APPROVED

KIPP Capital Region Public Charter Schools

Minutes

KIPP Capital Region Board Meeting

Date and Time
Wednesday June 12, 2024 at 4:00 PM

Location
KIPP Albany Community Charter Middle School
42 S Dove Street
Albany, NY 12202

Directors Present
A. Duncan, J. Reilly, K. Kimbrough, K. Young Wilkins, R. Bellafiore, R. Mexico, S. Butler

Directors Absent
C. Young, D. Applyrs, G. Alonge, J. Buell, S. Kabir

Guests Present
Ajat Mehta, Connor LeClair, Gerald Boyd, Jamila Hammett, Johanna Martin, Kevin Newman, Natalie Orcutt, R. Boland (remote), S. Valle, T. Cropper

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Reilly called a meeting of the board of directors of KIPP Capital Region Public Charter Schools to order on Wednesday Jun 12, 2024 at 4:00 PM.

C. Approval of Minutes

R. Mexico made a motion to approve the minutes from KIPP Capital Region Board Meeting on 04-24-24.
A. Duncan seconded the motion.
The board **VOTED** to approve the motion.

II. Management & Committee Reports

A. Management Reports

S. Valle provided the leadership report to provide an overview of items including school enrollment, SUNY matters, leadership and staffing updates, the KIPP Foundation, and the Comptrollers audit.

B. Committees

B. Bellafiore and S. Butler provided committee updates.

III. Data Dive: EOY Academic Results

A. Academic Results

A. Mehta presented on the end of year academic results. Discussion points included details regarding goals versus actual results for reading and math, as well as growth targets, There was a group discussion regarding criteria for determining the goals. Median percentage progress was shown across academic year, subject, and school, as well as a summary of school-specific grade level progress in reading and math. In reading, KTVM had all grades exceeding the previous school year metrics, and in math both KTV schools had all graces exceeding the last school year metrics.

S. Valle presented on the KTPH graduation data. A group discussion followed regarding regents data.

IV. Key Updates

A. Student Enrollment

G. Boyd presented on student enrollment matters. The goals for the 24-25 school year student recruitment is to have 100% of KIPP campuses fully enrolled by the first day of the school year. As of last week, we have hit 740 applications for the Fall. KIPP Albany Community and KIPP Troy Prep are both predicted to be at full enrollment. Each campus is actively canvassing for potential additional applicants.

B. School Staffing

S. Valle presented on school staffing matters. The schools are tracking ahead of where they are last year but there are still several positions still vacant for the 24-25 school year. KIPP is using an outside recruiter to find more candidates.

C. Bond Closing and HS Construction

S. Valle provided an overview on the bond closing that occurred today. There will be a "Beam Raising" in August.

V. Executive Session

A. For the purposes of discussing personnel matters

Executive session was entered for the purposes of discussion personnel matters.

VI. New Business

A. SY 24-25 Budget

C. LeClair presented on the budget for the 24-25 school year including budget development context, budget development timeline., budget assumptions overview, the debt covenant projection, revenue sources. and expense overview.
R. Bellafiore made a motion to approve the SY 24-25 Budget.
K. Young Wilkins seconded the motion.
The board **VOTED** to approve the motion.

B. KIPP Tech Valley: Key Design Elements Update

S. Valle provided an overview of the key design element updates including student centered instruction, development teachers and leaders, data informed practices, high expectations, and community and family connections.
K. Young Wilkins made a motion to approve KIPP Tech Valley: Key Design Elements update.
R. Mexico seconded the motion.
The board **VOTED** to approve the motion.

C. SY 24-25 Student Handbooks

R. Mexico made a motion to approve the 24-25 Student Handbooks.
A. Duncan seconded the motion.
The board **VOTED** to approve the motion.

D. SY 24-25 Academic Calendar

K. Young Wilkins made a motion to approve the SY 24-25 Academic Calendar.
R. Mexico seconded the motion.
The board **VOTED** to approve the motion.

E.

Continuing Disclosure Policy Resolution

K. Kimbrough made a motion to approve the Continuing Disclosure Policy Resolution.
R. Mexico seconded the motion.
The board **VOTED** to approve the motion.

F. SY 24-25 Board Member Elections

K. Young Wilkins made a motion to confirm the SY 24-25 Board Member Elections (three year term).
A. Duncan seconded the motion.
Elect to a subsequent three year term (term will expire in 2027):

◦ Kelly Kimbrough;
◦ Don Applyrs; and
◦ Ron Mexico.
The board **VOTED** to approve the motion.
K. Young Wilkins made a motion to set the number of board members at eleven (11) members.
R. Mexico seconded the motion.
The board **VOTED** to approve the motion.
K. Young Wilkins made a motion to motion to confirm the SY 24-25 Board Member Elections (one year term).
R. Bellafiore seconded the motion.
Elect to a one year term:
◦ Guy Alonge.
The board **VOTED** to approve the motion.

G. SY 24-25 Board Officer Elections

R. Bellafiore made a motion to confirm the SY 24-25 Board Officer Elections.
S. Butler seconded the motion.
The existing officers will continue to occupy their titles for a one year term.
The board **VOTED** to approve the motion.

H. District Safety Plan

For review and vote in August meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

R. Boland

Documents used during the meeting

- 2024_04_24_board_meeting_minutes.pdf
- KIPP Capital Region Leadership Report 06.12.24.docx.pdf
- 2024.06.12 KIPP Board Meeting - BBL Update.docx
- 2020.06.12 Board Meeting Construction Photos.pdf
- KCR - EFF vs PO Comparison 053124.pdf
- Albancy CRC.KIPP 2024 Bond Purchase Agreement.pdf
- FY25_KCAP_Consolidated Budget.pdf
- FY25_KCAP_Consolidated Budget.xlsx
- KTV Key Design Elements.pdf
- KCap Summary of Handbook Changes.pdf
- KTPH Summary of Handbook Changes.pdf
- SY24-25 KCAP Student Handbook Final_KACCSM.docx
- SY24-25 KCAP Student Handbook Final_KTVP.docx
- SY24-25 KCAP Student Handbook Final_KTPE.docx
- SY24-25 KCAP Student Handbook Final_KTPH.docx
- SY24-25 KCAP Student Handbook Final_KTPM.docx
- SY24-25 KCAP Student Handbook Final_KTVM.docx
- SY24-25 KCAP Student Handbook Final_KACCSE.docx
- KIPP Cap Staff Facing 1pager 24-25 - KIPP Cap Reg Staff Facing 1 Pager.pdf
- KIPP Cap Family Facing 1pager 24-25 - KIPP Cap Reg Family Facing 1 Pager.pdf
- KIPP Board Resolution - Continuing Disclosure Policy.docx
- 2024 -2025 District Wide Safety Plan.pdf