



# Spokane International Academy

## SIA Board Retreat 22-23

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### Date and Time

Friday September 23, 2022 at 9:00 AM PDT

### Location

Spokane International Academy  
777 E Magnesium Rd  
Spokane, WA 99208

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### Agenda

	Purpose	Presenter	Time
<b>I. Spokane International Academy Mission Statement</b>			
Spokane International Academy empowers its students with the academic skills, habits of mind, and global competence necessary to complete advanced courses in high school, and a college degree, in order to become leaders who can powerfully transform their communities.			
<b>II. Opening Items</b>			<b>9:00 AM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>			1 m
<b>B. Call the Meeting to Order</b>			
<b>III. Public Comment</b>			<b>9:01 AM</b>
<b>A. Approve Previous Minutes</b>	Approve Minutes	Mary Velazquez	1 m
Approve minutes for August (Regular) on August 23, 2022			
<b>B. Monthly Financials</b>	Vote	Mary Velazquez	1 m
The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.			

General Fund -

- Payroll: Check Number 900004189 through 900004268, Direct Deposit Number 15032 through 15056 totaling \$664,048.11
- Mid-Month ASB AP: General Warrant Numbers 15039 totaling \$226.74
- Mid-Month AP: General Warrant Numbers 15040 through 15057 totaling \$101,398.25
- End of Month AP: General Warrant Numbers 15058 through 15107 totaling \$272,238.15
- Private checks: Warrant Number 1406 totaling \$67.08
- Wire/ACH AP: Totaling \$2,864.43

See also the attached notes for AP and Payroll expenditure explanation

C. Budget Status/Enrollment Number/Quarterly Reports	FYI	Mary Velazquez	1 m
D. Policies/Procedures to Review/Approve	Vote	Travis Franklin	1 m

- Annual policy/procedure renewals (no changes, just required to approve annually.
  - Special Education
  - Highly Capable

**IV. Consent Agenda**

The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:

- Approval of minutes from a previous meeting
- Approval of monthly financial statements
- Acknowledgement of monthly enrollment reports
- Approval of updated school policies and/or procedures

**V. Staff Updates**

**VI. Academic Excellence**

**VII. Finance 9:05 AM**

A. Engagement Letter			5 m
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**VIII. Governance 9:10 AM**

A. Board Recruitment	Discuss	Mary Velazquez	20 m
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Strategize on ways to grow the board for the plan to stay at one campus and deepen the impact with the students and families we currently have.

	Purpose	Presenter	Time
<b>IX. Development</b>			
<b>X. Diversity, Equity and Inclusion</b>			
<b>XI. CEO Support And Eval</b>			<b>9:30 AM</b>
A. CEO Proposed 22-23 Goals	Discuss	Travis Franklin	15 m
<b>XII. "X" Committee</b>			<b>9:45 AM</b>
A. Managing and governing towards new program size	Discuss	Mary Velazquez	60 m
<b>XIII. Other Business</b>			
<b>XIV. Executive Session</b>			<b>10:45 AM</b>
A governing body subject to the OPMA is allowed to go into executive sessions <i>only</i> for the reasons listed in <a href="#">RCW 42.30.110</a> .			
A. Discuss the Performance of a Public Employee	Discuss		60 m
<b>XV. Closing Items</b>			<b>11:45 AM</b>
A. Adjourn Meeting	Vote		

### Contacting the Board

Members of the public who wish to contact the board regarding items on the agenda, or other relevant topics, may do so by emailing the board at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org). The board will respond within a reasonable amount of time to at least acknowledge receipt of the message.

### Public Participation During Meetings

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Chair is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the subject being presented and the suitability of the time for a presentation.

In order to assist the Board in its orderly conduct of the meeting, individuals wishing to be heard by the Board shall have the opportunity to state their name, address, and the topic they wish to speak to, either in writing at the beginning of the meeting, and/or verbally at the time the topic is addressed on the agenda, and before the Board takes action on such item. Individuals, after identifying themselves, will address the Board and proceed to make their comments as briefly as the subject permits.

The Board will not entertain oral complaints about school personnel. A member of the public wishing to make such a complaint shall do so in writing to the Board Chair who shall follow the school's adopted conflict resolution policy. The Chair may interrupt or

terminate an individual's statement when it is too lengthy, personally directed, abusive, or irrelevant.

The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.