



## Pullman School District

# Minutes

## Finance Committee Meeting

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### Date and Time

Thursday May 22, 2025 at 3:30 PM

### Location

Superintendent Maxwell's Office

District Office

240 SE Dexter St., Pullman, WA 99163

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### Committee Members Present

Arron Carter, Bob Maxwell, Cameron Grow, Craig Nelson, Debbie Crabtree, Diane Hodge, Juston Pollestad, Pam Brantner, Roberta Kramer

### Committee Members Absent

Dagny Myers

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Bob Maxwell called a meeting of the Finance Committee Committee of Pullman School District to order on Thursday May 22, 2025 at 3:30 PM.

### C. Approve Minutes

## II. Finance Committee

### A. Item 1: 2024-25 Budget

- Current fund balance: **11.14%**, expected to drop to **8.4%** by year-end.
- Budget discussions included confirmation of apportionment percentages and review of the LEA worksheet using four years of data.
- While projections suggested an 8.5% annual increase, a conservative **3% increase** was used on the LEA worksheet due to conversations with assessor that current assessed valuation is at 85%—this equates to an additional **\$127K** in LEA next year.
- Future LEA funding will include **\$600K - \$700K annually** to maintain balance.
- Discussion included funding inequities across the state.
- Next levy planning: promote in **2027**, vote in **2028**, goes into effect **2029**. Goal is to increase levy rate (possibly to **\$2.10–\$2.18**).
- Property insurance costs rising by **9% in 2025-26**, better than previous double-digit increases.

### B. Item 2: Restructuring

- Reductions include: instructional programs, maintenance (retirement), and a **roving cook position** (not being replaced).
- Ongoing discussions about reassigning **paras, bus aides, and crossing guards** as needed.
- No questions or concerns were raised by the committee regarding these changes.

### C. Item 3: Committee Recommendations to the Board

No formal recommendations were recorded during this meeting.

### D. Item 4: Facilities Planning - Roofs/Windows

- Admin team discussed coordinating supply orders for the upcoming year: **Markers, paper, and other basics** will be ordered collectively via **Amazon Business**. **Teaching & Learning** may place bulk orders and distribute by percentage per site.
- **"Stuff the Bus"** supplies will supplement inventory—delay additional orders until donations are received, **except for paper**, which should be ordered immediately.
- Priority maintenance items discussed:
- **Roofs at JES and FES:** Both need replacement; recommendation to stagger these projects over the coming years.
- **Roofing options:** Consider exploring **metal vs. non-metal** options. Justin will gather comparative cost estimates.
- **Windows at the District Office** need replacement soon.
- Facilities team will convene to discuss **budget allocation and project planning**.

- Long-term vision includes gradual improvement, such as potential updates to **tennis courts at Military Hill Park.**

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,  
Diane Hodge

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Next meeting: June 26, 2025 at 3:30 p.m.