APPROVED

Pullman School District

Minutes

Regular Board Meeting

Date and Time
Wednesday October 28, 2026 at 6:30 PM

Location
Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present
Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent
None

Guests Present
Bob Maxwell, Courtney Hodge, Danielle Lynas, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Oct 28, 2026 at 6:30 PM.

Signed by: Arron Carter (11/17/2026), Bob Maxwell (11/17/2026)

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Changes to the agenda:

- ASB Fundraisers - Added to consent agenda

Lisa Waananen Jones made a motion to approve the agenda as amended.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent and upcoming activities, including the annual Trunk-or-Treat event held October 30 and planning for the Clash of the Combines basketball game against Moscow, scheduled for December 11, preceded by a spirit week December 7–11. ASB is also seeking donors to support the event.

B. Board Reports

- **Board Director Horn**: Attended the PHS Choir Concert and volunteered at the Sunnyside Elementary Move-a-Thon. She noted the upcoming Harvest parties at Sunnyside will take place on October 30, shared that she has enjoyed reviewing community survey responses, and encouraged community members to share their feedback or reach out to her directly..
- **Board Director Bayoumi**: Thanked teachers for their efforts and long hours from conferences last week.
- **Board Director Nelson**: Attended the Disney and Desserts event and shared that it was a great event..
- **Board Director Waananen Jones**: Shared that Jefferson Elementary held its Fall Festival and concluded its fundraiser. She thanked staff for organizing the events.
- **Board Director Carter**: Noted that the fall athletic season is coming to a close and attended staff meetings at Kamiak Elementary and Pullman High School, where Dr. Maxwell presented the State of the District. He provided an update on the Community Listening Session, which focused on students' current experiences in the district and the experiences they should have before graduation. Following the session, the Board held a debrief during a work session and distributed a community survey to gather additional feedback. The feedback will help inform the Board's legislative talking points, particularly regarding graduation requirements,

with the goal of developing a shared community voice. Director Carter also reminded Board members to submit agenda items for the January Mid-Year Board Retreat.

C. Superintendent's Report

Superintendent Maxwell shared an informational presentation prepared by Shawn Lewis, Government Relations Representative titled *Advocating for School Funding: Risks and Opportunities in the Revenue Forecast and 2027 Washington Legislative Session*. The presentation outlined projected state revenue challenges, potential risks to K–12 funding, and opportunities for legislative advocacy related to local levy authority, special education, liability costs, and public records requirements. The presentation emphasized the importance of legislative engagement and preparing for potential funding challenges in the 2027–29 biennium.

In response to a question from Director Carter regarding Superintendent Reykdal's state-level priorities, Superintendent Maxwell noted that the priorities are also included in the State of the District presentation: fully funding special education, funding substitute costs, and Materials, Supplies, and Operating Costs (MSOCs), which include insurance costs.

D. Program Reports

Pullman Education Foundation
Presenter(s): Angela Lenssen and Stacy Bickelhaupt, Co-Presidents of Pullman Education Foundation

The Pullman Education Foundation provided an update on educator and innovation grants, as well as scholarships supporting graduating seniors. The Foundation received a record 40 teacher grant applications this year and highlighted the immediate need to raise funds to support as many applications as possible. The Foundation also partnered with the Innovation Foundation to administer scholarships through an electronic application process. Ongoing priorities include increasing community awareness, encouraging educator participation, and strengthening partnerships to expand opportunities for Pullman students. Community members can donate through the Foundation's website at www.pullmaneducationfoundation.org.

In response to Director Bayoumi's question about how Board members could help promote opportunities and connect the Foundation with potential donors, the Foundation noted that the emergency scholarship provides a good opportunity for the Foundation to share its needs and for the District to help reach a broader audience. Director Carter asked about the process and minimum funding requirements for establishing a scholarship. The Foundation explained that options are flexible and may include an endowment or a fund with an established portfolio. Interested individuals are encouraged to contact the Pullman Education Foundation to work together on a fund agreement.
Report: Curriculum Adoption Update, Cycle & Development

Presenter: Ryan Mulvey, Assistant Superintendent

Assistant Superintendent Mulvey provided an update on the District's curriculum adoption process and recent adoptions in K–8 mathematics, K–5 English language arts, and K–12 social-emotional learning. Budget constraints have limited the ability to adopt new materials. Upcoming reviews include grades 6–12 English language arts and mathematics, K–5 social studies and science, and potential new courses at Pullman High School. The District is monitoring proposed Future Ready Graduation Requirements, which could affect current seventh-grade students, allowing time to plan for implementation.

In response to Director Nelson's question about the age of K–5 science and social studies materials, Superintendent Maxwell noted that the science curriculum, Mystery Science, is at least 10 years old, while social studies materials are approximately 15 years old or older; however, science assessment results remain well above the state average.

Director Bayoumi asked about the typical curriculum adoption timeline. Assistant Superintendent Mulvey explained that curriculum is generally reviewed every 7–10 years, with the adoption process taking approximately 9–18 months, depending on the success of the pilot. He noted that recent adoptions have included electronic components and online resources that must be considered as part of the process.

Director Carter asked whether potential graduation requirement changes would require budgeting for new materials in the 2027–28 budget cycle, even if implementation occurs later. Assistant Superintendent Mulvey noted that OSPI reviews the fiscal implications of proposed changes to help districts plan, though the financial impact is not yet known. The District will need to assess curriculum gaps and develop recommendations for the Finance Committee. Potential changes to the state funding model may also require further discussion.

E. A Community of Belonging - Update

Diversity, Equity, Inclusion, and Belonging Task Force is scheduled to meet on November 3rd and are working on a survey.

III. Public Comment

A. Speaker(s)

No speakers.

IV. Consent Agenda

A. Minutes - October 14, 2026 Board Meeting

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 10-14-26.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes - October 20, 2026 Board Community Listening Session

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Community Listening Session on 10-20-26.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Minutes - October 20, 2026 Board Work Session

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Board Work Session on 10-20-26.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Personnel Report

E. Professional/Personal Services Contract Report

F. Warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Fund: ASB
Check Numbers 0 through 1, totaling $571.92
Check Numbers 26738563 through 26738564, totaling $2,031.18
Check Numbers 26738565 through 26738570, totaling $18,136.26

Fund: General
Check Numbers 0 through 1, totaling $1,315.72
AP ACH Numbers 9000000501 through 9000000501, totaling $200.00
AP ACH Numbers 9000000502 through 9000000505, totaling $6,201.95
Check Numbers 26738571 through 26738573, totaling $595.87
AP ACH Numbers 9000000506 through 9000000506, totaling $90.17
Check Numbers 26738574 through 26738626, totaling $269,773.65

G. Student Transfer Requests

H. ASB Fundraisers

I. Records Destruction Log

J. Consent Agenda Approval

Craig Nelson made a motion to approve the consent agenda (Items A-I).
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Action Items

A. 2026-2027 Board Goals & Board Development Plan

Presenter: Board of Directors

This item was presented at the last board meeting. Based on the previous board discussion, the title was changed from "Board Professional Development Plan" to "Board Goals and Development Plan."
Deena Bayoumi made a motion to approve the Board Goals and Development Plan for the 2026-2027 school year.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 3205 Sexual Harassment of Students Prohibited

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. Summarized the major revisions to the policy and provided the previous standard for the preponderance of evidence.
Craig Nelson made a motion to approve the revisions to Board Policy 3205 Sexual Harassment of Students Prohibited.
Deena Bayoumi seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 3246 Restraint and Isolation

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. These revisons do not change our current practice.
Stephanie Horn made a motion to approve the revisions to Board Policy 3246 Restraint and Isolation.
Lisa Waananen Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.

4020 Confidential Communications - RETIRED

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. Provided a brief summary of why this policy is being retired.
Craig Nelson made a motion to approve the retirement of Board Policy 4020 Confidential Communications.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 5001 Hiring of Retired School Employees

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. Provided a brief summary of the revisions to the policy.
Lisa Waananen Jones made a motion to approve the revisions to Board Policy 5001 Hiring of Retired School Employees.
Deena Bayoumi seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 1815 Ethical Conduct for School Directors - NEW

Presenter: Arron Carter, Board President

This item was presented at the last meeting and there have been no questions since it was last presented. The only change was linking the RCW and clarifying the language around merit and objectivity.
Stephanie Horn made a motion to approve the adoption of 1815 Ethical Conduct for School Directors.
Deena Bayoumi seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. 1101F2 Board Communication Protocols

Presenter: Arron Carter, Board President

This item was presented at the last meeting and there have been no questions since it was last presented. Provided a brief summary of the revisions to the policy. Legal counsel reviewed this and provided suggestions to tighten up the language.
Deena Bayoumi made a motion to approve revisions to 1101F2 Board Communication Protocols.
Stephanie Horn seconded the motion.
In response to a question from Board Director Nelson, Superintendent Maxwell clarified that the “F” designation in 1101F2 identifies the document as a form associated with the

corresponding procedure. It was also noted that certain forms and procedures are brought forward for discussion when there is Board or community interest. Discussion focused on language regarding soliciting public comment and the need to remain within established Board procedures and legal requirements, including the Open Public Meetings Act. Board members expressed concern that the revised language could limit their ability to solicit feedback from constituents. Following further discussion, it was clarified that the revised section specifically addresses the use of social media and directs Board members to use established channels for gathering public input in alignment with Board policy and procedure. Members emphasized the importance of a shared understanding of the language to ensure consistent interpretation and compliance with applicable laws and policies.
The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. 2320 Field Trips, Excursions and Outdoor Education

Presenter: Bob Maxwell, Superintendent

Policy 2320 includes minor revisions to align with the WSSDA sample policy and clarify existing language. Procedure 2320P includes more extensive revisions clarifying the definition of excursions, the supervision ratio of one adult per 10 students, and requirements for the use of private vehicles.

In response to Director Nelson’s question about high school students serving as chaperones for activities such as fifth-grade camp, Superintendent Maxwell noted that the District does not currently utilize high school students as camp chaperones. He added that student chaperones could be addressed in a different procedure but are not currently included in this particular policy.

Director Bayoumi asked about the distinction between field trips and excursions. Superintendent Maxwell explained that field trips are educational and tied to the curriculum, while excursions involve activities beyond the curricular component, as outlined in the procedure. Board President Carter provided a middle school trip to Silverwood as an example and noted that the procedure also applies to athletics.

B. 3418 Response to Student Injury or Illness

Presenter: Bob Maxwell, Superintendent

Superintendent Maxwell reviewed revisions to WSSDA’s model Policy 3418, which were highlighted in the July Policy and Legal News. The revisions, along with updates to Policy 5004, Infection Control Program, address Senate Bill 5790 regarding medical equipment in schools, including requirements for bleeding control equipment and staff training for

traumatic injuries. The updates align District policy with the legislation and RCW 28A.210.440.

In response to Director Nelson's question about which elementary staff are required to hold first aid certification, Superintendent Maxwell identified school secretaries and nurses. He also noted that District Nurse, Michelle Hyatt, is providing bleeding control kit training to at least two staff members at each school.

C. 5004 Infection Control Program

Presenter: Bob Maxwell, Superintendent

Policy 5004 Infection Control Program has been revised by WSSDA and was highlighted in the July Policy and Legal News. WSSDA has also revised this model policy and Policy 3418 Response to Student Injury and Illness to address new regulations in Senate Bill 5790 - Concerning Medical Equipment in Schools. These revisions are to align board policy with this legislation and RCW 28A.210.440. All staff receive the blood borne pathogen training as part of Safe Schools.

D. 6625 Private Vehicle Transportation

Presenter: Bob Maxwell, Superintendent

Superintendent Maxwell reviewed revisions to Board Policy 6625, which was last updated in 2015. The policy has been revised to align with the WSSDA sample policy. In response to Director Bayoumi's question, Superintendent Maxwell clarified that the policy does not address students transporting other students.

E. 6114 Gifts and Donations

Presenter: Juston Pollestad, Executive Director of Operations

The District is proposing policy language recognizing that families may experience financial hardship resulting in unpaid student meal balances. The policy would allow the District to accept monetary donations from individuals, businesses, foundations, and community organizations to help reduce student meal debt, while ensuring funds are distributed equitably among students and families.

VII. Informational Items

A. Administrative Requirements Update

- October

B. Enrollment

Current Enrollment

For 2026-2027 School Year
Budgeted FTE: 2586
Current FTE: 2536.28
Current Average FTE: 2532.76

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. Non-Substantive Policy Updates

- 6600 Transportation

F. Procedures

- 3418P Response to Student Injury or Illness
- 5004P Infection Control Program - RETIRED
- 6114P Gifts and Donations 10.28.26.pdf
- 6600P Transportation
- 6625P Private Vehicle Transportation

G. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive Session

A. Personnel

A. Carter announced there will be an Executive Session to discuss personnel that will end at 8:30pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Arron Carter

Documents used during the meeting

- 2026_10_14_board_meeting_minutes.pdf
- 2026_10_20_board listening session minutes.pdf

Signed by: Arron Carter (11/17/2026), Bob Maxwell (11/17/2026)

- 2026_10_20_board_work session_minutes.pdf
- Board Report - 10.28.2026 Personnel.pdf
- Unrepresented Classified Employee Wage Schedule 2026-2027 UPDATED 10.28.26.pdf
- Student Activity Stipend Schedule 2026-2027 (DRAFT 10.28.26).pdf
- Board Report - Contracts 10.28.2026.pdf
- CK Summaries 10.28.26.pdf
- 2026 10.28 Regular Board Meeting - Student Transfer Requests.pdf
- ASB Fundraiser - PHS Math Team_Test Writing 10.28.26.pdf
- ASB Fundraiser - PHS ASB_Spirit Packs 10.28.26.pdf
- ASB Fundraiser - PHS Orchestra_Chukar Cherries 10.28.26.pdf
- ASB Fundraiser - PHS Orchestra_Coffee 10.28.26.pdf
- ASB Fundraiser - PHS FCCLA_Butter Braids 10.28.26.pdf
- ASB Fundraiser - PHS Key Club_Food Drive 10.28.26.pdf
- ASB Fundraiser - PHS FCCLA_Funky Socks 10.28.26.pdf
- ASB Fundraiser - PHS FCCLA_Cupcake Sale 10.28.26.pdf
- ASB Fundraiser - PHS ASB_Coin Wars 10.28.26.pdf
- Records Destruction Log - I Programs 10.28.26.pdf
- ES 2026-27 Board Goals and Development Plan 10.28.26.pdf
- 2026-2027 Board Goals and Board Development Plan.pdf
- ES 3205 Sexual Harassment of Students Prohibited 10.14.26.pdf
- 3205 Sexual Harassment of Students Prohibited 10.14.26.pdf
- ES 3246 Restraint and Isolation 10.14.26.pdf
- 3246 Restraint and Isolation 10.14.26.pdf
- ES 4020 Confidential Communications - RETIRE 10.14.26.pdf
- 4020 Confidential Communications 10.14.26 RETIRED.pdf
- ES 5001 Hiring of Retired School Employees 10.14.26.pdf
- 5001 Hiring of Retired School Employees 10.14.26.pdf
- ES 1815 Ethical Conduct for School Directors 10.14.26.pdf
- 1815 Ethical Conduct for School Directors 10.28.26.pdf
- ES 1101F2 Board Communication Protocols 9.23.26.pdf
- 1101F2 Board - Communication Protocols 10.14.26.pdf
- ES 2320 Field Trips. Excursions and Outdoor Education 10.28.26.pdf
- 2320 Field Trips Excursions-Outdoor Ed 10.28.26.pdf
- ES 3418 Response to Student Injury and Illness 10.28.26.pdf
- 3418 Response to Student Injury or Illness 10.28.26.pdf

- ES 5004 Infection Control Program 10.28.26.pdf
- 5004 Infection Control Program 10.28.26.pdf
- ES 6625 Private Vehicle Transportation 10.28.26.pdf
- 6625 Private Vehicle Transportation 10.28.26.pdf
- ES 6114 Gifts and Donations 10.28.26.pdf
- 6114 Gifts and Donations 10.28.26.pdf
- October Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- 2026-2027 Board Meeting Content Calendar 5.27.26.pdf
- 6600 Transportation 10.28.26.pdf
- 3418P Response to Student Injury or Illness 10.28.26.pdf
- 5004P Infection Control Program 10.28.26 RETIRED.pdf
- 6114P Gifts and Donations 10.28.26.pdf
- 6600P Transportation 10.28.26.pdf
- 6625P Private Vehicle Transportation 10.28.26.pdf
- 2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf

Signed by: Arron Carter (11/17/2026), Bob Maxwell (11/17/2026)