



Pullman School District

Regular Board Meeting

Date and Time

Wednesday February 11, 2026 at 6:30 PM PST

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order

President will call the meeting to order.

- C. Flag Salute

Pledge of Allegiance

- D. Land Acknowledgement Statement

Pullman Public Schools reside on the homelands of the Nimiipuu (Nez Perce) people. We express our deepest respect for and gratitude towards the original and current stewards of this land. We

acknowledge our role in building mutual respect and connections to support current and future generations.

E. Approval of Agenda

The board or superintendent will revise the agenda if needed at this time; and approve by motion

II. Reports, Correspondence & Program

Board members and the superintendent will give informational reports at this time.

A. PHS ASB Report

B. Board Reports

C. Superintendent's Report

D. Program Reports

- [Sunnyside Elementary School Showcase](#) presented by Pam Brantner, *Sunnyside Elementary School Principal*
- Report: Scratch Cooking/Nutrition Services Program Update by Jessie Campbell, *Nutrition Services Supervisor*
- Pullman High School Showcase-Visual/Performing Arts Report by Jerrod Fleury, *Pullman High School Principal*

E. A Community of Belonging - Update

III. Public Comment

The public comment section of the agenda provides an opportunity for individuals or members of a group to address the board on educational issues. If you intend to provide public comment this evening, you may register to speak using the sign-in sheet located near the boardroom entrance. To ensure fairness and provide for an orderly meeting, we respectfully require that individuals speak only once for a maximum of three minutes and may not transfer their speaking time to others. Please be attentive as your name will be called in the order it is listed on the sign-in sheet. To assist board members in review and consideration of your comments, we appreciate your providing a written copy of your remarks along with your email or mailing address on the sign-in sheet. When addressing the board, please approach the microphone and state your name before presenting your comments. The board will listen and may offer clarification, if needed. However, the board will not engage in a discussion at this time. Depending on the nature of the topic, the board may decide to schedule it as a discussion item for a future meeting. We kindly request that all comments remain civil and respectful, and we remind you to consider the impact of your words and

know that you bear personal responsibility for their content. We caution you to avoid certain statements that may infringe upon the rights of others under various laws, including those protecting privacy or prohibiting defamation. Providing public comment demonstrates your feelings of engagement and participation in the decision-making process in our community. We thank you in advance for your public comment.

IV. Consent Agenda

To expedite business at a board meeting, the board approves the use of a consent agenda, which includes items considered to be routine in nature. Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board and voted on separately. The remaining items will be voted on by a single motion.

A. Minutes - January 28, 2026 Regular Board Meeting

B. Minutes - February 4, 2026 Board Work Session

C. Personnel Report

D. Professional/Personal Services Contracts

E. Warrants

Expense claims audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

F. Student Transfer Requests

G. ASB Fundraisers

V. Action Items

Action items have previously been discussed by the board. The board will now take action, by motion.

A. 5011 Sexual Harassment of District Staff Prohibited

Presenter: Bob Maxwell, Superintendent

B. 6635 Use of Charter or Commercial Buses - NEW

Presenter: Juston Pollestad, Executive Director of Operations

VI. Discussion Items

Discussion items are presented to the board for discussion. If they need action they will be brought back at the next meeting.

A. Superintendent Contract Renewal

Presenter: Arron Carter, Board President

VII. Informational Items

Informational Items do not require action or discussion by the board. The items are included in the agenda for the board to review, and may be moved to the discussion items section of the board agenda by any board member. Informational Items may include board procedure updates and non-substantive policy updates.

A. Administrative Requirements Update

B. Current Enrollment

For 2025-2026 School Year

Budgeted FTE: 2540

Current FTE: 2621.23

Current Year Average FTE: 2634.77

C. Expense Claim Audit - Community Update Board Schedule

D. Board Calendar

E. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

A. Evaluation of Public Employees

IX. Closing Items

A. Adjourn Meeting

The president will adjourn the meeting.

Coversheet

Minutes - January 28, 2026 Regular Board Meeting

Section: IV. Consent Agenda
Item: A. Minutes - January 28, 2026 Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on January 28, 2026

DRAFT



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday January 28, 2026 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present

Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Jan 28, 2026 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Lisa Waananen Jones made a motion to approve the agenda.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent ASB activities:

- Planning for TOLO dance (Feb. 7) which includes advertisement and associated activities.
- Second semester has begun.
- Special elections for ASB are taking place as needed.
- ASB Equity committee is planning activities for Valentine's week.

B. Board Reports

- **Stephanie Horn:** Planning to attend the upcoming Sunnyside Elementary staff meeting as the board liaison.
- **Deena Bayoumi:** Attended the Kamiak Elementary 3rd grade Heritage Parade, noting the strong representation of diversity within the school community. Participated in a DEIB Task Force meeting, which is currently planning the next Community Connections event and working to increase community awareness and participation. Will attend an upcoming Kamiak Elementary staff meeting. The Task Force also expressed interest in partnering with the Board on a future community listening session.
- **Craig Nelson:** Attended Booster Auction Dinner.
- **Lisa Waananen Jones:** No report.
- **Arron Carter:** Reminded Board members to coordinate with building administrators when scheduling building visits. Shared that the Board has been invited to attend the 5th Grade D.A.R.E. Graduation. Reported that the Policy Committee met to review how the committee will operate and provided an overview of what to expect for the policy review process moving forward..

C. Superintendent's Report

- Activities and athletic events taking place.

- Provided a 3-week legislative update which included meetings with senators.
Testified on various bills and will send regular updates as the session continues.

D. Program Reports

Lincoln Middle School Showcase

Presenter: Lincoln Middle School Math Team (Mimi Dissmore, Savannah Helbing, Johanna Erickson)

Shared about the work of the Math PLC at Lincoln Middle School which was focused on refining assessment practices and intervention strategies for students that are struggling as they work towards mastering algebra related skills.

E. A Community of Belonging - Update

Board Director Bayoumi shared an update from the DEIB Task Force, noting that the group is currently planning a Spring Community Connections event.

Assistant Superintendent Mulvey provided an update on the recent professional learning day featuring speakers from the Nez Perce Tribe, which received positive staff feedback. The Assistant Superintendent also shared that Palouse EDJE gifted Native artwork to district schools, and the district expressed appreciation for the contribution.

III. Public Comment

A. Speakers

Speaker: Brian Anderson

Topic: League of Women's Voters observer attending meetings to share the work of the board with the community.

IV. Consent Agenda

A. Minutes - January 14, 2024 Regular Board Meeting

Craig Nelson made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 01-14-24.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Personnel Report

C. Professional/Personal Services Contracts

D.

Warrants

- E. Student Transfer Requests**
- F. Overnight Field Trip Requests**
- G. ASB Fundraisers**
- H. Consent Agenda Approval**

Craig Nelson made a motion to approve the consent agenda.

Stephanie Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Action Items

- A. Resolution 25-26:05 Acquisition of Real Property**

Presenter: Juston Pollestad, Executive Director of Operations

This item was presented at the last meeting. There have been no questions received since it was last presented. Shared the benefits to the district for acquiring the property.

Craig Nelson made a motion to that the Board approve Resolution 25-26:05.

Deena Bayoumi seconded the motion.

The board **VOTED** unanimously to approve the motion.

- B. Purchase and Sales Agreement between Pullman School District and Bernard & Heather Druffel (Johnson Property)**

Presenter: Juston Pollestad, Executive Director of Operations

This item was presented at the last meeting. There have been no questions received since it was last presented.

Deena Bayoumi made a motion to approve the sale of the 2.77 acres of Surplus Real Property (Johnson Property).

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

- C. 5010 Nondiscrimination and Affirmative Action**

Presenter: Ryan Mulvey, Assistant Superintendent

This item was presented at the last meeting. There have been no questions received since it was last presented. Provided an overview of the revisions presented. Noted the suggested revised language came from WSSDA.

Stephanie Horn made a motion to approve the revisions to Policy 5010 Discrimination-Free Workplace as presented.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. 5011 Sexual Harassment of District Staff Prohibited

Presenter: Bob Maxwell, Superintendent

The Board reviewed updates to Board Policy 5011, Harassment of District Staff Prohibited, which has been revised to align with current legal requirements following the repeal of the 2024 Title IX regulations. The updated policy reflects a return to the 2020 Title IX framework and incorporates the most recent WSSDA guidance from December 2025, including a change to the policy title.

Following consultation with legal counsel, the District made adjustments from the WSSDA sample policy by replacing the use of an Ad Hoc committee and "orientation" with the incorporation of related information pertaining to this policy into the family, staff, and volunteer handbooks.

B. 6635 Use of Charter or Commercial Buses - NEW

Presenter: Juston Pollestad, Executive Director of Operations

The Board was presented with a new Policy 6635, which establishes guidelines for the limited use of charter or commercial buses for school-approved travel when district transportation is unavailable or unsuitable. The policy outlines authorization procedures, Board approval requirements for overnight or out-of-state travel, coordination through the Transportation Department, and compliance with state and federal transportation laws, emphasizing student safety and administrative oversight. Staff highlighted the benefits of using district bus drivers for extra-curricular travel whenever possible, particularly for driver retention. Board members discussed the 200-mile radius limit and alternative options if buses are unavailable, noting that district vans or partnerships with other districts could be used, but district buses remain the preferred method. Emphasis was placed on ensuring transportation methods are sustainable, financially responsible, and clearly guided by the policy.

VII. Informational Items

A. Administrative Requirements Update

- January

B. Current Enrollment

For 2025-2026 School Year

Budgeted FTE: 2540

Current FTE: 2627.57

Current Year Average FTE: 2637.28

C. Expense Claim Audit - Community Update Board Schedule

D. Non-Substantive Policy Updates

- 3110 Age of Attendance

E. Procedures

- 3515P Student Incentives
- 5011P Sexual Harassment of District Staff Prohibited

F. Board Calendar

G. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive Session

A. Executive Session

A. Carter announced there will be an Executive Session to discuss the evaluation of public employees that will end at 8:05pm. No action will be taken.

The board meeting reconvened into an open session at 8:05pm, and the chair announced that the executive session end time would be extended 25 minutes before returning to executive session.

The board meeting reconvened into an open session at 8:30pm, and the chair announced that the executive session end time would be extended 10 minutes before returning to executive session.

The board meeting reconvened into an open session at 8:40pm, and the chair announced that the executive session end time would be extended 20 minutes before returning to executive session.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

Arron Carter

Documents used during the meeting

- Board Report - 1.28.2026 Personnel.pdf
- Board Report - Contracts 1.28.2026.pdf
- CK Summaries 1.28.26.pdf
- Payroll Warrant Authorization Form_January2026.pdf
- 2026 01.28 Regular Board Meeting - Student Transfer Requests.pdf
- Overnight Field Trip Request - PHS FCCLA - 1.28.26 .pdf
- Overnight Field Trip Request - Pullman FFA 1.28.26.pdf
- ASB Fundraiser - PHS Baseball - Media Guide 1.28.26.pdf
- ASB Fundraiser - PHS Youth in STEM 1.28.26.pdf
- ES Resolution 25-26_05 Acquisition of Real Property.pdf
- Resolution 25-26_05 Acquisition of Real Property.pdf
- ES Purchase and Sale Agreement- Sale Surplus Real Property_Johnson.pdf
- REAL ESTATE PURCHASE AND SALE AGREEMENT - Johnson Property.pdf
- ES 5010 Discrimination Free Workplace 1.14.26.pdf
- 5010 Nondiscrimination and Affirmative Action 1.14.26.pdf
- ES 5011 Harassment of District Staff Prohibited 1.28.26.pdf
- 5011 Sexual Harassment of District Staff Prohibited 1.28.26.pdf
- ES 6635 Use of Charter-Commercial Buses NEW 1.28.26.pdf
- 6635 Use of Charter-Commercial Buses NEW 1.28.26.pdf
- January Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- 3110 Age of Attendance 1.28.26.pdf
- 3515P Student Incentives 1.28.26.pdf
- 5011P Sexual Harassment of District Staff Prohibited 1.28.26.pdf
- 2025-2026 Board Meeting Content Calendar REV 6.9.25.pdf
- 2025-26 Strategic Plan Goals_Priorities_Success Indicators.pdf

Coversheet

Minutes - February 4, 2026 Board Work Session

Section: IV. Consent Agenda
Item: B. Minutes - February 4, 2026 Board Work Session
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Work Session on February 4, 2026

DRAFT



Pullman School District

Minutes

Board Work Session

Date and Time

Wednesday February 4, 2026 at 4:30 PM

Location

Kamiak Elementary
1400 NW Terre View Dr.
Pullman, WA 99163

Directors Present

Arron Carter, Craig Nelson, Deena Bayoumi, Lisa Waananen Jones, Stephanie Horn

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Arron Carter called a meeting of the board of directors of Pullman School District to order on Wednesday Feb 4, 2026 at 4:30 PM.

II. Agenda Items

A. Kamiak Elementary Showcase

Presenter: Cheyenne Webber, Kamiak Elementary Principal & Kindergarten Team (Sarah Corbin, Amy Hood, and Samantha Child)

The Kamiak Elementary team presented a showcase highlighting kindergarten curriculum and instructional strategies used to support student learning. The presentation clarified how Collaborative Learning (CL) materials are integrated into daily instruction and highlighted a variety of learning materials used to support kindergarten students.

B. 1101F Board Operating Protocols & 1101F2 Board Communication Protocols Review

Board Director Carter provided an overview of the district's policy review process and the goals of policy development and revision. Dr. Maxwell and Board Director Carter shared the policy and procedure review process flow chart, outlining the steps for policy development, review, and Board adoption.

The Board then discussed Policy 1101F (Board Operating Protocols) and Policy 1101F2 (Board Communication Protocols). For 1101F, Board members asked clarifying questions and provided feedback and suggestions, with a focus on Board Protocol #9. For 1101F2, the Board asked clarifying questions and shared feedback and suggestions related to crisis communication protocols for Board members.

Board members will submit proposed language revisions to the Board Policy Committee members for further consideration at a future meeting.

C. Spring Board Community Listening Session Planning

The Board discussed plans for an upcoming community listening session, including the possibility of hosting it in conjunction with a district enrollment fair and the spring Community Connections event through the DEIB Task Force. Board members shared initial ideas about the structure and format of the session. The Board agreed to hold the listening session on April 22, with further discussion on session structure to take place at a future meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

Arron Carter

Coversheet

Personnel Report

Section: IV. Consent Agenda
Item: C. Personnel Report
Purpose: FYI
Submitted by:
Related Material: Board Report - 2.11.2026 Personnel.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: February 11, 2026

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Certified: **Madalynn Hall**, kindergarten teacher at Franklin Elementary School, request for a leave of absence beginning approximately April 13, 2026, through the end of the 2025-2026 school year

Classified: **Christoffer Eide** as regular route bus driver

Eric Robins, custodian at Jefferson Elementary School and Sunnyside Elementary School, recommendation to terminate employment effective immediately

Idebong (Dilan) Taima as custodian at Lincoln Middle School

I recommend the Board of Directors approve the following supplemental/stipend payments:

Nicholas Darling as assistant boys tennis coach at Pullman High School

Mary Marsh as assistant track coach at Pullman High School

Martin Mikkelsen as Pokémon club advisor at Lincoln Middle School

Rob McPherson, freshman class advisor at Pullman High School, resignation

For Your Information:

Coversheet

Professional/Personal Services Contracts

Section: IV. Consent Agenda
Item: D. Professional/Personal Services Contracts
Purpose:
Submitted by:
Related Material: Board Report - Contracts 2.11.2026.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE February 11, 2026

SUBJECT: **Professional/Personal Services Contract Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors approve the following Professional/Personal Services Contracts:

Cooper Morgensen to provide accompaniment for Lincoln Middle School choirs, January 22, 2026, through June 15, 2026, \$25.00 per hour.

Nate Smith to provide accompaniment for Lincoln Middle School choirs, January 22, 2026, through June 15, 2026, \$25.00 per hour.

Anita Valdez to provide accompaniment for Lincoln Middle School choirs, January 22, 2026, through June 15, 2026, \$25.00 per hour.

Coversheet

Warrants

Section: IV. Consent Agenda

Item: E. Warrants

Purpose: FYI

Submitted by:

Related Material: CK Summaries 2.11.26.pdf

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$17,954.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 252600108 through 252600108, totaling \$17,954.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
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252600108	BMO Corporate Mastercard	02/10/2026	17,954.80
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1	ACH	Check(s) For a Total of	17,954.80
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	17,954.80
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		17,954.80
Less	0 Voided	Checks For a Total of	0.00
		Net Amount	17,954.80

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-254.64	0.00	18,209.44	17,954.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$773.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 252600105 through 252600105, totaling \$773.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
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252600105	BMO Corporate Mastercard	02/10/2026	773.25
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1	ACH	Check(s) For a Total of	773.25
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	773.25
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		773.25
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	773.25

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	773.25	773.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$2,069.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:

ACH Numbers 252600106 through 252600106, totaling \$2,069.61

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
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252600106	BMO Corporate Mastercard	02/10/2026	2,069.61
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1	ACH	Check(s) For a Total of	2,069.61
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	2,069.61
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		2,069.61
Less	0 Voided	Checks For a Total of	0.00
		Net Amount	2,069.61

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	-2.93	0.00	2,072.54	2,069.61

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote,
approves payments, totaling \$5,924.58. The payments are further identified
in this document.

Total by Payment Type for Cash Account, AP ACH:

ACH Numbers 252600107 through 252600107, totaling \$5,924.58

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
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252600107	BMO Corporate Mastercard	02/10/2026	5,924.58
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1	ACH	Check(s) For a Total of	5,924.58
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	5,924.58
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		5,924.58
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	5,924.58

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	-11.74	0.00	5,936.32	5,924.58

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote,
approves payments, totaling \$26,827.63. The payments are further identified
in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26737284 through 26737295, totaling \$26,827.63

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26737284	BSN Sports	02/12/2026	2,220.72
26737285	Florafinder, LLC	02/12/2026	1,391.60
26737286	Hilton Bellevue	02/12/2026	6,219.83
26737287	Paws and Claws Pet Rescue	02/12/2026	570.00
26737288	Pullman School District	02/12/2026	239.86
26737289	Pullman School Dist - Revolvin	02/12/2026	1,205.00
26737290	Ronald McDonald House Charitie	02/12/2026	5.00
26737291	RUDIS	02/12/2026	5,212.40
26737292	US Foods, Inc.	02/12/2026	447.75
26737293	Washington DECA	02/12/2026	7,002.00
26737294	Washington Officials Associati	02/12/2026	1,785.00
26737295	Zeppoz	02/12/2026	528.47

12 Computer Check(s) For a Total of 26,827.63

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
12	Computer	Checks For a Total of	26,827.63
Total For 12	Manual, Wire Tran, ACH & Computer Checks		26,827.63
Less	0 Voided	Checks For a Total of	0.00
		Net Amount	26,827.63

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	-0.53	0.00	26,828.16	26,827.63

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$392.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 252600109 through 252600113, totaling \$392.92

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600109	Claassen, Katelyn Jamie	02/12/2026	17.18
252600110	El Chabib, Zena	02/12/2026	9.06
252600111	Lee, Ann Marie	02/12/2026	16.68
252600112	Maxwell, Robert L	02/12/2026	82.00
252600113	Walley, Bryce Arthur	02/12/2026	268.00

5 ACH Check(s) For a Total of 392.92

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
5	ACH	Checks For a Total of	392.92
0	Computer	Checks For a Total of	0.00
Total For 5	Manual, Wire Tran, ACH & Computer Checks		392.92
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	392.92

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	118.00	0.00	274.92	392.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$6,821.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 252600114 through 252600122, totaling \$6,821.85

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600114	H & H Business Systems	02/12/2026	3,884.34
252600115	Haramoto, Kameron	02/12/2026	50.00
252600116	Heiszler, Matthew David	02/12/2026	50.00
252600117	IML Security Supply	02/12/2026	473.69
252600118	Maxwell, Robert L	02/12/2026	475.00
252600119	Mulvey, Ryan Alan	02/12/2026	150.00
252600120	Smith, Jennifer Elaine	02/12/2026	20.00
252600121	US Linen and Uniform	02/12/2026	1,608.82
252600122	Ventresco, Dominick Richard	02/12/2026	110.00

9 ACH Check(s) For a Total of 6,821.85

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
9	ACH	Checks For a Total of	6,821.85
0	Computer	Checks For a Total of	0.00
Total For 9	Manual, Wire Tran, ACH & Computer Checks		6,821.85
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	6,821.85

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	6,821.85	6,821.85

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote,
approves payments, totaling \$300.00. The payments are further identified
in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26737296 through 26737297, totaling \$300.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26737296	Cook, Cortney Elane	02/12/2026	150.00
26737297	Eide, Christoffer J	02/12/2026	150.00
2	Computer	Check(s) For a Total of	300.00

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	300.00
Total For 2	Manual, Wire Tran, ACH & Computer Checks		300.00
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	300.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	300.00	300.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote,
approves payments, totaling \$405.01. The payments are further identified
in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26737298 through 26737298, totaling \$405.01

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
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26737298	Evco Sound And Electronics	02/12/2026	405.01
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1	Computer	Check(s) For a Total of	405.01
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	405.01
Total For 1	Manual, Wire Tran, ACH & Computer Checks		405.01
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	405.01

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	405.01	405.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 11, 2026, the board, by a _____ vote, approves payments, totaling \$330,398.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26737299 through 26737348, totaling \$330,398.83

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26737299	ACSI	02/12/2026	297.00
26737300	Bitwarden Inc	02/12/2026	291.60
26737301	Broughton, Alexandra D	02/12/2026	3,548.75
26737302	Bryson Sales & Service	02/12/2026	1,920.99
26737303	Building Blocks Pediatric Ther	02/12/2026	1,368.00
26737304	Ccooper Services	02/12/2026	570.00
26737305	Charlies Produce	02/12/2026	3,029.03
26737306	City of Pullman Water	02/12/2026	8,851.88
26737307	Coleman Oil Company LLC	02/12/2026	1,432.98
26737308	Community Colleges Of Spokane	02/12/2026	127,732.77
26737309	Consolidated Electric	02/12/2026	1,859.98
26737310	Dunlap, Ryan D	02/12/2026	50.00
26737311	Everway	02/12/2026	784.36
26737312	Four Star Supply Co., Inc	02/12/2026	925.57
26737313	Golden Waffles	02/12/2026	75.00
26737314	Gordon, Alexander J	02/12/2026	50.00
26737315	Gray, Helen	02/12/2026	73.08
26737316	HD SUPPLY	02/12/2026	3,266.97
26737317	Hilliard's Htg & Plumbing, Inc	02/12/2026	318.60
26737318	Hilton Bellevue	02/12/2026	1,382.16
26737319	Kaleidoscope Learning, Inc.	02/12/2026	2,137.16
26737320	Kimball Midwest	02/12/2026	264.16
26737321	King County Director's Assoc	02/12/2026	1,397.33
26737322	Kuhl Auto Parts, LLC	02/12/2026	255.96
26737323	LinguaLinx, Inc.	02/12/2026	44.80
26737324	Moscow-Pullman Bldg. Supply	02/12/2026	445.06
26737325	Nez Perce Education Department	02/12/2026	148.40
26737326	Northwest Auto Parts	02/12/2026	254.77
26737327	OFFICE DEPOT	02/12/2026	308.22
26737328	OSPI - Child Nutrition Svcs	02/12/2026	6,694.85
26737329	Penland, Sarah	02/12/2026	310.59
26737330	Pollestad, Juston B	02/12/2026	150.00
26737331	Pullman School District	02/12/2026	5,434.05

Check Nbr	Vendor Name	Check Date	Check Amount
26737332	Pullman Disposal	02/12/2026	7,387.68
26737333	RWC Group	02/12/2026	2,725.13
26737334	Shimono, Shelby Ryanne	02/12/2026	748.02
26737335	Simco Foods	02/12/2026	4,905.00
26737336	Slickpoo Jr, Harry Hayes	02/12/2026	735.10
26737337	SolvePath LLC	02/12/2026	2,520.00
26737338	Star Autism Support	02/12/2026	5,900.00
26737339	The Zones of Regulation Inc	02/12/2026	328.00
26737340	TransfinderCorp.	02/12/2026	2,106.00
26737341	True Measure Collaborative	02/12/2026	1,500.00
26737342	US Foods, Inc.	02/12/2026	11,854.98
26737343	Walter E Nelson Co	02/12/2026	1,096.99
26737344	WASA	02/12/2026	1,520.00
26737345	Washington DECA	02/12/2026	582.00
26737346	Whitman County Health Dept	02/12/2026	1,200.00
26737347	Whitman County Landfill	02/12/2026	26.95
26737348	WSU	02/12/2026	109,588.91
50	Computer	Check(s) For a Total of	330,398.83

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
50	Computer	Checks For a Total of	330,398.83
Total For 50	Manual, Wire Tran, ACH & Computer Checks		330,398.83
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	330,398.83

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	683.96	0.00	329,714.87	330,398.83

Coversheet

Student Transfer Requests

Section: IV. Consent Agenda
Item: F. Student Transfer Requests
Purpose: FYI
Submitted by:
Related Material: 2026 02.11 Regular Board Meeting - Student Transfer Requests.pdf



SCHOOL BOARD REPORT

Student Transfer Requests

February 11, 2026

Transfer Requests 2025-2026

Released to PSD

- No new requests at this time

Released from PSD

- N. Moran, Grade 3, Released to Washington Connections Academy in the Goldendale School District – Renewal
- M. Heilman, Grade 10, Released to Washington Connections Academy in the Goldendale School District – New
- S. Alsawaier, Grade 12, Released to Insight School of Washington in the Quillayute Valley School District – Renewal

Rescinded Transfer Requests

- K. Ohki, Grade 12, Rescinded from Washington Virtual Academy in the Omak School District
- D. Berntgen-Stapleton, Grade 5, Rescinded from Washington Digital Academy in the South Bend School District
- E. Khan, Grade 11, Rescinded from Discovery Virtual School in the Clarkston School District
- S. Alsawaier, Grade 12, Rescinded from Washington Virtual Academy in the Omak School District

Coversheet

ASB Fundraisers

Section:	IV. Consent Agenda
Item:	G. ASB Fundraisers
Purpose:	
Submitted by:	
Related Material:	ASB Fundraiser - PHS Key Club_Rose Sales 2.11.26.pdf ASB Fundraiser - PHS DECA_Nationals Fundraiser 2.11.26.pdf ASB Fundraiser - PHS Football - Digital Greyhound Cards 2.11.26.pdf ASB Fundraiser - PHS FCCLA - Treat Sale 2.11.26.pdf



REC'D FEB 09 2026

Fundraising/Activity Form

ASB ASB Charitable General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>Pullman High</u>	Group Name: <u>Key Club</u>	Account #: <u>6001</u>
Proposed Fundraising Activity: <u>Rose Sales (for Valentine's Day)</u>		
Intended Use of Proceeds: <u>RM House Charity</u>		
Estimated Revenues: \$ <u>100.00</u>	Estimated <u>\$0.00</u>	Estimated Profit: <u>\$100.00</u>
Expenses: \$ Estimated Revenues-Estimated Expenses=Estimated Profit:		
Will the fundraiser be held for the benefit of an organization outside the district? If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser:	Start: <u>2/12/26</u>	End: <u>2/13/26</u>
Team/Club Leader (student): <u>Mark Far</u>	<u>1/22/26</u> (Signature & Date)	ASB Bookkeeper (staff): <u>J. J.</u> (Signature & Date)
Coach/Club Advisor (staff): <u>K. L.</u>	<u>1/23/26</u> (Signature & Date)	Principal's Pre-Approval: <u>J. S.</u> (Signature & Date)
Student Leadership(student): <u>W. W.</u>	<u>1-3-26</u> (Signature & Date)	Activity Coordinator: <u>Debbie Crabtree</u> (Signature & Date)

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$ _____
3. Total Cost of Goods Sold (your cost for items sold)	\$ _____
4. Other Expenses (decorations, supplies, etc.)	\$ _____
5. Total Expenditures	\$ _____ (line 3 plus line 4)
6. Net Profit (loss)	\$ _____ (line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____	ASB Bookkeeper (staff): _____
(Signature & Date) _____ (Signature & Date) _____	
Coach/Club Advisor (staff): _____	Principal: _____
(Signature & Date) _____ (Signature & Date) _____	
Activity Coordinator: _____	(Signature & Date) _____

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



REC'D FEB 09 2026

Fundraising/Activity Form

ASB ASB Charitable General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>PHS</u>	Group Name: <u>DECA</u>	Account #: <u>4034</u>
Proposed Fundraising Activity: <u>Chamber of Commerce Cabaret Dinner</u>		
Intended Use of Proceeds: <u>DECA Nationals Fundraiser</u>		
Estimated Revenues: \$ <u>4000</u>	Estimated <u>0</u>	
Expenses: \$ Estimated Revenues-Estimated Expenses=Estimated Profit: <u>4000</u>		
Will the fundraiser be held for the benefit of an organization outside the district? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser:	Start: <u>3/28/26</u>	End: <u>3/28/26</u>
Team/Club Leader (student): <u>Melissa W</u> <u>1/27/26</u>	ASB Bookkeeper (staff): <u>J. J.</u> <u>(Signature & Date)</u>	
Coach/Club Advisor (staff): <u>AMB02 C</u> <u>1/27/26</u>	Principal's Pre-Approval: <u>(Signature & Date)</u> <u>(Signature & Date)</u>	
Student Leadership(student): <u>U</u> <u>U</u> <u>1-3-26</u>	Activity Coordinator: <u>Debbie Crabtree</u> <u>(Signature & Date)</u>	

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$
3. Total Cost of Goods Sold (your cost for items sold)	\$
4. Other Expenses (decorations, supplies, etc.)	\$
5. Total Expenditures	\$
6. Net Profit (loss)	\$

(line 3 plus line 4)
(line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____	ASB Bookkeeper (staff): _____
<small>(Signature & Date)</small>	
Coach/Club Advisor (staff): _____	Principal: _____
<small>(Signature & Date)</small>	
Activity Coordinator: _____	
<small>(Signature & Date)</small>	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



REC'D FEB 09 2026

Fundraising/Activity Form

ASB ASB Charitable General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>Pullman</u>	Group Name: <u>Football</u>	Account #: <u>2027</u>
Proposed Fundraising Activity: <u>Digital Greyhound Cards/Donations</u>		
Intended Use of Proceeds: <u>Practice Jerseys/Pants/Equipment, Shoulder Pads, Girdles, HUML, Footballs</u>		
Estimated Revenues: \$ <u>\$28,000</u>	Estimated	
Expenses: \$ Estimated Revenues-Estimated Expenses=Estimated Profit: <u>\$28,000-\$7500 = \$20,500</u>		
Will the fundraiser be held for the benefit of an organization outside the district? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser:	Start: <u>9/12/26</u>	End: <u>9/20/26</u>
Team/Club Leader (student): <u>Carly F</u> <u>1/20/26</u>	ASB Bookkeeper (staff): <u>J. P.</u> <u>2/13/26</u>	
(Signature & Date)		
Coach/Club Advisor (staff): <u>J. P.</u> <u>1/25/26</u>	Principal's Pre-Approval: <u>J. P.</u> <u>2/13/26</u>	
(Signature & Date)		
Student Leadership(student): <u>Mr. M.</u> <u>2/10/26</u>	Activity Coordinator: <u>E. Walbeck</u> <u>2/9/26</u>	
(Signature & Date)		
M. Walbeck <u>2/9/26</u>		

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$
3. Total Cost of Goods Sold (your cost for items sold)	\$
4. Other Expenses (decorations, supplies, etc.)	\$
5. Total Expenditures	\$
(line 3 plus line 4)	
6. Net Profit (loss)	\$
(line 2 less line 5)	

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____	ASB Bookkeeper (staff): _____
(Signature & Date) _____	
Coach/Club Advisor (staff): _____	Principal: _____
(Signature & Date) _____	
Activity Coordinator: _____	
(Signature & Date) _____	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity



Fundraising/Activity Form

ASB ASB Charitable General Fund

REC'D FEB 09 2026

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: <u>PHS</u>	Group Name: <u>FCCLA</u>	Account #: <u>4033</u>
Proposed Fundraising Activity: <u>freaks sold at "Frozen" musical shows</u>		
Intended Use of Proceeds: <u>pay for state fees</u>		
Estimated Revenues: \$ <u>500.00</u>	Estimated Expenses: \$ <u>250.00</u>	Estimated Profit: <u>250.00</u>
Expenses: \$ Estimated Revenues-Estimated Expenses=Estimated Profit: <u>250.00</u>		
Will the fundraiser be held for the benefit of an organization outside the district? If yes, please attach a copy of the name, address and phone number of the organization.		
Dates of the Fundraiser:	Start: <u>Feb. 19, 2026</u>	End: <u>Feb. 28, 2026</u>
Team/Club Leader (student): <u>Brooke Cassens 1/4/26</u>	ASB Bookkeeper (staff): <u>J. J.</u>	
Coach/Club Advisor (staff): <u>Elie B. 1/29/26</u>	Principal's Pre-Approval: <u>J. J.</u>	
Student Leadership(student): <u>M. M. 2/6/26</u>	Activity Coordinator: <u>Crabtree 2/7/26</u>	

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue (from section A above):	\$ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales)	\$ _____
3. Total Cost of Goods Sold (your cost for items sold)	\$ _____
4. Other Expenses (decorations, supplies, etc.)	\$ _____
5. Total Expenditures	\$ _____ (line 3 plus line 4)
6. Net Profit (loss)	\$ _____ (line 2 less line 5)

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): <u> </u> (Signature & Date)	Bookkeeper (staff): _____ (Signature & Date)
Coach/Club Advisor (staff): _____ (Signature & Date)	Principal: _____ (Signature & Date)
Activity Coordinator: _____ (Signature & Date)	

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Coversheet

5011 Sexual Harassment of District Staff Prohibited

Section:

V. Action Items

Item:

A. 5011 Sexual Harassment of District Staff Prohibited

Purpose:**Submitted by:****Related Material:**

ES 5011 Harassment of District Staff Prohibited 1.28.26.pdf

5011 Sexual Harassment of District Staff Prohibited 1.28.26.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

5011 Harassment of District Staff Prohibited

Executive Summary

January 28, 2026

Bob Maxwell
Superintendent

Background:

WSSDA Policy 5011, Harassment of District Staff Prohibited, has undergone multiple revisions since January 2025 following the repeal of the 2024 Title IX regulations. As a result, all school districts were directed to revert to the 2020 Title IX policies and procedures to remain in compliance with current law. Throughout 2025, WSSDA continued to update this policy in response to evolving legal guidance, with the most recent revisions highlighted in the December 2025 Policy and Legal News.

Board Policy 5011 has been updated to align with the most recent WSSDA sample policy that was revised on December 2025. These revisions reflect the reversion to the 2020 Title IX framework and include a policy title change from Sexual Harassment of District Staff Prohibited to Harassment of District Staff Prohibited.

Recommended Board Action:

Approval to revise Policy 5011 Harassment of District Staff Prohibited as presented.

Motion to Approve

I move to approve the revisions to Policy 5011 Harassment of District Staff Prohibited as presented.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy

5011

Page 1 of 4

PERSONNEL

Sex Discrimination and Sex-Based Sexual Harassment of District Staff Prohibited

The Pullman School District Board of Directors is committed to a positive and productive working environment free from discrimination, including ~~sex-based sexual discrimination and~~ harassment. This commitment extends to all employees, ~~applicants for employment~~, and others ~~persons~~ involved in academic, educational, extracurricular, athletic, and other programs or activities of the ~~district school~~, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

~~This policy is developed to meet the district's obligations under Title IX and is aligned with Washington State laws and regulations that define sex-based discrimination. The district will not adopt or implement any policy, practice, or procedure or take any employment action on the basis of sex, except to meet its obligations related to pregnancy and pregnancy-related conditions.~~

~~The district will not make any pre-employment inquiry as to the marital status of an applicant for employment, including whether such applicant is "Miss or Mrs." Pre-employment, the district may ask an applicant for employment to self-identify their sex, but only if this question is asked of all applicants and if the response is not used as a basis for discrimination prohibited by Title IX or this policy.~~

~~Consistent with the Title IX regulation, the district will not implement any policy, practice, or procedure or take any employment action on the basis of sex:~~

- ~~1. concerning the current, potential, or past parental, family, or marital status of an employee or applicant for employment, which treats persons differently; or~~
- ~~2. that is based upon whether an employee or applicant for employment is the head of household or principal wage earner in such employee's or applicant's family unit.~~

~~The district will not discriminate against any employee or applicant for employment on the basis of current, potential, or past pregnancy or related conditions. The district must treat pregnancy or related conditions in the same manner and under the same policies as any other temporary medical conditions for all job-related purposes, including commencement, duration and extensions of leave; payment of disability income; accrual of seniority and any other benefit or service; and reinstatement; and under any fringe benefit offered to employees by virtue of employment.~~

~~The district has jurisdiction over complaints of sex-based discrimination pursuant to the Federal law Title IX of the Education Amendments of 1972 (Title IX) and Washington State laws, including Chapter 28A.640 RCW and Chapter 392-190 WAC.~~

I. Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district activities.

"Sex-based harassment" means sexual harassment and other harassment on the basis of sex stereotypes, sex characteristics, sexual orientation, gender identity, gender expression, pregnancy or related conditions, and marital status.

The term "sexual harassment" is defined by the regulations implementing the federal law includes the following, which Title IX of the Education Amendments Act of 1972 defines at 34 C.F.R. § 106.30.2:

Under federal and state law, the term "sexual "Quid pro quo" harassment," may include:

- acts of sexual violence;

Pullman School District Board Policy

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- unwelcome – sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a state or implied obtaining work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.
- “Hostile environment harassment,” and
- Specific offenses of sexual assault, dating violence, domestic violence, or stalking

-A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

The term “sexual harassment” is also prohibited under state law as defined at W.A.C. 392-190-056 and includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature between two or more individuals if:

- a. Submission to that conduct or communication is condition of obtaining employment;
- b. a factor in decisions affecting that individual's employment; or
- c. the conduct or communication has the purpose or effect of substantially interfering with an individual's employment or of creating an intimidating, hostile, or offensive educational environment.

-
Harassment based on sexual orientation, gender expression, or gender identity is also prohibited under Washington state law as defined at RCW 49.60.040 and WAC 162.32-040.

-
For the purpose of these definitions, sexual harassment may include conduct or communication that involves adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male, and female to female.

-
The district will address all sex based harassment in its program and activities, even when some conduct alleged to be contributing to a hostile environment occurs outside of its program or activities.

The district has also developed other specific related policies for district employees to comply with its obligations under State and Federal laws, including Title IX, and to create an inclusive and welcoming work environment, including Policy 5010 Nondiscrimination and Affirmative Action, and 5404 Family Medical and Maternity Leave.

II. Investigation and Response

The superintendent will develop and implement procedures for receiving, investigating, and resolving complaints or reports of sex discrimination, including sex based harassment, and will include reasonable and prompt timelines and delineate roles and responsibilities for such.

If the district knows, or reasonably should know, that sex based discriminationsexual harassment has created a hostile environmentoccurred, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sex basedsexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end sex basedsexual harassment, eliminate the hostile environment, prevent its occurrence, and, as appropriate, remedy its effects. The district will take prompt, equitable, and remedial action within its authority every time a report, complaint, and grievance alleging sex basedsexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement, and suspected child abuse will be reported to law enforcement or Child Protective Services as required by law. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what

Pullman School District Board Policy

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occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve ~~sex-based~~_{sexual} harassment.

Engaging in ~~sex-based discrimination~~_{sexual harassment} will result in appropriate discipline or other appropriate sanctions against offending staff or third parties involved in ~~school~~ district activities. Anyone else who engages in ~~sex-based discrimination~~_{sexual harassment} on ~~school~~_{district} property or ~~at school~~_{activities} ~~district workspaces~~ will have their access to school property and activities restricted, as appropriate.

III. Retaliation and False Allegations

~~It is a violation of this policy to engage in retaliation, as defined under Federal and State laws and the superintendent's procedure, Retaliation~~ against any person who makes or is a witness in a ~~sex-based discrimination~~_{sexual harassment} complaint ~~is prohibited~~ and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

~~It is a violation of this policy to knowingly report false allegations of ~~sex-based discrimination~~_{sexual harassment}. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline. However, no party, witness, or others participating in the district's grievance process will be disciplined based solely on a determination of whether sex-based discrimination occurred under the superintendent's procedure.~~

IV. Staff Responsibilities and Training

The superintendent will develop and implement ~~formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff a procedure that identifies the roles, responsibilities under this policy, and training requirements of the Title IX Coordinator and school employees.~~

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

A formal complaint filed by an employee or filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

Reports of sex discrimination and sexual harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on sexual orientation, gender expression, gender identity, ethnicity, race, creed, color, national origin, religion, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal, honorably discharged veteran or military status, or age, or complaints alleging violations of the Boy Scouts of America Act will be referred to the district's Civil Rights Compliance Coordinator.

Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

The superintendent will also develop materials to provide age appropriate information and education to district staff, students, parents, and volunteers regarding this policy and the recognition and prevention of sex-based harassment.

V. District Notice and Training

Pullman School District Board Policy

5011

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The superintendent will also develop materials, procedures to provide age appropriate information and education to district staff, students, parents, and volunteers regarding this policy and the recognition and prevention of sex based sexual harassment.

At a minimum, ~~the district's website will include a statement that the district prohibits sex discrimination and sex based harassment in any education program or activity that it operates, as required by Title IX and other laws, and employment. It will also state that questions about Title IX, how to locate the district's policy and grievance procedure, and how to report sex discrimination or make a complaint may be directed to the district's Title IX coordinator. The Title IX coordinator's contact information will also be provided, including their name or title, office address, email address, and telephone number.~~

~~This policy sexual recognition and prevention and the elements of this policy will be included in staff and volunteer handbooks. This policy~~ and the procedure, which includes the complaint process, will be ~~conspicuously~~ posted in each district building in a place ~~accessible available~~ to staff, ~~students~~, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and ~~conspicuously~~ posted throughout each school building, provided to each employee, and ~~reproduced~~ ~~reproduce~~ in each ~~student~~, staff, volunteer, and parent handbook. Such notices will identify the district's Title IX coordinator and provide contact information, including the coordinator's email address.

~~Additionally, sex based harassment recognition and prevention and the elements of this policy will be included in staff, student, and regular volunteer orientations.~~

VI. Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers, and parents in the review process.

Cross References:

Board Policy, 3205/P	Sexual Harassment of Students Prohibited
Board Policy, 3207/P	Prohibition of Harassment, Intimidation, and Bullying of Students
Board Policy, 32103210/P	Nondiscrimination
Board Policy, 32113211/P	Gender -Inclusive Schools
Board Policy, 34213421/P	Child Abuse and Neglect
Board Policy, 50105010/P	Nondiscrimination and Affirmative Action Discrimination-Free Workplace

Legal References:

RCW 28A.640.020	Regulations, guidelines to eliminate discrimination cope – Sexual harassment policies
WAC 392-190 056 -058	Sexual Harassment
20 U.S.C. 1681-1688	
34 C.F.R. 106	

Management Resources:

Policy News, December 2025	
Policy News, April 2025	
Policy News, January 2025	
Policy News, August 2024	
Policy News, June 2022	
Policy News, June 2021	
Policy Alert, July 2015	
Policy News, December 2014	
Policy News, October 2011	Policy Manual Revisions

Classification: [Essential](#)[Critical](#)

Adoption Date:	June 8, 1994
Revision Date:	November 13, 1996
Revision Date:	April 14, 1999 (was 5013)
Revision Date:	June 11, 2014
Revision Date:	December 11, 2019
Revision Date:	October 13, 2021
Revision Date:	August 10, 2022
Revision Date:	January 8, 2025

Coversheet

6635 Use of Charter or Commercial Buses - NEW

Section:

V. Action Items

Item:

B. 6635 Use of Charter or Commercial Buses - NEW

Purpose:**Submitted by:****Related Material:**

ES 6635 Use of Charter-Commercial Buses NEW 1.28.26.pdf
6635 Use of Charter-Commercial Buses NEW 1.28.26.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

Use of Charter or Commercial Buses - Policy 6635

Executive Summary

January 28, 2026

Juston Pollestad

Executive Director of Operations

Background:

Policy 6635 is a new policy that defines the limited circumstances under which the District may use charter or commercial buses for school approved travel when District-owned transportation is unavailable or unsuitable.

The Superintendent or designee may authorize such use, primarily for trips beyond a 200-mile radius and when bus or driver availability prevents the use of District resources. Overnight or out-of-state travel requires prior Board approval.

All charter transportation requests must be coordinated through the Transportation Department, with costs covered by the District when funding is available.

The District will comply with all applicable state and federal transportation laws and will use only properly licensed, insured, and safety-approved carriers maintained on an approved vendor list.

Student safety and supervision are central to the policy. A District employee must accompany students on all trips, District conduct expectations apply, and drivers are not left alone with students.

The policy also establishes requirements for insurance, contracts, and administrative procedures, directing the Superintendent to implement consistent approval, vetting, contracting, and safety oversight processes.

Recommended Board Action:

Adopt Policy 6635 Use of Charter or Commercial Buses.

Motion to Approve

I move that the Board approve the adoption of policy 6635 Use of Charter or Commercial Buses.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Procedure

6635P

Page 1 of 1

MANAGEMENT SUPPORT

Use of Charter or Commercial Buses

The Pullman School District Board of Directors recognizes that under limited circumstances, the District may find it necessary or beneficial to use a charter or commercial passenger carrier to transport students, staff, or other authorized persons. When such use is required, the District will ensure that all travel occurs safely and in compliance with applicable laws and regulations.

The District shall provide transportation for designated activities approved by the Board of Directors. The Superintendent or designee is authorized to approve the occasional use of charter or commercial buses when District-owned buses are unavailable, or otherwise unsuitable.

All use of charter or commercial buses shall be subject to the following conditions:

1. Authorization
 - A. The Superintendent or the Superintendent's designee may authorize the use of charter buses when District transportation is not available or when extenuating circumstances exist.
 - B. The use of charter or commercial buses for school-sponsored activities shall be limited to trips that extend beyond a 200-mile radius, and when existing scheduled routes, bus availability, or driver availability make District-owned transportation unavailable.
 - C. Overnight or out-of-state travel using a charter or commercial bus requires prior approval by the Board of Directors.
2. Requests and Cost Responsibility
 - A. All charter bus transportation must be requested through the Transportation Department.
 - B. Provided funding is available, the District shall be responsible for the full cost of the charter bus service.
3. Legal Compliance and Approved Carriers
 - A. The District will comply with all applicable provisions of state and federal law, including RCW 28A.160 and WAC 392-143.
 - B. All charter or commercial carriers used by the District must be properly licensed and in good standing with the Washington Utilities and Transportation Commission (WUTC) and must hold Charter or Excursion Authority with a Satisfactory Safety Rating.
 - C. The District shall maintain a list of approved charter carriers that have met District documentation and safety requirements.
4. Supervision and Student Safety
 - A. A District employee or authorized chaperone shall accompany students on all charter bus trips and is responsible for student supervision at all times.
 - B. Drivers shall not be left alone with students.
 - C. District transportation rules and student conduct expectations apply during all charter bus travel.
5. Insurance and Contracts

All charter carriers must provide proof of insurance at limits established by the District and meet all contractual requirements. Contracts must include appropriate indemnification, cancellation, and safety provisions and must be reviewed and executed in accordance with District business procedures.
6. Administrative Procedures

The Superintendent shall develop and implement procedures to ensure compliance with this policy, including approval processes, carrier vetting requirements, contract standards, and safety expectations.

Adoption Date:

Coversheet

Superintendent Contract Renewal

Section:

VI. Discussion Items

Item:

A. Superintendent Contract Renewal

Purpose:

Submitted by:

Related Material:

Board Report - 2.11.2026 Personnel_Supt Contract.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: February 11, 2026

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Renewal and extension of the Superintendent's contract through 2029

Coversheet

Administrative Requirements Update

Section:

VII. Informational Items

Item:

A. Administrative Requirements Update

Purpose:

FYI

Submitted by:

Related Material:

February Administrative Requirements Update.pdf



Monthly Administrative Requirements

February:

- Yearly OSHA Report
 - Person(s) Responsible: Executive Director of Operations & Finance Director*
- Prepare Parent and Student Handbooks for Next School Year (Elementary/Secondary Principals prepare and finalize addendums)
 - Person(s) Responsible: Superintendent's Office & Principals*
- Nutrition Services Program Report to Board
 - Person(s) Responsible: Executive Director of Operations & Nutrition Services Supervisor*
- Fee Schedules & Course Approvals for Next School Year
 - Person(s) Responsible: Secondary Principals*

March:

- Review of Photography Services
 - Person(s) Responsible: Executive Director of Operations & Finance Director*
- Requests for Sabbatical leave need to be submitted to Supt.
- Seniority List
 - Person(s) Responsible: Human Resources Manager*
- Highly Qualified Personnel Report
 - Person(s) Responsible: Human Resources Manager*
- Principals submit Dedicated Teacher/Team Award nominations to Superintendent Office
- Job share requests to Superintendent
- Return from job share requests to Superintendent
- Review policy 2410, Graduation Requirements
 - Person(s) Responsible: Superintendent & Asst. Superintendent*
- Parent and Student Handbooks for Next School Year – *Due second board meeting in March* (Principals: Elementary/Secondary – Finalize Addendums - Send to Supt Office for board packet)
 - Person(s) Responsible: Superintendent's Office & Principals*

Coversheet

Expense Claim Audit - Community Update Board Schedule

Section: VII. Informational Items
Item: C. Expense Claim Audit - Community Update Board Schedule
Purpose: FYI
Submitted by:
Related Material: Expense Claim Audit Comm Update Schedule.pdf



BOARD DIRECTOR SCHEDULES

Expense Claim Audit Schedule

Month	Reviewer
August 2025	Craig Nelson
September	Nathan Roberts
October	Arron Carter
November	Amanda Tanner
December	Lisa Waananen Jones
January 2026	Craig Nelson
February	Deena Bayoumi
March	Arron Carter
April	Stephanie Horn
May	Lisa Waananen Jones
June	Craig Nelson
July	Deena Bayoumi

Community Update Board Report Schedule

Month	Submitter	Deadline
September 2025	District – Supt.	Need by end of July
October	Lisa Waananen Jones	Need by end of August
November	Nathan Roberts	Need by end of September
December	Amanda Tanner	Need by end of October
January 2026	District – Asst. Supt.	Need by end of November
February	Craig Nelson	Need by end of December
March	Arron Carter	Need by end of January
April	District – Exec. Dir of Operations	Need by end of February
May	Lisa Waananen Jones	Need by end of March
June	Deena Bayoumi	Need by end of April
July	Stephanie Horn	Need by end of May
August	Craig Nelson	Need by end of June

**Please provide article from principal or staff member (please, not too "school-specific) about 500 words and photos if applicable.*

Coversheet

Board Calendar

Section:

VII. Informational Items

Item:

D. Board Calendar

Purpose:

FYI

Submitted by:

Related Material:

2025-2026 Board Meeting Content Calendar REV 6.9.25.pdf



PULLMAN SCHOOL DISTRICT

2025-2026 BOARD OF DIRECTORS MEETING CALENDAR

Regular Meetings start at 6:30 p.m. in the Pullman High School Board Room

Work Sessions start at 4:30pm at the designated location

Additional meetings may be scheduled as needed in accordance with the Open Public Meetings Act.

Meeting Content Subject to Change

August 6 - Work Session at District Office

- Board of Distinction Application

August 13 - Regular Board Meeting

- 2025-2026 Assessment Plan
- Budget Hearing
- Adopt School District Budget

August 27 - Regular Board Meeting

- Employee Agreements
- Grant Program Notification
- Report: Annual Affirmative Action Plan

September - Superintendent/Board attends staff and PTA/PTO/Booster Meetings

September 3 - Work Session at Sunnyside Elementary

- School Showcase: Sunnyside Elementary
- 2025-2026 Board Professional Development Plan
- Professional Learning Communities (PLC) Update and/or Board Training

September 10 - Regular Board Meeting

- School Showcase: Franklin Elementary
- Report: Summer School
- Report: ALE
- Report: Program Compliance
- Uncollected Non-Tax Revenue
- Inventory Loss/Write-Off Approval

September 24 - Regular Board Meeting

- Report: Highly Capable Services Report

September - WSSDA Legislative Assembly

October 1 - Work Session at Jefferson Elementary

- School Showcase: Jefferson Elementary
- Elementary Principals Present 2025-2026 School Improvement Plans

October 8 - Regular Board Meeting

- School Showcase: Kamiak Elementary
- Application for Basic Education Allocation
- Report: District Choice Report
- Report: Risk Management Program

October 22 - Regular Board Meeting

- Report: Curriculum Adoption Update, Cycle & Development
- Report: Sustainability Committee Update
- Review Classified Employee Award Nominations

November 5 - Work Session at Pullman High School

- School Showcase: Pullman High School
- Secondary Principals Present 2025-2026 School Improvement Plans
- Professional Learning Communities (PLC) Board Training

November 12 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Approve: 2025-2026 School Improvement Plans
- Present Classified Employee Award
- Report: Year-End Finance Report
- Report: Special Education Services Update
- Report: LMS & PHS Student Ambassadors

November 20-22, 2025 - Annual WSSDA Conference

December 3 - Work Session at District Office

- Board Goals & Strategic Plan Review
- WSSDA Conference Reflections

December 10 - Regular Board Meeting

- School Showcase: Franklin Elementary
- Report: Transportation Services
- Report: Human Resources Report
- Report: CTE Program/Perkins Grant Approval
- Report: Assessment Results (*subject to change*)
- Elect Board President and VP (*biennial*)
- Oath of Office for New or Re-Elected Board Members (*as needed*)

January 14 - Regular Board Meeting

- School Showcase: Jefferson Elementary
- Report: Technology Services
- Annual Review: 1101F Board Operating Protocols

January 28 - Regular Board Meeting

- School Showcase: Lincoln Middle School
- Executive Session: Superintendent Evaluation

February - WSSDA Legislative Conference

February 4 - Work Session at Kamiak Elementary

- School Showcase: Kamiak Elementary
- Board Policy and/or Professional Development Workshop

February 11 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Report: Scratch Cooking/Nutrition Services Program Update

February 25 - Regular Board Meeting

- Executive Session: Superintendent Contract Renewal – *Due March 1st*
- Board Financial Disclosures Due End of the Month (*Reminder*)
- Enrollment Projections

March 4 - Work Session at Franklin Elementary

- School Showcase: Franklin Elementary
- Board Policy and/or Professional Development Workshop
- Alternative Learning Experiences Update

March 11 - Regular Board Meeting

- School Showcase: Pullman High School
- Report: Visual/Performing Arts
- Annual Review: Social Media Policy 4309/P
- LMS/PHS Fee Schedules for Next School Year
- LMS/PHS Course Approvals for Next School Year

March 25 - Regular Board Meeting

- School Showcase: Jefferson Elementary
- Recognize National Board-Certified Teachers
- Report: Maintenance/Facilities/Asset Preservation Program
- Reports: Administrative Intern Projects
- Report: Curriculum Adoption Update

April 1 - Work Session at District Office (*Tentative*)

- Board Policy and/or Professional Development Workshop

April 15 - Regular Board Meeting

**Please note, this meeting is scheduled for the 3rd Wednesday of the month due to the scheduling of Spring Break.*

- Review Dedicated Teacher/Teaching Team Award Nominations
- LMS/PHS Course Guides for Next School Year
- Discussion: Summer Athletic & Activities Program
- PSD Family & Student Handbook for Next School Year
- LMS/PHS Athletics & Activities Handbook for Next School Year

April 29 - Regular Board Meeting

**Please note, this meeting is scheduled for the 5th Wednesday of the month due to the scheduling of Spring Break.*

- School Showcase: Kamiak Elementary School
- Review Dedicated Teacher/Teaching Team Award Nominations
- Approve: Summer Athletic & Activities Program
- Report: Sustainability Committee

May 6 - Work Session at District Office

- CEE Data Review (*every two years*)
- Board Self-Assessment Review Workshop

May 13 - Regular Board Meeting

- Certificated Staffing
- Curriculum Adoptions (*as needed*)
- Annual WIAA Enrollment Resolution
- Present Dedicated Teacher/Teaching Team Award
- Review Annual Board Meeting Calendar
- Filing Period for Open School Board Positions (*as needed*)
- Preschool RFP (*as needed*)

May 27 - Regular Board Meeting

- School Showcase: LMS & PHS Student Ambassadors
- Annual Review: Graduation Policy 2410/P

June 10 - Regular Board Meeting

- Executive Session: Superintendent End-of-Year Evaluation
- Report: Safety
- Report: Summer School
- Report: ELD Program
- Report: Special Education Services Update

June 17 - Work Session at District Office

- School Improvement Plans – Elementary & Secondary Principals Present Summary of 2025-2026 Progress

June 24 - Regular Board Meeting

- Report: Professional Learning Communities (PLC) Summary
- Report: LMS and PHS Athletics and Activities, Title IX (*every three years, next report 2026*)
- Report: Wellness & Workforce Mental Health Committee
- Approve: ASB Fundraisers and Clubs
- Classified Staffing

July - School Board Advance

- Board members send their Committee/Rep interests to the Board President for upcoming school year
- Board President Appoints Committee/Rep Roles

July 8 - Regular Board Meeting (*Tentative*)

July 22 - Regular Board Meeting

- Grants
- Report: Community Engagement Board and Attendance
- School Meal Prices
- Food Service Bid Awards (*as needed*)
- Dairy Bid (*as needed*)
- Fuel Bid Awards (*as needed*)
- Budget Presentation

Coversheet

The Pullman Promise: Priorities, Goals, Success Indicators

Section:

VII. Informational Items

Item:

E. The Pullman Promise: Priorities, Goals, Success Indicators

Purpose:

FYI

Submitted by:

Related Material:

2025-26 Strategic Plan Goals_Priorities_Success Indicators.pdf



PULLMAN PUBLIC SCHOOLS
The Pullman Promise
Priorities, Goals, Success Indicators
2025-2026

Mission: Ensuring learning while challenging and supporting each student to achieve full potential

Vision: The Pullman School District mission provides a clear and shared focus among all stakeholders. This common understanding underscores our vision that we each have a stake in student learning and achievement. To fulfill this vision, the District targets its human and fiscal resources toward continuous improvement. Excellence, measured by results, is evident in all we do and is inclusive of work, programs, and facilities.

Our Priority	Our Goal	Success Indicators Measured By
<p>Students First We Provide:</p> <ul style="list-style-type: none"> • A consistently welcoming, healthy, safe environment • Personalized learning for the growth and individual success of each student • Supportive, sustained relationships with each student 	Prioritize actions to ensure a caring and safe environment to cultivate the highest levels of learning.	<ul style="list-style-type: none"> • Student climate survey conducted (Fall) every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> • Student Achievement Measurements <ul style="list-style-type: none"> - State Assessments: ELA, Math and Science - District Assessments: Reading and Math - Chronic Absenteeism (5th, 8th and 9th grade) - Graduation Rates (based upon 4-year and 5-year cohorts) - Advanced Placement (AP) • Professional Learning Communities • Annual Board Reports: <ul style="list-style-type: none"> - Affirmative Action Plan Report - ASB Fundraisers and Clubs Report - Student Ambassador Program Reports - Special Education Services Report & Reducing Restraint & Eliminating Isolation Project Updates - Alternative Learning Experiences Report - English Language Development Program Report - Highly Capable Program Report - Safety Report - Summer School Report - Nutrition Services & Summer Meal Program Update

<p>Mutual Respect</p> <ul style="list-style-type: none"> Inclusive culture in which we value each individual and celebrate our community's diversity 	<p>Foster a growth mindset that values the beliefs and experiences of all.</p>	<ul style="list-style-type: none"> Closing achievement gap (State/District Assessment Data) Reviewed data for target populations during Annual School Board Retreat Principals present School Improvement Plans outlining goals, target outcomes, and measures for the 2025-26 school year. Principals present an end-of-year summary update of progress towards School Improvement Plan goals, target outcomes, and measures for the 2025-26 school year. Community/Staff climate survey conducted every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> “A Community of Belonging” Update during Regular Board meetings Staff Professional Learning
<p>Cultivate Trust</p> <ul style="list-style-type: none"> Communicate transparently We assure fiscal responsibility now and for the future 	<p>Plan expenditures to meet students educational needs.</p> <p>Facilitate Board Listening Sessions and Communication Plan/Schedule</p>	<ul style="list-style-type: none"> Community/Staff climate survey conducted every 2-years by CEE <i>Tentatively scheduled for 2026 administration.</i> Annual Budget/Fiscal Audit Report <ul style="list-style-type: none"> Annual Budget Presentation Annual Year End Finance Report Public Hearing – Budget Regular Budget Status Reports to Board Finance Committee meeting notes posted on district website Facilitate Open Access to Information <ul style="list-style-type: none"> School/District Websites and Board OnTrack Committee/Board Meeting Documents ParentSquare & StudentSquare (<i>students in grades 9-12</i>) Language Access Plan Board Content Calendar/Schedule
<p>Build Together</p> <ul style="list-style-type: none"> We honor our students' futures We cultivate authentic, collaborative relationships based on shared purpose 	<p>Empower all stakeholders to collaborate and pursue innovative means that prepare students for the future.</p> <p>Grow and build community partnerships.</p>	<ul style="list-style-type: none"> Conduct Open House Events for Families Family/Teacher Conferences (K-8) Attendance Rates Career and Technical Course Offerings Board Report

		<ul style="list-style-type: none"> - Annual CTE Program Report - Annual Secondary Course Offerings - CTE Advisory Committee <ul style="list-style-type: none"> ● Data Reporting of AP and College in the Classroom Opportunities Board Report ● Extracurricular Participation Rates – Clubs/Activities and Athletics ● Encourage community involvement through school/districts events, volunteer opportunities, and community presentations
<p>Take Action</p> <ul style="list-style-type: none"> ● We are accountable through measurable goals ● We commit to constructive feedback and continuous improvement 	<p>Monitor teaching and learning; enhance curriculum, instruction, and assessment.</p>	<ul style="list-style-type: none"> ● Graduation rates (based upon 4- and 5-year cohorts) ● Annual Alumni Outcome Survey conducted 18 months and 5 years after graduation ● District Committees: <ul style="list-style-type: none"> - Curriculum Advisory Council - English Language Development Program Advisory Committee - Highly Capable Advisory Committee - Instructional Materials Adoption Committee ● Student Attendance Rates – Chronic Absenteeism (5th, 8th and 9th grade) ● Annual Board Reports: <ul style="list-style-type: none"> - Curriculum Adoption Update, Cycle & Development - Spring Assessment Results (December) - School Improvement Plans (Fall) & End-of-Year Summary of Progress (June) - Minimum Basic Education Compliance Report ● Board Meeting Schedule/Content Calendar
<p>Shared Decisions</p> <ul style="list-style-type: none"> ● Data and feedback inform decisions about best practices, professional development, and student support programs 	<p>Support professional development, quality facilities, and sustainable initiatives to meet our mission and vision.</p>	<ul style="list-style-type: none"> ● Staff Professional Learning Surveys Staff provide feedback on professional learning days through the clock-hour and evaluation process.

	<ul style="list-style-type: none">● Annual Course Offerings and Program Board Reports<ul style="list-style-type: none">- Secondary Course Offerings- Sustainability Committee Report- Risk Management Report- Maintenance/Facilities/Asset Preservation Program Report● Staff Professional Learning Opportunities<ul style="list-style-type: none">- 2025-2026 Professional Learning Days<ul style="list-style-type: none">- August 20-21 & 25-26, 2025- October 10, 2025- January 16, 2026- February 13, 2026● District Staff Mentoring Program● District Committees<ul style="list-style-type: none">- Finance Committee- Curriculum Advisory Council- Sustainability Committee- English Language Development Program Advisory Committee- Highly Capable Advisory Committee- Academic Calendar Committee <i>(convened every 2 school years)</i>- Monthly PEA and Admin Team meetings- Student Ambassador Programs- Facilities Committee
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