



Spokane International Academy

December (Regular)

Published on December 21, 2022 at 12:55 PM PST

Amended on January 24, 2023 at 9:58 AM PST

Date and Time

Tuesday December 20, 2022 at 11:30 AM PST

Agenda

| | Purpose | Presenter | Time |
|---|---------|-----------|-----------------|
| I. Spokane International Academy Mission Statement | | | |
| Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities. | | | |
| II. Opening Items | | | 11:30 AM |
| Opening Items | | | |
| A. Record Attendance and Guests | | | 1 m |
| B. Call the Meeting to Order | | | |
| III. Consent Agenda | | | 11:31 AM |
| The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include: | | | |

| | Purpose | Presenter | Time |
|---|-----------------|----------------|------|
| <ul style="list-style-type: none"> • Approval of minutes from a previous meeting • Approval of monthly financial statements • Acknowledgement of monthly enrollment reports • Approval of updated school policies and/or procedures | | | |
| A. Approve Previous Minutes | Approve Minutes | Mary Velazquez | 1 m |
| Approve minutes for November (Regular) on November 22, 2022 | | | |
| B. Monthly Financials | Vote | Mary Velazquez | 1 m |

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

General Fund -

- Payroll: Check Number 15357 through 15363, Direct Deposit Number 900004558 through 900004656 totaling \$662,372.81
- Mid-Month AP: General Warrant Numbers 15287 through 15301 totaling \$106,550.10
- Mid-Month AP: ASB Warrant Numbers 15286 \$800.00
- End of Month AP: General Warrant Numbers 15302 through 15345 totaling \$219,268.07
- Private Fund AP: Warrant Number 1408 totaling \$39.52
- Wire/ACH AP: Totaling \$1,513.73

See also the attached notes for AP and Payroll expenditure explanation

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|---|------|-----------------|-----|
| C. Budget Status/Enrollment Number/Quarterly Reports | FYI | Mary Velazquez | 1 m |
| D. Policies/Procedures to Review/Approve | Vote | Travis Franklin | 1 m |

- Emergency Shared Leave Policy

IV. Public Comment

V. Staff Updates

11:35 AM

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| A. Board Presentation | FYI | TRAVIS FRANKLIN | 1 m |
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| | Purpose | Presenter | Time |
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VI. Academic Excellence

VII. Finance

VIII. Governance 11:36 AM

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| A. Open Public Meetings Act - Updated Guidance from WSSDA | FYI | TRAVIS FRANKLIN | 1 m |
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WSSDA released an updated Open Public Meetings Act manual for school boards. It is attached here for members to reference and use as a guide in future conversations.

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| B. Board Recruitment | Discuss | Mary Velazquez | 10 m |
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IX. CEO Support And Eval

X. Strategic Planning 11:47 AM

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| A. New Head of School Job Description | Discuss | Mary Velazquez | 20 m |
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Review the proposed updated job description/roles and responsibilities for the Head of School (to begin Fall 2023). Use feedback from discussion to inform development of other positions for 202324 school year.

XI. Executive Session 12:07 PM

A governing body subject to the OPMA is allowed to go into executive sessions *only* for the reasons listed in [RCW 42.30.110](#).

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| A. Discuss the Performance of a Public Employee | Discuss | Mary Velazquez | 30 m |
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XII. Closing Items 12:37 PM

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| A. Adjourn Meeting | Vote | | |
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Contacting the Board

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at boardofdirectors@spokaneintlacademy.org. The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.