

APPROVED



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday November 12, 2025 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present

Amanda Tanner, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent

Arron Carter

Guests Present

Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Lisa Waananen Jones called a meeting of the board of directors of Pullman School District to order on Wednesday Nov 12, 2025 at 6:30 PM.

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C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Changes to the agenda:

- October Budget Status Report - Added as consent agenda item
- Records Destruction Log: Finance - Added as consent agenda item

Nathan Roberts made a motion to approve the agenda as amended.

Amanda Tanner seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent ASB activities:

- Members of PHS ASB recently attended a GSASC Council meeting to learn more about increasing student engagement.
- ASB members volunteered at the Booster Auction, which also helped secure sponsors for the upcoming Clash of the Combine event scheduled for December 12. Spirit packs will be sold in conjunction with this event, with proceeds benefiting the ATVP program, along with funds raised through a coin drive.
- Hosting a food drive to benefit Child Welfare, with related student activities planned to support the effort.

B. Board Reports

The Board and Dr. Maxwell thanked Board Director Roberts and Board Director Tanner for their many years of service on the school board.

The school board presented Reem Nasralla, Sunnyside Elementary Paraeducator, with the 2025 Excellence in Education (Classified Employee) Award. Corina Andersen introduced Reem as the recipient of the award, thanked her for her years of service, and shared excerpts from the nomination letter submitted by Principal Pam Brantner.

- Nathan Roberts: No report.
- Amanda Tanner: The WSSDA Nominating Committee met and certified the first round of elections; however, Director Area 10 was unable to fill all open positions at this time. The Curriculum Advisory Committee (CAC) met to review current policies and recent changes at the high school level and is scheduled to meet

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again in December. Any recommendations requiring approval will be brought forward to the Board for consideration. Additionally, attendance at the SES PTO meeting was noted, where planning is underway for upcoming family events and fundraising activities.

- Craig Nelson: Attended sustainability committee meeting and noted highlights from that meeting.
- Lisa Waananen Jones: No report.

C. Superintendent's Report

- Meeting with Eastern Washington legislative representatives and superintendents to discuss district successes and ongoing challenges. Community members are encouraged to check the district events calendar.
- Pullman, in partnership with the City of Pullman and Moscow School District, hosted the Zion Bischoff Memorial Classic basketball tournament, with 57 teams playing 228 games across eight locations. Planning is underway for a follow-up tournament in March.
- The Pullman School District Board of Directors received the 2025 Board of Distinction Award from WSSDA.
- K-8 Parent-Teacher Conference attendance (October 29–31, 2025), overall student attendance (August 27–November 10, 2025), and 4-year and 5-year graduation rates for the Class of 2025 were reported.

D. Program Reports

Sunnyside Elementary Showcase

Presenter: Sunnyside Elementary 5th Grade Team

Sunnyside Elementary's fifth-grade teaching team presented their PLC focus on *The Power of Student Goal-Setting*. Teachers shared how collaborative PLC work helps identify key standards, use common assessments, and design targeted supports to guide students in setting and tracking meaningful learning goals related to the essential standards.

Students demonstrated how they use "Goal Notebooks" and "Data Binders" to monitor progress in reading, math, writing, and MAP assessments. They emphasized that goal-setting builds confidence, motivation, and a growth mindset while helping students take ownership of their learning.

Report: Special Education Services Update

Presenter: Dominick Ventresco, Assistant Director of Special Services

Assistant Director Ventresco provided an update on the department, noting that student enrollment is at its highest in the past four years, with many new out-of-town students and 20 preschool students transitioning to kindergarten this year. Updates included department structure, post-school transitions, initiatives, and professional development.

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Consent to share student information with state agencies is discussed at each IEP meeting, and students meet with representatives from Asotin DVR to explore post-school options. A legal representative attended the Resource Fair this year to provide information on guardianship. Plans are underway to expand adult learning opportunities for students ages 18–22 at the high school level. New state funding will support debrief practices, STAR Autism Training for elementary developmental learning center staff, and continued collaboration with True Measure Collaborative to enhance programming at LMS ILC and Franklin. The department also leverages Parent Resource Partnership to highlight community supports.

Board Discussion – Board members inquired about family participation in consent-to-share practices, sharing resources locally versus at the state level, and support for principals in IEP roles. Assistant Director Ventresco noted that engagement varies by program, local resources are available to families, and principals receive individualized support and team collaboration as needed.

Year-End Finance Report

Presenter: Diane Hodge, Finance Director

Director Hodge presented the 2024-2025 Year-End Finance Report, which covered a 10-year enrollment history, general fund balance, revenue and expenditure summaries, and an overview/update on the capital projects, debt service, ASB, and transportation vehicle funds.

Report: Sustainability Committee Update

Presenter: Bob Maxwell, Superintendent

The annual report on the district's Sustainability Committee was presented, including updates on solar panels installed on school buildings, EV chargers at the Transportation Cooperative, and compliance with the Green Buildings Compliance Rule (SB 5722).

Board Discussion – The Board asked about expected compliance timelines. Dr. Maxwell clarified that compliance is currently required according to the Tier 1 and Tier 2 deadlines. The goal is to work toward meeting those deadlines.

E. A Community of Belonging - Update

Board Director Tanner noted the DEIB task force held their monthly meeting and reviewed their work for the past year. Will provide more information as part of the discussion item.

Dr. Maxwell noted that Native American Heritage month is recognized in the month of November.

III. Public Comment

A.

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Speakers

No speakers.

IV. Consent Agenda

A. Minutes - October 22, 2025 Regular Board Meeting

Amanda Tanner made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 10-22-25.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Minutes - November 5, 2025 Board Work Session

Amanda Tanner made a motion to approve the minutes as part of the consent agenda from Board Work Session on 11-05-25.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Minutes - November 5, 2025 Special Board Meeting

Amanda Tanner made a motion to approve the minutes as part of the consent agenda from Special Board Meeting on 11-05-25.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Personnel Report

E. Professional/Personal Services Contracts

F. Warrants

G. Student Transfer Requests

H. ASB Fundraisers

I. Overnight Field Trip Requests

J. Records Destruction Log

K. Irrigation Equipment Access Easement Agreement - City of Pullman & Pullman School District

L. Budget Status Report

M. Consent Agenda Approval

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Amanda Tanner made a motion to approve the consent agenda (IV. A-L).
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Action Items

A. 3425 Accommodating Students with Adrenal Insufficiency

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting, and no questions have been received since it was last presented. This new policy reflects the passage of Substitute House Bill 1709. Nathan Roberts made a motion to approve Policy 3245 Accommodating Students with Adrenal Insufficiency.

Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 5000 Recruitment, Selection and Evaluation of Staff

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting, and no questions have been received since it was last presented. The policy has been revised to align with the Washington School Board Standards.

Nathan Roberts made a motion to approve Policy 5000 Recruitment, Selection and Evaluation of Staff.

Amanda Tanner seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2025-2026 School Improvement Plans

Presenter: Ryan Mulvey, Assistant Superintendent

Every year, each school in the district is required to present their School Improvement Plan (SIP) to the school board per Policy 2005, and then submit it to the state.

Elementary principals presented their 2025-2026 SIPs to the board for discussion at the October 1, 2025 board work session. Secondary Principals presented their 2025-2026 SIPs to the board for discussion at the November 5, 2025 board work session. Noted the School Improvement Plans were guided by the board's goals set over the summer. The School Improvement Plans return to this meeting for final approval.

Amanda Tanner made a motion to approve the 2025-2026 School Improvement Plans.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A.

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Diversity, Equity, Inclusion & Belonging Task Force Review

Presenter: Board of Directors

In accordance with Board Procedure 4110P, the Diversity, Equity, Inclusion & Belonging (DEIB) task force must receive a clear charge or specific assignment. The Board of Directors will review and discuss items related to the task force's goals and responsibilities.

Board Director Tanner and the DEIB Task Force reviewed the work of the task force over the past year, including progress on assigned tasks, current priorities, and potential new areas of focus at their last meeting. Board Director Tanner provided a status update on each task assigned to the task force. There was consensus that developing family advocacy and resource networks could significantly benefit school communities and emerged as an area of focus that the task force would like to recommend to the school board as a task moving forward into year 2.

Board Discussion – Board members discussed the task force's progress and whether to support the recommended focus. Director Tanner suggested moving the recommendation to an action item to allow the task force to continue advancing its work.

Nathan Roberts made a motion to move this item to an action item.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

The board will return to this item after the conclusion of the discussion items.

B. Purchase and Sales Agreement - Harms Place, LLC & Pullman School District

Presenter: Juston Pollestad, Executive Director of Operations

The Pullman School District is pursuing the purchase of approximately 30.01 acres of land near the west end of Crestview Street. This parcel adjoins the 60 acres the District currently owns, creating a unified 90-acre site under District ownership. Director Pollestad highlighted key advantages of the acquisition, including utility availability, strategic planning, and investment in growth. The purchase would be funded through capital projects, with funds derived from the sale of the Aquatic Center property. Several alternative parcels were reviewed, and this site was determined to be the best option.

Board Discussion – The Board sought clarification on funding sources and potential uses of the property. It was confirmed that the purchase would be funded through capital project funds from the Aquatic Center sale. Director Pollestad noted that potential uses



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include a future Sunnyside Elementary, a middle school, or revenue generation through leasing, in addition to addressing the district's encumbrance needs.

C. 2025-2028 Pullman Education Association Bargaining Agreement

Presenter: Bob Maxwell, Superintendent

The Pullman Education Association (PEA) and the Pullman School District have reached a tentative three-year collective bargaining agreement. Dr. Maxwell provided an overview of the highlights and major changes to the agreement.

D. 2025-2028 Pullman Classified Educators Association (Paraeducators) Bargaining Agreement

Presenter: Bob Maxwell, Superintendent

The Pullman Classified Educators Association, representing the Educational Support Personnel Bargaining Unit (ESP), and the Pullman School District have reached a tentative three-year collective bargaining agreement. Dr. Maxwell provided an overview of the highlights and major changes to the agreement.

E. 2025-2028 Pullman Classified Educators Association (ESP) Bargaining Agreement

Presenter: Bob Maxwell, Superintendent

The Pullman Classified Educators Association, representing the Educational Support Personnel Bargaining Unit (ESP), and the Pullman School District have reached a tentative three-year collective bargaining agreement. Dr. Maxwell provided an overview of the highlights and major changes to the agreement.

F. 6212 Charge Cards

Presenter: Diane Hodge, Finance Director

Policy 6212 has been updated following the recommendation from our most recent audit to ensure district policy aligns with current practices and incorporates the building and department credit card process. The revised policy clarifies authorization, oversight, and accountability measures associated with district charge card use. These revisions formalize existing procedures, strengthen internal controls, and address the state auditor's recommendation to ensure policy and practice are consistent.

VII. Action Items

A. Diversity, Equity, Inclusion & Belonging Task Force Review

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Board Director Tanner reiterated that the next recommended task for the DEIB Task Force be:

Explore opportunities to develop family advocacy and support networks across multiple areas.

Nathan Roberts made a motion to approve the DEIB Task Force Review and New Task.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Executive or Closed Session

A. Executive Session

L. Waananen Jones announced there will be an Executive Session to discuss personnel and property that will end at 8:30pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Lisa Waananen Jones

Documents used during the meeting

- Sunnyside Elementary Showcase 11.12.25.pdf
- 2024-25 Year End Board Presentation.pdf
- Sustainability Committee Program Report - Fall 2025.pdf
- Board Report - 11.12.2025 Personnel.pdf
- Board Report - Contracts 11.12.2025.pdf
- Payroll Warrant Authorization Form_October 2025.pdf
- Check Summaries 11.12.25.pdf
- 2025 11.12 Regular Board Meeting - Student Transfer Requests.pdf
- PHS ASB Fundraiser - Key Club_Winter Coat Drive 11.12.25.pdf
- PHS ASB Fundraiser - Winter Sports Gate Sales 11.12.25.pdf
- PHS ASB Fundraiser - Spring Sports Gate Sales 11.12.25.pdf
- PHS ASB Fundraiser - Key Club_Family Movie Night 11.12.25.pdf

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- PHS ASB Fundraiser - ASB_Food Drive 11.12.25.pdf
- PHS ASB Fundraiser - Science Olympiad 11.12.25.pdf
- PHS ASB Fundraiser - Prom 2026 11.12.25.pdf
- PHS ASB Fundraiser - Clash of the Combines 11.12.25.pdf
- PHS ASB Fundraiser - FFA Plant Sale 11.12.25.pdf
- Overnight Field Trip - LMS Science Bowl_Regional_FEB 2026.pdf
- Records Destruction Log_Nutrition Services 11.12.25.pdf
- Records Destruction Logs - Finance 11.12.25.pdf
- PSD - PAFC Irrigation Access Agreement _FINAL.pdf
- October 2025 Budget Status Report.pdf
- ES 3425 Accommodating Students with Adrenal Insufficiency 10.22.25.pdf
- 3425 Accommodating Students - Adrenal Insufficiency 10.22.25.pdf
- ES 5000 Recruitment, Selection and Evaluation of Staff 10.22.25.pdf
- 5000 Recruitment and Selection of Staff 10.22.25.pdf
- ES 2025-26 SIP Plans 11.12.25.pdf
- Jefferson_Elementary_SIP_2025-2026.pdf
- Franklin_Elementary_SIP_2025-2026.pdf
- Kamiak_Elementary_SIP_2025-2026.pdf
- Sunnyside_Elementary_SIP_2025-2026.pdf
- Pullman High School SIP 2025-26.pdf
- Lincoln Middle School SIP 2025-26.pdf
- ES DEIB Task Force Review 11.12.25.pdf
- ES Purchase and Sale Agreement Purchase of Quist Property.pdf
- Purchase and Sale Agreement - Harms Place LLC and Pullman SD.pdf
- Executive Summary - PEA Agreement 2025-2028.pdf
- Pullman Education Association Agreement 2025-2028.pdf
- Executive Summary - Pullman Classified Educators Association (Paraeducators) Agreement 2025-2028.pdf
- Pullman Classified Educators Association (Paraeducators) Agreement 2025-2028.pdf
- Executive Summary - Pullman Classified Educators Association (ESP) Agreement 2025-2028.pdf
- Pullman Classified Educators Association (ESP) Agreement 2025-2028.pdf
- Executive Summary Policy 6212.pdf
- 6212 Charge Cards 11.12.25.pdf
- November Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf

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- Board of Directors Communication Plan 2025.pdf
- 2025-26 Strategic Plan Goals_Priorities_Success Indicators.pdf
- 2410P High School Graduation Requirements 11.12.25.pdf
- 6212P Charge Cards NEW 11.12.25.pdf

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