



Spokane International Academy

June (Regular)

Amended on June 28, 2022 at 10:26 AM PDT

Date and Time

Tuesday June 28, 2022 at 11:30 AM PDT

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5099936892>

Passcode: 2566

Optional in person location:
775 E Holland Ave, Suite 110
Spokane, WA 99218

Agenda

Purpose Presenter Time

I. Spokane International Academy Mission Statement

Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities.

II. Opening Items

11:30 AM

Opening Items

A. Record Attendance and Guests

1 m

B. Call the Meeting to Order

III. Consent Agenda

11:31 AM

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, and are those that are considered common to the operation of the Board and normally require

Purpose Presenter Time

no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports

A. Approve Previous Minutes	Approve Minutes	Ken Vorhees	1 m
B. Monthly Financials	Vote	Ken Vorhees	1 m

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund-
 Payroll: Check Number 14909 through 14913, Direct Deposit Number 900003948 through 900004033 totaling \$528,924.98
 Previous Month AP: General Warrant Numbers 14850 through 14866 totaling \$117,194.18,
 Mid-Month AP: General Warrant Numbers 14849 totaling \$2,593.00
 End of Month AP: General Warrant Numbers 14867 through 14908 totaling \$220,675.60
 Private checks: Warrant Numbers 1403 through 1406 totaling \$3660.03
 Wire/ACH AP: Totaling \$7,268.36

See also the attached notes for AP and PAYROLL expenditure explanation

C. Budget Status/Enrollment Numbers/Quarterly Reports	FYI	Ken Vorhees	1 m
D. Letter from the Washington State Charter Schools Commission	FYI	Ken Vorhees	1 m

Update letter sent out by the commission to all charter school leaders and board chairs. Details updates to OPMA and other considerations.

E. Resolution 2022-3 - Out of Endorsement Teacher (Winchell)	Vote	Travis Franklin	1 m
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SIA acknowledges that Ricci Winchell served as a long-term sub for 6th grade math that are currently recognized by CEDARS and OSPI as “Out of Endorsement”. Mrs. Winchell has the appropriate credentials to fulfill this role. We believe her to be a highly qualified teacher. SIA’s Director of Curriculum and Instruction, as well as her peers, worked alongside Mrs. Winchell, just like with other staff, to ensure that the resources, materials, and curriculum used all meet the standards of high quality teaching and learning, and are aligned with standards and expectations.

IV. Public Comment

V. Staff Updates

11:36 AM

A. Board presentation	FYI	Travis Franklin	1 m
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VI. Academic Excellence

	Purpose	Presenter	Time
VII. Finance			11:37 AM
A. Approve 22-23 SY Budget	Vote	Heather Dauphin	25 m
Vote to approve 2022-23 school year budget			
VIII. Governance			
IX. Development			
X. Diversity, Equity and Inclusion			
XI. CEO Support And Eval			12:02 PM
A. Discuss CEO Eval Process	Discuss	Mary Velazquez	5 m
XII. "X" Committee			12:07 PM
A. Potential Future Options	Vote	Travis Franklin	20 m
Vote to approve future options for SIA:			
<ul style="list-style-type: none"> • School services provider • Adjust expected growth to remain together as a K-12 on one campus 			
XIII. Other Business			
XIV. Executive Session			
A governing body subject to the OPMA is allowed to go into executive sessions <i>only</i> for the reasons listed in RCW 42.30.110 .			
XV. Closing Items			
A. Adjourn Meeting	Vote		

Contacting the Board

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at boardofdirectors@spokaneintlacademy.org. The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible

for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Cover Sheet

Monthly Financials

Section: III. Consent Agenda
Item: B. Monthly Financials
Purpose: Vote
Submitted by:
Related Material: Additional notes for AP_Payroll.Board.docx .pdf
Jun Payroll 2022.pdf
May EOM AP 2022-Phily Insurance.pdf
Jun mid AP 2022 ver 1.pdf
Jun EOM AP 2022 ver 1.pdf
Private ck register 6.22.pdf
Wire register 6.22.pdf

Additional notes for Accounts Payable –

Recurring Monthly Bills-

Amazon \$20,730.96 School supplies (\$12,541.16 high school curriculum/supplies for CSP)
Avista \$11,017.16 services for Electricity
Rodney, Braun \$4,307.98 Rent for Home office
City of Spokane \$3,410.82 Water and Sewer services
Harlow's \$46,986.52 Transportation fee for May
Inland Northwest Therapy \$16,101.25 Speech language & occupational therapy service
Joule Growth \$2,500 Contracted Financial Services
NMC \$12,701.19 Janitorial service (construction was completed. It's for whole school space)
SIA-Magnesium LLC \$87,261.18 Lease payment for Bonds semi-annual payment
SIA-Magnesium LLC \$2,500.00 Repair & replacement payment for Bonds (June)
Umpqua Credit card \$5,827.72 School supplies
URM \$14,072.05 Food supplies

Quarterly paid expenses-

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One time expenses-

Linc \$5,113.06 food supplies from Farm to School fund
Sunbelt equipment rental \$4,854.83 (\$2,520.83-temporary cooling equipment rental-insurance covered)
Edgewood \$16,491.06 22-23SY school insurance (Cyber, Fire insurance and broker agency fee)
Eide Bailly \$2,875.00 preparation for tax exempt form 990
Gopher \$5,535.21 high school curriculum/supplies for CSP
Greenhouse \$23,521.39 high school curriculum/supplies for CSP
Moody's \$6,000.00 annual professional service for the bond
Pro Mechanical \$22,672.00 partial payment for cooling tower replacement (insurance covered)
Tangible Play \$4,782.92 Computer Science equipment (Expanding computer science fund)
The Bach company \$2,927.60 high school curriculum/supplies for CSP

Additional notes for Payroll-

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those ex-Spokane International Academy - June (Regular) - Agenda - Tuesday June 28, 2022 at 11:30 AM RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of June 28, 2022, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK Check Number 14909 through 14913 and for payment those Direct Deposits included in the following list and further described as follows: SIA PUBLIC FUNDS ACCT (AP) - UMPQUA BANK Direct Deposit Number 900003948 through 900004033 in the total amount of \$528,924.98.

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

4pacpv04.p SPOKANE INTERNATIONAL ACADEMY 3:34 PM 06/21/22
 05.22.02.00.00-010051 PAY SUMMARY FOR PR / Payroll - AFTER CALCS PAGE: 1
 CHECK DATE: 06/30/2022 PERIOD ENDING DATE: 06/30/2022
 HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
CAD5	ADD PAY	1	1.0000		49.30	
CCFO3	CHIEF FIN OFF	1	1.0000		10,000.00	176.00
CCOU3	COUNSELOR	3	3.0000		14,762.42	360.00
CCUS4	FACILITIES	1	1.0000		2,255.31	184.00
CDOP3	DIR OF OPS	2	1.0000		5,833.34	176.00
CDSS3	DIR OF SPECIAL	7	2.0000		11,538.26	264.00
CIA3	INST AIDE	39	16.0000		28,427.40	1416.02
CIAB3	INST AIDE	3	1.0000		951.27	52.00
CIM13	PRINCIPAL	5	2.0000		12,083.34	176.31
CIM23	PRINCIPAL	3	1.0000		8,333.34	175.99
CINT3	INT COACH	6	3.0000		15,382.29	312.00
CKIT4	KITCHEN MGR	1	1.0000		2,085.55	112.00
CKT24	MGR FS/TRANS	2	1.0000		1,840.86	46.00
CKTA4	KITCHEN ASSIST	2	2.0000		3,773.79	224.00
CLGY5	LONGEVITY	14	12.0000		3,166.67	
CMGF3	MANAGER FINANCE	2	1.0000		3,568.81	168.00
CNUR3	NURSE	4	1.0000		3,453.34	112.50
COFF3	OFFICE ASSIST	5	3.0000		6,105.65	528.00
COFM3	FACILITES MGR	3	1.0000		10,000.00	176.00
CPSY3	PSYCHOLOGIST	6	1.0000		4,711.34	120.00
CSP25	SUPPLEMENTAL	4	2.0000		2,100.00	
CSUP3	SUPERINTENDENT	1	1.0000		12,916.67	176.00
CTC13	TEACHER	88	40.0000		186,213.32	4616.00
CTC23	TEACHER	5	3.0000		10,793.80	359.50
LWOP3	LWOP	2		-24.0000	-755.96	-24.00
SADJ1	SALARY ADJ 1	1	1.0000		-149.05	
TADM3	ADMIN OFFICE	1		18.5000	481.93	18.50
TIA3	INST AIDE	18		-115.5000	-1,834.86	-115.62
TKIT4	KITCHEN MGR	2		-34.7500	-742.91	-34.80
TOFF3	OFFICE ASST	2		4.0000	61.72	4.00
TOV4	OVERTIME	1		3.0000	74.88	3.00
TSU23	SUBSTITUTE	24		390.0000	8,287.50	390.00
TSUB3	SUBSTITUTE	3		8.2500	173.62	8.30

CHECK DATE: 06/30/2022 PERIOD ENDING DATE: 06/30/2022

HR\PA\CP\PE - 748 - Board

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
TSUB4	SUBSTITUTE	1		55.0000	1,122.00	55.00
	REPORT TOTAL	263	102.0000	304.5000	367,064.94	10234.70

CHECK DATE: 06/30/2022 PERIOD ENDING DATE: 06/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	263	22,205.86
1FIT	FED INC TAX	FEDERAL TAX	263	24,209.77
1FIT+	FIT ADD AMT	FEDERAL TAX	50	3,275.07
1MED	MEDICARE	MEDICARE	263	5,193.38
1PFML	WA PAID FML	PFML	263	1,612.53
1ReE0	SERS PLAN 0	RETIREMENT	9	
1ReE2	SERS PLAN 2	RETIREMENT	47	2,605.62
1ReE3	SERS PLAN 3	RETIREMENT	45	2,713.93
1ReT0	TRS PLAN 0	RETIREMENT	22	
1ReT2	TRS 2	RETIREMENT	74	9,946.88
1ReT3	TRS PLAN 3	RETIREMENT	71	11,152.47
1WC	WORKERS' COMP	WORKERS' COMP	263	1,168.63
A5151	MED ADJ	OTH BEF TAX	4	88.00
ACH#2	ACH#2		2	50.00
HCFSA	Medical FSA	OTH BEF TAX	3	183.33
HEHSA	Health Eqty-HSA	OTH BEF TAX	6	625.00
KO1ER	Kai WA PPO1 EMP	OTH BEF TAX	1	129.00
KO2CR	Kai WA PPO2 E/C	OTH BEF TAX	3	233.00
KO2ER	Kai WA PPO2 EMP	OTH BEF TAX	12	532.00
KO3FR	Kai WA PPO3 FAM	OTH BEF TAX	2	555.00
KO3SR	Kai WA PPO3 E/S	OTH BEF TAX	1	370.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	11	224.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	6	376.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	2	77.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	22	421.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	5	264.00
KW2SP	KaiWACore2E/SPT		2	88.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	10	220.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	8	399.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	20	532.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	8	995.00
KWSSR	Kai WA SndChE/S	OTH BEF TAX	2	152.00
LTD60	Emp Pd LTD 60%		1	9.92
LTDBU	Supp LTD		144	715.82
MISC	MISC FEE		1	2.00
P-ADJ	PAY ADJUST		3	515.98
P-AJ2	PAY ADJUST		1	30.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	4	456.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	5	174.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	3	413.00
PPER	Prem PkCrEPOEMP	OTH BEF TAX	5	82.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	3	130.00
PSER	Prem Std PPOEMP	OTH BEF TAX	4	74.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	2	111.00
V1ER	UMPACP-UWMedEMP	OTH BEF TAX	4	77.00
VAER	UMP Achieve2EMP	OTH BEF TAX	4	202.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	2	75.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	4	75.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	2	50.00
VUEP	UMP Achiev1EMPPT		2	111.00
VUER	UMP Achieve1EMP	OTH BEF TAX	15	309.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	1	303.00

CHECK DATE: 06/30/2022 PERIOD ENDING DATE: 06/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
			1973	94,513.19

CHECK DATE: 06/30/2022 PERIOD ENDING DATE: 06/30/2022

HR\PA\CP\PE - 748 - Board

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	263	22,205.86
1MED	MEDICARE	MEDICARE	263	5,193.38
1PFML	WA PAID FML	PFML	263	589.84
1ReE0	SERS PLAN 0	RETIREMENT	9	
1ReE2	SERS PLAN 2	RETIREMENT	47	3,911.74
1ReE3	SERS PLAN 3	RETIREMENT	45	4,894.10
1ReT0	TRS PLAN 0	RETIREMENT	22	
1ReT2	TRS PLAN 2	RETIREMENT	74	17,817.92
1ReT3	TRS PLAN 3	RETIREMENT	71	22,716.24
1UC	UNEMPLOYMENT	UNEMPLOY COMP	263	2,180.21
1WC	WORKERS' COMP	WORKERS' COMP	263	2,006.75
SEBB	SEBB		190	80,156.50
VHSS1	UMP CDHP EE HSA		8	187.50
			1781	161,860.04

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2022, the board, by a _____ vote, approves payments, totaling \$2,593.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 14849 through 14849, totaling \$2,593.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
14849	PHILADELPHIA INSURANCE COMPANI	05/31/2022	2,593.00
1	Computer	Check(s) For a Total of	2,593.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,593.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	2,593.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,593.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2022, the board, by a _____ vote, approves payments, totaling \$117,194.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 14850 through 14866, totaling \$117,194.18

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
14850	AMAZON CAPITAL SERVICES	06/14/2022	10,760.05
14851	CITY OF SPOKANE	06/14/2022	3,410.82
14852	COLLEGE BOARD	06/14/2022	661.00
14853	COOK, KELSEY	06/14/2022	426.41
14854	DE LAGE LANDEN FINANCIAL SERVI	06/14/2022	995.50
14855	EXPRESS SERVICE, INC.	06/14/2022	1,991.20
14856	LEAF CAPITAL FUNDING, LLC.	06/14/2022	52.64
14857	LILL, NATHAN	06/14/2022	86.11
14858	LINC FOODS	06/14/2022	5,113.06
14859	MOON SECURITY SERVICE INC	06/14/2022	150.37
14860	SIA-MAGNESIUM LLC	06/14/2022	89,761.18
14861	STAPLES ADVANTAGE	06/14/2022	488.65
14862	SUNBELT RENTALS, INC.	06/14/2022	2,520.83
14863	T-MOBILE	06/14/2022	580.00
14864	WEBB, TERESA	06/14/2022	39.98
14865	WILKERSON, BROOKI KIM	06/14/2022	111.41
14866	ZOOM VIDEO COMMUNICATIONS INC.	06/14/2022	44.97

17 Computer Check(s) For a Total of 117,194.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	117,194.18
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	117,194.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	117,194.18

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2022, the board, by a _____ vote, approves payments, totaling \$220,675.60. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA BANK:
Warrant Numbers 14867 through 14908, totaling \$220,675.60

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
14867	AMAZON CAPITAL SERVICES	06/30/2022	9,970.91
14868	AUTO-CHLOR SYSTEM	06/30/2022	353.43
14869	Avista	06/30/2022	11,017.16
14870	BRAUN, RODNEY	06/30/2022	4,307.98
14871	CAROLINA BIOLOGICAL SUPPLY COM	06/30/2022	34.99
14872	CENTURYLINK	06/30/2022	200.32
14873	CHAVEZ, CHRISTINE N	06/30/2022	27.42
14874	COMCAST BUSINESS	06/30/2022	381.70
14875	CONE, KEITH	06/30/2022	18.48
14876	EDGEWOOD PARTNERS INS. CENTER	06/30/2022	16,491.06
14877	EDNETICS NETWORK	06/30/2022	3,168.39
14878	EIDE BAILLY LLP	06/30/2022	2,875.00
14879	FATBEAM LLC	06/30/2022	1,390.00
14880	FIKES NORTHWEST, CORP	06/30/2022	743.39
14881	GOPHER	06/30/2022	5,535.21
14882	GREENHOUSE MEGASTORE	06/30/2022	23,521.39
14883	GREENSCAPE	06/30/2022	792.43
14884	HARLOW'S SCHOOL BUS SERVICE IN	06/30/2022	46,986.51
14885	INLAND NORTHWEST THERAPY	06/30/2022	16,101.25
14886	J.U. CONTRACTING, INC.	06/30/2022	817.50
14887	JOULE GROWTH PARTNERS	06/30/2022	2,500.00
14888	LEXIA LEARNING SYSTEMS LLC	06/30/2022	862.92
14889	MOODY'S INVESTORS SERVICE, INC	06/30/2022	6,000.00
14890	NCS PEARSON, INC.	06/30/2022	1,469.56
14891	NEWESD 101	06/30/2022	1,000.00
14892	NEWESD 112	06/30/2022	456.28
14893	NMC FRANCHISING, LLC	06/30/2022	12,701.19
14894	OSPI CHILD NUTRITION SERVICES	06/30/2022	376.90
14895	PPC SOLUTIONS, INC	06/30/2022	1,028.00
14896	PRO MECHANICAL SERVICES, INC	06/30/2022	22,672.00
14897	ROYAL BUSINESS SYSTEMS, INC	06/30/2022	648.06
14898	SPRAGUE PEST SOLUTIONS	06/30/2022	89.93
14899	STAPLES ADVANTAGE	06/30/2022	137.32

Check Nbr	Vendor Name	Check Date	Check Amount
14900	SUNBELT RENTALS, INC.	06/30/2022	2,334.00
14901	SWANSON'S REFRIGERATION AND RE	06/30/2022	148.16
14902	TANGIBLE PLAY INC	06/30/2022	4,782.92
14903	THE BACH COMPANY	06/30/2022	2,927.60
14904	TK ELEVATOR CORPORATION	06/30/2022	1,123.14
14905	URM	06/30/2022	14,072.05
14906	WAXIE SANITARY SUPPLY	06/30/2022	128.75
14907	WSIPC	06/30/2022	62.30
14908	WSNA	06/30/2022	420.00
42	Computer	Check(s) For a Total of	220,675.60

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	42	Computer	Checks For a Total of	220,675.60
Total For	42	Manual, Wire Tran, ACH & Computer	Checks	220,675.60
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	220,675.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of June 28, 2022 the board, by a _____ vote, approves payments, totaling \$3660.03. The payments are further identified in this document. Total by Payment Type for Private Account, UMPQUA BANK: Warrant Number 1403-1406 , totaling \$3,660.03.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
1403	Walter Saul Reyes Serrano	6/10/22	\$ 300.00
1404	EWU	6/10/22	\$ 200.00
1405	NAC	6/15/22	\$ 3,107.50
1406	Darin Branting	6/30/22	\$ 52.53
		4 Checks	For a Total of \$ 3,660.03

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board. As of June 28, 2022 the board, by a _____ vote, approves payments, totaling \$7,268.36. The payments are further identified in this document. Total by Payment Type for Private/Public Account, UMPQUA BANK: Wire/ACH payments totaling \$7,268.36.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Type	Vendor Name		Date	Amount
ACH	Teqlease	Computer lease	6/1/22	\$ 1,807.12
ACH	Umpqua Credit Card	May Statement	6/14/22	\$ 4,593.88
ACH	Dept of Revenue	Qtrly tax	5/2/22	\$ 867.36
			3 ACH/Wire For a Total of	\$ 7,268.36

Cover Sheet

Budget Status/Enrollment Numbers/Quarterly Reports

Section: III. Consent Agenda
Item: C. Budget Status/Enrollment Numbers/Quarterly Reports
Purpose: FYI
Submitted by:
Related Material: SIA actual vs projected enrollment-Jun 2022.pdf
06.22.Budget Status Reports.pdf

Spokane International Academy
Actual vs Projected Full Time K-12 Enrollment
For School Year Ending 2022

Grades	<i>Actual</i>										Average	Budgeted	Variance
	September	October	November	December	January	February	March	April	May	June			
Kindergarten (Full)	93.00	93.98	95.00	96.00	95.00	95.00	95.00	90.00	89.00	88.00	93.10	94.00	0.99
1st	94.00	95.00	96.00	95.00	94.00	96.00	96.00	95.00	95.00	93.00	94.80	95.00	1.00
2nd	92.00	92.00	89.00	91.00	90.00	91.00	90.00	89.00	89.00	89.00	90.20	95.00	0.95
3rd	70.00	72.00	72.00	72.00	72.00	70.00	71.00	71.00	70.00	70.00	71.00	71.00	1.00
4th	71.00	72.00	72.00	71.00	71.00	72.00	72.00	72.00	71.00	71.00	71.50	71.00	1.01
5th	71.00	72.00	72.00	71.00	71.00	69.00	70.00	71.00	71.00	71.00	70.90	71.00	1.00
6th	59.00	60.00	60.00	60.00	59.00	59.00	60.00	60.00	58.00	57.00	59.20	59.00	1.00
7th	56.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	58.70	59.00	0.99
8th	49.00	51.00	51.00	51.00	49.00	49.00	51.00	48.00	47.00	46.00	49.20	59.00	0.83
9th	17.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	14.00	15.10	28.00	0.00
10th	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11th	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12th	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	672.00	681.98	681.00	681.00	675.00	675.00	679.00	670.00	664.00	658.00	673.70	702.00	0.96
K-8 Totals	655.00	666.98	666.00	666.00	660.00	660.00	664.00	655.00	649.00	644.00	658.60	674.00	0.98
9-12 Totals	17.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	14.00	15.10	28.00	0.54

	September	October	November	December	January	February	March	April	May	June	Average	Projected	Variance
SPED K12	73.00	81.00	79.00	79.00	79.00	76.00	80.00	85.00	82.00	84.00	80.56	80.00	1.01

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of May, 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	0	.00	.00		.00	0.00
2000 LOCAL SUPPORT NONTAX	64,500	29,299.90	51,549.46		12,950.54	79.92
3000 STATE, GENERAL PURPOSE	7,711,446	1,557,177.07	6,613,278.58		1,098,167.42	85.76
4000 STATE, SPECIAL PURPOSE	1,550,471	68,781.53	1,143,013.75		407,457.25	73.72
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,736,945	144,604.78	1,260,982.89		475,962.11	72.60
7000 REVENUES FR OTH SCH DIST	0	8,125.00	40,923.22		40,923.22-	0.00
8000 OTHER AGENCIES AND ASSOCIATES	650,000	.00	550,000.00		100,000.00	84.62
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	11,713,362	1,807,988.28	9,659,747.90		2,053,614.10	82.47
<u>B. EXPENDITURES</u>						
00 Regular Instruction	4,233,735	325,310.29	3,055,161.64	971,834.36	206,739.00	95.12
10 Federal Stimulus	400,180	35,156.62	400,642.59	102,993.55	103,456.14-	125.85
20 Special Ed Instruction	865,511	54,211.87	589,534.88	123,969.02	152,007.10	82.44
30 Voc. Ed Instruction	0	.00	.00	0.00	.00	0.00
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	713,973	35,691.99	268,837.00	107,478.05	337,657.95	52.71
70 Other Instructional Pgms	1,078,241	71,026.72	646,397.85	188,115.93	243,727.22	77.40
80 Community Services	0	281.70	2,514.61	0.00	2,514.61-	0.00
90 Support Services	3,579,415	354,288.54	2,794,625.61	713,722.20	71,067.19	98.01
<u>Total EXPENDITURES</u>	10,871,055	875,967.73	7,757,714.18	2,208,113.11	905,227.71	91.67
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	842,307	932,020.55	1,902,033.72		1,059,726.72	125.81
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,250,000		1,395,841.37			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	2,092,307		3,297,875.09			
<u>(E+F + OR - G)</u>						

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the SPOKANE INTERNATIONAL ACADEMY School District for the Month of May, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	10,000	.00	1,690.00		8,310.00	16.90
2000 Athletics	0	.00	.00		.00	0.00
3000 Classes	0	.00	.00		.00	0.00
4000 Clubs	0	220.00	6,770.00		6,770.00-	0.00
6000 Private Moneys	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	10,000	220.00	8,460.00		1,540.00	84.60
B. EXPENDITURES						
1000 General Student Body	10,000	.00	815.61	0.00	9,184.39	8.16
2000 Athletics	0	.00	.00	0.00	.00	0.00
3000 Classes	0	.00	.00	0.00	.00	0.00
4000 Clubs	0	5,462.08	5,536.60	0.00	5,536.60-	0.00
6000 Private Moneys	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,000	5,462.08	6,352.21	0.00	3,647.79	63.52
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	0	5,242.08-	2,107.79		2,107.79	0.00
D. TOTAL BEGINNING FUND BALANCE						
	0		.00			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-) XXXXXXXXXX						
			.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	0		2,107.79			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		2,107.79			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	0		2,107.79			

Cover Sheet

Letter from the Washington State Charter Schools Commission

Section: III. Consent Agenda
Item: D. Letter from the Washington State Charter Schools
Commission
Purpose: FYI
Submitted by:
Related Material: Board Letter May 2022.pdf



May 31, 2022

Charter Public School Board Members

RE: Updates on Charter Public School Board Access & Transparency

Dear Charter Public School Board Members,

First, like all of you, I remain shaken by last week’s tragic school shooting in Ulvade, Texas. We must never become accustomed to the devastating events that have occurred too many times in our schools and communities. As you well know, whenever tragedy strikes our families and schools, educators are impacted. Thank you for caring for your communities during this time and always.

Still, as we approach the culmination of another challenging school year, I hope scholars, staff, and families in the charter public schools you lead across the state have experienced a year of reengagement, deep learning, and connectedness. It has never been more important for students to have safe, supportive learning environments.

As the pandemic required schools to make many changes over the last two years, there has been an increase in charter public school families contacting the Commission. In the spirit of transparency, accessibility, and equity, we want to provide you with several updates and observations to consider as you work to meaningfully engage with your school communities.

OPMA & PRA Updates

First, as you may be aware, there have been some recent updates and changes to the Open Public Meetings Act (OPMA) and Public Records Act (PRA). Although it is every board’s responsibility to maintain familiarity with and adhere to OPMA, PRA, and other laws impacting public charter schools, I wanted to bring this to your attention considering the unusual circumstances the pandemic presented with regard to public meetings. These are a few highlights, and do not address all the issues and nuances involved; you should also review the changes independently, and not solely rely on the information here.

The Governor’s Proclamation suspending certain provisions of the OPMA and PRA has been [lifted](#) effective June 1, 2022; Boards should take steps to remain in compliance. This includes a return to the OPMA requirement that meetings have an in-person location. You can choose to *also* have a remote option available, but must have a physical location. There may be some exceptions to this general requirement, and you should consult with your attorney regarding your specific circumstances. The lifting of the Proclamation also means a return under the PRA to in-person records inspection if requested.

In addition, there were changes to the OPMA made in the last legislative session ([ESHB 1329](#)). These changes become effective June 9, 2022. Changes to be aware of include but are not limited to the requirement for public meetings to allow public comment at meetings where final action will be taken. Under the changes, options for remote participation in meetings are encouraged (and in some cases required), in order to promote accessibility. The Commission encourages all public charter school boards to maintain a virtual option to maximize family and community engagement in Board meetings. In addition, meeting minutes must include the announced reason for any executive session.

You may wish to consult this MRSC [resource](#) which provides a summary of the lifting of the Governor’s proclamation and this MRSC [resource](#) which provides a summary of ESHB 1329, as well as this [resource](#) from the Washington State School Directors Association. Your attorney can provide you with specific advice on these changes and the implementation of the changes.

Additionally, the State Auditor’s Office has informed the Commission that it will begin observing public charter school board meetings on an ad-hoc basis, with the goal of providing training and technical assistance around potential concerns. One specific issue the SAO brought to the attention of the Commission is that public agency bodies should not require virtual or in-person attendees to sign in or identify themselves, nor list members of the public in the meeting minutes.

Board Accessibility to Families

The Commission has noticed in our communications with public charter school families that not all families are aware of the oversight role of their school’s Board, the school’s complaint processes, and/or the process they would use to contact the Board. The Commission welcomes family engagement and feedback, and at the same time, open lines of communication with parents and families and the school boards are critical to the schools and public school systems. This is especially important when the challenges that families share with the Commission are matters respective school boards are responsible for addressing, and not under the purview of the Commission.

Since the Board is the closest source of accountability to the school and families, and is required to have a process for resolving complaints, we encourage you to proactively establish transparent feedback loops and communicate directly with families about how they can engage with the Board. These feedback loops are also a great way to actively solicit, consider, and follow up on how families’ feedback is considered. As stewards of the contract for the school, it is the responsibility of Boards to maintain open lines of communication with the school community to inform decision-making. This could take many forms (e.g., engaging with families at school events, publicly following up on concerns voiced in public comment at Board meetings, sending messages from the Board Chair in family communications from the school, providing easily accessible email addresses for all Board members on the school’s website, etc.).

While the contract already requires the complaint resolution process to be posted on the school’s website and included in the student and/or family handbook, the Commission’s expectation is that all Boards facilitate a transparent and easy to engage in complaint process. Although not every concern is one that a Board can solve, it is critical for Board members to be accessible to the school community, and to actively participate in developing a common understanding of how concerns are heard and resolved in the school.

Thank you for the time and dedication you provide as public volunteer Board members, through one of the most difficult times in public education. Your leadership is deeply appreciated as we work collectively to maintain innovative, high-quality public school options that are accountable to students and families. Please feel free to reach out to me at any time with questions regarding this memo or other Board-related issues.

Sincerely,



Jessica de Barros, Interim Executive Director
Washington State Charter School Commission

Cover Sheet

Resolution 2022-3 - Out of Endorsement Teacher (Winchell)

Section: III. Consent Agenda
Item: E. Resolution 2022-3 - Out of Endorsement Teacher (Winchell)
Purpose: Vote
Submitted by:
Related Material:
Resolution 2022-3 - Out of Endorsement Teaching Staff (Winchell).pdf



Adopted May 2022

Resolution 2022-3 - Out of Endorsement Teaching Staff (Winchell)

Title - Out of Endorsement Teaching Staff (Winchell)

Number - 2022-3

Last Revised - 06/28/22

SIA acknowledges that Ricci Winchell served as a long-term sub for 6th grade math that are currently recognized by CEDARS and OSPI as "Out of Endorsement". Mrs. Winchell has the appropriate credentials to fulfill this role. We believe her to be a highly qualified teacher. SIA's Director of Curriculum and Instruction, as well as her peers, worked alongside Mrs. Winchell, just like with other staff, to ensure that the resources, materials, and curriculum used all meet the standards of high quality teaching and learning, and are aligned with standards and expectations.

Adopted and approved this _____ day of _____.

By: _____
Board President or Designee

Attest: _____
CEO

Adoption Date: 06/28/22

Cover Sheet

Board presentation

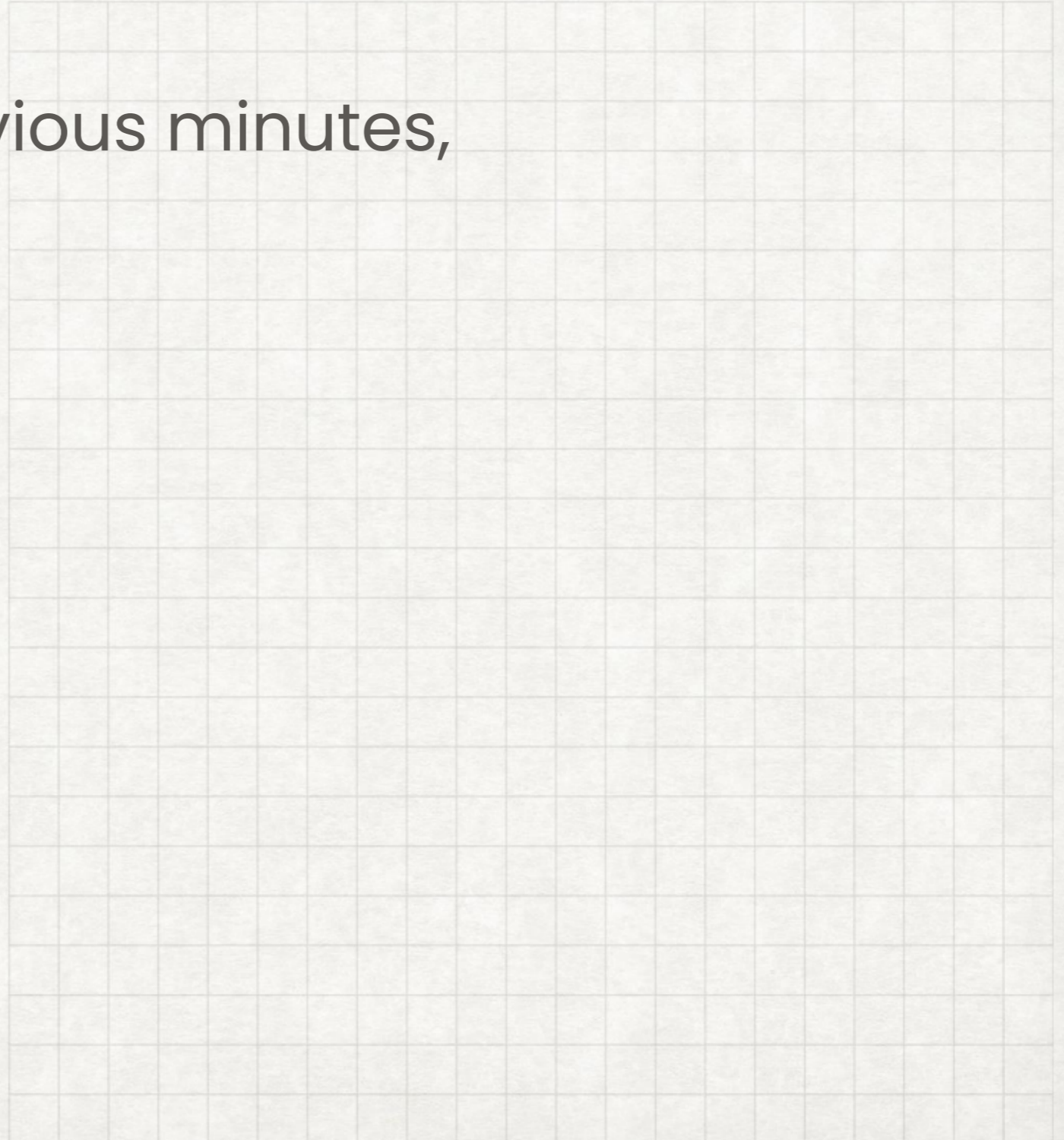
Section: V. Staff Updates
Item: A. Board presentation
Purpose: FYI
Submitted by:
Related Material: 10. June 2022 Board Presentation.pptx



June 2022 BOARD MEETING

MEETING AGENDA

- SIA Mission Statement
- Consent Agenda (Previous minutes, financials, resolutions)
- Public Comment
- Staff Updates
- Finance
- CEO Support/Eval
- "X" Committee



SIA Mission Statement

Spokane International Academy empowers its students with the ***academic skills***, ***habits of mind***, and ***global competence*** necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities.

CONSENT AGENDA

- Previous Minutes
- Monthly AP/payroll
- Monthly Enrollment
- Budget status
- School Policies

Public Comment

Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

STAFF UPDATE

Potential Charter School Challenge 22-23

- Travis attended WA Charters meeting with other leaders Friday June 24th.
- Highly likely that unfavorable charter legislation will be introduced this session
- Range to include: disbanding commission and moving to a district only authorizing environment, moving to an elected board structure, increasing accountability for charter schools
- There will be a considerable amount of time devoted to legislative work this year

FINANCE COMMITTEE

Finance Committee

- **VOTE to approve 22-23 annual budget**

CEO SUPPORT/EVAL

CEO Eval Process

- Process for CEO Eval in 21-22
- Participants
 - a. CEO has completed self evaluation
- Timeline

"X"

COMMITTEE

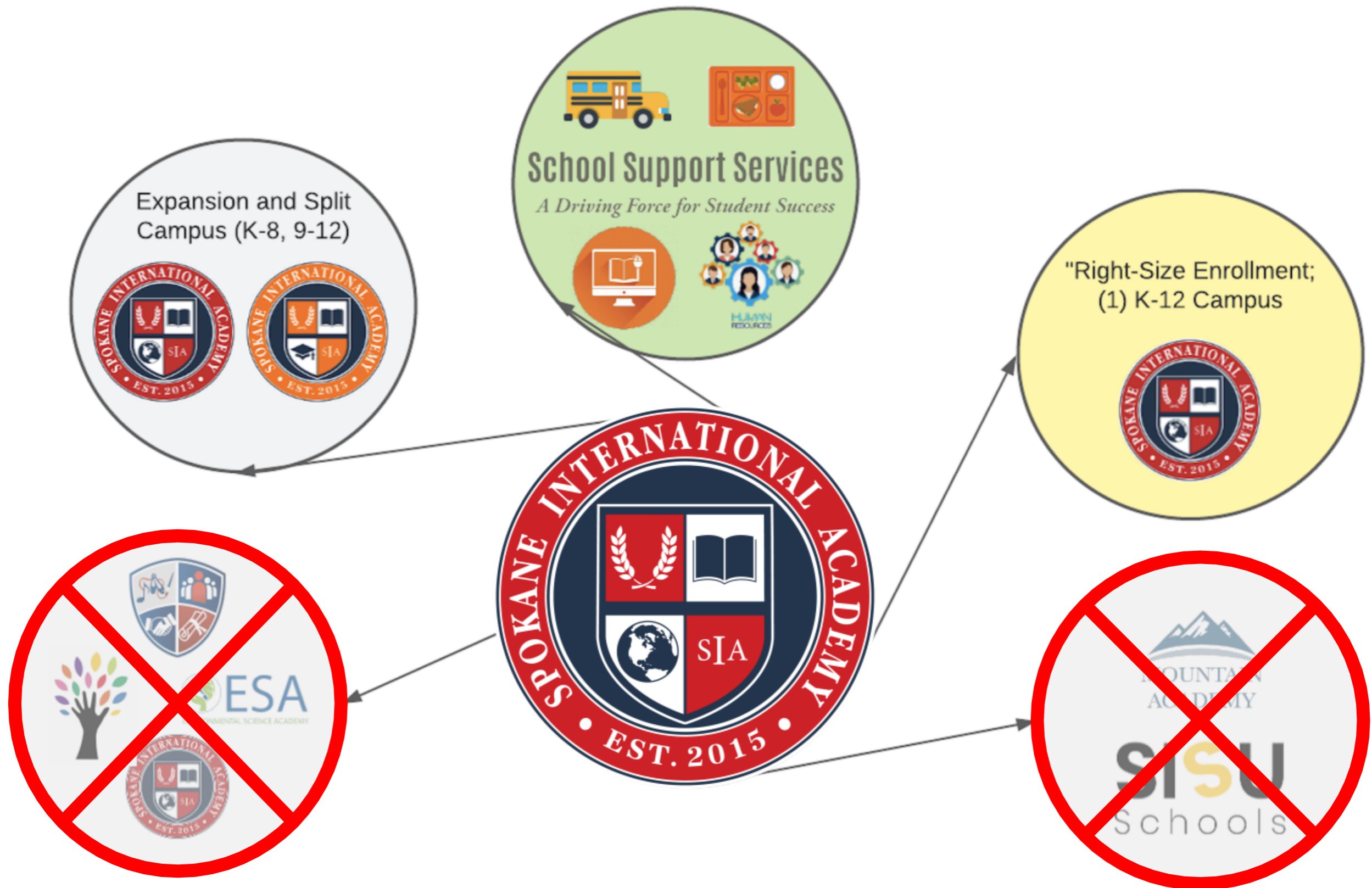
"X" COMMITTEE

- Purpose
 - Identify the direction of Portfolio Schools for 22-23 and beyond
 - Determine appropriate community partners to involve in the planning process
 - Develop a 5-10 year strategic plan (to be presented to the board and voted on in June 2022)

"X" COMMITTEE

- Information to consider (updated June, 2022):
 - **Contract services** – Began contracting with Pullman Montessori in Dec. 2021. **Currently do not have contracts with Whatcom Intergenerational High School (May 2022) and Pinnacles Prep (May 2022). Will provide services to Pinnacles if they respond back with a contract. Will not be partnering with WIHS.**

Potential Models



School Services Provider

- Contract with individual schools for services
 - Establish service arm of SIA as Portfolio Schools
 - Individual consulting contracts of around \$20k depending on level of support
 - Small market of single site schools, but could generate additional revenue to be used for facilities, books for the library, clubs, field studies, etc.

School Program Format

- Need to decide between:
 - (1) consolidating growth to allow all students K-12 to remain at Magnesium campus or,
 - (2) Keeping current enrollment growth and relocating the HS program to a yet to be acquired site

Consolidated Program (One Campus)

- Consolidate program to remain on one campus
- Background
 - Magnesium campus will not sustain current enrollment growth for K-12 on one site; Need new site by 24-25
 - New charter levy enrichment funding only applicable to schools with less than 800 students (future unknown)
 - Current projected K-12 enrollment is **976** in 27-28
 - Lease for home office runs up April 2024
 - Would require charter amendment to significantly reduce anticipated enrollment; staffing considerations in the future
 - Allow savings by consolidating all employees to one

Consolidated Program Enrollment

A	B	C	D	E	F	G	H
	21-22	22-23	23-24	24-25	25-26	26-27	27-28
K	94	96	48	60	60	60	60
1	95	96	90	48	60	60	60
2	95	96	92	92	60	60	60
3	71	96	92	92	92	60	60
4	71	72	92	92	92	92	60
5	71	72	70	92	92	92	92
6	59	72	70	70	92	92	92
7	59	60	70	70	70	92	92
8	59	60	60	70	70	70	92
9	15	47	48	48	48	48	48
10	-	12	48	48	48	48	48
*11	-	-	4	4	8	8	8
*12	-	-	-	4	4	8	8
K-8 Total	674	720	684	686	688	678	668
9-12 Total	15	59	100	104	108	112	112
Total	689	779	784	790	796	790	780
Classrooms	28	32	34	35	37	37	37

(Example of what enrollment could look like; Not final model)

Split Campus

- Split program into a K-8 site (Magnesium) and a 9-12/Home Office site (future site)
- Magnesium campus will not sustain current enrollment growth for K-12 on one site
- Full K-8 program will fit at Magnesium
- Available land near current campus to develop
- Lease for home office runs up April 2024
- Need to run additional bond to finance project; project need to be at least \$5 million to qualify

Split Campus Enrollment

	21-22	22-23	23-24	24-25	25-26	26-27	27-28
K	94	96	96	96	96	96	96
1	95	96	96	96	96	96	96
2	95	96	96	96	96	96	96
3	71	96	96	96	96	96	96
4	71	72	96	96	96	96	96
5	71	72	72	96	96	96	96
6	59	72	72	72	96	96	96
7	59	60	72	72	72	96	96
8	59	60	60	72	72	72	96
9	15	47	48	48	48	48	48
10	-	12	48	48	48	48	48
*11	-	-	4	4	8	8	8
*12	-	-	-	4	4	8	8
K-8 Total	674	720	756	792	816	840	864
9-12 Total	15	59	100	104	108	112	112
Total	689	779	856	896	924	952	976

(Example of what enrollment could look like; Not final model)

Questions/Thoughts

- What questions still remain?
- **VOTE:** Approve School Support Services
- **VOTE:** School program structure; Consolidated Campus or Split Campus

Timeline

- **June, 2022**: SIA Board votes on future plans
- **Summer, 2022**: Notify commission of any adjustments to contract that are needed; Begin site selection (if adding independent school or 9-12 campus)
- **Fall '22/Spring '23**: New site development begins (if adding independent school or 9-12 campus)
- **2023 and 2024 (enrollment)**: Lottery to allow in number of students based on decision made; manage re-enrollment/attrition to meet goals
- **Spring 2024 (April)**: Home Office relocates
- **Fall 2024**: New campus opens (if pursuing 9-12 campus)

ADJOURN MEETING

Cover Sheet

Approve 22-23 SY Budget

Section:	VII. Finance
Item:	A. Approve 22-23 SY Budget
Purpose:	Vote
Submitted by:	
Related Material:	Budget 22-23 Final1.pdf 22.23 SIA Budget1.pdf Resolution 2022-4 SIA Budget 22-23.pdf

BUDGET OVERVIEW-

- Enrollment increase
- Salary increases
- Transportation
- Food Service
- Days Cash on Hand/Ratio

	YEAR 1	YEAR 2	YEAR 3	YEAR 4
SUMMARY	2022-23	2023-24	2024-25	2025-26
Total Enrollment	754	838	920	978
Total Revenue	12,661,949	12,676,346	13,625,884	14,613,420
Total Expenses	12,436,893	12,553,244	13,487,435	13,969,799
Net Income	225,056	123,101	138,450	643,622
Revenue Per Pupil	16,800	15,125	14,818	14,946
General Apportionment Per Pupil	11,236	10,787	10,544	10,445
Expenses Per Pupil	16,501	14,979	14,667	14,288
	754	838	920	978

Enrollment		2022-23	2023-24	2024-25	2025-26
Kindergarten	96.00	93.12	93.12	93.12	93.12
1st Grade	96.00	93.12	93.12	93.12	93.12
2nd Grade	96.00	93.12	93.12	93.12	93.12
3rd Grade	96.00	93.12	93.12	93.12	93.12
4th Grade	72.00	69.84	93.12	93.12	93.12
5th Grade	72.00	69.84	69.84	93.12	93.12
6th Grade	72.00	69.84	69.84	69.84	93.12
7th Grade	60.00	58.20	69.84	69.84	69.84
8th Grade	60.00	58.20	58.20	69.84	69.84
9th Grade	45.00	43.65	46.56	46.56	46.56
10th Grade	12.00	11.64	46.56	46.56	46.56
11th Grade	-	-	11.64	46.56	46.56
12th Grade	-	-	-	11.64	46.56
Total Elementary Enrollment		512.16	535.44	558.72	558.72
Total Middle School Enrollment		186.24	197.88	209.52	232.80
Total High School Enrollment		55.29	104.76	151.32	186.24
Total Enrollment		753.69	838.08	919.56	977.76
Change in Net Enrollment from Prior Year		78.69	84.39	81.48	58.20

ENROLLMENT

- Additional 3rd grade class, 12 additional 6th grade students
- Projecting 30 more 9th graders
- 3% attrition included

SALARY INCREASE

5.5% Index Price Deflation (for state funded positions)

1.5% additional increase using Urban Small schools one-time funding

Teaching and Admin Staff will get a 7% increase

Instructional aide, office staff, food service, custodial increase of 3% between steps for 20-21 and 5.5% IPD

FOOD SERVICE

- Currently all students are considered free and the school is reimbursed
- In 22-23 we will have students that pay and students who are free and reduced.
- Rates will decrease but the rates have not been issued by the government
- Using conservative projection for students that will pay since the participation is unknown
- Projected deficit of -83,210 will use Urban Small schools one-time funding to make up difference and money for contracted services

	Student Food		
	2022-23	2023-24	2024-25
6198 - School Food Services (Federal)	\$ 393,049	\$ 447,985	\$ 503,828
4198 - School Food Service (State)	\$ 9,746	\$ 11,054	\$ 12,371
2298 - Local lunch sales	\$ 13,566	\$ 15,463	\$ 17,390
Total Revenue	\$ 416,362	\$ 474,502	\$ 533,589
Food Costs	\$ 271,471	\$ 296,400	\$ 308,256
Salary - Food Pro Manager	\$ 30,862	\$ 31,479	\$ 32,329
Salary - Food Pro Assistants	\$ 72,553	\$ 74,004	\$ 76,002
Salary - Food and Transpo Manager	\$ 23,968	\$ 24,447	\$ 25,107
Salary - COO (40%)	\$ 48,407	\$ 52,387	\$ 53,802
Payroll Taxes and Benefits	\$ 107,312	\$ 72,927	\$ 74,896
Total Expenses	\$ 554,572	\$ 551,644	\$ 570,392
Surplus / (Deficit)	\$ (138,210)	\$ (77,143)	\$ (36,803)
Carryover/Contracted Services	\$ (55,000)	\$ -	\$ -
Surplus/ (Deficit) with Indirect	\$ (83,210)	\$ (77,143)	\$ (36,803)

TRANSPORTATION

	Transportation		
	2022-23	2023-24	2024-25
4199 - Transportation - Operations	\$ 541,469	\$ 618,574	\$ 743,614
Total Revenue	\$ 541,469	\$ 618,574	\$ 743,614
Transportation (student)	\$ 547,641	\$ 570,634	\$ 674,830
Salary - COO	\$ 12,840	\$ 13,097	\$ 13,372
Payroll taxes & Benefits	\$ 1,284	\$ 1,310	\$ 1,337
Total Expenses	\$ 561,765	\$ 585,041	\$ 689,539
Surplus / (Deficit)	\$ (20,297)	\$ 33,533	\$ 54,075
Indirect Expenses			
Surplus/ (Deficit) with Indirect	\$ (20,297)	\$ 33,533	\$ 54,075

- Currently we have 5 bus routes
- Budgeting 2 additional buses (7 routes)
- Funding is based on Mead allocation per rider
- Projecting to have a deficit of \$20K will use Urban Small schools one-time funding

FUND BALANCE

- Based on budget we are complying with the required days cash on hand and meeting the fixed cost coverage ratio and Pro Forma Coverage Ratio

	YEAR 1 2022-23	YEAR 2 2023-24	YEAR 3 2024-25	YEAR 4 2025-26
Final Net Income	\$ 225,056	\$ 123,101	\$ 138,450	\$ 643,622
Cumulative Net Margin	3,225,056	3,348,157	3,486,607	4,130,229
Above/(Below) 60 Days Cash	1,180,635	1,284,610	1,269,494	1,833,823
Days Cash on Hand	94.6	97.4	94.4	107.9
Fixed Cost Coverage Ratio	1.21	1.10	1.10	1.57
Pro Forma Coverage Ratio	1.00	1.00	1.16	1.38

ASB BUDGET

- With the Implementation of our High School an Associated Student Body was formed
- Projected Budgeted expenses are \$10,0000 and revenue is \$10,000.
- These amounts were based on projections received from the ASB.

SUMMARY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	2022-23	2023-24	2024-25	2025-26	2026-27
Total Enrollment	754	838	920	978	978
Total Revenue	12,661,949	12,676,346	13,625,884	14,613,420	14,963,314
Total Expenses	12,436,893	12,553,244	13,487,435	13,969,799	14,251,326
Net Income	225,056	123,101	138,450	643,622	711,988
Revenue Per Pupil	16,800	15,125	14,818	14,946	15,304
General Apportionment Per Pupil	11,236	10,787	10,544	10,445	10,608
Expenses Per Pupil	16,501	14,979	14,667	14,288	14,575
	754	838	920	978	978
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	2022-23	2023-24	2024-25	2025-26	2026-27

INCOME						
2000 - LOCAL SUPPORT - NON-TAX						
2200 - Sale Of Goods, Supplies, & Services	3,090	3,167	3,246	3,328	3,411	
2500 - Gifts Grants, and Donations (Local)	8,160	8,364	8,573	8,787	9,007	
E-rate	31,510	32,298	33,105	33,933	34,781	
2298 - Local lunch sales	13,566	15,463	17,390	18,953	19,427	
TOTAL 2000 - LOCAL SUPPORT - NON-TAX	\$ 56,326	\$ 59,292	\$ 62,315	\$ 65,001	\$ 66,626	
3000 - STATE REVENUE - GENERAL PURPOSE						
3100 - Apportionment	8,468,629	9,039,980	9,696,246	10,212,889	10,372,472	
3121 - Special Education - General Apportionment	69,519	89,677	111,210	119,376	121,237	
One-Time Enrichment Funding						
TOTAL 3000 - STATE REVENUE - GENERAL PURPOSE	\$ 8,538,147	\$ 9,129,658	\$ 9,807,456	\$ 10,332,265	\$ 10,493,709	
4000 - STATE REVENUE - SPECIAL PURPOSE						
4121 - Special Education - State	848,578	953,136	1,051,774	1,129,000	1,146,646	
4155 - Learning Assistance	231,436	247,205	279,985	312,921	338,931	
4165 - Transitional Bilingual	42,193	42,246	42,519	44,484	46,509	
4174 - Highly Capable	23,039	26,073	29,139	32,030	32,629	
4198 - School Food Service	9,746	11,054	12,371	13,417	13,686	
4199 - Transportation - Operations	541,469	618,574	743,614	884,901	996,375	
Total 4000 - STATE REVENUE - SPECIAL PURPOSE	\$ 1,696,461	\$ 1,898,288	\$ 2,159,403	\$ 2,416,754	\$ 2,574,776	

**5000 - FEDERAL REVENUE -
RESTRICTED**

Title I	295,446	336,741	378,716	412,753	423,072
Title II	32,471	37,009	41,622	45,363	46,497
Title III & IV	23,364	13,409	15,081	16,436	16,847
IDEA Funding	91,950	104,802	117,866	128,459	131,670
6198 - School Food Services	393,049	447,985	503,828	549,109	562,836
CSP	500,000	-	-	-	-
ESSER	368,000	253,258	-	-	-
TOTAL 6000 - FEDERAL REVENUE - SPECIAL PURPOSE	\$ 1,704,281	\$ 1,193,203	\$ 1,057,113	\$ 1,152,119	\$ 1,180,922

8000 - OTHER ENTITIES

8200 - Private Foundations	666,733	395,905	539,598	647,281	647,281
TOTAL 8000 - OTHER ENTITIES	\$ 666,733	\$ 395,905	\$ 539,598	\$ 647,281	\$ 647,281

9000 - OTHER FINANCING SOURCES

9500 - Long-Term Financing	-	-	-	-	-
TOTAL 9000 - OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL REVENUE

\$ 12,661,949	\$ 12,676,346	\$ 13,625,884	\$ 14,613,420	\$ 14,963,314
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EXPENSES**ADMINISTRATIVE STAFF PERSONNEL
COSTS**

Executive Management	139,100	142,021	145,146	148,339	151,602
Instructional Management	585,599	597,896	611,050	624,493	638,232
Deans, Directors & Coordinators	120,000	122,520	125,215	127,970	130,786
CFO / Director of Finance	-	-	-	-	-
Operation / Business Manager	74,900	76,473	78,155	79,875	81,632
Administrative Staff	81,230	82,935	84,760	86,625	88,531
Other - Administrative	580,074	592,255	605,285	647,447	661,690
TOTAL ADMINISTRATIVE STAFF PERSONNEL COSTS	\$ 1,580,902	\$ 1,614,101	\$ 1,649,611	\$ 1,714,748	\$ 1,752,473

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	2,165,359	2,269,832	2,378,768	2,431,101	2,484,585
Teachers - SPED	163,967	167,410	171,093	174,857	178,704
Teaching Assistants	451,203	460,678	470,813	481,171	491,757
Specialty Teachers	581,436	593,646	606,706	620,054	633,695
Aides	77,955	79,592	81,343	83,133	84,962
Therapists & Counselors	258,585	264,015	269,824	275,760	281,826
Other - Instructional	132,556	142,507	176,220	190,371	198,425
TOTAL INSTRUCTIONAL PERSONNEL COSTS	\$ 3,831,060	\$ 3,977,680	\$ 4,154,767	\$ 4,256,446	\$ 4,353,954

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	56,624	57,814	59,085	60,385	61,714
Librarian	-	-	-	-	-
Custodian	-	-	-	-	-
Security	-	-	-	-	-
Other - Non-Instructional	136,772	139,644	142,716	145,856	149,065
TOTAL NON-INSTRUCTIONAL PERSONNEL COSTS	\$ 193,397	\$ 197,458	\$ 201,802	\$ 206,242	\$ 210,779

TOTAL PERSONNEL SALARY COSTS	\$ 5,605,359	\$ 5,789,239	\$ 6,006,180	\$ 6,177,436	\$ 6,317,206
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PAYROLL TAXES AND BENEFITS

Social Security	347,532	358,933	372,383	383,001	391,667
Medicare	81,278	83,944	87,090	89,573	91,599
State Unemployment	19,619	20,262	21,022	21,621	22,110
Worker's Compensation Insurance	33,156	34,243	35,527	36,540	37,366
Federal Unemployment	15,134	15,631	16,217	16,679	17,056
SEBB	1,194,264	1,225,292	1,281,800	1,319,527	1,352,515
SERS (Classified Retirement)	149,335	152,471	155,826	159,254	162,758
TRS (Certificated Retirement)	625,575	652,839	685,820	706,655	722,769
TOTAL PAYROLL TAXES AND BENEFITS	\$ 2,465,893	\$ 2,543,616	\$ 2,655,683	\$ 2,732,849	\$ 2,797,841

TOTAL PERSONNEL, TAX & BENEFIT EXPENSES	\$ 8,071,252	\$ 8,332,856	\$ 8,661,864	\$ 8,910,285	\$ 9,115,047
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CONTRACTED SERVICES

Accounting / Audit	45,000	32,000	47,000	37,000	47,000
Legal	12,000	12,300	12,608	12,923	13,246
Oversight Fee (3%)	306,746	330,507	358,635	382,068	391,644
Management Company Fee	-	-	-	-	-
Substitute Teachers	-	-	-	-	-
Student Health	-	-	-	-	-
Back Office	17,800	18,245	18,701	19,169	19,648
Special Ed	156,014	177,820	199,985	217,959	223,408
Instructional / PD	-	40,905	184,598	292,281	292,281
Tech support	-	-	-	-	-
TOTAL CONTRACTED SERVICES	\$ 537,560	\$ 611,776	\$ 821,527	\$ 961,399	\$ 987,226

SCHOOL OPERATIONS

Board Expenses	12,240	12,546	12,797	13,053	13,314
Classroom / Teaching Supplies & Materials	84,000	71,311	82,629	90,379	85,887
Special Ed Supplies & Materials	113,054	128,226	143,507	155,641	158,754
Textbooks / Workbooks	101,044	104,576	98,719	101,187	103,717
Supplies & Materials other	370,673	16,000	20,000	80,000	40,000
Equipment / Furniture_ops	8,291	7,731	8,695	9,476	9,713
Internet / Phone	70,250	72,358	74,528	76,764	79,067

Technology Hardware - Student/Staff	58,034	61,850	70,806	77,170	79,099
Technology Hardware - Infrastructure	-	-	-	-	-
Technology Software	12,445	14,991	15,365	15,750	16,143
Student Testing & Assessment	2,081	2,133	2,186	2,241	2,297
Field Trips/Clubs	79,891	62,018	71,726	78,172	80,126
Transportation (student)	547,641	570,634	674,830	787,562	906,702
Student Services - other	12,813	14,604	16,424	17,900	18,347
Office Expense	50,824	52,095	56,397	57,807	59,252
Staff Development	10,000	10,250	10,506	10,769	11,038
Staff Recruitment	1,025	1,051	1,077	1,104	1,131
Student Recruitment / Marketing	2,081	2,133	2,186	2,241	2,297
School Meals / Lunch	285,000	296,400	308,256	320,586	333,410
Travel (Staff)	-	-	-	-	-
Fundraising	-	-	-	-	-
Dues & Memberships	6,802	6,972	7,146	7,325	7,508
ESD Charges (Frontline, Inventory, Skyward)	60,630	62,145	63,699	65,291	66,924
Other Grants	300,000	300,000	300,000	400,000	300,000
TOTAL SCHOOL OPERATIONS	\$ 2,188,818	\$ 1,870,023	\$ 2,041,480	\$ 2,370,418	\$ 2,374,727
FACILITY OPERATION & MAINTENANCE					
Insurance	42,207	48,106	56,861	61,971	63,521
Janitorial Services	125,000	128,125	131,328	134,611	137,977
Building and Land Rent / Lease	1,117,354	1,099,164	1,128,200	1,131,467	1,130,000
Repairs & Maintenance	92,152	94,456	96,817	100,638	101,719
Security Services	17,000	17,425	17,861	18,307	18,765
Utilities	200,850	205,871	223,018	228,593	234,308
Grounds Maintenance	29,700	30,443	36,204	37,109	38,036
Misc	15,000	115,000	272,275	15,000	50,000
TOTAL FACILITY OPERATION & MAINTENANCE	\$ 1,639,263	\$ 1,738,590	\$ 1,962,564	\$ 1,727,696	\$ 1,774,326
RESERVES / CONTINGENCY	-	-	-	-	-
Total Expenses	\$ 12,436,893	\$ 12,553,244	\$ 13,487,435	\$ 13,969,799	\$ 14,251,326
Operating Net Income	\$ 225,056	\$ 123,101	\$ 138,450	\$ 643,622	\$ 711,988
Depreciation					
Final Net Income	\$ 225,056	\$ 123,101	\$ 138,450	\$ 643,622	\$ 711,988
	2%	1%	1%	4%	5%
Cumulative Net Margin	3,225,056	3,348,157	3,486,607	4,130,229	4,842,217
Above/(Below) 60 Days Cash	1,180,635	1,284,610	1,269,494	1,833,823	2,499,533
Days Cash on Hand	94.6	97.4	94.4	107.9	124.0
Fixed Cost Coverage Ratio	1.21	1.10	1.10	1.57	1.61
Pro Forma Coverage Ratio	1.00	1.00	1.16	1.38	

SPOKANE INTERNATIONAL ACADEMY
RESOLUTION NUMBER

ADOPTION OF 2022-23 BUDGET

A RESOLUTION of the Board of Directors of Spokane International Academy, Spokane County, Washington, fixing and determining fund appropriations; adopting the 2022-23 budget, the four year budget plan summary and the four-year enrollment projection and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SPOKANE INTERNATIONAL ACADEMY, SPOKANE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors of Spokane International Academy, Spokane County, Washington, takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2022-23 fiscal year and published electronic notice of the same on its website. The 2022-23 budget includes, among other things, a complete financial plan of the District for the ensuing 2022-23 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2022-23 budget on or before August 1, 2022. Prior to adoption of the 2022-23 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2022-23 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240.

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on June 28th, 2022 in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2022-23 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2022-23 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2022-23 budget, as follows:

General Fund	\$ 12,436,893
ASB Fund	\$10,000

(b) The Board hereby adopts the 2022-23 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and

determined above, all of which are on file with the District and incorporated herein by this reference.

Section 4. General Authorization and Ratification. The Secretary to the Board, the [President][Chair] of the Board, the District’s [*insert title of fiscal officer*] and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

BE IT FURTHER RESOLVED, the Board of Directors authorizes the Superintendent to apply for State and Federal grants and programs as follows:

- Program No. 13 Elem and Secondary School Emergency Relief fund
- Program No. 14 Elem and Secondary School Emergency Relief fund
- Program No. 24 IDEA Part B 611
- Program No. 24 IDEA Pre-School 619
- Program No. 51 Disadvantaged (Title I, Part A)
- Program No. 52 School Improvement (Title II TQT)
- Program No. 52 SSAE Title IV
- Program No. 55 Learning Assistance (LAP)
- Program No. 65 Transitional Bilingual
- Program No. 74 Highly Capable
- Program No. 79 CSP

The aforementioned budget appropriation and grant authorization is hereby approved by the Board of Directors of Spokane International Academy, Spokane County, Washington, in a regular meeting thereof held on the 28th day of June, 2022.

Secretary to the Board _____

Chairperson _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____