



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday October 22, 2025 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present

Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent

Amanda Tanner

Guests Present

Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Oct 22, 2025 at 6:30 PM.

Arron Carter

Signed by Arron Carter on 11/13/2025

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Changes to the agenda:

- Personnel Report Addendum - *added as consent agenda item*

Craig Nelson made a motion to approve the agenda as amended.

Nathan Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent ASB activities:

- Homecoming: Hosted by the Spirit Club and featured themed hall decorations.
- High School Combine: Met with Moscow High School ASB to begin planning for the event scheduled for December 12. Proceeds will benefit ATVP (Alternatives to Violence of the Palouse). Halftime activities will include student spirit events, and local sponsors are being sought to contribute items for spirit packs to unify the student section.
- Unity Day: The Equity Committee organized a school-wide Bingo activity to promote inclusion and connection among students.
- Trunk-or-Treat (October 30): Hosted for children in the community and used as an opportunity to promote student clubs and activities.

B. Board Reports

- Nathan Roberts: No report.
- Craig Nelson: No report.
- Lisa Waananen Jones: No report.
- Arron Carter: Provided an update from the recent Community Listening Session, summarizing the event's format and key focus areas for both elementary and secondary levels. Board Director Carter shared highlights from the discussion, including information about the district's special education transition program and the recent grant awarded to WSU ROAR to support post-secondary programming for students. The Board debriefed the session during the subsequent work session, reflecting on themes of community and family engagement, particularly exploring ways to leverage community expertise to support students. Board Director Carter

Arron Carter

Signed by Arron Carter on 11/13/2025

expressed appreciation for those who attended and noted plans to host another listening session in the spring.

C. Superintendent's Report

Highlighted Unity Day, during which students and staff wore orange to promote bullying prevention, kindness, and a sense of belonging. Shared about Pullman High School's Homecoming events, including an overtime football game and a dance attended by approximately 500 students, with support from staff volunteers and community partners. Fall sports are underway, and noted that Disney and Desserts and other student activities have taken place, with more events planned.

D. Program Reports

Report: Curriculum Adoption Update, Cycle & Development

Presenter: Ryan Mulvey, Assistant Superintendent

Mr. Mulvey provided an overview of the district's five-phase curriculum adoption process, which includes input from a Curriculum Advisory Committee. He highlighted recent adoptions in math, literacy, and social-emotional learning (SEL), and shared a forecast of future adoptions as budget allows, including secondary ELA, advanced math, K-5 social studies, and new course development. In response to a question regarding K-5 science, Mr. Mulvey noted it would be added to the review list.

E. A Community of Belonging - Update

Superintendent Maxwell highlighted the DEIB Task Force and their ongoing collaboration with community organizations, as well as the recognition of Unity Day district-wide.

Board Director Carter noted that at the November 12 meeting there will be a discussion item to review the DEIB Task Force and its responsibilities, with consideration for possible updates or revisions. Board Director Carter indicated he would follow up with Board Director Tanner on this item.

III. Public Comment

A. Speakers

No speakers.

IV. Consent Agenda

A. Minutes - October 8, 2025 Regular Board Meeting

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 10-08-25.

Nathan Roberts seconded the motion.

Arron Carter

Signed by Arron Carter on 11/13/2025

The board **VOTED** unanimously to approve the motion.

B. Minutes - October 15, 2025 Board Work Session

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Board Work Session on 10-15-25.

Nathan Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Minutes - October 15, 2025 Community Listening Session

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Community Listening Session on 10-15-25.

Nathan Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Personnel Report

E. Professional/Personal Services Contracts

F. Warrants

G. Budget Status Report

H. Student Transfer Requests

I. ASB Fundraisers

J. Consent Agenda Approval

Craig Nelson made a motion to approve the consent agenda (Items IV. A-I).

Nathan Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Action Items

A. Resolution 25-26:04 Declaration of Surplus Property

This item was presented at the previous board meeting and no questions have been received. Following Board approval, the surplus materials and equipment listed will be made available to public and private schools to purchase. Any items not purchased by schools will open to the general public for purchase. Planning for the sale to take place in November.

Nathan Roberts made a motion to approve by Resolution 25-26:04 Declaration of Surplus Property.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Arron Carter

Signed by Arron Carter on 11/13/2025

VI. Discussion Items

A. 3425 Accommodating Students with Adrenal Insufficiency

Presenter: Bob Maxwell, Superintendent

Board Policy 3425 Accommodating Students with Adrenal Insufficiency is a new critical model policy. Per the October 2025 WSSDA Policy and Legal News, this new policy reflects the passage of Substitute House Bill 1709 Addressing the care of students with adrenal insufficiency by parent-designated adults and requirements outlined in RCW 28A.210.358, which differs in some ways from the laws for students with diabetes or seizure disorders/epilepsy. The adrenal insufficiency statute has different training requirements and directs the individual health plans comply with RCW 28A.210.260. This policy was reviewed by Michelle Hyatt, the district's lead nurse.

B. 5000 Recruitment, Selection and Evaluation of Staff

Presenter: Bob Maxwell, Superintendent

The Board reviewed revisions to Policy 5000, which have been updated to align with the most recent WSSDA model policy and the Washington School Board Standards, as noted in the October Policy and Legal News. Board Director Waananen Jones inquired about language affecting represented staff groups, and Superintendent Maxwell indicated no concerns with the revised policy language.

VII. Informational Items

A. Administrative Requirements Update

- October

B. Current Enrollment

For 2025-2026 School Year
Budgeted FTE: 2540
Current FTE: 2649.55
Current Year Average FTE: 2643.14

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar & Communication Plan

E. The Pullman Promise: Priorities, Goals, Success Indicators

F. Procedures

- 2020P Course Design, Selection and Adoption of Instructional Materials
- 2021P Library Information and Technology Programs

Arron Carter

Signed by Arron Carter on 11/13/2025

- 3416P Medication at School

G. Non-Substantive Policy Updates

- 2170 Career and Technical Education

VIII. Executive or Closed Session

A. Executive Session

A. Carter announced there will be an Executive Session to discuss personnel and property that will end at 7:25pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
Arron Carter

Documents used during the meeting

- Board Report - 10.22.2025 Personnel.pdf
- Board Report - Contracts 10.22.2025.pdf
- Board Report - Contracts 10.22.2025 Addendum .pdf
- CK Summaries 10.22.25.pdf
- 2024-2025 Budget Status Report.pdf
- 2025 10.22 Regular Board Meeting - Student Transfer Requests.pdf
- ASB Fundraiser - PHS Drama_Winter Musical 10.22.25.pdf
- ASB Fundraiser - PHS Drama_Spring Play-Musical 10.22.25.pdf
- ES Surplus Sale 10.8.25.pdf
- Resolution 25-26.04 Declaration of Surplus Property.pdf
- ES 3425 Accommodating Students with Adrenal Insufficiency 10.22.25.pdf
- 3425 Accommodating Students - Adrenal Insufficiency 10.22.25.pdf
- ES 5000 Recruitment, Selection and Evaluation of Staff 10.22.25.pdf
- 5000 Recruitment and Selection of Staff 10.22.25.pdf
- October Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf

Arron Carter

Signed by Arron Carter on 11/13/2025

- Board of Directors Communication Plan 2025.pdf
- 2025-2026 Board Meeting Content Calendar REV 6.9.25.pdf
- 2025-26 Strategic Plan Goals_Priorities_Success Indicators.pdf
- 2020P Course Design Selection Adopt Inst Mat 10.22.25.pdf
- 2021P Library Info and Tech Programs 10.22.25.pdf
- 3416P Medication at School 10.22.25.pdf
- 2170 Career and Technical Education 10.22.25.pdf

Arron Carter

Signed by Arron Carter on 11/13/2025