



Pullman School District

Minutes

Board Work Session

Date and Time

Wednesday September 3, 2025 at 4:30 PM

Location

Sunnyside Elementary
425 SW Shirley
Pullman, WA 99163

Directors Present

Amanda Tanner, Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Ryan Mulvey

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

Nathan Roberts called a meeting of the board of directors of Pullman School District to order on Wednesday Sep 3, 2025 at 4:30 PM.

Nathan Roberts

Signed by Nathan Roberts on 9/25/2025

II. Agenda Items

A. Sunnyside Elementary Showcase

Presenter: Sunnyside Elementary Third Grade Team - Natalie Walker & Erin Thompson

Sunnyside's Third Grade Team provided an overview of the PLC process which highlighted how their team uses essential standards and data from SBA, MAPS, and other assessments to drive instruction, plan interventions, and design extensions. Collaboration occurs weekly with intervention teams along with quarterly CORE+ data meetings to refine student groupings.

The board discussed accountability within PLC collaboration. It was noted that when a team member falls behind, the issue is first addressed within the team through professional accountability. If needed, the matter is elevated to the building administrator. Teams also use collective commitments or norms to support accountability and ensure consistent collaboration.

B. Transition Planning

Presenter: Nathan Roberts, Board of Directors

The board discussed the transition of the Board President role in preparation for upcoming board member changes after the November election. Director Roberts will step down as Board Chair following the September 10th regular board meeting, with Director Carter assuming the Chair role beginning September 24th per the rotation outlined in board procedure 1210P. This transition allows time for collaboration and planning ahead of the November departures of Director Roberts and Director Tanner. The board reviewed procedure 1210P to clarify the rotation process. Director Waananen Jones is scheduled to assume the role as Board Vice Chair per the rotation outlined in Board Procedure 1210P. Additional discussion covered board meeting planning timelines, logistics of 1:1 meetings, and responsibilities for the September general assembly, which Director Roberts will still complete for 2025 before passing the role.

C. Board of Distinction Application

Presenter: Board of Directors

Director Waananen Jones presented a draft application for the Board of Distinction, highlighting the board's focus on closing the achievement gap for students living in poverty. The overview included evidence demonstrating how the board and district support this student population, with achievement data showing the positive impact of PLC work in promoting equity and access. A completed application with supporting evidence will be shared with the board before the September 15th submission deadline.

Nathan Roberts

Signed by Nathan Roberts on 9/25/2025

D. Community Listening Session Planning

Presenter: Board of Directors

The board finalized plans for the upcoming community listening session scheduled for Wednesday, October 15, from 5:30–6:30 p.m. at Lincoln Middle School. The format will include an opening presentation, breakout room discussions, and closing comments. Breakout rooms will be organized by school level (elementary, middle, high school) and a community organizations room, with guiding questions provided to focus discussion.

Topics will include family engagement with schools, community partnerships and engagement (including outreach to local organizations such as Kiwanis, PEF, and the Chamber), and communication methods. The board emphasized the importance of framing discussions around solution-focused feedback, highlighting what is going well as well as areas for improvement, and ensuring conversations remain constructive.

Additional points of discussion included:

- Clarifying outcomes as both sharing information and gathering feedback.
- Considering how to engage beyond already-active community members.
- Moderation strategies, including setting expectations.
- Conducting outreach to new families and parent group leaders.
- Using mini-surveys to capture additional feedback and future topics.

Exploring opportunities to gather student input through separate forums or ambassador programs.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM.

Respectfully Submitted,
Nathan Roberts

Nathan Roberts

Signed by Nathan Roberts on 9/25/2025