Pullman School District

Regular Board Meeting

Date and Time

Wednesday September 23, 2026 at 6:30 PM PDT

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

President will call the meeting to order.

C. Flag Salute

Pledge of Allegiance

D. Land Acknowledgement Statement

Pullman Public Schools reside on the homelands of the Nimiipuu (Nez Perce) people. We express our deepest respect for and gratitude towards the original and current stewards of this land. We

acknowledge our role in building mutual respect and connections to support current and future generations.

E. Approval of Agenda

The board or superintendent will revise the agenda if needed at this time; and approve by motion

II. Reports, Correspondence & Program

Board members and the superintendent will give informational reports at this time.

A. PHS ASB Report

B. Board Reports

C. Superintendent's Report

D. Program Reports

- **Report: Highly Capable Program** presented by Ryan Mulvey, Assistant Superintendent

E. A Community of Belonging - Update

III. Public Comment

The public comment section of the agenda provides an opportunity for individuals or members of a group to address the board on educational issues. If you intend to provide public comment this evening, you may register to speak using the sign-in sheet located near the boardroom entrance. To ensure fairness and provide for an orderly meeting, we respectfully require that individuals speak only once for a maximum of three minutes and may not transfer their speaking time to others. Please be attentive as your name will be called in the order it is listed on the sign-in sheet. To assist board members in review and consideration of your comments, we appreciate your providing a written copy of your remarks along with your email or mailing address on the sign-in sheet. When addressing the board, please approach the microphone and state your name before presenting your comments. The board will listen and may offer clarification, if needed. However, the board will not engage in a discussion at this time. Depending on the nature of the topic, the board may decide to schedule it as a discussion item for a future meeting. We kindly request that all comments remain civil and respectful, and we remind you to consider the impact of your words and know that you bear personal responsibility for their content. We caution you to avoid certain statements that may infringe upon the rights of others under various laws, including those protecting privacy or prohibiting defamation. Providing public comment demonstrates your feelings of engagement and participation in the decision-making process in our community. We thank you in advance for your public comment.

IV. Consent Agenda

To expedite business at a board meeting, the board approves the use of a consent agenda, which includes items considered to be routine in nature. Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board and voted on separately. The remaining items will be voted on by a single motion.

A. Minutes - September 2, 2026 Board Work Session

B. Minutes - September 9, 2026 Board Meeting

C. Personnel Report

D. Professional/Personal Services Contract Report

E. Warrants

Expense claims audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

F. Transitional Bilingual Instruction Programs (TBIP) - FP 219

G. Overnight Field Trip Request

H. Budget Status Report

I. Student Transfer Requests

J. ASB Fundraisers

V. Action Items

Action items have previously been discussed by the board. The board will now take action, by motion.

A. 3115 Students Experiencing Homelessness

Presenter: Ryan Mulvey, Assistant Superintendent

B. Resolution 26-27: 03 Declaration of Surplus Property

Presenter: Juston Pollestad, Executive Director of Operations

VI. Discussion Items

Discussion items are presented to the board for discussion. If they need action they will be brought back at the next meeting.

A. 5401 Sick Leave

Presenter: Dani Lynas, Finance Director

B. 1825 Addressing School Director Violations - NEW

Presenter: Arron Carter, Board President

C. 1101F2 Board Communication Protocols

Presenter: Arron Carter, Board President

VII. Informational Items

Informational Items do not require action or discussion by the board. The items are included in the agenda for the board to review, and may be moved to the discussion items section of the board agenda by any board member. Informational Items may include board procedure updates and non-substantive policy updates.

A. Administrative Requirements Update

B. Enrollment

Current Enrollment
For 2026-2027 School Year
Budgeted FTE: 2586
Current FTE: 2555.34

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. The Pullman Promise: Priorities, Goals, Success Indicators

F. 2026-2027 Athletics & Activities Handbook

Revisions:

• SECTION ADDED: Academic Progress for Alternative Learning and Running Start Students

VIII. No Executive Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

IX. Closing Items

A. Adjourn Meeting

The president will adjourn the meeting.

Coversheet

Board Reports

Section: II. Reports, Correspondence & Program
Item: B. Board Reports
Purpose: FYI
Submitted by:
Related Material: Board Report Template .pdf

School Board Meeting Report for Board Directors

Board Director:

Board Meeting Date:

Purpose of the Director's Report

The Director's Report provides an opportunity for individual board members to share information and observations gained through community engagement, committee work, professional development, and school activities. Reports should remain at the **governance level** and avoid directing staff or addressing individual operational matters.

Our Mission is to ensure learning while challenging and supporting each student to achieve full potential.

Report Areas:

Committees and other district-level representation updates related to Board Goals	☐ No Report ☐ Report:
School-level updates for liaison schools	☐ No Report ☐ Report:
WSSDA/Regional/ Federal/ State Legislative updates, representation, or advocacy	☐ No Report ☐ Report:
Representation of the board in other capacities relevant to Board Governance	☐ No Report ☐ Report:
Board-related professional development and training	☐ No Report ☐ Report:
Public inquiries (such as sharing answer to	☐ No Report ☐ Report:

questions received by email)	
Recognition, highlights and accomplishments	☐ No Report ☐ Report:

Coversheet

Program Reports

Section: II. Reports, Correspondence & Program
Item: D. Program Reports
Purpose:
Submitted by:
Related Material: Highly Capable Program Report.pdf

Pullman Public Schools

Highly Capable Program

Presentation for
Educators & Board of Directors
Fall 2026

Regulations & Policies

OSPI

- Chapter 392-170 WAC: HCP is a component of basic education *effective June 2026
- School districts provide instruction, activities, and services for K-12 students.
- District practices must prioritize identification of underrepresented groups.
- Multiple pathways for qualifications must be available, including 2e.

PSD

- Access to education that accelerates learning
- Stimulation of intellectual curiosity, independence, and responsibility.
- Development of positive attitude toward self and others.
- Development of originality and creativity.
- Universal screening to include students who traditionally are not referred (2nd & 6th grades: WAC)

Spring 2026 Referrals

	Referred	Tested (Pre)	Tested (Post)	Qualified
Total students	104	96	53	35
Low Income	49: **47%**	47: **49%**	27: **51%**	17: **49%**

Referred by

Parent	32
Teacher	27
HCP	45

Grade Level

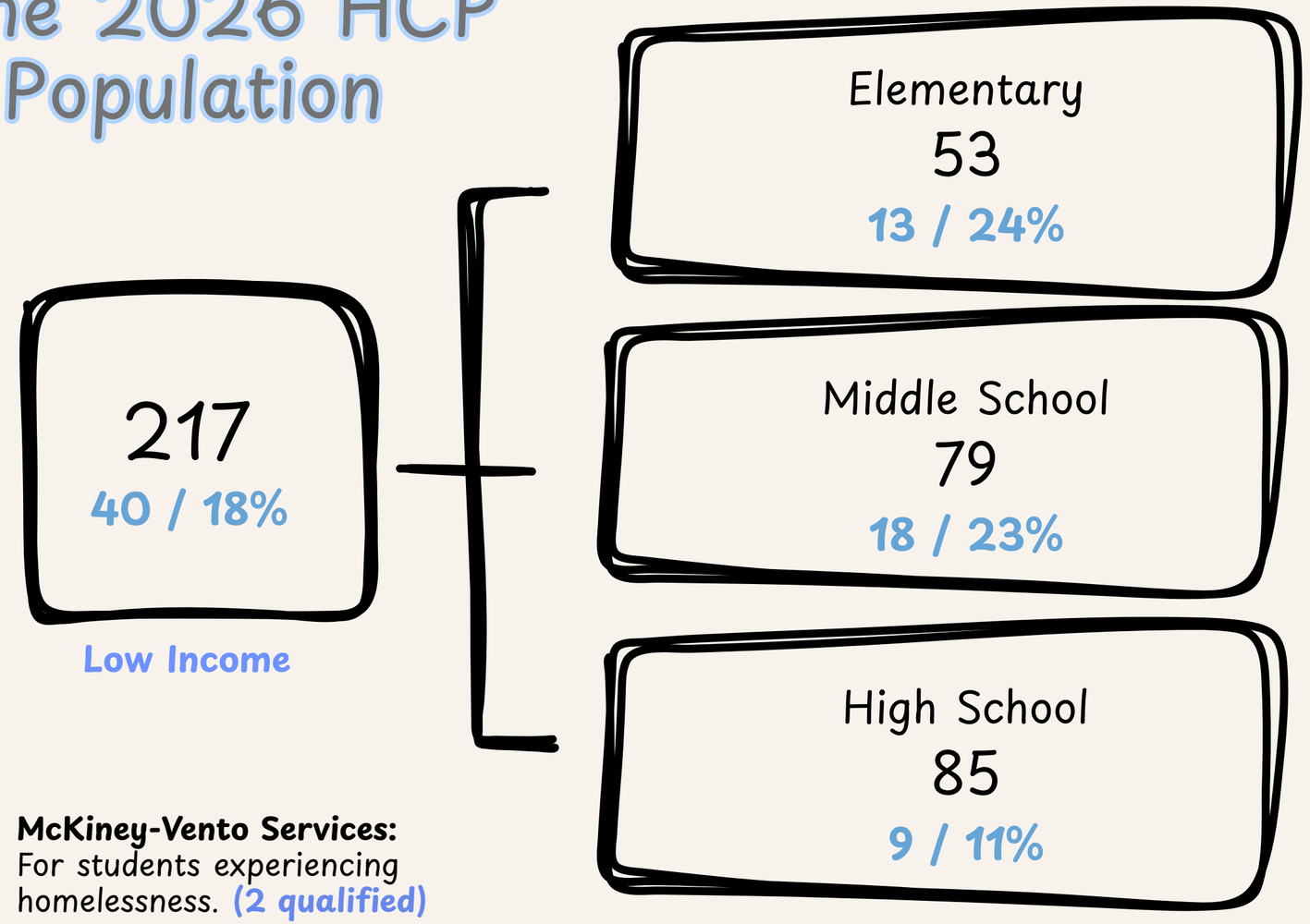
K-5	73
6-8	23

Grade Band

K-1	0
2-3	6
4-5	5
6-8	6

- **The CogAT Pre-Screener -** Brief, 30-minute cognitive assessment used to gauge a student's baseline reasoning abilities. Students scoring above benchmark are then assigned the Post-Screener.
- **The CogAT Post-Screener -** Longer, 90-minute targeted assessment. The combination of both the Pre and Post-Screener results generate a complete CogAT Ability Profile.

June 2026 HCP Population



- **McKiney-Vento Services:** For students experiencing homelessness. **(2 qualified)**
- **2e: (2 qualified)**

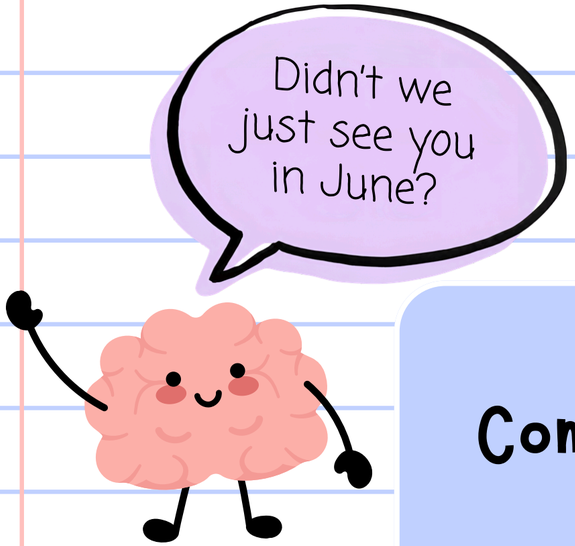
National

While roughly **6%** of all U.S. K-12 students are in gifted programs, only about **9%** in these programs come from families in the bottom quartile of income.

District

About **8%** of PSD Students are in gifted program and **18%** of our students in the program come from families in the bottom quartile of income.

What's New With HiCap?



Communicate & Educate

- K-8 Staff Info Sessions
- Equitable Identification
- Strategies prior to referral
- New HiCap Teacher Training

Fall 2026 Identification

- Kindergarten identification
- Transfer student evaluation
- Communicate on process

HCP Fall 2026

201
38 - 19%

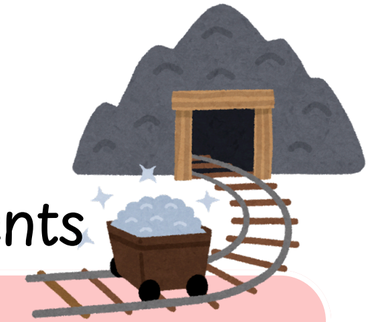
- **Elementary**
  52
  12 - 23%
- **Middle School**
  70
  16 - 23%
- **High School**
  79
  10 - 13%

Low Income

- **2** Kinder Students Identified
- **3** Transfer Students Evaluated; **1** qualified
- **6** Teachers scheduled for Strategies Workshop
- **5** Staff Meetings - LMS on Sept. 30th

Hi Cap Look Fors

Mine Assessments



Mine assessment data for spikes or patterns

- MAPS, SBA, DIBELS or other scores that show a pattern of growth or spikes in achievement
- Classroom Assessments that show evidence of potential or patterns of growth in some form

Make Observations



- **Fast Learning:** Can master new information quickly & remember it in their areas of strength.
- **Deep Thinking:** May handle abstract concepts & complex problems well.
- **Questioning:** May ask probing questions & look for underlying causes.
- **Intense Focus:** Can show long periods of high concentration on topics of interest.
- **Creativity:** May link unrelated ideas together in unique & original ways

Challenge Them



Give them challenging tasks & monitor their response

- Open-ended prompts, rich tasks, & complex problems (concept quests)
- Ask creative questions that require deeper thought.
- Provide alternate ways to demonstrate learning

Tools for Teachers

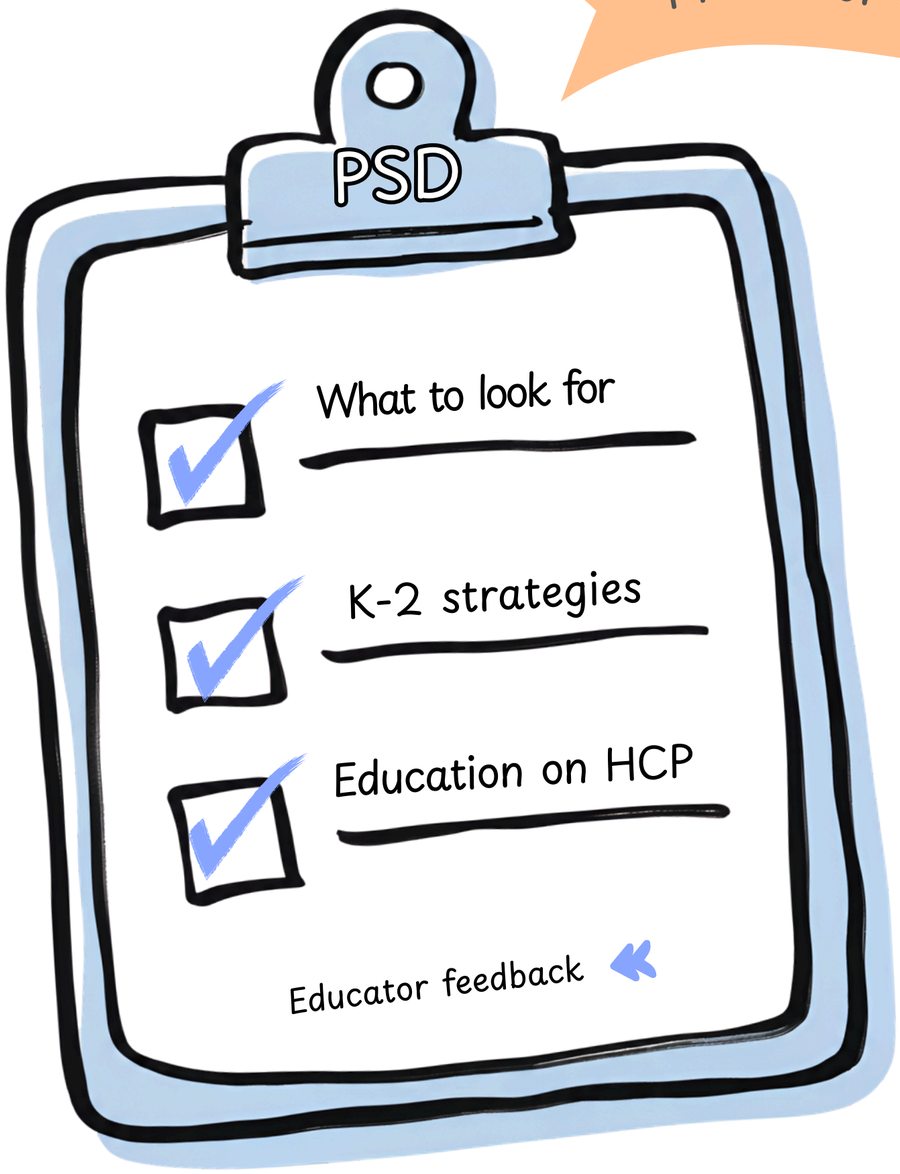


Change the Thinking, Not the Amount of Work

4 HIGH-LEVERAGE strategies:

1. Depth Instead of More
2. Open-Ended Tasks
3. Questioning for Complexity
4. Meaningful Choice

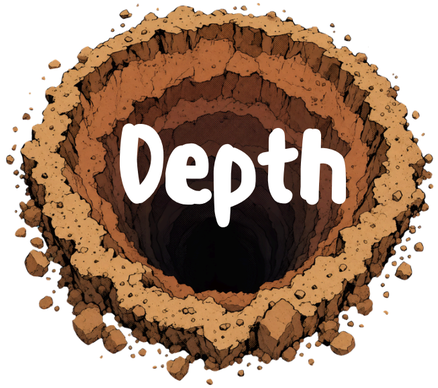
Plans for Improvement







What questions do you have?

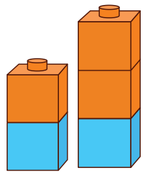


Instead of MORE

Students that finish early...



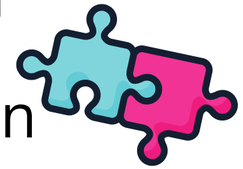
Explain why



Find a pattern



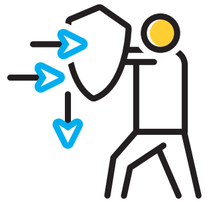
Find an exception



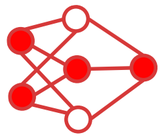
Make a connection



Change a Variable



Defend a Position



Create a Model



Find another way

PSD Program Design

Grade	Services	Delivery
Kindergarten	Differentiated Instruction	All Kinder teachers
Grades 1-8	Cluster Grouping	Students are grouped with a trained teacher
Grades 9-12	Self-select: Honors, AP, Running Start, or other	Course offerings & choice

Budget review with Dani

Feature	High Achieving	Highly Capable
Primary Driver	Effort, work ethic & motivation	Innate cognitive ability & wiring
Classroom Focus	Following Directions & Accuracy	Originality, inquiry, & abstract thought
Response to Tasks	Completes assignments neatly & on time	May skip steps, get distracted, or challenge the premise
Grading	Usually gets top marks & recognition	May underachieve if bored or unengaged

Academic vs Cognitive Tests

- Evaluates acquired knowledge & educational achievement in specific school subjects.
- Measures learned skills - like reading comprehension, spelling, written expression, & math calculations.
- Examples: MAPs, SBA, & ACT

- Evaluates brain-based mental capacities and general intellectual potential.
- Measures learned reasoning skills & core thinking processes like working memory, processing speed, logic, & reasoning.
- Cognitive Abilities - CogAT, WISC-V, IQ tests

HCP Identification

Kindergarten

Parent conferences, assessments, and observations.

Transfers

Enrollment paperwork and transcripts from previous district

Grades 1-12

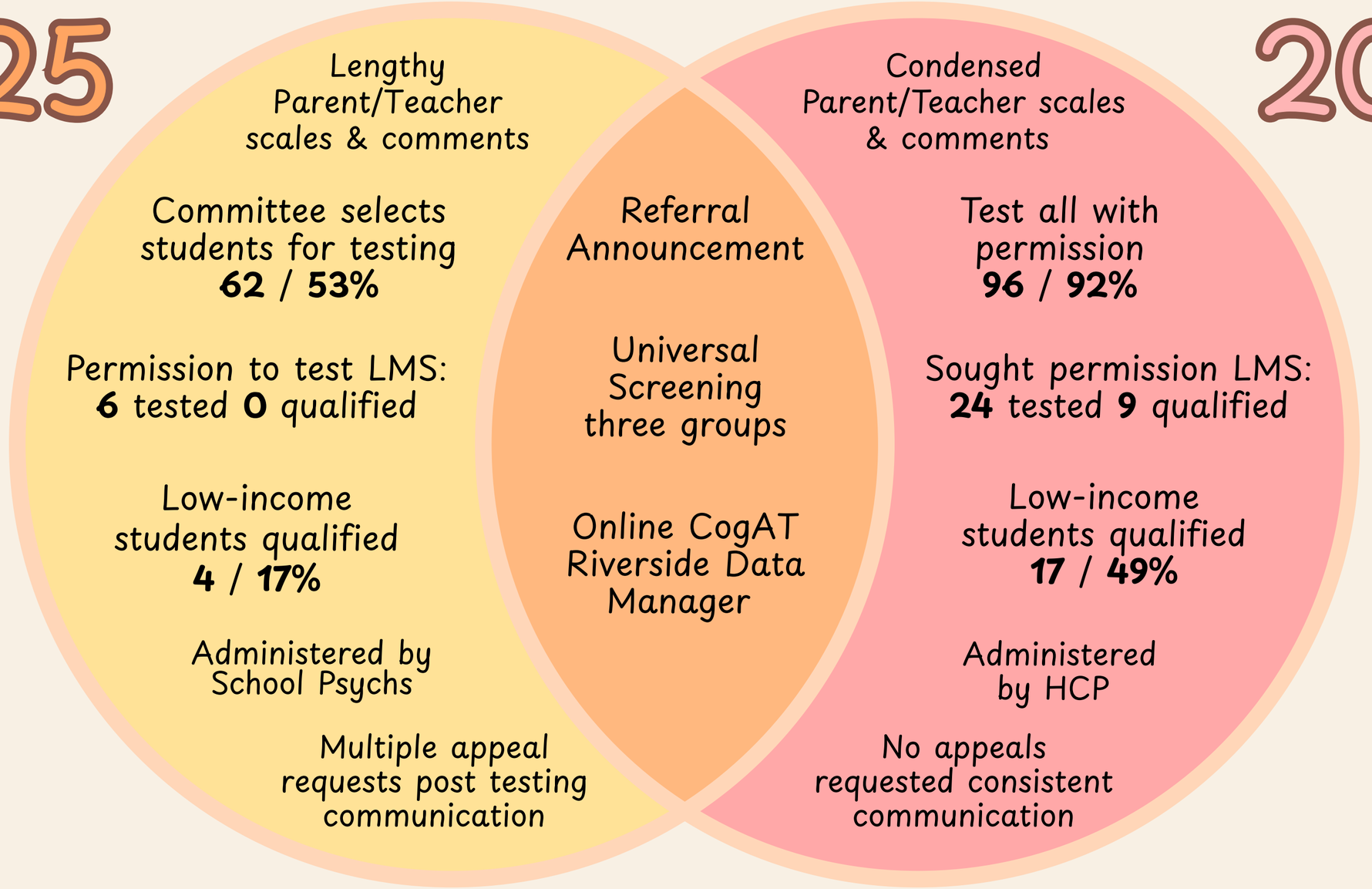
1. **Spring Referral Window** - During k-5 conferences in March. Major identification event
2. **Online Referral Form** - Family, teacher, or other may submit a referral
3. **Rating Scales -** Sent to families and teacher, includes permission to test
4. **Universal Screening -** HCP coordinator reviews & refers target groups (low income, 2e, second & sixth grades).

Referral Process Continued

Grades 1-12

5. Most referred students are administered cognitive test (permission to test): CogAT pre-screener.
   - Testing administered by HCP in school with class chromebooks
6. Students scoring high enough are given post-screener
7. Qualifying scores are offered services
   - Communication throughout via Parent Square

Highly Capable Referral Process Comparison



Coversheet

Minutes - September 2, 2026 Board Work Session

Section:	IV. Consent Agenda
Item:	A. Minutes - September 2, 2026 Board Work Session
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Work Session on September 2, 2026 2026_09_02_board_meeting_minutes.pdf

DRAFT

Pullman School District

Minutes

Board Work Session

Date and Time
Wednesday September 2, 2026 at 4:30 PM

Location
Kamiak Elementary School
1400 NW Terre View Dr.
Pullman, WA 99163

Directors Present
Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent
None

Guests Present
Bob Maxwell, Cheyenne Webber, Courtney Hodge, Nathan Weber, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Sep 2, 2026 at 4:30 PM.

II. Agenda Items

A. Kamiak Elementary Showcase

Presenter: Cheyenne Webber, Kamiak Elementary Principal

Principal Weber provided an overview of current instructional practices and school activities at Kamiak which included celebrations, a VIP student feature, a staff book study focused on providing precise directions and checking for student understanding, and an introduction to Counting Collections as a hands-on strategy for building number sense.

Principal Weber also shared the development of consistent instructional strategies across grades K–5 at Kamiak. The discussion highlighted how consistent strategies can support student learning, provide equitable and clear instruction, assist new teachers, and strengthen collective teacher efficacy.

B. CTE Audit Update

Presenter: Ryan Mulvey, Assistant Superintendent

Assistant Superintendent Mulvey provided an update on the proposed Future Ready state graduation requirements and their connection to recommendations from the CTE audit. The Board reviewed proposed changes to credit requirements, including changes to CTE, personalized pathways, electives, mathematics, health and fitness, fine arts, and social studies. Discussion focused on potential impacts to district staffing, course offerings, student access and opportunities, and the implementation timeline.

The Board discussed whether the District could establish graduation requirements above the state minimum and potential implications, including costs, graduation access, and enrollment in Running Start. The Board also discussed the relationship between proposed state requirements and the CTE audit recommendations, including the potential impact of students having greater flexibility to substitute other academic courses for CTE credits.

Assistant Superintendent Mulvey outlined potential Board actions, including policy updates and changes to the PHS-specific career choices graduation requirement. If approved at the state level, the proposed requirements would apply to students entering seventh grade in 2026–27, with implementation required when those students enter high school. The Board also discussed concerns regarding the limitations and potential unintended consequences of the proposed personalized pathway options and concerns regarding aspects of the CTE audit.

C. Strategic Plan Review - Students First Priority

Presenter: Bob Maxwell, Superintendent & Arron Carter, Board President

Superintendent Bob Maxwell and Board President Arron Carter led a review of the Students First priority of the Strategic Plan, including current goals and measures. The Board discussed areas for further development and potential indicators to better measure progress.

Discussion included incorporating both quantitative and qualitative measures; expanding absenteeism data to examine learning opportunities, whole-child needs, and system effectiveness and equity; identifying additional indicators related to a safe school environment; strengthening measures of student achievement and growth through K–12 common formative assessment data; and considering student interests and future goals. The Board also discussed strengthening academic alignment and support during key transition points, including fifth to sixth grade and eighth to ninth grade.

D. Community Listening Session Planning

The Board discussed the potential for a community listening session as part of the Strategic Plan review process. The discussion focused on gathering community input before any significant changes to the Pullman Promise are considered. Proposed discussion questions included what every Pullman student should experience before graduating, what the District is doing well to prepare students for their future goals, areas where the District has opportunities to improve, and what adults in the school system should better understand about being a student today. The Board discussed using the community input to inform the continued review of the Strategic Plan and identify areas for further consideration.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
Arron Carter

DRAFT

Pullman School District

Minutes

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Date and Time
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III. Closing Items

A. Adjourn Meeting

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Respectfully Submitted,
Arron Carter

Coversheet

Minutes - September 9, 2026 Board Meeting

Section:	IV. Consent Agenda
Item:	B. Minutes - September 9, 2026 Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on September 9, 2026 2026_09_09_board_meeting_minutes.pdf

DRAFT

Pullman School District

Minutes

Regular Board Meeting

Date and Time
Wednesday September 9, 2026 at 6:30 PM

Location
Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present
Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent
None

Guests Present
Bob Maxwell, Courtney Hodge, Danielle Lynas, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Sep 9, 2026 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Lisa Waananen Jones made a motion to approve the agenda.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent and upcoming ASB activities, including:

- Hosted the Annual Block Party and expressed appreciation to the organizations that supported the event.
- Fall sports are underway, with highlights shared.
- Homecoming will feature a “Venetian Masquerade” theme.
- Mini-Cheer Camp fundraiser is planned.

B. Board Reports

Stephanie Horn:

- SES PTO is busy planning upcoming activities, including STEAM Night on September 24 and the book fair.

Deena Bayoumi:

- DEIB Task Force meeting is scheduled for September 22.
- LMS will host an open house this week; provided information about the format.
- Provided a WSSDA legislative update. The legislative handbook was shared with Board members.
- WSSDA General Assembly is next week, which she plans to attend.
- Will attend the School Directors of Color Caucus to discuss various proposals.
- Noted that there is currently no District Area 10 representative on the WSSDA Resolution Committee and encouraged Board members to consider the open positions.

- Met with a parent regarding the current transportation policy and will meet with Bob Maxwell and Juston Pollestad to clarify several points.

Craig Nelson:

- Met with transportation staff.
- Noted blood drives being hosted by various schools, which provide grants to participating schools.
- Shared information about the fair with Jefferson Elementary third-grade students and received a tour of the outdoor learning lab at Jefferson.

Lisa Waananen Jones:

- Submitted the WSSDA Board of Distinction application, focusing on the Board's continued work to close the achievement gap, and provided an overview of the submission.
- Attended the JES PTA meeting; plans are underway for the fall fundraiser.

Arron Carter:

- Attended the PHS Block Party.
- Attended the PHS Open House and shared information about the format.
- Responded to emails regarding questions about District policies.

Strategic Plan Review Update by Arron Carter, Board President

The Board has begun reviewing the Strategic Plan by priority area during Board work sessions to determine whether outcomes need to be updated or strategies refined. During the most recent work session, the Board reviewed the **Students First** priority, including its goals and success indicators. The Strategic Plan has been in place for seven years, and the Board is reviewing it to determine whether updates are needed. Directors will continue this work as part of the Strategic Plan review, with additional discussion anticipated in the spring.

C. Superintendent's Report

Superintendent Maxwell provided an enrollment update and shared updates on several District projects and community partnerships. Construction has begun on the two slides at Kamiak Elementary, with installation of the greenhouse planned next. The Boys & Girls Club is exploring interest in offering a late-start Monday option for families, beginning with a survey and consideration of several factors, with a potential start date of January 2027. He also shared information about two key fundraisers hosted by the Boys & Girls Club. Work has begun to expand electrical capacity at the Pioneer Center to support installation of electrical units on the older side of the building. Enrollment numbers are being finalized.

D.

Program Reports

Sunnyside Elementary Showcase
Presenter: Pam Brantner, Sunnyside Elementary Principal & Sunnyside Guiding Coalition

Sunnyside staff provided an overview of the school's work as a Professional Learning Community (PLC), including its journey toward and recognition as a Model PLC at Work School. Staff highlighted collaborative practices, teacher capacity-building, intervention and extension systems, and monitoring student learning. The Board discussed student data collection and opportunities for Sunnyside staff to share PLC practices with other schools. Staff also shared future goals and continued work on collaboration, peer observation, and alignment across elementary grade levels.

Alternative Learning Experiences (ALE) & Summer School
Presenter: Jerrod Fleury, Pullman High School (PHS) Principal

Principal Fleury provided an overview of the PHS Alternative Learning Environment (ALE) program, including 2025–26 year-end summaries for Supplemental, Flex Education, Credit Recovery, and Summer School programs. The presentation also highlighted strengths of the online program. Assistant Superintendent Mulvey noted that PHS's ALE program has a completion rate of more than 70%, compared with approximately 50–60% for online schools. In response to a question about the completion rate, Principal Fleury noted that the program has tried to be more intentional about student participation and providing consistent support to keep students on track.

Report: Program Compliance
Presenter: Bob Maxwell, Superintendent

Superintendent Maxwell presented the annual Program Compliance Report. The District remains in compliance with state and federal requirements related to records retention, instructional practices, instructional materials, guidance and counseling, special programs, facility safety, student health and safety, policy access, nondiscrimination, student discipline, graduation requirements, and Title I equivalency. Updates noted in the report included the focus on PLCs and the collaboration process in Section 3.0 and facility upgrades needed at the District Office in Section 6.0.

E. A Community of Belonging - Update

DEIB Task Force meeting is scheduled.

III. Public Comment

A. Speaker(s)

No speakers.

IV. Consent Agenda

A. Minutes - August 26, 2026 Board Meeting

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 08-26-26.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Personnel Report

C. Professional/Personal Services Contract Report

D. Warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of $2,934,346.05 are also approved.

Fund: ASB
AP ACH Numbers 9000000063 through 9000000063, totaling $139.65
AP ACH Numbers 9000000064 through 9000000064, totaling $10,910.28
Check Numbers 26738307 through 26738307, totaling $1,871.46
Check Numbers 26738308 through 26738313, totaling $15,432.08

Fund: Capital Projects
Check Numbers 26738376 through 26738376, totaling $24,626.03

Fund: General
Payroll warrant numbers 26738192 to 26738207 and 26738296 to 26738306, totaling $2,934,346.05
AP ACH Numbers 9000000065 through 9000000065, totaling $28,287.38
AP ACH Numbers 9000000066 through 9000000067, totaling $338.32
AP ACH Numbers 9000000068 through 9000000069, totaling $6,260.91
AP ACH Numbers 9000000070 through 9000000078, totaling $3,274.58
Check Numbers 26738314 through 26738314, totaling $5.87
Check Numbers 26738315 through 26738375, totaling $349,199.91
AP ACH Numbers 9000000079 through 9000000080, totaling $36,182.60
Check Numbers 26738377 through 26738380, totaling $1,719.23
Check Numbers 26738381 through 26738396, totaling $77,632.94

E. Uncollected Non-Tax Revenue Report

F.

Budget Status Report

G. ASB Fundraisers

H. Consent Agenda Approval

Craig Nelson made a motion to approve the consent agenda (Items A-G).
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Action Items

A. 2026-2027 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

This is an annual requirement and was presented at the last meeting. There have been no questions since it was last presented. The data collected and included with this report indicates that the Pullman School District is in compliance with the minimum requirements of the Basic Education Act, as reported on the Minimum Basic Education Requirement Compliance Form.
Craig Nelson made a motion to approve the 2026-2027 Minimum Basic Education Compliance Report.
Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. 3115 Students Experiencing Homelessness

Presenter: Ryan Mulvey, Assistant Superintendent

Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services has been revised by WSSDA and was highlighted in the July Policy and Legal News. WSSDA has significantly cleaned up the model policy by removing language that is redundant with the procedure.

B. Resolution 26-27: 03 Declaration of Surplus Property

Presenter: Juston Pollestad, Executive Director of Operations

The Board reviewed a resolution declaring items identified throughout the summer as surplus and no longer needed for District operations. Following Board approval, the items will first be offered for purchase to public and private schools before being made available to the general public. Public notice will be provided in accordance with District procedures, and any remaining items will be disposed of according to District procedures. The sale is being moved to an earlier date this year to increase public interest. In

response to questions, staff noted there is no minimum starting bid for the school buses and that the surplus items are generally consistent with previous years.

VII. Informational Items

A. Administrative Requirements Update

- September

B. Enrollment

Current Enrollment
For 2026-2027 School Year
Budgeted FTE: 2575
Current FTE: 2555.34

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. The Pullman Promise: Priorities, Goals, Success Indicators

F. Procedures

- 3115P Students Experiencing Homelessness: Enrollment Rights and Services
- 3124P Removal/Release of Students During School Hours

G. Non-Substantive Policy Updates

- 3124 Removal/Release of Students During School Hours

VIII. Executive Session

A. Negotiations

A. Carter announced there will be an Executive Session to discuss negotiations that will end at 7:55pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
Arron Carter

Documents used during the meeting

- Supt Report 9.9.26.pdf
- Policy 2106 Program Compliance 2026.pdf
- ALE Fall 26-27 SB Report.pdf
- 2026_08_26_board_meeting_minutes.pdf
- Board Report - 9.9.2026 Personnel.pdf
- Unrepresented Classified EE Wage Schedule UPDATED 9.9.26.pdf
- Building Secretaries 2026-2027.pdf
- Board Report - Contracts 9.9.2026.pdf
- Payroll Warrant Authorization Form_August 2026.pdf
- CK Summaries 9.9.26.pdf
- 2025-26 Uncollected NonTax Revenue.pdf
- July_Budget Status Report.pdf
- ASB Fundraiser-PHS Athletics_Gate Sales-Fall 9.9.26.pdf
- ASB Fundraiser-PHS Spirit Club_Homecoming 9.9.26.pdf
- ASB Fundraiser - PHS Athletics_Gate Salls-Spring 9.9.26.pdf
- ASB Fundraiser-PHS Athletics_Gate Sales-Winter 9.9.26.pdf
- ASB Fundraiser - PHS ASB_Minton Mania 9.9.26.pdf
- Exec Summary Minimum Basic Ed Compliance Report 8.26.26.pdf
- 2026-27 Minimum Basic Education Requirements.pdf
- ES 3115 Students Experiencing Homelessness 9.9.26.pdf
- 3115 Students Exp Homelessness- Enrollment Rights and Svcs 9.9.26.pdf
- Surplus Sale Resolution 26-27.03.pdf
- ES Surplus Inventory Sale.pdf
- September Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- 2026-2027 Board Meeting Content Calendar 5.27.26.pdf
- 2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf
- 3115P Students Exp Homelessness 9.9.26.pdf
- 3124P Removal of Student During School Hours 9.9.26.pdf
- 3124 Removal of Student During School Hours 9.9.26.pdf

DRAFT

Pullman School District

Minutes

Regular Board Meeting

Date and Time
Wednesday September 9, 2026 at 6:30 PM

Location
Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present
Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent
None

Guests Present
Bob Maxwell, Courtney Hodge, Danielle Lynas, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Sep 9, 2026 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Lisa Waananen Jones made a motion to approve the agenda.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent and upcoming ASB activities, including:

- Hosted the Annual Block Party and expressed appreciation to the organizations that supported the event.
- Fall sports are underway, with highlights shared.
- Homecoming will feature a “Venetian Masquerade” theme.
- Mini-Cheer Camp fundraiser is planned.

B. Board Reports

Stephanie Horn:

- SES PTO is busy planning upcoming activities, including STEAM Night on September 24 and the book fair.

Deena Bayoumi:

- DEIB Task Force meeting is scheduled for September 22.
- LMS will host an open house this week; provided information about the format.
- Provided a WSSDA legislative update. The legislative handbook was shared with Board members.
- WSSDA General Assembly is next week, which she plans to attend.
- Will attend the School Directors of Color Caucus to discuss various proposals.
- Noted that there is currently no District Area 10 representative on the WSSDA Resolution Committee and encouraged Board members to consider the open positions.

- Met with a parent regarding the current transportation policy and will meet with Bob Maxwell and Juston Pollestad to clarify several points.

Craig Nelson:

- Met with transportation staff.
- Noted blood drives being hosted by various schools, which provide grants to participating schools.
- Shared information about the fair with Jefferson Elementary third-grade students and received a tour of the outdoor learning lab at Jefferson.

Lisa Waananen Jones:

- Submitted the WSSDA Board of Distinction application, focusing on the Board's continued work to close the achievement gap, and provided an overview of the submission.
- Attended the JES PTA meeting; plans are underway for the fall fundraiser.

Arron Carter:

- Attended the PHS Block Party.
- Attended the PHS Open House and shared information about the format.
- Responded to emails regarding questions about District policies.

Strategic Plan Review Update by Arron Carter, Board President

The Board has begun reviewing the Strategic Plan by priority area during Board work sessions to determine whether outcomes need to be updated or strategies refined. During the most recent work session, the Board reviewed the **Students First** priority, including its goals and success indicators. The Strategic Plan has been in place for seven years, and the Board is reviewing it to determine whether updates are needed. Directors will continue this work as part of the Strategic Plan review, with additional discussion anticipated in the spring.

C. Superintendent's Report

Superintendent Maxwell provided an enrollment update and shared updates on several District projects and community partnerships. Construction has begun on the two slides at Kamiak Elementary, with installation of the greenhouse planned next. The Boys & Girls Club is exploring interest in offering a late-start Monday option for families, beginning with a survey and consideration of several factors, with a potential start date of January 2027. He also shared information about two key fundraisers hosted by the Boys & Girls Club. Work has begun to expand electrical capacity at the Pioneer Center to support installation of electrical units on the older side of the building. Enrollment numbers are being finalized.

D.

Program Reports

Sunnyside Elementary Showcase
Presenter: Pam Brantner, Sunnyside Elementary Principal & Sunnyside Guiding Coalition

Sunnyside staff provided an overview of the school's work as a Professional Learning Community (PLC), including its journey toward and recognition as a Model PLC at Work School. Staff highlighted collaborative practices, teacher capacity-building, intervention and extension systems, and monitoring student learning. The Board discussed student data collection and opportunities for Sunnyside staff to share PLC practices with other schools. Staff also shared future goals and continued work on collaboration, peer observation, and alignment across elementary grade levels.

Alternative Learning Experiences (ALE) & Summer School
Presenter: Jerrod Fleury, Pullman High School (PHS) Principal

Principal Fleury provided an overview of the PHS Alternative Learning Environment (ALE) program, including 2025–26 year-end summaries for Supplemental, Flex Education, Credit Recovery, and Summer School programs. The presentation also highlighted strengths of the online program. Assistant Superintendent Mulvey noted that PHS's ALE program has a completion rate of more than 70%, compared with approximately 50–60% for online schools. In response to a question about the completion rate, Principal Fleury noted that the program has tried to be more intentional about student participation and providing consistent support to keep students on track.

Report: Program Compliance
Presenter: Bob Maxwell, Superintendent

Superintendent Maxwell presented the annual Program Compliance Report. The District remains in compliance with state and federal requirements related to records retention, instructional practices, instructional materials, guidance and counseling, special programs, facility safety, student health and safety, policy access, nondiscrimination, student discipline, graduation requirements, and Title I equivalency. Updates noted in the report included the focus on PLCs and the collaboration process in Section 3.0 and facility upgrades needed at the District Office in Section 6.0.

E. A Community of Belonging - Update

DEIB Task Force meeting is scheduled.

III. Public Comment

A. Speaker(s)

No speakers.

IV. Consent Agenda

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Stephanie Horn seconded the motion.
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B. Personnel Report

C. Professional/Personal Services Contract Report

D. Warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of $2,934,346.05 are also approved.

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Check Numbers 26738381 through 26738396, totaling $77,632.94

E. Uncollected Non-Tax Revenue Report

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Budget Status Report

G. ASB Fundraisers

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Stephanie Horn seconded the motion.
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A. 2026-2027 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

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Stephanie Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

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Presenter: Ryan Mulvey, Assistant Superintendent

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Presenter: Juston Pollestad, Executive Director of Operations

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C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. The Pullman Promise: Priorities, Goals, Success Indicators

F. Procedures

- 3115P Students Experiencing Homelessness: Enrollment Rights and Services
- 3124P Removal/Release of Students During School Hours

G. Non-Substantive Policy Updates

- 3124 Removal/Release of Students During School Hours

VIII. Executive Session

A. Negotiations

A. Carter announced there will be an Executive Session to discuss negotiations that will end at 7:55pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

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Respectfully Submitted,
Arron Carter

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- 3124 Removal of Student During School Hours 9.9.26.pdf

Coversheet

Personnel Report

Section: IV. Consent Agenda
Item: C. Personnel Report
Purpose: FYI
Submitted by:
Related Material: Board Report - 9.23.2026 Personnel.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: September 23, 2026

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Certified:

Classified: **Christina Benitez** as core+ paraeducator at Kamiak Elementary School

Cameron Brinkman as regular route bus driver

Kelli Rotstan as special education paraeducator at Lincoln Middle School

Desiree Shepherd, assistant cook/cashier at Pullman High School, resignation effective September 15, 2026

Bret Vanness, custodian at Pullman High School, resignation effective September 25, 2026

I recommend the Board of Directors approve the following supplemental/stipend payments:

Trish Blehm as third grade team leader at Kamiak Elementary School for the 2026-2027 school year

Matt Coulter as knowledge bowl advisor at Pullman High School

Emily Poston as fifth grade team leader at Kamiak Elementary School for the 2026-2027 school year

Maecie Robbins rescinded offer acceptance as assistant volleyball coach at Lincoln Middle School

For Your Information:

Samantha Child, kindergarten teacher at Kamiak Elementary School, has received approval to take two days of unpaid leave in April

Deanna Kile, counselor at Pullman High School, has received approval to take two days of unpaid leave in February

Coversheet

Professional/Personal Services Contract Report

Section: IV. Consent Agenda
Item: D. Professional/Personal Services Contract Report
Purpose:
Submitted by:
Related Material: Board Report - Contracts 9.23.2026.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE September 23, 2026

SUBJECT: **Professional/Personal Services Contract Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors approve the following Professional/Personal Services Contracts:

NEWESD 101 Workers' Compensation Cooperative to partner with the district and the Safe Schools Vector training system to provide an employee safety and compliance library, August 1, 2026, through June 14, 2027, $3.87 per user.

Coversheet

Warrants

Section: IV. Consent Agenda
Item: E. Warrants
Purpose: FYI
Submitted by:
Related Material: CK Summaries 9.23.26.pdf

AP Check Register

8.31.26 Comp Tax

Accounts Payable Run: 09/25/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $1,642.86, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: WIRE TRANSFERS

Wire Transfer Payments 202600051 through 202600051, totaling $1,642.86

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/25/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: COMP TAX 8.31.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
202600051	Department Of Revenue	$1,642.86

Wire Transfers:	1	$1,642.86
Total:	**1**	**$1,642.86**

AP Check Register

Accounts Payable Run: 09/25/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$589.46	$0.00	$0.00	$589.46
20 - Capital Projects	$49.25	$0.00	$0.00	$49.25
40 - Associated Student Body Fund	$1,004.15	$0.00	$0.00	$1,004.15

AP Check Register

8.31.26 GF

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

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As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $70,995.90, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738404 through 26738408, totaling $70,995.90

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: EOY AUG.26 GF **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738404	Avista Utilities	$55,542.63
26738405	Community Colleges Of Spokane	$10,212.41
26738406	Inland North Waste, Latah Sanitatio	$560.00
26738407	Integrated Register System, Inc.	$4,650.06
26738408	Leader Services	$30.80

Regular Checks:	5	$70,995.90
Total:	**5**	**$70,995.90**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$70,995.90	$70,995.90

Ap- LMS AsB
9.24.26

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $1,096.85, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738410 through 26738411, totaling $1,096.85

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: AP LMS ASB 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738410	InTouch Receipting	$1,066.85
26738411	Pullman School Dist - Revolving Fund	$30.00

Regular Checks:	2	$1,096.85
Total:	**2**	**$1,096.85**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	$0.00	$30.00	$1,066.85	$1,096.85

Ap_ LHS AsB 9.24.26

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

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As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $1,094.17, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738409 through 26738409, totaling $1,094.17

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: AP LMS ASB last year 8.31.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738409	Pullman School District	$1,094.17

Regular Checks:	1	$1,094.17
Total:	**1**	**$1,094.17**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	$0.00	$0.00	$1,094.17	$1,094.17

Ap. pHSAsB 9.24.26

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

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As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $19,065.65, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738397 through 26738403, totaling $19,065.65

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: AP PHS ASB 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738397	AreteLabs	$225.00
26738398	FinalForms	$2,999.60
26738399	Game One	$3,452.73
26738400	Get Away Today	$5,500.00
26738401	Hudl	$1,838.32
26738402	PlayerData Inc	$4,035.00
26738403	Pullman School Dist - Revolving Fund	$1,015.00
	Regular Checks: 7	$19,065.65
	Total: **7**	**$19,065.65**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	$0.00	$265.00	$18,800.65	$19,065.65

AP Check Register

GF ACH REIM

Accounts Payable Run: 09/24/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $185.00, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000081 through 9000000081, totaling $185.00

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF ACH REIM 09.24.26 **Run Type:** R - Regular

Payment Number	Payee		Net Payment Amount
9000000081	Core, David L		$185.00
	ACH Payments:	1	$185.00
	Total:	1	**$185.00**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$185.00	$185.00

AP Check Register

GF ACH

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $792,203.01, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000082 through 9000000086, totaling $792,203.01

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: GF ACH 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
9000000082	Center for the Collaborative Classroom	$1,156.88
9000000083	ExploreK12 Inc	$162.30
9000000084	H & H Business Systems	$7,434.88
9000000085	NCS Pearson, INC	$1,518.05
9000000086	United Schools Insurance Program	$781,930.90
	ACH Payments: 5	$792,203.01
	Total: **5**	**$792,203.01**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$792,203.01	$792,203.01

AP Check Register

CAP

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $63,503.20, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738412 through 26738412, totaling $63,503.20

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: CAP 09.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738412	The CTI Group Inc	$63,503.20

Regular Checks:	1	$63,503.20
Total:	**1**	**$63,503.20**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
20 - Capital Projects	$0.00	$0.00	$63,503.20	$63,503.20

AP Check Register

GF REIM

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $300.00, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738413 through 26738414, totaling $300.00

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: GF REIM 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738413	Akerstrom, William D	$150.00
26738414	Silcox, Karen Leone	$150.00
	Regular Checks: 2	$300.00
	Total: **2**	**$300.00**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$300.00	$300.00

AP Check Register

GF

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 23, 2026, the Board, by a _____ vote, approves payments, totaling $119,208.74, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738415 through 26738454, totaling $119,208.74

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: GF 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738415	Amable Consulting LLC, Megan Itani	$3,000.00
26738416	AWSP	$9,775.00
26738417	Charlies Produce	$3,929.75
26738418	Coleman Oil Company LLC	$3,484.94
26738419	Dept Of Labor & Industries/Boiler Section	$87.60
26738420	Four Star Supply Co., Inc	$290.52
26738421	HD SUPPLY	$4,033.43
26738422	Heritage Wheel & Tire	$34.73
26738423	Hilliard's Htg & Plumbing, Inc.	$392.94
26738424	HUB International LLC	$8,000.00
26738425	Inland North Waste, Latah Sanitatio	$119.11
26738426	J & H Printing Inc.	$351.65
26738427	Kimball Midwest	$481.81
26738428	King County Director's Assoc	$2,316.53
26738429	Kuhl Auto Parts, LLC	$19.65
26738430	Lexia Learning Systems LLC	$2,899.76
26738431	Lionbridge Technologies Inc.	$3.06
26738432	Moscow-Pullman Bldg. Supply	$61.95
26738433	OFFICE DEPOT	$360.33
26738434	OSPI - Agency Accounting	$6,000.00
26738435	Oticon, Inc.	$639.99
26738436	Pearson Education Inc	$1,947.60
26738437	PowerSchool Group LLC	$6,686.10
26738438	Pullman Regional Hospital	$2,520.00
26738439	Pullman School Dist - Revolving Fund	$501.60
26738440	Read Naturally	$296.36
26738441	RWC Group	$1,567.98
26738442	Solution Tree	$4,614.00

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Accounts Payable Run: GF 9.24.26 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
26738443	SolvePath LLC, TSCO	$4,777.50
26738444	Studies Weekly	$1,099.73
26738445	Travelers	$1,575.00
26738446	TurnerDEV LLC	$13,472.52
26738447	US Foods, Inc.	$18,102.85
26738448	WA ST Center for Childhood Deafness & Hearing	$225.00
26738449	Walter E Nelson Co	$1,165.86
26738450	WSIPC	$3,354.70
26738451	WSPRA	$100.00
26738452	WSSDA	$1,100.00
26738453	WSSDA Annual Conference	$5,985.00
26738454	Zero Emissions Northwest	$3,834.19
	Regular Checks: 40	$119,208.74
	Total: **40**	**$119,208.74**

AP Check Register

Accounts Payable Run: 09/24/2026 **PULLMAN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$252.60	$118,956.14	$119,208.74

Coversheet

Transitional Bilingual Instruction Programs (TBIP) - FP 219

Section: IV. Consent Agenda
Item: F. Transitional Bilingual Instruction Programs (TBIP) - FP 219
Purpose:
Submitted by:
Related Material: PSD_TBIP_26_27.pdf

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Application - FP 219 - Transitional Bilingual Instructional Program (TBIP) (26–27)

EGMS ID	Status	Application Due Date
AP-OSPI-13630	Converted to Award	09/30/2026

Overview

Information

Applicant Organization
Pullman School District

Address
240 SE Dexter St
Pullman Washington 99163

EIN
NULL

UEI
M5TMB5PJWF76

Opportunity Overview

Opportunity ID
AN-OSPI-2081

Opportunity Title
FP 219 - Transitional Bilingual Instructional Program (TBIP) (26–27)

Funding Organization
Washington State Office of Superintendent of Public Instruction

Subaward Floor
$0.00

Subaward Ceiling
$15,000,000.00

Estimated Project Period Start Date
09/01/2026

Estimated Project Period End Date
08/31/2027

Match Required?
No

Program Income Allowed?
No

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Application Overview

Application Title
FP 219 - Transitional Bilingual Instructional Program (TBIP) (26–27)

OSPI Contacts

Title	Name	Email	Business Phone	Organization	Project Role	Program
Program Supervisor	Kadriye El-Atwani	kadriye.el-atwani@k12.wa.us	(360) 725-6145	Washington State Office of Superintendent of Public Instruction	Program Contact	
Multilingual Education Program Supervisor	Katie Sperling	katie.sperling@k12.wa.us	(360) 701-5064	Washington State Office of Superintendent of Public Instruction	Program Contact	
Title III, Part A Multilingual Program Supervisor	Shannon Martin	shannon.martin@k12.wa.us	(360) 269-5232	Washington State Office of Superintendent of Public Instruction	Program Contact	
	Virginia Morales	virginia.morales@k12.wa.us		Washington State Office of Superintendent of Public Instruction	Program Contact	

System Information

Created By
Ryan Mulvey

Created Date
08/21/2026 1:19 PM

Last Modified By
Michelle Sartain

Last Modified Date
09/16/2026 3:09 PM

First Submitted On
08/21/2026 1:44 PM

Budget

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Instructions

Please enter whole numbers only.

Budget Information

Allocation Amount	Indirect Rate	Maximum Indirect Allowed	Requested Indirect Amount	Budgeted Indirect Expenditures	Budgeted Direct Expenditures	Allowed Budgeted Direct Expenditures	Total Budgeted Expenditures	Unbudgeted Amount
$1.00	0.00 %	$0.00	$0.00	$0.00	$1.00	1.00	$1.00	0.00

Budget Details

Category Name: 21 Supervision-Instruction
Debit Transfer (0): $0.00
Credit Transfer (1): $0.00
Salaries Certificated (2): $0.00
Salaries Classified (3): $0.00
Benefits & Payroll Taxes (4): $0.00
Supplies Instr. Resources, & Non-Capitalized (5): $0.00
Purchased Services (7): $0.00
Travel (8): $0.00
Capital Outlay (9): $0.00
Award Total: $0.00
EGMS ID: AC-274597

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Category Name: 27 Teaching
Debit Transfer (0): $0.00
Credit Transfer (1): $0.00
Salaries Certificated (2): $1.00
Salaries Classified (3): $0.00
Benefits & Payroll Taxes (4): $0.00
Supplies Instr. Resources, & Non-Capitalized (5): $0.00
Purchased Services (7): $0.00
Travel (8): $0.00
Capital Outlay (9): $0.00
Award Total: $1.00
EGMS ID: AC-274598

Category Name: 24 Guidance and Counseling
Debit Transfer (0): $0.00
Credit Transfer (1): $0.00
Salaries Certificated (2): $0.00
Salaries Classified (3): $0.00
Benefits & Payroll Taxes (4): $0.00
Supplies Instr. Resources, & Non-Capitalized (5): $0.00
Purchased Services (7): $0.00
Travel (8): $0.00
Capital Outlay (9): $0.00

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Award Total: $0.00
EGMS ID: AC-274599

Category Name: 33 Curriculum
Debit Transfer (0): $0.00
Credit Transfer (1): $0.00
Salaries Certificated (2): $0.00
Salaries Classified (3): $0.00
Benefits & Payroll Taxes (4): $0.00
Supplies Instr. Resources, & Non-Capitalized (5): $0.00
Purchased Services (7): $0.00
Travel (8): $0.00
Capital Outlay (9): $0.00
Award Total: $0.00
EGMS ID: AC-274600

Category Name: 31 Instructional Professional Development
Debit Transfer (0): $0.00
Credit Transfer (1): $0.00
Salaries Certificated (2): $0.00
Salaries Classified (3): $0.00
Benefits & Payroll Taxes (4): $0.00
Supplies Instr. Resources, & Non-Capitalized (5): $0.00

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Purchased Services (7): $0.00
Travel (8): $0.00
Capital Outlay (9): $0.00
Award Total: $0.00
EGMS ID: AC-274601

Budget Narrative

Budget Comments

Staff Assignments

Peer Review Process (Application Owner): Click the **New** button, enter required details and **Save** the window. Note: When the peer review **Status** is Sent for Review, the peer review can edit the Application. Once Peer Review is completed, click the **Complete Review** button to Submit the Application. Note: All Peer reviewers will lose the ability to edit once the review is completed.

Peer Review Process (Peer Reviewer): Complete any edits to the application. To notify the Application Owner of completed edits, click the Submit Review action in the Peer Reviewers table

Peer Reviewers

#	Reviewer Name	Description	Due Date	Allow Record Editing	Status	Focus Area
1	Ryan Mulvey		08/01/2026	Yes	Created	

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Add Fiscal Contact: Click the **Associate** button and indicate staff Fiscal Contacts, these staff member(s) will receive tasks and notifications for the payment requests created for this grant.

Fiscal Contacts			
Project Role	Name	Email	Is User
Other	Ryan Mulvey	rmulvey@psd267.org	true

Owner	
Name	Responsibility
Ryan Mulvey	Owner

Revisions

Request Revisions Details

Due Date
09/17/2026

Revision Request Status
Canceled

Applicant Name
Ryan Mulvey

Revision Requested Date
09/16/2026 12:57 PM

Revision Submitted On
09/16/2026 1:15 PM

Application Sections for Revision
Forms and Files: Forms

Available Forms for Revision	
Form Name	Needs Revision
FP 219 - Transitional Bilingual Instructional Program (TBIP) - Application (26–27)	true

Explanation of Revisions Needed

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Details
9.14.2026
Program Evaluation
Some of the data on the program evaluation table does not seem accurate. We can discuss this when we meet later this week.

Thank you for submitting your TBIP 219 Grant Application. There are a few areas that need work. Please see my notes below.

Program Models
Content-based courses are sheltered classrooms comprised of all ML students. Content-based programs are uncommon at the elementary level. Please refer to Chapter 2: Program Models & Services of the Washington State Policies & Practices Guide to determine which program model you are using at the elementary level. https://ospi.k12.wa.us/sites/default/files/2024-09/chapter-2-program-models-services.pdf

The response to question 1 requires more details in order for your application to be approved. (See TBIP Grant Application Criteria.)

Program Evaluation
The program evaluation table was left blank.

Question 1: How do you engage families in your program evaluation process. (See TBIP Grant Application Criteria.)

Applicant Response

Details

Forms and Files

Application Instructions

You will need to complete the $1 budget along with your application. The $1 will not be disbursed, and claims are disabled. LEAs will receive funds through apportionment.

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Forms

Sequence Number	Form Name	Is Form Completed?	Mandatory?	Last Modified By	Last Modified Date
	FP 219 - Transitional Bilingual Instructional Program (TBIP) - Application (26–27)	Yes	Yes	Ryan Mulvey	09/16/2026 1:13 PM

Supporting Documents Checklist

Description	Required	Template Link	Subrecipient Document Link

Notes

Title	Description	Created Date	Created By

Application Files

Title	Classification	File Extension	Description	Upload Date

Coversheet

Overnight Field Trip Request

Section: IV. Consent Agenda
Item: G. Overnight Field Trip Request
Purpose:
Submitted by:
Related Material: Overnight Field Trip Request - PHS Orchestra 9.23.26.pdf

Pullman School District Form 2320F

Overnight Field Trip Request

Teacher/Group Requesting: Orchestra / Katharine Covill

Please fill in the following information as part of the approval process and submit to the superintendent's office:

1. Number of students involved: 50
2. Purpose of trip: Participate in a workshop soundtrack session, record music for a Disney movie, perform onstage at Disney
3. Destination: Disneyland (Anaheim, CA)

   Is this a result of competition: ☒ Yes ☐ No audition process
4. Housing (Motel, Private Houses, etc.):

   Hotel - Best Western Anaheim
5. Number of chaperones: ~~8~~ 14

   Names of chaperones:
   Heidi Schmuck, Rose Sarro, Anna Engle, Amanda Taylor, Arron Carter, Heather Carter, Jessica Goldberger, Eric Roalson, Katharine Covill, Joe Covill, Kelly Pollestad, Juston Pollestad, Jaclyn Sally Andrews Booth
6. Cost and method of payment (including any cost to students):

   ☒ ASB ☐ Principal ☒ Fund Raiser ☐ Other _____

   Cost to student: $ 1460 Total Cost: $ 92,404.00
7. Date(s) and time of departure and return: Depart 4/16/27 ≈ 5am

   Return 4/20/27 ≈ 5pm
8. Insurance implications: District liability insurance, medical insurance, high chaperone to student ratio
9. Method of transportation:

   ☒ School Bus ☒ Charter Bus ☐ Private Vehicles ☐ Rental Vehicles

   ☒ Other (i.e. airplane, train, etc.) airplane

Signature of Advisor/Coach: Katharine Covill

Signature of Building Principal: _____

Signature of Superintendent: _____

Board Action: _____ Date: _____

Coversheet

Budget Status Report

Section: IV. Consent Agenda
Item: H. Budget Status Report
Purpose:
Submitted by:
Related Material: Budget Status Report_August 2026 Preliminary.pdf

Budget Status Report

Preliminary

2025-2026 | PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 10

Reporting Month: August | **Budget Type:** Revised | **Fund Description:** General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	6,237,000	100,427.40	6,368,036.87		(131,036.87)	102.10
2000 LOCAL SUPPORT NONTAX	866,200	34,763.32	678,623.94		187,576.06	78.34
3000 STATE - GENERAL PURPOSE	27,525,776	2,796,050.51	28,190,304.85		(664,528.85)	102.41
4000 STATE - SPECIAL PURPOSE	8,024,251	765,996.96	8,149,854.26		(125,603.26)	101.57
5000 FEDERAL - GENERAL PURPOSE	0	0.00	0.00		0.00	0.00
6000 FEDERAL - SPECIAL PURPOSE	2,323,968	177,962.38	2,116,180.20		207,787.80	91.06
7000 REVENUES FR OTH SCH DIST	24,000	0.00	2,418.46		21,581.54	10.08
8000 OTHER AGENCIES AND ASSOCIATES	510,500	0.00	0.00		510,500.00	0.00
9000 OTHER FINANCING SOURCES	100,000	11,696.16	111,696.16		(11,696.16)	111.70
Total	**45,611,695**	**3,886,896.73**	**45,617,114.74**		**(5,419.74)**	**100.01**

B. EXPENDITURES						
00 Regular Instruction	23,853,724	1,803,828.17	23,516,700.46	1,708.53	335,315.01	98.59
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	6,175,213	499,462.87	6,083,086.87	0.00	92,126.13	98.51
30 Voc. Ed Instruction	1,980,012	229,412.98	1,799,750.51	14,420.84	165,840.65	91.62
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	2,349,230	133,565.73	2,015,853.45	0.00	333,376.55	85.81
70 Other Instructional Pgms	694,619	8,346.73	97,578.29	0.00	597,040.71	14.05
80 Community Services	9,850	118.30	26,305.18	0.00	(16,455.18)	267.06
90 Support Services	10,549,047	910,688.74	10,628,511.91	283,261.79	(362,726.70)	103.44
Total	**45,611,695**	**3,585,423.52**	**44,167,786.67**	**299,391.16**	**1,144,517.17**	**97.49**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**0**	**301,473.21**	**1,449,328.07**		**1,449,328.07**	**0.00**
H. TOTAL BEGINNING FUND BALANCE	**3,904,808**		**3,827,095.22**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**(41,856.82)**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**3,904,808**		**5,234,566.47**			

Budget Status Report

2025-2026 **PULLMAN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 10

Reporting Month: August **Budget Type:** Revised **Fund Description:** General Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 815 Restric Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	(307,337)	96,435.34
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	(1,296,230)	(21,855.13)
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	7,550	647.91
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	2,160,226	1,878,588.80
G/L 891 Unassigned Min Fnd Bal Policy	3,340,599	3,280,749.55
Total	**3,904,808**	**5,234,566.47**

Differences **0** **0.00**

Budget Status Report Preliminary

2025-2026 **PULLMAN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: August **Budget Type:** Revised **Fund Description:** Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	297,000	4,759.47	302,591.50		(5,591.50)	101.88
2000 Local Support Nontax	121,000	10,584.92	167,363.50		(46,363.50)	138.32
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	5,790.00		(5,790.00)	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,200,000	117,996.68	1,320,699.68		(120,699.68)	110.06
Total	**1,618,000**	**133,341.07**	**1,796,444.68**		**(178,444.68)**	**111.03**
B. EXPENDITURES						
10 Sites	1,240,000	34,959.72	688,978.68	0.00	551,021.32	55.56
20 Buildings	2,222,000	0.00	38,037.68	0.00	2,183,962.32	1.71
30 Equipment	260,096	90,121.90	161,526.21	0.00	98,569.79	62.10
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	4,500	0.00	0.00	0.00	4,500.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**3,726,596**	**125,081.62**	**888,542.57**	**0.00**	**2,838,053.43**	**23.84**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**100,000**	**0.00**	**100,000.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(2,208,596)**	**8,259.45**	**807,902.11**		**3,016,498.11**	**(136.58)**
H. TOTAL BEGINNING FUND BALANCE	**2,705,515**		**2,649,981.19**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**496,919**		**3,457,883.30**			

Budget Status Report

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: August **Budget Type:** Revised **Fund Description:** Capital Projects

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	(740.53)
G/L 862 Committed from Levy Proceeds	0	(78,694.85)
G/L 863 Restricted from State Proceeds	0	1,714,679.22
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	0	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 868 Restricted from CTE Carryover Resources	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	496,919	1,822,639.46
G/L 890 Unassigned Fund Balance	0	0.00
Total	**496,919**	**3,457,883.30**

Differences **0** **0.00**

Budget Status Report

Preliminary

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: August **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	7,087,920	115,653.97	7,252,263.48		(164,343.48)	102.32
2000 Local Support Nontax	90,000	12,476.79	104,692.27		(14,692.27)	116.32
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**7,177,920**	**128,130.76**	**7,356,955.75**		**(179,035.75)**	**102.49**
B. EXPENDITURES						
Matured Bond Expenditures	4,625,000	0.00	4,625,000.00	0.00	0.00	100.00
Interest On Bonds	2,335,591	0.00	2,335,590.36	0.00	0.64	100.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	10,000	0.00	1,050.00	0.00	8,950.00	10.50
Total	**6,970,591**	**0.00**	**6,961,640.36**	**0.00**	**8,950.64**	**99.87**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**207,329**	**128,130.76**	**395,315.39**		**187,986.39**	**90.67**
H. TOTAL BEGINNING FUND BALANCE	**3,766,324**		**3,713,129.79**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**3,973,653**		**4,108,445.18**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	3,973,653		4,108,445.18			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**3,973,653**		**4,108,445.18**			

Budget Status Report

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: August **Budget Type:** Revised **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

Preliminary

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance | **Account Codes:** Agency | **Fund Code:** 40

Reporting Month: August | **Budget Type:** Revised | **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	295,555	1,869.01	147,304.07		148,250.93	49.84
2000 Athletics	178,470	321.40	156,621.11		21,848.89	87.76
3000 Classes	15,300	372.06	20,607.06		(5,307.06)	134.69
4000 Clubs	130,150	4,391.29	214,887.78		(84,737.78)	165.11
6000 Private Moneys	7,000	0.00	5,851.18		1,148.82	83.59
Total	**626,475**	**6,953.76**	**545,271.20**		**81,203.80**	**87.04**
B. EXPENDITURES						
1000 General Student Body	251,275	10,873.45	70,028.10	0.00	181,246.90	27.87
2000 Athletics	239,057	29,527.01	251,212.06	0.00	(12,155.06)	105.08
3000 Classes	20,640	5,798.58	17,416.65	0.00	3,223.35	84.38
4000 Clubs	221,905	7,400.20	187,210.78	0.00	34,694.22	84.37
6000 Private Moneys	7,000	0.00	5,851.18	0.00	1,148.82	83.59
Total	**739,877**	**53,599.24**	**531,718.77**	**0.00**	**208,158.23**	**71.87**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(113,402)**	**(46,645.48)**	**13,552.43**		**126,954.43**	**(111.95)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(113,402)**	**(46,645.48)**	**13,552.43**		**126,954.43**	**(111.95)**
G. TOTAL BEGINNING FUND BALANCE	**614,281**		**564,893.54**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**500,879**		**578,445.97**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	500,879		583,899.79			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**500,879**		**583,899.79**			

Budget Status Report

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August
Account Codes: Agency
Budget Type: Revised
Fund Code: 40
Fund Description: Associated Student Body Fund

Differences	**0**	**(5,453.82)**

Budget Status Report Preliminary

2025-2026 **PULLMAN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: August **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	30,000	2,661.08	34,461.74		(4,461.74)	114.87
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	300,518	277,756.85	277,756.85		22,761.15	92.43
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**330,518**	**280,417.93**	**312,218.59**		**18,299.41**	**94.46**
B. EXPENDITURES						
Type 30 Equipment	285,000	0.00	194,128.18	0.00	90,871.82	68.12
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**285,000**	**0.00**	**194,128.18**	**0.00**	**90,871.82**	**68.12**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**45,518**	**280,417.93**	**118,090.41**		**72,572.41**	**159.44**
H. TOTAL BEGINNING FUND BALANCE	**847,828**		**1,013,651.70**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**893,346**		**1,131,742.11**			

Budget Status Report

2025-2026 PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: August **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	893,346		1,131,742.11			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**893,346**		**1,131,742.11**			
Differences	**0**		**0.00**			

Coversheet

Student Transfer Requests

Section: IV. Consent Agenda
Item: I. Student Transfer Requests
Purpose:
Submitted by:
Related Material: 2026 09.23 Regular Board Meeting - Student Transfer Requests.pdf

SCHOOL BOARD REPORT
Student Transfer Requests
September 23, 2026

Transfer Requests 2026-2027

Released to PSD

- A. White, Grade 10, Released from Colfax School District – New
- M. Cloninger, Grade 10, Released from Garfield School District – New

Released from PSD

- S. Robert, Grade 1, Released to Washington Virtual Academy in the Omak School District – New
- M. Unda, Grade 10, Released to Washington Connections Academy in the Goldendale School District – New
- M. Dalton, Grade 12, Released to Washington Connections Academy in the Goldendale School District – New
- D. Davis, Grade 9, Released to Washington Connections Academy in the Goldendale School District – New
- F. Kravetz, Grade 10, Released to Insight School of Washington in the Quillayute Valley School District – Renewal
- E. Ceja Garcia, Grade 11, Released to Insight School of Washington in the Quillayute Valley School District – New
- G. Villarreal, Grade 10, Released to Insight School of Washington in the Quillayute Valley School District – New
- J. Zuniga, Grade 12, Released to EV Online in the East Valley School District (Spokane) – New
- A. Gibson, Grade 11, Released to GarPal in the Palouse School District – New
- J. Kelly, Grade 10, Released to Washington Connections Academy in the Goldendale School District – Renewal
- B. Banks, Grade 11, Released to GarPal in the Palouse School District – Renewal
- E. Crandlemire, Grade TK, Released to Palouse Elementary in the Palouse School District – New
- D. Berntgen-Stapleton, Grade 6, Released to Leonard M. Jennings Elementary in the Colfax School District – Renewal
- S. De La Cruz, Grade 12, Released to Everett Reengagement Academy (Graduation Alliance) – Renewal

Rescinded Transfer Requests

- E. Nelson-Witham, Grade 10, Rescinded from Washington Connections Academy in the Goldendale School District
- A. McCurdy, Grade 5, Rescinded from Washington Virtual Academy in the Omak School District
- K. Clark, Grade 8, Rescinded from Washington Digital Academy in the South Bend School District
- E. Rodriguez, Grade 12, Rescinded from Washington Digital Academy in the South Bend School District
- A. McCurdy, Grade 4, Rescinded from Washington Virtual Academy in the Omak School District
- E. Sanders, Grade 12, Rescinded from Pullman High School

Coversheet

ASB Fundraisers

Section: IV. Consent Agenda
Item: J. ASB Fundraisers
Purpose:
Submitted by:
Related Material: ASB Fundraiser - PHS FFA_Plant Sale 9.23.26.pdf
ASB Fundraiser - PHS Orchestra_Disney-Desserts 9.23.26.pdf
ASB Fundraiser - PHS FFA_Winter Ball 9.23.26.pdf
ASB Fundraiser-PHS Orchestra_Popcorn 9.23.26.pdf

Fundraising/Activity Form

☑ ASB ☐ ASB Charitable ☐ General Fund REC'D SEP 21 2026

A. Proposal: Pre-Approval of Fundraiser *(at least TWO weeks prior to fundraiser)*

School: PHS Group Name: Pullman FFA Account #: 4035

Proposed Fundraising Activity: Plant Sale

Intended Use of Proceeds: FFA & Plant Science Supplies

Estimated Revenues:$ 10,000 Estimated exp 5,000

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: $5,000

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☐

If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 5/1/27 End: 5/8/27

Team/Club Leader (student): [signature] *(Signature & Date)* ASB Bookkeeper (staff): [signature] 9-10-26 *(Signature & Date)*

Coach/Club Advisor (staff): [signature] 8/25/26 *(Signature & Date)* Principal's *Pre-Approval*: [signature] 9/10/26 *(Signature & Date)*

Student Leadership(student): [signature] 8/25/26 *(Signature & Date)* Activity Coordinator: [signature] 9-10-26 *(Signature & Date)*

Pulled from consent

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses *(decorations, supplies, etc.)* $ _____
5. Total Expenditures $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): [signature] 9/9/26 *(Signature & Date)* ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)* Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Fundraising/Activity Form

REC'D SEP 21 2026

☑ ASB ☐ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser ***(at least TWO weeks prior to fundraiser)***

School: Pullman High School Group Name: Orchestra Account #: 4018

Proposed Fundraising Activity: Disney & Desserts sell Desserts, Silent Auction, Disney "Swag"

Intended Use of Proceeds: Funding for Disney trip: ground transpo. U Haul rental, instrument rental, etc.

Estimated Revenues:$ $5,000.00 Estimated $250.00

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: $4750.00

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒
If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 10/17/26 End: 10/17/26

Team/Club Leader (student): Rebecca Snetting *(Signature & Date)* ASB Bookkeeper (staff): [signature] 9-10-26 *(Signature & Date)*

Coach/Club Advisor (staff): Katharine Coiner 9/8/26 *(Signature & Date)* Principal's ***Pre-Approval***: [signature] 9/10/26 *(Signature & Date)*

Student Leadership(student): Caleb Knight *(Signature & Date)* Activity Coordinator: [signature] 9-10-26 *(Signature & Date)*

Robert Hunter

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses*(decorations, supplies, etc.)* $ _____
5. Total Expenditures $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): Caleb Knight 9/9/26 *(Signature & Date)* ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)* Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Fundraising/Activity Form

REC'D SEP 21 2026

☐ ASB ☑ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser *(at least TWO weeks prior to fundraiser)*

School: PHS Group Name: Pullman FFA Account #: 4035

Proposed Fundraising Activity: Winter Ball

Intended Use of Proceeds: Donation to local travelling Vet for Large animal Care

Estimated Revenues:$ 1,500 Estimated Cost $500

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: 1,000

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☐

If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 1/16/27 End: 1/23/27

Team/Club Leader (student): Caleb Knight 8/25/26 *(Signature & Date)*

ASB Bookkeeper (staff): Jj John 9-10-26 *(Signature & Date)*

Coach/Club Advisor (staff): [signature] 8/25/26 *(Signature & Date)*

Principal's *Pre-Approval*: [signature] 9/10/26 *(Signature & Date)*

Student Leadership(student): [signature] 8/25/26 *(Signature & Date)*

Activity Coordinator: [signature] 9-10-26 *(Signature & Date)*

Robert Hunter

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses *(decorations, supplies, etc.)* $ _____
5. Total Expenditures _____ $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): Caleb Knight 9/4/26 *(Signature & Date)*

ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)*

Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Fundraising/Activity Form

RECD SEP 21 2026

☒ ASB ☐ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser *(at least TWO weeks prior to fundraiser)*

School: Pullman High School | Group Name: Orchestra | Account #: 4018

Proposed Fundraising Activity: Crown Point Fundraising (Popcorn)

Intended Use of Proceeds: Disney trip

Estimated Revenues:$ 5,000.00 | Estimated 0

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: $5,000.00

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒

If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 10/19/26 End: 10/30/26

Team/Club Leader (student): Rebecca Gnuting *(Signature & Date)* | ASB Bookkeeper (staff): *(Signature & Date)*

Coach/Club Advisor (staff): Katharine Covill 9/10/26 *(Signature & Date)* | Principal's *Pre-Approval*: 9/18/26 *(Signature & Date)*

Student Leadership(student): 9/10/26 *(Signature & Date)* | Activity Coordinator: 9/15/26 *(Signature & Date)*

Robert Unruh

B. Steps Following Approval: *Request must be approved BEFORE event can take place.*

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money INTACT into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses*(decorations, supplies, etc.)* $ _____
5. Total Expenditures _____ $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ *(Signature & Date)* | ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)* | Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Coversheet

3115 Students Experiencing Homelessness

Section: V. Action Items
Item: A. 3115 Students Experiencing Homelessness
Purpose:
Submitted by:
Related Material:
ES 3115 Students Experiencing Homelessness 9.9.26.pdf
3115 Students Exp Homelessness- Enrollment Rights and Svcs 9.9.26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

3115 Students Experiencing Homelessness

Executive Summary

September 9, 2026

Ryan Mulvey

Assistant Superintendent

Background:

Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services has been revised by WSSDA and was highlighted in the July Policy and Legal News. WSSDA has significantly cleaned up the model policy by removing language that is redundant with the procedure.

Recommended Board Action:

Approval of Board Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services.

Motion to Approve

I move to approve the revisions to Board Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy 3115

STUDENTS

Students Experiencing Homelessness: Enrollment Rights and Services

The Pullman School District Board of Directors requires that, to the extent practical and as required by law, the district will work with homeless students and their families to provide them with equal access to the same free, appropriate education (including public preschool education) provided to other students. Special attention will be given to ensuring the identification, enrollment, and attendance of homeless students not currently attending school, as well as mitigating educational barriers to their academic success. Additionally, the district will take reasonable steps to ensure that homeless students are not stigmatized or segregated in a separate school or in a separate program within a school on the basis of their homeless status.

Homeless students as defined by applicable state and federal law, will be provided district services for which they are eligible, including Head Start and comparable preschool programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs, and school nutrition programs.

~~Homeless students are defined as lacking a fixed, regular, and adequate nighttime residence, including those students who are:~~

~~A. Sharing the housing of other persons due to loss of housing or economic hardship, or a similar reason;~~

~~B. Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;~~

~~C. Living in emergency or transitional shelters;~~

~~D. Abandoned in hospitals;~~

~~E. Living in public or private places not designed for or ordinarily used as regular sleeping accommodation;~~

~~F. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations, or similar settings; and/or~~

~~G. Migratory children living in conditions described in the previous examples.~~

The superintendent or designee will designate an appropriate staff person to be the district's ~~McKinney-Vento~~ liaison for homeless students and their families. The liaison may simultaneously serve as a coordinator for other federal programs, provided that they are able to carry out the duties listed in the procedure that accompanies this policy.

The principal of each elementary, middle, and high school building will establish a point of contact for such youth. The point of contact is responsible for identifying homeless and unaccompanied youth and connecting them with the district's homeless student liaison. The district's homeless student liaison is responsible for training the building points of contact.

The superintendent or designee will adopt a procedure addressing the district's obligations under state and federal law regarding homeless students.

~~**I. BEST INTEREST DETERMINATION**~~

~~In making a determination as to which school is in the homeless student's best interest to attend, the district will presume that it is in the student's best interest to remain enrolled in their school of origin unless such enrollment is against the wishes of a parent, guardian, or unaccompanied youth.~~

~~Attendance options will be made available to homeless families on the same terms as families resident in the district, including attendance rights acquired by living in attendance areas, other student assignment policies, and intra and inter-district choice options.~~

~~If there is an enrollment dispute, the student will be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian will be informed of the district's decision and the reasons therefore, (or informed if the student does not qualify for McKinney-Vento, if applicable) and their appeal rights in writing and in a language they can understand. The district's liaison will carry out dispute resolution as provided by state policy. Unaccompanied youth will also be enrolled pending resolution of the dispute.~~

~~Once the enrollment decision is made, the school will immediately enroll the student, pursuant to district policies. However, enrollment may not be denied or delayed due to the lack of any document normally required for enrollment, including academic records, medical records, proof of residency, mailing address or other documentation. Additionally, enrollment may not be denied or delayed due to missed application deadlines, fees, fines, or absences at a previous school.~~

~~If the student does not have immediate access to immunization records, the student will be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Records from the student's previous school will be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrollment consistent with district policies, and in compliance with the state's Address Confidentiality Program when necessary. However, the district cannot demand emergency contact information in a form or manner that creates a barrier to enrollment and/or attendance at school.~~

~~Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will coordinate the transportation services necessary for the student, or will divide the costs equally.~~

~~The district's liaison for homeless students and their families will coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. This coordination includes providing public notice of the educational rights of homeless students where such children and youth receive services under the McKinney-Vento Act, such as schools, family shelters and soup kitchens. The notice must be disseminated in a manner and form that parents, guardians, and unaccompanied youth receiving such services can understand, including, if necessary and to the extent feasible, in their native language. The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students and will participate in professional development and other technical assistance activities, as determined by the state-level (OSPI) coordinator for homeless children and youth programs.~~

~~The superintendent will:~~

~~A. Strongly encourage district staff, including substitute and regular bus drivers to annually review the video posted on the OSPI website on identification of student homelessness;~~

~~B. Strongly encourage every district-designated homeless student liaison to attend trainings provided by the state on identification and serving homeless youth. Ensure that the district includes~~

in materials provided to all students at the beginning of the school year or at enrollment, information about services and support for homeless students (i.e., the brochure posted on the OSPI website).

C. Use a variety of communications each year to notify students and families about services and support available to them if they experience homelessness (e.g., distributing and collecting a universal annual housing intake survey, providing parent brochures directly to students and families, announcing the information at school-wide assemblies, posting information on the district's website).

II. FACILITATING ON-TIME GRADE LEVEL PROGRESSION

The district will: 1) waive specific courses required for graduation for students experiencing homelessness if similar coursework has been satisfactorily completed in another school district; or 2) provide reasonable justification for denial of the waiver. In the event the district denies a waiver and the student would have qualified to graduate from their sending school district, the district will provide an alternative process of obtaining required coursework so that the student may graduate on time.

The district will consolidate partial credit, unresolved, or incomplete coursework and will provide students experiencing homelessness with opportunities to accrue credit in a manner that eliminates academic and nonacademic barriers for the student.

For students who have been unable to complete an academic course and receive full credit due to withdrawal or transfer, the district will grant partial credit for coursework completed before the date of the withdrawal or transfer. When the district receives a transfer student in these circumstances, it will accept the student's partial credits, apply them to the student's academic progress, graduation, or both, and allow the student to earn credits regardless of the student's date of enrollment in the district.

In the event a student is transferring at the beginning of or during their junior or senior year of high school and is ineligible to graduate after all alternatives have been considered, the district will work with the sending district to ensure the awarding of a diploma from the sending district if the student meets the graduation requirements of the sending district.

In the event a student enrolled in three or more school districts as a high school student, has met state requirements, has transferred to the district, but is ineligible to graduate from the district after all alternatives have been considered, the district will waive its local requirements and ensure that the student receives a diploma.

III. INFORMED CONSENT FOR HEALTHCARE

Informed consent for healthcare on behalf of a student experiencing homelessness may be obtained from a school nurse, school counselor, or homeless student liaison when:

A. Consent is necessary for non-emergency, outpatient, primary care services, including physical examinations, vision examinations and eyeglasses, dental examinations, hearing examinations and hearing aids, immunizations, treatments for illnesses and conditions, and routine follow-up care customarily provided by a health care provider in an outpatient setting, excluding elective surgeries;
B. The student meets the definition of a "homeless child or youth" under the federal McKinney-Vento homeless education assistance improvements act of 2001; and
C. The student is not under the supervision or control of a parent, custodian, or legal guardian, and is not in the care and custody of the department of social and health services.

Pullman School District Board Policy 3115

~~Upon the request by a health care facility or a health care provider, a district employee authorized to consent to care must provide to the person rendering care a signed and dated declaration stating under penalty of perjury that the employee is a school nurse, school counselor, or homeless student liaison and that the minor patient meet the requirements of RCW 7.70.065 (2) (b) listed above in this policy.~~

~~The district and district employee authorized to consent to care under this policy are not subject to administrative sanctions or civil damages resulting from the consent or non-consent for care or payment for care. Any declaration required by a health care facility or a health care provider described in the above paragraph must include written notice that the district employee is exempt from administrative sanctions and civil liability resulting from the consent or non-consent for care or payment for care.~~

Cross References:

Board Policy 3116/P	Students in Foster Care
Board Policy ~~3120~~3120/P	Enrollment ~~and Attendance Records~~
Board Policy ~~3231~~3231/P	Student Records
Board Policy ~~3413~~3413/P	Student Immunization and Life-Threatening Health Conditions
Board Policy ~~4218~~4218/P	~~———~~Language Access ~~Plan~~

Legal References:

RCW 28A.320.142	Unaccompanied youth – Building point of contact – Duty of District
RCW 28A.225.215	Enrollment of children without legal residences
RCW 28A.320.145	Support for homeless students
20 U.S.C 6301 et seq.	Elementary and Secondary Education Act of 1965 as amended by the Every student Succeeds Act (ESSA)
42. U.S.C. 11431 et seq.	McKinney-Vento Homeless Assistance Act
~~Chapter 28A.320 RCW~~	~~Provisions applicable to all districts (new section created by 3SHB 1682, 2016 legislative session)~~
RCW 28A.235.280	Free school meals—Systems to identify students
RCW 28A.320.192	On-time grade level progression and graduation of students who are homeless, subject to a dependency proceeding, at-risk youth or children, or have been released from an institutional educational facility—Rules
RCW 7.70.065	Informed consent—Persons authorized to provide for patients who do not have capacity—Priority—Unaccompanied homeless minors
SHB 2594 (2026 Regular Session)	

Management Resources:

2026 – July Issue Policy News
2019 – July Issue Policy News
2018 – May Issue Policy News
2017 – October Issue Policy News
2017 – July Issue Policy News
2016 – November Issue Policy News
2016 – July Issue Policy News
2014 – December Issue Policy News
2004 – October Issue Policy News
2002 – October Issue Policy News
Posters and Other Materials for Community Outreach – OSPI

Classification: Critical

Adoption Date: April 28, 2004
Revision Date**:** January 12, 2005
Revision Date: April 22, 2009
Revision Date: December 16, 2009
Revision Date: April 8, 2015
Revision Date: December 13, 2017
Revision Date: January 10, 2018
Revision Date: September 26, 2018
Revision Date: January 22, 2020

Coversheet

Resolution 26-27: 03 Declaration of Surplus Property

Section: V. Action Items
Item: B. Resolution 26-27: 03 Declaration of Surplus Property
Purpose:
Submitted by:
Related Material: ES Surplus Inventory Sale.pdf
Surplus Sale Resolution 26-27 Updated.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

Surplus Inventory Sale

Executive Summary

September 9th, 2026

Juston Pollestad

Executive Director of Operations

Background:

Throughout the summer and as staff moved into classrooms, several items were identified as surplus and no longer needed for district operations.

Following Board approval, the items listed in the accompanying resolution will be offered for purchase to public and private schools before being made available to the general public.

Public notification of the sale will be provided in accordance with district procedures.

Any items remaining after the sale will be disposed of in accordance with district procedures.

Recommended Board Action:

Approve the Pullman School District surplus sale.

Motion to Approve

I move that the Board approve by Resolution 26-27:03, the equipment and out of date materials listed by resolution to be declared surplus and available for sale under the procedures set forth by State law

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District No.267

Pullman, WA 99163

Resolution 26-27: 03

Declaration of Surplus Property

Whereas, in the course of time, equipment in the school district becomes obsolete through normal use and attrition; and

Whereas, specific items of equipment have been identified as used beyond useful life; and

Whereas, by state law, school districts may declare out of date equipment and materials surplus and available for sale to other public and private schools and the general public.

Now, Therefore, Be It Resolved that the following equipment be declared surplus.

Desks	Bookshelves	Tables
Cabinets	Computer equipment	Books
Chairs	School bus (PSD bus #1)	Minivan

Signed this 23rd day of September, 2026

_____

_____

_____

_____

_____

Directors, Pullman School District No. 267
Whitman County, Pullman, Washington

Attest: _____
Dr. Robert Maxwell, Secretary

Coversheet

5401 Sick Leave

Section: VI. Discussion Items
Item: A. 5401 Sick Leave
Purpose:
Submitted by:
Related Material: ES 5401 Sick Leave 9.23.26.pdf
5401 Sick Leave 9.23.26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

5401 Sick Leave

Executive Summary

September 23, 2026

Dani Lynas

Finance Director

Background:

Policy 5401 Sick Leave has been revised by WSSDA and was highlighted in the July Policy and Legal News. WSSDA has revised the model policy to clarify which of the statutory structures districts should use for their incentive programs and the notification requirements for program enrollment.

Recommended Board Action:

Approval of Board Policy 5401 Sick Leave.

Motion to Approve

I move to approve the revisions to Board Policy 5401 Sick Leave.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy 5401

PERSONNEL

Sick Leave

I. Compliance with RCW 28A.400.300

The district will grant each certificated and classified employee of the district sick leave in accordance with RCW 28A.400.300 and applicable collective bargaining agreements.

II. Attendance Incentive Program

Eligible employees under RCW 28A.400.210 may cash out accumulated sick leave on an annual basis in accordance with WAC 392-136-015 and WAC 392-136-020. If an eligible employee elects to cash out their unused sick leave that has accrued beyond 60 days of sick leave, they must notify their employer of their election during the month of January of the following year.

III. Employees Covered by RCW 49.46.210

For employees covered by RCW 49.46.210, the district will comply with that statute and the regulations that implement it. The superintendent or designee may adopt a procedure that addresses sick leave use by employees covered by RCW 49.46.210.

IV. Verification

For employees not covered by RCW 49.46.210, the district may require those employees to provide verification for the need to take sick leave when they take more than three consecutive days of sick leave.

V. Unpaid Leave

Employees who exhaust their paid sick leave may request unpaid leave. At its discretion, the district will determine whether to grant unpaid leave. If an employee does not receive approval for unpaid leave, but, nonetheless, does not attend work, they will be considered absent without leave and may be subject to discipline to the point of, but not excluding termination.

Cross Reference:
Board Policy 5021~~,~~ Applicability of Personnel Policies
Board Policy 5406~~,~~ Leave Sharing

Legal References:

RCW 49.46.200	Paid Sick Leave
RCW 49.46.210	Paid sick leave – Authorized purposes – Limitations – "Family member" defined
Chapter 296-128 WAC	Minimum Wages
RCW 28A.400.210	Employee attendance incentive program--Remuneration or benefit plan for unused sick leave
RCW 28A.400.300	Hiring and discharging of employees--Written leave policies--Seniority and leave benefits, of employees transferring between school districts and other educational employers
~~WAC~~ Chapter 392-136 WAC	Finance – Conversion of Accumulated Sick Leave
AGO 1964 No. 98	Sick leave for certificated and non-certificated employees
AGO 1980 No. 22	Limitation on compensated leave for school district employees

Management Resources
Policy and Legal News, December 2017
Policy and Legal News, March 2026
Policy and Legal, News, July 2026

Classification: Critical

Adoption date: August 26, 1998

Pullman School District Board Policy 5401

Revised date: September 20, 2000
Revised date: May 23, 2018
Revised Date: April 15, 2026

Coversheet

1825 Addressing School Director Violations - NEW

Section: VI. Discussion Items
Item: B. 1825 Addressing School Director Violations - NEW
Purpose:
Submitted by:
Related Material: ES 1825 Addressing School Director Violations 9.23.26.pdf
1825 Addressing School Director Violations 9.23.26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

1825 Addressing School Director Violations - NEW

Executive Summary

September 23, 2026

Arron Carter

Board President

Background:

To support school boards in articulating the core ethical standards and in establishing a fair and neutral process for responding when behavior becomes problematic, WSSDA developed model policy 1825 Addressing School Director Violations.

Recommended Board Action:

Adoption of Board Policy 1825 Addressing School Director Violations.

Motion to Approve

I move to approve the adoption of Board Policy 1825 Addressing School Director Violations.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy 1825

BOARD OF DIRECTORS

Addressing School Director Violations

The Pullman School Board and each of its school directors are committed to faithful compliance with the law, provisions of the Board's policies, and exercising good judgment.

The Board recognizes that failure to deal with deliberate or continuing violations of the law, Board policies, or lapses in good judgment by its school board members risks the loss of community confidence and damages the Board's ability to govern effectively. Therefore, in the event of a Board member's willful and/or continuing violation of law, policy, or judgment the Board will address the issue through the following process, which is intended to escalate only as necessary:

1. Conversation in a private setting between the offending School Director and the Board Chair or another individual School Director, identified by the Board;
2. Discussion in a properly convened executive session between the offending School Director and the full Board;
3. Possible removal of the offending School Director from any leadership or committee positions to which the offending School Director has been appointed or elected to by the Board;
4. Censure of the offending School Director by adopting a resolution in an open meeting as a means of separating the Board's focus and intent from those of the offending School Director.

Cross References

Board Policy, 1111	Oath of Office
Board Policy, 1220	Board Officers and Duties of Board Members
Board Policy 1610	Conflicts of Interest

Legal References

RCW 28A.320.040	Bylaws for board and school government
RCW 28A.635.050	Certain corrupt practices of school officials

Management Resources

2021 - October Issue

Classification: Discretionary

Adopted Date:

Pullman School District Board Policy 1825

Legal Reference:
RCW 28A.343.360 Oath of Office

Adoption Date: June 19, 1990
Revised: April 22, 1998
Revised: October 18, 2000
Revised: January 27, 2016
Revised: August 13, 2025

Coversheet

1101F2 Board Communication Protocols

Section: VI. Discussion Items
Item: C. 1101F2 Board Communication Protocols
Purpose:
Submitted by:
Related Material: ES 1101F2 Board Communication Protocols 9.23.26.pdf
1101F2 Board - Communication Protocols 9.23.26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

1101F2 Board Communication Protocols

Executive Summary

September 23, 2026

Arron Carter

Board President

Background:

Updates to the Board communication policy to include clarifications on the use of social media, and the ethical conduct of Board directors to be used during communication. This continues our discussion from our annual retreat to work toward improved communication and clarify policy.

Recommended Board Action:

Approval of revisions to 1101F2 Board Communication Protocols.

Motion to Approve

I move to approve the revisions to 1101F2 Board Communication Protocols.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

BOARD OF DIRECTORS

BOARD COMMUNICATION PROTOCOLS

Effective communication is essential for building trust, collaboration, and transparency. These protocols are intended to guide how board members engage in communication, both internally within the district and externally with the community and partner organizations. These are not intended to restrict communication but to ensure appropriate channels, responsibilities, and follow-up processes are clear.

I. Open Public Meetings Act Requirements

Board members will ensure that they are complying with the Open Public Meetings Act (the "OPMA") when they communicate with one another. Any time a quorum of the board discusses or considers official district business, that constitutes a meeting under the OPMA and must comply with its requirements, including being open to the public. For example, a meeting could occur if a quorum of the board exchanges emails or texts with one another about official business. Accordingly, board members must be painstakingly vigilant about their communications with one another to ensure compliance with the OPMA.

Board members who have questions about what communications are permissible under the OPMA should contact the Superintendent or the district's legal counsel.

II. Communication Procedures

Board members are expected to follow the communication procedures described in Policy 1620P (The Board-Superintendent Relationship). Those procedures are reproduced here for convenience:

a. **Staff Communications to the Board:** All communications or reports to the board or individual board members from principals, supervisors, teachers, or other staff members shall be submitted through the superintendent. This will not deny any staff member's right to appeal to the board regarding administrative decisions, provided that the superintendent will have been notified of the forthcoming appeal and that it is processed according to the applicable procedures on complaints and grievances.

b. **Board Communications to Staff:** All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will employ all such media as are appropriate to keep staff fully informed of the board's priorities, concerns and actions.

c. **Visits to Schools:** Individual board members interested in visiting schools or classrooms will make arrangements for visitations through the principals of the various schools. Such visits will be regarded as expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by board members will be carried on only under board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors.

d. **Social Interaction:** Staff and board members share a keen interest in the schools and in education. When they meet at social affairs and other functions, informal discussion on such matters as educational trends, issues, and innovations can be anticipated. Discussions of personalities or staff grievances are not appropriate.

III. Communicating Concerns or Complaints

Issue Type	**Initial Point of Contact**	**Next Level** *(if unresolved)*	**Final Level**
1. Complaints	The district has adopted several complaint procedures. Some of those include the following: • 3205/P Sexual Harassment of Students Prohibited • 3207/P Prohibition of Harassment, Intimidation and Bullying of Students • 3210/P Non-Discrimination • 3211/P Gender-Inclusive Schools • 3241/P Student Discipline • 4220/P Complaints Concerning Staff or Programs • 5010/P Non-Discrimination and Affirmative Action • 5011/P Sex Discrimination and Sex-Based Harassment of Staff Prohibited • 5270/P Resolution of Staff Complaints • 5271/P Reporting Improper Governmental Action *Policies and Procedures can be found at: https://app2.boardontrack.com/public/t6gNEZ/documents?categoryId=49252* Staff, administrators, and board members are expected to follow the complaint procedures described in district polices and procedures. Not all complaints will fall within an established complaint procedure. In those instances when a complaint doesn't fall within an established complaint procedure, the board expects administrators to use their professional judgment to address those complaints If a board member receives a complaint or criticism about district personnel, the information is to be referred to the superintendent. *(Policy 1101 and the superintendent contract)* As a reminder, if the board receives a complaint in executive session, any personnel action that it takes in response to the complaint must be made in open session. If there is a complaint against a school board member, file a written complaint with the district superintendent. If not resolved, file a written citizen's complaint with the Washington Office of Superintendent of Public Instruction (OSPI).		
2. Concerns (Building-level)	Building Administrator	Superintendent or designee	A building administrator or the superintendent can address almost all building-level concerns. The Board will only address these concerns if necessary.
2. Concerns (District-level)	Superintendent or designee	N/A	Board Chair & Board Policy Representative *(if needed for policy-level concern)* The superintendent should be allowed to address district-level concerns. The Board will only address

			these concerns if necessary.
3. Resource Requests (Supplies/Materials)	Building Administrator Asst. Superintendent and/or Applicable Program Director	Superintendent & Finance Director	Applicable District Committee Discussion. If needed, a Program Report can be provided at a Regular Board meeting
4. Program/Facilities Needs/Improvements	Building Administrator Asst. Superintendent and/or Applicable Program Director	Superintendent and Finance Director *(if applicable)*	Applicable District Committee Discussion. If needed, a Program Report can be provided at a Regular Board meeting
5. Advocacy – Internal (Gov't relations, legislative)	Board Chair	N/A	Board Chair & Superintendent *(to align with legislative priorities)*
6. Emergency (911 calls, urgent situations)	Staff follow district emergency protocols	Superintendent is notified	Board is notified by Superintendent or their designee

7. Concerns or Complaints About Board Director Ethics: Each board director has taken an oath of office to support the Constitution of the United States and the Constitution of the State of Washington. Each director on the Pullman School District Board of Directors is committed to upholding the oath of office and ethical behavior.

Each school director and the board will base their conduct on these core ethical principles:

- Objectivity: School directors must place the public's interest before any private interest or outside obligation; they must make choices on the merits.
- Selflessness: School directors should not take actions or make decisions in the performance of their position to gain financial or other benefits for themselves, their family, or their friends.
- Stewardship: School directors should conserve public resources and funds against misuse and abuse.
- Transparency: School directors must practice open and accountable government. They should be as open as possible about their decisions and actions, while protecting truly confidential information.
- Integrity: School directors should not place themselves under any financial or other obligation to outside individuals or organizations that might inappropriately influence them in performing their official duties.

Failure to adhere to these core ethical principles or to comply with other policies adopted by the board or the law may result in a complaint against a school director. In these circumstances, the complaint should be directed to the Board President or the Superintendent for resolution with the board director in question. The Board President is obligated to inform a Board Director of any complaint and response(s) to the complainant. A written citizen's complaint may also be filed with the Washington Office of Superintendent of Public Instruction (OSPI).

8. Addressing School Board Director Violations: The Board recognizes that failing to address deliberate or continuing violations of the law or Board policies, or lapses in good judgment by its school board directors, risks damaging community confidence and the Board's ability to govern effectively. Therefore, in the event of a Director's willful and/or continuing violation of the law, policy, or good judgment, the Board will address the issue through the following process, which is intended to escalate only as necessary:

1. Conduct a conversation in a private setting between the offending School Director and either the Board Chair or another School Director designated by the Board.
2. Conduct a discussion in a properly convened executive session between the offending School Director and the full Board.
3. Consider removing the offending School Director from any leadership or committee positions to which the

offending School Director has been appointed or elected by the Board.

4. Censure the offending School Director by adopting a resolution at an open meeting to separate the Board's focus and intent from those of the offending School Director.

IV. External Communication Protocols

Communication with external stakeholders should reflect adopted board policy, district values, and the strategic direction established by the board and superintendent.

Communication Type	Protocols
The president will be the official recipient of correspondence directed to the board and will provide, or cause to be provided to other board members and the superintendent, copies of the correspondence received on behalf of the board. *(Policy 1220)* In dealing with the media and with matters from the public in general directed to the board, the president or their designee will serve as the spokesperson of the board. The president is authorized to report and discuss the board's past actions and decisions but will avoid discussion or speculation about the board's potential future actions or decisions. *(Policy 1220)*	
Advocacy – External (Federal, State, Local)	The legislative representative, board president, or other board designee will represent the board at WSSDA's General Assembly conveying local views and concerns to that body. The legislative representative will monitor proposed school legislation, and provide legislative updates periodically at board meetings. *(Policy 1220)* The legislative representative may also serve as the liaison between local government agencies and the board.
Civic Organizations	Board members are encouraged to attend and represent the district. Formal presentations or statements should be coordinated with the Board Chair or their designee and the Superintendent.
Attending Events as	Attend events to support school programs and strengthen community relationships.

School Board Representatives	If speaking in an official capacity, coordinate remarks with the Board Chair or their designee and the Superintendent. Avoid discussion of confidential matters or items not yet before the board.
Students, Families and Community Members	Listen respectfully and encourage use of the appropriate communication, reporting or complaint processes outlined in board policies/procedures. Refer unresolved concerns as outlined in the internal communication protocols above.

Communication Using Social Media: The district maintains official social media accounts to share news, alerts, and special recognition for students and staff. Directors may use personal social media accounts to communicate with the public and share official posts; however, they must follow the guidelines below to comply with the Open Public Meetings Act, Chapter 42.30 RCW (OPMA), and the Public Records Act, Chapter 42.56 RCW (PRA).

Acceptable use of Directors' personal social media accounts includes:

- Sharing publicly available information about District meetings, events, or decisions.
- Providing general educational content or personal viewpoints on general education issues.
- Encouraging community input and engagement.
- Directing constituents to official district channels if seeking information, formal response, or public comment.

Board Directors are expected to use social media to promote trust, transparency, and effective governance while complying with applicable laws and Board policies. Personal social media accounts remain the property of the individual Board Director, but under the PRA, any social media posts and comments related to district matters are part of the public record. Directors must retain these posts and produce them in response to public records requests.

Board Directors are encouraged to consider how students, families, employees, and community members may perceive social media posts. The content and tenor of online conversations, discussions, and posts should adhere to the professional standards of conduct and respectful discourse displayed during school board meetings and school district events.

Board Directors must refrain from:

- Conducting any district business, including matters related to governance (e.g., policy decisions), official public notice, or legal or fiscal significance that have not been voted upon by the school board.
- Engaging or interacting in any way with other Board Directors that may be perceived as deliberation or about pending items that could constitute a "meeting" under OPMA.
- Disclosing confidential or protected information, including student information, personnel matters, discussions occurring during Executive Session, collective bargaining, or pending litigation.
- Interfering with administration of district operations or otherwise undermining Superintendent authority by directing employees or influencing staffing decisions.
- Misrepresenting Board authority or posting anything that implies social media posts represent the official positions of the Pullman School District Board of Directors. To avoid confusion, Board Directors should include a disclaimer clarifying that the individual views expressed on personal accounts do not represent the official views or positions of the PSD Board of Directors.
- Posting any content that promotes or advertises commercial services, entities, or products.
- Influencing a school district election or ballot measures.

V. Two-Way Communication Protocols

The **Washington School Board Standards for Effective School Board Governance** *and* **WSSDA's Guide for Effective School Board Members** *outline the best practices and expectations for school board directors.* School board directors should actively listen to parents, students, and community members, and share input and feedback with the superintendent and other relevant parties. Here are ways the board can do that:

1. Encourage active feedback and questions from the community, fostering open dialogue and collaboration.
2. Make sure the community understands how and why decisions are made, and invite their input before finalizing major decisions.
3. Ensure communication not only reaches but also engages all groups within the community.
4. Anticipate issues that may concern the community and engage stakeholders early to collaboratively address potential challenges.

VI. Board Liaisons

Board liaisons serve as a communication bridge between the board and specific stakeholder groups (e.g., schools, parent groups, district committees, civic organizations).

Expectations for liaison two-way communication:

1. **Listening and gathering input**: Attend liaison meetings to hear concerns, ideas, and questions. Remain neutral and avoid advocating personal positions. Be clear that the liaison role does not include decision-making authority.
2. **Information sharing**: Share relevant district information, board decisions, and updates aligned with board policy and the district's strategic plan. Ensure information is accurate and up to date.
3. **Clarifying Governance Roles**: Help stakeholders understand the distinction between board governance and administrative operations. Encourage concerns to be routed through the appropriate administrative channels. Avoid taking positions or making statements that suggest individual board authority. Board members only have authority when acting as part of the board at a legally convened meeting.
4. **Reporting Back**: Summarize key input or themes and report to the full board and Superintendent as appropriate. Avoid attributing comments to individuals or disclosing confidential information.

Liaisons	**Organization/Committee/School**
For school/district representative/committee appointments, please refer to the district website: https://www.pullmanschools.org/meet-board-members	
Local Civic Organizations: *(List all that are assigned a board liaison)*	
Kiwanis Club of Pullman	
Pullman Rotary Club	
Pullman Lions Club	
League of Women Voters	
Pullman Education Foundation	
WSU Center for Civic Engagement	

Pullman Chamber of Commerce	

We, the members of, the Pullman School District Board of Directors hereby commit to these communication policies, procedures, and protocols:

Board Member

Board Member

Board Member

Board Member

Board Member

Superintendent

Date

Adopted by Board on August 27, 2025

Coversheet

Administrative Requirements Update

Section: VII. Informational Items
Item: A. Administrative Requirements Update
Purpose: FYI
Submitted by:
Related Material: September Administrative Requirements Update.pdf

Pullman School District
240 SE Dexter St.
Pullman, WA 99163

Monthly Administrative Requirements

September

- ☐ Submit IDEA & IDEA Preschool Budget
  - *Person(s) Responsible: Director/Asst Dir of Special Services*
- ☐ Title II End of Year Report
  - *Person(s) Responsible: Asst. Supt & Program Mgr –State & Federal Prog*
- ☐ Review/Update Policy 2161/P: Special Education
  - *Person(s) Responsible: Director/Asst. Director of Special Services*
- ☐ Payroll Yearly Revision of Staff Records
  - *Person(s) Responsible: Finance Director*
- ☐ Annual Report Cards Communicated to Families
  - *Person(s) Responsible: Admin Asst. to Supt & Principals*
- ☐ Constitution & Citizenship Day – September
  - *We are required by federal law (enacted in December 2004) to provide students with an educational program on the United States Constitution (grades K-12). The US Department of Education offers several online resources to assist teachers and administrators in implementing programs for Constitution and Citizenship Day.*
  - *Person(s) Responsible: Principals & Teachers*
- ☐ Minimum Basic Ed Compliance Review
  - *Person(s) Responsible: Admin Asst to Supt & Superintendent*
- ☐ Final Submission of S275/277 Report
  - *Person(s) Responsible: HR Manager*
- ☐ Process credit and clock hours for certificated staff
  - *Person(s) Responsible: HR Manager*
- ☐ Prepare School Improvement Plans for presentation to board
  - *Person(s) Responsible: Principals*
- ☐ Perkins Grants
  - *Person(s) Responsible: CTE Director*
- ☐ Prepare Title II End of Year Report
  - *Person(s) Responsible: Asst. Supt& Program Mgr –State & Federal Prog*
- ☐ Remind staff members via email about their responsibility to report workplace injuries immediately to their supervisor
  - *Person(s) Responsible: Principals & Supervisors*
- ☐ Highly Capable Program Report to Board
  - *Person(s) Responsible: Asst. Superintendent*

October

- ☐ F196 – Budget Year End
  - *Person(s) Responsible: Finance Director*
- ☐ Ridership Report 1022
  - *Person(s) Responsible: Exec Dir of Operations & Transportation Supervisor*

- ☐ Annual Report to board “State of the District”
  - *Person(s) Responsible: Superintendent*
- ☐ Home Based Instruction Report (Transfers Coordinator)
  - *Person(s) Responsible: Transfers Coordinator*
- ☐ Disability Awareness Month (Principals)
  - *(during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. The activities may include, but not be limited to, school assemblies or guest speaker presentations.)*
  - *Person(s) Responsible: Principals*
- ☐ Post school survey for special education leavers (Director/Asst. Director of Special Services & Inst. Prog Office Asst.)
  - *Person(s) Responsible: Director/Asst Dir of Special Services & Inst Prog Office Asst.*
- ☐ Elementary Principals present School Improvement Plans to board
  - *Person(s) Responsible: Elementary Principals*
- ☐ District Choice Report (Transfers Coordinator)
  - *Person(s) Responsible: Transfers Coordinator*

Coversheet

Expense Claim Audit - Community Update Board Schedule

Section: VII. Informational Items
Item: C. Expense Claim Audit - Community Update Board Schedule
Purpose: FYI
Submitted by:
Related Material: Expense Claim Audit Comm Update Schedule.pdf

BOARD DIRECTOR SCHEDULES

Expense Claim Audit Schedule

Month	Reviewer
August 2026	Arron Carter
September	Stephanie Horn
October	Lisa Waananen Jones
November	Craig Nelson
December	Deena Bayoumi
January 2027	Arron Carter
February	Stephanie Horn
March	Lisa Waananen Jones
April	Craig Nelson
May	Deena Bayoumi
June	Arron Carter
July	Stephanie Horn

Community Update Board Report Schedule

Month	Submitter	Deadline
September 2026	District – Supt.	Need by end of July
October	Arron Carter	Need by end of August
November	Lisa Waananen Jones	Need by end of September
December	Deena Bayoumi	Need by end of October
January 2027	District – Asst. Supt.	Need by end of November
February	Stephanie Horn	Need by end of December
March	Craig Nelson	Need by end of January
April	District – Exec. Dir of Operations	Need by end of February
May	Arron Carter	Need by end of March
June	Lisa Waananen Jones	Need by end of April
July	Deena Bayoumi	Need by end of May
August	Stephanie Horn	Need by end of June

**Please provide article from principal or staff member (please, not too "school-specific) about 500 words and photos if applicable.*

Coversheet

Board Calendar

Section: VII. Informational Items
Item: D. Board Calendar
Purpose: FYI
Submitted by:
Related Material: 2026-2027 Board Meeting Content Calendar 5.27.26.pdf

PULLMAN SCHOOL DISTRICT

2026-2027 BOARD OF DIRECTORS MEETING CALENDAR

Regular Meetings start at 6:30 p.m. in the Pullman High School Board Room
Work Sessions start at 4:30pm at the designated location
Additional meetings may be scheduled as needed in accordance with the Open Public Meetings Act.
Meeting Content Subject to Change

August 5 - Work Session at District Office
- Board of Distinction Application

August 12 – Regular Board Meeting
- 2026-2027 Assessment Plan
- Budget Hearing
- Adopt School District Budget

August 26 – Regular Board Meeting
- Employee Agreements
- Grant Program Notification
- Report: Annual Affirmative Action Plan

September – Superintendent/Board attends staff and PTA/PTO/Booster Meetings

September 2 – Work Session at Kamiak Elementary
- School Showcase: Kamiak Elementary
- 2026-2027 Board Professional Development Plan
- Professional Learning Communities (PLC) Update and/or Board Training

September 9 – Regular Board Meeting
- School Showcase: Sunnyside Elementary
- Report: Summer School
- Report: ALE
- Report: Program Compliance
- Uncollected Non-Tax Revenue
- Inventory Loss/Write-Off Approval

September 23 – Regular Board Meeting
- Report: Highly Capable Services Report

September – WSSDA Legislative Assembly

October 7 – Work Session at Franklin Elementary
- School Showcase: Franklin Elementary
- Elementary Principals Present 2026-2027 School Improvement Plans

October 14 – Regular Board Meeting
- School Showcase: Jefferson Elementary
- Application for Basic Education Allocation
- Report: District Choice Report
- Report: Risk Management Program

October 28 – Regular Board Meeting
- Report: Curriculum Adoption Update, Cycle & Development
- Review Classified Employee Award Nominations

November 4 – Work Session at Lincoln Middle School
- School Showcase: Lincoln Middle School
- Secondary Principals Present 2026-2027 School Improvement Plans
- Professional Learning Communities (PLC) Board Training

November 12 – Regular Board Meeting
**Please note, this meeting is scheduled on a Thursday in observance of Veteran's Day.*
- School Showcase: Kamiak Elementary
- Approve: 2026-2027 School Improvement Plans
- Present Classified Employee Award
- Report: Year-End Finance Report
- Report: Special Education Services Update
- Report: Sustainability Committee Update
- Discussion: Diversity, Equity, Inclusion & Belonging Task Force Annual Review

November 19-21, 2026 – Annual WSSDA Conference

December 2 – Work Session at District Office
- Board Goals & Strategic Plan Review
- WSSDA Conference Reflections

December 9 – Regular Board Meeting
- School Showcase: Sunnyside Elementary
- Report: LMS & PHS Student Ambassadors
- Report: Transportation Services
- Report: Human Resources Report
- Report: CTE Program/Perkins Grant Approval
- Report: Assessment Results *(subject to change)*
- Elect Board President and VP (*biennial*)
- Oath of Office for New or Re-Elected Board Members (*as needed*)

January 13 – Regular Board Meeting
- School Showcase: Franklin Elementary
- Report: Technology Services
- Annual Review: 1101F Board Operating Protocols & 1101F2 Board Communication Protocols

January 27 – Regular Board Meeting
- School Showcase: Lincoln Middle School
- Executive Session: Superintendent Evaluation

February – WSSDA Legislative Conference

February 3– Work Session at Jefferson Elementary
- School Showcase: Jefferson Elementary
- Board Policy and/or Professional Development Workshop

February 10 – Regular Board Meeting
- School Showcase: Pullman High School (Visual/Performing Arts)
- Report: Scratch Cooking/Nutrition Services Program Update

February 24 – Regular Board Meeting
- Executive Session: Superintendent Contract Renewal – *Due March 1st*
- Board Financial Disclosures Due End of the Month (*Reminder*)
- Enrollment Projections

March 3 – Work Session at Sunnyside Elementary
- School Showcase: Sunnyside Elementary
- Board Policy and/or Professional Development Workshop
- Alternative Learning Experiences Update

March 10 – Regular Board Meeting
- School Showcase: Kamiak Elementary
- Annual Review: Social Media Policy 4309/P
- LMS/PHS Fee Schedules for Next School Year
- LMS/PHS Course Approvals for Next School Year

March 24 – Regular Board Meeting
- School Showcase: Franklin Elementary
- Recognize National Board-Certified Teachers
- Report: Maintenance/Facilities/Asset Preservation Program
- Reports: Administrative Intern Projects
- Report: Curriculum Adoption Update

April 14 – Regular Board Meeting
- Review Dedicated Teacher/Teaching Team Award Nominations
- Discussion: Summer Athletic & Activities Program
- PSD Family & Student Handbook for Next School Year
- LMS/PHS Athletics & Activities Handbook for Next School Year

April 28 – Regular Board Meeting
- School Showcase: Jefferson Elementary School
- Review Dedicated Teacher/Teaching Team Award Nominations
- Approve: Summer Athletic & Activities Program
- Report: Sustainability Committee

May 5 – Work Session at District Office
- CEE Data Review (*every two years*)
- Board Self-Assessment Review Workshop

May 12 – Regular Board Meeting
- Certificated Staffing
- Curriculum Adoptions *(as needed)*
- Annual WIAA Enrollment Resolution
- Present Dedicated Teacher/Teaching Team Award
- Review Annual Board Meeting Calendar
- Filing Period for Open School Board Positions (*as needed*)
- Preschool RFP *(as needed)*

May 26 – Regular Board Meeting
- School Showcase: LMS & PHS Student Ambassadors
- Annual Review: Graduation Policy 2410/P

June 9 – Regular Board Meeting
- Executive Session: Superintendent End-of-Year Evaluation
- Report: Safety
- Report: Summer School
- Report: ELD Program
- Report: Special Education Services Update

June 16 – Work Session at District Office
- School Improvement Plans – Elementary & Secondary Principals Present Summary of 2026-2027 Progress

June 23 – Regular Board Meeting
- Report: Professional Learning Communities (PLC) Summary
- Report: LMS and PHS Athletics and Activities, Title IX *(every three years, next report 2029)*
- Report: Wellness & Workforce Mental Health Committee
- Approve: ASB Fundraisers and Clubs
- Classified Staffing

July – School Board Retreat
- Board members send their Committee/Rep interests to the Board President for upcoming school year
- Board President Appoints Committee/Rep Roles

July 14 – Regular Board Meeting *(Tentative)*

July 28 – Regular Board Meeting
- Grants
- Report: Community Engagement Board and Attendance
- School Meal Prices
- Food Service Bid Awards *(as needed)*
- Dairy Bid *(as needed)*
- Fuel Bid Awards *(as needed)*
- Budget Presentation

Approved: May 27, 2026

Coversheet

The Pullman Promise: Priorities, Goals, Success Indicators

Section: VII. Informational Items
Item: E. The Pullman Promise: Priorities, Goals, Success Indicators
Purpose: FYI
Submitted by:
Related Material: 2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf

PULLMAN PUBLIC SCHOOLS

The Pullman Promise

Priorities, Goals, Success Indicators

2026-2027

Mission: Ensuring learning while challenging and supporting each student to achieve full potential

Vision: The Pullman School District mission provides a clear and shared focus among all stakeholders. This common understanding underscores our vision that we each have a stake in student learning and achievement. To fulfill this vision, the District targets its human and fiscal resources toward continuous improvement. Excellence, measured by results, is evident in all we do and is inclusive of work, programs, and facilities.

Our Priority	Our Goal	Success Indicators Measured By
Students First We Provide: • A consistently welcoming, healthy, safe environment • Personalized learning for the growth and individual success of each student • Supportive, sustained relationships with each student	Prioritize actions to ensure a caring and safe environment to cultivate the highest levels of learning.	• **Student climate survey conducted (Fall) every 2-years by CEE** *Tentatively scheduled for 2026 administration.* • **Student Achievement Measurements** - State Assessments: ELA, Math and Science - District Assessments: Reading and Math - Chronic Absenteeism (5th, 8th and 9th grade) - Graduation Rates (based upon 4-year and 5-year cohorts) - Advanced Placement (AP) • **Professional Learning Communities** • **Annual Board Reports:** - Affirmative Action Plan Report - ASB Fundraisers and Clubs Report - Student Ambassador Program Reports - Special Education Services Report & Reducing Restraint & Eliminating Isolation Project Updates - Alternative Learning Experiences Report - English Language Development Program Report - Highly Capable Program Report - Safety Report - Summer School Report - Nutrition Services & Summer Meal Program Update

Mutual Respect • Inclusive culture in which we value each individual and celebrate our community's diversity	Foster a growth mindset that values the beliefs and experiences of all.	• **Closing achievement gap (State/District Assessment Data)** Reviewed data for target populations during Annual School Board Retreat Principals present School Improvement Plans outlining goals, target outcomes, and measures for the 2025-26 school year. Principals present an end-of-year summary update of progress towards School Improvement Plan goals, target outcomes, and measures for the 2025-26 school year. • **Community/Staff climate survey conducted every 2-years by CEE** *Tentatively scheduled for 2026 administration.* • **"A Community of Belonging" Update during Regular Board meetings** • **Staff Professional Learning**
Cultivate Trust • Communicate transparently • We assure fiscal responsibility now and for the future	Plan expenditures to meet students educational needs. Facilitate Board Listening Sessions and Communication Plan/Schedule	• **Community/Staff climate survey conducted every 2-years by CEE** *Tentatively scheduled for 2026 administration.* • **Annual Budget/Fiscal Audit Report** - Annual Budget Presentation - Annual Year End Finance Report - Public Hearing – Budget - Regular Budget Status Reports to Board - Finance Committee meeting notes posted on district website • **Facilitate Open Access to Information** - School/District Websites and Board OnTrack Committee/Board Meeting Documents - ParentSquare & StudentSquare *(students in grades 9-12)* - Language Access Plan - Board Content Calendar/Schedule
Build Together • We honor our students' futures • We cultivate authentic, collaborative relationships based on shared purpose	Empower all stakeholders to collaborate and pursue innovative means that prepare students for the future. Grow and build community partnerships.	• **Conduct Open House Events for Families** • **Family/Teacher Conferences (K-8) Attendance Rates** • **Career and Technical Course Offerings Board Report**

		- Annual CTE Program Report - Annual Secondary Course Offerings - CTE Advisory Committee • **Data Reporting of AP and College in the Classroom Opportunities Board Report** • **Extracurricular Participation Rates – Clubs/Activities and Athletics** • **Encourage community involvement through school/districts events, volunteer opportunities, and community presentations**
Take Action • We are accountable through measurable goals • We commit to constructive feedback and continuous improvement	Monitor teaching and learning; enhance curriculum, instruction, and assessment.	• **Graduation rates (based upon 4- and 5-year cohorts)** • **Annual Alumni Outcome Survey conducted 18 months and 5 years after graduation** • **District Committees:** - Curriculum Advisory Council - English Language Development Program Advisory Committee - Highly Capable Advisory Committee - Instructional Materials Adoption Committee • **Student Attendance Rates – Chronic Absenteeism (5th, 8th and 9th grade)** • **Annual Board Reports:** - Curriculum Adoption Update, Cycle & Development - Spring Assessment Results (December) - School Improvement Plans (Fall) & End-of-Year Summary of Progress (June) - Minimum Basic Education Compliance Report • **Board Meeting Schedule/Content Calendar**
Shared Decisions • Data and feedback inform decisions about best practices, professional development, and student support programs	Support professional development, quality facilities, and sustainable initiatives to meet our mission and vision.	• **Staff Professional Learning Surveys** Staff provide feedback on professional learning days through the clock-hour and evaluation process.

		• **Annual Course Offerings and Program Board Reports** - Secondary Course Offerings - Sustainability Committee Report - Risk Management Report - Maintenance/Facilities/Asset Preservation Program Report • **Staff Professional Learning Opportunities - 2025-2026 Professional Learning Days** - August 20-21 & 25-26, 2025 - October 10, 2025 - January 16, 2026 - February 13, 2026 • **District Staff Mentoring Program** • **District Committees** - Finance Committee - Curriculum Advisory Council - Sustainability Committee - English Language Development Program Advisory Committee - Highly Capable Advisory Committee - Academic Calendar Committee *(convened every 2 school years)* - Monthly PEA and Admin Team meetings - Student Ambassador Programs - Facilities Committee

Coversheet

2026-2027 Athletics & Activities Handbook

Section: VII. Informational Items
Item: F. 2026-2027 Athletics & Activities Handbook
Purpose:
Submitted by:
Related Material: 2026-27 Athletics & Activities Handbook (Revised) 9.18.26.pdf

LINCOLN MIDDLE SCHOOL • PULLMAN HIGH SCHOOL

ATHLETICS & ACTIVITIES









2026-2027

HANDBOOK

The PHS & LMS Athletics & Activities Handbook is a sub-handbook of the Pullman School District Family & Student Handbook and the WIAA Handbook. The expectations outlined here are in addition to those described in the district and WIAA handbooks and their appendices.

PHS & LMS value student-athletes and club members and expect participants to be students first. Those who choose to participate in athletics or activities must prioritize their academic responsibilities while meeting the commitments of their extracurricular programs.

Because participation may require students to miss portions of the school day, student-athletes and club members must plan ahead, stay organized, and take responsibility for their learning. Clear and proactive communication with teachers, coaches, advisors, and administrators is essential to ensure a positive and successful experience.

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Pullman School District Athletics & Activities

District Office:
240 SE Dexter Street
Pullman, WA 99163
Phone Number: (509) 332-3581
Fax Number: (509) 336-7202
Email: info@psd267.org

The Pullman School District interscholastic athletic & activities program is designed to provide opportunities for as many students as possible so that each student may reach their potential. Pullman School District takes pride in its fine tradition of academic and extra-curricular accomplishments. Students who attend Pullman High School and Lincoln Middle School are of high caliber and responsible character. This handbook serves to remind students, their parents/guardians, coaches and advisors that excellence, both in extra-curricular particpation and in classroom performance, necessitates self-responsibility and self-discipline. It is to this end that interscholastic sport and club participants, their parents/guardians, coaches, advisors, and the community are asked to pledge their support to the following guidelines.

The interscholastic athletic program and club particpation are completely voluntary. Participation is not required for graduation. Involvement in the athletic and activity program, however, do require extra effort and extra time on a voluntary basis beyond the regular school day. Although interscholastic athletics and club participation is voluntary, those participating do represent their student bodies and community. Therefore, standards, citizenship, sportsmanship, conduct, and reliability must be maintained at a high level. The total school program is reflected in the interscholastic athletic and activity program.

The selection of team members is necessary. However, the selection of team members is not based solely upon skill and performance, but also upon attitude, conduct, cooperation, reliability and an earnest and sincere desire by the student to participate on the team in a fashion that complements the school and the community.

We believe there is a positive correlation between an student's performance and their adherence to specific training practices. Following are rules and regulations concerning interscholastic athletics and club participation for all of our students in the Pullman School District.

The Pullman School District Board of Directors and the Pullman School District shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities programs without regard to race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation (including gender expression or identity), marital status, the presence of any sensory, mental or physical disability, participation in the Boy Scouts of America or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator and Title IX Coordinator, Assistant Superintendent, Ryan Mulvey (509) 332-3144, compliancecoord@psd267.org, and Section 504/ADA Coordinator, Dom Ventresco, compliancecoord@psd267.org. 240 SE Dexter Street, Pullman, WA 99163. Applicants with disabilities may request reasonable accommodations in the application process by contacting the Personnel Coordinator at (509) 332-3584.

Title IX inquiries may also be directed toward the U.S. Department of Education, Office for Civil Rights (OCR): https://www2.ed.gov/about/offices/list/ocr/index.html.

Information about the nondiscrimination and sex-based discrimination policies and grievance procedures, and how to report a concern or complaint: https://www.pullmanschools.org/hib-discrimination

Mission Statement

The Pullman School District is committed to providing quality opportunities in education, athletics and activities for all students while teaching the values of sportsmanship, teamwork, integrity, self-discipline, time management, responsibility, sacrifice, dedication, citizenship, and competition.

WIAA Core Principles

Pullman School District Athletics and Activities supports the WIAA Core Principles by creating and providing opportunities in educational athletics and activities.

With integrity, we will:

- ***Ensure respect for all individuals and communities by valuing others, treating them with dignity, and promoting ethical behavior in all activities.***
- ***Provide a safe environment where participants pursue positive relationships and healthy activities.***
- ***Challenge all students to attain personal academic excellence through participation, competition, and teamwork.***
- ***Provide access to equitable, fair, and diverse activities.***
- ***Strengthen character, build confidence, and maximize potential through sportsmanship, leadership, and service.***

School Information:

315 SE Crestview St.
Pullman, WA 99163

Phone Number: (509) 334-3411
Email: lms-info@psd267.org

Lincoln Middle School Athletics & Activities Information

Lincoln Middle School Administrators	Name	Email
Principal	Tammy Sewell	tsewell@psd267.org
Assistant Principal	Dakota Wickard	dwickard@psd267.org

Activity	Advisor	Advisor's Email
For a complete list of Lincoln Middle School Activities, Clubs, Advisors, and Advisor Emails, please click the following link: LMS ASB Activities		

School Information:

510 NW Greyhound Way
Pullman, WA 99163

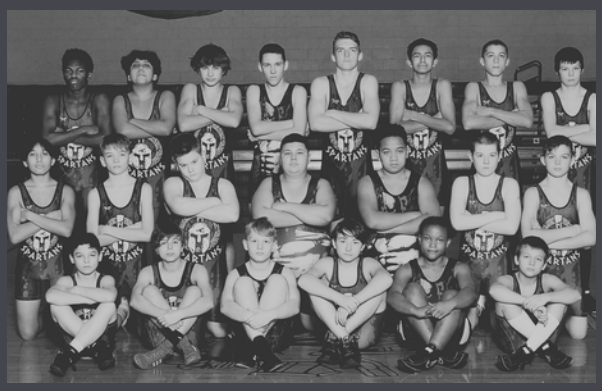
Phone Number: (509) 332-1551
Email: phs-info@psd267.org

Pullman High School Athletics & Activities Information

Pullman High School Adminstrators	Name	Email
Principal	Jerrod Fleury	jfleury@psd267.org
Assistant Principal	Aubrey Anderson	aanderson@psd267.org
Assistant Principal/ Athletics & Activities Director (AD)	Evan Hecker	ehecker@psd267.org

Activity	Advisor	Advisor's Email
For a complete list of Pullman High School Activities, Clubs, Advisors, and Advisor Emails, please click the following link: PHS ASB Activities		

ATHLETICS & ACTIVITIES





SPORTS SEASON INFORMATION

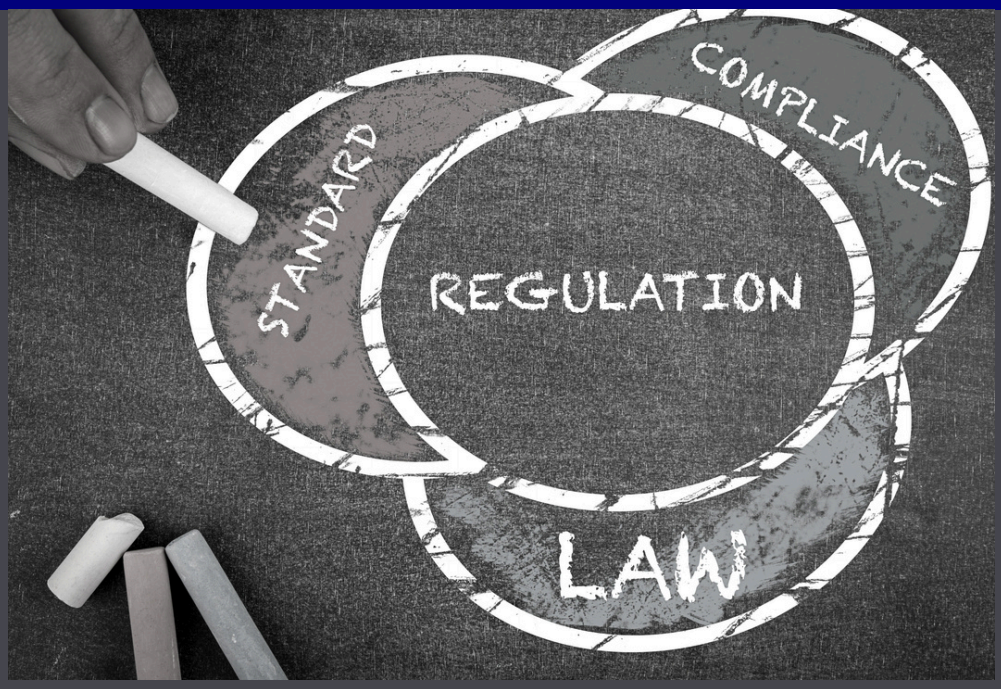
2026-2027 MIDDLE SCHOOL SPORTS SEASON INFORMATION

Sport	Practices Needed	Quarter
INTERSCHOLASTIC ATHLETICS (7th & 8th)		
Football	12	1
Cross Country- Girls' & Boys'	8	1
Girls' Volleyball	8	1
Boys Basketball	8	2
Girls Basketball	8	3
Wrestling (6th, 7th, 8th)	8	3
Track (6th, 7th, 8th)	8	4
INTRAMURAL ATHLETICS (6th)		
Girls Tennis (6th, 7th, 8th)	NA	1
Girls Volleyball	NA	1
Girls Bowling	NA	2
Boys Basketball	NA	2
Girls Basketball	NA	3

2026-2027 WIAA HIGH SCHOOL SPORTS SEASON INFORMATION

First Practice	Sport	Practices Needed	Contest Limit
August 19, 2026	Football	12	10 + Jamboree
August 24, 2026	Cross Country- Girls & Boys	7	10 + Jamboree
August 24, 2026	Girls Volleyball	7	18 + Jamboree
August 24, 2026	Girls Swim	7	12 + Jamboree
August 24, 2026	Girls Soccer	7	16 +Jamboree
November 2, 2026	Girls Bowling	NA	18 + Jamboree
November 16, 2026	Basketball- Girls & Boys	7	20 + Jamboree
November 16, 2026	Wrestling- Girls & Boys	9	16 + Jamboree
November 16, 2026	Boys Swim	7	12 + Jamboree
March 1, 2027	Tennis- Girls & Boys	7	16 + Jamboree
March 1, 2027	Golf- Girls & Boys	NA	12 + Jamboree
March 1, 2027	Track- Girls & Boys	7	10 + Jamboree
March 1, 2027	Girls Softball	7	20 + Jamboree
March 1, 2027	Boys Baseball	7	20 + Jamboree
March 1, 2027	Boys Soccer	7	16 + Jamboree

ATHLETICS & ACTIVITIES



GUIDELINES & STANDARDS

GUIDELINES & STANDARDS

PSD & WIAA Genderal Rules & Regulation Statements

Pullman School District is a member of the Washington Interscholastic Activities Association (WIAA) and must comply with the rules as stipulated by the WIAA Handbook.

Students, school staff, and school boards of member school districts in all interscholastic relationships are obligated to practice and promote the highest principles of sportsmanship and ethics. To participate, all athletes/club members must purchase an LMS/PHS ASB card.

Students, Parents, Advisors/Coaches Code of Ethics

It is the duty of all concerned with school athletics/activities:

- To emphasize the proper ideals of sportsmanship, ethical conduct, and fair play.
- To eliminate all possibilities which tend to destroy the best values of competition.
- To stress the values derived from competing fairly.
- To show cordial courtesy to visiting teams and officials.
- To establish a friendly relationship between visitors and hosts.
- To respect the integrity and judgment of officials.
- To achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
- To encourage leadership, use initiative, and good judgment by the competitors.
- To recognize that the purpose of athletics is to promote the physical, mental, moral, social, and emotional well-being of the individual competitors.
- To remember that an athletic/activity contest is only a game/competition, not a matter of life or death for players/contestants, fans/parents, coaches/advisors, officials of the school.
- As a representative of Pullman School District, students, coaches/advisors, students, parents, and teachers should make every attempt to demonstrate exemplary behavior and respect and follow the rules, both within Pullman School Campuses and while visiting other campuses.

SPORTSMANSHIP



Athletics and activities exist for their educational value. All those in attendance to Pullman School District Sporting events are expected to meet the expectations established by the WIAA and Greater Spokane League for sportsmanship. Your actions and conduct as spectators and participants at athletic/activity events should be positive, respectful, exhibit responsible behavior, and be supportive. Sportsmanship is modeling honor and respect through positive leadership by all participants and spectators present. All other school rules apply to activities and athletics:

Participants and spectators who fail to meet these expectations can face the following consequences depending on the severity of their actions.

1. Warning
2. Removal from event and/or school discipline
3. Permanent ban from school events

Please refer to Pullman School District Policy 4600 Spectator Conduct and Sportsmanship for more information regarding spectator expectations.

COMMUNICATION

Communication Between Student, Advisors/Coaches, & Parents

When a student becomes involved in athletics or activities at LMS or PHS, students are expected to communicate with coaches/advisors to advocate and seek resolution for themselves. When these communication opportunities are taken, they provide students with experience in navigating potentially difficult situations and allows them to gain confidence in their communication and resolution skills. Participants and parents have the right to clear, concise communication of the program's expectations. This should include game/competition and practice schedules, review of team and school rules and regulations, transportation procedures, injury reporting, program philosophy and reviewing the process for addressing concerns. These issues should be addressed at the pre-season participant/parent meeting that each head coach/advisor is responsible for organizing and promoting. It is the participants and parents' responsibility to contact the coach/advisor if they are not able to attend the meeting and the coach/advisor will then provide you with the important information discussed at the meeting. If parents have questions, the first step is to ask your student to seek information from their coach or advisor.

Typically, students are valued for the opportunity they provide to exhibit and develop both character, knowledge, and skill. There will be times when participants and parents will be challenged with difficult situations. Examples could include lack of playing/participation time, not making the starting lineup or top team/group, feelings of being mistreated or neglected, differences of philosophy, etc. In all cases the solution lies in communication. Our primary goal is that of developing students who are prepared to meet the challenges of today and life after high school.

The following procedures will be used when addressing concerns:

1. Students address concerns with the coach/advisor. In some cases, students are reluctant to approach their coach/advisor. In that case the building's AD/assistant principal can help facilitate a meeting.
2. If a satisfactory solution does not occur, the student should address the issue with the AD/assistant principal. At that time, a meeting with the student-athlete, coach, and AD/assistant principal may be appropriate. In some cases, other solutions as determined by all concerned parties may be agreed upon.
3. After the student has exhausted all avenues for resolution outlined above, it is then appropriate for the parent or guardian to contact the coach/advisor and/or AD/assistant principal.

It should be noted that parents are encouraged to contact the coach/advisor or Athletic Director when concerns arise if the student has not been able to find resolution. In the event that parents do contact the coach or AD, parties will work together to facilitate the process described above. This process empowers students to work through problems utilizing the concept of chain of command and communication skills. This serves as a real world learning experience for students.

SOCIAL MEDIA CONDUCT

Social media has become ingrained in today's society. The wide variety of social networking tools presently available provides students easy access to share important news and events with each other. Social media technologies such as Twitter, Facebook, Instagram, Snapchat, Internet forums, weblogs, social blogs, micro blogging, Wikis, podcasts, photographs, video rating, social bookmarking and others have many benefits in our world; however, they can also be disruptive when inappropriate social media postings occur. Using these communication tools in an inappropriate manner can have negative consequences, especially if unkind words or threats are used with intent to hurt others.

Pullman School District recognizes and supports its students', coaches', and advisors' rights to freedom of speech, expression and association, including the use of social networks. In this context, each student, coach, and/or advisor must remember that participating and competing for the Pullman School District is a privilege, not a right. The student, coach, and/or advisor represent their school and the school district, and therefore, they are expected to portray themselves, their teams, and their high school in a positive manner at all times. Any online postings must be consistent with federal and state laws, as well as team, school, and school district rules and regulations (including those listed below).

Please refer to Pullman School District Board Policies & Procedures 2022/2022P Electronic Resources and Internet Safety for Students, and 3207/3207P Prohibition of Harassment, Intimidation, and Bullying of Students for specifically prohibited behaviors which include but are not limited to:

1. Sexually explicit, profane, lewd, indecent, illegal, or defamatory language/actions.
2. Derogatory language regarding school personnel or other students.
3. Comments designed to harass or bully students or school personnel.
4. Nude, sexually-oriented, or indecent photos, images or altered pictures.

Any authorized or unauthorized use in school or out of school of computer software, computer networks, telecommunications devices, information technology and related technologies, which disrupts or interferes with the educational process or activity, in any manner, is prohibited and may result in removal from the team or activity and a recommendation for further discipline consistent with school district policy may occur.

ATHLETICS & ACTIVITIES CODE



The opportunity to participate in the interscholastic athletic and activities program is a privilege granted to all students of the district. Participants in this voluntary program are expected to follow specific conduct standards established by the principals, athletic coaches and activity advisors. A student who is found by a staff member of the student's school to be in violation of any rules is subject to removal from team or activity. Provision is made for a student who has allegedly violated one or more of the conduct rules to appeal a disciplinary action as specified in this code (see Pullman School District Board Policy and Procedure 2151P).

The following athletic code will apply from the student's first signed registration form through their athletic/activity eligibility within the Pullman School District. Disciplinary action will carry over from one school year to the next (6th grade -8th grade; 9th grade-12th grade) and will apply both in and out of season.

ATHLETICS & ACTIVITIES CODE

Unsportsmanlike Conduct

Athletes and coaches shall exhibit appropriate conduct in all practices and/or contests. See WIAA Handbook 20.0.0 for what constitutes an ejection and the sport specific consequences that will be applied.

If an athlete is ejected, they are finished for the contest but must remain with the team. If a coach is ejected, they must vacate the playing area/facility, if there is not a qualified assistant coach to supervise/coach the team, the contest will be forfeited.

If an athlete or coach is ejected from a contest, the Athletic Director is to be notified immediatly as ejections have to be reported to the WIAA within 1 school business day.

The WIAA appeal process can be followed to try and reverse an ejection if there is valid evidence to do so.

If an athlete or coach's suspension period cannot be completed in the current season, the suspension will be carried over into the succeeding season and the participant must finish that season for their suspension to be complete.

WIAA and Pullman School District may increase a suspension based on upon the agressive conduct, inappropriate language, and/or circumstances following an ejection.

Safety

Students will follow all safety rules and instructions provided by the Coach/Advisor and will comply with instructions given by Athletic Trainer if present. If an Athletic Trainer is not available, the Coach/Advisor will provide basic first aid and the family will be responsible to seek medical treatment from their family physician. After an absence due to injury, an athlete will provide the coach notice of clearance by the athletic trainer or licensed family physician to return to participation. WIAA protocols for Concussion, When in Doubt Sit Them Out, will be followed and the Return to Play guidelines will be followed.

Parents/Guardians of athletes will register via Final Forms and indicate they have reviewed, understand & accept current concussion and sudden cardiac arrest information and protocols.

Pullman Public Schools Final Forms Athletic & Activity Registration: https://pullman-wa.finalforms.com/

ATHLETICS & ACTIVITIES CODE

Attendance

Attendance at School

An athlete who is absent for one or more periods on the day of a contest must receive approval from the Principal or designee to participate that day. This expectation ensures student health and appropriate attendance practices—students who are too ill for school are not considered fit for competition. Pre-arranged absences for school activities or medical/dental appointments are permitted, provided they are approved in advance. Excused absences are defined in Pullman School District Policy 3122/3122P Excused and Unexcused Absences & WAC 392-401-020. Common examples include:

- Medical, dental, or health appointments
- Family emergencies approved by school administration
- School-sponsored activities
- Religious observances

Absences must be pre-arranged—preferably at least 24 hours in advance—with the Principal or designee, in coordination with the Athletic Director, coach, family, and teachers. Approval will be based on the nature of the absence and whether the student has met academic expectations.

Attendance at Team/Club Activities

When a student makes a decision to participate on a team or in an activity, the student is expected to attend each practice and contest/competition on time. If a student must conduct other school or personal business and/or participate in another school activity, the team Coach/Advisor must be notified in advance of the event.

Dress Code

At a minimum, students are to adhere to the Pullman School District Board Procedure 3224P Student Dress when participating in athletics and activities. Coaches and Advisors will ensure the team/activity dress code expectations are clear as athletes and club members shall maintain the dress and grooming standards of the team or club.

- First offense: verbal warning.
- Repeated offenses: removed from activity for up to 5 days.

Multiple Sports at One Time

Student-athletes may not turn out for more than one interscholastic sport at a time, see WIAA rule 18.23.0. Student-athletes may not turn out for intramural sports if participating in an in-season sport at the time. Exceptions to this policy may be made on an individual basis regarding cheerleading or dance but only upon agreement by both the athlete's Coach and the school's Athletic Director or Principal.

ATHLETICS & ACTIVITIES CODE

Two or More Conflicting PSD Activities

Pullman High School and Lincoln Middle School provide a wide variety of extra-curricular and curricular activities in which students are encouraged to participate. It is not the intention of the school for participation to be limited to a single activity. In fact, research shows that a student's satisfaction with the high school experience is enhanced if they are involved in two or more activities. It is important, however, that students avoid ongoing activities with schedules that regularly conflict. Students will also be expected to prioritize school activities ahead of non-school activities. Failure to do so can result in appropriate consequence at the discretion of the coach, advisor or director.

-As much as possible, students should be provided in advance with schedules for each activity so they can avoid conflicts among activities. In cases where an unforeseen, unforeseeable or exceptional conflict arises between two or more school sponsored activities, the student shall have their choice of which to attend without punitive measures being taken by the other activity sponsor. Athletic teams must follow WIAA Rule 18.24.1 which states: Schools may not give students special treatment or privileges on a regular basis to enable them to participate in non-school athletic activities. Some examples of special treatment or privileges include reduced practice times, special workouts, late arrivals, early dismissals or missing a practice or contest. Regular is defined as being more than once.

If participation in a non-class time activity (i.e. concert, etc.) is part of the classroom grade, and the student chooses to participate, as a member, of another school sponsored activity (i.e. FFA, athletics, FBLA, etc.), the instructor must make available a reasonable make-up assignment to satisfy the class requirement.

Special Note Regarding Running Start: For those students who choose Running Start, please be reminded that it is your responsibility to avoid scheduling conflicts with practices and games/matches. Coaches/advisors are not required or encouraged to make exceptions for Running Start students whose class schedules conflict with interscholastic athletic events or practices.
The principal or the principal's designee, following consultation with the student and the activity sponsors, will settle any conflict arising from the meaning or application of this policy.

ATHLETICS & ACTIVITIES CODE

LMS, PHS and WIAA rules and regulations are intended to discourage the use of alcohol, tobacco, nicotine, legend drugs, controlled substances and paraphernalia and to encourage the use of school and community resources.

An LMS or PHS athlete or club member who is found to be using, selling or offering to sell, delivering or in possession of Alcoholic Beverages, Tobacco products, Nicotine products, Marijuana products or devices**:**

- **1st Violation** - An **in season** participant will be removed from the athletic team or activity for four (4) weeks. Students will be allowed only one "first offense" during their entire middle or high school careers. An **out of season** participant will be allowed to start practice with the team and the 4 week suspension will be started at the beginning of competion/performance season which allows the athlete/club member to be under the purview of the coach/advisor and meet the WIAA minimum practice rule but not be allowed to travel or compete in games for 4 weeks.
- **2nd Violation** - An **in or out of season** particpant will be removed from the athletic team or activity for 8 weeks.
- **3rd Violation** - An **in or out of season** participant who again violates the above code will be excluded from all athletic and activity programs in the middle school or high school for one calendar year.

An LMS or PHS athlete or club member who is found to be using, selling or offering to sell, delivering or in possession of Legend Drugs(drugs obtained through prescription, RCW 69.41.020-050) or Controlled Substances (RCW 69.50) or devices(WIAA, 18.26.0):

- **1st Violation** - A participant shall be immediately ineligible for interscholastic competition in the current interscholastic sports program for the remainder of the season. Ineligibility shall continue until the next sports season in which the participant wishes to participate unless the student accesses the assistance program outlined in B (below.) An athlete who is found to be in violation of the Legend drugs and controlled substances rule shall have two options.
  A. The athlete will be ineligible for participation in contests for the remainder of that interscholastic sports season and must meet the school's requirements in order to be eligible to compete in the next interscholastic sports season. The school principal will have the final authority regarding the student's participation in further interscholastic sports programs.
  B. The athlete may choose to seek and receive help for a problem with use of legend drugs or controlled substances. Successful utilization of school and or community assistance programs described below under Option to Reduce Suspension may allow him/her to have eligibility re-instated in that athletic season, pending recommendation by the school.
- **2nd Violation** - A participant who again violates any provision of RCW 69.41.020 through 69.41.050 or of RCW 69.50 shall be ineligible for interscholastic competition for a period of one (1) calendar year from the date of the second violation.
- **3rd Violation** - A participant who violates for a third time RCW 69.41.020 - 69.41.050 or of RCW 69.50 shall be permanently ineligible for interscholastic competition.

ATHLETICS & ACTIVITIES CODE

Important Things to Note:
Suspensions carry over into the next season the athlete participates in if there are are not enough weeks left in the season to complete suspension. The suspension would start at the time of competitions not at the beginning of season practices. Athlete must participate in the whole season for the suspension to be complete. LMS suspensions do not carry over to PHS.

As per RCW's, that if the school is notified by juvenile services, courts, or law enforcement that evidence of a violation of said rules above have occurred, appropriate discipline can be administered at that time.

It is the expectation of PHS & LMS students as leaders and role models, that they not attend parties or events where alcohol or drugs are being used by minors. Students need to have the courage and self-discipline to leave immediatly, and if they choose not to, they will be held in violation of the substance abuse policy above and the consequences listed may be applied.

While suspended from athletics/activities due to a substance violation, athletes or club members may not be allowed to attend LMS or PHS after school extra-curricular events hosted by the school.

Substance Use, Abuse & Possession: Use, Sale and/or Possession of Alcoholic Beverages, Tobacco, Vape Pens, E-Cigarettes, Marijuana, Illegal Chemical Substances or Opiates

Self-Reporting
Only available for first offense: If a student self-reports their violation of the illegal substance regulations noted above, it is possible for them to reduce their suspension by 1 week. Self-reporting must happen prior to the initiation of a school investigation, or the report of an incident to school officials, and should be timely in that the student should not partake in team/club activities between the incident and self-reporting. The suspension can be reduced by one week if the self-report is truthful in its entirety and the students/parents agree to the additional conditions under Options to Reduce Suspension below.

Option to Reduce Suspension
For first offense for possession, sale, and/or under the influence of alcoholic beverages, tobacco, vape pens, e-cigarettes, marijuana, or any other illegal chemical substances or opiates, parents will be informed that students who have been excluded by a suspension from athletics prior to completion of suspension, may choose to be evaluated by a state-accredited substance abuse treatment agency (Pursuant to WAC 275-19). If the parent/guardian and student choose the evaluation option and in order to possibly reduce the suspension by one week, students and parent/guardian must: 1) meet with the athletic administrator, 2) schedule the evaluation within one week of discovery and show proof of scheduled evaluation to the administrator, 3) agree they will follow the health care recommendations of that agency, and 4) bring proof of evaluation and next step on the agency's letterhead. Once those criteria are met, a one-week reduction of the suspension may occur. If there are fewer than four (4) weeks remaining in the season, the penalty will carry over into the next sports season the athlete participates in and be applied at the start of competition.

Reinstatement is contingent upon a health evaluation plan including a specific day for evaluation, and a recovery plan which is acceptable to school officials. Parents will be responsible for the cost of evaluation and treatment recommended by the agency(see Pullman School District Board Policy 2121 Substance Abuse Program). In all cases, if the health care recommendations are not followed the length of suspension will be four (4) weeks.

Note: Refer to the PSD Family & Student Handbook or your school for violations that occur on school grounds. Athletic and Activity Handbook rules will apply in conjunction with the Student Handbook rules. The athletic and activity code will apply from the student's first signed registration form through their athletic and activity eligibility within the Pullman School District. Disciplinary action will carry over from one school year to the next (6th grade-8th grade; 9th grade-12th grade) and will apply both in and out of season.

CODE VIOLATIONS

Pullman School District's extra-curricular activity programs are voluntary. Involvement in the LMS/PHS Athletics and Activities programs require extra effort and time on a voluntary basis beyond the regular school day. Those who choose to participate represent their student body and community in local, regional, and national competitions and events. The highest standards of citizenship, sportsmanship, personal conduct, and loyalty must be maintained. The total school program is reflected in the extra-curricular activities program.

PULLMAN HIGH SCHOOL'S CODE VIOLATIONS

Repeated Athletic/Activity Code Offenses

If a student repeatedly violates one of the Athletic and Activities Codes, or other school rules which are of a serious nature as determined by the school administration, they may be removed from the team/activity for all or part of the season. Progressive disciplinary action will be taken according to the severity of the infraction(s).

Appeal Process for Disciplinary Action

When infractions occur within the athletic/activity program, the following process will be followed:

1. Upon the imposition of the penalty for infraction(s) of said rules or regulations, any aggrieved student and parents of said student shall have the right to an informal conference with the Building Principal and/or Designee, Athletic Director, and Coach/Advisor (Building Hearing Committee) to request that they refrain from enforcing the decision of the coach/advisor. If the students and parents do not make a written request for this informal conference within five (5) school days of the grieved action, they will have waived their right to the conference and appeal procedure. This informal conference is to be held within three (3) school days of the appeals request.
2. If the parties are unable to agree at the informal conference, the aggrieved party may appeal to the Building Eligibility Committee.

The Building Eligibility Committee consists of the Assistant principal and three Student Peers and three building Staff Members named by the building Administrator. The Building Eligibility Committee must meet within three (3) days of the appeals request. The aggrieved party and the coach(es) shall be available as a resource.

3. The Building Eligibility Committee will hear the case in detail and will render a decision within three (3) school days after hearing the case.
4. The aggrieved party may appeal to the superintendent of schools within three (3) school days of the appeals decision. The superintendent of schools, after hearing the case in detail, shall render a decision within ten (10) school days of the hearing.
5. The aggrieved party may appeal the superintendent's decision to the Board of Directors, after hearing the case in detail, shall render a decision on the case within ten (10) school days of the hearing. This decision shall be final.

LMS DISCIPLINARY SANCTIONS & EXPECTATIONS

Lincoln Middle School students who earn disciplinary sanctions during the school day or insufficient grades(failing more than 1 class) will follow the process listed below:

- 1st detention: Head coach's or advisor's decision on participation in next scheduled event
- 2nd detention/1st suspension: Automatic removal from the next scheduled event. A student may be removed from the activity for the season if the infraction is severe.
- 3rd detention/2nd suspension: Student may be removed from the activity for the season.
- Allowed to practice but suspended from athletic contests/club competitions until improve grades to 1 or less F's.

A student participant who does not abide by all rules and regulations shall be placed on probation, suspended, or dismissed from a team, club, or group. Any disciplinary decisions, resulting from any violation, shall be subject to the hearing and appeal procedure outlined in the Family and Student Handbook - Lincoln Middle School Appendix D, and the Pullman School District Board Policy 3241 Student Discipline.

General Expectations for LMS Athletes & Parents

- All LMS students should be out of the hallways as quickly as possible after school. Students that are waiting for a late practice, game, competition, or activity may wait in the library until it closes, the commons, or the front hallway by the phones. Otherwise, the student should make arrangements to leave and come back at game or practice time.
- Students are not to start practicing in a gym without supervision.
- No students besides athletes and team managers are allowed in the gyms during practices.



- Players should be picked up promptly after their scheduled practice, game, competition, or activity return time. Coaches/Advisors will adhere to the times listed on the practice schedules or agenda.
- Students should be picked up and dropped off in the main parking lot on the west side of LMS before and after all activities. Please do not park in or enter the bus loop for pick-up and drop-off.
- Students that practice at Franklin should be picked up outside the Franklin gym entrance.

ATHLETICS & ACTIVITIES



POSITIVE SCHOOL CLIMATE

HAZING

“Hazing” refers to any activity expected of someone joining a group (or to maintain full status in a group) that humiliates, degrades, or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing practices can include harmless pranks or comical antics associated with young men/women in athletics and/or activities.

Today we know that hazing extends far beyond athletics and/or activities and is experienced by boys and girls in school groups, athletic teams, and other social and professional organizations. Hazing is a complex social problem that is shaped by power dynamics operating in a group and/or organization and within a particular cultural context.

Hazing activities are generally considered to be physically abusive, hazardous, and/or sexually violating. The specific behaviors or activities within these categories vary widely among participants, groups, and settings. While alcohol use is common in many types of hazing, other examples of typical hazing practices include: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; brandings; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault.

Pullman School District is committed to the belief that abusive behavior, harassment, and assault does not build character, does not build leadership skills, and does not foster group loyalty or unity. Hazing is an abuse of power and relationships, and its purpose is to demean others. Therefore, Pullman School District strictly prohibits any and all activities which resemble a hazing / bullying / intimidation/ harassment activity. Possible consequences may be delivered by the coach, Athletic Director, school/district administration, superintendent, and law enforcement. Consequences will also be subject to school district policy and procedure for disciplinary action; refer to Pullman School District Board Policy 3207 Prohibition of Harassment, Intimidation & Bullying.

More information and complaint forms can be found at:
https://www.pullmanschools.org/hib-discrimination

HARASSMENT, INTIMIDATION, & BULLYING

Our Schools Protect Students from Harassment, Intimidation, and Bullying (HIB)

We strive to make our school a safe and inclusive environment where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section explains what HIB is, what to do when you see or experience it, and how our school responds to it.

What is HIB?

State law (RCW 28A.600.477(5)(b)(i)) defines HIB as "any intentional electronic, written, verbal, or physical act including, but not limited to, one shown to be motivated by any characteristic in RCW 28A.640.010 and 28A.642.010 (discrimination based on a protected status) or other distinguishing characteristics, when the intentional electronic, written, verbal, or physical act:

(A) Physically harms a student or damages the student's property;

(B) Has the effect of substantially interfering with a student's education;

(C) Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or

(D) Has the effect of substantially disrupting the orderly operation of the school."

HIB often involves one student having, or appearing to have, more power than another student. While HIB often appears as repeated behaviors, it is important to take single serious incidents seriously. It usually happens more than once or is very likely to happen again. HIB is against the law in our schools.

HIB policy only applies to actions between students. It does not cover harassment, intimidation, or bullying of an employee, volunteer, parent/legal guardian, or community member.

How do you make a report about HIB?

Talk to any school staff member, start with whoever you feel most comfortable with, such as a teacher, counselor, coach, or other school staff. You can report HIB by telling school staff in person or in writing (written reports can be made in your home language; please ask your school or district for support with translation). You can make your report anonymously/without giving your name or confidentially (asking that your name not be shared with other students or parents/caregivers involved). No student will be disciplined based only on an anonymous or confidential report.

If a staff member learns about, sees, or hears HIB happening, they must act quickly to stop the behavior(s) and keep it or them from happening again. Our district also has a HIB Compliance Officer, Ryan Mulvey, rmulvey@psd267.org, (509) 332-3144, who helps prevent and respond to HIB.

What happens afer I make a report about HIB?

When you report HIB, school staff must act quickly to stop the behavior and prevent it from happening again. If you and the school agree the problem is resolved, then no further action may be needed. But, if you feel that you or someone you know is facing HIB that is unresolved, severe, or keeps happening, you should ask for an official HIB investigation by completing an Incident Reporting Form [link].

The school must also make sure that students who report HIB are not treated badly for speaking up. This is called retaliation, and it is not allowed.

What is the investigation process?

The HIB investigation begins if you submit the HIB Incident Report Form, https://www.pullmanschools.org/hib-incident-reporting-form, and the incident meets the definition of HIB toward a student. When you submit the Incident Reporting Form, the HIB Compliance Officer or the staff member leading the investigation must notify the families of the students involved that a complaint was received. They must make sure a prompt and thorough investigation takes place. The investigation is usually finished within five school days. If it takes longer, the school will keep you updated, generally once a week, until it is done.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must share the results with you within two school days.

This response should include:

- A summary of what the investigation found
- A decision about whether the HIB was substantiated (found to have happened)
- Any steps the school will take to address the problem
- Clear information about how you can appeal the decision

If HIB is confirmed, the school will address it.

What are the next steps if I disagree with the outcome?

For the student named as the “targeted student” in a complaint:
If you disagree with the school district’s decision, you may appeal. To appeal, send a written request asking the superintendent (or the person they've assigned) to review the investigation. They will send you a written decision.

For the student named as the “aggressor” in a complaint:
A student found to be an “aggressor” in a HIB complaint may not appeal the decision of the investigation itself. They can, however, appeal any corrective actions (consequences) that come from the HIB investigation findings.

What information may I have about other students?

Student privacy laws limit what the school can tell you about any intervention or discipline given to another student. You will be told whether HIB was found to have happened and that steps were taken, even if the details of those steps impacting all students involved cannot be shared.

For more information about the HIB complaint process, including important timelines, please see the district's HIB webpage: https://www.pullmanschools.org/hib-discrimination or the district's HIB Policy [3207] and Procedure [3207P]: https://www.pullmanschools.org/policies-and-procedures.

How do I make a complaint about a staff member?

This process is for concerns about one student harassing, intimidating, or bullying another student. If your concern is about a staff member's behavior, ask your school for information on how to report it.

HIB & DISCRIMINATION

OUR SCHOOLS STAND AGAINST DISCRIMINATION

Discrimination can happen when someone is treated differently or unfairly because of a **protected status**, including their race, ethnicity, color, national origin, immigration or citizenship status, sex, gender identity, gender expression, sexual orientation, homelessness, religion, creed, disability, neurodivergence, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other behavior that is threatening, harmful, or humiliating. It happens when the behavior is based on a student's protected status and is serious enough to create a hostile environment. A hostile environment is created when behavior is so severe, pervasive, or persistent that it limits a student's ability to participate in or benefit from the school's services, activities, or opportunities.

To review the district's Nondiscrimination Policy 3210 and Procedure 3210P, visit https://www.pullmanschools.org/policies-and-procedures.

What is sexual harassment?

Sexual harassment is unwelcome behavior or communication that is sexual in nature and seriously interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must accept unwelcome sexual behavior or communication to receive something in return, such as a better grade or a place on a sports team.

Examples of sexual harassment include:

- Pressuring a person for sexual actions or favors.
- Unwelcome sexual touching.
- Written, graphic, or electronic messages that are sexual in nature.
- Sharing sexually explicit texts, emails, or pictures.
- Making sexual jokes, spreading sexual rumors, or making suggestive comments.
- Physical violence, including rape and sexual assault.

Our school does not discriminate based on sex. We prohibit sex discrimination in all education programs, activities, and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy 3205 and Procedure 3205P, visit https://www.pullmanschools.org/policies-and-procedures.

What should my school do about discriminatory and sexual harassment?

When a school learns about possible discriminatory harassment or sexual harassment, it must investigate and take steps to stop the unwanted behavior. The school must address any effects of the harassment on the student at school, including eliminating the hostile environment, and prevent the harassment from happening again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff to report your concerns, ask questions, or learn more about how to resolve your concerns. If English isn't your first language, you can request an interpreter or prepare the complaint in your language. If you have a disability and need accommodations to make a complaint, let the school know your disability needs.

Concerns about discrimination:
Civil Rights Coordinator:
Ryan Mulvey, Assistant Superintendent
240 SE Dexter Street, Pullman, WA 99163
P: (509) 332-3144
E: rmulvey@psd267.org

Concerns about sex discrimination, including sexual harassment:
Title IX Coordinator:
Ryan Mulvey, Assistant Superintendent
240 SE Dexter Street, Pullman, WA 99163
P: (509) 332-3144
E: rmulvey@psd267.org

Concerns about disability discrimination:
Section 504 Coordinator:
Dom Ventresco, Assistant Director of Special Services
240 SE Dexter Street, Pullman, WA 99163
P: (509) 332-3144
E: dventresco@psd267.org

Concerns about discrimination based on gender identity:
Gender-Inclusive Schools Coordinator
Ryan Mulvey, Assistant Superintendent
240 SE Dexter Street, Pullman, WA 99163
P: (509) 332-3144
E: rmulvey@psd267.org

To submit a written complaint, describe the behavior or incident that you believe may be discriminatory. Send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible so the school district can investigate it promptly. You must submit your complaint within one year of the behavior or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator will make sure your complaint is investigated promptly and thoroughly. The investigation will be completed within 30 calendar days unless you agree to a different timeline. If exceptional circumstances require more time, the Civil Rights Coordinator will notify you in writing and tell you the expected date for the response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. The response will include:

- A summary of the investigation results.
- A determination of whether the school district failed to comply with civil rights laws.
- Any corrective actions or remedies that are needed.
- Information about how to appeal the decision.

What are the next steps if I disagree with the outcome?

If you disagree with the decision about your complaint, you may appeal the decision to the school board. You may then file a complaint with the Office of Superintendent of Public Instruction (OSPI). For more information about this process, including important deadlines, see the school district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

https://www.pullmanschools.org/policies-and-procedures.

I already submitted a HIB complaint - what will my school do?

Harassment, intimidation, or bullying (HIB) can be discrimination if it is based on a protected status. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to fully address your concerns.

https://www.pullmanschools.org/policies-and-procedures

GENDER IDENTITY & PARTICIPATION

Gender Inclusive Schools

OUR SCHOOLS ARE GENDER-INCLUSIVE

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, whether or not they have legally changed their name.
- Update students' gender designation so they accurately reflected in school records.
- Provide students with access to restrooms and locker rooms that align with their gender identity.
- Ensure students can participate in sports, physical education classes, field trips, and overnight trips consistent with their gender identity.
- Keep students' health and education information private and confidential.
- Allow students to wear clothing that reflects their gender identity and enforce dress codes without regard to a student's gender or perceived gender.
- Create an inclusive, respectful environment and protect students from teasing, bullying, or harassment based on their gender or gender identity.

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211P, visit https://www.pullmanschools.org/policies-and-procedures. If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator:

Ryan Mulvey, Assistant Superintendent
240 SE Dexter Street, Pullman, WA 99163
rmulvey@psd267.org
(509) 332-3144

For concerns about discrimination or discriminatory harassment based on gender identity or gender expression, please see the information above on page 25.

WILLFUL NONCOMPLIANCE

OUR SCHOOL IS COMITTED TO STUDENTS AND STATE LAW

Students have the right to learn in schools that follow state law and protect their rights. Willful noncompliance happens when a school district leader or school board member does something—or fails to do something—that they knew, or reasonably should have known, would violate state law. Under ESHB 1296, OSPI is responsible for investigating complaints about willful noncompliance and working to find fair solutions.

These laws include requirements related to:

- Civil rights and nondiscrimination (RCWs 28A.640 and 28A.642)
- Harassment, intimidation, or bullying (RCW 28A.600.477)
- Curriculum requirements and instructional materials policies (RCWs 28A.150.230, 28A.300.475, 28A.320.170, 28A.320.230, and 28A.320.235)
- Use of restraint or isolation (RCW 28A.600.485)
- Student discipline (chapter 28A.600 RCW)

How do I make a complaint about willful noncompliance with state law?

You must first use available complaint processes to try to resolve your concern. This means the available complaint processes start with your school district, even if the school district superintendent or a school board member is the subject of your complaints. School personnel are not allowed to retaliate for making a formal complaint.

If no available complaint processes are available, you must check OSPI's website for other OSPI complaint procedures at https://ospi.k12.wa.us/about-ospi/contact-us/how-file-complaint, and follow any applicable processes. If none exist, or you have completed all other processes, you must send written notice to the district superintendent at least 30 calendar days before filing a complaint with OSPI.

Complaints to OSPI must be submitted within 30 calendar days after a final decision in the local complaint process, when one applies. The complaint must be in writing and include enough information to describe the concern and the actions or failures to act that may be willful noncompliance. You may send the complaint by mail, email, or hand delivery to OSPI.

When OSPI receives a complaint that meets the requirements for investigation, it will open an investigation. OSPI will send you written notice of the allegations under investigation. After the investigation is complete, OSPI will issue written findings to you and your school. These findings will state whether noncompliance occurred and may require the school to take actions to fix the issue.

WHO ELSE CAN HELP ME WITH HIB, DISCRIMINATION, OR WILLFUL NONCOMPLIANCE CONCERNS?

Office of Superintendent of Public Instruction (OSPI)
All reports must start locally at the school or district level, even if the complaint involves the school or school district. School personnel should not retaliate against students or families for making a formal complaint.

OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes, as well as complaints alleging willful noncompliance with state law under ESHB 1296.

OSPI School Safety Center *(For questions about harassment, intimidation, and bullying)*
Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
Email: schoolsafety@k12.wa.us
Phone: 360-725-6068

OSPI Equity and Civil Rights Office *(For questions about discrimination and sexual harassment)*
Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
Email: equity@k12.wa.us
Phone: 360-725-6162

OSPI Office of Legal Affairs *(For more details on the willful noncompliance complaint process)*
Website: ospi.k12.wa.us/educator-support/educator-conduct/state-law-noncompliance-complaints
Email: OLA@k12.wa.us

Washington State Governor's Office of the Education Ombuds (OEO)
The Washington State Office of the Education Ombuds works with families, communities, and schools to help solve problems so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution, coaching, facilitation, and training on family and community engagement and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)
The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: www.ed.gov
- Email: ocr@ed.gov
- Phone: 800-421-3481

SAFETY AT SCHOOL ACTIVITIES & EVENTS

OUR SCHOOL IS COMITTED TO SAFETY AT SCHOOL ACTIVITIES AND EVENTS.
Washington State wants school activities and events, like athletic competitions, performances, and other extracurricular activities, to be safe for everyone who takes part in them or watches them.

What does state law say?

Washington State law has long banned intimidation, force, and threats of violence at school events. ESB 5272 (which takes effect in 2026) made those protections stronger. It now also covers officials and volunteers at extracurricular athletic activities, and it has created new consequences for breaking the law. For non-students, if they are convicted of a crime, they may be banned from school activities for up to 18 months, receive a fine, or go to jail for no more than 6 months. For students, other school consequences, including removal from school, may also apply under RCW 28A.600.015.

How is this different from HIB?

This is different from our school's HIB policy, which deals with conduct between students through a school process. ESB 5272 covers more people and more situations and is enforced through criminal law and school discipline procedures instead of the school's HIB process.
The expectations in this section are broader. They apply to everyone at school activities — students, parents, and community members alike — and they cover behavior toward everyone involved, not just students. This section and the HIB section work together but cover different situations.

What should I do if I experience or witness this conduct?

- **Call 911** if there is an immediate safety concern
- **Report to a coach, event supervisor, school administrator, or other trusted adult** as soon as possible. They can connect you with the right support and make sure the right steps are taken
- **If a student was the target** of the conduct, you may also be able to file a report under our school's HIB policy — see the HIB section of this handbook for more information

For questions about safety at school events, contact your school principal or: Juston Pollestad,, Director of Operations , 240 SE Dexter St, Pullman, WA 99163, Phone: (509) 332-3581, Email: jpollestad@psd267.org

For questions about whether conduct student-to-student may also be HIB, contact the HIB Compliance Officer: Ryan Mulvey, Assistant Superintendent, 240 SE Dexter Street, Pullman, WA 99163, Phone: (509) 332-3144, Email: rmulvey@psd267.org

ANONYMOUSLY REPORT SAFETY CONCERNS

Safety is one of our district's top priorities and to help safeguard our school community, we utilize a reporting service called Vector LiveSafe Alert (formerly known as SafeSchools).

Vector LiveSafe Alert is a tip reporting service that allows students, staff, and parents to submit safety concerns to our administrators in four different ways: phone, text, email, or an online form.

Anyone can easily report tips on bullying, harassment, drugs, vandalism, or any safety issue of concern, through Vector LiveSafe Alert.

Every tip Vector LiveSafe Alert receives is immediately logged and administrators are notified so that they can quickly investigate and take appropriate action. Tips may be anonymously submitted if preferred.

Together, using Vector LiveSafe Alert, we can make Pullman Public Schools a safer place to work and learn!

A link to Vector LiveSafe Alert can be found at the bottom of the District's home webpage as well as the bottom of each school's home webpage or by using this link: **SafeSchools Alert.**

ATHLETICS & ACTIVITIES



TRAINING, TRAVEL & EQUIPMENT GUIDELINES

EQUIPMENT & FACILITY USE

Issued Equipment

- School equipment checked out by the student is their responsibility. Student Athletes are expected to keep it clean and in good condition.
- Loss of issued equipment/supplies or damage to issued equipment will be the student's financial responsibility.
- Transcripts will be withheld should equipment not be returned.
- No student will be cleared for subsequent sports/activity until all equipment is returned or paid for from a previous sport/activity.
- Your locker combination is private; we are not responsible for lost or stolen items.

Wearing Issued Uniforms

- Issued equipment is to be worn only while participating with the team/activity in practice, during a scheduled contest/activity or during a spirit activity. Any use of a school issued uniform outside of these occasions will revoke the student's right to use a school uniform other than for actual contest time. PHS Students can arrange with the Head Coach to borrow a team uniform for senior pictures.
- For athletics, the WIAA prohibits the use of school issued equipment while participating in any event outside the yearly school program or activities not sponsored by the WIAA.

School Equipment & Facilities

- Through their tax dollars, parents and community members are making a substantial investment in student athletics and activities, particularly in the facilities provided by the school district for these pursuits. Therefore, it is important that students exercise personal care and regard for school equipment and facilities.
- Misuse of dressing room facilities, lockers, towels, benches, and gymnasium or field facilities will not be permitted. Failure to comply with this regulation may result in denial of their use.

Season Completion

- Season ends for each sport after the team banquet.
- Students are responsible for cleaning out their locker of personal and school issued belongings within one week of the completion of the season or activity.
- Uniforms/equipment/supplies must be returned to the COACH/ADVISOR WITHIN ONE WEEK of completion of the season or activity or a fine will be applied to the student.

TRAINING/PRACTICE



All student-athletes are reminded that successful participation in any sport requires attention to fitness prior to the start of an athletic season. Fitness means adequate cardiovascular health, endurance, strength, and flexibility. These cannot be achieved in the ten (10) days prior to the first contest. Attention to adequate nutrition and sleep are important before, as well as during athletic seasons. An athlete cannot perform well unless the body is well-rested, well-nourished, and adequately hydrated. Weight loss for its own sake is discouraged unless ordered and supervised by a physician. By keeping in shape in the off-season, athletes begin the season better prepared to improve their athletic skills.

Practice is essential to the achievement of athletic excellence. Athletes are expected to be active, willing, motivated participants in all practices. A positive mental attitude is expected of all sports participants. Student-athletes are expected to find a healthy balance in their lives and maintain physical, psychological, social, and emotional health. This is a difficult but essential task for any adolescent. If student-athletes have questions or want help in healthful conditioning, they are encouraged to see a coach, school nurse, athletic trainer, or the Athletic Director.

Prolonged practices are discouraged. Monday through Friday are considered normal practice days, with an occasional Saturday. NO required practices or sporting events will be allowed on Sunday unless the WIAA regulations are followed and is approved by PSD administration.

ATHLETIC/ACTIVITIES TRAVEL



Transportation to and from athletic contests and activities will be provided by the Pullman School District during the school year.

- All students must travel to and from contests, competitions, and practices with the team, transportation is provided for this purpose. Students will only be released to their parents/guardians or listed emergency contact in Final Forms after the parent/guardian/emergency contact signs them out with the coach/advisor after the contest/competition.
- In very rare circumstances, parent/guardians may communicate with the head coach of a program for alternate arrangements which must be approved by the AD or PHS/LMS administrative staff
- Each team member will remain with the team and under the supervision of the coaching/advising staff when attending away games, competitions, and conferences.
- Each team member, while traveling to and from contests, competitions, and conferences, will obey all school bus regulations.
- It is requested that students be aware of what constitutes appropriate dress for contests, competitions, and conferences by asking their coach/advisor what is expected of them to wear. Appropriate dress promotes pride in the team and in Pullman High School or Lincoln Middle School.
- Post Season(Overnight) Travel - Student Per Diem Rates:
  - Breakfast: $5.00,
  - Lunch: $10.00
  - Dinner: $15.00

ATHLETICS & ACTIVITIES



WIAA ATHLETIC ELIGIBILITY

WIAA ATHLETIC ELIGIBIITY RULES

Enrollment & Regular Attendance *(Rule 188.10.0, WIAA Handbook) - Athletic Only*

LMS & PHS students shall be enrolled and in regular attendance within the first fifteen (15) school days in a semester or ten (10) school days in a trimester at the start of the current semester/trimester in order to participate in interscholastic contests during the current semester trimester.

Transfer Students *(Rule 18.12.0, WIAA Handbook)*

After registering with and/or attending a middle level or high school, students changing enrollment to/from one school district to another school district or from one high school to another high school within a multiple high school district shall be considered transferring students. In order to be eligible for varsity competition, transferring students must meet the normal residence requirements of 18.11.0 or the transferring student requirements of 18.12.2, or be granted a waiver under 18.12.3 and 18.12.4. This section shall also apply to those students receiving home based instruction.

Academic Progress for Alternative Learning & Running Start Students

Student-athletes participating in homeschool, online, alternative learning, or Running Start programs must demonstrate satisfactory and ongoing progress toward completion of their enrolled coursework to remain eligible for participation in high school athletics.

Because these educational settings may not always provide traditional grades at the same intervals as the high school, academic eligibility may be verified through available indicators of progress, including course completion, assignment submission, instructor or program reports, credit accumulation, attendance or engagement records, and/or other documentation reasonably requested by the school.

Student-athletes are expected to remain actively engaged in their coursework and make consistent progress toward completing courses and earning applicable credit. Enrollment alone does not constitute satisfactory academic progress.

When adequate academic progress cannot be verified, or when a student is determined not to be making reasonable progress toward course completion, the student may be declared academically ineligible until sufficient progress is demonstrated and verified.

Students and families are responsible for providing requested academic documentation in a timely manner so that eligibility can be determined in accordance with school, district, and WIAA requirements.

A high school student who attends, participated or was eligible to participate for a school, and subsequently transfers to another school will be eligible for sub-varsity only for one (1) calendar year from the date of enrollment at the new school: A. If the student transfers from a public, private, or charter school after: 1) Participating on a non-school athletic team within a calendar year from the date of enrollment at the new school (AAU, American Legion, Club USA, USVBA, or any other non-school program) in which one (1) or more of the high school coaches are currently involved and/or 2) Receiving personal athletic or activities instruction or training, including weight training and conditioning, from a person affiliated with another school to which the student transfers. B. The sub-varsity status would apply even if the entire family moves to a new location within the residential area of the school to which the student transfers.

Age *(Rule 18.5, WIAA Handbook) - Athletics Only*

At the high school level, the student(s) shall be under 20 years of age within the first two weeks of each sports season.

At the middle school level, student(s) shall not have reached their 15th birthday prior to June 1 of the previous school year. Middle school is defined as a school with at least seventh and eighth grade levels.

Physical Examination for Players *(Rule 118.4.0, WIAA Handbook) - Athletics Only*

Prior to the first practice for participation in interscholastic athletics a student shall undergo a thorough a sports physical medical examination and be approved for middle level and/or high school interscholastic athletic competition by a medical authority licensed to perform a physical examination.

The WIAA Physical form shall be valid for twenty-four(24) consecutive months (WIAA Rule 18.4.6) and must be submitted to Final Forms for continued eligibility. Q test and has no application outside of concussion management and will not be used for any purposes other than for the care of your child should they suffer a concussion.

Prior to the first practice for participation in interscholastic athletics a student shall undergo a thorough a sports physical medical examination and be approved for middle level and/or high school interscholastic athletic competition by a medical authority licensed to perform a physical examination. The WIAA Physical form shall be valid for twenty-four(24) consecutive months(WIAA Rule 18.4.6) and must be submitted to Final Forms for continued eligibility.

To resume participation following an illness and/or injury serious enough to require medical care, a participating athlete must present to the school officials a physician's written release. When an athlete is injured during practice or a game all injuries must be reported to the athletic trainer for an accident report (WIAA Rule 18.4.4)

ImPACT Testing for Players - *Athletics Only*

- The Pullman School District has an innovative program for student-athletes that assists our team physicians/athletic trainers in evaluating and treating head injuries (e.g. concussion). In order to better manage concussions sustained by our student-athletes, we use a software tool called ImPACT (Immediate Post-Concussion Assessment and Cognitive Testing). ImPACT is a computerized exam utilized in many professional, collegiate, and high school sport programs across the country to successfully diagnose and manage concussions. If an athlete is believed to have suffered a head injury during competition, ImPACT is used to help determine the severity of the head injury and when the injury has fully healed.
- The computerized exam is given to athletes before beginning sport practices or competition. This non-invasive test is set up in “video game” type format and takes approximately 20 minutes to complete. Essentially, the ImPACT test is a preseason physical of the brain. It tracks information such as memory, reaction time, speed and concentration. It is not an IQ test and has no application outside of concussion management and will not be used for any purposes other than for the care of your child should they suffer a concussion.
- If a concussion is suspected, the athlete will be required to retake the test. Both the pre-season and post-injury test data is used by a medical professional to evaluate the injury. The information gathered can also be shared with your family doctor. The test data will enable health professionals to determine when return-to-play is appropriate and safe for the injured athlete. If an injury of this nature occurs to your child, you will be promptly contacted with information.

Previous Semester Rule *(Rule 18.7.3, WIAA Handbook) - Athletics Only*

The student shall have been in regular attendance as a full time student as defined in 18.10.0, during the semester/trimester immediately preceding the semester/trimester in which the contest is held.

Amateur Standing *(Rule 18.24.0, WIAA Handbook) - Athletics Only*

A student who represents a school in an interscholastic sport must be an amateur in that sport. An amateur student-athlete is one who engages in athletics for the physical, mental, social, and educational benefits and for whom athletics is an avocation not a source of financial reward.

In order to maintain their amateur standing in those activities under WIAA jurisdiction, they may not:

- Accept merchandise or in-kind gifts of more than $500 in fair market value per sport during any one calendar year August 1 through July 31. Reduced membership fees or reduced user fees from an athletic club, recreation center, golf courses, etc. do not count toward this $500.
- Accept cash awards
- Enter competition under a false name
- Accept payment of excessive expense allowances over the actual and necessary expenses for the athletic trip (Note: Entry fees are NOT considered a reimbursable expense.)

Name Image and Likeness (NIL): A student is in violation of this rule and shall immediately lose eligibility if that student, their family member, or anyone else on behalf of that student, enters into an agreement with an individual, corporate entity, partnership, association, or any other party or organization, for use of that student's NIL which in any way relates to the student's connection to their high school.

- This provision is not intended to restrict the right of any student to participate in a commercial endorsement provided there is no affiliation with the school team, school, WIAA District or WIAA state association.
- The student does not appear in the uniform of the student's school and does not utilize the marks, logos, etc. of the school, WIAA District, or WIAA state association as part of any endorsement.

Non-School/Club Sports Participation *(Rule 17.25.0, WIAA Handbook) - Athletics Only*

- During any season after joining a school squad, students may not participate on college and/or professional teams in that sport.
- A student is not to be given special treatment or privileges on a regular(more than 1 day a week) basis to enable them to participate in non-school athletics activities, such as reduced practice times, special workouts, late arrivals or early dismissals.
- Students shall not compete in the uniform of their school at non-school events.

Scholarship Rule *(Rule 18.8.0, WIAA Handbook)*

Academic Eligibility – Pullman School District (Aligned with WIAA 18.8)
Minimum Academic Requirements (Current Semester)
To maintain eligibility for athletics and activities, a Pullman High School (PHS) student must:

- Be enrolled as a full-time student (minimum 3 credits per semester)
- Be passing a minimum of five (5) full-time subjects, consistent with WIAA requirements for a six-period schedule
- Maintain passing grades in all classes required to meet this minimum standard

Any class meeting daily for a full semester is considered a full-time subject.
Previous Semester Requirement
A student must have passed at least five (5) full-time subjects in the immediately preceding semester to be eligible for the current semester.

- Semester records are final, except for credits earned through an accredited summer school or approved alternative program, consistent with WIAA policy

Grade Monitoring (3–6 Week Checks)
Pullman School District will monitor academic progress at least every 3–6 weeks, in alignment with WIAA requirements .

- PHS utilizes six (6) grading periods
- LMS utilizes four (4) grading periods

Academic Probation and Suspension (Current Semester)

Pullman High School (PHS)

- Students may have no more than one (1) failing grade (F) at each grade check
- Students with two (2) or more failing grades will be placed on academic suspension:
  - Ineligible for contests for five (5) weeks (aligned to WIAA 5-week standard window)
  - May continue to practice, but may not travel, compete, or perform
- After the suspension period, grades will be rechecked:
  - If passing at least five classes → eligibility restored
  - If not → remains ineligible until next grade check

Lincoln Middle School (LMS)

- Students with more than one (1) failing grade are ineligible for contests
- Eligibility is restored once grades improve to one or fewer failing grades

WIAA-Required Fall Probation (Previous Semester Deficiency)

If a student does not meet previous semester requirements:

- Fall Season (High School):
  - Student is placed on academic probation through the fourth Saturday in September
  - May practice and compete during probation
  - If still not meeting standards at that time:
    - Placed on academic suspension for 3 weeks (no contests, practice allowed)
- Winter/Spring:
  - Student is placed on academic suspension for five (5) weeks at the start of the semester if previous semester standards were not met

Practice vs. Competition

During any period of academic suspension:

- Students may practice
- Students may NOT travel, compete, or perform
- Students must remain engaged with the team/activity to regain full eligibility
- Incompletes
- Incomplete grades must be resolved within the first five (5) weeks of the subsequent semester
- Students are ineligible for competition until incompletes are cleared, per WIAA rules

ATHLETICS & ACTIVITIES



RECRUITING PHILOSOPHY

Recruiting Philosophy & Rules

Students who demonstrate special skills and talent in any of the activities under the jurisdiction of WIAA should not be subjected to pressures to enroll in a member school outside their normal enrollment area. The rules do not prohibit legitimate school public relations, promotion, or marketing.

Efforts to induce students to enroll in a member school because of the student's special talent or skill is considered recruiting. Recruiting of students or attempted recruiting of students for athletic purposes is prohibited, regardless of their residence. (Article 27.0.0, WIAA Handbook)

No student may receive, or be offered, any remuneration of any kind, or to receive or to be offered any special inducement of any kind which is not made available to all applicants who enroll in the school or apply to the school.

Special inducement shall include, but not be limited to the offer or acceptance of:

- Money or other valuable consideration such as free or reduced tuition during the regular year or summer school by anyone connected with the school.
- Room, board, or clothing or financial allotment for clothing
- Pay for work that is not performed or that is in excess of the amount of regularly paid for such service.
- Free transportation by any school-connected person.
- Residence with any school-connected person.
- Any privilege not afforded to non-athletes.
- Free or reduced rent for parents.
- Payment of moving expense of parents or assistance with the moving of parents
- Employment of family unit in order to entice the family to move to a certain community if someone connected with the school makes the offer.
- Help in securing a college athletic scholarship:
    - Inducing or attempting to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given is a violation. No member school and no one acting on behalf of any member school shall give any speech or give any slide, film, or tape presentation or distribute any written material which states or implies that a member school's athletic program is better than the athletic program of any other member school or that it would be more advantageous for any prospective student-athlete to participate in athletics at that member school as opposed to any other school.
    - Member schools shall be responsible for any violation committed by any person associated with the school, including Principals, Assistant Principals, Coaches, Teachers, any other staff members or students, or any organization having any connection to the school. The member schools shall be responsible for any violation committed by any person acting at the direction of the school.

Recruiting Philosophy & Rules



This rule is not intended to prevent a member school from conducting academic recruitment programs or recruitment programs designed to attract student-base upon the school's overall educational and extra-curricular programs of the school and not be used as a subterfuge for recruiting students for athletic purposes.

A student who has enrolled in a different school and has been determined to be recruited will be deemed ineligible at all levels of play and for all sports for one full calendar year. The one (1) year penalty will begin on the day the determination is made that the student has been recruited.

ATHLETICS & ACTIVITIES



ATHLETIC & ACTIVITY AWARDS

PULLMAN HIGH SCHOOL

PHS Athletic Awards

Athletic & activity awards are symbols of accomplishment, good sportsmanship and observance of athletic & activity policies and standards. Since the awards are a symbol of accomplishment, its value lies in its implication rather than in its monetary worth.

Special Athletic Awards

- **Four Year, Three Sport Participation Award**
  - A plaque is awarded to any athlete who has participated in three sports each of the four years they have attended Pullman High School.
    - Transfer Students: In order to receive a 4-year, 3-sport award the player will be required to furnish documentation of participation from their former school.

- **PHS Senior Male and Female Athlete of the Year**
  - This is awarded to the outstanding senior male and female athlete for the current year who exhibit participation, an acceptable GPA, citizenship, and an overall good representative for athletics. Athletes are nominated and voted on by the PHS Head Coaches.

- **Team Plaques**
  - The maximum number of awards each sport may present to athletes in their sport is four. If the sports program is determined large enough by the Athletic Director and ASB Business Manager and the head coach deems it appropriate to purchase additional awards out of the program ASB budget, more than 4 can be purchased. These awards may be voted upon by the athletes and/or coaches in the given sport. Ties must be broken.

- **Directed Athletics**
  - Pullman High School students in grades 10-12 participating in a PHS supervised, WIAA sanctioned, competitive sports program may receive a one time, semester .5 Physical Education credit toward the two years required for graduation. Documentation of participation is monitored by the Head Coach and the Athletic Office. Athletes must participate and finish the whole season with the team to earn the .5 credit. Directed Athletics will be entered as a class on the student's transcript(1 season = 1 semester(.5 credit). Grade earned will be Pass or Fail. Student must complete Directed Athletics Enrollment form prior to the sports season to be enrolled; credit will not be awarded retroactively. Students must submit the Directed Athletics Attestation form at the end of the season to the PHS Athletic Office to earn credit.

PHS Athletic Letter Requirements

In order to qualify for an athletic letter, a student-athlete must compete at the varsity level and meet the requirements set forth by the head coach of the sport and be recommended by the head coach. Athletic letters and awards shall only be presented to participants who complete the entire season for a given sport, unless the participant was unable to complete the season due to illness or injury.

Upon voluntarily dropping out of a sport or being dropped from the squad for disciplinary reasons, a student-athlete automatically forfeits any points, awards, or letters they might have received in that sport.

Awards shall be presented as follows:

- A letter and certificate of letter is only awarded to varsity level participants.
  - A student-athlete who meets the requirements for a letter for the first year for a given sport shall receive a letter and a first year certificate.
  - A student-athlete who meets the requirements for a letter for the second, third and fourth years for a given sport shall receive the cooresponding year certificate.
- A student who completes a season in a given sport, however, does not play a sufficient number of contests at the varsity level, shall receive a certificate of participation(JV, F, C)
- A coach will have the right to recommend any athlete for a letter if for some reason they believe the athlete to be deserving.
- A student serving as a team manager can earn a letter when serving as the manager of a varsity sport, if the varsity coach makes that recommendation.

Sport Specific Letter Requirements:

- **Baseball/Softball**
  - Any player who sees action in one-fourth (1/4) of the baseball/softball games played during a given varsity season is eligible for a letter.
  - Pitchers not involved in at least one-fourth (1/4) of the games must have a least one (1) win or pitch in one-sixth (1/6) of the total varsity games played during a given season to be eligible for a letter.
- **Basketball, Boys & Girls**
  - A player must have participated in one-half (1/2) of the total quarters for a given varsity season (NOTE: Postseason quarters will be bonus quarters).
- **Bowling, Girls**
  - A player must have participated in at least ¾ of season competitions. Player must bowl at least 10 games at the Varsity level and player must have an average in the top 9 of the program.
- **Cheerleading**
  - Each cheerleader must cheer at all home games for their respective seasons and cheer for at least one-half (1/2) of all away games for their respective seasons.
- **Cross-Country**
  - A varsity letter winner must have four (4) varsity points for the season (including postseason). You receive a point if you run a varsity race.

  - Any athlete, while racing JV during the same competition, can earn one (1) varsity point only by having a better time on the same course and same day, as one of our PHS Varsity Runners.
  - If there was a race where the teams were combined or they raced at grade level, points are awarded to the top 7 times.
  - A coach's discretion will have overall influence, e.g.; effort, improvement, attendance, and attitude.
- **Football**
  - A player must play one-half (1/2) of the total quarters of the regular varsity season to earn a letter. (NOTE: Postseason quarters will be bonus quarters).
- **Boys' Golf**
  - A PHS golfer's score must be counted in at least one Greater Spokane League tournament.
- **Girls' Golf**
  - A player must play as part of the varsity team in fifty percent (50%) of the matches of the regular season.
- **Swimming**
  - A swimmer must score an average of one (1) point per meet and qualify for at least 2 District events, or qualify for the State 2A swim meet all while maintaining 80% attendance.
- **Soccer, Boys & Girls**
  - A player must have participated in one-half (1/2) of the total halves of the varsity games of the regular season to earn a letter.
- **Tennis, Boys & Girls**
  - A player who participates in at least one-half (1/2) of all varsity matches, not counting exhibition matches, is eligible for a letter.
  - A player who earns a place in any district, regional, or state meet.
- **Track, Boys & Girls**
  - A contestant must earn the equivalent of one (1) point per meet during the regular season or place at district, regional, or state meets or hold one of the top three places on the team performance list for any individual event at the end of the season.
- **Volleyball**
  - A player must have participated in one-half (1/2) of total volleyball matches of the regular varsity season to earn a letter. (NOTE: Post season games will be bonuses).
- **Wrestling**
  - A participant must earn eighteen (18) points, or two (2) pins, or complete in two-thirds (2/3) of the matches for a given varsity weight competition, or earn a place in the district, regional, or state tournament to be eligible for a letter.

In order to qualify for an activity letter, a student must participate and meet the requirements set forth by the head advisor of the club and be recommended by the head advisor for a letter. Activity letters and awards shall only be presented to participants who complete the entire season for a given club, unless the participant was unable to complete the season due to an unavoidable circumstance.

Upon voluntarily dropping out of a club or being dropped from the club for disciplinary reasons, a club member automatically forfeits any points, awards, or letters they might have received in for that activity.

- **Band**
  - Standards defined by advisor
- **Choir**
  - Standards defined by advisor
- **DECA**
  - Standards defined by advisor
- **FCCLA**
  - Standards defined by advisor
- **FFA**
  - Member must attend 80% of all chapter activities or place in the top 8 at a state competition, and be non-deficient academically
- **Orchestra-Blue**
  - Member must earn a total of 20 points per year to letter. Two points can be earned per semester of participation and 1 point per participation in an organized Orchestra activity. Member must keep track of their own points and fill out the program lettering form.
- **Science Bowl**
  - Participants must have a minimum of 80% attendance and compete in the Regional Science Bowl competition.
- **Skills USA**
  - Member will compete in at least 50% of in house competitions or compete at the regional level or place at the regional level

ATHLETICS & ACTIVITIES



OFF-SEASON & SUMMER PROGRAMS

PULLMAN HIGH SCHOOL

PHS Off-Season/Summer Conditioning Programs

Off-season conditioning and/or weight lifting will be allowed during the summer as scheduled by the weight lifting club advisor. During the school year, the weight room may be open one (1) month after the start date of each season. Students must register for weight lifting and pay $50 per weight lifting session they will participate in.

All off-season conditioning and/or weight lifting areas and or facilities must be scheduled and supervised at all times by a qualified school employee designated by the high school administration.

Off-season conditioning shall not be held in facilities used by in-season sports and should be limited to weight training and/or conditioning.

Student-athletes participating in off-season conditioning are to be finished and out of the locker room area prior to 4:00pm.

Any student-athlete “cut” from an in-season sport may turn out for off-season conditioning.
Any student-athlete who quits an in-season sport may not turn out for off-season conditioning without the permission of the in-season coach from whose team they quit.

PHS Summer Athletics & Activities

Athletic programs and/or clubs at Pullman High School or Lincoln Middle School may choose to provide opportunities during the summer season. Only PHS or LMS registered students are allowed to participate and each student and family must complete the Final Forms athletic/activities registration process and be cleared by the Athletics & Activities office prior to participating.

- Summer Athletics and Activities Transportation Notice: Pullman School District does not provide transportation for summer athletics or activities, including those events that might be held out of town. It is the responsibility of families to provide transportation to and from PSD organized summer athletic and club events. If families register their child for summer athletics and/or activities, they accept responsibility for all financial burden and liability for their child’s transportation. Parents/guardians will need to provide and facilitate transportation to and from the event. Additionally, parents/guardians will need to have on file with the coach the form that authorized the student to ride in the family provided vehicle and/or the form authorizing the student to ride with another family to the event.
- Summer open gym practices will be open to all registered and eligible PHS/LMS students
- Summer camp participation and competition playing time will be determined by the PHS/LMS Coach according to their duty to assess athlete’s readiness for competition and duty to match athletes appropriately
- Participation in PHS/LMS Summer Athletics and Activities is completely voluntary and will not impact Fall, Winter or Spring tryout opportunities

ATHLETICS & ACTIVITIES



THE COLLEGE BOUND ATHLETE

PULLMAN HIGH SCHOOL

PHS Guide to the College Bound Athlete

If you have any intention of participating in college athletics after high school, you need to see the thletic director and school counselor prior to or during your 11th grade year or before to begin the registration process for the NCAA clearinghouse. The sooner this process is started the better.

Please refer to the PHS Guide to the College Bound Athlete for more information on the recruiting process.

In the event you should be contacted personally by a college recruiter, you have an obligation to work through your coach and the Athletic Department and inform your coach of such contact as soon as possible. This is especially important if it occurs during the time when you are actively participating in the sport at PHS. Check with your coach regarding the rules governing recruiting. Rule violations could result in loss of eligibility.

Athletics & Activities



BOOSTER CLUBS & FUNDRAISING

The goals of the Pullman High School and Lincoln Middle School Booster Clubs are to promote parental and community involvement and support of athletics and activities. Booster clubs will follow the District ASB Procedural Manual.

Any patron of the school district who has a student participating in a Pullman High School or Lincoln Middle School sponsored activity or athletics is encouraged to be a member of the Greyhound Booster Club or the Lincoln Middle School Booster Club. Any patron who has an interest in the school activities or athletic programs is welcome to be a member.

- **The Greyhound Booster Club:**
  - Support Pullman High School activities and athletics
  - Raise money to enhance activities and athletics

- **The Lincoln Middle School Booster Club:**
  - In order to carry on a full extra-curricular activity program, it is necessary for the student to help with expenses for these activities. At LMS we will host an annual fundraiser to raise funds for our student activities. This plan has been efficient and profitable. Information in regards to the fundraiser will be sent out to students in September.

ATHLETICS & ACTIVITIES



CROSS/LEGAL REFERENCES

Cross References & Legal References

Cross References:

- Board Policy 2022 Electronic Resources and Internet Safety for Students
- Board Policy 2121 Substance Abuse Program
- Board Policy 2150 Co-Curricular Program
- Board Policy 2151 Interscholastic Athletics
- Board Policy 3122 Excused and Unexcused Attendance
- Board Policy 3205 Sexual Harassment of Students Prohibited
- Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying of Students
- Board Policy 3210 Non-Discrimination
- Board Policy 3211 Gender-Inclusive Schools
- Board Policy 3224 Student Dress
- Board Policy 3241 Student Discipline
- Board Policy 4600 Spectator Conduct and Sportsmanship

Legal References:

- RCW 28A.635.020 – Willfully disobeying school administrative personnel or refusing to leave public property, violations, when—Penalty
- RCW 28A.635.030 – Distributing school, school activities, or meetings
- RCW 28A.635.090 – Interfering by force or violence with any administrator, teach or student unlawful
- RCW 28A.635.100 – Intimidating any administrator, teacher, or student
- RCW 0.41.280 – Dangerous Weapons on School Grounds
- RCW 9A.16.020 – Use of force when lawful
- RCW 09.91.160 – Personal protection spray devices
- RCW 28A.600.420 – Firearms on school premises, transportation, or facilities—penalty-exemptions
- WAC 392-401-020—Excused Absences-- (1) Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental, optometry, pregnancy, and in-patient or out-patient treatment for chemical dependency or mental health) for the student or person for whom the student is legally responsible