



Spokane International Academy

SIA Governance Committee

Published on December 1, 2023 at 1:57 PM PST

Date and Time

Tuesday December 5, 2023 at 4:00 PM PST

Location

Join meeting here:

<https://us06web.zoom.us/j/85810496364?pwd=8OsaHq6D6oavh1ryrTdopmw2wJL7Lu.1>

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
II. Governance			4:01 PM
A. List of Required Trainings/Items for Board Members	Discuss	Bob Castle	10 m
<p>Bob has created a portal in Board on Track for all board required trainings and he will take us through where to find it and how to navigate through it.</p>			

	Purpose	Presenter	Time
B. Board Recruitment	Discuss	Mary Velazquez	10 m
Review Board Skills Matrix; discuss revisions needed before sending to all board member to complete. Once completed, the Governance Committee will assess needs going forward.			
C. Finding New Board Members	Discuss	Mary Velazquez	10 m
Discuss Board on Track tips document Review sample flyer			
D. Board Member Information Packet	Discuss	Mary Velazquez	10 m
Review of document Discuss edit suggestions			
E. HOS Support and Evaluation	Discuss	Mary Velazquez	10 m
Review Timeline Discuss edit suggestions			
III. Other Business			4:51 PM
A. Open Discussion	Discuss		5 m
B. Next meetings	Discuss	Mary Velazquez	2 m
Suggested Dates: Tuesday, February 6, 2024 @ 4:00 pm via Zoom Tuesday, April 9, 2024 @ 4:00 pm via Zoom Tuesday, June 4, 2024 @ 4:00 pm via Zoom Additional meetings as required and determined by Governance Committee members.			
IV. Closing Items			4:58 PM
A. Adjourn Meeting	Vote		