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# Pullman School District

# Minutes

## Finance Committee Meeting

**Date and Time**
Thursday January 15, 2026 at 3:30 PM

**Location**
Pioneer Center
Bob's Office

**Committee Members Present**
Bob Maxwell, Cameron Grow, Dagny Myers, Diane Hodge, Juston Pollestad, Pam Brantner

**Committee Members Absent**
Arron Carter, Lisa Waananen Jones, Ryan Mulvey

**Guests Present**
jfleury@psd267.org

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Bob Maxwell called a meeting of the Finance Committee Committee of Pullman School District to order on Thursday Jan 15, 2026 at 3:30 PM.

#### C. Approve Minutes

## II. Finance Committee

### A. Item 1: Financial Status Update

Diane reported that the December ending fund balance was **6.27%**. Actual state apportionment begins in January, and an increase in revenue is anticipated as a result. It was noted that the District experienced a decrease of nearly **three student FTE** from December to January.

Diane discussed that **OSPI may implement a required minimum and maximum ending fund balance policy** for school districts. She further recommended that the District consider increasing its own ending fund balance policy to **at least 8.5%** during the current year to strengthen financial stability.

Bob added that the State is considering the implementation of minimum and maximum fund balance requirements because it is **no longer lending to districts**, increasing the importance of maintaining adequate reserves.

### B. Item 2: Legislative Update

Bob provided an update on the **shared legislative priorities of WASA, WSSDA, and WASBO** for the current legislative session. He reported that the associations are advocating for an increase to **Materials, Supplies, and Operating Costs (MSOCs)** of **$100 per student or $100,000 per district, whichever is greater**.

Bob also shared that the organizations are requesting that **essential services** be **exempt from the newly proposed sales tax**, specifically including **information technology services, professional development, and contracted services**.

Additionally, Bob noted that the associations are addressing the growing concern of **unfunded mandates**, citing that **at least 77 unfunded mandates have been enacted since 2018**. Moving forward, the associations have agreed that they will **no longer advocate for any legislation that does not include dedicated funding**.

### C. Item 3: Facilities Update

Juston updated the committee that the District is currently **seeking bids for roof replacements at Franklin and Jefferson**, with work anticipated to occur either **this summer or next**. He also reported that a **portion of the roof at Sunnyside** must be replaced, with an estimated cost of **approximately $15,000**.

Juston shared that **solar panel installation** is scheduled to begin in **March** at **Lincoln Middle School, Pullman High School, Kamiak Elementary, and the Transportation Cooperative**. Bob reminded Juston to ensure that **appropriate safety and security protocols** are in place while construction crews are on site.

Additionally, Juston noted that staff are **beginning to actively explore grant opportunities** related to **turf installation at the high school**.

He also informed the committee that the **Board approved the updated facilities use fee schedule at last night's meeting**.

### D. Item 4: Property

Juston informed the committee that the **Aquatic Center has officially been sold** and will now be known as the **Schweitzer Wellbeing Center**. He also reported that the **Board accepted the Johnson Property bid** at the previous evening's Board meeting.

Juston noted that the **Quist/Harms property** was presented to the Board for discussion at the same meeting, with **closing anticipated in February**.

Bob acknowledged and thanked **Diane and Juston** for their work on the property transactions.

### E. Item 5: Committee Recommendations to the Board

Jerrod provided a follow-up from the previous meeting regarding outreach to other school districts on **de minimus amounts**. He reported that most districts set individual de minimus amounts in the range of **$25 to $35**, with some districts allowing amounts **up to $50**. He also noted that **some district policies distinguish between categories**, such as allowing a **$25 de minimus amount for students**, with an **additional $25 specifically for awards and recognition**.

Jerrod further reported that **no other district identified had a maximum de minimus amount per building**, as is currently the case with Pullman School District.

Based on this information, the committee agreed to bring Procedure **3515P** to the **next Board meeting as an informational item**, with proposed revisions to **remove building-level limits** and **increase the de minimus amount to $50**.

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:35 PM.

Respectfully Submitted,
Diane Hodge

Next meeting: February 19, 2026, at 3:30 p.m.