



Spokane International Academy

September Regular Board Meeting

Virtual

Published on September 26, 2023 at 7:55 AM PDT

Date and Time

Tuesday September 26, 2023 at 11:30 AM PDT

Location

<https://us06web.zoom.us/j/86362450133?pwd=JBhYaTFYQLHpcXqpBClc3tQuKzVblp.1>

Agenda

	Purpose	Presenter	Time
I. Spokane International Academy Mission Statement			
Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities.			
II. Opening Items			11:30 AM
A. Record Attendance			1 m
B. Call the Meeting to Order			
III. Consent Agenda			11:31 AM

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports
- Approval of updated school policies and/or procedures

A.	Approve Previous Minutes	Vote	Mary Velazquez	1 m
B.	Monthly Financials	Vote		1 m

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund -

- Payroll: Check Number 15982 through 16003, Direct Deposit Number 900005440 through 900005517 totaling \$688,487.09
- August End of Month AP (special run#2): General Warrant Numbers 15917 through 15917 totaling \$13,141.00
- August End of Month AP (special run#3): General Warrant Numbers 15919 through 15921 totaling \$92,555.48
- Mid-Month AP: General Warrant Numbers 15922 through 15938 totaling \$86,872.85
- End of Month AP: General Warrant Numbers 15939 through 15981 totaling \$191,758.14
- Wire/ACH AP: Totaling \$3,549.42
- Private checks: \$1,251.41

See also the attached notes for AP and Payroll expenditure explanation

C.	Policies and Procedures to Review and Approve - NEWTech Agreement for 11th Grade	Vote	Morgen Flowers-Washington	5 m
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Requires Board approval and signature.

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D. Policies and Procedures to Review and Approve - School Specific Goals	Vote		1 m
E. Policies and Procedures to Review and Approve - Toileting Policy	Discuss		1 m
F. Policies and Procedures to Review and Approve - Family Handbook Revisions to the family handbook: 1. Open Campus for 11th Graders 2. Discipline Policy 3. High School program			1 m
IV. Public Comment			
V. Staff Updates			11:41 AM
A. Staffing	FYI	Morgen Flowers- Washington	5 m
Morgen to update the Board on the status of new hires for the 23/24 school year			
B. CSGF Conference	FYI	Morgen Flowers- Washington	5 m
October 9-11			
C. Relay GSE	FYI	Morgen Flowers- Washington	5 m
October 12-14			
D. Enrollment: Projected vs. Actual	Discuss	Brook Wilkerson	5 m
VI. Governance			12:01 PM
A. Board Compliance: OPMA	Discuss		
https://sao.wa.gov/the-audit-connection-blog/new-opma-materials-help-local-governments-navigate-recent-changes?utm_source=email&utm_medium=OPMA-guide			
https://apps.leg.wa.gov/RCW/default.aspx?cite=42.30			

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B. F1 Disclosure Requirement			1 m
<p>All new board members are required to complete F1 Financial Affairs Disclosure with the Public Disclosure Commission as part of serving on a public school board. This must be completed annually by all board members by April 1</p> <p>https://pdc.wa.gov/registration-reporting/forms-reports-directory</p> <p>Scroll down to F-1 Personal Financial Affairs Statement</p>			
C. Committees	Discuss	Mary Velazquez	10 m
<p>Establishing Committees for 23/24</p> <ol style="list-style-type: none"> 1. Governance (to include Head of School Support and Eval, Strategic Planning) 2. Finance 3. Academic Excellence 4. Facilities 5. Diversity, Equity, and Inclusion 6. Development / Foundation 			
D. Committee Reporting Calendar	FYI	Mary Velazquez	1 m
<p>Governance Committee will report in October Remainder of calendar to be determined after committee formation and will be reported at October regular board meeting</p>			
E. Required Training			
<p>https://wssda.org/leadership-development/commitment-to-educational-equity/</p>			
VII. New Business			12:13 PM
A. Fundraiser: McTeacher Night	FYI		5 m
<p>October 18, 5:00 pm-7:00 pm, Shadle location</p>			
B. Fundraiser: Panda Express Night			5 m
<p>September 28, 10:00am-11:00pm 2223 W. Wellesley Rd Space A Spokane WA 99205</p>			
C. Invitation to Staff Meetings & School Events			5 m

Purpose

Presenter

Time

VIII. Other Business

IX. Closing Items

A. Adjourn Meeting

Vote