Spokane International Academy

Monthly Board Meeting

September

Published on September 22, 2025 at 9:42 AM PDT
Amended on August 24, 2026 at 8:43 AM PDT

Date and Time

Wednesday September 24, 2025 at 4:30 PM PDT

Location

Spokane International Academy, Media Center
777 E Magnesium Rd, Spokane, WA 99208

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:30 PM**
	A. Record Attendance		Cassie Anderson	3 m
	B. Call the Meeting to Order		Cassie Anderson	1 m
II.	**Consent Agenda**			**4:34 PM**

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the HOS, are those that are considered common to the operation of the Board and

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normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports, if any
- Approval of updated school policies and/or procedures, if any

A.	Approve Minutes	Approve Minutes		1 m
	Approve minutes for August Meeting and Annual Retreat on August 15, 2025			
B.	August Financials	Vote		
C.	July Financials	Vote		
D.	School Specific Goals	Vote	Morgen R Flowers-Washington	
E.	Policy 2161P	Vote		
	Special Education and Related Services for Eligible Students			
F.	Policy 2410/2410P	Vote		
	High School Graduation Requirements			

- Policy 2410
- Procedure 2410P

G.	Policy 3143	Vote		
	Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm			
H.	Policy 3210	Vote		
	Nondiscrimination			
I.	Updated Student & Family Handbook	Vote		

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J.	Updated Staff Handbook	Vote		
K.	PE Waiver	Vote		

- Grades 7 & 8 Only
- High School

III. Public Comment

IV. Enrollment Update — 4:35 PM

A.	Enrollment Report FTE / Headcount	Discuss	Morgen R Flowers-Washington	5 m

V. Hiring Update — 4:40 PM

A.	Family and Community Organizer	FYI	Morgen R Flowers-Washington	2 m

VI. Head of School Items — 4:42 PM

A.	Head of School Goals For Board Approval	Vote	Morgen Flowers-Washington	10 m
B.	End of Year Goals/ARC 1 Work	Discuss	Morgen Flowers-Washington	10 m
C.	September Update The floor is open for questions, if any.	Discuss	Morgen Flowers-Washington	6 m
D.	Charter Renewal Update	Discuss	Morgen R Flowers-Washington	8 m
E.	Excellent Schools of Washington (EWSA) Schools Showcase September 29, 2025, 9:30 AM-11:00 AM Spokane International Academy	FYI	Morgen R Flowers-Washington	5 m

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F.	25-26 School Calendar	FYI	Morgen Flowers-Washington	2 m

https://docs.google.com/spreadsheets/d/1ZvpmVH_zj4FTSD9pB-H8MijUbvvotQkwKtTS_Qmox1c/edit?usp=sharing

VII. Governance — 5:23 PM

A.	Board Compliance Requirements: Board & Administrative Staff Training	Discuss	Cassie Anderson	5 m

Board and Administrative Staff Training
RCW 28A.710.030, 42.30 & 42.56
Due October, 2025

The school shall comply with RCW 42.30 and 42.56, as well as the 2023 updates to RCW 28A.710.030. All administrative staff and board members shall complete the required training. Schools must collect evidence of all Board Members and Administrative Staff completing **annual** training to support the effective operation & oversight of the charter school within 90 days of active membership (or of employment, for staff):

- Open Public Meetings Act - Office of the Attorney General - Open Government Training
- Public Records Act - Office of the Attorney General - Open Government Training
- Compliance with requirements governing employment of properly credentialed instructional staff (VIDEO and Completion Survey)
- Permitted use of public funds (VIDEO, Presentation Slides, Completion Survey)

Certificates from training should be filed so as to be immediately available to Commission or other state agencies as requested.

B.	Board Compliance Requirements: Annual F1 Personal Disclosure Statement Attestation	FYI	Cassie Anderson	3 m

Each charter school board member must file an annual F-1 Personal Financial Affairs Statement with the Washington State Public Disclosure Commission (PDC), as required by Contract § 4.10. The statement must be filed between **January 1 and April 15** each year **or within two weeks of a new member joining the board. A copy of each board member's filed statement must also be submitted to the**

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	Washington State Charter School Commission. This requirement ensures transparency in governance and public accountability.			
C.	Board Commitment Form	Discuss	Cassie Anderson	5 m
D.	Board Committees & Sign Up	Discuss	Cassie Anderson	5 m

- Governance
- Finance
- Diversity, Equity, and Inclusion
- Development and Foundation Committee
- Academic Excellence
- Facilities

VIII.	**Other Business**			**5:41 PM**
A.	Review of the Board Retreat	Discuss	Cassie Anderson	8 m
B.	23/24 Audit	Discuss	Sam Schweda	5 m
IX.	**Closing Items**			**5:54 PM**
A.	Adjourn Meeting	Vote		1 m