DRAFT

Pullman School District

Minutes

Finance Committee Meeting

Date and Time
Thursday May 22, 2025 at 3:30 PM

Location
Superintendent Maxwell's Office
District Office
240 SE Dexter St., Pullman, WA 99163

Committee Members Present
Arron Carter, Bob Maxwell, Cameron Grow, Craig Nelson, Debbie Crabtree, Diane Hodge, Juston Pollestad, Pam Brantner, Roberta Kramer

Committee Members Absent
Dagny Myers

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Bob Maxwell called a meeting of the Finance Committee Committee of Pullman School District to order on Thursday May 22, 2025 at 3:30 PM.

C. Approve Minutes

II. Finance Committee

A. Item 1: 2024-25 Buget

- Current fund balance: **11.14%**, expected to drop to **8.4%** by year-end.
- Budget discussions included confirmation of apportionment percentages and review of the LEA worksheet using four years of data.
- While projections suggested an 8.5% annual increase, a conservative **3% increase** was used on the LEA worksheet due to conversations with assessor that current assessed valuation is at 85%—this equates to an additional **$127K** in LEA next year.
- Future LEA funding will include **$600K - $700K annually** to maintain balance.
- Discussion included funding inequities across the state.
- Next levy planning: promote in **2027**, vote in **2028**, goes into effect **2029**. Goal is to increase levy rate (possibly to **$2.10–$2.18**).
- Property insurance costs rising by **9% in 2025-26**, better than previous double-digit increases.

B. Item 2: Restructuring

- Reductions include: instructional programs, maintenance (retirement), and a **roving cook position** (not being replaced).
- Ongoing discussions about reassigning **paras, bus aides, and crossing guards** as needed.
- No questions or concerns were raised by the committee regarding these changes.

C. Item 3: Committee Recommendations to the Board

No formal recommendations were recorded during this meeting.

D. Item 4: Facilities Planning - Roofs/Windows

- Admin team discussed coordinating supply orders for the upcoming year: **Markers, paper, and other basics** will be ordered collectively via **Amazon Business**. **Teaching & Learning** may place bulk orders and distribute by percentage per site.
- **"Stuff the Bus"** supplies will supplement inventory—delay additional orders until donations are received, **except for paper**, which should be ordered immediately.
- Priority maintenance items discussed:
- **Roofs at JES and FES**: Both need replacement; recommendation to stagger these projects over the coming years.
- **Roofing options**: Consider exploring **metal vs. non-metal** options. Juston will gather comparative cost estimates.
- **Windows at the District Office** need replacement soon.
- Facilities team will convene to discuss **budget allocation and project planning**.

- Long-term vision includes gradual improvement, such as potential updates to **tennis courts at Military Hill Park**.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,
Diane Hodge

Next meeting: June 26, 2025 at 3:30 p.m.