



Spokane International Academy

January (Regular)

Amended on January 25, 2021 at 5:23 PM PST

Date and Time

Monday January 25, 2021 at 5:30 PM PST

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order			
II. Consent Agenda			5:31 PM
<p>The purpose of the Consent Agenda is to act upon routine matters in an expeditious manner. Items placed on the Consent Agenda as determined by the Chair, in cooperation with the CEO, and are those that are considered common to the operation of the Board and normally require no special board discussion or debate. A board member may request that any item on the Consent Agenda be removed and inserted at an appropriate place on the regular agenda. Items on the Consent Agenda for this meeting include:</p> <ul style="list-style-type: none">• Approval of minutes from previous meeting• Approval of monthly financial statements• Acknowledgement of monthly enrollment reports			
A. Approve Previous Minutes	Approve Minutes	Ken Vorhees	1 m
Approve minutes for December (Regular) on December 28, 2020			
B. Payroll	Vote	Ken Vorhees	1 m
Direct Deposit Number 900002640 through 900002708 totaling \$414,298.21			

	Purpose	Presenter	Time
C. Accounts Payable	Vote	Ken Vorhees	1 m
<p>Mid-Month AP: Warrant Numbers 13748 through 13755 totaling \$13,676.95 End of Month AP: Warrant Numbers 13760 through 13790 totaling \$119,159.04 Private Account AP: Warrant Numbers 1356 through 1361 totaling \$32,621.09</p> <p>See also the attached notes for AP expenditure explanation</p>			
D. Budget Status/Enrollment Numbers	FYI	Ken Vorhees	1 m
III. Academic Excellence			5:35 PM
A. 20-21 Goals	Discuss	Stacy Hill	20 m
<p>1. Stacy to present board goals 2. Morgen to present school goals</p>			
B. Academic goal amendment to the contract	FYI	Travis Franklin	5 m
IV. Staff Updates			6:00 PM
A. CEO - Update	FYI	Travis Franklin	5 m
<p>1. Board presentation 2. Charter renewal update</p>			
B. Head of School Update	FYI	Morgen Flowers	10 m
<p>1. Return of students to campus 2. 8th grade IB Community Project presentations</p>			
V. CEO Support And Eval			
CEO Support And Eval			
VI. Finance			6:15 PM
Finance			
A. Bond Financing Update	Discuss	Travis Franklin	10 m
Update the board on the progress of the bond financing for phase 2 and building acquisition			
VII. Governance			6:25 PM
Governance			
A. Non-profit legal name change	Discuss	Ken Vorhees	15 m

	Purpose	Presenter	Time
Discuss the change of name on our non-profit from "Spokane International Academy" to "Portfolio Schools". The school's name would not be changed and would continue to operate as it has been since opening.			

B. Resolution - Capital Expenditures to be Reimbursed with Proceeds of an Obligation	Vote	Travis Franklin	5 m
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See attached resolution that was prepared by Kutak Rock LLC, the firm that is representing us in the bond financing through Ziegler. This resolution is vital as it allows us to reimburse any expenses related to phase 2 incurred up to 60 days prior to the passing of this resolution and going forward.

VIII. Facility

Facility

IX. Development

X. Diversity, Equity and Inclusion

6:45 PM

A. Discuss DEI Implementation at SIA	Discuss	James Wilburn	20 m
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1. Introduce goals
2. Discuss policies to adopt
3. Discuss school implementation
4. James' survey for board

XI. Other Business

XII. Executive Session

XIII. Closing Items

A. Adjourn Meeting	Vote
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