



# Spokane International Academy

## Regular Board Meeting

Zoom meeting

Published on May 21, 2024 at 2:20 PM PDT

Amended on May 24, 2024 at 1:13 PM PDT

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### Date and Time

Tuesday May 28, 2024 at 11:30 AM PDT

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/86362450133?pwd=JBhYaTFYQLHpcXqpBClc3tQuKzVblp.1>

Meeting ID: 863 6245 0133

Passcode: 122486

Alternate in-person location:

SIA School Building

777 E Magnesium Rd

Spokane, WA 99208

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### Agenda

Purpose

Presenter

Time

#### I. Spokane International Academy Mission Statement

Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and

a college degree, in order to become leaders who can powerfully transform their communities.

**II. Opening Items**

- A. Record Attendance
- B. Call the Meeting to Order

**III. Consent Agenda**

**11:30 AM**

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the HOS, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports
- Approval of updated school policies and/or procedures

<b>A.</b>	Approve Previous Minutes	Approve Minutes	Mary Velazquez	1 m
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Approve minutes for Regular Board Meeting on April 23, 2024

<b>B.</b>	Monthly Financials	FYI	Sam Schweda	1 m
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The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund

- Mid-Month AP: General Warrant Numbers 16461 through 16479 totaling \$97,946.80
- End of Month AP (ASB): General Warrant Numbers 16492 through 16493 and 16528 totaling \$2,117.10

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> <li>• End of Month AP: General Warrant Numbers 16494 through 16527 totaling \$396,830.96</li> <li>• Payroll (April): Check Number 16480 through 16482, Direct Deposit Number 900006139 through 900006248 totaling \$710,833.59</li> <li>• Wire/ACH AP: Totaling \$5,539.90</li> <li>• Private Checks: Totaling \$804.43</li> </ul>		
<b>C.</b>	Enrollment Policy Revision	Vote	Morgen Flowers-Washington
<b>IV.</b>	<b>Items for Board Approval</b>		<b>11:32 AM</b>
<b>A.</b>	Highly Capable Program	Vote	Morgen Flowers-Washington
	Caryn McGee submitted these forms to the state. The responses submitted also need board approval. See attached forms.		
<b>B.</b>	Out of Endorsement Teaching Staff		5 m
	Dalaney Seideman		
<b>V.</b>	<b>Public Comment</b>		
<b>VI.</b>	<b>Executive Session</b>		<b>11:42 AM</b>
<b>A.</b>	Executive Session	Discuss	Mary Velazquez
	A governing body subject to the OPMA is allowed to go into executive sessions <i>only</i> for the reasons listed in <a href="#">RCW 42.30.110</a> .		
	This is to hear an appeal of a student disciplinary action.		
<b>VII.</b>	<b>Enrollment</b>		<b>11:52 AM</b>
<b>A.</b>	Enrollment Update	Discuss	Brook Wilkerson
<b>B.</b>	24/25 Proposed Organizational Chart	Discuss	Morgen Flowers-Washington
	To include changes in Operational structure and job descriptions		

	Purpose	Presenter	Time
<b>VIII. Staffing Updates</b>			<b>12:05 PM</b>
<b>A.</b> Updates from Morgen regarding hiring for 24/25	FYI	Morgen Flowers- Washington	5 m
Teaching Staff Not Returning as of 8/31 (Received Resignation Letters)			
<ol style="list-style-type: none"> <li>1. Zach Wolflick - Kindergarten Teacher</li> <li>2. Crystal Thomas - 3rd Grade Teacher</li> <li>3. Kayla Shaw - Spanish Teacher - 2nd &amp; 4th Grade</li> <li>4. Helen Robinson - 2nd Grade Teacher</li> <li>5. Jerrilyn Pierce - 4th Grade Teacher</li> <li>6. Kim McGiveran - Kindergarten Teacher</li> <li>7. Alexis Sampson - Math Teacher 7th-9th Grade</li> <li>8. Taryn Tubiolo - Science Teacher 8th-10th Grade</li> <li>9. Tiara Pschaida - Spanish Teacher Middle/High School</li> </ol>			
<b>IX. Academic Excellence</b>			
<b>X. Development</b>			
<b>XI. Diversity, Equity, and Inclusion</b>			<b>12:10 PM</b>
<b>A.</b> Committee Report	FYI	Cassie Anderson	5 m
Cassie will give update to Board			
<b>XII. Finance</b>			<b>12:15 PM</b>
<b>A.</b> Committee Report	FYI	Matthew Hoag	10 m
Matt will give update to board.			
Morgen and Sam will give a 24/25 budget update.			
<b>XIII. Governance</b>			
<b>XIV. New Business</b>			<b>12:25 PM</b>
<b>A.</b> Date for Annual Retreat / August Board Meeting	Discuss	Cassie Anderson	5 m

	Purpose	Presenter	Time
<p>The annual retreat is held in August and is generally 3 to 4 hours in length. It may or may not be held in conjunction with the regular monthly board meeting, which would be in person on August 27th, if we are to follow the current board meeting schedule.</p> <p>Please prepare to discuss your availability for specific dates to attend a half day retreat in August.</p>			

**XV. Other Business**

**XVI. Executive Session 12:30 PM**

A. HOS Eval Process con't	Discuss	Mary Velazquez	5 m
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**XVII. Closing Items 12:35 PM**

A. Adjourn Meeting	Vote
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