



Spokane International Academy

November (Regular)

Published on November 16, 2022 at 12:27 PM PST
Amended on November 22, 2022 at 9:56 AM PST

Date and Time

Tuesday November 22, 2022 at 11:30 AM PST

Agenda

Purpose Presenter Time

I. Spokane International Academy Mission Statement

Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities.

II. Opening Items

11:30 AM

Opening Items

A. Record Attendance and Guests

1 m

B. Call the Meeting to Order

III. Consent Agenda

11:31 AM

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports

	Purpose	Presenter	Time
• Approval of updated school policies and/or procedures			

A. Approve Previous Minutes	Approve Minutes	Mary Velazquez	1 m
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Approve minutes for October (Regular) on October 25, 2022

B. Monthly Financials	Vote	Mary Velazquez	1 m
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The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund -

- Payroll: Check Number 15275 through 15279, Direct Deposit Number 900004364 through 900004458 totaling \$674,530.92
- Mid-Month AP: General Warrant Numbers 15220 through 15233 totaling \$103,751.18
- End of Month AP: General Warrant Numbers 15234 through 15274 totaling \$186,677.17
- Wire/ACH AP: Totaling \$7,045.39

See also the attached notes for AP and Payroll expenditure explanation

C. Budget Status/Enrollment Number/Quarterly Reports	FYI	Mary Velazquez	1 m
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D. Policies/Procedures to Review/Approve	Vote	Travis Franklin	1 m
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Approve Out of Endorsement Resolutions for the following teachers:

- Jennifer Phan - K-10 Theater Arts
- Matt Orlob - 8-10 Science

IV. Public Comment 11:35 AM

A. Review Student Expulsion Appeal	Vote	Mary Velazquez	10 m
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V. Staff Updates 11:45 AM

A. Board Presentation	FYI	TRAVIS FRANKLIN	1 m
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VI. Academic Excellence

VII. Finance

VIII. Governance

IX. CEO Support And Eval

X. Strategic Planning 11:46 AM

	Purpose	Presenter	Time
A. Staff Survey Feedback	Discuss	Morgen Flowers	10 m

Morgen to present results from staff satisfaction survey given in November

XI. Executive Session 11:56 AM

A governing body subject to the OPMA is allowed to go into executive sessions *only* for the reasons listed in [RCW 42.30.110](#).

A. Discuss the Performance of a Public Employee	Discuss	Mary Velazquez	15 m
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XII. Closing Items 12:11 PM

A. Adjourn Meeting	Vote		
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Contacting the Board

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at boardofdirectors@spokaneintlacademy.org. The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Coversheet

Approve Previous Minutes

Section: III. Consent Agenda
Item: A. Approve Previous Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for October (Regular) on October 25, 2022



Spokane International Academy

Minutes

October (Regular)

Date and Time

Tuesday October 25, 2022 at 11:30 AM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5099936892>

Meeting ID: 509 993 6892

Passcode: 2566

Directors Present

James Wilburn (remote), Jeff Hyslop (remote), Ken Vorhees (remote), Mary Velazquez (remote)

Directors Absent

Matthew Hoag, Stacy Hill

Guests Present

Heather Dauphin (remote), Morgen Flowers-Washington (remote), Travis Franklin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Mary Velazquez called a meeting of the board of directors of Spokane International Academy to order on Tuesday Oct 25, 2022 at 11:30 AM.

II. Consent Agenda

A. Approve Previous Minutes

Mary Velazquez made a motion to approve the minutes from SIA Board Retreat 22-23 on 09-23-22.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Monthly Financials

Mary Velazquez made a motion to approve monthly financials.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Budget Status/Enrollment Number/Quarterly Reports

D. Policies/Procedures to Review/Approve

Jeff Hyslop made a motion to approve the ASB policy, procedure, and constitution.

Ken Vorhees seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Support And Eval

A. CEO Proposed 22-23 Goals

Mary Velazquez made a motion to approve the proposed CEO goals for 22-23 SY.

Jeff Hyslop seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Transition Planning

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:33 PM.

Respectfully Submitted,

Travis Franklin

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Public Participation During Meetings

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The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Coversheet

Monthly Financials

Section: III. Consent Agenda
Item: B. Monthly Financials
Purpose: Vote
Submitted by:
Related Material: Additional notes for AP_Payroll.Board.pdf
Nov Payroll 2022-rev.pdf
Nov mid AP 2022.pdf
Nov EOM AP 2022.pdf
Wire register 11.22.pdf

Additional notes for Accounts Payable –

Recurring Monthly Bills-

Amazon \$5,256.26 School supplies (\$944.76-CSP)

Avista \$11,311.54 services for Electricity

Rodney, Braun \$4,307.98 Rent for Home office

City of Spokane \$4,357.27 Water and Sewer services

Harlow's \$64,051.53 Transportation Service for Oct (Field Trips for Kinder, 2nd and 4th grade \$2,497.89)

Inland Northwest Therapy \$20,400.00 Speech/Occupational service

Joule Growth Partners \$1,250 Contracted Financial Services

NMC \$12,701.19 Custodial Service

SIA-Magnesium LLC \$87,137.35 Lease payment for Bonds semi-annual payment

SIA-Magnesium LLC \$2,500.00 Repair & replacement payment for Bonds (Nov)

Umpqua Credit card \$6,756.16 School supplies

URM \$27,535.22 Food service supplies

Quarterly paid expenses-

n/a

One time expenses-

Pro Mechanical \$4,284.73 Cooling tower parts and installation

Additional notes for Payroll-

November new hires include a High School Science Teacher

November Resignations include two Instructional Aides

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those payments have been recorded on a listing which has been made available to the board.

Spokane International Academy, November (Regular) Agenda - Tuesday November 22, 2022 at 11:30 AM

RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of November 22, 2022, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK
Check Number 15275 through 15279
and for payment those Direct Deposits included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK
Direct Deposit Number 900004364 through 900004458
in the total amount of \$674,530.92.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

4pacpv04.p SPOKANE INTERNATIONAL ACADEMY 8:54 AM 11/16/22
05.22.10.00.00-010051 PAY SUMMARY FOR PR / Payroll - AFTER CALCS PAGE: 1
CHECK DATE: 11/30/2022 PERIOD ENDING DATE: 11/30/2022
HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
CAD5	ADD PAY	6	5.0000		522.14	
CAPR3	ASSOCIATE PR	6	2.0000		19,837.51	304.00
CCFO3	CHIEF FIN OFF	1	1.0000		10,700.00	152.00
CCOU3	COUNSELOR	5	3.0000		16,516.01	456.00
CCUS4	FACILITIES	1	1.0000		2,779.79	152.00
CDOP3	DIR OF OPS	2	1.0000		5,833.34	154.70
CDSS3	DIR OF SPECIAL	7	2.0000		13,429.29	228.00
CIA3	INST AIDE	46	20.0000		42,786.65	2964.00
CIAB3	INST AIDE	1	1.0000		1,112.43	4.00
CIM13	PRINCIPAL	6	1.0000		12,802.77	152.00
CINT3	INT COACH	7	4.0000		27,034.09	608.00
CKIT4	KITCHEN MGR	1	1.0000		2,571.83	152.00
CKT24	MGR FS/TRANS	2	1.0000		2,396.81	104.00
CKTA4	KITCHEN ASSIST	2	2.0000		4,457.31	304.00
CLGY5	LONGEVITY	15	13.0000		3,750.01	
CMGF3	MANAGER FINANCE	1	1.0000		3,846.04	152.00
CMGH3	HR SPECIALIST	1	1.0000		3,452.80	160.00
CNU13	NURSE	4	1.0000		4,968.34	152.00
COFF3	OFFICE ASSIST	4	2.0000		4,683.04	304.00
COPM3	FACILITES MGR	4	1.0000		10,700.00	152.00
CPSY3	PSYCHOLOGIST	6	1.0000		5,261.42	152.00
CSP25	SUPPLEMENTAL	2	2.0000		775.00	31.00
CSUP3	SUPERINTENDENT	2	1.0000		13,820.84	152.00
CTC13	TEACHER	102	47.0000		244,131.18	7047.10
RTRO5	RETRO PAY	1	1.0000		515.18	
TADM3	ADMIN OFFICE	1		13.0000	362.31	13.00
TECH3	TECHNOLOGY	1		2.0000	53.56	2.00
TIA3	INST AIDE	10		-44.0000	-825.01	-44.00
TKII4	KITCHEN ASST	1		1.5000	25.41	1.50
TKIT4	KITCHEN MGR	2		17.2500	475.25	17.30
TOFM3	OFFICE MGR	1		6.0000	109.56	6.00
TOV3	OVERTIME	3		9.2500	238.84	9.30
TSU23	SUBSTITUTE	11		352.0000	9,486.56	352.00

CHECK DATE: 11/30/2022 PERIOD ENDING DATE: 11/30/2022

HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
TSUB3	SUBSTITUTE	1		31.0000	581.25	31.00
TSUB4	SUBSTITUTE	1		82.5000	1,767.15	82.50
	REPORT TOTAL	267	116.0000	470.5000	470,958.70	14507.40

CHECK DATE: 11/30/2022 PERIOD ENDING DATE: 11/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	267	28,598.63
1FIT	FED INC TAX	FEDERAL TAX	267	34,154.81
1FIT+	FIT ADD AMT	FEDERAL TAX	40	3,356.61
1MED	MEDICARE	MEDICARE	267	6,688.41
1PFML	WA PAID FML	PFML	267	2,068.99
1ReE0	SERS PLAN 0	RETIREMENT	1	
1ReE2	SERS PLAN 2	RETIREMENT	51	3,512.74
1ReE3	SERS PLAN 3	RETIREMENT	51	3,124.96
1ReT0	TRS PLAN 0	RETIREMENT	6	
1ReT2	TRS 2	RETIREMENT	67	10,754.52
1ReT3	TRS PLAN 3	RETIREMENT	94	15,176.32
1WC	WORKERS' COMP	WORKERS' COMP	267	1,460.83
ACH#2	ACH#2		2	2,586.67
DCP	DCP	TSA-BEFORE TAX	2	296.08
HCFSA	Medical FSA	OTH BEF TAX	3	183.33
HEHSA	Health Eqty-HSA	OTH BEF TAX	4	725.00
KO1ER	Kai WA PPO1 EMP	OTH BEF TAX	1	129.00
KO2CR	Kai WA PPO2 E/C	OTH BEF TAX	4	233.00
KO2ER	Kai WA PPO2 EMP	OTH BEF TAX	14	665.00
KO3FR	Kai WA PPO3 FAM	OTH BEF TAX	2	555.00
KO3SR	Kai WA PPO3 E/S	OTH BEF TAX	1	370.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	9	156.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	4	259.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	4	154.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	19	377.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	10	528.00
KW2SP	KaiWACore2E/SPT		2	88.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	5	220.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	11	266.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	14	532.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	8	995.00
KWSSR	Kai WA SndChE/S	OTH BEF TAX	2	152.00
LTD50	Emp Pd LTD 50%		7	11.57
LTD60	Emp Pd LTD 60%		36	212.92
LTDBU	Supp LTD		119	711.92
MISC	MISC FEE		1	2.00
P-AJ2	PAY ADJUST		1	30.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	6	456.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	6	174.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	5	413.00
PPER	Prem PkCrEPOEMP	OTH BEF TAX	4	82.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	4	130.00
PSER	Prem Std PPOEMP	OTH BEF TAX	5	111.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	2	111.00
V1CR	UMPACP-UWMedE/C	OTH BEF TAX	2	135.00
V1ER	UMPACP-UWMedEMP	OTH BEF TAX	6	154.00
VAER	UMP Achieve2EMP	OTH BEF TAX	2	101.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	2	177.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	8	175.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	3	75.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	2	50.00
VUEP	UMP Achiev1EMPPT		2	111.00
VUER	UMP Achieve1EMP	OTH BEF TAX	20	408.00

CHECK DATE: 11/30/2022 PERIOD ENDING DATE: 11/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
VUFR	UMP Achieve1FAM OTH BEF TAX		3	439.00
			2012	122,637.31

CHECK DATE: 11/30/2022 PERIOD ENDING DATE: 11/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	267	28,598.63
1MED	MEDICARE	MEDICARE	267	6,688.41
1PFML	WA PAID FML	PFML	267	756.80
1ReE0	SERS PLAN 0	RETIREMENT	1	
1ReE2	SERS PLAN 2	RETIREMENT	51	5,337.00
1ReE3	SERS PLAN 3	RETIREMENT	51	5,614.97
1ReT0	TRS PLAN 0	RETIREMENT	6	
1ReT2	TRS PLAN 2	RETIREMENT	67	19,625.38
1ReT3	TRS PLAN 3	RETIREMENT	94	34,912.49
1UC	UNEMPLOYMENT	UNEMPLOY COMP	267	2,044.53
1WC	WORKERS' COMP	WORKERS' COMP	267	2,524.01
SEBB	SEBB		213	97,220.00
VHSS1	UMP CDHP EE HSA		10	250.00
			1828	203,572.22

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 22, 2022, the board, by a _____ vote, approves payments, totaling \$103,751.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:

Warrant Numbers 15220 through 15233, totaling \$103,751.18

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
15220	AMAZON CAPITAL SERVICES	11/10/2022	3,470.67
15221	CHARACTERSTRONG, LLC	11/10/2022	761.92
15222	CITY OF SPOKANE	11/10/2022	4,357.27
15223	DE LAGE LANDEN FINANCIAL SERVI	11/10/2022	995.50
15224	FLOWERS WASHINGTON, MORGEN	11/10/2022	634.38
15225	LEAF CAPITAL FUNDING, LLC.	11/10/2022	52.64
15226	LINC FOODS	11/10/2022	1,147.16
15227	MOON SECURITY SERVICE INC	11/10/2022	150.37
15228	SEIDEMAN, DALANEY	11/10/2022	16.86
15229	SHAW, KAYLA	11/10/2022	54.98
15230	SIA-MAGNESIUM LLC	11/10/2022	89,637.35
15231	SPOKANE REGIONAL HEALTH DISTRI	11/10/2022	850.00
15232	STAPLES ADVANTAGE	11/10/2022	1,042.08
15233	T-MOBILE	11/10/2022	580.00

14	Computer	Check(s) For a Total of	103,751.18
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	103,751.18
Total For	14	Manual, Wire Tran, ACH & Computer	Checks	103,751.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	103,751.18

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Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 15234 through 15274, totaling \$186,677.17

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
15234	AMAZON CAPITAL SERVICES	11/30/2022	1,785.59
15235	AUTO-CHLOR SYSTEM	11/30/2022	353.43
15236	Avista	11/30/2022	11,311.54
15237	BARCODESHACK	11/30/2022	190.00
15238	BRAUN, RODNEY	11/30/2022	4,307.98
15239	CENTURYLINK	11/30/2022	210.00
15240	CHEMSEARCHFE	11/30/2022	445.28
15241	COMCAST BUSINESS	11/30/2022	381.70
15242	DEPARTMENT OF HEALTH	11/30/2022	3,707.13
15243	EDGEWOOD PARTNERS INS. CENTER	11/30/2022	2,424.00
15244	EDNETICS NETWORK	11/30/2022	3,900.31
15245	EMBROIDERED SPORTSWEAR, INC	11/30/2022	803.14
15246	FATBEAM LLC	11/30/2022	1,390.00
15247	FIKES NORTHWEST, CORP	11/30/2022	2,860.59
15248	GOPHER	11/30/2022	2,157.22
15249	GREENSCAPE	11/30/2022	1,560.83
15250	HARLOW'S SCHOOL BUS SERVICE IN	11/30/2022	64,051.53
15251	INLAND NORTHWEST THERAPY	11/30/2022	20,400.00
15252	JOULE GROWTH PARTNERS	11/30/2022	1,250.00
15253	KUTAK ROCK LLP	11/30/2022	3,551.57
15254	LIZARRAGA ALVARADO, LIZABETH N	11/30/2022	73.90
15255	MOBIUS SPOKANE	11/30/2022	475.00
15256	NMC FRANCHISING, LLC	11/30/2022	12,701.19
15257	OSPI CHILD NUTRITION SERVICES	11/30/2022	822.46
15258	PAR, INC.	11/30/2022	474.12
15259	PATRICK D'AMELIO CONSULTING, L	11/30/2022	3,000.00
15260	PPC SOLUTIONS, INC	11/30/2022	742.50
15261	PRO MECHANICAL SERVICES, INC	11/30/2022	4,284.73
15262	ROYAL BUSINESS SYSTEMS, INC	11/30/2022	1,781.67
15263	SAVVAS LEARNING COMPANY LLC	11/30/2022	983.61
15264	SCHOLASTIC INC	11/30/2022	142.20
15265	SPRAGUE PEST SOLUTIONS	11/30/2022	98.92
15266	STAPLES ADVANTAGE	11/30/2022	834.34

Check Nbr	Vendor Name	Check Date	Check Amount
15267	SWANSON'S REFRIGERATION AND RE	11/30/2022	269.20
15268	THE HOME DEPOT PRO	11/30/2022	278.17
15269	URM	11/30/2022	27,535.22
15270	WA STATE CHARTER SCHOOLS ASSOC	11/30/2022	3,100.00
15271	WAXIE SANITARY SUPPLY	11/30/2022	662.09
15272	WSIPC	11/30/2022	70.18
15273	YUDON CONSTRUCTION SPECIALTIES	11/30/2022	1,245.87
15274	ZOOM VIDEO COMMUNICATIONS INC.	11/30/2022	59.96
41	Computer	Check(s) For a Total of	186,677.17

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	41	Computer	Checks For a Total of	186,677.17
Total For	41	Manual, Wire Tran, ACH & Computer	Checks	186,677.17
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	186,677.17

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of November 22, 2022 the board, by a _____ vote, approves payments, totaling \$7,045.39. The payments are further identified in this document. Total by Payment Type for Private/Public Account, UMPQUA BANK: Wire/ACH payments totaling \$7,045.39.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Type	Vendor Name		Date	Amount
ACH	Umpqua Credit Card	October Statement	11/15/22	\$ 6,756.16
ACH	Wa Dept of Revenue	3rd Qtr Comp Tax	10/27/22	\$ 289.23
		2 ACH/Wire	For a Total of	\$ 7,045.39

Coversheet

Budget Status/Enrollment Number/Quarterly Reports

Section: III. Consent Agenda
Item: C. Budget Status/Enrollment Number/Quarterly Reports
Purpose: FYI
Submitted by:
Related Material: SIA actual vs projected enrollment-Nov 2022.pdf
October Budget Status.pdf

Spokane International Academy
Actual vs Projected Full Time K-12 Enrollment
For School Year Ending 2023

Grades	<i>Actual</i>										Average	Budgeted	Variance	
	September	October	November	December	January	February	March	April	May	June				
Kindergarten (Full)	89.00	92.00	91.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.67	93.12	0.97
1st	84.00	92.00	93.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.67	93.12	0.96
2nd	89.00	95.00	94.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92.67	93.12	1.00
3rd	90.00	92.00	92.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91.33	93.12	0.98
4th	69.00	70.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.67	69.84	1.00
5th	69.00	72.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.00	69.84	1.02
6th	61.00	69.00	66.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.33	69.84	0.94
7th	55.00	56.00	57.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56.00	58.20	0.96
8th	56.00	58.00	57.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.00	58.20	0.98
9th	27.00	29.00	26.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.33	43.65	0.63
10th	12.00	13.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.33	11.64	1.06
11th	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12th	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	701.00	738.00	730.00	0.00	723.00	753.69	0.96							

K-8 Totals	662.00	696.00	692.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	683.34	698.40	0.98
9-12 Totals	39.00	42.00	38.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.66	55.29	0.72

	September	October	November	December	January	February	March	April	May	June	Average	Projected	Variance
SPED K12	71.00	75.00	79.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.00	85.00	0.91

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
 Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of October, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	0	.00	.00		.00	0.00
2000 LOCAL SUPPORT NONTAX	56,328	17,549.25	31,343.37		24,984.63	55.64
3000 STATE, GENERAL PURPOSE	8,538,148	683,086.47	1,451,558.74		7,086,589.26	17.00
4000 STATE, SPECIAL PURPOSE	2,005,693	102,797.91	209,650.73		1,796,042.27	10.45
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,704,280	126,989.79	142,785.47		1,561,494.53	8.38
7000 REVENUES FR OTH SCH DIST	25,000	2,813.92	2,813.92		22,186.08	11.26
8000 OTHER AGENCIES AND ASSOCIATES	332,500	60,000.00	300,000.00		32,500.00	90.23
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	12,661,949	993,237.34	2,138,152.23		10,523,796.77	16.89
<u>B. EXPENDITURES</u>						
00 Regular Instruction	5,443,128	458,729.37	933,794.73	4,129,874.26	379,459.01	93.03
10 Federal Stimulus	377,274	54,492.95	108,552.10	474,606.49	205,884.59-	154.57
20 Special Ed Instruction	862,894	76,067.76	130,931.00	643,504.27	88,458.73	89.75
30 Voc. Ed Instruction	0	.00	.00	0.00	.00	0.00
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	911,137	33,301.27	66,804.46	334,061.24	510,271.30	44.00
70 Other Instructional Pgms	895,221	120,083.01	209,565.21	375,147.00	310,508.79	65.31
80 Community Services	24,998	3,214.38	5,416.56	21,829.41	2,247.97-	108.99
90 Support Services	3,922,241	364,439.52	629,289.28	2,816,419.23	476,532.49	87.85
<u>Total EXPENDITURES</u>	12,436,893	1,110,328.26	2,084,353.34	8,795,441.90	1,557,097.76	87.48
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	225,056	117,090.92-	53,798.89		171,257.11-	76.10-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,000,000		3,135,205.86			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,225,056		3,189,004.75			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	3,225,056	3,189,004.75
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
<u>TOTAL</u>	3,225,056	3,189,004.75

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
 Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of October, 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	10,000	.00	.00		10,000.00	0.00
2000 Athletics	0	.00	.00		.00	0.00
3000 Classes	0	.00	.00		.00	0.00
4000 Clubs	0	.00	.00		.00	0.00
6000 Private Moneys	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	10,000	.00	.00		10,000.00	0.00
<u>B. EXPENDITURES</u>						
1000 General Student Body	10,000	.00	.00	0.00	10,000.00	0.00
2000 Athletics	0	.00	.00	0.00	.00	0.00
3000 Classes	0	.00	.00	0.00	.00	0.00
4000 Clubs	0	.00	.00	9,258.68	9,258.68	0.00
6000 Private Moneys	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	.00	.00	9,258.68	741.32	92.59
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	0	.00	.00		.00	0.00
<u>D. TOTAL BEGINNING FUND BALANCE</u>	0		2,473.11			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	0		2,473.11			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		2,473.11			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	0		2,473.11			

***** End of report *****

Coversheet

Policies/Procedures to Review/Approve

Section: III. Consent Agenda
Item: D. Policies/Procedures to Review/Approve
Purpose: Vote
Submitted by:
Related Material: Resolution 2022-4 - Out of Endorsement Teaching Staff (Phan).pdf
Resolution 2022-5 - Out of Endorsement Teaching Staff (Orlob).pdf



Adopted November 2022

Resolution 2022-4 - Out of Endorsement Teaching Staff (Phan)

Title - Out of Endorsement Teaching Staff (Phan)

Number - 2022-4

Last Revised - 11/22/22

SIA acknowledges that Jennifer Phan is currently recognized by CEDARS and OSPI as "Out of Endorsement". Ms. Phan is currently teaching our K-10 Theater Arts program. She carries a K-8 endorsement, but not a theater arts endorsement to cover 9th and 10th grade. She is working on passing her assessment to receive that endorsement in fall of 2022. SIA's Director of Curriculum and Instruction has worked to ensure that the resources, materials, and curriculum used all meet the standards of high quality teaching and learning, and are aligned with standards and expectations.

Adopted and approved this _____ day of _____.

By: _____
Board President or Designee

Attest: _____
CEO

Adoption Date: 11/22/22



Adopted November 2022

Resolution 2022-5 - Out of Endorsement Teaching Staff (Orlob)

Title - Out of Endorsement Teaching Staff (Orlob)

Number - 2022-5

Last Revised - 11/22/22

SIA acknowledges that Matt Orlob is currently recognized by CEDARS and OSPI as "Out of Endorsement". Mr. Orlob is currently teaching our 8th-10th grade Science courses. He carries endorsements for K-12th Art, K-12th Special Education, and 4th-12th Math, but not a science endorsement. SIA has posted this position continually on our website to cover the course with a certificated teacher, but have not had any highly qualified candidates. Mr. Orlob was going to operate in the capacity of a long-term substitute, but we have decided to keep him in the role for the remainder of the year due to his connection with students. SIA's Director of Curriculum and Instruction has worked to ensure that the resources, materials, and curriculum used all meet the standards of high quality teaching and learning, and are aligned with standards and expectations.

Adopted and approved this _____ day of _____.

By: _____
Board President or Designee

Attest: _____
CEO

Adoption Date: 11/22/22