*January - May* **2025**

# Board of Directors Communication Plan

| January | February | March | April | May |
|---|---|---|---|---|
| **Finance Committee Meeting** | **Finance Committee Meeting** | **Finance Committee Meeting** | **Finance Committee Meeting** | **Finance Committee Meeting** |
| **Community Update Article** Nathan Roberts | **Community Update Article** Arron Carter | **Community Update Article** Amanda Tanner | **Community Update Article** District - Juston Pollestad | **Community Update Article** Nathan Roberts |
| **Staff Meeting Presentations** *Supt & Board Member* | **Joint Communication to Staff from Supt. and Board** | **Board Listening Session** Topic: School Finances/Budget | | **Joint Communication to Staff from Supt. and Board** |
| **Chamber of Commerce Presentation** *State of the District/Aquatic Center* | **Presentation to ASB & Student Ambassadors** | **Spring Board Dinner (March or April)** | | **Communication about School/District Website Change** |
| **Legislative Conference** *Superintendent* | **Enrollment for Next School Year Opens** | **Communication about School/District Website Change** | **Budget & Post Legislative Session Update** PTA/PTO/Booster Clubs | |
| **Budget & Legislative Update Presentation** PTA/PTO/Booster Clubs | | **Survey** | **Staff Meeting Presentations** Post Legislative Session & Budget Impacts Update | |
| **Board Program Report** Board Operating Protocols Supt. Evaluation | **Board Program Report** Board Goals & Strategic Plan Supt. Contract Renewal Board Financial Disclosures | **Board Program Report** National Board Cert. Teachers | **Board Program Report** Dedicated Teacher/Team Award | **Board Program Report** Review Board Calendar Filing Open Board Positions |

- **Board Liaison:**
  - Provides Spring PTA-PTO-Booster Club Report
- **Board President with a Board Member & Supt. Weekly Meeting**
  - **Weekly:** Wednesdays, 4:30pm-5:30pm
- **Staff Weekly Report** - 3:00pm, Thursdays
- **Family Weekly Report** - 4:00pm, Fridays
- **Supt. Monthly Newsletter w/Board Feature**
  - *Board of Directors Information Section, submit 2 business days before the last business day of the month*

*June - October* **2025**

# Board of Directors Communication Plan

| June | July | August | September | Oct |
|---|---|---|---|---|
| **Finance Committee Meeting** | | | | |
| **Community Update Article**<br>Amanda Tanner<br>**District Cover Page* | **Community Update Article**<br>Craig Nelson | **Community Update Article**<br>Arron Carter | **Community Update Article**<br>TBD<br>**District Cover Page* | **Community Update Article**<br>TBD |
| **EOY Staff Presentation**<br>Budget Impacts Update | **Annual School Board Retreat**<br>*with Finance Update* | | | **Board Listening Session** |
| **Reminder Communication about School/District Website Change** | **New District ParentSquare Website Launches July 1** | | **Fall Board Dinner (September or October)** | |
| **Reminder: Enrollment for Next School Year** | | | | |
| **Board Program Report**<br>Summary of SIP Progress<br>Supt EOY Evaluation | **Board Program Report**<br>Board Committee Rep. Assigned<br>Budget: Presentation | **Board Program Report**<br>Affirmative Action<br>Budget: Public Hearing | **Board Program Report**<br>Program Compliance | **Board Program Report**<br>Elem. School Improvement Plans |

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