



# Spokane International Academy

## April (Regular)

Published on April 21, 2023 at 1:30 PM PDT

Amended on April 24, 2023 at 7:06 PM PDT

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### Date and Time

Tuesday April 25, 2023 at 11:30 AM PDT

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/4314991100?pwd=RmxRb29xQXVsNmI0d2NLOUV1WGJUZz09>

Meeting ID: 431 499 1100

Passcode: 188417

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### Agenda

|   | Purpose                      | Presenter | Time            |
|---|------------------------------|-----------|-----------------|
| <b>I. Spokane International Academy Mission Statement</b>   |                              |           |                 |
| Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities. |                              |           |                 |
| <b>II. Opening Items</b>  |                              |           | <b>11:30 AM</b> |
| Opening Items   |                              |           |                 |
| <b>A.</b>   | Record Attendance and Guests |           | 1 m             |
| <b>B.</b>   | Call the Meeting to Order    |           |                 |

**III. Consent Agenda**

**11:31 AM**

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports
- Approval of updated school policies and/or procedures

|                                    |                    |                   |     |
|------------------------------------|--------------------|-------------------|-----|
| <b>A. Approve Previous Minutes</b> | Approve<br>Minutes | Mary<br>Velazquez | 1 m |
|------------------------------------|--------------------|-------------------|-----|

Approve minutes for March (Regular) on March 28, 2023

|                              |      |                   |     |
|------------------------------|------|-------------------|-----|
| <b>B. Monthly Financials</b> | Vote | Mary<br>Velazquez | 1 m |
|------------------------------|------|-------------------|-----|

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund -

- Payroll: Check Number 15632 through 15635, Direct Deposit Number 900004947 through 900005045 totaling \$665,559.24
- Mid-Month AP: General Warrant Numbers 15578 through 15593 totaling \$106,628.06
- End of Month AP: ASB Warrant Numbers 15594 \$150.00
- End of Month AP: General Warrant Numbers 15595 through 15631 totaling \$270,789.24
- Wire/ACH AP: Totaling \$4,230.34

See also the attached notes for AP and Payroll expenditure explanation

|   |      |                    |     |
|---|------|--------------------|-----|
| <b>C. Budget Status/Enrollment<br/>Number/Quarterly Reports</b> | FYI  | Mary<br>Velazquez  | 1 m |
| <b>D. Policies/Procedures to Review/Approve</b>                 | Vote | TRAVIS<br>FRANKLIN | 1 m |

See attached for policies to approve:

|   | Purpose | Presenter | Time |
|---|---------|-----------|------|
| • Comprehensive Equity Plan (WA Charters grant requirement) |         |           |      |
| • Policy 3520 - Student Fees                                |         |           |      |

**IV. Public Comment**

**V. Staff Updates 11:35 AM**

|                                     |     |                    |     |
|-------------------------------------|-----|--------------------|-----|
| <b>A.</b> Board Presentation        | FYI | TRAVIS<br>FRANKLIN | 1 m |
| <b>B.</b> Legislative Budget Update | FYI | Travis<br>Franklin | 5 m |

Provide update on SIA funding for 23-24, if possible, following the 2023 WA Legislative session.

**VI. Academic Excellence**

**VII. Finance 11:41 AM**

|                                     |         |                   |      |
|-------------------------------------|---------|-------------------|------|
| <b>A.</b> 23-24 Budget Conversation | Discuss | Morgen<br>Flowers | 15 m |
|-------------------------------------|---------|-------------------|------|

**VIII. Governance 11:56 AM**

|                                   |     |                   |     |
|-----------------------------------|-----|-------------------|-----|
| <b>A.</b> Staff Appreciation Week | FYI | Mary<br>Velazquez | 5 m |
|-----------------------------------|-----|-------------------|-----|

May 2nd - 5th

|                             |         |                   |     |
|-----------------------------|---------|-------------------|-----|
| <b>B.</b> Board Recruitment | Discuss | Mary<br>Velazquez | 5 m |
|-----------------------------|---------|-------------------|-----|

Update on board recruitment process

|  |     |                   |      |
|--|-----|-------------------|------|
| <b>C.</b> Equity Trainings for Board Members | FYI | Mary<br>Velazquez | 10 m |
|--|-----|-------------------|------|

WSSDA's description on the training expectation - <https://wssda.org/leadership-development/commitment-to-educational-equity/>

|  |         |                    |      |
|--|---------|--------------------|------|
| <b>D.</b> CEO/HoS Transition Calendar Update | Discuss | Travis<br>Franklin | 10 m |
|--|---------|--------------------|------|

|   |         |                    |     |
|---|---------|--------------------|-----|
| <b>E.</b> May Board Meeting Date Change | Discuss | Travis<br>Franklin | 5 m |
|---|---------|--------------------|-----|

Can we move the May board meeting from the 23rd to 30th? Would give more time to allow the preparation of finance documents and a solid draft of the 23-24 budget.

**IX. CEO Support And Eval**

**X. Strategic Planning**

**XI. Executive Session 12:31 PM**

A governing body subject to the OPMA is allowed to go into executive sessions *only* for the reasons listed in [RCW 42.30.110](#).

|  |         |                |     |
|--|---------|----------------|-----|
| <b>A.</b> Discuss the Performance of a Public Employee | Discuss | Mary Velazquez | 5 m |
|--|---------|----------------|-----|

**XII. Closing Items 12:36 PM**

|                           |      |  |  |
|---------------------------|------|--|--|
| <b>A.</b> Adjourn Meeting | Vote |  |  |
|---------------------------|------|--|--|

**Contacting the Board**

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org). The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

**Public Participation During Meetings**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.