent
David James	Absent
Bob Castle	Absent
John Pell	Absent
Cassie Anderson	Aye
Josiah Lara	Aye
Guillermo Espinosa	Aye

Roll Call

Maureen Rosette Aye

D. August Financials

E. Updated Family Handbook

F. School Specific Goals

Matthew Hoag made a motion to Approve the September Consent Agenda.

Maureen Rosette seconded the motion.

Board approved items B, D, E, and F

The board **VOTED** to approve the motion.

Roll Call

Bob Castle Absent

Jeff Hyslop Absent

Josiah Lara Aye

Guillermo Espinosa Aye

Cassie Anderson Aye

David James Absent

Maureen Rosette Aye

Ken Vorhees Aye

John Pell Absent

Matthew Hoag Aye

III. August Consent Agenda

A. Approve July Board Meeting Minutes

Ken Vorhees made a motion to approve July Board Meeting Minutes.

Josiah Lara seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jeff Hyslop Absent

Matthew Hoag Aye

John Pell Absent

Ken Vorhees Aye

Cassie Anderson Aye

David James Absent

Bob Castle Absent

Guillermo Espinosa Aye

Josiah Lara Aye

Maureen Rosette Aye

B. Monthly Financials

C.

WIAA and Sports

D. Employee Handbook

E. Resolution 2024-1/2024-2 Out of Endorsement Teaching Staff (Grant and Davis)

Ken Vorhees made a motion to approve the August Consent Agenda items B, C, D, and E.

Josiah Lara seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Josiah Lara	Aye
Cassie Anderson	Aye
Jeff Hyslop	Absent
Matthew Hoag	Aye
Guillermo Espinosa	Aye
David James	Absent
Maureen Rosette	Aye
John Pell	Absent
Ken Vorhees	Aye
Bob Castle	Absent

IV. School Updates

A. Enrollment

Total in Skyward: 840 students; max we can take is 870. Note that this number refers to the head count, and not FTE.

FTE looks different due to some students attending Running Start

There are currently no students on the waitlist in Grades 2nd, 5th, and 9th

There are two pending placements (pending offers) as of today.

Ken Vorhees would like to acknowledge the school's first 12th-grade class. SIA is officially a K-12 school this year.

Ashlee Lent arrived in person at 4:45 pm.

B. Staffing

- MLL teacher did not show up to work. Morgen made an offer made today. The person is coming from CA.
- The 4th grade IA position is still open. Applications are being reviewed and screening interviews will commence next week.
- Two individuals were offered the position of Community Organizer. This position is funded by a grant of \$120,000 and is a temporary position.

- Eventually, SIA will hire another maintenance person.

C. School Calendar

Inviting board members to join school events.

Cassie Anderson noticed an event in October; referring to the College & Career Cafe.

This event is organized by Tabatha Copeland, Grades 8th-12th Counselor. Tabatha invites community members to come in and talk to middle and high school students about their careers and professions.

Note to let Tabatha Copeland know to reach out to the Board and invite Board members to attend throughout the year.

V. Head of School Goals

A. Board Votes for Head of School Goals

Morgen presented her Head Of School goals to the Board for them to approve (vote).

Any questions?

Josia Lara inquired about the gala fundraiser. Morgen responded that this is in response to the board retreat. There was a push for a fundraiser. Morgen feels that this year will be the perfect time for a fundraiser and to celebrate the school's 10th anniversary. Let's celebrate the community!

- Morgen would like to do this with the help of committees (Foundation Committee and the other volunteers)
- Morgen will establish a planning committee
- The goal of the fundraiser will be established as well once the Planning Committee is formed.
- Estimated date of the event - most likely in May

Ken Vorhees asked if this event would be similar to the fundraiser done for Costa Rica in previous years. Morgen replied Yes.

Guillermo Espinosa added that the funds raised from this event can potentially be used for a variety of targets.

Josiah Lara expressed appreciation to Morgen on the thoroughness of the Head of School Goals submitted.

Cassie Anderson asked about the 100% graduation rate. Morgen is confident that all 6 seniors are on their path to graduation.

Note: Morgen will provide a monthly update on Goals at Board meetings and at her end-of-year report.

Ken Vorhees requested a matrix or spreadsheet of the HOS Goals showing the timeline and completion. Myra Keast will assist Morgen on this.

Josiah Lara made a motion to approve the 2024-2025 Head of School Goals.

Ken Vorhees seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

David James	Absent
Jeff Hyslop	Absent
Josiah Lara	Aye
Guillermo Espinosa	Aye
Ken Vorhees	Aye
Cassie Anderson	Aye
Maureen Rosette	Aye
John Pell	Absent
Matthew Hoag	Aye
Bob Castle	Absent

VI. Head of School Written Update

A. September Updates

Morgen will start providing monthly updates for the board meetings.

- Advisor (R&R) now in the middle of the day-this is a change from last year's Middle and High School schedule.
- RELAY training for the staff in August was paid for by Excellent Schools of WA. It was a 2-day training. The staff provided Morgen with positive feedback.
- Mentoring program - paid for by grant.
- WIAA-SIA joined WIAA this year to offer competitive sports to our Middle and High School students. 21 participants have been competing in Cross Country in the last few weeks. SIA is in the 1B Division.
- Revamp the carline - a new procedure took effect this school year. The pick-up and drop-off process takes approximately 18-20 minutes. Cassie asked if a staggered schedule would work and help improve traffic. Morgen responded that a staggered schedule would not work due to the shared siblings situation (too large of a number). SIA did try a staggered schedule in the past but did not work.
- HS Academic program - implement College In High School (CIHS); SIA would like to offer college courses on campus to bring FTE to campus. Guillermo said that

WA state has removed the barrier of tuition, specifically EWU, UW, and WWU. These colleges offer CIHS. He will connect with Tabatha Copeland.

- AP Courses - 100% of students take AP courses. Morgen believes that by doing so, the students and the school meet the school's Mission. Students are given the opportunity to take the AP exam without a cost to them. Covered by grant.
- AP Statistics is offered this year for a more rigorous math program.
- \$17,000 Grant for 9th Grade Success - SIA will have a coach who will work with our students monthly.

Guillermo would like to see high school graduation requirements. Morgen encourages him to meet and discuss with Tabatha Copeland.

VII. Governance

A. Compliance Training Requirements

Cassie and Myra will send emails to board members with reminders for completion. New board members have 90 days to complete training.

Josiah Lara suggests putting training requirements as Action Items on Board on Track. Cassie Anderson will reach out to Board on Track regarding the Action Items tracker.

B. Board Committees

Cassie will Send out the sign-up form for Board members to join a committee. Choose the top three.

Myra Keast will assist in making this form; include Committee Goals and Description, if any.

Note: Committee members will determine or establish goals

Sign up before the October meeting.

VIII. Finance

A. Banking

Mr. Schweda presented to the Board the "ICS" program with Umpqua Bank. This program offers a revenue-generating account that would allow all of SIA's funds to remain fully liquid. Board member Vorhees, who also attended the meeting with Umpqua

regarding the ICS account, expressed his support, considering it a prudent financial move for SIA.

Ken Vorhees stated that former Board Chair Mary Velasquez and former Board Secretary, Stacy Hill are the signers on record. The board needs to approve new signers Cassie Anderson and Guillermo Espinosa.

Ken Vorhees made a motion to move the school account to the ICS program with Umpqua Bank as presented.

Maureen Rosette seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Josiah Lara	Aye
Cassie Anderson	Aye
Bob Castle	Absent
Matthew Hoag	Aye
David James	Absent
Guillermo Espinosa	Aye
Maureen Rosette	Aye
Ken Vorhees	Aye
Jeff Hyslop	Absent
John Pell	Absent

Ken Vorhees made a motion to Remove Mary Velasquez and Stacy Hill as bank signers and add Cassie Anderson and Guillermo Espinosa as signers.

Josiah Lara seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Cassie Anderson	Aye
Josiah Lara	Aye
Ken Vorhees	Aye
Guillermo Espinosa	Aye
Jeff Hyslop	Absent
Matthew Hoag	Aye
John Pell	Absent
Maureen Rosette	Aye
David James	Absent
Bob Castle	Absent

IX. Other Business

A. Schedule December Meeting

December meeting falls on Christmas Day. Board members will suggest dates and set a December meeting date in October.

B. Executive Session

Executive Session was called at 5:40 PM. The Executive Session shall commence for 20 minutes and return to the regular meeting at 6:00 PM. Members of the public and non-voters were excused. The Board Chair, Cassie Anderson, asked Morgen Flowers-Washington to stay.

The executive session was extended to 6:05 pm with proper notice to anyone outside the room at 6:00 pm.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
Cassie Anderson

Documents used during the meeting

- 2024 - 2025 Master Calendar - Sep 24.pdf
- 2024 - 2025 Master Calendar - Oct 24.pdf
- Head of School Goals 24-25.pdf
- Head of School- September Update (1).pdf
- Board Committees.xlsx

Coversheet

September Financials

Section: II. Consent Agenda
Item: B. September Financials
Purpose: Vote
Submitted by:
Related Material: Average_Enrollment_24.25_10-24.pdf
Wire_register_09.24.pdf
Additional_notes_for_AP_Payroll.Board-Oct_rev..pdf
Sep_EOM_AP_2024.pdf
Sep_mid_AP_2024.pdf
Sep_Payroll_2024.pdf
CF24.25 (1).xlsx
Sept._2024_Buget_Status_Report.pdf

		24-25												
		9	10	11	12	1	2	3	4	5	6	Total Ave.	Budget	Variance
K		73.00	74.00									73.50	72.00	1.50
1		71.00	71.00									71.00	72.00	(1.00)
2		86.00	92.00									89.00	96.00	(7.00)
3		95.00	95.00									95.00	96.00	(1.00)
4		91.00	95.00									93.00	96.00	(3.00)
5		87.00	86.00									86.50	96.00	(9.50)
6		95.00	97.00									96.00	96.00	-
7		71.00	72.00									71.50	67.00	4.50
8		68.00	67.00									67.50	62.00	5.50
9		41.00	41.00									41.00	36.00	5.00
10		30.00	29.00									29.50	25.00	4.50
11		3.00	3.00									3.00	2.98	0.02
12		2.80	2.80									2.80	2.02	0.78
		813.80	824.80	-	-	-	-	-	-	-	-	819.30	819.00	0.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of October 23, 2024 the board, by a _____ vote, approves payments, totaling \$99,388.61. The payments are further identified in this document. Total by Payment Type for Private/Public Account, UMPQUA BANK: Wire/ACH payments totaling \$99,388.61.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Type	Vendor Name		Date	Amount
ACH	Umpqua Credit Card	August Statement	9/16/2024	\$ 8,263.61
ACH	SIA-Megnesium Acct	Transfer	9/20/2024	\$91,125.00
		2 ACH/Wire	For a Total of	\$99,388.61

Additional notes for Accounts Payable –

Recurring Monthly Bills-

Amazon \$17,313.91 services for Electricity
Avista \$13,685.25 services for Electricity
Rodney, Braun \$3,250.00 Rent for Home office
City of Spokane \$3,096.00 Water and Sewer services
Ednetics \$36,076.49 (\$4,759.33-Telephone/Security/Internet services; \$13,861.54-Internal Broadband system renewal; \$17,455.62-MERAKI license-5yr renewal)
First Insurance \$9,031.60 Building Insurance
Harlow's \$84,479.44 Transportation (\$82,531.27-May invoice; \$1,948.17-Field Trips in June)
Umpqua Credit card \$8,263.61 School supplies
URM \$15,626.90 Food/supplies

Quarterly paid expenses-

GuideOne \$6,587.50 Liabilities Insurance (Qtr 2)
NEWESD101 \$16,082.94 (\$11,636.88-Data processing/WSIPC data-Q1; \$2,383.56-RedRover HR staff management software; \$2,062.50-nutrition service-Q1)
TK Elevator \$1,279.52 Elevator maintenance

One time expenses-

Board on Track \$12,995.00 Membership renewal (board meeting software)
Embroidered Sportswear \$8,757.06 SIA student uniform and shirts for new enrollment and staff)
Learning A-Z \$9,732.62 Raz plus (Reading) & Science curriculum
Schoolmint \$10,572.99 Lottery system software (annually)
Restaurant Supply \$45,617.34 Combi Oven (Grant)
Relay GSE \$45,000.00 Classroom engagement strategy training
Pro Mechanical \$68,981.74 Heat Pump & Heat Trace project (summer project)

Additional notes for Payroll-

New hires include: Teachers, Specialists, Ops assistants, IAs, Math coach, PA counselor, building sub
Resignations: Ops assistant

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As of October 23, 2024, the board, by a _____ vote, approves payments, totaling \$213,352.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 16826 through 16857, totaling \$213,352.14

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
16826	AMAZON CAPITAL SERVICES	09/30/2024	9,253.05
16827	ATS INLAND NW, LLC	09/30/2024	1,033.32
16828	AUTO-CHLOR SYSTEM	09/30/2024	353.43
16829	Avista	09/30/2024	13,685.25
16830	BOARDONTRACK INC	09/30/2024	12,995.00
16831	BRAUN, RODNEY	09/30/2024	3,250.00
16832	BSN SPORTS LLC	09/30/2024	3,948.50
16833	CENTURYLINK	09/30/2024	243.64
16834	COMCAST BUSINESS	09/30/2024	384.96
16835	EDNETICS NETWORK	09/30/2024	18,620.87
16836	EMBROIDERED SPORTSWEAR, INC	09/30/2024	261.24
16837	FATBEAM LLC	09/30/2024	1,390.00
16838	FIKES NORTHWEST, CORP	09/30/2024	4,385.62
16839	FIRE PROTECTION SPECIALISTS, L	09/30/2024	328.09
16840	FOUR SEASONS LANDSCAPING INC	09/30/2024	3,542.50
16841	GOJOE PATROL INC	09/30/2024	919.44
16842	HARLOW'S SCHOOL BUS SERVICE IN	09/30/2024	84,479.44
16843	JJ AND ME, INC.	09/30/2024	200.00
16844	KUBAT, SHERRY Marie	09/30/2024	38.20
16845	NEWESD 101	09/30/2024	16,082.94
16846	PURE FILTRATION PRODUCTS, INC	09/30/2024	1,987.81
16847	ROYAL BUSINESS SYSTEMS, INC	09/30/2024	2,241.12
16848	SCHOOLMINT INC	09/30/2024	10,572.99
16849	SIMPSON, ANDREA	09/30/2024	96.70
16850	SPRAGUE PEST SOLUTIONS	09/30/2024	119.69
16851	STAPLES ADVANTAGE	09/30/2024	822.68
16852	TCI	09/30/2024	3,375.00
16853	TK ELEVATOR CORPORATION	09/30/2024	1,279.52
16854	URM	09/30/2024	15,626.90
16855	WHITWORTH UNIVERSITY	09/30/2024	1,680.00
16856	WSIPC	09/30/2024	79.29
16857	ZOOM VIDEO COMMUNICATIONS INC.	09/30/2024	74.95

Check Nbr	Vendor Name	Check Date	Check Amount
32	Computer	Check(s) For a Total of	213,352.14

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	32	Computer	Checks For a Total of	213,352.14
Total For	32	Manual, Wire Tran, ACH & Computer	Checks	213,352.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	213,352.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 23, 2024, the board, by a _____ vote, approves payments, totaling \$259,205.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 16758 through 16795, totaling \$259,205.69

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
16758	AMAZON CAPITAL SERVICES	09/13/2024	8,060.86
16759	BLOOMZ INC	09/13/2024	4,534.43
16760	BUTLER, ZACHARY	09/13/2024	37.65
16761	CHENEY HIGH SCHOOL	09/13/2024	175.00
16762	CITY OF SPOKANE	09/13/2024	3,096.00
16763	DE LAGE LANDEN FINANCIAL SERVI	09/13/2024	1,268.94
16764	EDNETICS NETWORK	09/13/2024	17,455.62
16765	EMBROIDERED SPORTSWEAR, INC	09/13/2024	8,757.06
16766	EXPLORELEARNING, LLC	09/13/2024	2,005.60
16767	FIRST INSURANCE FUNDING	09/13/2024	9,031.60
16768	FLOWERS WASHINGTON, MORGEN	09/13/2024	61.07
16769	GUIDEONE INSURANCE COMPANY	09/13/2024	6,587.50
16770	HAMIL, AMBER L	09/13/2024	13.00
16771	INTOUCH RECEIPTING	09/13/2024	6.54
16772	LEAF CAPITAL FUNDING, LLC.	09/13/2024	53.64
16773	LEARNING A-Z	09/13/2024	9,732.62
16774	LHS ASB	09/13/2024	130.00
16775	MIND RESEARCH INSTITUTE	09/13/2024	13,080.00
16776	MOON SECURITY SERVICE INC	09/13/2024	165.92
16777	OATHOUT, LAURA	09/13/2024	500.00
16778	PRO MECHANICAL SERVICES, INC	09/13/2024	68,981.74
16779	PROFESSIONAL SPORTS PUBLICATIO	09/13/2024	1,975.00
16780	REED, SHU JU	09/13/2024	18.80
16781	RELAY GRADUATE SCHOOL OF EDUCA	09/13/2024	45,000.00
16782	RESTAURENT SUPPLY, LLC	09/13/2024	45,617.34
16783	SANDERS, MATHIAS	09/13/2024	109.00
16784	SCHOOLMINT INC	09/13/2024	6,476.10
16785	SHADLE PARK HIGH SCHOOL CROSS	09/13/2024	200.00
16786	SHERWIN-WILLIAMS CO	09/13/2024	516.62
16787	SPOKANE REGIONAL HEALTH DISTRI	09/13/2024	300.00
16788	STAPLES ADVANTAGE	09/13/2024	2,186.85
16789	SUTTON, JAMES B	09/13/2024	248.45
16790	THOMPSON, CHIAHUI	09/13/2024	38.96

Check Nbr	Vendor Name	Check Date	Check Amount
16791	WASBO	09/13/2024	100.00
16792	WATER WALKERS INC. DBA HEALTH-	09/13/2024	1,288.38
16793	WERT, HUNTER	09/13/2024	500.00
16794	WHITE, BREE Kathleen	09/13/2024	60.40
16795	WIAA	09/13/2024	835.00
38	Computer	Check(s) For a Total of	259,205.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	38	Computer	Checks For a Total of	259,205.69
Total For	38	Manual, Wire Tran, ACH & Computer	Checks	259,205.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	259,205.69

RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of October 23, 2024, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK
 Check Number 16796 through 16819
 and for payment those Direct Deposits included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK
 Direct Deposit Number 900006671 through 900006753
 in the total amount of \$758,324.85.

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
BENE5	BENES - NO PAY	1	1.0000			
CAPR3	ASSOCIATE PR	3	2.0000		20,933.34	384.00
CASP3	ADMIN OFFICE	1	1.0000		4,374.68	192.00
CCFO3	CHIEF FIN OFF	1	1.0000		10,943.75	192.00
CCOU3	COUNSELOR	5	3.0000		16,549.60	600.00
CCUS4	FACILITIES	6	5.0000		16,574.76	640.00
CDOP3	DIR OF OPS	6	2.0000		12,938.34	320.00
CDSS3	DIR OF SPECIAL	7	2.0000		15,010.64	288.00
CIA3	INST AIDE	57	24.0000		55,645.71	4410.00
CIM13	PRINCIPAL	6	1.0000		14,375.00	192.00
CINT3	INT COACH	4	4.0000		28,507.59	800.00
CKIT4	KITCHEN MGR	1	1.0000		2,866.86	200.00
CKTA4	KITCHEN ASSIST	1	1.0000		2,328.71	200.00
CLGY5	LONGEVITY	25	24.0000		7,166.69	
CMGF3	MANAGER FINANCE	4	2.0000		9,679.00	440.00
CMGH3	HR SPECIALIST	1	1.0000		4,065.82	160.00
COFF3	OFFICE ASSIST	16	4.0000		12,241.52	1072.01
CTC13	TEACHER	131	51.0000		292,814.59	10168.00
CTSU3	BLDG SUB	3	1.0000		2,831.16	200.00
TADM3	ADMIN OFFICE	2		8.7500	237.30	8.30
TECH3	TECHNOLOGY	1		31.0000	775.00	31.00
TKIT4	KITCHEN MGR	1		58.0000	1,260.34	58.00
TOFF3	OFFICE ASST	4		-3.7500	-68.97	-3.81
TOV3	OVERTIME	4		6.0000	177.96	6.10
TSUB4	SUBSTITUTE	1		30.0000	666.30	30.00
	REPORT TOTAL	292	131.0000	130.0000	532,895.69	20587.60

CHECK DATE: 09/30/2024 PERIOD ENDING DATE: 09/30/2024

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	291	32,322.24
1FIT	FED INC TAX	FEDERAL TAX	291	35,339.85
1FIT+	FIT ADD AMT	FEDERAL TAX	47	4,416.00
1MED	MEDICARE	MEDICARE	291	7,559.27
1PFML	WA PAID FML	PFML	291	2,816.81
1ReE2	SERS PLAN 2	RETIREMENT	89	7,926.40
1ReE3	SERS PLAN 3	RETIREMENT	36	1,749.92
1ReT0	TRS PLAN 0	RETIREMENT	13	
1ReT2	TRS 2	RETIREMENT	115	13,753.35
1ReT3	TRS PLAN 3	RETIREMENT	86	14,276.09
1WC	WORKERS' COMP	WORKERS' COMP	291	2,132.83
1WLTC	WA LTC	LONG-TERM CARE	277	2,914.03
A5152	Med ADJ	OTH BEF TAX	1	-172.00
ACH#2	ACH#2		2	2,905.05
BCBFD	CELEBRATION		142	1,500.00
DCP	DCP DRS	TSA-BEFORE TAX	3	2,857.00
DCP R	DCP ROTH	TSA-AFTER TAX	4	1,780.00
DCS-P	CHILD SUPPORT		1	561.00
HCFSA	Medical FSA	OTH BEF TAX	3	170.83
HEHSA	Health Eqty-HSA	OTH BEF TAX	8	1,079.00
KP1CR	Kai WA Smt1 E/C	OTH BEF TAX	3	175.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	1	100.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	9	597.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	3	454.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	3	237.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	12	240.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	7	432.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	3	172.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	2	98.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	7	546.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	8	345.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	5	740.00
KWSSR	Kai WA SndChE/S	OTH BEF TAX	2	230.00
LTD50	Emp Pd LTD 50%		31	96.21
LTD60	Emp Pd LTD 60%		162	946.63
LTDBU	Supp LTD		2	
P-AJ1	PAY ADJUST		1	-40.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	2	201.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	11	460.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	3	345.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	2	230.00
PMER	Prem HMCrEPOEMP	OTH BEF TAX	8	80.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	4	130.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	2	112.00
PSER	Prem Std PPOEMP	OTH BEF TAX	15	384.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	7	576.00
V1ER	UMPACP-UWMedEMP	OTH BEF TAX	6	344.00
V1SR	UMPACP-UWMedE/S	OTH BEF TAX	1	172.00
VACR	UMP Achieve2E/C	OTH BEF TAX	4	198.00
VAER	UMP Achieve2EMP	OTH BEF TAX	7	339.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	2	339.00
VASR	UMP Achieve2E/S	OTH BEF TAX	1	226.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	3	42.00

CHECK DATE: 09/30/2024 PERIOD ENDING DATE: 09/30/2024

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
VHSAF	UMP CDHP FAM	OTH BEF TAX	4	63.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	2	42.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	2	154.00
VUER	UMP Achieve1EMP	OTH BEF TAX	66	1,688.00
			2695	147,381.51

CHECK DATE: 09/30/2024 PERIOD ENDING DATE: 09/30/2024

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	291	32,322.24
1MED	MEDICARE	MEDICARE	291	7,559.27
1PFML	WA PAID FML	PFML	291	1,126.45
1ReE2	SERS PLAN 2	RETIREMENT	89	10,839.41
1ReE3	SERS PLAN 3	RETIREMENT	36	3,128.28
1ReT0	TRS PLAN 0	RETIREMENT	16	
1ReT2	TRS PLAN 2	RETIREMENT	115	16,763.05
1ReT3	TRS PLAN 3	RETIREMENT	86	22,070.91
1UC	UNEMPLOYMENT	UNEMPLOY COMP	291	2,506.72
1WC	WORKERS' COMP	WORKERS' COMP	291	4,057.33
SEBB	SEBB		253	124,868.00
VHSS1	UMP CDHP EE HSA		9	187.50
			2059	225,429.16

***** End of report *****

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

CF24.25 (1).xlsx

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of September, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	0	.00	.00		.00	0.00
2000 LOCAL SUPPORT NONTAX	96,500	2,400.74	2,400.74		94,099.26	2.49
3000 STATE, GENERAL PURPOSE	10,436,363	955,875.70	955,875.70		9,480,487.30	9.16
4000 STATE, SPECIAL PURPOSE	2,453,768	147,511.72	147,511.72		2,306,256.28	6.01
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,229,066	.00	.00		1,229,066.00	0.00
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	14,215,697	1,105,788.16	1,105,788.16		13,109,908.84	7.78
B. EXPENDITURES						
00 Regular Instruction	6,512,585	627,741.10	627,741.10	4,815,918.56	1,068,925.34	83.59
10 Federal Stimulus	94,456	2,415.90	2,415.90	26,651.41	65,388.69	30.77
20 Special Ed Instruction	1,327,791	96,886.47	96,886.47	935,789.44	295,115.09	77.77
30 Voc. Ed Instruction	0	.00	.00	0.00	.00	0.00
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,108,417	46,428.95	46,428.95	502,117.50	559,870.55	49.49
70 Other Instructional Pgms	22,213	1,803.80	1,803.80	19,851.46	557.74	97.49
80 Community Services	5,125	.00	.00	0.00	5,125.00	0.00
90 Support Services	5,124,687	417,906.43	417,906.43	2,302,741.66	2,404,038.91	53.09
Total EXPENDITURES	14,195,274	1,193,182.65	1,193,182.65	8,603,070.03	4,399,021.32	69.01
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)						
	20,423	87,394.49-	87,394.49-		107,817.49-	527.92-
F. TOTAL BEGINNING FUND BALANCE						
	3,200,000		5,101,192.07			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	3,220,423		5,013,797.58			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of September, 2024

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	41,325	298.73	298.73		41,026.27	0.72
2000 Athletics	0	.00	.00		.00	0.00
3000 Classes	0	.00	.00		.00	0.00
4000 Clubs	16,500	.00	.00		16,500.00	0.00
6000 Private Moneys	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	57,825	298.73	298.73		57,526.27	0.52
<u>B. EXPENDITURES</u>						
1000 General Student Body	41,325	.00	.00	0.00	41,325.00	0.00
2000 Athletics	0	.00	.00	0.00	.00	0.00
3000 Classes	0	.00	.00	0.00	.00	0.00
4000 Clubs	16,500	.00	.00	0.00	16,500.00	0.00
6000 Private Moneys	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	57,825	.00	.00	0.00	57,825.00	0.00
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B)</u>	0	298.73	298.73		298.73	0.00
<u>D. TOTAL BEGINNING FUND BALANCE</u>	1,000		9,653.26			
<u>E. GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<u>F. TOTAL ENDING FUND BALANCE</u>	1,000		9,951.99			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,000		9,951.99			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	1,000		9,951.99			

Coversheet

Calendar

Section: VI. Head of School Update
Item: C. Calendar
Purpose: FYI
Submitted by:
Related Material: 2024 - 2025 Master Calendar - Nov 24.pdf
2024 - 2025 Master Calendar - Dec 24 .pdf

November 2024

October '24							December '24							January '25								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5	1	2	3	4	5	6	7						1	2	3	4
6	7	8	9	10	11	12	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
13	14	15	16	17	18	19	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
20	21	22	23	24	25	26	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
27	28	29	30	31			29	30	31					26	27	28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			College&Career Cafe @ Lunch		1 Data Day No School for Students MAP & Trauma training	2	
3 Daylight Saving	4 Dio de los Muertos Observed SIT 3:30-4:30 PM CAT Meeting 6:30-7:30PM After School Tutoring 3:15 - 4:30	5 All Grades Due SYSA K/1st 3:30-5:00 COSP 5:00-6:15	6 After School Tutoring 3:15 - 4:30 SYSA 4th/5th - 3:30-5:00 College&Career Cafe @ Lunch	7 SYSA 2nd/3rd - 3:30-5:00	8 All Staff Meeting 1:30 PM (Trauma training) Cafeteria Homecoming Dance/HS 7:30-9:30 pm Secondary Electives Interest Surveys out	9	
	10	11 Veterans Day No School	12 FAMILY / TEACHER CONFERENCES & BOOK FAIR 11:30 DISMISSAL COSP 5:00-6:15	13 FAMILY / TEACHER CONFERENCES & BOOK FAIR 11:30 DISMISSAL ASVAB ASSESSMENT 10th	14 FAMILY / TEACHER CONFERENCES & BOOK FAIR 11:30 DISMISSAL	15 FAMILY / TEACHER CONFERENCES & BOOK FAIR 11:30 DISMISSAL OPS Weekly Meeting 2:30 PM	16
	17	18 SIT 3:30-4:30 PM After School Tutoring 3:15 - 4:30	19 Vision & Hearing Screening SYSA K/1st 3:30-5:00 COSP 5:00-6:15	20 8th-10th Running Start &NewTech Info Night Lockdown Drill 2:00 PM After School Tutoring 3:15 - 4:30 College&Career Cafe @ Lunch SYSA 4th/5th - 3:30-5:00	21 Vision & Hearing Screening Costa Rica Parent Mtg 6-7pm SYSA 2nd/3rd - 3:30-5:00	22 Divisional 1:30 PM Committee 2:30 PM OPS Weekly Meeting 2:30 PM	23
24	25 After School Tutoring 3:15 - 4:30 SPED Meeting 3:30 PM	26 COSP 5:00-6:15	27 FALL BREAK EARLY RELEASE @ 11:30 CERTIFICATED STAFF LEAVE AFTER CAR LINE CLASSIFIED FULL CONTRACT DAY	28 Thanksgiving FALL BREAK SYSA 2nd/3rd - 3:30-5:00	29 FALL BREAK OPS Weekly Meeting 2:30 PM	30	
		Notes CAREER CAFE (?)			Calendar Templates by Vertex42.com © 2019 Vertex42 LLC. Free to print.		
					2024 Calendars 2025 Calendars		

December 2024

November '24							January '25							February '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2					1	2	3	4							1
3	4	5	6	7	8	9	5	6	7	8	9	10	11	2	3	4	5	6	7	8	
10	11	12	13	14	15	16	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
17	18	19	20	21	22	23	19	20	21	22	23	24	25	16	17	18	19	20	21	22	
24	25	26	27	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 Seniors FAFSA Night	6	7 Pearl Harbor
	SIT 3:30-4:30 PM					
	CAT Meeting 6:30-7:30PM					
	After School Tutoring 3:15 - 4:30					
		SYSA 2nd/3rd - 3:30-5:00 COSP 5:00-6:15	SYSA 4th/5th - 3:30-5:00	SYSA 2nd/3rd - 3:30-5:00	All Staff Meeting 1:30 PM Cafeteria	
					S2 Schedule done Send to staff	
8	9	10	11	12	13	14
	After School Tutoring 3:15 - 4:30 SPED Meeting 3:30 PM		After School Tutoring 3:15 - 4:30 College&Career Cafe @ Lunch	Grade 3 music concert Gym; 4:30 - 5:30	Divisional 1:30 Committee 2:30 OPS Weekly Meeting 2:30 PM	
15	16	17	18	19	20	21 Dec. Solstice (GMT)
	SIT 3:30-4:30 PM	Band Concert 4:30-5:30	Band Concert 4:30-5:30 College&Career Cafe @ Lunch	UGLY SWEATER DAY STAFF COMPETITION	1:00 PM Dismissal Staff Holiday Party 1:30-3:30 PM OPS Weekly Meeting 2:30 PM	
22	23	24 Christmas Eve	25 Christmas Day Hanukkah begins	26 Kwanzaa begins	27	28
	WINTER BREAK NO SCHOOL	WINTER BREAK NO SCHOOL	WINTER BREAK NO SCHOOL	WINTER BREAK NO SCHOOL	WINTER BREAK NO SCHOOL	
29	30	31 New Year's Eve				
	WINTER BREAK NO SCHOOL	WINTER BREAK NO SCHOOL				
		Notes ASB Winter Dance(?) Spirit Week Dec 16-20 (?) Musical Performances (?) Reading Winter Challenge (?) Holidays Around the World (?) CAREER CAFE (?)			Calendar Templates by Vertex42.com https://www.vertex42.com/calendars/ © 2019 Vertex42 LLC. Free to print.	
					2024 Calendars	2025 Calendars