APPROVED

KIPP Capital Region Public Charter Schools

Minutes

KIPP Capital Region Board Meeting

Date and Time
Wednesday September 16, 2026 at 7:30 AM

Location
KIPP Capital High School
296 Northern Blvd
Albany, NY 12210

Directors Present
A. Duncan, A. Killings (remote), C. Young, G. Feliciano (remote), J. Gray, J. Reilly, K. Kimbrough, M. Little

Directors Absent
D. Applyrs, K. Johnson

Guests Present
E. Guzman, Johanna Martin, K. Kent (remote), L. Trzepacz, M. Wright, Najjemba Dennis, S. Valle, T. Coles, T. Cropper, Tinnae Hamilton

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Duncan called a meeting of the board of directors of KIPP Capital Region Public Charter Schools to order on Wednesday Sep 16, 2026 at 7:31 AM.

C. Approve Minutes

J. Reilly made a motion to approve the minutes from KIPP Capital Region Board Meeting on 06-10-26.
M. Little seconded the motion.
The board **VOTED** to approve the motion.

II. Management & Committee Reports

A. Management Reports

The CEO shared updates from the All Staff Kick-off and the Leadership Updates memo attached to the meeting packet.

B. Committees

Executive (Amari Duncan): committing to meeting regularly between board meetings and the week before a board meeting. More details regarding Stephanie's evaluation will be shared in Executive Session.
Finance (Mark Little): Audit has begun and we will hear about it in mid-October. Currently in good standing with accounts, cash on hand, and finances.
Academic (Jessica Gray): Continuing to monitor progress to 2030 goals and to anchor metrics. Will dive in deeper during discussion topics.
Development (Amari Duncan): Just over $40K in cash and $2K in in-kind donations raised since July 1. Additional asks and applications are pending, a goal of $120,000 for this school year. Fundraiser on 1/29 hold the date and look out for more information.
Governance (Amari Duncan, sharing on behalf of Khadijah Johnson): Generating new recruitment and onboarding processes. Excited for more members to join to continue to make the processes robust.

Tabitha Cropper: Board Skills & Expertise Survey. Tabitha Cropper announced the launch of the survey on Board on Track. Trustees are asked to complete it by October 1. Going forward, the survey will be part of onboarding for new trustees.

III. Discussion Topics

A. SY 25-26 NYS Test Data and Results

Maisie Wright

- NYS ELA proficiency fell 8 points (state fell 5) and Math rose 3 points (state rose 2). Comparative results are not yet available, so accountability status cannot be

projected; KIPP NYC's ELA fell 7 points. KACCS has met its i-Ready added measure in ELA and math.
- Of the 11 regional anchor metrics for 25-26, five were met: Grade 8 math (49% with Algebra), Grade 2 DIBELS (66%), student retention (79%), four-year postsecondary enrollment (56%) and any postsecondary enrollment (71%). Not met: Grade 4 and 8 ELA, Grade 4 math, chronic absenteeism, HS GPA and ACT/SAT.
- Class of 2026 graduation rate was 39/42 (93%) in June and 39/41 (95%) in August. Every enrolled student graduated. One student withdrew without enrolling elsewhere, and one transfer will leave the cohort, bringing the final rate to 39/40 (98%).

B. 26-27 School Launch

Maisie Wright and Stephanie Valle

- Management reviewed the 2027 interim goals and 2030 regional goals for each anchor metric (for example, 3-5 ELA at 54% for 2027 and 71% for 2030).
- Every teacher will receive a primary goal drawn, in priority order, from NYS exams, Regents, SAT, DIBELS and i-Ready. Goals will sit in the performance management system and be tracked regionally for both celebration and accountability.
- The KIPP Foundation will review the region's flight path to 2030 within two weeks. The Executive Team will bring final goals to the October 20 board retreat.

C. First Week Report

Johanna Martin, Najjemba Dennis, Kristen Kent:

- **Attendance:** Portfolio average daily attendance is 91.55% year to date, against a 90% goal and up 4.55 points from the first 10 days last year. Every school improved. Management credited live family calls, daily check-ins with operations leads, and call tracking. Next steps include dip-day planning and an Attendance Matters plan.
- **Enrollment:** 2,467 students were enrolled as of September 16, 91.2% of the October 1 target of 2,705. Students with unknown status fell from 157 last year to 45. The 10-day no-show protocol ends September 21, so numbers are expected to shift. Schools are building customized enrollment plans, with tiered escalation to limit financial impact.
- **Staffing:** 15 roles remained open region-wide as of September 14, and one school is fully staffed.
- **School-by-school review:** Six of seven schools are where expected for week one, and red ratings are normal while systems stabilize. The regional focus is consistency of execution, with leadership coaching as the main lever. Management

named KIPP Capital High School as the primary concern: it is off track in operations, academics and coaching, and the priority is principal and leadership-team clarity and accountability.

IV. New Business

A. Committee Charters

The chairs presented charters for the Academic, Development, Executive, Finance and Governance Committees.
M. Little made a motion to approve the suggested committee charters.
J. Gray seconded the motion.
The board **VOTED** to approve the motion.

B. Board Membership

The board considered electing Tehra Coles, Eric Guzman, Elizabeth Martin and Louis Trzepacz to the Board of Trustees, each for a three-year term.
C. Young made a motion to add the following prospective to the KIPP Capital Board of Trustees Tehra Coles Eric Guzman Elizabeth Martin Louis Trzepacz.
J. Gray seconded the motion.
The board **VOTED** to approve the motion.

C. Set the number of directors on the Board

Based on the previous vote, vote to set the number of directors at 14.
J. Gray made a motion to set the number of trustees from 10 to 14.
J. Reilly seconded the motion.
The board **VOTED** to approve the motion.

D. SY 26-27 Safety Plan

The board considered the region-wide SY 26-27 Safety Plan, first presented for review in June 2026.
M. Little made a motion to approve the 26-27 Safety Plan.
J. Reilly seconded the motion.
The board **VOTED** to approve the motion.

V. Executive Session

A. Executive Session

Board Moved into Executive Session at 9:10 am

Boarded Ended Executive Session at 9:27 am

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 AM.

Respectfully Submitted,
A. Duncan

Documents used during the meeting

- KIPP Capital Region Leadership Updates 09.15.26.docx.pdf
- 2026.9.16 KCAP Board Meeting - Academic Data.pdf
- Academic CC.pdf
- Development CC.pdf
- Executive CC.pdf
- Governance CC.pdf
- Finance CC.pdf
- Tehra Coles 2026 Resume.pdf
- Eric Guzman_Bio for KCAP.docx
- ELIZABETH MARTIN Executive Bio - February 2026.pdf
- Louis Trzepacz .pdf
- Draft__Region-Wide_Safety_26.27.pdf
- 26.27.KIPP.ED.Excellence Rubric.docx