



Pullman School District

Regular Board Meeting

Date and Time

Wednesday September 9, 2026 at 6:30 PM PDT

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

President will call the meeting to order.

C. Flag Salute

Pledge of Allegiance

D. Land Acknowledgement Statement

Pullman Public Schools reside on the homelands of the Nimiipuu (Nez Perce) people. We express our deepest respect for and gratitude towards the original and current stewards of this land. We

acknowledge our role in building mutual respect and connections to support current and future generations.

E. Approval of Agenda

The board or superintendent will revise the agenda if needed at this time; and approve by motion

II. Reports, Correspondence & Program

Board members and the superintendent will give informational reports at this time.

A. PHS ASB Report

B. Board Reports

- Strategic Plan Review Update

C. Superintendent's Report

D. Program Reports

- **Sunnyside Elementary Showcase** presented by Pam Brantner, Sunnyside Principal
- **Report: Alternative Learning Experiences & Summer School** presented by Jerrod Fleury, PHS Principal
- **Report: Program Compliance** presented by Bob Maxwell, Superintendent

E. A Community of Belonging - Update

III. Public Comment

The public comment section of the agenda provides an opportunity for individuals or members of a group to address the board on educational issues. If you intend to provide public comment this evening, you may register to speak using the sign-in sheet located near the boardroom entrance. To ensure fairness and provide for an orderly meeting, we respectfully require that individuals speak only once for a maximum of three minutes and may not transfer their speaking time to others. Please be attentive as your name will be called in the order it is listed on the sign-in sheet. To assist board members in review and consideration of your comments, we appreciate your providing a written copy of your remarks along with your email or mailing address on the sign-in sheet. When addressing the board, please approach the microphone and state your name before presenting your comments. The board will listen and may offer clarification, if needed. However, the board will not engage in a discussion at this time. Depending on the nature of the topic, the board may decide to schedule it as a discussion item for a future meeting. We kindly request that all comments remain civil and respectful, and we remind you to consider the impact of your words and

know that you bear personal responsibility for their content. We caution you to avoid certain statements that may infringe upon the rights of others under various laws, including those protecting privacy or prohibiting defamation. Providing public comment demonstrates your feelings of engagement and participation in the decision-making process in our community. We thank you in advance for your public comment.

IV. Consent Agenda

To expedite business at a board meeting, the board approves the use of a consent agenda, which includes items considered to be routine in nature. Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board and voted on separately. The remaining items will be voted on by a single motion.

A. Minutes - August 26, 2026 Board Meeting

B. Personnel Report

C. Professional/Personal Services Contract Report

D. Warrants

Expense claims audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

E. Uncollected Non-Tax Revenue Report

F. Budget Status Report

G. ASB Fundraisers

V. Action Items

Action items have previously been discussed by the board. The board will now take action, by motion.

A. 2026-2027 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

VI. Discussion Items

Discussion items are presented to the board for discussion. If they need action they will be brought back at the next meeting.

A. 3115 Students Experiencing Homelessness

B. Resolution 26-27: 03 Declaration of Surplus Property

Presenter: Juston Pollestad, Executive Director of Operations

VII. Informational Items

Informational Items do not require action or discussion by the board. The items are included in the agenda for the board to review, and may be moved to the discussion items section of the board agenda by any board member. Informational Items may include board procedure updates and non-substantive policy updates.

A. Administrative Requirements Update

B. Enrollment

Current Enrollment

For 2026-2027 School Year

Budgeted FTE: 2575

Current FTE: 2555.34

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. The Pullman Promise: Priorities, Goals, Success Indicators

F. Procedures

3115P – Students Experiencing Homelessness: Enrollment Rights and Services

WSSDA has significantly cleaned up the model policy by removing language that is redundant with the procedure. WSSDA has revised the procedure to align with provisions in Substitute House Bill 2594

3124P – Removal/Release of Students During School Hours

The procedure have been revised to provide greater clarity on how the policy applies to different roles.

G. Non-Substantive Policy Updates

VIII. Executive Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

A. Negotiations

IX. Closing Items

A. Adjourn Meeting

The president will adjourn the meeting.

Coversheet

Minutes - August 26, 2026 Board Meeting

Section:	IV. Consent Agenda
Item:	A. Minutes - August 26, 2026 Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on August 26, 2026 2026_08_26_board_meeting_minutes.pdf

DRAFT



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday August 26, 2026 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
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510 NW Greyhound Way
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Directors Present

Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Danielle Lynas, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Aug 26, 2026 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Consent agenda item added:

- Personnel Report Addendum

PHS ASB Report added to Reports, Correspondence and Program section of the agenda.

Craig Nelson made a motion to approve the agenda with the revisions.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent and upcoming ASB activities, including a welcome-back assembly and the annual Block Party, which will be open to the public and provide an opportunity for clubs to connect with students through activities and yard games.

B. Board Reports

- Stephanie Horn: Attended Elementary Back-to-School Night at Sunnyside Elementary.
- Deena Bayoumi: Reported on the LMS Spartan Start-Up and recognized the student volunteers who supported the event. She shared that LMS will host an open house on September 10, with volleyball and cross-country tryouts underway. She encouraged students to try new sports and noted that free physicals will continue to be available for students considering participation in athletics during the school year. She also reported that a DEIB Task Force meeting is tentatively scheduled for September 15..
- Craig Nelson: Noted that Transportation staff have been working effectively with constituents and that additional work remains to strengthen transportation services. Shared appreciation regarding efforts to offer Physics, the hiring of a Family and Consumer Sciences teacher, and continued work to align club advisors with teachers in the related program.
- Lisa Waananen Jones: Provided an update on Jefferson Elementary's successful Back-to-School Night, which featured popsicles and live music, as well as a display of the school's outdoor learning lab. Appreciation was also expressed to everyone who contributed to the Stuff the Bus effort.

- Arron Carter:

- Provided an update on the Clear Risk Report, noting that the report has been reviewed and discussed individually and by the Board, with additional discussion moved to the annual retreat. He identified potential outcomes including additional Board training and a review of policies and protocols, particularly related to social media use and communication. He emphasized the Board's continued efforts toward improvement.
- Director Carter also reported attending PHS Freshman Night, which was well attended and included rotating breakout sessions, as well as KES Elementary's Back-to-School Night. He welcomed families at KES and attended the school's first day, noting the positive support provided by WSU student-athletes.
- For Board business, Director Carter noted that weekly Board meetings will resume next month on a rotating basis and that planning for the January mini-retreat should begin soon. He also shared that a template was reviewed to help Board members prepare for strategic plan review work sessions. The Board will review Priority 1 at the September work session.

C. Superintendent's Report

Reported a successful first day of school and expressed appreciation to staff for their efforts in welcoming students. Visited every district building and recognized WSU Athletics for providing student-athlete volunteers at each building to welcome students.

Appreciation was also extended to the Pullman Education Foundation and PTA/PTO/Booster organizations that participated in school open houses. Reported that the district successfully hired a preschool teacher and was able to offer a Physics course at PHS with some adjustments. Enrollment will continue to be monitored, with the September enrollment count providing a clearer estimate of student participation.

D. No Program Reports

E. A Community of Belonging - Update

DEIB Task Force is tentatively scheduled to meet September 15th.

III. Public Comment

A. Speaker(s)

Speaker: Hailey

Topic(s): Representing the SES PTO, the speaker provided an update on fall fundraising and the book fair and shared that the PTO Board has been meeting during the summer to prepare for the school year.

Speaker: Steven

Topic(s): Speaker declined to speak.

Speaker: Stephanie Bray

Topic(s): Provided comments regarding the successful first day of school and encouraged the Board to publicly share outcomes and next steps from Board retreats, the Board self-assessment, and discussions related to the Clear Risk Report and public records, and expressed appreciation for those who attended Back-to-School Night.

Speaker: Nathalie Herrin

Topic(s): Provided comments regarding equitable transportation, including challenges for students who rely on city transit and the impact on timely arrival at school, and noted concerns regarding alignment between Board policy and the current transportation schedule.

IV. Consent Agenda

A. Minutes - August 11, 2026 Board Work Session

Lisa Waananen Jones made a motion to approve the minutes as part of the consent agenda from Board Work Session on 08-11-26.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Minutes - August 12, 2026 Board Meeting

Lisa Waananen Jones made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 08-12-26.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Personnel Report

D. Professional/Personal Services Contract Report

E. Warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Fund: ASB

Check Numbers 26738251 through 26738259, totaling \$29,953.05

Check Numbers 26738250 through 26738250, totaling \$8,106.53

Check Numbers 26738260 through 26738260, totaling \$2,256.70

Fund: Capital Projects

Wire Transfer Payments 202600047 through 202600047, totaling \$779.41

Check Numbers 26738261 through 26738261, totaling \$82,863.75

Fund: General

Wire Transfer Payments 202600047 through 202600047, totaling \$1,353.07

Check Numbers 26738209 through 26738209, totaling \$49,290.13

Check Numbers 26738262 through 26738263, totaling \$210.65

Check Numbers 26738264 through 26738295, totaling \$278,459.26

AP ACH Numbers 9000000014 through 9000000015, totaling \$621.48

AP ACH Numbers 9000000016 through 9000000017, totaling \$58,681.20

F. Student Transfer Requests

G. Overnight Field Trip Requests

H. Consent Agenda Approval

Lisa Waananen Jones made a motion to approve the consent agenda (Items A-G).

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Action Items

A. 2161 Special Education and Related Services for Eligible Students

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. WSSDA has updated this model policy by removing language that is redundant to Board Procedure 2410 High School Graduation Requirements.

Craig Nelson made a motion to approve the revisions to Policy 2161 Special Education and Related Services for Eligible Students.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 3122 Excused and Unexcused Absences

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. WSSDA has revised the model attendance policy to improve clarity, organization, and consistency while maintaining compliance with RCW Chapter 28A.225 and WAC 392-401.

Deena Bayoumi made a motion to approve the revisions to Policy 3122 Excused and Unexcused Absences.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2410 High School Graduation Requirements

Presenter: Ryan Mulvey, Assistant Superintendent

The Board considered revisions to the High School Graduation Requirements policy and procedure, previously presented at the prior meeting. It was clarified that the revisions reflect recent legislative changes related to High School and Beyond Plans, special education transition planning, Running Start, and postsecondary financial aid applications, and do not include changes currently under legislative consideration. Stephanie Horn made a motion to approve the revisions to Policy 2410 High School Graduation Requirements.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2026-2027 State and Federal Grants Approval

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. Presented is a list of state and federal grants the district applies for annually which also included the purpose and funding overview for each grant.

Lisa Waananen Jones made a motion to approve the adoption of 2026-2027 State and Federal Grants.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. 2026-2027 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

The district is in compliance with the Basic Education Act, offering a district-wide average of 1,027 instructional hours for grades 1–12, 180 school days, and PHS meeting all state graduation requirements. Board members noted the difference instructional hours at K-5 versus 6-12. Dr. Maxwell noted that a lot of the calculation is based on contact time and noted some of the factors at the secondary level that impact instructional time versus elementary.

B. Board Report Format

Presenter: Arron Carter, Board President

The Board discussed the format and purpose of Board reports and reviewed a proposed template to support consistent and effective communication while allowing flexibility for individual perspectives. Directors discussed using the template to identify communication gaps, align reports with Board goals, and assign Directors to specific topics as appropriate. The Board discussed possible revisions to the categories and format, including suggestions from Dr. Maxwell, and agreed to pilot the template and make adjustments as needed. Suggested revisions may be submitted, with a revised draft to be considered following further discussion of the Board's communication protocols; Board Director Carter will review whether formal Board action is required. It was also noted that Sandra Woodrow is entering her final year supporting the Stuff the Bus effort.

VII. Informational Items

A. Administrative Requirements Update

- August

B. Expense Claim Audit - Community Update Board Schedule

C. Board Calendar

D. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive Session

A. Negotiations

A. Carter announced there will be an Executive Session to discuss negotiations that will end at 7:43pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
Arron Carter

Documents used during the meeting

- 2026_08_11_board_meeting_minutes.pdf

- 2026_08_12_board_meeting_minutes.pdf
- Board Report - 8.26.2026 Personnel.pdf
- Board Report - 8.26.2026 Personnel - Addendum.pdf
- Board Report - Contracts 8.26.2026.pdf
- CK Summaries 8.26.26.pdf
- 2026 08.26 Regular Board Meeting - Student Transfer Requests.pdf
- Overnight Field Trip Request-PHS Cross Country_NOV 2026.pdf
- Overnight Field Trip Request-PHS Girls Soccer_State Round 1.pdf
- Overnight Field Trip Request-PHS Girls Soccer_Championships.pdf
- Overnight Field Trip Request-PHS Volleyball_State.pdf
- Overnight Field Trip Request-PHS Football_Round 8 Playoffs.pdf
- Overnight Field Trip Request-PHS Football_Round 32 Playoffs.pdf
- Overnight Field Trip Request-PHS Girls Swimming_State.pdf
- Overnight Field Trip Request-PHS Girls Soccer_Round 2.pdf
- Overnight Field Trip Request-PHS Football_Finals .pdf
- Overnight Field Trip Request-PHS Football_Round 16 Playoffs.pdf
- Overnight Field Trip Request-PHS Football_Semi-Finals .pdf
- Overnight Field Trip Request - PHS Cross Country_SEP 2026.pdf
- ES 2161 Special Education-Related Srvcs for Eligible Students 8.12.26.pdf
- 2161 Spec Education-Related Srvcs for Elig Students 8.12.26.pdf
- ES 3122 Excused and Unexcused Absences 8.12.26.pdf
- 3122 Excused and Unexcused Absences 8.12.26.pdf
- ES 2410 High School Graduation Requirements 8.12.26.pdf
- 2410 HS Grad Requirements 8.12.26.pdf
- ES 2026-27 State and Federal Grants Approval 8.12.26.pdf
- PSD 2026-27 Grant Matrix.pdf
- Exec Summary Minimum Basic Ed Compliance Report 8.26.26.pdf
- 2026-27 Minimum Basic Education Requirements.pdf
- ES Board Report Format 8.26.26.pdf
- Board Report Template Draft.pdf
- August Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- 2026-2027 Board Meeting Content Calendar 5.27.26.pdf
- 2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf

DRAFT



Pullman School District

Minutes

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Date and Time

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Directors Present

Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent

None

Guests Present

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C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Consent agenda item added:

- Personnel Report Addendum

PHS ASB Report added to Reports, Correspondence and Program section of the agenda.

Craig Nelson made a motion to approve the agenda with the revisions.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

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A. PHS ASB Report

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Speaker: Hailey

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Craig Nelson seconded the motion.

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G. Overnight Field Trip Requests

H. Consent Agenda Approval

Lisa Waananen Jones made a motion to approve the consent agenda (Items A-G).

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Action Items

A. 2161 Special Education and Related Services for Eligible Students

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. WSSDA has updated this model policy by removing language that is redundant to Board Procedure 2410 High School Graduation Requirements.

Craig Nelson made a motion to approve the revisions to Policy 2161 Special Education and Related Services for Eligible Students.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 3122 Excused and Unexcused Absences

Presenter: Bob Maxwell, Superintendent

This item was presented at the last meeting and there have been no questions since it was last presented. WSSDA has revised the model attendance policy to improve clarity, organization, and consistency while maintaining compliance with RCW Chapter 28A.225 and WAC 392-401.

Deena Bayoumi made a motion to approve the revisions to Policy 3122 Excused and Unexcused Absences.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2410 High School Graduation Requirements

Presenter: Ryan Mulvey, Assistant Superintendent

The Board considered revisions to the High School Graduation Requirements policy and procedure, previously presented at the prior meeting. It was clarified that the revisions reflect recent legislative changes related to High School and Beyond Plans, special education transition planning, Running Start, and postsecondary financial aid applications, and do not include changes currently under legislative consideration.

Stephanie Horn made a motion to approve the revisions to Policy 2410 High School Graduation Requirements.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2026-2027 State and Federal Grants Approval

Presenter: Ryan Mulvey, Assistant Superintendent

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Lisa Waananen Jones made a motion to approve the adoption of 2026-2027 State and Federal Grants.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

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Presenter: Bob Maxwell, Superintendent

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Presenter: Arron Carter, Board President

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- August

B. Expense Claim Audit - Community Update Board Schedule

C. Board Calendar

D. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive Session

A. Negotiations

A. Carter announced there will be an Executive Session to discuss negotiations that will end at 7:43pm. No action will be taken.

IX. Closing Items

A. Adjourn Meeting

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Respectfully Submitted,
Arron Carter

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- CK Summaries 8.26.26.pdf
- 2026 08.26 Regular Board Meeting - Student Transfer Requests.pdf
- Overnight Field Trip Request-PHS Cross Country_NOV 2026.pdf
- Overnight Field Trip Request-PHS Girls Soccer_State Round 1.pdf
- Overnight Field Trip Request-PHS Girls Soccer_Championships.pdf
- Overnight Field Trip Request-PHS Volleyball_State.pdf
- Overnight Field Trip Request-PHS Football_Round 8 Playoffs.pdf
- Overnight Field Trip Request-PHS Football_Round 32 Playoffs.pdf
- Overnight Field Trip Request-PHS Girls Swimming_State.pdf
- Overnight Field Trip Request-PHS Girls Soccer_Round 2.pdf
- Overnight Field Trip Request-PHS Football_Finals .pdf
- Overnight Field Trip Request-PHS Football_Round 16 Playoffs.pdf
- Overnight Field Trip Request-PHS Football_Semi-Finals .pdf
- Overnight Field Trip Request - PHS Cross Country_SEP 2026.pdf
- ES 2161 Special Education-Related Srvcs for Eligible Students 8.12.26.pdf
- 2161 Spec Education-Related Srvcs for Elig Students 8.12.26.pdf
- ES 3122 Excused and Unexcused Absences 8.12.26.pdf
- 3122 Excused and Unexcused Absences 8.12.26.pdf
- ES 2410 High School Graduation Requirements 8.12.26.pdf
- 2410 HS Grad Requirements 8.12.26.pdf
- ES 2026-27 State and Federal Grants Approval 8.12.26.pdf
- PSD 2026-27 Grant Matrix.pdf
- Exec Summary Minimum Basic Ed Compliance Report 8.26.26.pdf
- 2026-27 Minimum Basic Education Requirements.pdf
- ES Board Report Format 8.26.26.pdf
- Board Report Template Draft.pdf
- August Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- 2026-2027 Board Meeting Content Calendar 5.27.26.pdf
- 2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf

Coversheet

Personnel Report

Section:	IV. Consent Agenda
Item:	B. Personnel Report
Purpose:	FYI
Submitted by:	
Related Material:	Board Report - 9.9.2026 Personnel.pdf Unrepresented Classified EE Wage Schedule UPDATED 9.9.26.pdf Building Secretaries 2026-2027.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: September 9, 2026

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Certified:

Classified: **Margaret Donelick**, regular route bus driver, resignation effective October 1, 2026

Michael Graise, special education paraeducator at Pullman High School, transfer to secondary building paraeducator at Lincoln Middle School

Brandy Montgomery, head cook at Kamiak Elementary School, resignation effective September 18, 2026

Chisato Taylor as English language development paraeducator

Terry Turner, custodian at Kamiak Elementary School, transfer to lead II custodian at Kamiak Elementary School

I recommend the Board of Directors approve the following changes to the Unrepresented Classified Employee Wage Schedule for the 2026-2027 school year (see attached):

- Addition of Non-CDL Van Driver position
- Removal of Attendance Technician and Attendance/Discipline Technician positions (both positions have been moved to the Building Secretaries Wage Schedule)

I recommend the Board of Directors approve the following wage schedule for the 2026-2027 school year (see attached):

- Building Secretaries Wage Schedule

I recommend the Board of Directors approve the following supplemental/stipend payments:

Olivia Craine as freshman class advisor at Pullman High School

Hannah Fields as head girls soccer coach at Pullman High School

Bryce Gravel, co-science bowl advisor at Pullman High School, addition of other half of science bowl advisor position beginning the 2026-2027 school year

Maecie Robbins as assistant volleyball coach at Lincoln Middle School

Kim Turner as head volleyball coach at Lincoln Middle School

Content/Grade Level Team Leaders for the 2026-2027 school year:

ELEMENTARY:

Grade/Content	FES	JES	KES	SES
K	Robin Hendrickson	Penny Zimmerman	Sarah Corbin	Annalisa Kiblen
1	Marci Sontgerath	Diane Hathaway	Sadie Boone	Sarah Zylstra
2	Heather Strader	Jill Patera	Kelly Pollestad	Kelly Laird
3	Holly Steele	Sara King		Erin Thompson
4	Chris Lippay	Trisha Doumit	Isayah Quitugua	Cari DenHerder
5	Julie Lippay	Emily VanNess		Stephanie Bray
Special Education	Corina Andersen			

SECONDARY:

Grade/Content	LMS (6-8)	PHS (9-12)
Counselor		Deanna Kile
CTE		Tanner Ferry
ELA	Emma Haug-Lopez	
Math	Madison Dissmore	
PE	Kim Peterson	
Science	Marla Haugen	
Social Studies	Janet Fulfs	
Special Education	Becky Adderson	Michael Ausmus
Music	Katharine Covill	

DISTRICT-WIDE:

Grade/Content	K-5	6-12
Art/STEM	Desiree Greystone	

For Your Information:

Nikki Dehle, counselor at Jefferson Elementary School, has received approval to take three days of unpaid leave in October

Unrepresented Classified Employee Wage Schedule 2026-2027

Transportation	Step 1	Step 2	Step 3	Step 4	Step 5
Bus Driver	28.34	29.55	30.80	32.11	33.48
Assistant Transportation & Vehicle Technician Supervisor	34.16	35.61	37.12	38.70	40.34
Diesel/Equipment Mechanic	35.88	37.40	38.99	40.65	42.38
Non-CDL Van Driver	24.32	25.35	26.43	27.56	28.73
Transportation Clerk	22.88	23.85	24.86	25.92	27.02

Food Services	Step 1	Step 2	Step 3	Step 4	Step 5
Food Service Worker	19.01	19.82	20.66	21.54	22.46
Assistant Cook/Cashier	20.98	21.87	22.80	23.77	24.78
Elementary Head Cook	22.04	22.98	23.96	24.97	26.04
Secondary Head Cook	24.32	25.35	26.43	27.56	28.73

District Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Instructional Programs Clerk	29.88	31.15	32.47	33.85	35.29
Payroll/HR Technician	35.88	37.40	38.99	40.65	42.38

LMS Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Attendance Technician	26.79	27.92	29.11	30.35	31.64

PHS Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Attendance/Discipline Technician	26.79	27.92	29.11	30.35	31.64

Maintenance	Step 1	Step 2	Step 3	Step 4	Step 5
Maintenance Technician	31.01	32.33	33.70	35.14	36.63

Special Services	Step 1	Step 2	Step 3	Step 4	Step 5
Nurse	35.88	37.40	38.99	40.65	42.38

PENDING BOARD APPROVAL

Pullman School District No. 267
Pullman School District Building Secretaries

Appendix A
2026-2027 Wage Schedule

Range	Step One	Step Two	Step Three	Step Four	Step Five
Secretary*	\$28.59	\$29.81	\$31.08	\$32.39	\$33.77
Attendance **	\$26.79	\$27.92	\$29.11	\$30.35	\$31.64

**Includes the following positions: Associated Student Body (ASB) Secretary, CTE Program Secretary/Career Specialist, Head Secretary, Registrar, Registrar/Head Secretary, and Secretary/Office Manager*

***Includes the following positions: Attendance Technician and Attendance/Discipline Technician*

PENDING BOARD APPROVAL

Coversheet

Professional/Personal Services Contract Report

Section:	IV. Consent Agenda
Item:	C. Professional/Personal Services Contract Report
Purpose:	
Submitted by:	
Related Material:	Board Report - Contracts 9.9.2026.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: September 9, 2026

SUBJECT: **Professional/Personal Services Contract Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors approve the following Professional/Personal Services Contracts:

True Measure Collaborative to provide professional development programs including training, coaching, consulting, and technical assistance services, to staff to support improved educational outcomes for students with disabilities and/or multilingual learners, September 1, 2026, through July 30, 2027, \$60,000.00.

Coversheet

Warrants

Section:	IV. Consent Agenda
Item:	D. Warrants
Purpose:	FYI
Submitted by:	
Related Material:	Payroll Warrant Authorization Form_August 2026.pdf CK Summaries 9.9.26.pdf



Payroll Office
Pullman School District No. 267
240 SE Dexter St
Pullman WA 99163
Phone: 509.334.9395
Fax: 509.334.0375

PAYROLL WARRANT AUTHORIZATION

The Board of Directors of Pullman School District No. 267, Whitman County, Washington, hereby authorizes the payment of payroll warrant numbers [26738192](#) to [26738207](#) and [26738296](#) to [26738306](#) inclusive, with payroll amounting to [\\$2,934,346.05](#) issued [08/31/2026](#) on the account of the General Fund.

Said warrants have been signed by the Secretary of the Board of Directors by order of said Board.

Secretary

President of Board of Directors

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$139.65, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000063 through 9000000063, totaling \$139.65

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Accounts Payable Run: BMO LMS ASB 9.10.26 Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000063	BMO Corporate Mastercard	\$139.65
ACH Payments:		1 \$139.65
Total:		1 \$139.65

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	\$0.00	\$0.00	\$139.65	\$139.65

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$10,910.28, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000064 through 9000000064, totaling \$10,910.28

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: BMO PHS ASB 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000064	BMO Corporate Mastercard	\$10,910.28
ACH Payments:		1 \$10,910.28
Total:		1 \$10,910.28

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary				
Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	\$0.00	\$0.00	\$10,910.28	\$10,910.28

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$28,287.38, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000065 through 9000000065, totaling \$28,287.38

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: BMO GF 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000065	BMO Corporate Mastercard	\$28,287.38
ACH Payments:		1 \$28,287.38
Total:		1 \$28,287.38

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$28,287.38	\$28,287.38

AP Check Register

8.31.26

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Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$338.32, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000066 through 9000000067, totaling \$338.32

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF REIM ACH 8.31.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000066	El Chabib, Zena	\$6.96
9000000067	Mulvey, Ryan Alan	\$331.36
ACH Payments:		2
Total:		2
		\$338.32

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$338.32	\$338.32

AP Check Register

FOY GF ACH 8.31.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$6,260.91, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000068 through 9000000069, totaling \$6,260.91

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF ACH 08.31.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000068	H & H Business Systems	\$4,910.48
9000000069	US Linen and Uniform	\$1,350.43
ACH Payments:		2
Total:		2
		\$6,260.91

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$6,260.91	\$6,260.91

AP Check Register

GET ACH 9.10.26
PULLMAN SCHOOL DISTRICT

Accounts Payable Run: 09/10/2026

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$3,274.58, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000070 through 9000000078, totaling \$3,274.58

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF ACH 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000070	Gordon, Alexander J	\$50.00
9000000071	Haramoto, Kameron	\$50.00
9000000072	Heiszler, Matthew David	\$50.00
9000000073	Maxwell, Robert L	\$475.00
9000000074	Micro Computer Systems Inc	\$2,289.51
9000000075	Mulvey, Ryan Alan	\$150.00
9000000076	NCS Pearson, INC	\$80.07
9000000077	Smith, Jennifer Elaine	\$20.00
9000000078	Ventresco, Dominick Richard	\$110.00
ACH Payments:		9
Total:		9
		\$3,274.58
		\$3,274.58

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$3,274.58	\$3,274.58

Ap - pHS AsB
9.10.26

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$1,871.46, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738307 through 26738307, totaling \$1,871.46

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: AP PHS ASB

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738307	Pullman School District	\$1,871.46
Regular Checks:		1 \$1,871.46
Total:		1 \$1,871.46

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	\$0.00	\$0.00	\$1,871.46	\$1,871.46

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$15,432.08, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738308 through 26738313, totaling \$15,432.08

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: AP PHS ASB2 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738308	GSL-Greater Spokane League	\$5,494.12
26738309	Hudl	\$1,947.60
26738310	InTouch Receipting	\$2,112.06
26738311	Pullman School District	\$118.30
26738312	TeamBuildr	\$1,100.00
26738313	WIAA	\$4,660.00
Regular Checks:		6
Total:		6
		\$15,432.08
		\$15,432.08

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	\$0.00	\$0.00	\$15,432.08	\$15,432.08

AP Check Register

GF REIM 9.10.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$5.87, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738314 through 26738314, totaling \$5.87

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF REIM 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738314	Bromley, Daniel Patrick	\$5.87
Regular Checks:		1 \$5.87
Total:		1 \$5.87

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$5.87	\$5.87

AP Check Register

GF 9.10.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$349,199.91, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738315 through 26738375, totaling \$349,199.91

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF 09.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738315	Amplify Education Inc	\$1,313.55
26738316	Bargreen Ellingson	\$3,872.86
26738317	Charlies Produce	\$2,191.15
26738318	City of Pullman Water	\$33,585.59
26738319	Clay Art Center	\$1,605.69
26738320	Clever Inc	\$1,200.00
26738321	CMRS-FP, Postage	\$3,000.00
26738322	Coleman Oil Company LLC	\$40,515.58
26738323	Committee For Children	\$524.23
26738324	CommonLit Inc	\$7,411.70
26738325	Department of Ecology	\$2,370.00
26738326	Dept Of Labor & Industries/Boiler Section	\$33.80
26738327	Discipline Associates LLC	\$15,588.61
26738328	Dunlap, Ryan D	\$50.00
26738329	Edmentum, Inc., Apex Learning	\$12,020.41
26738330	ERNN	\$495.00
26738331	Everway LLC, Everway Holdco	\$1,482.31
26738332	Everyday Speech LLC	\$1,298.38
26738333	First Step Internet	\$20,621.04
26738334	Four Star Supply Co., Inc	\$523.32
26738335	Global Industrial, Global Equip	\$4,885.25
26738336	HD SUPPLY	\$1,001.93
26738337	Impero Solutions Inc.	\$829.44
26738338	Incident IQ, LLC	\$13,264.03
26738339	Integrated Register System, Inc.	\$1,432.68
26738340	IXL Learning	\$2,795.00
26738341	JPS Books + Logistics	\$34,885.83
26738342	King County Director's Assoc	\$8,739.67

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF 09.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738343	Kuhl Auto Parts, LLC	\$351.26
26738344	LessonPix Inc.	\$351.63
26738345	Liden Technologies LLC	\$900.00
26738346	LMC Data Corporation	\$4,385.35
26738347	LRP Publications	\$1,346.00
26738348	Math Learning Center	\$21,554.52
26738349	McGraw-Hill School Education Holdings LLC	\$659.97
26738350	Moscow-Pullman Bldg. Supply	\$276.47
26738351	Northwest Evaluation Assoc	\$29,761.04
26738352	OFFICE DEPOT	\$3,816.54
26738353	Otis Elevator Co	\$362.01
26738354	Overhead Door, Inc	\$1,100.49
26738355	Palouse Locksmith	\$43.28
26738356	ParentSquare	\$23,757.50
26738357	Pollestad, Juston B	\$150.00
26738358	Red Rover Technologies LLC	\$9,750.00
26738359	Rochester 100 Inc.	\$703.99
26738360	Safety-Kleen Systems Inc	\$654.35
26738361	Scholastic Inc.	\$356.70
26738362	School Datebooks	\$311.62
26738363	School Information & Research Service	\$868.00
26738364	SILKE Communication	\$2,703.13
26738365	SLP Now LLC	\$808.25
26738366	SLP Platform	\$243.45
26738367	Solarwinds	\$1,341.68
26738368	Spokane Forklift Inc	\$361.39
26738369	TeamBuildr	\$400.00
26738370	Travelers	\$865.00

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF 09.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738371	US Foods, Inc.	\$13,733.20
26738372	Walter E Nelson Co	\$2,019.11
26738373	WASA	\$6,357.75
26738374	WeVideo	\$1,293.98
26738375	Whitman County Landfill	\$75.20
Regular Checks:		61
Total:		61
		\$349,199.91
		\$349,199.91

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$349,199.91	\$349,199.91

AP Check Register

GF ACH 9.10.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$36,182.60, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

AP ACH Numbers 9000000079 through 9000000080, totaling \$36,182.60

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF-2 ACH 9.10.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000000079	Center for the Collaborative Classroom	\$35,951.05
9000000080	IML Security Supply	\$231.55
ACH Payments:		2 \$36,182.60
Total:		2 \$36,182.60

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$36,182.60	\$36,182.60

AP Check Register

EOY CAP 8.31.26
PULLMAN SCHOOL DISTRICT

Accounts Payable Run: 09/10/2026

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$24,626.03, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738376 through 26738376, totaling \$24,626.03

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: CAP 08.31.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738376	Carpet Mill, LLC	\$24,626.03
Regular Checks:		1 \$24,626.03
Total:		1 \$24,626.03

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
20 - Capital Projects	\$0.00	\$0.00	\$24,626.03	\$24,626.03

AP Check Register

EOY GF REIM 8.31.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$1,719.23, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738377 through 26738380, totaling \$1,719.23

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF REIM 08.31.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738377	Brantner, Pamela D	\$143.51
26738378	Campbell, Jessie Louise	\$50.75
26738379	Cox, Kelli Lynn	\$1,017.47
26738380	Henrichs, Jason A	\$507.50
Regular Checks:		4
Total:		4
		\$1,719.23
		\$1,719.23

AP Check Register

Accounts Payable Run: 09/10/2026 PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$1,719.23	\$1,719.23

AP Check Register

EOY GF 8.31.26

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 09, 2026, the Board, by a _____ vote, approves payments, totaling \$77,632.94, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/WARRANTS

Check Numbers 26738381 through 26738396, totaling \$77,632.94

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Accounts Payable Run: GF 08.31.26

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
26738381	B & H Photo-Video	\$5,343.97
26738382	Ccooper Services	\$570.00
26738383	Chem-Rite	\$2,454.75
26738384	Coleman Oil Company LLC	\$2,659.11
26738385	Kuhl Auto Parts, LLC	\$111.45
26738386	LinguaLinx, Inc.	\$36.00
26738387	Moscow Apparel Co	\$76.82
26738388	NEWESD 101	\$2,618.40
26738389	OSPI	\$575.00
26738390	Pullman Disposal	\$7,379.89
26738391	Pullman School Dist - Revolving Fund	\$807.90
26738392	RWC Group	\$3,487.31
26738393	Saylor, Marsha	\$1,800.00
26738394	Sharratt, Gene	\$6,629.73
26738395	Stevens - Clay PS	\$41,824.30
26738396	Wards Science, VWR Funding	\$1,258.31
Regular Checks:		16
Total:		16
		\$77,632.94
		\$77,632.94

AP Check Register

Accounts Payable Run: 09/10/2026

PULLMAN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$807.90	\$76,825.04	\$77,632.94

Coversheet

Uncollected Non-Tax Revenue Report

Section:	IV. Consent Agenda
Item:	E. Uncollected Non-Tax Revenue Report
Purpose:	
Submitted by:	
Related Material:	2025-26 Uncollected NonTax Revenue.pdf



“Ensuring learning while challenging each student to achieve full potential”

Fiscal Office
 Pullman School District No. 267
 240 SE Dexter St
 Pullman WA 99163
 Phone: 509.332.2396

September 1, 2026

In accordance with Board Policy 6119, the Pullman School District Board of Directors will make every effort to collect all revenues due from federal, state, local, and nontax sources. At the first meeting of a new fiscal year, the superintendent will present a list of uncollected nontax revenues from the previous fiscal year, including unpaid rentals, fines, fees, and other charges, along with the actions taken to collect these receivables. If these amounts remain uncollected after seven years and are still outstanding as of December 31, the board will declare them uncollectible. After all efforts by the collection agency have been exhausted, the board will annually declare uncollectible nontax revenues through the consent agenda.

If an email address is available, invoices are sent by email with delivery and read receipts. Otherwise, invoices are mailed. Collection efforts begin with the initial emailed invoice. At 30 and 60 days past the invoice date, both a statement and the original invoice are sent by email or mail. A final notice is issued at 90 days. Any receivable over \$25 that remains unpaid after 120 days, without payment or customer contact, is referred to a collection agency.

There are currently no receivables that have remained uncollected for seven years by this December.

Below is a list of uncollected nontax revenues from the past fiscal year, including but not limited to, unpaid rentals, fines, fees and other charges.

Description	Amount
Student Fees/Fines	\$20.00
Student Fees/Fines	\$14.75
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$15.00

Student Fees/Fines	\$20.00
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Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
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Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$85.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$1.50
Student Fees/Fines	\$12.20
Student Fees/Fines	\$50.00

Student Fees/Fines	\$300.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$99.00
Student Fees/Fines	\$99.00
Student Fees/Fines	\$59.00
Student Fees/Fines	\$10.25
Student Fees/Fines	\$20.50
Student Fees/Fines	\$25.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$13.85
Student Fees/Fines	\$7.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
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Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$9.00

Student Fees/Fines	\$13.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$1.50
Student Fees/Fines	\$33.85
Student Fees/Fines	\$17.95
Student Fees/Fines	\$19.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$10.24
Student Fees/Fines	\$16.00
Student Fees/Fines	\$6.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$19.20
Student Fees/Fines	\$11.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$8.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$12.85
Student Fees/Fines	\$18.45
Student Fees/Fines	\$4.80
Student Fees/Fines	\$21.30
Student Fees/Fines	\$13.90
Student Fees/Fines	\$1.15
Student Fees/Fines	\$14.50
Student Fees/Fines	\$5.15
Student Fees/Fines	\$26.25
Student Fees/Fines	\$4.90
Student Fees/Fines	\$3.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$40.00
Student Fees/Fines	\$34.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$4.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$12.50
Student Fees/Fines	\$12.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$10.00

Student Fees/Fines	\$10.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$24.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$7.00
Student Fees/Fines	\$24.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$21.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$35.00
Student Fees/Fines	\$45.00

Student Fees/Fines	\$35.00
Student Fees/Fines	\$35.00
Student Fees/Fines	\$35.00
Student Fees/Fines	\$30.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$56.25
Student Fees/Fines	\$35.80
Student Fees/Fines	\$25.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$60.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$140.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$14.50
Student Fees/Fines	\$12.00

Student Fees/Fines	\$9.99
Student Fees/Fines	\$12.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$35.50
Student Fees/Fines	\$14.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$30.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$24.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$35.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$6.30
Student Fees/Fines	\$20.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$22.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$24.00
Student Fees/Fines	\$22.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$11.00

Student Fees/Fines	\$15.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$7.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$22.00
Student Fees/Fines	\$30.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$8.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$21.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$29.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00

Student Fees/Fines	\$20.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$60.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$150.00
Student Fees/Fines	\$50.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$166.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$150.00
Student Fees/Fines	\$150.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$7.00
Student Fees/Fines	\$6.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$10.00
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Student Fees/Fines	\$17.00
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Student Fees/Fines	\$14.00

Student Fees/Fines	\$20.00
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Student Fees/Fines	\$10.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$30.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$6.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$9.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$6.00

Student Fees/Fines	\$5.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$19.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$7.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$23.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$16.00
Student Fees/Fines	\$13.00
Student Fees/Fines	\$15.00
Student Fees/Fines	\$6.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$20.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$6.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$11.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$18.00
Student Fees/Fines	\$17.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$14.00
Student Fees/Fines	\$24.00
Student Fees/Fines	\$12.00
Student Fees/Fines	\$25.00
Student Fees/Fines	\$222.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$85.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$85.00

Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$85.00
Student Fees/Fines	\$85.00
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Student Fees/Fines	\$5.00
Student Fees/Fines	\$85.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$5.00
Student Fees/Fines	\$75.00
Student Fees/Fines	\$75.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
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Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$300.00
Student Fees/Fines	\$10.00
Student Fees/Fines	\$2.00
Student Fees/Fines	\$24.50
Student Fees/Fines	\$2.75
Student Fees/Fines	\$118.00
Total	\$14,357.13

Coversheet

Budget Status Report

Section: IV. Consent Agenda
Item: F. Budget Status Report
Purpose:
Submitted by:
Related Material: July_Budget Status Report.pdf

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 10

Reporting Month: July

Budget Type: Revised

Fund Description: General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	6,237,000	18,041.69	6,267,609.47		(30,609.47)	100.49
2000 LOCAL SUPPORT NONTAX	866,200	21,781.95	643,860.62		222,339.38	74.33
3000 STATE - GENERAL PURPOSE	27,525,776	3,488,613.84	25,394,254.34		2,131,521.66	92.26
4000 STATE - SPECIAL PURPOSE	8,024,251	1,142,291.41	7,383,857.30		640,393.70	92.02
5000 FEDERAL - GENERAL PURPOSE	0	0.00	0.00		0.00	0.00
6000 FEDERAL - SPECIAL PURPOSE	2,323,968	192,734.98	1,938,217.82		385,750.18	83.40
7000 REVENUES FR OTH SCH DIST	24,000	0.00	2,418.46		21,581.54	10.08
8000 OTHER AGENCIES AND ASSOCIATES	510,500	0.00	0.00		510,500.00	0.00
9000 OTHER FINANCING SOURCES	100,000	0.00	100,000.00		0.00	100.00
Total	45,611,695	4,863,463.87	41,730,218.01		3,881,476.99	91.49
B. EXPENDITURES						
00 Regular Instruction	23,853,724	1,814,687.85	21,712,872.29	8,486.89	2,132,364.82	91.06
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	6,175,213	448,345.65	5,583,624.00	0.00	591,589.00	90.42
30 Voc. Ed Instruction	1,980,012	141,872.43	1,570,337.53	8,152.48	401,521.99	79.72
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	2,349,230	268,417.92	1,882,287.72	0.00	466,942.28	80.12
70 Other Instructional Pgms	694,619	6,919.87	89,231.56	0.00	605,387.44	12.85
80 Community Services	9,850	4,449.76	26,186.88	0.00	(16,336.88)	265.86
90 Support Services	10,549,047	627,712.25	9,717,823.17	289,686.32	541,537.51	94.87
Total	45,611,695	3,312,405.73	40,582,363.15	306,325.69	4,723,006.16	89.65
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)						
	0	0.00	0.00			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)						
	0	0.00	0.00		0.00	0.00
F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)						
	0	0.00	0.00		0.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)						
	0	1,551,058.14	1,147,854.86		1,147,854.86	0.00
H. TOTAL BEGINNING FUND BALANCE						
	3,904,808		3,827,095.22			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)						
			(41,856.82)			
J. TOTAL ENDING FUND BALANCE (G + H ± I)						
	3,904,808		4,933,093.26			

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 10

Reporting Month: July

Budget Type: Revised

Fund Description: General Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 815 Restrict Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	(307,337)	96,435.34
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	(1,296,230)	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	7,550	647.91
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 873 Committed to Depreciation Sub- Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	2,160,226	1,597,117.28
G/L 891 Unassigned Min Fnd Bal Policy	3,340,599	3,280,749.55
Total	3,904,808	4,974,950.08
 Differences	 0	 (41,856.82)

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 20

Reporting Month: July

Budget Type: Revised

Fund Description: Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	297,000	846.72	297,832.03		(832.03)	100.28
2000 Local Support Nontax	121,000	17,010.98	156,778.58		(35,778.58)	129.57
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	5,790.00		(5,790.00)	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,200,000	0.00	1,202,703.00		(2,703.00)	100.23
Total	1,618,000	17,857.70	1,663,103.61		(45,103.61)	102.79
B. EXPENDITURES						
10 Sites	1,240,000	0.00	654,018.96	26,645.36	559,335.68	54.89
20 Buildings	2,222,000	11,836.80	38,037.68	0.00	2,183,962.32	1.71
30 Equipment	260,096	497.83	71,404.31	89,658.58	99,033.11	61.92
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	4,500	0.00	0.00	0.00	4,500.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	3,726,596	12,334.63	763,460.95	116,303.94	2,846,831.11	23.61
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	100,000	0.00	100,000.00			
D. OTHER FINANCING USES (GL 535)						
	0	0.00	0.00			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)						
	0	0.00	0.00		0.00	0.00
F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)						
	0	0.00	0.00		0.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)						
	(2,208,596)	5,523.07	799,642.66		3,008,238.66	(136.21)
H. TOTAL BEGINNING FUND BALANCE						
	2,705,515		2,649,981.19			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)						
			0.00			
J. TOTAL ENDING FUND BALANCE (G + H ± I)						
	496,919		3,449,623.85			

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 20

Reporting Month: July

Budget Type: Revised

Fund Description: Capital Projects

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	(740.53)
G/L 862 Committed from Levy Proceeds	0	11,427.05
G/L 863 Restricted from State Proceeds	0	1,724,963.66
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	0	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 868 Restricted from CTE Carryover Resources	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	496,919	1,713,973.67
G/L 890 Unassigned Fund Balance	0	0.00
Total	496,919	3,449,623.85

Differences

0

0.00

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 30

Reporting Month: July

Budget Type: Revised

Fund Description: Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	7,087,920	20,910.98	7,136,609.51		(48,689.51)	100.69
2000 Local Support Nontax	90,000	11,872.56	92,215.48		(2,215.48)	102.46
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	7,177,920	32,783.54	7,228,824.99		(50,904.99)	100.71
B. EXPENDITURES						
Matured Bond Expenditures	4,625,000	0.00	4,625,000.00	0.00	0.00	100.00
Interest On Bonds	2,335,591	0.00	2,335,590.36	0.00	0.64	100.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	10,000	0.00	1,050.00	0.00	8,950.00	10.50
Total	6,970,591	0.00	6,961,640.36	0.00	8,950.64	99.87
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	0	0.00	0.00		0.00	0.00
F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)	0	0.00	0.00		0.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	207,329	32,783.54	267,184.63		59,855.63	28.87
H. TOTAL BEGINNING FUND BALANCE	3,766,324		3,713,129.79			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			0.00			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	3,973,653		3,980,314.42			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	3,973,653		3,980,314.42			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	3,973,653		3,980,314.42			

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 40

Reporting Month: July

Budget Type: Revised

Fund Description: Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	295,555	2,698.74	145,435.06		150,119.94	49.21
2000 Athletics	178,470	0.00	156,299.71		22,170.29	87.58
3000 Classes	15,300	0.00	20,235.00		(4,935.00)	132.25
4000 Clubs	130,150	40.00	210,496.49		(80,346.49)	161.73
6000 Private Moneys	7,000	0.00	5,851.18		1,148.82	83.59
Total	626,475	2,738.74	538,317.44		88,157.56	85.93
B. EXPENDITURES						
1000 General Student Body	251,275	9,458.65	59,154.65	0.00	192,120.35	23.54
2000 Athletics	239,057	5,537.40	221,685.05	0.00	17,371.95	92.73
3000 Classes	20,640	169.54	11,618.07	0.00	9,021.93	56.29
4000 Clubs	221,905	2,483.85	179,810.58	0.00	42,094.42	81.03
6000 Private Moneys	7,000	0.00	5,851.18	0.00	1,148.82	83.59
Total	739,877	17,649.44	478,119.53	0.00	261,757.47	64.62
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	(113,402)	(14,910.70)	60,197.91		173,599.91	(153.08)
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	0	0.00	0.00		0.00	0.00
E. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)	0	0.00	0.00		0.00	0.00
F. NET CHANGE IN FUND BALANCE (C+D-E)	(113,402)	(14,910.70)	60,197.91		173,599.91	(153.08)
G. TOTAL BEGINNING FUND BALANCE	614,281		564,893.54			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			0.00			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	500,879		625,091.45			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	500,879		625,091.45			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	500,879		625,091.45			

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 90

Reporting Month: July

Budget Type: Revised

Fund Description: Transportation Vehicle
Fund

<u>A. REVENUES/OTHER FIN. SOURCE</u>	<u>Annual Budget</u>	<u>Actual for Month</u>	<u>Actual for Year</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>Percent</u>
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	30,000	2,613.85	31,800.66		(1,800.66)	106.00
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	300,518	0.00	0.00		300,518.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	330,518	2,613.85	31,800.66		298,717.34	9.62
<u>B. EXPENDITURES</u>						
Type 30 Equipment	285,000	0.00	194,128.18	0.00	90,871.82	68.12
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	285,000	0.00	194,128.18	0.00	90,871.82	68.12
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	0.00	0.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	0.00	0.00			
<u>E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)</u>	0	0.00	0.00		0.00	0.00
<u>F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)</u>	0	0.00	0.00		0.00	0.00
<u>G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)</u>	45,518	2,613.85	(162,327.52)		(207,845.52)	(456.62)
<u>H. TOTAL BEGINNING FUND BALANCE</u>	847,828		1,013,651.70			
<u>I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)</u>			0.00			
<u>J. TOTAL ENDING FUND BALANCE (G + H ± I)</u>	893,346		851,324.18			

Budget Status Report

2025-2026

PULLMAN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 90

Reporting Month: July

Budget Type: Revised

Fund Description: Transportation Vehicle
Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	893,346	851,324.18
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	893,346	851,324.18

Differences	0	0.00
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Coversheet

ASB Fundraisers

Section: IV. Consent Agenda

Item: G. ASB Fundraisers

Purpose:

Submitted by:

Related Material:

ASB Fundraiser-PHS Athletics_Gate Sales-Fall 9.9.26.pdf
ASB Fundraiser-PHS Spirit Club_Homecoming 9.9.26.pdf
ASB Fundraiser - PHS Athletics_Gate Salls-Spring 9.9.26.pdf
ASB Fundraiser-PHS Athletics_Gate Sales-Winter 9.9.26.pdf
ASB Fundraiser - PHS ASB_Minton Mania 9.9.26.pdf



Fundraising/Activity Form

☒ ASB ☐ ASB Charitable ☐ General Fund

REC'D SEP 02 2026

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>PHS</u>	Group Name: <u>Athletics</u>	Account #: <u>2002</u>
Proposed Fundraising Activity: <u>Gate Sales - Fall Season</u>		
Intended Use of Proceeds: <u>Support PHS Athletic Program</u>		
Estimated Revenues: \$ <u>\$20,000</u>	Estimated <u>0</u>	
Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit: <u>\$20,000</u>		
Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒ If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser: Start: <u>Aug 24, 2026</u> End: <u>Dec. 5, 2026</u>		
Team/Club Leader (student): <u>[Signature]</u> (Signature & Date)	ASB Bookkeeper (staff): <u>[Signature]</u> (Signature & Date)	
Coach/Club Advisor (staff): <u>[Signature]</u> (Signature & Date)	Principal's Pre-Approval: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)	
Student Leadership (student): <u>[Signature]</u> (Signature & Date)	Activity Coordinator: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)	

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$	
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$	
3. Total Cost of Goods Sold (your cost for items sold)	\$	
4. Other Expenses (decorations, supplies, etc.)	\$	
5. Total Expenditures	\$	(line 3 plus line 4)
6. Net Profit (loss)	\$	(line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ (Signature & Date)	ASB Bookkeeper (staff): _____ (Signature & Date)
Coach/Club Advisor (staff): _____ (Signature & Date)	Principal: _____ (Signature & Date)
Activity Coordinator: _____ (Signature & Date)	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



Fundraising/Activity Form

☒ ASB ☐ ASB Charitable ☐ General Fund

REC'D SEP 02 2026

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School:	<u>Pullman High School</u>	Group Name:	<u>Spirit Club</u>	Account #:	<u>4005</u>
Proposed Fundraising Activity: <u>Homecoming Dance</u>					
Intended Use of Proceeds: <u>school spirit activities</u>					
Estimated Revenues:	<u>\$8,000</u>	Estimated	<u>\$4,000</u>		
Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit:				<u>\$4,000</u>	
Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒ If yes, please attach a copy of the name, address and phone number of the organization.					
Dates of the Fundraiser: Start: <u>Oct. 3, 26</u> End: <u>Oct. 3, 26</u>					
Team/Club Leader (student): <u>Morgan Samrath</u> (Signature & Date)		ASB Bookkeeper (staff): <u>John</u> (Signature & Date)			
Coach/Club Advisor (staff): <u>Betty Glover 8/17/26</u> (Signature & Date)		Principal's Pre-Approval: <u>[Signature] 8/28/26</u> (Signature & Date)			
Student Leadership (student): <u>Caleb Kight</u> (Signature & Date)		Activity Coordinator: <u>[Signature] 8/31/26</u> (Signature & Date)			

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1.	Estimated Revenue (from section A above):	\$
2.	Total Actual Revenue Received (amount you should have collected based on actual sales)	\$
3.	Total Cost of Goods Sold (your cost for items sold)	\$
4.	Other Expenses (decorations, supplies, etc.)	\$
5.	Total Expenditures	\$ (line 3 plus line 4)
6.	Net Profit (loss)	\$ (line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ (Signature & Date)	ASB Bookkeeper (staff): _____ (Signature & Date)
Coach/Club Advisor (staff): _____ (Signature & Date)	Principal: _____ (Signature & Date)
Activity Coordinator: _____ (Signature & Date)	



Fundraising/Activity Form

REC'D SEP 02 2026

☒ ASB ☐ ASB Charitable ☐ General Fund**A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)**

School:	<u>PHS</u>	Group Name:	<u>Athletics</u>	Account #:	<u>2002</u>
Proposed Fundraising Activity: <u>Crate Sales - Spring Season</u>					
Intended Use of Proceeds: <u>Support PHS athletic programs</u>					
Estimated Revenues: \$ <u>\$800</u>		Estimated <u>0</u>			
Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit: <u>\$800</u>					
Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒ If yes, please attach a copy of the name, address and phone number of the organization.					
Dates of the Fundraiser:		Start: <u>March 1, 2027</u>		End: <u>May 29, 2027</u>	
Team/Club Leader (student): <u>Camber Wolfe</u> (Signature & Date)		ASB Bookkeeper (staff): <u>John John</u> (Signature & Date)			
Coach/Club Advisor (staff): <u>[Signature]</u> (Signature & Date)		Principal's Pre-Approval: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)			
Student Leadership (student): <u>Caleb Knight</u> (Signature & Date)		Activity Coordinator: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)			

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$	
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$	
3. Total Cost of Goods Sold (your cost for items sold)	\$	
4. Other Expenses (decorations, supplies, etc.)	\$	
5. Total Expenditures	\$	
		(line 3 plus line 4)
6. Net Profit (loss)	\$	
		(line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ (Signature & Date)	ASB Bookkeeper (staff): _____ (Signature & Date)
Coach/Club Advisor (staff): _____ (Signature & Date)	Principal: _____ (Signature & Date)
Activity Coordinator: _____ (Signature & Date)	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



Fundraising/Activity Form

☒ ASB ☐ ASB Charitable ☐ General Fund

REC'D SEP 02 2026

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School:	<u>PHS</u>	Group Name:	<u>Athletics</u>	Account #:	<u>2002</u>
Proposed Fundraising Activity: <u>Gate Sales - Winter Season</u>					
Intended Use of Proceeds: <u>Support PHS athletic programs</u>					
Estimated Revenues: \$		<u>\$10,000</u>	Estimated		<u>0</u>
Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit: <u>\$10,000</u>					
Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒ If yes, please attach a copy of the name, address and phone number of the organization.					
Dates of the Fundraiser:		Start: <u>Nov. 16, 2026</u>	End: <u>March 6, 2027</u>		
Team/Club Leader (student):		<u>Camber Wolfe</u> (Signature & Date)	ASB Bookkeeper (staff): <u>Jan John</u> (Signature & Date)		
Coach/Club Advisor (staff):		<u>[Signature]</u> <u>8/28/28</u> (Signature & Date)	Principal's Pre-Approval: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)		
Student Leadership (student):		<u>Caleb Knight</u> (Signature & Date)	Activity Coordinator: <u>[Signature]</u> <u>8/31/26</u> (Signature & Date)		

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1.	Estimated Revenue (from section A above):	\$
2.	Total Actual Revenue Received (amount you should have collected based on actual sales)	\$
3.	Total Cost of Goods Sold (your cost for items sold)	\$
4.	Other Expenses (decorations, supplies, etc.)	\$
5.	Total Expenditures	\$ (line 3 plus line 4)
6.	Net Profit (loss)	\$ (line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student):	ASB Bookkeeper (staff):
(Signature & Date)	(Signature & Date)
Coach/Club Advisor (staff):	Principal:
(Signature & Date)	(Signature & Date)
Activity Coordinator:	
(Signature & Date)	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



Fundraising/Activity Form

REC'D SEP 04 2026

☐ ASB ☒ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>PHS</u>	Group Name: <u>ASB</u>	Account #: <u>6001</u>
Proposed Fundraising Activity: <u>Milton mania</u>		
Intended Use of Proceeds: <u>Community action center</u>		
Estimated Revenues: \$ <u>\$250</u>	Estimated <u>\$25</u>	
Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit: <u>\$225.00</u>		
Will the fundraiser be held for the benefit of an organization outside the district? Yes ☒ No ☐ If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser: Start: <u>Sept 21st</u> End: <u>Sept 30th</u>	Date of event: <u>Sept 30</u>	
Team/Club Leader (student): <u>[Signature]</u> (Signature & Date)	ASB Bookkeeper (staff): <u>[Signature]</u> (Signature & Date)	
Coach/Club Advisor (staff): <u>[Signature]</u> (Signature & Date)	Principal's Pre-Approval: <u>[Signature]</u> <u>9/4/26</u> (Signature & Date)	
Student Leadership (student): <u>[Signature]</u> (Signature & Date)	Activity Coordinator: <u>[Signature]</u> (Signature & Date)	

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales):	\$ _____
3. Total Cost of Goods Sold (your cost for items sold):	\$ _____
4. Other Expenses (decorations, supplies, etc.):	\$ _____
5. Total Expenditures	\$ _____ (line 3 plus line 4)
6. Net Profit (loss):	\$ _____ (line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ (Signature & Date)	ASB Bookkeeper (staff): _____ (Signature & Date)
Coach/Club Advisor (staff): _____ (Signature & Date)	Principal: _____ (Signature & Date)
Activity Coordinator: _____ (Signature & Date)	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Coversheet

2026-2027 Minimum Basic Ed Compliance Report

Section:	V. Action Items
Item:	A. 2026-2027 Minimum Basic Ed Compliance Report
Purpose:	
Submitted by:	
Related Material:	Exec Summary Minimum Basic Ed Compliance Report 8.26.26.pdf 2026-27 Minimum Basic Education Requirements.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

2026-2027 Minimum Basic Education Compliance Report

Executive Summary

August 26, 2026

By: Bob Maxwell

Superintendent

Background:

The data collected and included with this report indicates that the Pullman School District is in compliance with the minimum requirements of the Basic Education Act, as reported on the Minimum Basic Education Requirement Compliance Form.

Total Instructional Hour Offerings:

Requirement	Pullman School District
A district-wide average per year of 1027 hours in grades 1 st -12 th .	K-5: 1071.83 hours (x4 elementary schools)
	6-8: 1042.33 hours
	9-12: 1042.33 hours
	District-Wide Average: 1,062.00
180 days per year	Grades K-5 = 176 days – OSPI waiver for (4) conference days Grades 6-12 = 178 days – OSPI waiver for (2) conference days Grades 9-12 = 180 days

State High School Graduation Minimum Requirements

Pullman High School meets all state minimum graduation requirements.

Recommended Board Action:

Approval of the 2026-2027 Minimum Basic Education Compliance Report.

Motion to Approve

I move that we approve the 2026-2027 Minimum Basic Education Compliance Report as presented.

☐ Approved

☐ Not Approved

Date: _____

Board Secretary Signature: _____

2026-27 Minimum Basic Education Requirements Survey

3. Name Check

You entered the LEA Code for the following:

Pullman School District

If this is correct, please click Next to go to the survey.

If this is incorrect, please close out of this survey, then [open a new survey](#) and enter the correct LEA code (you may need to clear your cache). You can find your LEA code on [OSPI's Education Directory](#). If you need help, please [email the State Board of Education](#).

4. Overview, Instructions, and Deadlines

A note for people using screen reading technology: This survey uses question logic to collect additional information. If you are having difficulty completing this survey, please email the State Board of Education's [Accessibility Coordinator](#) for alternative options to complete this survey. The State Board of Education is committed to ensuring everyone has equal access to our services.

Overview

To receive annual Basic Education funding, local education agencies (LEAs) must meet the minimum instructional program of basic education defined in [RCW 28A.150.220](#). The minimum instructional program is part of Washington's Program of Basic Education established under Chapter [28A.150](#) RCW. Under the Program of Basic Education, LEAs must provide instruction of sufficient quantity and quality and give students the opportunity to complete graduation requirements that are intended to prepare them for postsecondary education, gainful employment, and citizenship.

The State Board of Education (SBE) is responsible for ensuring LEA compliance with the minimum instructional program of basic education ([RCW 28A.150.220\(7\)](#) and [WAC 180-16-195](#)) for the upcoming school year. SBE manages this annual data collection survey for LEAs to confirm compliance and indicate how they are meeting other legislative requirements. Survey responses to required questions and responses to possible follow-up questions from SBE staff will complete the reporting requirement for the 2026-27 school year. LEAs required to fill out this survey include:

- Public school districts
- Public charter schools
- State-Tribal Education Compact schools (STEC schools) - STEC schools may have basic education exemptions in their compact
- Direct-Funded Technical Colleges (DFTCs) that offer basic education-funded high school programs
- State-funded Institutions (Washington Center for Deaf and Hard of Hearing Youth and Washington State School for the Blind)

In addition to being the tool LEAs use to show compliance, this survey also:

- Informs LEAs of requirements and recommendations in current law,
- Provides information to help inform SBE's [FutureReady](#) graduation requirements initiative
- Allows SBE to gather data for an annual report showing how basic education is implemented throughout the state. See [SBE's Basic Education website](#) for past reports.

Instructions:

Recommended First Step

Please review the following resources before starting the survey:

The [2026-27 Basic Education Compliance Matrix](#) lists the offerings required for basic education certification and additional legislatively required offerings. It also lists legislatively encouraged offerings and has links to relevant statutes and rules, Washington State School Directors' Association model policies, and Office of the Superintendent of Public Instruction (OSPI) bulletins and webpages. Survey questions are tied to all of the offerings listed in the matrix.

The sample surveys below show the questions asked so you can gather appropriate data and information. Required questions have an asterisk, and optional questions are generally labeled as optional. Note that survey questions and placement are different from previous years.

[Sample survey for an LEA with multiple high schools](#)

[Sample survey for an LEA with one high school](#)

[Sample survey for an LEA without high schools](#)

Review your LEA's 2025-26 school year survey submission. A PDF of the submission was emailed to the superintendent and the person who submitted the survey last year.

Answering Questions

New this year: Some questions will be pre-filled based on past responses or other publicly available data. The survey will ask you to confirm the answers and make changes if needed.

Generally, LEAs will only be asked questions appropriate to their enrolled grade levels. LEAs with high school grades are required to answer more questions than other LEAs.

Required questions are marked with a **red asterisk (*)**. If you answer a question with a response that is not in alignment with state requirements, a warning will appear asking if your answer was correct. You will be able to go back and change your answer if you made a mistake or you may continue on.

SBE encourages LEAs to answer optional questions to provide comprehensive data about educational offerings in the state.

The amount of time the survey takes depends on the grades the LEA enrolls, as well as whether the survey taker needs to do any research to answer questions.

Saving Survey before Submission

After you begin, your progress is automatically saved - you just need to go back to the main survey link and re-enter your LEA code. Alternatively, you may save your progress and return to your application using the "Save and continue later" option at the bottom of each page and shown below. After you enter your email and click the "Save" button, you will receive an emailed link. When you return to the survey using the emailed link, you will be taken to the last page you completed in full, and you will also be able to navigate back to previous pages to make changes or review your entries.

Save and continue later ^



Please supply an email address to save your progress. A unique link will be emailed to you that will allow you to return where you left off.

Email:

Verify Email:

Save
Never Mind

Submitting the Survey

Before submission, the superintendent, LEA leader, or another person with the authority to sign for the LEA, must certify that both the superintendent/LEA leader and the school board president or chairperson have reviewed and approve the submission of the survey and that the answers are correct and accurate (as required by [WAC 180-16-195](#)). Prior to certification, you will be able to download/print a PDF of all responses so you can review and make any necessary changes before the final step.

At the bottom of the certification page, be sure to click on the "Submit" button. Upon submission, you will receive an email confirmation with a PDF attachment of your responses. Items that start with the **yellow highlighted** phrase "POTENTIAL COMPLIANCE ISSUE" indicate potential issues with your responses that will need to be addressed.

Deadline

The final survey submission deadline is Tuesday, September 15, 2026 ([WAC 180-16-195\(1\)](#)). LEAs that submit earlier may be certified as being in compliance with the minimum instructional program of basic education as early as June 2026 as shown below. Survey responses that indicate non-compliance will delay the certification process.

If survey is submitted by:	Your LEA may be certified as early as:
Tuesday, June 2, 2026	SBE's June 23-25 meeting
Wednesday, July 22, 2026	SBE's August 12-13 meeting
Thursday, August 20, 2026	SBE's September 10 meeting
Tuesday, September 15, 2026	SBE's October 14-15 meeting

We will regularly update [SBE's Basic Education webpage](#) with survey submission and LEA certification status in June. We are unable to send out individual communications regarding your LEA's status.

Reminder: Willful Noncompliance Law

In 2025, the Washington Legislature passed Engrossed Substitute House Bill 1296, which requires the Office of the Superintendent of Public Instruction (OSPI) to establish a process for receiving and investigating complaints alleging willful noncompliance with certain state laws, including required minimum instructional hours and specific curriculum requirements. OSPI may impose consequences, including withholding and redirecting basic education funding toward a compliance action plan and recalling school board members. OSPI must establish the complaint process by July 1, 2026. See [OSPI's rulemaking activity page](#) for more information.

Contact

Gail Wootan, Director of System Health and Compliance
gail.wootan@k12.wa.us

To start the survey, click the "Next" button below.

6. LEA Information

The information below is prefilled based on last year's survey submission and the Office of the Superintendent of Public Instruction's [Education Directory](#) and Report Card. Please review for accuracy and make any necessary changes before going to the next page.

If the superintendent name and email are incorrect, please change in the survey and also notify your LEA's Data Security Manager, EDS School Manager, or Directory Manager so they can update the directory. If you don't know who that is, contact OSPI EDS Technical Support at eds.support@k12.wa.us or 1.800.725.4311.

1. Contact Information

Superintendent/Leader First Name

Robert

Superintendent/Leader Last Name

Maxwell

Superintendent/Leader Email

rmaxwell@psd267.org

3. Does your LEA expect to enroll ALL grades K through 12 in the 2026-27 school year? This includes any program for which the LEA receives basic education funding from OSPI. (This survey does not address Pre-K and TK)

Yes, the district will enroll students in ALL grades K-12

4. How many of the LEA's schools will enroll students in any grades 9 through 12 in the 2026-27 school year?

1

7. Accessibility and Minimum School Days

RCW [28A.150.220\(5\)](#) requires the following:

Each LEA's K-12 basic education program must be accessible to all students who are five years of age and less than 21 years of age, as provided by RCW [28A.225.160](#), and shall remain accessible to students with disabilities as defined in RCW [28A.155.020](#) from age 21 until the end of the school year in which those students turn 22 years of age.

An LEA's school year must be a minimum of 180 school days for all K-12 grades served unless it has an OSPI-approved waiver.

LEAs administering the [Washington kindergarten inventory of developing skills \(WaKids\)](#) may use up to three school days at the beginning of the school year to meet with parents and families (Family Connection meetings) without applying for a waiver.

LEAs with graduating seniors may schedule the last five school days for noninstructional purposes, including, but not limited to, the observance of graduation and early release from school upon the request of a student.

5. For the grades served by the LEA, will the LEA's basic education program be accessible to all students who are at least five years of age and less than age 21, and remain accessible to students with disabilities from age 21 until the end of the school year in which those students turn age 22 as required by RCW [28A.150.220\(5\)](#)?

Yes

6. Will the LEA make 180 school days accessible to all legally eligible students in the 2026-27 school year?

If this section is already answered, it means that OSPI's records show that at least one waiver has been approved for the 2026-27 school year. Please review for accuracy and make any necessary changes.

No, the LEA has at least one waiver but it will not be used for all schools/grades or there are multiple waivers for different schools/grades.

7. You answered that the approved waivers are not being applied uniformly across all schools for the 2026-27 school year.

The textbox includes the details about the approved waivers for the 2026-27 school year as listed in OSPI's records. Please review for accuracy and make any necessary changes before going to the next page.

If there is nothing in the text box, it means that either OSPI has not processed a waiver application or SBE does not have the waiver information yet. Please explain what was/will be requested and, if necessary, go to [OSPI's school day waiver page](#) for application instructions.

4 days for parent/teacher conferences for Grades K-8

8. Minimum Instructional Hours

RCW [28A.150.220\(2\)](#) and [WAC 180-16-200](#) require LEAs to meet minimum instructional hour requirements based on grades enrolled, even if the LEA has an approved waiver to offer less than 180 school days. The minimum instructional hours are described in the table below:

Grade Level	Minimum Instructional Hours Per Year
Kindergarten	At least 1000 hours
Grades 1–8 only	District-wide average of at least 1,000 hours
Grades 9–12 only	District-wide average of at least 1,080 hours
Districts/LEAs with high school grades and below	<i>Option 1.</i> District-wide average of at least 1,080 hours for grades 9–12 AND a district-wide average of at least 1,000 hours for grades 1–8. OR <i>Option 2.</i> District-wide average of at least 1,027 hours for grades 1–12.

Instructional hours are defined in RCW [28A.150.205](#). They include hours for parent-teacher conferences. They may also include noninstructional hours that an LEA schedules in the last five school days of the school year for 12th-graders as defined in RCW [28A.150.220\(5\)\(c\)](#).

8. Will the LEA provide kindergarten students at least 1,000 instructional hours in the 2026-27 school year?

Yes

9. How will your LEA meet the minimum instructional hour requirement for grades 1-12 for the 2026-27 school year?

District-wide average of at least 1,027 hours

10. How many credits will atypical high school student have the opportunity to earn during the 2026-27 school year? (not including summer school, zero periods, interim sessions, or other credit retrieval opportunities outside of the regular school day.)

The number listed in the box is the LEA's answer for the 2025-26 school year. Please confirm or change then go to the next question.

6

9. High School Graduation Requirements

The next three sections of the survey will ask about Washington's [high school graduation requirements](#), which include:

[Subject area and credit requirements](#) to earn a high school diploma ([WAC 180-51-210](#)),
[High School and Beyond Plan](#) (HSBP), with activities starting in 7th grade ([WAC 180-51-220](#)), and
[Graduation pathway options](#) ([WAC 180-51-230](#))

Please click on the "Next" button to continue.

10. High School Graduation Requirements: Subject Area and Credit Requirements

11. [Chapter 180-51 WAC](#) and RCW [28A.150.220](#) require that students graduate high school with at least 24 credits as described on [SBE's website](#). (Individual students may be granted a waiver of up to two flexible credits for individual circumstances).

For the 2026-27 school year, will the LEA require at least 24 credits for a student to graduate from high school under the framework in WAC [180-51-210](#)?

Yes

12. How many credits will be required to graduate in the 2026-27 school year?

24

13. To earn a high school diploma in the 2026-27 school year, will the LEA require the following mandatory 17 [core credits](#) that are aligned with the state's learning standards as required by WAC [180-51-210](#)? Please answer "Yes, the subject is required as described" or "No, the subject is not required" for each subject.

	Yes, the subject is required as described	No, the subject is not required
4 credits of English	X	
3 credits of math as described in WAC 180-51-210(4)(b) : 1 credit of Algebra 1 or Integrated Math 1 1 credit of Geometry or Integrated Math 2 1 credit aligned with the student's HSBP	X	
3 credits of science as described in 180-51-210(4)(c) : 2 credits of lab science 1 credit aligned with the student's HSBP	X	
3 credits of social studies as described in 180-51-210(4)(d) : 1 credit of U.S. History .5 credits of contemporary world history, geography, and problems .5 credits of civics (separate course) with the content required in RCW 28A.230.094 1 credit of Social Studies elective	X	
0.5 credits of health	X	
1.5 credits of physical education	X	
1 credit of arts	X	
1 credit of Career and Technical Education	X	

14. The state's high school graduation requirements also include 3 flexible credits called Personalized Pathway Requirements (PPRs) that are described in [WAC 180-51-210\(5\)](#).

The 3 default PPR credits are:

2 credits in world languages (includes American Sign Language and American Indian languages)

1 arts credit (in addition to 1 arts core credit)

However, PPRs can be replaced with courses chosen by the student based on the student's interests and High School and Beyond Plan (HSBP).

Will the LEA offer the opportunity to earn the 3 PPR credits as described for students who graduate in the 2026-27 school year?

Yes

15. State law also has two social studies non-credit graduation requirements:

Completion of Washington state history and government - typically met in middle school [WAC 392-410-120](#)

Study of the Constitutions of the United States and Washington - typically incorporated into social studies courses [RCW 28A.230.170](#)

For the 2026-27 school year, will the LEA require completion of Washington state history and government in order to graduate high school?

Yes

For the 2026-27 school year, will the LEA require study of the Constitutions of the United States and Washington in order to graduate high school?

Yes

16. All public high schools are required to provide a program for students who would like to apply for entrance to a baccalaureate-granting institution after high school graduation. This program must help such students meet the minimum college entrance requirements. ([RCW 28A.230.130](#))

In the 2026-27 school year, will all high schools in the LEA provide a program that helps students meet the [minimum college entrance requirements](#), including the [College Academic Distribution Requirements \(CADRs\)](#) established by the Washington Student Achievement Council?

Yes

17. All public high schools must provide a program for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation. ([RCW 28A.230.130](#))

In the 2026-27 school year, will all high schools in the LEA provide a program for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation?

Yes

11. High School Graduation Requirements: High School and Beyond Plan

You are seeing this page because your LEA enrolls at least one grade from 7th through 12th grades.

The [High School and Beyond Plan \(HSBP\)](#) is a high school graduation requirement for every student. It is both a process and a document for students, parents, and teachers to guide students through high school and think about their future. Plans are personalized and designed to help students set, visualize, and work to achieve goals. The state's universal HSBP platform, which LEAs should all be using in the 2026-27 school year, will have the required features listed in RCW [28A.230.215](#).

18. In addition to those requirements provided by the universal platform, LEAs must meet the HSBP requirements listed in RCW [28A.230.212](#) and [WAC 180-51-220](#). They include, but are not limited to:

By seventh grade, each student must be administered a career interest and skills inventory that will help inform the student's eighth grade course taking and initial identification of their education and career goals.

By eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals. If a student does not earn a math assessment score of 3 or 4 by grade 9, the HSBP must be updated to ensure that the student takes a mathematics course in both grades nine and 10.

In high school, with staff support, students must update their high school and beyond plan annually to review academic progress and inform future course taking as outlined in [RCW 28A.230.212\(3\)](#) and [WAC 180-51-220\(4\)\(k\)](#).

Plans must include the elements listed in [RCW 28A.230.212\(6\)](#), [WAC 180-51-220\(3\)](#), and [Substitute Senate Bill 5841](#).

For a student with an individualized education program (IEP), the student's IEP and high school and beyond plans must align.

Plans must be provided to students and their parents/legal guardians in a language they understand.

More requirements are listed on SBE's [High School and Beyond Plan website](#).

In the 2026-27 school year, will the LEA meet the HSBP requirements listed above that apply to the grades served by the LEA?

Yes

19. Will your LEA require the High School and Beyond Plan as a graduation requirement in the 2026-27 school year? (Decisions about whether a student has met HSBP requirements are made locally).

Yes

13. High School Graduation Requirements: Graduation Pathway Options

To graduate from public high school and earn a high school diploma, students must complete at least one of the nine [graduation pathway options](#) defined in [RCW 28A.230.710](#) and [WAC 180-51-230](#). Graduation pathway options provide students multiple ways to show readiness for their individual education and career goals. The pathway a student completes must align with the student's postsecondary goals as described in their [High School and Beyond Plan](#).

LEAs are:

Required to annually provide students in grades eight through 12 and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the LEA and

Strongly encouraged to begin providing this information to students in grade six.

21. For the 2026-27 school year, will the LEA annually provide information about graduation pathway options to students in grades 8 through 12 and their parents or guardians?

Yes

22. For the 2026-27 school year, will every student earning a high school diploma be required to complete at least one of the [nine graduation pathway options](#) that is in alignment with the student's High School and Beyond Plan?

Yes

23. LEAs are encouraged to make the nine graduation pathway options listed below available to their students, yet have discretion in determining which options they will offer (see [RCW 28A.230.710\(3\)](#)).

Which of the following graduation pathway options (that meet the definitions in [RCW 28A.230.710](#)) will be available to students who graduate in the 2026-27 school year? Please select an answer for each graduation pathway option.

	ALL high schools offer this pathway	SOME, but not all, high schools offer this pathway	NO high schools offer this pathway
State Assessments in ELA and Math	X		
Dual Credit Courses (Running Start, College in the High School, CTE Dual Credit)	X		
AP/IB/Cambridge Courses/Exams	X		
SAT/ACT College Entrance Exams	X		
Transition/Bridge to College Courses			X
Performance-based			X
Combination	X		
Armed Services Vocational Aptitude Battery (ASVAB)	X		
Career and Technical Education Sequence	X		

How many of the LEA's high schools will offer the state assessment graduation pathway in the 2026-27 school year?

Which dual credit courses may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

Running Start ELA course(s)
Running Start math course(s)
College in the High School ELA course(s)
College in the High School math course(s)
CTE-Dual Credit math course(s)

How many of the LEA's high schools will offer the dual credit pathway in the 2026-27 school year?

Which of the following may be used to meet the AP/IB/CI graduation pathway in the 2026-27 school year? Choose all that apply.

Advanced Placement (AP) ELA course(s) and/or exam(s)
Advanced Placement (AP) math course(s) and/or exam(s)

How many of the LEA's high schools will offer the AP/IB/CI graduation pathway in the 2026-27 school year?

Which college entrance exam(s) may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

SAT - ELA
SAT - Math
ACT - ELA
ACT - Math

How many of the LEA's high schools will offer the college entrance exam(s) pathway in the 2026-27 school year?

Which transition course(s) may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

How many of the LEA's high schools will offer the transition course pathway in the 2026-27 school year?

Which subject(s) will be available through the performance-based graduation pathway in the 2026-27 school year? Choose all that apply.

How many of the LEA's high schools will offer the performance-based graduation pathway in the 2026-27 school year?

How many of the LEA's high schools will offer a combination pathway in the 2026-27 school year?

How many of the LEA's high schools will offer the ASVAB pathway in the 2026-27 school year?

How many of the LEA's high schools will offer the CTE Course Sequence graduation pathway in the 2026-27 school year?

24. New Question:

State law requires SBE to confirm LEA compliance with RCW [28A.230.720\(3\)](#). This law requires LEAs to annually examine data on student groups participating in and completing each graduation pathway option offered. If the analysis shows disproportionate participation and completion rates, the LEA is required to identify reasons for the findings and implement strategies to ensure the graduation pathway options are equitably available to all students.

Is the LEA annually examining data on the student groups listed in [28A.230.720\(3\)](#) who participate and complete graduation pathway options?

Yes

What additional actions has the LEA taken based on the findings from its most recent graduation pathway analysis?

The LEA has implemented appropriate strategies to ensure graduation pathway options are equitably available to all students.

14. Optional: Graduation Pathway Options Implementation

The following Graduation Pathway questions are optional. Answering these questions will help inform SBE's [FutureReady](#) graduation requirement initiative.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

25. You answered that the LEA will not offer at least one of the nine graduation pathways for the 2026-27 school year. Please briefly explain why the LEA will not offer the pathway(s).

Don't offer because we do not have staff certified in those areas.

26. Running Start students and families do not pay tuition for courses (up to 1.30 FTE), but may have to pay for college fees, books, tuition beyond 1.30 FTE, and/or transportation.

Will the LEA (or community/technical college) cover these additional costs for ALL students in the 2026-27 school year?

No, some or all of these additional costs are paid by the student/family/guardian/caregiver.

27. Students and families do not pay for College in the High School (CiHS) as outlined in the [College in the High School FAQ](#). However, colleges may charge a fee if the CiHS course is offered by an out-of-state or private institution of higher education not defined in RCW 28B.10.063.

If students in your LEA are charged a CiHS fee, does the LEA cover the cost?

Yes, the LEA will cover the fee for ALL students

28. Will the LEA pay Advanced Placement (AP) exam fees or fee balances for ALL students in the 2026-27 school year? (Both OSPI and the College Board have funding to help income-eligible students pay for Advanced Placement exam fees, but there may still be a balance)

No, AP fees and/or fee balances are paid by student/family/guardian/caregiver

29. In the 2026-27 school year, will students be able to take the SAT at their own school during the school day?

No, students must take the SAT after hours, on weekends, or outside the district

30. Will SAT exam fees be paid by the LEA for ALL students?

No, at least some SAT exam fees are paid by student/family/guardian/caregiver

31. In the 2026-27 school year, will students be able to take the ACT at their own school during the school day?

No, students have to take the ACT after hours, on weekends, or in another district

32. Will the LEA pay ACT exam fees for ALL students in the 2026-27 school year?

No, at least some ACT exam fees are paid by student/family/guardian/caregiver

33. In the 2026-27 school year, will students be able to take the ASVAB at their own school during the school day?

Yes

34. Please answer the following questions about the LEA's dual credit offerings, which include Advanced Placement/International Baccalaureate/Cambridge International, Running Start, College in the High School, and CTE Dual Credit.

How well are the LEA's current dual credit offerings meeting student demand?

Adequately meeting student demand (Every student who wants a dual credit course can enroll in one)

How satisfied is the LEA with its current process for offering dual credit options? This includes things like deciding which option(s) to offer, finding/training instructors, interacting with CTCs/universities, awarding credit for Running Start, funding, etc.

Very Satisfied

What would the LEA like to see changed regarding its current dual credit offerings and process?

15. High School Graduation Requirements: Local Graduation Requirements

35. Please answer the following question(s) about local graduation requirements for the 2026-27 school year. The LEA's answers are not considered as part of the basic education certification process, but will help inform SBE's [FutureReady](#) graduation requirement initiative.

Will any of the LEA's high schools have local graduation requirement(s) in the 2026-27 school year? All graduation requirements must be publicized annually as required by [WAC 180-51-045](#).

Yes

Will all schools in the LEA have the same local graduation requirements for the 2026-27 school year?

Please choose all local graduation requirements for students graduating in the 2026-27 school year (credit or non-credit). All graduation requirements must be publicized annually as required by [WAC 180-51-045](#).

Senior Project/Portfolio/Presentation

Please enter the number of high schools that require the following publicized local graduation requirements (skip those that aren't required). If one of the requirements is "Other," please also describe the requirement.

You answered that the LEA will require students to complete the FAFSA or WASFA in order to graduate. How do students meet this requirement? (Check all that apply)

Are students allowed to opt out of submitting the FAFSA/WASFA as a graduation requirement?

16. Required Offerings Explicitly Tied to Basic Education

36. For the 2026-27 school year, will the LEA provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? ([RCW 28A.230.020](#) and [WAC 392-410-115](#))

Yes

37. For the 2026-27 school year, will the LEA have implemented [social-emotional learning standards and benchmarks](#) as required by [RCW 28A.300.478](#)?

Yes, we implemented standards and regularly measure social emotional learning in our schools.

38. Each LEA is required to adopt an [HIV/AIDS prevention education program](#) that is taught at least once each school year beginning no later than the fifth grade. ([RCW 28A.230.070](#)). In the 2026-27 school year, will the LEA meet this requirement for all grades the LEA enrolls from Grades 5 through 12?

Yes

[RCW 28A.230.305](#) requires the following:

1. Every student in all LEAs, regardless of size, must have access to arts education, as part of basic education under [RCW 28A.150.210](#). Arts instruction must be accessible by all students, in a manner that is commensurate with instruction in other core subject areas.

2. LEAs with more than 200 enrolled students shall offer regular instruction in at least one visual art or at least one performing art throughout the school year. Each student must receive instruction in at least one arts discipline throughout their elementary and middle education experience. For grades 9 through 12, all students must be given the opportunity to take arts coursework each academic year.

39. In the 2026-27 school year, will every student in the LEA have access to arts education, in a manner that is commensurate with instruction in other core subjects, as part of the basic education requirements?

Yes

40. What is the student headcount the LEA expects to enroll in the 2026-27 school year? *The answer below is pre-filled based on the LEA's 2025-26 school year enrollment data found in OSPI's Report Card. Please review and make any necessary changes before going to the next question.*

More than 200

41. In the 2026-27 school year, will each student receive instruction in at least one arts discipline as described in [RCW 28A.230.305](#) throughout their elementary and middle education experience?

Yes

42. In the 2026-27 school year, will all students in grades 9 through 12 be given the opportunity to take arts coursework each academic year?

Yes

43. During the school week preceding November 11 of each year, every school is required to present educational activities suitable to the observance of Veterans Day [RCW 28A.230.160](#)

Will the LEA present educational activities suitable to the observance of Veterans Day in 2026 in all schools?

Yes

44. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. ([RCW 28A.230.158](#)).

In October 2026, will the LEA conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities?

Yes

45. Each LEA that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Instruction in CPR must be included in at least one health class necessary for graduation. A student is not required to earn CPR certification to successfully complete the instruction requirement. ([RCW 28A.230.179](#)).

In the 2026-27 school year, will all graduating seniors have had CPR instruction in at least one health class necessary for graduation?

Yes

46. In the 2026-27 school year, will the LEA provide all high school students the opportunity to access an elective computer science course that is aligned to the state learning standards for computer science or mathematics ([RCW 28A.230.300](#))? The course can be taken at a student's home school or another school in the LEA.

Yes

17. Additional Legislatively Required Offerings

The following offerings are required by the Washington Legislature, but they are not explicitly tied to basic education. *The answers to these questions are not used for basic education compliance determinations.* However, answers will help SBE understand how requirements are implemented statewide. Answers are also shared with OSPI.

[RCW 28A.320.170](#) requires all LEAs to incorporate tribal history and culture into their curriculum as follows:

When an LEA reviews or adopts its social studies curriculum on July 24, 2015 or after, the LEA must incorporate curricula about the history, culture, and government of the nearest federally recognized Indian tribe or tribes, so that students learn about the unique heritage and experience of their closest neighbors. LEAs meet this requirement through using the [John McCoy \(lulilaa\) Since Time Immemorial tribal sovereignty curriculum](#) and may modify that curriculum in order to incorporate elements that have a regionally specific focus or to incorporate the curriculum into existing curricular materials.

When conducting regularly scheduled reviews and revisions of their social studies and history curricula, LEAs must collaborate with any federally recognized Indian tribe within their district, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges.

In addition, LEAs shall collaborate with OSPI on curricular areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes. OSPI's [Office of Native Education](#) shall help local school districts identify federally recognized Indian tribes whose reservations are in whole or in part within the boundaries of the district and/or those that are nearest to the school district.

47. When did the LEA last review or adopt its social studies curriculum?

Before July 24, 2015

48. By the 2026-27 school year, how will the LEA have incorporated the [John McCoy \(lulilaa\) Since Time Immemorial tribal sovereignty curriculum](#) developed by OSPI?

The LEA will have incorporated the curriculum exactly as published by OSPI

49. The [John McCoy \(Iulias\) Since Time Immemorial tribal sovereignty curriculum](#) has units for elementary school, middle school, and high school. Which grade units will the LEA implement in the 2026-27 school year? Choose all that apply.

The LEA will implement the [elementary school curriculum](#) or a modified version of the curriculum
 The LEA will implement the [middle school curriculum](#) or a modified version of the curriculum
 The LEA will implement the [high school curriculum](#) or a modified version of the curriculum

50. By the 2026-27 school year, will the LEA have collaborated with any federally recognized Indian tribe within their LEA, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges?

Yes

51. You answered that the LEA has collaborated with at least one federally recognized tribe. Please answer the following additional questions.

Which tribe(s) did the LEA collaborate with? Please list all tribes separated by a comma or semicolon.

Nez Perce

Please identify which tribal department(s) or role(s) the LEA worked with during this collaboration. Select all that apply.

Tribal Education Department / Tribal Education Director

Please describe the results of the collaboration. For example, did the tribe develop curriculum for the LEA, present to classrooms, provide field trip opportunities, etc.?

Provide field trip opportunities, present to classrooms and professional development for staff.

52. Under the [comprehensive sexual health education](#) requirement ([RCW 28A.300.475](#)), the LEA must provide social emotional learning (SEL) instruction to all students in grades K-3 at least once. As of the 2026-27 school year, will the LEA provide SEL instruction to all students in grades K-3 at least once during their time in the LEA?

Yes

53. As of the 2026-27 school year, does the LEA provide [comprehensive sexual health education](#) to all students at least once in grades 4-5 during their time in the LEA? [RCW 28A.300.475](#)

Yes

54. As of the 2026-27 school year, will the LEA provide comprehensive sexual health education to all students at least twice in grades 6-8 during their time in the LEA? [RCW 28A.300.475](#)

Yes

55. As of the 2026-27 school year, will the LEA provide comprehensive sexual health education to all students at least twice in grades 9-12 during their time in the LEA? [RCW 28A.300.475](#)

Yes

56. As of the 2025-26 school year, [RCW 28A.320.168](#) requires LEAs to offer instruction in sex trafficking awareness and prevention. The instruction may be offered beginning in grade seven, but each student must be offered the instruction at least once before completing grade 12. The instruction, at the discretion of the school or LEA, may be integrated into a relevant course or a course may be repurposed to include the instruction.

Will the LEA have offered sex trafficking awareness and prevention instruction at least once to all students who will complete grade 12 in the 2026-27 school year?

Yes

57. As of the 2025-26 school year, LEAs are required to award the Seal of Biliteracy to graduating high school students who meet the [criteria](#) established by the Office of Superintendent of Public Instruction. ([RCW 28A.300.575](#)).

Will the LEA award the Seal of Biliteracy to qualifying graduating high school students in the 2026-27 school year?

Yes

58. New Question:

[RCW 28A.320.192](#) requires LEAs to provide students who are in or released from an institutional education facility with access to world language proficiency tests, American sign language proficiency tests, and general education development (GED) tests. Access to the tests may not be conditioned or otherwise dependent upon a student's request. LEAs must award at least one high school credit to students who meet the standards set by SBE that are listed in OSPI's [October 2022 bulletin](#).

Additional credits may be awarded by the LEA if a student has completed a course or courses of study to prepare for the test. If the LEA has mastery-based crediting policy for state or local assessments, the LEA must apply this policy for students in or released from an institutional education facility.

This requirement is not new, but previous basic education compliance surveys only asked about the GED section of the law.

In the 2026-27 school year, will the LEA provide access to world language proficiency tests, American sign language proficiency tests, and GED tests to students currently or formerly in institutionalized educational settings, as well as award credit for meeting the standards set by SBE as required under [RCW 28A.320.192](#)? (If the LEA does not anticipate having students that are in, or were in, institutional educational settings, please answer the question as if the LEA will enroll these students for the upcoming school year.)

Yes

59. New Question:

[RCW 28A.320.202](#) requires LEAs to provide a comprehensive system of instruction and services in reading and early literacy to kindergarten through fourth grade students that is based on the degree of student need for additional support. (Note: This is not a new law, but it is new to the basic education compliance survey)

This question will change in the 2027-28 school year survey because starting September 2027, LEAs must meet curricular requirements described in [Engrossed Substitute House Bill 1295](#) anytime they update or purchase a curriculum related to early literacy, reading literacy or writing literacy for use with any students in kindergarten through fourth grade.

For the 2026-27 school year, will the LEA provide a comprehensive system of instruction and services in reading and early literacy to kindergarten through fourth grade students that is based on the degree of student need for additional support?

Yes

60. [RCW 28A.300.468](#) requires LEAs to provide all students in grades 9 through 12 the opportunity to access [Washington's financial education standards](#), whether through a regularly scheduled class period; before or after school; during lunch periods; at library and study time; at home; via online learning opportunities; through career and technical education course equivalencies; or other opportunities. High school credit is encouraged

Will the LEA provide all students in grades 9 through 12 the opportunity to access the state's financial education standards in the 2026-27 school year?

Yes

18. Optional: Financial Education Implementation

The following financial education implementation questions are optional. Answering these questions will help inform SBE's [FutureReady](#) graduation requirement initiative.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

61. In the 2026-27 school year, how will the LEA provide financial education opportunities to all students in grades nine through twelve? Choose all that apply.

Non-credit offering or activity

62. Which financial education noncredit offerings or activities will be provided? Choose all that apply.

Presentation/activity during Advisory/Homeroom

19. Continuity of Operations Plan

63. Under [WAC 180-16-212](#), LEAs must develop, maintain, and if necessary, implement a Continuity of Operations Plan (COOP) that ensures delivery of basic education services in case of an emergency or disaster.

By the 2026-27 school year, will the LEA have developed a COOP that ensures delivery of basic education services in case of an emergency or disaster?

Yes

20. Mastery-Based Crediting (MBC) and Mastery-Based Learning (MBL)

[Mastery-based learning](#) (sometimes referred to as “competency-based education”) is an educational approach designed to help students learn deeply and effectively, have agency in their own learning, and to progress in their learning at their own pace upon demonstration of skills and learning.

While “mastery-based learning” encompasses strategies that are characteristic of good instruction and might be employed throughout K-12 education, “mastery-based crediting” is a specific high school crediting opportunity. Through mastery-based crediting, students may be awarded credit for a variety of learning experiences that could take place in school settings or could take place largely outside of traditional classroom instruction.

Please answer the following questions to share information about mastery-based crediting and mastery/competency-based learning in your LEA. This will help the state understand how these education options are being implemented across the state.

The answers to these questions are not considered as part of the Basic Education compliance process.

64. Does your LEA have a written policy to award mastery/competency-based high school credit as described in [WAC 180-51-051](#)?

Yes, the school district has a permanent policy.

65. Does your district policy apply to ALL subject areas?

No

66. Which subject areas does your policy apply to? (Please check all that apply.)

World Language

Physical Education

Math

Science (includes specific science courses like biology and chemistry)

English Language Arts

67. A mastery-based learning and competency-based education program includes the following (as defined in RCW [28A.255.010](#)):

students are empowered daily to make important decisions about their learning experiences, how they will create and apply knowledge, and how they will demonstrate their learning;

the assessment is a meaningful, positive, and empowering learning experience for students yielding timely, relevant, and actionable evidence;

students receive timely, differentiated support based on their individual learning needs;

students' progress is based on evidence of mastery, not seat time;

students learn actively using different pathways and varied pacing;

strategies to ensure equity for all students are embedded in the culture, structure, and pedagogy of schools and education systems; and

rigorous, common expectations for learning, including knowledge, skills, and dispositions, are explicit, transparent, measurable, and transferable.

Will your LEA have at least one school in the 2026-27 school year that offers a fully mastery-based learning and competency-based education program as described above?

No

21. Optional: State-Recommended Educational Offerings and Activities

In addition to the state's basic education graduation requirements, state law encourages additional educational offerings and activities that help address the goals of Basic Education. Your responses to the following optional questions will help inform the state about the level of LEA implementation of these state-encouraged elements.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

Coversheet

3115 Students Experiencing Homelessness

Section: VI. Discussion Items
Item: A. 3115 Students Experiencing Homelessness
Purpose:
Submitted by:
Related Material:
ES 3115 Students Experiencing Homelessness 9.9.26.pdf
3115 Students Exp Homelessness- Enrollment Rights and Svcs 9.9.26.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

3115 Students Experiencing Homelessness

Executive Summary

September 9, 2026

Ryan Mulvey

Assistant Superintendent

Background:

Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services has been revised by WSSDA and was highlighted in the July Policy and Legal News. WSSDA has significantly cleaned up the model policy by removing language that is redundant with the procedure.

Recommended Board Action:

Approval of Board Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services.

Motion to Approve

I move to approve the revisions to Board Policy 3115 Students Experiencing Homelessness: Enrollment Rights and Services.

☐ Approved

☐ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy

3115

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STUDENTS

Students Experiencing Homelessness: Enrollment Rights and Services

The Pullman School District Board of Directors requires that, to the extent practical and as required by law, the district will work with homeless students and their families to provide them with equal access to the same free, appropriate education (including public preschool education) provided to other students. Special attention will be given to ensuring the identification, enrollment, and attendance of homeless students not currently attending school, as well as mitigating educational barriers to their academic success. Additionally, the district will take reasonable steps to ensure that homeless students are not stigmatized or segregated in a separate school or in a separate program within a school on the basis of their homeless status.

Homeless students as defined by applicable state and federal law, will be provided district services for which they are eligible, including Head Start and comparable preschool programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs, and school nutrition programs.

~~Homeless students are defined as lacking a fixed, regular, and adequate nighttime residence, including those students who are:~~

~~A. Sharing the housing of other persons due to loss of housing or economic hardship, or a similar reason;~~

~~B. Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;~~

~~C. Living in emergency or transitional shelters;~~

~~D. Abandoned in hospitals;~~

~~E. Living in public or private places not designed for or ordinarily used as regular sleeping accommodation;~~

~~F. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations, or similar settings; and/or~~

~~G. Migratory children living in conditions described in the previous examples.~~

The superintendent or designee will designate an appropriate staff person to be the district's ~~McKinney-Vento~~ liaison for homeless students and their families. The liaison may simultaneously serve as a coordinator for other federal programs, provided that they are able to carry out the duties listed in the procedure that accompanies this policy.

The principal of each elementary, middle, and high school building will establish a point of contact for such youth. The point of contact is responsible for identifying homeless and unaccompanied youth and connecting them with the district's homeless student liaison. The district's homeless student liaison is responsible for training the building points of contact.

The superintendent or designee will adopt a procedure addressing the district's obligations under state and federal law regarding homeless students.

~~I. BEST INTEREST DETERMINATION~~

Pullman School District Board Policy

3115

Page 2 of 4

~~In making a determination as to which school is in the homeless student's best interest to attend, the district will presume that it is in the student's best interest to remain enrolled in their school of origin unless such enrollment is against the wishes of a parent, guardian, or unaccompanied youth.~~

-

~~Attendance options will be made available to homeless families on the same terms as families resident in the district, including attendance rights acquired by living in attendance areas, other student assignment policies, and intra and inter-district choice options.~~

-

~~If there is an enrollment dispute, the student will be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian will be informed of the district's decision and the reasons therefore, (or informed if the student does not qualify for McKinney-Vento, if applicable) and their appeal rights in writing and in a language they can understand. The district's liaison will carry out dispute resolution as provided by state policy. Unaccompanied youth will also be enrolled pending resolution of the dispute.~~

-

~~Once the enrollment decision is made, the school will immediately enroll the student, pursuant to district policies. However, enrollment may not be denied or delayed due to the lack of any document normally required for enrollment, including academic records, medical records, proof of residency, mailing address or other documentation. Additionally, enrollment may not be denied or delayed due to missed application deadlines, fees, fines, or absences at a previous school.~~

-

~~If the student does not have immediate access to immunization records, the student will be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Records from the student's previous school will be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrollment consistent with district policies, and in compliance with the state's Address Confidentiality Program when necessary. However, the district cannot demand emergency contact information in a form or manner that creates a barrier to enrollment and/or attendance at school.~~

-

~~Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will coordinate the transportation services necessary for the student, or will divide the costs equally.~~

-

~~The district's liaison for homeless students and their families will coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. This coordination includes providing public notice of the educational rights of homeless students where such children and youth receive services under the McKinney-Vento Act, such as schools, family shelters and soup kitchens. The notice must be disseminated in a manner and form that parents, guardians, and unaccompanied youth receiving such services can understand, including, if necessary and to the extent feasible, in their native language. The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students and will participate in professional development and other technical assistance activities, as determined by the state-level (OSPI) coordinator for homeless children and youth programs.~~

-

~~The superintendent will:~~

~~A. Strongly encourage district staff, including substitute and regular bus drivers to annually review the video posted on the OSPI website on identification of student homelessness;~~

~~B. Strongly encourage every district-designated homeless student liaison to attend trainings provided by the state on identification and serving homeless youth. Ensure that the district includes~~

Pullman School District Board Policy

3115

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~~in materials provided to all students at the beginning of the school year or at enrollment; information about services and support for homeless students (i.e., the brochure posted on the OSPI website).~~

~~C. Use a variety of communications each year to notify students and families about services and support available to them if they experience homelessness (e.g., distributing and collecting a universal annual housing intake survey, providing parent brochures directly to students and families, announcing the information at school-wide assemblies, posting information on the district's website).~~

~~II. — FACILITATING ON-TIME GRADE LEVEL PROGRESSION~~

~~The district will: 1) waive specific courses required for graduation for students experiencing homelessness if similar coursework has been satisfactorily completed in another school district; or 2) provide reasonable justification for denial of the waiver. In the event the district denies a waiver and the student would have qualified to graduate from their sending school district, the district will provide an alternative process of obtaining required coursework so that the student may graduate on time.~~

~~The district will consolidate partial credit, unresolved, or incomplete coursework and will provide students experiencing homelessness with opportunities to accrue credit in a manner that eliminates academic and nonacademic barriers for the student.~~

~~For students who have been unable to complete an academic course and receive full credit due to withdrawal or transfer, the district will grant partial credit for coursework completed before the date of the withdrawal or transfer. When the district receives a transfer student in these circumstances, it will accept the student's partial credits, apply them to the student's academic progress, graduation, or both, and allow the student to earn credits regardless of the student's date of enrollment in the district.~~

~~In the event a student is transferring at the beginning of or during their junior or senior year of high school and is ineligible to graduate after all alternatives have been considered, the district will work with the sending district to ensure the awarding of a diploma from the sending district if the student meets the graduation requirements of the sending district.~~

~~In the event a student enrolled in three or more school districts as a high school student, has met state requirements, has transferred to the district, but is ineligible to graduate from the district after all alternatives have been considered, the district will waive its local requirements and ensure that the student receives a diploma.~~

~~III. — INFORMED CONSENT FOR HEALTHCARE~~

~~Informed consent for healthcare on behalf of a student experiencing homelessness may be obtained from a school nurse, school counselor, or homeless student liaison when:~~

- ~~A. Consent is necessary for non-emergency, outpatient, primary care services, including physical examinations, vision examinations and eyeglasses, dental examinations, hearing examinations and hearing aids, immunizations, treatments for illnesses and conditions, and routine follow-up care customarily provided by a health care provider in an outpatient setting, excluding elective surgeries;~~
- ~~B. The student meets the definition of a "homeless child or youth" under the federal McKinney-Vento homeless education assistance improvements act of 2001; and~~
- ~~C. The student is not under the supervision or control of a parent, custodian, or legal guardian, and is not in the care and custody of the department of social and health services.~~

Pullman School District Board Policy

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~~Upon the request by a health care facility or a health care provider, a district employee authorized to consent to care must provide to the person rendering care a signed and dated declaration stating under penalty of perjury that the employee is a school nurse, school counselor, or homeless student liaison and that the minor patient meet the requirements of RCW 7.70.065 (2) (b) listed above in this policy.~~

~~The district and district employee authorized to consent to care under this policy are not subject to administrative sanctions or civil damages resulting from the consent or non-consent for care or payment for care. Any declaration required by a health care facility or a health care provider described in the above paragraph must include written notice that the district employee is exempt from administrative sanctions and civil liability resulting from the consent or non-consent for care or payment for care.~~

Cross References:

Board Policy 3116 /P	Students in Foster Care
Board Policy 3120 3120/P	Enrollment and Attendance Records
Board Policy 3231 3231/P	Student Records
Board Policy 3413 3413/P	Student Immunization and Life-Threatening <u>Health</u> Conditions
Board Policy 4218 4218/P	Language Access Plan

Legal References:

RCW 28A.320.142	Unaccompanied youth – Building point of contact – Duty of District
RCW 28A.225.215	Enrollment of children without legal residences
RCW 28A.320.145	Support for homeless students
20 U.S.C 6301 et seq.	Elementary and Secondary Education Act of 1965 as amended by the Every student Succeeds Act (ESSA)
42. U.S.C. 11431 et seq.	McKinney-Vento Homeless Assistance Act
Chapter 28A.320 RCW	Provisions applicable to all districts (new section created by 3SHB 1682, 2016 legislative session)
RCW 28A.235.280	Free school meals—Systems to identify students
RCW 28A.320.192	On-time grade level progression and graduation of students who are homeless, subject to a dependency proceeding, at-risk youth or children, or have been released from an institutional educational facility—Rules
RCW 7.70.065	Informed consent—Persons authorized to provide for patients who do not have capacity—Priority—Unaccompanied homeless minors
<u>SHB 2594 (2026 Regular Session)</u>	

Management Resources:

[2026 – July Issue Policy News](#)
[2019 – July Issue Policy News](#)
 2018 – May Issue Policy News
 2017 – October Issue Policy News
 2017 – July Issue Policy News
 2016 – November Issue Policy News
 2016 – July Issue Policy News
 2014 – December Issue Policy News
 2004 – October Issue Policy News
 2002 – October Issue Policy News
 Posters and Other Materials for Community Outreach – OSPI

Classification: Critical

Adoption Date: April 28, 2004
Revision Date: January 12, 2005
Revision Date: April 22, 2009
Revision Date: December 16, 2009
Revision Date: April 8, 2015
Revision Date: December 13, 2017
Revision Date: January 10, 2018
Revision Date: September 26, 2018
Revision Date: January 22, 2020

Coversheet

Resolution 26-27: 03 Declaration of Surplus Property

Section:	VI. Discussion Items
Item:	B. Resolution 26-27: 03 Declaration of Surplus Property
Purpose:	
Submitted by:	
Related Material:	Surplus Sale Resolution 26-27.03.pdf ES Surplus Inventory Sale.pdf

Pullman School District No.267

Pullman, WA 99163

Resolution 26-27: 03

Declaration of Surplus Property

Whereas, in the course of time, equipment in the school district becomes obsolete through normal use and attrition; and

Whereas, specific items of equipment have been identified as used beyond useful life; and

Whereas, by state law, school districts may declare out of date equipment and materials surplus and available for sale to other public and private schools and the general public.

Now, Therefore, Be It Resolved that the following equipment be declared surplus.

Desks	Bookshelves	Tables
Cabinets	Computer equipment	Books
Chairs	School bus (PSD bus #1)	

Signed this 23rd day of September, 2026

Directors, Pullman School District No. 267
Whitman County, Pullman, Washington

Attest: _____
Dr. Robert Maxwell, Secretary



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

Surplus Inventory Sale

Executive Summary

September 9th, 2026

Juston Pollestad

Executive Director of Operations

Background:

Throughout the summer and as staff moved into classrooms, several items were identified as surplus and no longer needed for district operations.

Following Board approval, the items listed in the accompanying resolution will be offered for purchase to public and private schools before being made available to the general public.

Public notification of the sale will be provided in accordance with district procedures.

Any items remaining after the sale will be disposed of in accordance with district procedures.

Recommended Board Action:

Approve the Pullman School District surplus sale.

Motion to Approve

I move that the Board approve by Resolution 26-27:03, the equipment and out of date materials listed by resolution to be declared surplus and available for sale under the procedures set forth by State law

☐ Approved

☐ Not Approved

Date: _____

Board Secretary Signature: _____

Coversheet

Administrative Requirements Update

Section:	VII. Informational Items
Item:	A. Administrative Requirements Update
Purpose:	FYI
Submitted by:	
Related Material:	September Administrative Requirements Update.pdf



Pullman School District
240 SE Dexter St.
Pullman, WA 99163

Monthly Administrative Requirements

September

- ☐ Submit IDEA & IDEA Preschool Budget
 - *Person(s) Responsible: Director/Asst Dir of Special Services*
- ☐ Title II End of Year Report
 - *Person(s) Responsible: Asst. Supt & Program Mgr –State & Federal Prog*
- ☐ Review/Update Policy 2161/P: Special Education
 - *Person(s) Responsible: Director/Asst. Director of Special Services*
- ☐ Payroll Yearly Revision of Staff Records
 - *Person(s) Responsible: Finance Director*
- ☐ Annual Report Cards Communicated to Families
 - *Person(s) Responsible: Admin Asst. to Supt & Principals*
- ☐ Constitution & Citizenship Day – September
 - *We are required by federal law (enacted in December 2004) to provide students with an educational program on the United States Constitution (grades K-12). The US Department of Education offers several online resources to assist teachers and administrators in implementing programs for Constitution and Citizenship Day.*
 - *Person(s) Responsible: Principals & Teachers*
- ☐ Minimum Basic Ed Compliance Review
 - *Person(s) Responsible: Admin Asst to Supt & Superintendent*
- ☐ Final Submission of S275/277 Report
 - *Person(s) Responsible: HR Manager*
- ☐ Process credit and clock hours for certificated staff
 - *Person(s) Responsible: HR Manager*
- ☐ Prepare School Improvement Plans for presentation to board
 - *Person(s) Responsible: Principals*
- ☐ Perkins Grants
 - *Person(s) Responsible: CTE Director*
- ☐ Prepare Title II End of Year Report
 - *Person(s) Responsible: Asst. Supt & Program Mgr –State & Federal Prog*
- ☐ Remind staff members via email about their responsibility to report workplace injuries immediately to their supervisor
 - *Person(s) Responsible: Principals & Supervisors*
- ☐ Highly Capable Program Report to Board
 - *Person(s) Responsible: Asst. Superintendent*

October

- ☐ F196 – Budget Year End
 - *Person(s) Responsible: Finance Director*
- ☐ Ridership Report 1022
 - *Person(s) Responsible: Exec Dir of Operations & Transportation Supervisor*

- ☐ Annual Report to board “State of the District”
 - *Person(s) Responsible: Superintendent*
- ☐ Home Based Instruction Report (Transfers Coordinator)
 - *Person(s) Responsible: Transfers Coordinator*
- ☐ Disability Awareness Month (Principals)
 - *(during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. The activities may include, but not be limited to, school assemblies or guest speaker presentations.)*
 - *Person(s) Responsible: Principals*
- ☐ Post school survey for special education leavers (Director/Asst. Director of Special Services & Inst. Prog Office Asst.)
 - *Person(s) Responsible: Director/Asst Dir of Special Services & Inst Prog Office Asst.*
- ☐ Elementary Principals present School Improvement Plans to board
 - *Person(s) Responsible: Elementary Principals*
- ☐ District Choice Report (Transfers Coordinator)
 - *Person(s) Responsible: Transfers Coordinator*

Coversheet

Expense Claim Audit - Community Update Board Schedule

Section:	VII. Informational Items
Item:	C. Expense Claim Audit - Community Update Board Schedule
Purpose:	FYI
Submitted by:	
Related Material:	Expense Claim Audit Comm Update Schedule.pdf



BOARD DIRECTOR SCHEDULES

Expense Claim Audit Schedule

Month	Reviewer
August 2026	Arron Carter
September	Stephanie Horn
October	Lisa Waananen Jones
November	Craig Nelson
December	Deena Bayoumi
January 2027	Arron Carter
February	Stephanie Horn
March	Lisa Waananen Jones
April	Craig Nelson
May	Deena Bayoumi
June	Arron Carter
July	Stephanie Horn

Community Update Board Report Schedule

Month	Submitter	Deadline
September 2026	District – Supt.	Need by end of July
October	Arron Carter	Need by end of August
November	Lisa Waananen Jones	Need by end of September
December	Deena Bayoumi	Need by end of October
January 2027	District – Asst. Supt.	Need by end of November
February	Stephanie Horn	Need by end of December
March	Craig Nelson	Need by end of January
April	District – Exec. Dir of Operations	Need by end of February
May	Arron Carter	Need by end of March
June	Lisa Waananen Jones	Need by end of April
July	Deena Bayoumi	Need by end of May
August	Stephanie Horn	Need by end of June

**Please provide article from principal or staff member (please, not too “school-specific”) about 500 words and photos if applicable.*

Coversheet

Board Calendar

Section:	VII. Informational Items
Item:	D. Board Calendar
Purpose:	FYI
Submitted by:	
Related Material:	2026-2027 Board Meeting Content Calendar 5.27.26.pdf



PULLMAN SCHOOL DISTRICT

2026-2027 BOARD OF DIRECTORS MEETING CALENDAR

Regular Meetings start at 6:30 p.m. in the Pullman High School Board Room
Work Sessions start at 4:30pm at the designated location

Additional meetings may be scheduled as needed in accordance with the Open Public Meetings Act.
Meeting Content Subject to Change

August 5 - Work Session at District Office

- Board of Distinction Application

August 12 - Regular Board Meeting

- 2026-2027 Assessment Plan
- Budget Hearing
- Adopt School District Budget

August 26 - Regular Board Meeting

- Employee Agreements
- Grant Program Notification
- Report: Annual Affirmative Action Plan

September - Superintendent/Board attends staff and PTA/PTO/Booster Meetings

September 2 - Work Session at Kamiak Elementary

- School Showcase: Kamiak Elementary
- 2026-2027 Board Professional Development Plan
- Professional Learning Communities (PLC) Update and/or Board Training

September 9 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Report: Summer School
- Report: ALE
- Report: Program Compliance
- Uncollected Non-Tax Revenue
- Inventory Loss/Write-Off Approval

September 23 - Regular Board Meeting

- Report: Highly Capable Services Report

September - WSSDA Legislative Assembly

October 7 - Work Session at Franklin Elementary

- School Showcase: Franklin Elementary
- Elementary Principals Present 2026-2027 School Improvement Plans

October 14 - Regular Board Meeting

- School Showcase: Jefferson Elementary
- Application for Basic Education Allocation
- Report: District Choice Report
- Report: Risk Management Program

October 28 - Regular Board Meeting

- Report: Curriculum Adoption Update, Cycle & Development
- Review Classified Employee Award Nominations

November 4 - Work Session at Lincoln Middle School

- School Showcase: Lincoln Middle School
- Secondary Principals Present 2026-2027 School Improvement Plans
- Professional Learning Communities (PLC) Board Training

November 12 - Regular Board Meeting

**Please note, this meeting is scheduled on a Thursday in observance of Veteran's Day.*

- School Showcase: Kamiak Elementary
- Approve: 2026-2027 School Improvement Plans
- Present Classified Employee Award
- Report: Year-End Finance Report
- Report: Special Education Services Update
- Report: Sustainability Committee Update
- Discussion: Diversity, Equity, Inclusion & Belonging Task Force Annual Review

November 19-21, 2026 - Annual WSSDA Conference

December 2 - Work Session at District Office

- Board Goals & Strategic Plan Review
- WSSDA Conference Reflections

December 9 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Report: LMS & PHS Student Ambassadors
- Report: Transportation Services
- Report: Human Resources Report
- Report: CTE Program/Perkins Grant Approval
- Report: Assessment Results (*subject to change*)
- Elect Board President and VP (*biennial*)
- Oath of Office for New or Re-Elected Board Members (*as needed*)

January 13 - Regular Board Meeting

- School Showcase: Franklin Elementary
- Report: Technology Services
- Annual Review: 1101F Board Operating Protocols & 1101F2 Board Communication Protocols

January 27 - Regular Board Meeting

- School Showcase: Lincoln Middle School
- Executive Session: Superintendent Evaluation

February - WSSDA Legislative Conference

February 3 - Work Session at Jefferson Elementary

- School Showcase: Jefferson Elementary
- Board Policy and/or Professional Development Workshop

February 10 – Regular Board Meeting

- School Showcase: Pullman High School (Visual/Performing Arts)
- Report: Scratch Cooking/Nutrition Services Program Update

February 24 – Regular Board Meeting

- Executive Session: Superintendent Contract Renewal – *Due March 1st*
- Board Financial Disclosures Due End of the Month (*Reminder*)
- Enrollment Projections

March 3 – Work Session at Sunnyside Elementary

- School Showcase: Sunnyside Elementary
- Board Policy and/or Professional Development Workshop
- Alternative Learning Experiences Update

March 10 – Regular Board Meeting

- School Showcase: Kamiak Elementary
- Annual Review: Social Media Policy 4309/P
- LMS/PHS Fee Schedules for Next School Year
- LMS/PHS Course Approvals for Next School Year

March 24 – Regular Board Meeting

- School Showcase: Franklin Elementary
- Recognize National Board-Certified Teachers
- Report: Maintenance/Facilities/Asset Preservation Program
- Reports: Administrative Intern Projects
- Report: Curriculum Adoption Update

April 14 – Regular Board Meeting

- Review Dedicated Teacher/Teaching Team Award Nominations
- Discussion: Summer Athletic & Activities Program
- PSD Family & Student Handbook for Next School Year
- LMS/PHS Athletics & Activities Handbook for Next School Year

April 28 – Regular Board Meeting

- School Showcase: Jefferson Elementary School
- Review Dedicated Teacher/Teaching Team Award Nominations
- Approve: Summer Athletic & Activities Program
- Report: Sustainability Committee

May 5 – Work Session at District Office

- CEE Data Review (*every two years*)
- Board Self-Assessment Review Workshop

May 12 – Regular Board Meeting

- Certificated Staffing
- Curriculum Adoptions (*as needed*)
- Annual WIAA Enrollment Resolution
- Present Dedicated Teacher/Teaching Team Award
- Review Annual Board Meeting Calendar
- Filing Period for Open School Board Positions (*as needed*)
- Preschool RFP (*as needed*)

May 26 – Regular Board Meeting

- School Showcase: LMS & PHS Student Ambassadors
- Annual Review: Graduation Policy 2410/P

June 9 – Regular Board Meeting

- Executive Session: Superintendent End-of-Year Evaluation
- Report: Safety
- Report: Summer School
- Report: ELD Program
- Report: Special Education Services Update

June 16 – Work Session at District Office

- School Improvement Plans – Elementary & Secondary Principals Present Summary of 2026-2027 Progress

June 23 – Regular Board Meeting

- Report: Professional Learning Communities (PLC) Summary
- Report: LMS and PHS Athletics and Activities, Title IX (*every three years, next report 2029*)
- Report: Wellness & Workforce Mental Health Committee
- Approve: ASB Fundraisers and Clubs
- Classified Staffing

July – School Board Retreat

- Board members send their Committee/Rep interests to the Board President for upcoming school year
- Board President Appoints Committee/Rep Roles

July 14 – Regular Board Meeting (*Tentative*)

July 28 – Regular Board Meeting

- Grants
- Report: Community Engagement Board and Attendance
- School Meal Prices
- Food Service Bid Awards (*as needed*)
- Dairy Bid (*as needed*)
- Fuel Bid Awards (*as needed*)
- Budget Presentation

Approved: May 27, 2026

Coversheet

The Pullman Promise: Priorities, Goals, Success Indicators

Section:	VII. Informational Items
Item:	E. The Pullman Promise: Priorities, Goals, Success Indicators
Purpose:	FYI
Submitted by:	
Related Material:	2026-27 Strategic Plan Goals_Priorities_Success Indicators.pdf



PULLMAN PUBLIC SCHOOLS
The Pullman Promise
Priorities, Goals, Success Indicators
2026-2027

Mission: Ensuring learning while challenging and supporting each student to achieve full potential

Vision: The Pullman School District mission provides a clear and shared focus among all stakeholders. This common understanding underscores our vision that we each have a stake in student learning and achievement. To fulfill this vision, the District targets its human and fiscal resources toward continuous improvement. Excellence, measured by results, is evident in all we do and is inclusive of work, programs, and facilities.

Our Priority	Our Goal	Success Indicators Measured By
Students First We Provide: • A consistently welcoming, healthy, safe environment • Personalized learning for the growth and individual success of each student • Supportive, sustained relationships with each student	Prioritize actions to ensure a caring and safe environment to cultivate the highest levels of learning.	• Student climate survey conducted (Fall) every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> • Student Achievement Measurements - State Assessments: ELA, Math and Science - District Assessments: Reading and Math - Chronic Absenteeism (5th, 8th and 9th grade) - Graduation Rates (based upon 4-year and 5-year cohorts) - Advanced Placement (AP) • Professional Learning Communities • Annual Board Reports: - Affirmative Action Plan Report - ASB Fundraisers and Clubs Report - Student Ambassador Program Reports - Special Education Services Report & Reducing Restraint & Eliminating Isolation Project Updates - Alternative Learning Experiences Report - English Language Development Program Report - Highly Capable Program Report - Safety Report - Summer School Report - Nutrition Services & Summer Meal Program Update

Mutual Respect Inclusive culture in which we value each individual and celebrate our community's diversity	Foster a growth mindset that values the beliefs and experiences of all.	Closing achievement gap (State/District Assessment Data) Reviewed data for target populations during Annual School Board Retreat Principals present School Improvement Plans outlining goals, target outcomes, and measures for the 2025-26 school year. Principals present an end-of-year summary update of progress towards School Improvement Plan goals, target outcomes, and measures for the 2025-26 school year. Community/Staff climate survey conducted every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> "A Community of Belonging" Update during Regular Board meetings Staff Professional Learning
Cultivate Trust - Communicate transparently - We assure fiscal responsibility now and for the future	Plan expenditures to meet students educational needs. Facilitate Board Listening Sessions and Communication Plan/Schedule	Community/Staff climate survey conducted every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> Annual Budget/Fiscal Audit Report - Annual Budget Presentation - Annual Year End Finance Report - Public Hearing – Budget - Regular Budget Status Reports to Board - Finance Committee meeting notes posted on district website Facilitate Open Access to Information - School/District Websites and Board OnTrack Committee/Board Meeting Documents - ParentSquare & StudentSquare (<i>students in grades 9-12</i>) - Language Access Plan - Board Content Calendar/Schedule
Build Together - We honor our students' futures - We cultivate authentic, collaborative relationships based on shared purpose	Empower all stakeholders to collaborate and pursue innovative means that prepare students for the future. Grow and build community partnerships.	Conduct Open House Events for Families Family/Teacher Conferences (K-8) Attendance Rates Career and Technical Course Offerings Board Report

		- Annual CTE Program Report - Annual Secondary Course Offerings - CTE Advisory Committee • Data Reporting of AP and College in the Classroom Opportunities Board Report • Extracurricular Participation Rates – Clubs/Activities and Athletics • Encourage community involvement through school/districts events, volunteer opportunities, and community presentations
Take Action • We are accountable through measurable goals • We commit to constructive feedback and continuous improvement	Monitor teaching and learning; enhance curriculum, instruction, and assessment.	• Graduation rates (based upon 4- and 5-year cohorts) • Annual Alumni Outcome Survey conducted 18 months and 5 years after graduation • District Committees: - Curriculum Advisory Council - English Language Development Program Advisory Committee - Highly Capable Advisory Committee - Instructional Materials Adoption Committee • Student Attendance Rates – Chronic Absenteeism (5th, 8th and 9th grade) • Annual Board Reports: - Curriculum Adoption Update, Cycle & Development - Spring Assessment Results (December) - School Improvement Plans (Fall) & End-of-Year Summary of Progress (June) - Minimum Basic Education Compliance Report • Board Meeting Schedule/Content Calendar
Shared Decisions • Data and feedback inform decisions about best practices, professional development, and student support programs	Support professional development, quality facilities, and sustainable initiatives to meet our mission and vision.	• Staff Professional Learning Surveys Staff provide feedback on professional learning days through the clock-hour and evaluation process.

		• Annual Course Offerings and Program Board Reports - Secondary Course Offerings - Sustainability Committee Report - Risk Management Report - Maintenance/Facilities/Asset Preservation Program Report • Staff Professional Learning Opportunities - 2025-2026 Professional Learning Days - August 20-21 & 25-26, 2025 - October 10, 2025 - January 16, 2026 - February 13, 2026 • District Staff Mentoring Program • District Committees - Finance Committee - Curriculum Advisory Council - Sustainability Committee - English Language Development Program Advisory Committee - Highly Capable Advisory Committee - Academic Calendar Committee (<i>convened every 2 school years</i>) - Monthly PEA and Admin Team meetings - Student Ambassador Programs - Facilities Committee
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Coversheet

Procedures

Section:	VII. Informational Items
Item:	F. Procedures
Purpose:	
Submitted by:	
Related Material:	3115P Students Exp Homelessness 9.9.26.pdf 3124P Removal of Student During School Hours 9.9.26.pdf

Pullman School District Board Policy

3115P

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STUDENTS

Students Experiencing Homelessness - Enrollment Rights and Services

I. Definitions

- A. **“Enroll” and “enrollment”** include attending classes and participating fully in school activities.
- B. **“Homeless children and youths”** means individuals who lack a fixed, regular, and adequate nighttime residence and includes individuals in the following circumstances
1. ~~This includes children~~ Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.
 2. ~~or children~~ Children or youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation ~~by for~~ human beings.;
 3. ~~or children~~ Children or youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar ~~situations~~ settings.;
 4. ~~or migratory~~ Migratory children, as the term is defined in 20 U.S.C. Sec. 6399, who qualify as homeless under state and federal law because the children are living in circumstances described in 1 through 3 above. living in circumstances like those described above. “Substandard housing” may be determined by considering factors such as whether the setting in which the child or youth is living lacks water, electricity, or heat; is infested with vermin or mold; lacks a working kitchen or toilet, or presents unreasonable dangers to adults, children, or persons with disabilities. Cities, counties and states have varying housing codes that further define housing deemed substandard by law.
- A.C. **“School of origin”** means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool. When the child or youth completes the final grade level served by the school of origin, the term “school of origin” includes the designated receiving school at the next grade level for all feeder schools.
- ~~B.D. “Unaccompanied youth” includes a homeless child means a youth not in the physical custody of a parent or guardian and includes youth living on their own in any of the homeless situations described in the McKinney Vento Homeless Education Act.~~
- ~~C. “School of origin” means the school or preschool that a child or youth attended when permanently housed, or the school in which the child or youth was last enrolled. When a child or youth completes the final grade level served by the school of origin, the school of origin includes the designated receiving school at the next grade level for all feeder schools.~~
- ~~D. “Best interest determination” means that the district must make school placement decisions for homeless students and youths on the basis of their best interest, as determined by student-centered factors including impact of mobility on achievement, education, health, and safety. Priority should be given to the request of the child or the parent/guardian or unaccompanied youth. Placement of siblings should also be considered.~~
- ~~E. “Excess cost of transportation” means the difference between what the district normally spends to transport a student to school and the cost of transporting a homeless student to school. For example, there is no excess cost of transportation if the district provides~~

Pullman School District Board Policy

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~~transportation to a homeless student by a regular bus route. However, if the district provides special transportation to a homeless student that is not part of a regular bus route and not covered by the state transportation funding formula (e.g., summer school transportation, extracurricular activities, etc.), the entire cost would be considered excess costs of transportation. The additional cost of the district's re-routing of busses to transport a homeless student can be considered excess cost of transportation. The district may use McKinney-Vento subgrant funds and Title I, Part A funds to defray the excess cost of transportation for homeless students.~~

II. Coordination

The district will coordinate the provision of services to homeless children and youths with local social services agencies and other agencies or entities providing services to homeless children and youths and their families, including services and programs funded under the Runaway and Homeless Youth Act.

The district will coordinate transportation, transfer of school records, and other interdistrict activities with other districts.

If applicable, the district will coordinate with state and local housing agencies responsible for developing the comprehensive housing affordability strategy under the Cranston-Gonzalez National Affordable Housing Act to minimize educational disruption for children and youths who become homeless.

The coordination addressed under this section will be designed to do the following:

- A. Ensure that all homeless children and youths are promptly identified.
- B. Ensure that all homeless children and youths have access to, and are in reasonable proximity to, available education and related support services.
- C. Raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness.

III. District's ~~homeless~~ Homeless Liaison Liaison

The district ~~homeless~~ liaison will ensure that the following occurs:

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- A. Homeless children and youths are identified by school personnel and through coordination of activities with other entities and agencies.;
- B. Homeless children and youths enroll in and have a full and equal opportunity to succeed in school.;
- C. Homeless families, children, and youths have access to and receive educational services for which such families, children and youths are eligible, including services through head start Head Start and Even Start programs (including early head start programs under the head start act), early intervention services under the IDEA, and other preschool programs administered by the district, and referrals to health care services, dental services, mental health services, and other appropriate services;
- D. Homeless families and homeless children and youths receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services. Homeless students are identified and provided proper access to free school meals;

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- E. The parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.;
- F. Public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents or guardians of such children and youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians. ~~where such children receive services (e.g., schools, family shelters, soup kitchens);~~
- G. Enrollment disputes are mediated in accordance with this procedure. ~~Paragraph C, Placement and enrollment, above; and~~
- H. The parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing transportation to the school selected as part of the best interest determination.;
- I. School personnel providing services to homeless student and youths receive professional development and other support.
- J. Unaccompanied youths are enrolled in school, have opportunities to meet the same challenging state academic standards as the state establishes for other children and youths, and are informed of their status as independent students under that they may obtain assistance from the district liaison to receive verification of such status for purposes of the free application for federal student aid, section 480 of the Higher Education Act of 1965 (HEA) (20 U.S.C. 1087vv) for federal student aid purposes, and their right to receive verification of this status from the local liaison;
- ~~— Barriers that prevent homeless students from receiving credit for full or partial coursework satisfactorily completed while attending a prior school are identified and removed;~~
- ~~— Affirm whether homeless students meet the U.S. Department of Housing and Urban Development (HUD) definition of homelessness to qualify them for HUD homeless assistance programs and refer homeless families and students to housing and other services;~~
- ~~— Assist parents, guardians, and unaccompanied youth in obtaining immunizations, health screenings, guardianship records, and other documents normally required for enrollment; and~~
- ~~— Assist unaccompanied youths in connecting with needed supports such as housing assistance, health care and other services.~~
- In addition to the duties and responsibilities listed above, ~~the~~ The district liaison will work to improve systems to identify homeless students and coordinate with the district's nutrition program to ensure that each homeless student has proper access to free school meals, and that applicable accountability and reporting requirements are satisfied.

The district liaison will coordinate and collaborate with the OSPI homeless education coordinator and community and school personnel responsible for providing education and related services to homeless children and youths. The liaison will participate in professional development and other technical assistance activities, as determined by the OSPI homeless education coordinator.

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If the district liaison receives the appropriate training, they may affirm whether homeless students or youths are eligible for a program or service offered by the U.S. Department of Housing and Urban Development.

The district liaison will review and recommend amendments to policies that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such policies, the liaison and the district will consider issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship.

The district will inform school personnel, service providers, and advocates working with homeless families of the duties of the district homeless liaison.

H.IV. Identification

The district will do the following to identify homeless students and unaccompanied youth:

- A. Use a housing questionnaire in its enrollment process. The questionnaire will be distributed universally so as to avoid stigmatizing homeless children and youths and their families.;
- B. Ensure that referral forms used to identify and support homeless students are accessible and easy to use.;
- C. Include its homeless liaison's contact information on its website.;
- D. Provide materials for homeless students and parents, if necessary and to the extent feasible, in their native language.;
- E. As practicable, provide annual guidance for school staff on the definition of homelessness, signs of homelessness, the impact of homelessness on students, and steps to take when a potentially homeless student is identified, including how to connect the student with appropriate housing and support service providers.;
- F. Develop interagency partnerships to serve homeless families and youths.;
- G. Work with the state homelessness coordinator to facilitate services to families and youths made homeless by natural disasters or other catastrophic events.

The district will include in existing materials that are shared with students at the beginning of the school year or at enrollment information about services and support for homeless children and youths.

The district will use a variety of communications each year to notify students and families about services and support available to them if they experience homelessness, including, but not limited to, distributing and collecting an annual housing intake survey, providing parent brochures directly to students and families, announcing the information at school-wide assemblies, or posting information on the district's website or linking to OSPI's website.

All staff are strongly encouraged to annually review the video posted on OSPI's website on how to identify the signs that indicate a student may be homeless, how to provide services and support to homeless students, and why this identification and support is critical to student success to ensure that homeless students are appropriately identified and supported.

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V. Best-Interest Determination

According to the best interest of a homeless child or youth, the district will continue the child's or youth's education in the school of origin for the duration of homelessness if the family becomes homeless between academic years or during an academic year and for the remainder of the academic year if the child or youth becomes permanently housed during an academic year. The district may also enroll the child or youth in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

The following will occur in considering the best interest of the student.

- A. The district will presume that keeping the child or youth in the school of origin is in their best interest, except when doing so is contrary to the request of their parent or guardian (or youth in the case of an unaccompanied youth).
- B. The district will consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parents or guardian (or youth in the case of an unaccompanied youth).
- C. If, after conducting the best interest determination based on the presumption and factors described above, the district determines that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian (or the youth in the case of an unaccompanied youth), the district will provide the parent or guardian (or unaccompanied youth) with a written explanation of the reasons for the determination in a manner and form they can understand, including information regarding their right to appeal.
- D. In the case of an unaccompanied youth, the district will ensure that the district liaison assists in the placement decisions, gives priority to the views of the youth, and provides notice to the youth of their right to appeal.

III.VI. Placement and Enrollment

The district will immediately enroll a homeless child or youth in the school selected as part of the best interest determination even if the child or youth can't produce records normally required for enrollment (like previous academic records, records of immunization and other health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness. If there is a dispute regarding a school selected as part of the best interest determination, the child or youth will be enrolled as described under the section "Dispute Resolution."

The district may require the parent or guardian of a homeless child or youth to provide contact information.

The district will immediately contact the school last attended by the homeless child or youth to obtain relevant academic and other records.

If the homeless child or youth needs to obtain immunizations or other health records, the district will immediately refer the parent or guardian of the child or youth (or the youth in the case of an unaccompanied youth) to the district liaison, who will assist in obtaining the necessary immunizations or screenings or immunization or other required health records.

Any record ordinarily kept by the school, including immunization or other required health records, academic records, birth certificates, guardianship records, and evaluations for special education or programs, regarding each homeless child or youth must be maintained so that the

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records involved are available, in a timely fashion, when a homeless child or youth enters a new school or district.

Information about a homeless child's or youth's living situation will be treated as an education records and will not be deemed as directory information under the Family Educational Rights and Privacy Act.

The district will:

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- ~~A.—When deciding placement, presume that allowing the homeless student to remain in their school of origin is in the student's best interest, except when doing so is contrary to the request of the student's parent or guardian or unaccompanied youth;~~
- ~~B.—If the parent/guardian contests the district's decision, make a best interest determination based on factors such as the impact of mobility on the student's educational achievement, health, and safety. If the best interest determination is requested by an unaccompanied youth, the process will give priority to the views of the youth;~~
- ~~C.—After conducting a best interest determination, provide to the parent/guardian of the student in a timely manner and in a language they can understand, a written explanation of the final decision and the right to appeal the decision (see Dispute Resolution Procedure, below);~~
- ~~D.—Pending resolution of disputes that arise over eligibility, school selection, or enrollment, immediately enroll a homeless student in the school in which the parent, guardian, or unaccompanied youth seeks enrollment;~~
- ~~E.—Avoid delay or denial of enrollment of homeless students, even if they have missed application or enrollment deadlines during any period of homelessness or are unable to produce records required for enrollment (e.g., previous academic records, immunization records, health records, proof of residency, proof of guardianship, birth certificates);~~
- ~~F.—Avoid requirements for student contact information to be in a form or manner that creates a barrier for homeless students;~~
- ~~G.—Provide transportation for homeless students to their school or preschool of origin. Once the student has obtained permanent housing, the district will continue to provide such transportation until the end of the academic year. If the homeless student remains in their school of origin but begins living in an area served by district, the district of origin and the district in which the homeless student is living must agree upon a method to apportion the responsibility and costs for the student's transportation to and from their school of origin. If the districts cannot reach agreement, the responsibility and costs for transportation will be shared equally;~~
- ~~H.—Continue to provide transportation to their school of origin pending the outcome of enrollment or transportation disputes;~~
- ~~I.—Immediately contact the school last attended by the homeless student to obtain relevant academic and other records;~~

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~~IV.I. District's homeless liaison~~

~~The district liaison will ensure that:~~

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- ~~A. Homeless children and youths are identified by school personnel and through coordination of activities with other entities and agencies;~~
- ~~B.A. Homeless children and youths enroll in and have a full and equal opportunity to succeed in school;~~
- ~~C.A. Homeless families, children and youths receive educational services for which such families, children and youths are eligible, including Head Start and Even Start programs, preschool programs administered by the district, and referrals to health care services, dental services, mental health services, and other appropriate services;~~
- ~~D.A. Homeless students are identified and provided proper access to free school meals;~~
- ~~E.A. The parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;~~
- ~~F.A. Public notice of the educational rights of homeless children and youths is disseminated where such children receive services (e.g., schools, family shelters, soup kitchens);~~
- ~~G.A. Enrollment disputes are mediated in accordance with Paragraph C, Placement and enrollment, above; and~~
- ~~H.A. The parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing transportation to the school selected;~~
- ~~I.A. Unaccompanied youths are enrolled in school, have opportunities to meet the same challenging state academic standards as the state establishes for other children and youths, are informed of their status as independent students under section 480 of the Higher Education Act of 1965 (HEA) (20 U.S.C. 1087vv) for federal student aid purposes, and their right to receive verification of this status from the local liaison;~~
- ~~J.A. Barriers that prevent homeless students from receiving credit for full or partial coursework satisfactorily completed while attending a prior school are identified and removed;~~
- ~~K.A. Affirm whether homeless students meet the U.S. Department of Housing and Urban Development (HUD) definition of homelessness to qualify them for HUD homeless assistance programs and refer homeless families and students to housing and other services;~~
- ~~L.A. Assist parents, guardians, and unaccompanied youth in obtaining immunizations, health screenings, guardianship records, and other documents normally required for enrollment; and~~
- ~~M.A. Assist unaccompanied youths in connecting with needed supports such as housing assistance, health care and other services.~~

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~~In addition to the duties and responsibilities listed above, the district liaison will work to improve systems to identify homeless students and coordinate with the district's nutrition program to ensure that each homeless student has proper access to free school meals, and that applicable accountability and reporting requirements are satisfied.~~

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~~The district will inform school personnel, service providers, and advocates working with homeless families of the duties of the district homeless liaison.~~

V.VII. Dispute Resolution Procedure

If a dispute arises over eligibility, school selection, or enrollment in a school, the following will occur.

1. The child or youth will be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including available appeals. In the case of an unaccompanied youth, the district liaison will ensure the youth is immediately enrolled in the school in which the youth seeks enrollment pending resolution of the dispute.
2. The parent or guardian of the child or youth or the unaccompanied youth will be provided with a written explanation of any decision related to school selection or enrollment, including the right of the parent, guardian, or unaccompanied youth to appeal such decisions.
3. The parent, guardian, or unaccompanied youth will be referred to the district liaison who will carry out the dispute resolution process described below.

~~The district will ensure that the child/youth attends the school in which they sought enrollment while the dispute process is being carried out.~~

A. Notification of Appeal Process

If (1) the district seeks to place a homeless child or youth in a school other than the school of origin or the school requested by the parent or guardian or unaccompanied youth or (2) the district determines that the student does not meet the definition of a homeless child or youth, the ~~school~~ district liaison will inform the parent or guardian or the unaccompanied youth, in a language and format they understand, of the right to appeal the district's decision.

The district will provide the following parent or unaccompanied youth with written notice including:

1. The written contact information for the district homeless liaison and state coordinator, with a brief description of their roles.
2. A simple, written detachable form that the parent, guardian, or unaccompanied youth can complete and turn in to the school to initiate the dispute process (the school should copy the form and return the copy to the parent, guardian, or youth for their records when it is submitted).
3. A written step-by-step description of how to dispute the district's decision.
4. Written notice of the right to enroll immediately in the school where enrollment is sought pending resolution of the dispute.
5. Written notice of the right to appeal to the state if the district-level resolution is not satisfactory.
6. Written timelines for resolving district- and state-level appeals.
- ~~1. An explanation of the child's placement, and contact information for the district and the OSPI homeless liaison, including their roles;~~
- ~~2. Notification of the parent's right to appeal(s);~~
- ~~3. Notification of the right to enroll in the school of choice pending resolution of the dispute;~~
- ~~4. A description of the dispute resolution process including a petition form that can be returned to the school to initiate the process and timelines; and~~

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~~5. A summary of the federal legislation governing placement of homeless students (McKinney-Vento Act).~~

B. ~~Level I Appeal: to the School District Liaison —Level I~~

~~If the parent, guardian, or unaccompanied youth wishes to appeal the district's decision related to a student's eligibility, school selection, or enrollment the following process and timeline must be followed: disagrees with the district's placement decision, they may appeal by filing a written request for dispute resolution with the school, the district's homeless liaison or a designee. If submitted to the school, it will be immediately forwarded to the homeless liaison. The request for dispute resolution must be submitted within fifteen business days of receiving notification of the district's placement.~~

~~The liaison must log the complaint including a brief description of the situation and reason for the dispute and the date and time of the complaint was filed.~~

- ~~1. The parent, guardian, or unaccompanied youth must file a request for dispute resolution with the district liaison by submitting a form that initiates the dispute resolution process (given to the parent, guardian, or unaccompanied youth by a liaison). The request must be submitted within 15 business days of receiving the written notification that the district did not identify the student as homeless or intends to enroll the student in a school other than that requested by the family or the unaccompanied youth. The parent, guardian, or unaccompanied youth may submit the request directly to the district liaison or may submit the request to the school where the dispute is taking place. If the request is submitted to the school where the dispute is taking place, the school will immediately forward the request to the district liaison. If the district liaison is unavailable, the district must appoint a designee that may receive the request to initiate the dispute resolution process.~~
- ~~2. The district liaison will log that they received a request, including the date and time, with a written description of the situation and the reason for the dispute. A copy of the request must be forwarded to the liaison's immediate supervisor and the superintendent.~~
- ~~3. Within 5 business days of receiving the request, the district liaison will make a decision and inform the parent, guardian, or unaccompanied youth in writing of the result. The liaison will provide the parent, guardian, or unaccompanied youth an appeal package containing the following:

 - ~~a. A copy of the parent's, guardian's, or unaccompanied youth's request that was filed with the district's liaison upon initiating a Level I Appeal.~~
 - ~~b. The decision rendered at the Level I Appeal by the district liaison.~~
 - ~~c. Any additional information from the parent, guardian, unaccompanied youth, or district liaison.~~~~
- ~~4. It is the responsibility of the district to verify that the parent, guardian, or unaccompanied youth received the written notification regarding the district liaison's Level I Appeal decision.~~
- ~~4.5. If the parent, guardian, or unaccompanied youth disagrees with the decision made at the Level I Appeal and wishes to move the dispute resolution process forward to a Level II Appeal, they must notify the district liaison of their intent to proceed to a Level II Appeal within 10 business days of receipt of the Level I Appeal decision. A copy of the complaint must be forwarded to the liaison's supervisor and the superintendent;~~

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- ~~2. Within five business days of the receiving the complaint, the liaison must provide the parent or unaccompanied youth with a written decision and notification of the parent's right to appeal;~~
- ~~3. The district will verify receipt of the Level I decision; and~~
- ~~4. If the parent or unaccompanied youth wishes to appeal, notification must be provided to the district liaison within ten business days of receipt of the Level I decision. The liaison will provide the parent with an appeals package containing:~~
 - ~~i. The complaint filed with the district liaison at Level I;~~
 - ~~ii. The decision rendered at Level I; and~~
 - ~~iii. Additional information provided by the parent, unaccompanied youth and/or homeless liaison.~~

C. **Level II Appeal: to the School Superintendent —Level II**

~~The parent or unaccompanied youth may appeal the district liaison's decision to the superintendent or the superintendent's designee using the appeals package provided at Level I. If a parent, guardian, or unaccompanied youth disagrees with the Level I appeal decision, they may appeal the decision to the superintendent or their designee (who cannot be the district liaison), using the appeal package provided to them at the Level I Appeal. If the appeal is timely, the following process will occur.~~

- ~~1. A. The superintendent or their designee will arrange for a personal conference with the parent, guardian, or unaccompanied youth. The conference will be arranged within 5 business days of the district receiving the notification that the parent, guardian, or unaccompanied youth intended to proceed to a Level II Appeal of the dispute resolution. Once arranged, the meeting between the superintendent or designee and the parent, guardian, or unaccompanied youth will take place as expeditiously as possible. The meeting may be held over video or phone conference if required because of a building closure or if the parent, guardian, or unaccompanied youth cannot attend in person, provided the same opportunity for appeal is given and the same rights are provided to the family or youth.~~
- ~~2. The superintendent or designee will provide a written decision to the parent, guardian, or unaccompanied youth with supporting evidence and reasons within 5 business days of the personal conference. It is the responsibility of the district to verify the parent, guardian, or unaccompanied youth receives the Level II Appeal written decision.~~
- ~~3. A copy of the appeal package and the Level II Appeal decision will be shared with the district liaison.~~
- ~~4. If the parent, guardian, or unaccompanied youth disagrees with the Level II Appeal decision and wishes to move the dispute resolution process to a Level III Appeal, they must notify the district liaison of their intent to proceed to a Level III Appeal within 10 business days of receiving the Level II Appeal decision.~~
- ~~1. The superintendent will arrange for a personal conference to be held with the parent or unaccompanied youth within five business days of receiving the Level I appeals package. This meeting may be held over video or phone conference if required due to a school building closure or if the parent/guardian or unaccompanied youth is~~

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~~unable to attend in person, provided the same opportunity for appeal is given and the same rights are provided to the family or youth.~~

- ~~2. Within five business days of the conference with the parent or unaccompanied youth the superintendent will provide that individual with a written decision with supporting evidence and notification of their right to appeal to the OSPI;~~
- ~~3. The district will verify receipt of the Level II decision;~~
- ~~4. A copy of the superintendent's decision will be forwarded to the district's homeless liaison; and~~
- ~~5. If the parent or unaccompanied youth wishes to appeal to the OSPI, notification must be provided to the district homeless liaison within ten business days of receipt of the Level II decision.~~

D. Level III Appeal: to the Office of the Superintendent of Public Instruction —Level III

-If a parent, guardian, or unaccompanied youth requests an appeal of the Level II Appeal decision, the following will occur:

1. Within **5 business days** of the parent, guardian, or unaccompanied youth notifying the district of a request to appeal the Level II Appeal decision, the superintendent or designee will forward all written documentation and related paperwork to the OSPI homeless education coordinator or designee for review.
2. The entire dispute package, including all documentation and related paperwork, is to be submitted to OSPI in one consolidated and complete package via hard copy mail delivery. In addition to the hard copy dispute package, the district may choose, and is encouraged, to submit a courtesy scanned copy in a single file via PDF format to the homeless education email inbox (homeless@k12.wa.us) provided that the information included complies with the Family Educational Rights and Privacy Act. The PDF file is not a substitute for the required hard copy dispute package. Documents submitted separately from the hard copy dispute package, documents submitted after the fact, or documents submitted outside of the dispute package may not be reviewed by OSPI and will not extend the dispute timeframe. It is the responsibility of the district to ensure that dispute package is complete and ready for review at the time they are submitted to OSPI.
3. The OSPI homeless education coordinator or designee, along with the appropriate agency director or agency assistant superintendent, will make a final decision within **15 business days** of receiving the hard copy complaint.
4. The final decision will be forwarded to the district liaison for distribution to the parent, guardian, unaccompanied youth, and the superintendent or designee.
5. The decision made by OSPI will be the final resolution concerning eligibility or placement of a homeless child or youth in the district.
6. OSPI will maintain a record of all disputes related to the placement of homeless children and youths. Those records will include disputes resolved at Level I, Level II, and Level III Appeals and will be made available to OSPI upon request.

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- ~~1. The district superintendent will forward a copy of the Level II decision and all written documentation to the OSPI homeless liaison within five days of rendering a decision. The district will submit the entire dispute package to the OSPI in one complete package by U.S. mail;~~
- ~~2. The OSPI's homeless education coordinator or designee, along with the appropriate agency director, and/or agency assistant superintendent will make a final decision within fifteen business days of receiving the appeal;~~
- ~~3. The OSPI's decision will be forwarded to the district's homeless liaison. The liaison will distribute the decision to the parent or unaccompanied youth and the local superintendent;~~
- ~~4. The OSPI's decision will be the final resolution for placement of a homeless child or youth in the district; and~~
- ~~5. The district will retain the record of all disputes, at each level, related to the placement of homeless children.~~

VI. Inter-District Disputes

Disputes arising between districts regarding eligibility or placement of a homeless child or youth should be resolved between the districts at the local level in the best interest of the student and according to the law.

Disputes between districts that remain unresolved will be forwarded in writing by either districts' homeless liaison to the OSPI homeless education coordinator or designee. The OSPI homeless education coordinator or designee, along with a committee of OSPI staff, will make a decision within 10 business days of receiving the dispute. The written decision will be forwarded to the districts' superintendents, the districts' homeless liaisons, and the parent, guardian, and unaccompanied youth.

OSPI's decision will be the final resolution between the disputing districts for eligibility or placement of a homeless child or youth in a district. If districts are unable to resolve a dispute regarding the placement of a homeless student, either district may submit a written request to the OSPI seeking resolution.

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The OSPI will resolve the dispute within 10 business days of notification of the dispute and inform all interested parties of the decision.

VIII. Transportation

Transportation will be provided to a homeless child or youth, at the request of the parent, guardian, or unaccompanied youth, to and from the school of origin in accordance with the following, as applicable:

- A. If the child or youth continue to live in the area served by the district in which the school of origin is located, the transportation to and from the school of origin will be provided or arranged by the district in which the school of origin is located.
- B. If the child's or youth's arrangements in the area served by the district of origin terminate and the child or youth, though continuing their education in the school of origin, begins living in an area served by another district, the district of origin and the district in which the child or youth is living will agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the districts cannot agree upon a method, the responsibility and costs for transportation will be shared equally.

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IX. Facilitating On-time Grade-Level Progression

The district will waive specific courses required for graduation for students experiencing homelessness if similar coursework has been satisfactorily completed in another district, or it will provide reasonable justification for denying the waiver. If it denies the waiver and the student would have qualified to graduate from their sending district, the district will provide an alternative process for obtaining the required coursework so that the student may graduate on time.

The district will consolidate partial credit, unresolved, or incomplete coursework and provide opportunities for credit accrual in a manner that eliminates academic and nonacademic barriers for the student.

For students in or released from an institutional education facility, the district will provide them with access to world language proficiency tests, American sign language proficiency tests, and general education development tests. Access to the tests may not be conditioned or be otherwise dependent upon a student's request. The district must award at least one high school credit to students upon meeting the standard established by the State Board of Education on a world language or American sign language proficiency test or a general education development test. Additional credits may be awarded by the district if a student has completed a course or courses of study to prepare for the test. If the district has a local policy for awarding mastery-credit on state or local assessments, it must apply that policy for students in or released from an institutional education facility.

For students who have been unable to complete an academic course or receive full credit due to withdrawal or transfer, the district will grant partial credit for coursework completed before the date of the withdrawal or transfer and the receiving school must accept those credits, apply them to the student's academic progress or graduation or both, and allow the student to earn credits regardless of the student's date of enrollment in the receiving school.

If a student who is transferring at the beginning or during their junior or senior year be ineligible to graduate from the district after all alternatives have been considered, the sending district and the district will ensure the receipt of a diploma from the sending district if the student meets the graduation requirements of that district.

If a student enrolled in three or more districts as a high school student and has met state requirements but is ineligible to graduate from the district after all alternatives have been considered, the district will waive its local requirements and ensure the receipt of a diploma.

X. Informed Consent for Healthcare

[Editor's Note: This section is not required by law. The optional language is provided for districts that would like to include informed consent consistent with RCW 7.70.065(2)(b) based on potential health and welfare benefits for implicated students. Districts may choose to leave the following section out of their procedures.]

A school nurse, school counselor, or the homeless student liaison may provide informed consent for healthcare on behalf of a homeless child or youth if the following conditions are met:

- A. Consent is necessary for nonemergency, outpatient, primary care services, including physical examination, vision examinations and eyeglasses, dental examinations, hearing examinations and hearing aids, immunizations, treatments for illness and conditions, and routine follow-up care customarily provide by a healthcare provider in an outpatient setting, excluding elective surgeries.
- B. The student meets with definition of homeless child or youth under the McKinney-Vento Act.
- C. The student is not under the supervision or control of a parent, custodian, or legal guardian, and is not in the care and custody of the Department of Social and Health Services.

Upon request by a healthcare facility or healthcare provider, a district employee authorized to provide informed consent to healthcare must provide to the person rendering care a declaration

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signed and dated under penalty of perjury stating that the employee is a school nurse, school counselor, homeless student liaison and that the student meets the conditions described in RCW 7.70.065(2)(b)(i), which are described above.

The district and the district employees authorized to provide informed consent to healthcare are not subject to administrative sanctions or civil damages from the consent or non-consent for care, any care, or payment for care any care rendered. Any declaration required by a healthcare facility or healthcare provider described in the previous paragraph must include a written notice of this exemption from liability.

Adoption Date: December 2, 2009
Revised Date: May 26, 2010
Revised Date: December 10, 2014
Revised Date: April 22, 2015
Revised Date: December 13, 2017
Revised Date: September 26, 2018
Revised Date: January 8, 2020
Revised Date: January 12, 2022

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STUDENTS

Removal-Release of Student ~~during~~ During School Day Hours

General Rule: Students shall remain on school grounds from the time of arrival until the close of the school day unless officially excused in accordance with this procedure and applicable law. No student may be removed from school grounds during school hours except as authorized by the student's parent or legal guardian, or as otherwise permitted by law.

I. Authorized Removal or Release

Schools must exercise a high order of responsibility for the care and supervision of students while they are in school or participating in school-sponsored activities. ~~The removal of a student during the school day may be authorized in accordance with the following procedures:~~

II. Law Enforcement Officers

1.0 — ~~A. A Law~~law enforcement officers, upon proper identification, may remove a student from school without a warrant when acting within the scope of official duties.

~~B. The provided that the law enforcement officer signs will sign a written statement indicating that he/she is removing the student is being removed from the school.~~

~~C. The student's residential parent or guardian will Residential parents should be contacted notified as soon as reasonably possible when a student is taken into custody.~~

III. Other Government or Child-Serving Agencies

2.0 — ~~A. Any agency other than law enforcement seeking custody of a student agencies must have present a valid written administrative directive or court order directing the school district to release the student. give custody to them.~~

~~B. Proper identification of the agency representative is required prior to release is required before the student will be released.~~

IV. Release to Parents or Guardians

3.0 — ~~A. A student will be released to the residential parent or the nonresidential parent, unless the residential parent provides the school has been provided with a certified copy of a court order restricting and/or prohibiting the student's contact with the nonresidential parent.~~

~~B. When there is uncertainty regarding in doubt as to who has custodial rights, the school district will rely on enrollment records.~~

~~C. Parents (or and guardians) are responsible for providing have the burden of furnishing schools with accurate, complete, up-to-date documentation information regarding eustodial custody and visitation rights.~~

4.0 — ~~D. School staff will The school should always make a reasonable effort to notify the residential parent before releasing the student to a nonresidential parent.~~

V. Release to Other Individuals

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~~5.0~~ — ~~A. Prior written authorization from the residential parent or guardian is required before releasing a student to any individual other than a parent or guardian.~~

~~B. This requirement may be waived in into someone else's custody unless an emergency situations when immediate action is necessary to protect the student's health or safety justifies a waiver.~~

VI. Disruptive or Unsafe Situations

~~6.0~~ — ~~Law enforcement will be contacted Police should be called~~ if a visitor becomes disruptive, threatening, or abusive and presents a safety concern to students or staff.

VII. Limitations on Removal by School Personnel

~~7.0~~ — ~~School employees will State law requires that school personnel~~ not remove, cause to be removed, or allow to be removed; a student from school grounds during school hours without parental or guardian consent, except when:

- ~~A. The the consent of the student's parent or guardian, unless the~~ employee is the student's parent or guardian;
- ~~B. the~~ The employee is providing bus transportation;
- ~~C. The the~~ employee is supervising an a school-sponsored extracurricular extra-curricular activity and providing transportation for the student;
- ~~D. -The or the~~ student requires transportation for emergency medical care and the parent or guardian cannot be ~~contacted~~reached;
- ~~E. School security personnel may remove a student from school without parental authorization for disciplinary reasons consistent with district policy and procedure;~~
- ~~F. A person acting in an official capacity responds and anyone officially responding to a 911 emergency call may remove a student without prior parental authorization.~~

VIII. Emergency Medical Situations

~~-When a medical emergency occurs, and the school is unable to reach the parent or authorized representative:~~

- ~~A. School personnel should will~~ exercise reasonable discretion in determining as to whether the student ~~shall will~~ be transported by ambulance or private vehicle~~automobile to a doctor or hospital in case of an emergency when the school is unable to reach the parent or their authorized representative.~~
- ~~B. The decision shall be based on the nature and urgency of the medical condition and the safety of the student.~~

IX. Documentation

Schools shall maintain appropriate documentation of:

- A. Authorization for student release;
- B. Identification presented by individuals removing students;
- C. Law enforcement removal statements;
- D. Administrative directives or court orders;
- E. Efforts to notify parents or guardians.

Adoption Date: January 1991

Revised: September 2000

Revised: April 26, 2017

Coversheet

Non-Substantive Policy Updates

Section:	VII. Informational Items
Item:	G. Non-Substantive Policy Updates
Purpose:	
Submitted by:	
Related Material:	3124 Removal of Student During School Hours 9.9.26.pdf

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STUDENTS

Removal-Release of Student ~~during~~ During School Hours

The Pullman School District Board of Directors recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building, or school function during school hours except by a person authorized according to district procedures. The superintendent is authorized and directed to establish procedures governing the removal or release of students during school hours, consistent with state law and the regulations of the Office of Superintendent of Public Instructions.

Students shall remain on school grounds from the time of arrival until the close of the school day unless officially excused in accordance with district policy and procedures.

~~Before a~~No student is may be removed from school grounds, any school building, or any school-sponsored activity during school hours except by a or excused, the person authorized by the student's parent or legal guardian, or as otherwise permitted by law and district procedures. An individual seeking to remove the student must present evidence of proper authority satisfactory to the satisfaction of the superintendent, principal, or their designee. School staff shall not evidence of his/her proper authority to remove, cause to be removed, or the student. A teacher should not allow a student to be removed from school grounds without such authorization, except as permitted under state law.

A teacher shall not excuse a student from class to confer-meet with anyone-any nonemployee unless the request is has been approved by the principal or their designee. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student ~~to his/her home for due to~~ illness, ~~discipline-disciplinary action~~, or ~~other~~a corrective action, the principal or designee will attempt to ~~reach~~-contact the student's parent ~~or guardian~~ to inform ~~him/her/them~~ of the school's action and ~~to request that he/she/they~~ come to the school for the ~~child~~student. If the ~~parent or guardian principal or designee~~ cannot ~~be~~ reached, the parent, the student ~~shall~~-will remain at school until the close of the school day, unless an emergency or other lawful exception applies.

A student may be released to a law enforcement officer or other authorized officials when required or permitted by law and in accordance with the district policy and procedures.

Legal Reference:

RCW 28A.605.010 _____ Removing child from school grounds during school hours

Cross Reference:

Board Policy 4310 - _____ District Relationships with Law Enforcement and other Government Agencies

Board Policy 4200 - _____ Parent Access and Safe and Orderly Learning Environment

Board Policy 3418 - _____ ~~Emergency Treatment~~Response to Student Injury or Illness

Board Policy 3126 - _____ Child Custody

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Classification: ~~Essential~~-Critical

Adoption Date: October 24, 1991

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Revision Date: October 25, 2017