



Spokane International Academy

August 2020 (Regular)

Amended on August 24, 2020 at 3:52 PM PDT

Date and Time

Monday August 24, 2020 at 5:30 PM PDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Ken Vorhees	1 m
Approve minutes for 2020-21 Board Retreat on August 13, 2020			
II. Monthly Financials			5:32 PM
A. August Payroll	Vote	Matthew Hoag	5 m
Direct Deposit Number 900002326 through 900002384 totaling \$372,465.53			
B. August Accounts Payable	Vote	Matthew Hoag	5 m
Mid-Month AP: Warrant Numbers 13463 through 13469 totaling \$11,262.01			
End of Month AP: Warrant Numbers 13470 through 13494 totaling \$116,276.01			
Private Account AP: Warrant Number 1312 totaling \$30,000			
III. CEO Update			5:42 PM
A. Charter Renewal Application	Vote	Travis Franklin	10 m
Board needs to vote to approve the application to renew our charter application for a period of 5 years with the Washington State Charter Commission. The new contract would last from 2021-22 through 2025-26.			
IV. Academic Excellence			
Academic Excellence			

V. CEO Support And Eval **5:52 PM**

CEO Support And Eval

A. Approve CEO goals for 2020-21 Vote Ken Vorhees 10 m
Board vote to adopt CEO goals for 2020-21 school year.

VI. Finance **6:02 PM**

Finance

A. General Update Discuss Matthew Hoag 5 m
Budget status, cash flow, and other financials

VII. Governance **6:07 PM**

Governance

A. 2020-21 Staff Handbook Approval Vote Travis Franklin 10 m
Need to conduct an annual approval of the staff handbook for SIA.

B. 2020-21 Family Handbook Approval Vote Travis Franklin 5 m
Vote to approve the 20-21 SIA Family Handbook

C. Policy 5225 - Temporary Telecommuting Procedure Vote Heather Dauphin 5 m

D. UPDATE - Policy 6212 Charge Cards Vote Travis Franklin 5 m
SIA would like to update Policy 6212 - Charge Cards to allow the CEO, COO and Head of School to access their own credit cards.

E. Elect Board Officers Vote Ken Vorhees 10 m

F. Committee Structures Discuss Ken Vorhees 10 m

VIII. Facility **6:52 PM**

Facility

A. Certificate of Occupancy Update FYI Travis Franklin 5 m
Update on status of building opening and getting ready for day 1.

IX. Development

X. Other Business

XI. Executive Session

XII. Closing Items

A. Adjourn Meeting Vote