

APPROVED



Pullman School District

Minutes

Board Work Session

Date and Time

Wednesday December 3, 2025 at 4:30 PM

Location

Community Room
Pullman Public Schools District Office
240 SE Dexter St.
Pullman, WA 99163

Directors Present

Arron Carter, Craig Nelson, Lisa Waananen Jones

Directors Absent

Amanda Tanner, Nathan Roberts

Guests Present

Bob Maxwell, Courtney Hodge, Deena Bayoumi (Guest), Jason MacKay, Stevens Clay (Guest),
Ryan Mulvey, Stephanie Horn (Guest)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter

Signed by Arron Carter on 12/12/2025

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Dec 3, 2025 at 4:30 PM.

II. Agenda Items

A. Open Public Meetings Act (OPMA) Information

Presenter: Jason MacKay, Stevens Clay Law Firm

Board members received an overview of the Open Public Meetings Act (OPMA), including the definition of what constitutes a meeting and action, requirements for regular and special meetings, and the distinction between executive sessions and closed sessions. The presentation also reviewed the purpose of public comment, common pitfalls to avoid such as serial communications via email or text, and an overview of the Public Records Act, including what constitutes a public record.

B. Board Goals & Strategic Plan Review

The Board reviewed an update on the District's Strategic Plan and Board Goals, which included a comprehensive data update on enrollment, chronic absenteeism trends, graduation rate trends and high school graduate outcomes, and student achievement measures. An update was also provided on the Strategic Plan priorities, goals, and progress toward success indicator measures, along with district highlights for the 2025–2026 school year to date. The Board discussed the possibility of revisiting the current Strategic Plan at a future board retreat to determine whether revisions or adjustments are needed.

C. Annual WSSDA Conference Reflections

The Board discussed key reflections from the Annual WSSDA Conference, including the importance of engaging ASB and student leadership groups in Board meetings to connect student voice to Strategic Plan reporting. The Board expressed interest in identifying ways to fill student committee positions by reviewing current structures and timelines for student engagement. It was recommended that, in conjunction with the annual organizational chart review in January, current committee membership be reviewed and open positions for each district committee be outlined. Reflections from legal sessions and Open Public Meetings Act sessions were also discussed.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

Arron Carter

Signed by Arron Carter on 12/12/2025

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