



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday August 27, 2025 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present

Amanda Tanner, Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nathan Roberts called a meeting of the board of directors of Pullman School District to order on Wednesday Aug 27, 2025 at 6:30 PM.

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Amanda Tanner made a motion to approve the agenda.

Arron Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent ASB activities:

- Six members of the executive team went to Cheney for a Leadership Camp and brought that learning back to their group.
- Twelve students went to the GSL Sportsmanship Summit at Rogers to brainstorm ideas for getting more students involved in activities.
- PHS had their "Welcome Back to School" assembly where the new principal was introduced.
- ASB is hosting the annual "Block Party" on August 28th for high school students to participate in games, food is provided, and various clubs will be in attendance to provide information.

B. Board Reports

- Craig Nelson: Shared appreciation for teachers and principals for getting everything ready for the first day of school.
- Lisa Waananen Jones: Acknowledged the tragic day in Minneapolis. Working on meeting the deadline for the Community Update article which will include a summary of what will be submitted for the board of distinction application. Noted that the focus this year is on our efforts to foster an environment of success with an emphasis on support for students living in poverty.
- Arron Carter: Director Carter and Director Waananen Jones attended the Jefferson Outdoor Learning Lab clean up. Also, Director Carter shared that he welcomed students back to school at Lincoln Middle School with Principal Grow, Superintendent Maxwell, and School Resource Officer Bray.
- Amanda Tanner: DA10 Nominating Committee Update - Prepping for nominations. There are lots of positions open in DA 10 and on the WSSDA Board. Encouraged board directors to get involved.
- Nathan Roberts: No report.

C. Superintendent's Report

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025

Superintendent Maxwell welcomed students to the 2025–26 school year and highlighted successful back-to-school events including the staff kick off breakfast. Noted that the US News Today that PHS was ranked #22 in Washington State, which is an increase from #29 last year. Appreciation was expressed to community partners including Pullman Regional Hospital, Pullman Education Foundation, local churches, Emmanuel Baptist Church, GESA Credit Union, Nez Perce Tribe, Pullman Kiwanis, and Washington State University for their generous support of students and schools. He also provided a status update on the three bargaining contracts.

D. A Community of Belonging - Update

Nez Perce grant received to help support the implementation of Since Time Immemorial (STI) curriculum for our staff.

III. Public Comment

A. Speakers

No speakers.

IV. Consent Agenda

A. Minutes - August 13, 2025 Regular Board Meeting

Amanda Tanner made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 08-13-25.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Personnel Report

C. Professional/Personal Services Contracts

D. Warrants

E. Student Transfer Requests

F. ASB Fundraisers

G. Budget Status Report

H. Lease Agreement

I. Consent Agenda Approval

Amanda Tanner made a motion to approve the consent agenda (Items IV. A-H).

Craig Nelson seconded the motion.

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025

The board **VOTED** unanimously to approve the motion.

V. Action Items

A. Resolution 24-25:12 Cancellation of Outstanding Warrants

Presenter: Diane Hodge, Finance Director

Asking the board to approve the warrants that will be sent to the Washington State Department of Revenue.

Arron Carter made a motion to approve Cancellation of Outstanding Warrants Resolution 24-24:12.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2025-2026 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

The district is in compliance with the Basic Education Act, offering a district-wide average of 1,027 instructional hours for grades 1–12, 180 school days, and PHS meeting all state graduation requirements.

Arron Carter made a motion to approve the 2025-2026 Minimum Basic Education Compliance Report.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2020 Course Design, Selection, and Adoption of Instructional Materials

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last board meeting. Policy 2020 has been aligned with the most recent WSSDA sample policy to ensure compliance with recent legislation.

Lisa Waananen Jones made a motion to approve the revisions to Policy 2020 Course Design, Selection, and Adoption of Instructional Materials.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2021 Library Information and Technology Programs

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last board meeting. Policy 2021 has been aligned with the most recent WSSDA sample policy to ensure compliance with recent legislation.

Arron Carter made a motion to approve the revisions to 2021 Library Information and Technology Programs as presented.

Lisa Waananen Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. 1101F2 Board Communication Protocols

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025

Presenter: Board of Directors

This item was presented at the last board meeting and an evolution of the discussion at the summer board retreat. The board is working to formalize internal and external communication protocols that align with Open Public Meetings Act (OPMA) requirements, existing board policies and procedures, and best practices for governance.

Arron Carter made a motion to approve 1101F2 Board Communication Protocols.

Lisa Waananen Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Executive or Closed Session

A. Executive Session

N. Roberts announced there will be an Executive Session to discuss negotiations that will end at 7:15pm.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Nathan Roberts

Documents used during the meeting

- Board Report - 8.27.2025 Personnel.pdf
- ESP 2025-2026.pdf
- Paraeducator Wage Schedule 2025-2026.pdf
- Certificated Salary Schedule 2025-2026.pdf
- Custodian Wage Schedule 2025-2026.pdf
- Exempt Supv Salary Schedule 2025-2026 (Updated 8.27.25).pdf
- Unrepresented Classified Employee Wage Schedule 2025-2026 (Updated 8.27.25).pdf
- Board Report - Contracts 8.27.2025.pdf
- CK Summaries 8.27.25.pdf
- 2025 08.27 Regular Board Meeting - Student Transfer Requests.pdf
- ASB Fundraiser - PHS FCCLA - Funky Socks 8.27.25.pdf
- ASB Fundraiser - PHS FCCLA - Shoe Drive 8.27.25.pdf
- ASB Fundraiser - PHS FCCLA - Butter Braids 8.27.25.pdf

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025

- ASB Fundraiser - PHS Football - Digital Cards_Donations 8.27.25.pdf
- Budget Status Report_July 2025.pdf
- Lease Agreement_Montessori School of Pullman-PSD.pdf
- Cancellation of Outstanding Warrants.pdf
- Resolution 24-25.12 Cancellation of Outstanding Warrants.pdf
- Exec Summary Minimum Basic Ed Compliance Report 8.13.25.pdf
- 2025-26 Minimum Basic Education Requirement Collection.pdf
- ES 2020 Course Design-Selection-Adoption Inst Materials 8.13.25.pdf
- 2020 Course Design, Selection, and Adoption of Inst. Materials 8.13.25.pdf
- ES 2021 Library Information and Tech Programs 8.13.25.pdf
- 2021 Library Information and Technology Programs 8.13.25.pdf
- ES 1101F2 Board Communication Protocols 8.13.25.pdf
- 1101F2 Board Communication Protocols DRAFT 8.27.25.pdf
- August Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- Board of Directors Communication Plan 2025.pdf
- 2025-2026 Board Meeting Content Calendar REV 6.9.25.pdf
- The Pullman Promise.pdf
- 2025-26 Strategic Plan Goals_Priorities_Success Indicators.pdf

Nathan Roberts

Signed by Nathan Roberts on 9/20/2025