Pullman School District

Regular Board Meeting

Date and Time

Wednesday August 13, 2025 at 6:30 PM PDT

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

President will call the meeting to order.

C. Flag Salute

Pledge of Allegiance

D. Land Acknowledgement Statement

Pullman Public Schools reside on the homelands of the Nimiipuu (Nez Perce) people. We express our deepest respect for and gratitude towards the original and current stewards of this land. We

acknowledge our role in building mutual respect and connections to support current and future generations.

E. Approval of Agenda

The board or superintendent will revise the agenda if needed at this time; and approve by motion

II. Reports, Correspondence & Program

Board members and the superintendent will give informational reports at this time.

A. Board Reports

B. Superintendent's Report

C. A Community of Belonging - Update

III. Public Comment

The public comment section of the agenda provides an opportunity for individuals or members of a group to address the board on educational issues. If you intend to provide public comment this evening, you may register to speak using the sign-in sheet located near the boardroom entrance. To ensure fairness and provide for an orderly meeting, we respectfully require that individuals speak only once for a maximum of three minutes and may not transfer their speaking time to others. Please be attentive as your name will be called in the order it is listed on the sign-in sheet. To assist board members in review and consideration of your comments, we appreciate your providing a written copy of your remarks along with your email or mailing address on the sign-in sheet. When addressing the board, please approach the microphone and state your name before presenting your comments. The board will listen and may offer clarification, if needed. However, the board will not engage in a discussion at this time. Depending on the nature of the topic, the board may decide to schedule it as a discussion item for a future meeting. We kindly request that all comments remain civil and respectful, and we remind you to consider the impact of your words and know that you bear personal responsibility for their content. We caution you to avoid certain statements that may infringe upon the rights of others under various laws, including those protecting privacy or prohibiting defamation. Providing public comment demonstrates your feelings of engagement and participation in the decision-making process in our community. We thank you in advance for your public comment.

IV. Consent Agenda

To expedite business at a board meeting, the board approves the use of a consent agenda, which includes items considered to be routine in nature. Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board and voted on separately. The remaining items will be voted on by a single motion.

A. Minutes - July 23, 2025 Regular Board Meeting

B. Minutes - August 6, 2025 Board Work Session

C. Personnel Report

D. Professional/Personal Services Contracts

E. Warrants

Expense claims audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

F. Student Transfer Requests

G. Overnight Field Trip Request

H. Records Destruction Logs

I. ASB Fundraisers

V. Public Hearing: 2025-2026 Budget

VI. Action Items

Action items have previously been discussed by the board. The board will now take action, by motion.

A. Pullman School District - ZEN Solar Power Purchase Agreements

Presenter: Juston Pollestad, Executive Director of Operations

B. 2025-2026 Budget Presentation

Presenter: Diane Hodge, Finance Director

C. 2025-2026 State and Federal Grants Approval

Presenter: Ryan Mulvey, Assistant Superintendent

D. 2025-2026 School Meal Prices

Presenter: Juston Pollestad, Executive Director of Operations

E. 2025-2026 Clubs and Fundraisers

Presenter: Juston Pollestad, Executive Director of Operations

F. Prime Vendor Contract Renewal

Presenter: Juston Pollestad, Executive Director of Operations

G. Annual Organizational Meeting

Presenter: Nathan Roberts, Board of Directors

VII. Discussion Items

Discussion items are presented to the board for discussion. If they need action they will be brought back at the next meeting.

A. Resolution 24-25:12 Cancellation of Outstanding Warrants

Presenter: Diane Hodge, Finance Director

B. 2025-2026 Minimum Basic Ed Compliance Report

Presenter: Bob Maxwell, Superintendent

C. 2020 Course Design, Selection, and Adoption of Instructional Materials

Presenter: Ryan Mulvey, Assistant Superintendent

D. 2021 Library Information and Technology Programs

Presenter: Ryan Mulvey, Assistant Superintendent

E. 1101F2 Board Communication Protocols

Presenter: Nathan Roberts, Board President

VIII. Informational Items

Informational Items do not require action or discussion by the board. The items are included in the agenda for the board to review, and may be moved to the discussion items section of the board agenda by any board member. Informational Items may include board procedure updates and non-substantive policy updates.

A. Administrative Requirements Update

B. Expense Claim Audit - Community Update Board Schedule

C. Non-Substantive Policy Updates

D. Procedures

E. Board Calendar & Communication Plan

F. The Pullman Promise: Priorities, Goals, Success Indicators

IX. Executive or Closed Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

A. Negotiations

B. Personnel

X. Closing Items

A. Adjourn Meeting

The president will adjourn the meeting.

Coversheet

Minutes - July 23, 2025 Regular Board Meeting

Section:	IV. Consent Agenda
Item:	A. Minutes - July 23, 2025 Regular Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on July 23, 2025

DRAFT

Pullman School District

Minutes

Regular Board Meeting

Date and Time
Wednesday July 23, 2025 at 6:30 PM

Location
Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present
Amanda Tanner, Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent
None

Guests Present
Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nathan Roberts called a meeting of the board of directors of Pullman School District to order on Wednesday Jul 23, 2025 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Changes to the agenda:

- Records Destruction Log – PHS – Added to consent agenda
- Additional Check Summary – Added to consent agenda

Arron Carter made a motion to approve the agenda as amended.
Lisa Waananen Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. Board Reports

- Craig Nelson: No report.
- Lisa Waananen Jones: No report.
- Arron Carter: The board participated in their Annual School Board Retreat where they reviewed areas of growth and opportunity for the last school year and planned for the upcoming school year.
- Amanda Tanner: No report.
- Nathan Roberts: No report.

B. Superintendent's Report

- Provided an update on kindergarten enrollment.
- Stuff the Bus is coming up, August 7-9. Administrative team will be attending the lunch kick off for Kiwanis.
- Greyhound Gear Up and Spartan Start Up are coming up, along with Back-to-School Night for elementary.

C. Program Reports

Presenter: Ryan Mulvey, Assistant Superintendent
Mr. Mulvey provided an overview of the Community Engagement Board, including data on the number of students referred and those who proceeded through the truancy process during the 2024–25 school year. He shared the average attendance rates for each school, noting that secondary attendance is impacted by school-sponsored activities. He also highlighted ongoing efforts by staff to identify and remove barriers to support student success. This work will continue into the 2025–26 school year.

D. A Community of Belonging - Update

DEIB Task Force met on July 22, 2025. Board representatives for committees for the 2025-26 school year was discussed at the school board retreat.

Director Roberts noted that the application process will be reopened to advertise the open position for Disability Awareness/Advocacy.

Dr. Maxwell and Assistant Superintendent Mulvey will also work with PHS leadership team to discuss advertising for open student positions.

III. Consent Agenda

A. Minutes - June 25, 2025 Regular Board Meeting

Arron Carter made a motion to approve the minutes as part of the consent agenda from Regular Board Meeting on 06-25-25.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes - June 30, 2025 Special Board Meeting

Arron Carter made a motion to approve the minutes as part of the consent agenda from Special Board Meeting on 06-30-25.
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Personnel Report

D. Professional/Personal Services Contracts

E. Warrants

F. Student Transfer Requests

G. Budget Status Report

H. Records Destruction Log

I. Short-Term Interlocal Agreement - Pullman School District and City of Pullman

J. Consent Agenda Approval

Arron Carter made a motion to approve the consent agenda (IV. A-I).
Craig Nelson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Discussion Items

A. Pullman School District - ZEN Solar Power Purchase Agreements

Presenter: Juston Pollestad, Executive Director of Operations

The Board continued the discussion around the Power Purchase Agreement (PPA) proposals prepared by ZEN Solar for the installation of solar panels at four district facilities: Pullman High School, Lincoln Middle School, Kamiak Elementary School, and the Transportation Facility. Pollestad noted that a representative from ZEN Solar is available to return to a future meeting to answer questions and shared that other districts in Eastern Washington are further along in the process.

During the discussion, Board members raised several considerations. Dr. Maxwell noted that one of the concerns received by the community has been around the sourcing and quality of the solar panels, particularly whether they are manufactured in the United States. While the representative indicated they aim to use U.S.-made panels when possible, it is not guaranteed.

Board Director Tanner expressed support for the concept but emphasized the need for a thoughtful, long-term approach. She suggested consulting with OSPI and reaching out to other districts, such as Harrington, to learn from their experiences before making a commitment.

Director Hodge reported on her conversation with the ESD Financial Director and confirmed that the agreement would not be considered a lease. She also shared that other districts, including Garpal and Tekoa, have had positive experiences with similar agreements. One question that remains is how the portion of net savings designated for students in need would be handled and distributed by the district.

Board Director Carter noted that the agreement requires no upfront cost and simply commits the district to purchasing energy. He asked whether any associated grant programs might be time-sensitive. Director Pollestad will follow up to confirm, but current understanding suggests there is no immediate urgency.

Board Director Tanner also raised the importance of ongoing updates to ensure continuity and accountability, particularly since future board members will inherit the long-term outcomes of the project. Board Director Waananen Jones expressed support for the concept but shared concerns about the company’s capacity to support a district of Pullman’s size, especially if demand increases.

The proposal will return to the Board as an action item at the next meeting, with additional information addressing the concerns raised during this discussion.

B.

2025-2026 Budget Presentation

Presenter: Diane Hodge, Finance Director

Director Hodge provided a comprehensive overview of the 2025–26 recommended budget noting the process was difficult but was collaborative and that work resulted in a balanced budget. The general fund budget is set at $44,541,325 and is based on a projected enrollment of 2,540 full-time equivalent (FTE) students which was determined by the finance committee. Key points included the district's continued effort to maintain a 7.5% fund balance in alignment with board policy. It was noted, however, that this level currently covers only payroll, and there is an interest to increase the fund balance to also cover accounts payable. Anticipating the purchase one diesel bus this school year.

The district projects balanced budgets for the next four years, which is a notable achievement compared to previous years. Despite this progress, underfunding remains in critical areas such as salaries and benefits. The district expects to receive the full levy tax collection amount for 2025–26, a slight increase in Title funding, and increased LEA assistance—all of which contribute positively to the budget outlook.

However, rising costs for utilities and contracted services continue to impact the funds available for materials, supplies, and operating costs (MSOCs), reinforcing the importance of the local levy in closing budget gaps.

In the Capital Projects Fund, planned expenditures include renovations to the Pioneer Center, and the budget includes one grant-funded electric bus. Long-term projections continue to raise concerns about funding sustainability, with hopes for legislative changes to address future shortfalls.

During the discussion, Board Director Nelson noted the impact of unexpected expenses such as insurance and utilities. Director Hodge added that higher-than-anticipated enrollment could serve as a financial cushion and that increased LEA funding and lower staffing levels also provide some flexibility. She emphasized that enrollment plays a key role in the budgeting process and that the current budget represents a solid projection of revenue and expenditures. Board Director Tanner inquired about anticipated increases in expenses over time, and Director Hodge confirmed that while some costs will remain stable, others are expected to fluctuate and have been accounted for in the projections.

A public hearing and recommendation for adoption of the 2025–26 budget are scheduled for the August 13, 2025, board meeting.

C. 2025-2026 Assessment Plan

Presenter: Ryan Mulvey, Assistant Superintendent

Per Policy 2090, an annual review of the assessment processes and procedures is required to determine if the purposes of the evaluation program are being accomplished. Every year the district shall utilize a variety of assessment processes to regularly assess the

achievement levels of all students. These assessments shall include state-mandated standardized tests, district tests and surveys, and a variety of teacher-designed tools. The assessment plan was provided for the 2025- 2026 school year and incorporated feedback from last school year. One minor change this year, the dates for AP testing are now set so those will be added. Testing dates within the windows are set by the administrative team for their buildings. The use of SBA interim tests is a focus for this school year.
Amanda Tanner made a motion to move the 2025-2026 Assessment Plan to an action item.
Arron Carter seconded the motion.
The board **VOTED** unanimously to approve the motion.
Arron Carter made a motion to approve the 2025-2026 Assessment Plan.
Amanda Tanner seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 2025-2026 State and Federal Grants Approval

Presenter: Ryan Mulvey, Assistant Superintendent
Each year our district applies for multiple state and federal grants. Mr. Mulvey provided a complete list outlining the district's 2025-2026 state and federal grants. With the exception of the state highly capable grant, which requires separate action, our board of directors takes action to approve these grants. Assistant Superintendent Mulvey noted that the district will receive an increase in state funding for special education due to recent legislative changes that eliminate the enrollment cap. Additionally, Title I funding will see an increase, while funding for other Title programs remains frozen at the federal level. Current guidance emphasizes the need to use Title funds more effectively. With the increase to Title I, the district will be able to fully support its Title programs and still retain some additional funds for use within that program.

E. 2025-2026 School Meal Prices

Presenter: Juston Pollestad, Executive Director of Operations
Director Pollestad presented a meal price schedule for the 2024-2025 school year. The amount of required price increases is determined by The Paid Lunch Equity (PLE) tool. PLE is used to determine the weighted average paid lunch price. This tool determines the new paid lunch price.

For the 2025-2026 school year this difference or “paid lunch equity” with a 10 cents cap is $3.61.

The recommended adjustments to school meal prices are as follows:

- Elementary Lunch: $3.30 ($0.05 increase from 2024-25 school year)
- Middle School Lunch: $3.50 ($0.05 increase from 2024-25 school year)
- High School Lunch: $3.75 ($0.05 increase from 2024-25 school year)
- Adult Lunch: $5.00 (no change from 2024-25 school year)

- Breakfast, Elem: $2.00 (no change from 2024-25 school year)
- Breakfast, LMS: $2.25 (no change from 2024-25 school year)
- Breakfast, PHS: $2.40 (no change from 2024-25 school year)
- Breakfast, Adult: $3.00 (no change from 2024-25 school year)

Special considerations:

- Jefferson Elementary and Kamiak Elementary schools are not included in these calculations because these schools participate in the Community Eligibility Provision (CEP) are not required to be included in the Paid Lunch Equity tool.
- Franklin Elementary for school year 2025-2026 meets the House Bill 1238 eligibility for free meals for all students.

F. 2025-2026 Clubs and Fundraisers

Presenter: Juston Pollestad, Executive Director of Operations
Each summer the Board must review and approve the anticipated clubs and fundraisers for the next fiscal year. The board was provided with a list of the clubs and fundraisers for the fiscal year 2025-2026. There are no changes to the list from last school year, likely due to the number of new administrators.

G. Prime Vendor Contract Renewal

Presenter: Juston Pollestad, Executive Director of Operations
Pullman School District #267 benefits from an inter-local agreement with Spokane Public School District #81 Co-op which allows the Pullman School District to receive the same food prices negotiated by the Spokane School District. US Foods is in agreement to exercise the Option of Renewal for the 2025-2026 school year as the prime vendor contractor for grocery, bread, dairy, and produce. It is recommended that the Pullman School District continue the partnership with US Foods for the 2025-2026 school year.

Board Director Waananen Jones inquired whether the district tracks the estimated savings from participating in this agreement. Director Pollestad will look into this and follow up with more information.

H. Annual Organizational Meeting

Presenter: Nathan Roberts, Board President
Committees of the board may be created by a majority of the board. The board president appointed board members to serve on such committees, the purpose and terms of which were determined by a majority vote of the board. Board committees were limited to two members.

The board discussed committee assignments.

Board Director Waananen Jones noted that assignments were made with consideration of current board membership and the pending outcome of the upcoming election. Director Roberts shared that he took on committee roles that would be a good fit for a new board member and that individual board members were also given the opportunity to provide input on the assignments.

V. Executive or Closed Session

A. Executive Session

N. Roberts announced there will be an Executive Session to discuss personnel and negotiations that will end at 7:35pm

B. Personnel

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
Nathan Roberts

Documents used during the meeting

- Board Report - 7.23.2025 Personnel.pdf
- Exempt Supv Salary Schedule 2025-2026.pdf
- Unrepresented Classified Employee Wage Schedule 2024-2025 (Updated 4.30.25).pdf
- Building Secretaries 2025-2026.pdf
- Board Report - Contracts 7.23.2025.pdf
- CK Summaries 7.23.25.pdf
- Additional CK Summary 7.23.25.pdf
- 2025 07.23 Regular Board Meeting - Student Transfer Requests.pdf
- Budget Status Report - June.pdf
- Records Destruction Log - SES 7.23.25.pdf
- Records Destruction Log_PHS 7.23.25.pdf
- Short-Term Interlocal Agreement - City of Pullman and Pullman SD.pdf
- ES ZEN Solar Power Purchase Agreement 7.23.25.pdf
- ZEN Power Purchase Agreement_Pullman SD_Bus Depot.pdf

- ZEN Power Purchase Agreement_Pullman SD_Kamiak ES.pdf
- ZEN Power Purchase Agreement_Pullman SD_Lincoln MS.pdf
- ZEN Power Purchase Agreement_Pullman SD_Pullman HS.pdf
- 2025-26 PSD Budget Presentation.pdf
- 2025-26 Budget Executive Summary.pdf
- 2025-26 Board Budget Resolution.pdf
- ES 2025-26 Assessment Plan 7.23.25.pdf
- PSD Assessment Plan 25-26 FINAL.pdf
- ES 2025-26 State and Federal Grants Approval 7.23.25.pdf
- PSD Grant Matrix 2025-26.pdf
- ES 2025-26 Meal Prices.pdf
- Paid Lunch Equity Tool.pdf
- ES Clubs and Fundraisers 7.23.25.pdf
- PSD Clubs and Fundraisers 25-26.pdf
- ES Prime Vendor Contract Renewal 7.23.25.pdf
- Interlocal Agreement - PullmanSD and SpokaneSD.pdf
- Representatives and Committee Appointment 2025-26.pdf
- July Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- Board of Directors Communication Plan 2024-2025_1.22.25.pdf
- The Pullman Promise.pdf

Coversheet

Minutes - August 6, 2025 Board Work Session

Section:	IV. Consent Agenda
Item:	B. Minutes - August 6, 2025 Board Work Session
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Work Session on August 6, 2025

DRAFT

Pullman School District

Minutes

Board Work Session

Date and Time
Wednesday August 6, 2025 at 4:30 PM

Location
Community Room
Pullman Public Schools District Office
240 SE Dexter St.
Pullman, WA 99163

Directors Present
Amanda Tanner, Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent
None

Guests Present
Bob Maxwell, Courtney Hodge, Ryan Mulvey

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nathan Roberts called a meeting of the board of directors of Pullman School District to order on Wednesday Aug 6, 2025 at 4:30 PM.

II. Agenda Items

A. Board of Distinction Application

The board discussed the submission of the 2025 Board of Distinction application, including potential essay themes. There was consensus around prioritizing efforts to support students living in poverty and closing the achievement gap. The board considered highlighting school recognitions (e.g., National ESEA awards for JES and KES, Washington State school recognitions), demographic data, attendance and graduation rates, parent-teacher conference participation, and strategies for student reengagement. During the summer board retreat, the board reviewed longitudinal data showing progress in closing achievement gaps and discussed its relevance to the application. The student mobile device policy and community feedback process along with the formation of the DEIB Task Force were also identified as examples that would align with WSSDA Board Standards specifically in the area of community engagement.

B. Board Communication Protocols

The board reviewed and discussed the creation of Board Communication Protocols, which compile existing communication practices and protocols outlined in board policy, procedures, and law, and are aligned with the Open Public Meetings Act (OPMA). These protocols clarify internal and external communication expectations for board members, ensure OPMA compliance, and incorporate best practices recommended by WSSDA.

It was clarified that board protocols are signed as a reflection of the board's collective commitments. The board discussed the legal implications of communication practices, the importance of aligning with policy and OPMA requirements, and how the protocols can also serve as a helpful reference for the community to understand board communication practices.

The board reviewed the draft protocol document and will revisit it in preparation for a discussion at the next board meeting. Additionally, the board discussed implementing liaison roles, such as a communications officer or liaison to civic organizations, and expressed interest in creating more opportunities for the board president to delegate responsibilities.

C. Board Goals and Professional Development Plan

The board reviewed the Washington State School Directors' Association (WSSDA) Board Standards and confirmed that the focus for the 2025–2026 school year will remain on Standard 3 (Accountability) and Standard 5 (Community Engagement), as these align closely with the district's and board's goals. The board also reviewed the upcoming professional learning schedule and discussed aligning training opportunities with these focus standards.

In addition, the board reviewed the updated district strategic plan goals and success indicators, previously discussed during the Annual School Board Retreat. Key areas of focus for school improvement plan goals include improving student attendance—particularly reducing chronic absenteeism in grades 5, 8, and 9—and closing achievement gaps in English Language Arts (ELA) and math for target student populations.

The board also discussed the importance of increasing school meal application completion rates. They noted that a higher number of completed applications can support schools in qualifying for free meals for all students, which is especially significant given the financial impact of meal costs on families. The board acknowledged the sensitivity of conversations around school meal eligibility and emphasized the need for thoughtful communication.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,
Nathan Roberts

Coversheet

Personnel Report

Section: IV. Consent Agenda
Item: C. Personnel Report
Purpose: FYI
Submitted by:
Related Material: Board Report - 8.13.2025 Personnel.pdf
Unrepresented Classified Employee Wage Schedule 2025-2026.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: August 13, 2025

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Certified: **Tyler Barton** as 1.0 FTE psychologist at Pullman High School beginning the 2025-2026 school year

Kayla Brown, English teacher at Pullman High School, increase from .8 FTE to 1.0 FTE beginning the 2025-2026 school year

Cassandra Campbell, speech language therapist, request for a leave of absence beginning January 5, 2026, through June 12, 2026

Tiffany Deccio, conditional certificate to serve as a 1.0 FTE counselor at Pullman High School beginning the 2025-2026 school year

Hayden Fulfs as 1.0 FTE English language arts, social studies, and leadership teacher at Lincoln Middle School beginning the 2025-2026 school year

Whittney Graham as 1.0 FTE leave replacement elementary teacher at Franklin Elementary School for the 2025-2026 school year only

Madalynn Hall as kindergarten teacher at Franklin Elementary School beginning the 2025-2026 school year

Garrett Jones as .8 FTE math teacher at Pullman High School beginning the 2025-2026 school year

Wendy Kruger, health, fitness, movement, and sport teacher at Lincoln Middle School, request for a leave of absence for the 2025-2026 school year

Rachel Machava rescinded acceptance of 1.0 FTE English language development teacher position at Jefferson Elementary School beginning the 2025-2026 school year

Brianne Pizzigoni as fourth grade teacher at Kamiak Elementary School beginning the 2025-2026 school year

Alexandra Potratz-Lee as .8 FTE leave replacement health/fitness teacher at Pullman High School beginning August 27, 2025, through January 23, 2026

Classified:

Whittney Graham, special education paraeducator at Sunnyside Elementary School, resignation effective at the completion of the 2024-2025 school year to accept a teaching position at Franklin Elementary School

Burcu Gunasti, head cook at Lincoln Middle School, resignation effective at the completion of the 2024-2025 school year

Alison Isham as library paraeducator at Franklin Elementary School beginning the 2025-2026 school year

Arden (Theo) Jones as special education paraeducator at Jefferson Elementary School beginning the 2025-2026 school year

Chelsea Newbold as special education paraeducator at Franklin Elementary School beginning the 2025-2026 school year

Brookelyn Thomas as special education paraeducator at Pullman High School beginning the 2025-2026 school year

Nikoe Valentine as attendance/discipline technician at Pullman High School beginning the 2025-2026 school year

Yelonda Wilke, special education paraeducator at Lincoln Middle School, request for a leave of absence for the 2025-2026 school year

I recommend the Board of Directors approve the following wage schedule for the 2025-2026 school year (see attached):

- Unrepresented Classified Employee Wage Schedule

I recommend the Board of Directors approve the following supplemental/stipend payments:

Destiny Barker, assistant volleyball coach at Lincoln Middle School, transfer to head 7th grade volleyball coach at Lincoln Middle School

Heath Bingman, gender and sexuality alliance (GSA) club advisor at Lincoln Middle School, resignation

Amy Caessens as head girls swim coach at Pullman High School

Karen Eldred as assistant girls swim coach at Pullman High School

Jaron Hodge as assistant football coach at Lincoln Middle School

Alexander Litzinger, assistant cross country coach at Lincoln Middle School

Mary Marsh as fall sports game manager at Pullman High School, resignation

Seth Paine as head girls basketball coach at Pullman High School

Andrey Tillery, assistant football coach at Lincoln Middle School, resignation

Luis Zarate, assistant football coach at Lincoln Middle School, resignation

For Your Information:

Unrepresented Classified Employee
Wage Schedule
2025-2026

Transportation	Step 1	Step 2	Step 3	Step 4	Step 5
Bus Driver	27.49	28.59	29.73	30.92	32.16
Vehicle Technician	30.08	31.29	32.54	33.84	35.19
Assistant Transportation & Vehicle Technician Supervisor	33.13	34.45	35.83	37.26	38.76
Diesel/Equipment Mechanic	34.80	36.19	37.64	39.14	40.71
Transportation Clerk	22.19	23.08	24.00	24.96	25.96

Food Services	Step 1	Step 2	Step 3	Step 4	Step 5
Food Service Worker	18.44	19.18	19.94	20.74	21.57
Assistant Cook/Cashier	20.35	21.16	22.01	22.89	23.80
Elementary Head Cook	21.38	22.24	23.13	24.05	25.01
Secondary Head Cook	23.59	24.53	25.51	26.53	27.59

District Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Instructional Programs Clerk	25.98	27.02	28.10	29.23	30.40
Payroll/HR Technician	34.80	36.19	37.64	39.14	40.71

LMS Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Attendance Technician	25.98	27.02	28.10	29.23	30.40

PHS Office Staff	Step 1	Step 2	Step 3	Step 4	Step 5
Attendance/Discipline Technician	25.98	27.02	28.10	29.23	30.40

Maintenance	Step 1	Step 2	Step 3	Step 4	Step 5
Maintenance Technician	30.08	31.29	32.54	33.84	35.19

Special Services	Step 1	Step 2	Step 3	Step 4	Step 5
Nurse	34.80	36.19	37.64	39.14	40.71
School-Based Mental Health Therapist	39.18	40.74	42.37	44.07	45.83

PENDING BOARD APPROVAL

Coversheet

Professional/Personal Services Contracts

Section: IV. Consent Agenda
Item: D. Professional/Personal Services Contracts
Purpose:
Submitted by:
Related Material: Board Report - Contracts 8.13.2025.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE August 13, 2025

SUBJECT: **Professional/Personal Services Contract Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors approve the following Professional/Personal Services Contracts:

Building Blocks Pediatric Therapy to provide physical therapy services as identified by Pullman School District personnel, attend child find screenings, provide interdisciplinary communication with Pullman School District staff, and complete all professional service logs for Medicaid billable students served, August 26, 2025, through June 30, 2026 (or through August 15, 2026, if services need to be provided during the extended school year), $72 per hour for consultant, $28 per hour for interdisciplinary communications services, and travel reimbursement.

NEWESD 101 to employ and supervise two 1.0 FTE behavioral health student assistance professionals and a 1.0 FTE mental health clinician for Project AWARE, July 1, 2025, through June 30, 2026, $40,000.

Coversheet

Warrants

Section: IV. Consent Agenda
Item: E. Warrants
Purpose: FYI
Submitted by:
Related Material: Payroll Warrant Authorization Form_July 2025.pdf
CK Summaries 8.13.25.pdf

Payroll Office
Pullman School District No. 267
240 SE Dexter St
Pullman WA 99163
Phone: 509.334.9395
Fax: 509.334.0375

PAYROLL WARRANT AUTHORIZATION

The Board of Directors of Pullman School District No. 267, Whitman County, Washington, hereby authorizes the payment of payroll warrant numbers 26736424 to 26736438 inclusive, with payroll amounting to $3,011,551.31 issued 07/31/2025 on the account of the General Fund.

Said warrants have been signed by the Secretary of the Board of Directors by order of said Board.

Secretary

President of Board of Directors

BMO HSB LMS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $135.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500205 through 242500205, totaling $135.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500205	BMO Corporate Mastercard	08/10/2025	135.00
1	ACH	Check(s) For a Total of	135.00

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	135.00
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		135.00
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	135.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	0.00	0.00	135.00	135.00

BMO ASB PHS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $2,545.44. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500206 through 242500206, totaling $2,545.44

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500206	BMO Corporate Mastercard	08/10/2025	2,545.44
1	ACH	Check(s) For a Total of	2,545.44

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	2,545.44
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		2,545.44
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,545.44

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	-82.41	0.00	2,627.85	2,545.44

BMO CAP

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $7,524.26. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500207 through 242500207, totaling $7,524.26

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500207	BMO Corporate Mastercard	08/10/2025	7,524.26
1	ACH	Check(s) For a Total of	7,524.26

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	7,524.26
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		7,524.26
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	7,524.26

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	-7.18	0.00	7,531.44	7,524.26

3apckp07.p 9:31 AM 07/31/25
05.25.02.00.00-010021 Check Summary PAGE: 1

BMO GF

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $44,617.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500208 through 242500208, totaling $44,617.99

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500208	BMO Corporate Mastercard	08/10/2025	44,617.99

1 ACH Check(s) For a Total of 44,617.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	44,617.99
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		44,617.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	44,617.99

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-100.30	0.00	44,718.29	44,617.99

3apckp07.p PULLMAN SCHOOL DISTRICT #267 11:09 AM 08/07/25
05.25.06.00.00-010021 Check Summary PAGE: 1

GF REIM ACH

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $7.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500209 through 242500209, totaling $7.21

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500209	Spence, Lisa Ann	08/14/2025	7.21

1 ACH Check(s) For a Total of 7.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	7.21
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		7.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7.21

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	7.21	7.21

3apckp07.p 11:29 AM 08/07/25
05.25.06.00.00-010021 Check Summary PAGE: 1

CAP ACH

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $16,048.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500210 through 242500210, totaling $16,048.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500210	Micro Computer Systems Inc	08/14/2025	16,048.80
1	ACH	Check(s) For a Total of	16,048.80

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	16,048.80
0	Computer	Checks For a Total of	0.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		16,048.80
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	16,048.80

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	16,048.80	16,048.80

3apckp07.p Regular Board Meeting - Agenda - Wednesday 11:50 AM 08/07/25
05.25.06.00.00-010021 Check Summary PAGE: 1

GF ACH

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $74,787.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 242500211 through 242500217, totaling $74,787.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
242500211	H & H Business Systems	08/14/2025	1,477.61
242500212	Haramoto, Kameron	08/14/2025	50.00
242500213	Heiszler, Matthew David	08/14/2025	50.00
242500214	Maxwell, Robert L	08/14/2025	475.00
242500215	Micro Computer Systems Inc	08/14/2025	70,983.45
242500216	US Linen and Uniform	08/14/2025	1,641.09
242500217	Ventresco, Dominick Richard	08/14/2025	110.00
7	ACH	Check(s) For a Total of	74,787.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	7	ACH	Checks For a Total of	74,787.15
	0	Computer	Checks For a Total of	0.00
Total For	7	Manual, Wire Tran, ACH & Computer Checks		74,787.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	74,787.15

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	74,787.15	74,787.15

3apckp07.p PULLMAN SCHOOL DISTRICT #267 1:04 PM 08/07/25
05.25.06.00.00-010021 Check Summary PAGE: 1

CAP

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $309.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26736439 through 26736440, totaling $309.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26736439	Gem Valley Appraisal	08/14/2025	250.00
26736440	Moscow-Pullman Daily News	08/14/2025	59.15

2 Computer Check(s) For a Total of 309.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	309.15
Total For	2	Manual, Wire Tran, ACH & Computer Checks		309.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	309.15

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	309.15	309.15

3apckp07.p Pullman School District 1:41 PM 08/07/25
05.25.06.00.00-010021 Check Summary PAGE: 1

GF REIM

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $110.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26736441 through 26736441, totaling $110.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26736441	Jones, Jeffrey Scott	08/14/2025	110.00

1 Computer Check(s) For a Total of 110.00

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	110.00
Total For 1	Manual, Wire Tran, ACH & Computer Checks		110.00
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	110.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	110.00	110.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2025, the board, by a _____ vote, approves payments, totaling $128,540.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26736442 through 26736477, totaling $128,540.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
26736442	All Fabrications & Supply LLC	08/14/2025	159.63
26736443	Aurora Training Advantage	08/14/2025	599.00
26736444	Bobs Fire Equipment	08/14/2025	4,272.80
26736445	Ccooper Services	08/14/2025	570.00
26736446	City of Pullman Water	08/14/2025	14,218.91
26736447	Coleman Oil Company LLC	08/14/2025	1,373.09
26736448	Consolidated Electric	08/14/2025	338.85
26736449	CABLExpress Corp (DBA CXtec)	08/14/2025	608.16
26736450	Disability Action Center NW	08/14/2025	333.53
26736451	Dunlap, Ryan D	08/14/2025	50.00
26736452	Envoy Plan Services, Inc.	08/14/2025	17.50
26736453	Ferguson Enterprises Inc	08/14/2025	2,306.47
26736454	Four Star Supply Co., Inc	08/14/2025	372.99
26736455	Gordon, Alexander J	08/14/2025	50.00
26736456	Inland North Waste	08/14/2025	56.00
26736457	K-Log Inc	08/14/2025	5,820.66
26736458	Kuhl Auto Parts, LLC	08/14/2025	479.35
26736459	Logik Systems, Inc	08/14/2025	25,896.00
26736460	Math Learning Center	08/14/2025	19,537.20
26736461	Moscow-Pullman Bldg. Supply	08/14/2025	818.02
26736462	Moscow-Pullman Daily News	08/14/2025	73.40
26736463	MultiMedical Systems	08/14/2025	263.96
26736464	OFFICE DEPOT	08/14/2025	553.76
26736465	Otis Elevator Co	08/14/2025	337.64
26736466	Overhead Door, Inc	08/14/2025	2,048.77
26736467	Patriot Fire	08/14/2025	9,253.44
26736468	Pollestad, Juston B	08/14/2025	150.00
26736469	Pullman Disposal	08/14/2025	7,166.69
26736470	Pullman School Dist - Revolvin	08/14/2025	487.13
26736471	RWC Group	08/14/2025	430.01
26736472	Stevens - Clay PS	08/14/2025	22,693.50
26736473	The Library Store Inc	08/14/2025	2,270.84
26736474	US Foods, Inc.	08/14/2025	4,296.75

Check Nbr	Vendor Name	Check Date	Check Amount
26736475	Walter E Nelson Co	08/14/2025	189.00
26736476	Whitman County Gazette	08/14/2025	35.00
26736477	WSU Dept of Horticulture	08/14/2025	412.50

36 Computer Check(s) For a Total of 128,540.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	36	Computer	Checks For a Total of	128,540.55
Total For	36	Manual, Wire Tran, ACH & Computer Checks		128,540.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	128,540.55

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-43.04	487.13	128,096.46	128,540.55

Coversheet

Student Transfer Requests

Section: IV. Consent Agenda
Item: F. Student Transfer Requests
Purpose: FYI
Submitted by:
Related Material: 2025 08.13 Regular Board Meeting - Student Transfer Requests.pdf

SCHOOL BOARD REPORT
Student Transfer Requests
August 13, 2025

Transfer Requests 2024-2025

Released from PSD

- R. Stately, Grade 12, Released to Everett Reengagement Academy - Renewal

Transfer Requests 2025-2026

Released to PSD

- A. Russell, Grade 11, Released from Colfax School District – Renewal
- T. Ryan, Grade 9, Released from Colton School District – New
- A. Thompson, Grade 12, Released from Colton School District – Renewal
- W. Tolman, Grade 9, Released from Colton School District – Renewal
- K. Duris, Grade 2, Released from Colton School District – Renewal
- Z. Duris, Grade 3, Released from Colton School District – Renewal
- A. Gonzalez Garcia, Grade 2, Released from Colton School District – Renewal
- H. Hoplin, Grade 5, Released from Colfax School District – Renewal
- K Loughney, Grade 5, Released from Colton School District – Renewal
- C. McDaniel, Grade 4, Released from Garfield School District – Renewal
- J. Schlosser, Grade K, Released from Palouse School District – New
- Co. Soller, Grade 4, Released from Palouse School District – Renewal
- Ca. Soller, Grade K, Released from Palouse School District – New
- O. St. Andre, Grade 1, Released from Palouse School District – Renewal
- C. Stewart, Grade 4, Released from Palouse School District – Renewal
- I. Tolman, Grade 4, Released from Colton School District – Renewal
- P. Tolman, Grade 5, Released from Colton School District – Renewal

Released from PSD

- C. Held, Grade 9, Released to Discover Virtual School in the Clarkston School District – New
- R. Martinez-Stately, Grade 12, Released to Everett Reengagement Academy in the Everett School District – Renewal
- W. Parrish, Grade 6, Released to Leonard M Jennings Elementary in the Colfax School District – Renewal

- A. Parrish, Grade 3, Released to Leonard M Jennings Elementary in the Colfax School District – Renewal
- E. Breitsprecher, Grade 9, Released to Columbia Virtual Academy in the Kettle Falls School District – New

Coversheet

Overnight Field Trip Request

Section: IV. Consent Agenda
Item: G. Overnight Field Trip Request
Purpose:
Submitted by:
Related Material: Overnight Field Trip Request - PHS Cross Country SEP 2025.pdf

Pullman School District Form 2320F

Overnight Field Trip Request

Teacher/Group Requesting: Cross Country, Allix Potratz-Lee

Please fill in the following information as part of the approval process and submit to the superintendent's office:

1. Number of students involved: 14
2. Purpose of trip: Prestigious Varsity Invite (State prep)
3. Destination: Portland, OR

   Is this a result of competition: ☐ Yes ☒ No
4. Housing (Motel, Private Houses, etc.):
   Hotel
5. Number of chaperones: 2

   Names of chaperones:
   Allix Potratz-Lee, and Brendan Doumit OR Steve Potratz-Lee
6. Cost and method of payment (including any cost to students):

   ☒ ASB ☐ Principal ☒ Fund Raiser ☒ Other _____

   Cost to student: $60 Total Cost: $2,500
7. Date(s) and time of departure and return: 09/25, 8am - 09/26, 9pm
8. Insurance implications: NA
9. Method of transportation:

   ☐ School Bus ☐ Charter Bus ☐ Private Vehicles ☐ Rental Vehicles

   ☒ Other (i.e. airplane, train, etc.) 2 school vans

Signature of Advisor/Coach: _____

Signature of Building Principal: _____

Signature of Superintendent: _____

Board Action: _____ Date: _____

Coversheet

Records Destruction Logs

Section: IV. Consent Agenda
Item: H. Records Destruction Logs
Purpose:
Submitted by:
Related Material: Records Destruction Log - Nutrition Services 8.13.25.pdf

6570F: Pullman School District Records Destruction Log

The purpose of this form is to document compliance and reasonable accountability by verifying that specific public records have met current, approved minimum retention periods before being destroyed pursuant to RCW 40.14.070, WAC 434-610-070, and WAC 434-640-010, -020, and -030. Please fill out this form when destroying all public records whose minimum retention is *other than* "Retain until no longer needed for agency business then destroy" (such as records covered in the "Records with Minimal Retention Value" section of the *Local Government Common Records Retention Schedule (CORE)*.

Legal Disposition Authority (taken from Records Retention Schedule)				Agency Records			
Records Series Title	Records Series DAN	Records Retention Schedule	Minimum Retention Period	Description (Box/item numbers, volume, etc.)	Dates Covered	Date Minimum Retention Met	Method(s) of Destruction (See examples, below*)
Free or Reduced Priced Meal Applications	SD51-08-04 Rev 1	Non-archival non-essential	6 years	Meal applications stored in locked filing cabinet	August 2018-June 2019	yes	secure recycling
Free or reduced priced meal application verifications	SD51-08-15	non-archival non-essential	3 years	meal application verification	2019-2020	yes	secure recycling
MOnhtly meal count reimbursement reports	SD51-08-08 Rev 1	non-archival non-essential	6 years after end of the fiscal year	Skyward reports and related documents in filing cabinet	2018-2029	yes	secure recyling

**Examples of methods of destruction: electronic deletion, in-house OR outside contractor shredding, secure recycling, other (describe)*

Statement: The public records listed above have met their minimum retention period(s), are not subject to ongoing or reasonably anticipated litigation or public records requests, are not needed for audit or other agency business, and shall be destroyed.

The individual responsible for inventorying the listed records must sign below prior to the Records Manager's approval:

Employee Signature: Jessie Campbell Printed Name: Jessie Campbell Division: Nutrition Services 7/25/2025

Records Manager Signature: Robert Maxwell Printed Name: Robert Maxwell

The retention and disposition action for this Public Records Destruction Log is "Retain for the life of the agency" pursuant to CORE series GS50-09-06.

Coversheet

ASB Fundraisers

Section: IV. Consent Agenda
Item: I. ASB Fundraisers
Purpose:
Submitted by:
Related Material: ASB Fundraiser - LMS ASB 8.13.25.pdf
ASB Fundraiser - LMS Science Olympiad 8.13.25.pdf
ASB Fundraiser - PHS Football 8.13.25.pdf

Fundraising/Activity Form

☐ ASB ☐ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser ***(at least TWO weeks prior to fundraiser)***

School: Lincoln Middle School Group Name: ASB General Fund Account #: 1001

Proposed Fundraising Activity: Online giftwrap and gift sale with Charleston Wrap

Intended Use of Proceeds: Annual Income to be distributed to Sports and Activities to meet budget needs.

Estimated Revenues:$ $15,000 - $20,000 Estimated _____

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: -0- Expenses

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒
If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: August 13, 2025 End: September 30, 2025

Team/Club Leader (student): _____ *(Signature & Date)* ASB Bookkeeper (staff): _____ 5/27/25 *(Signature & Date)*

Coach/Club Advisor (staff): _____ 5/27/25 *(Signature & Date)* Principal's ***Pre-Approval***: _____ 5/27/25 *(Signature & Date)*

Student Leadership(student): _____ *(Signature & Date)* Activity Coordinator: _____ *(Signature & Date)*

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses*(decorations, supplies, etc.)* $ _____
5. Total Expenditures $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ *(Signature & Date)* ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)* Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Fundraising/Activity Form

☒ ASB ☐ ASB Charitable ☐ General Fund

A. Proposal: Pre-Approval of Fundraiser (*at least TWO weeks prior to fundraiser*)

School: LMS Group Name: Science Olympiad Account #: 4083

Proposed Fundraising Activity: Letter Writing

Intended Use of Proceeds: Purchase Supplies

Estimated Revenues:$ 2000 Estimated

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: $0 expenses → all profit

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒

If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: June 1, 2025 End: August 31, 2025

Team/Club Leader (student): 5/23/25 *(Signature & Date)* ASB Bookkeeper (staff): 5/21/25 *(Signature & Date)*

Coach/Club Advisor (staff): Marla Heuglin 5/21/25 *(Signature & Date)* Principal's ***Pre-Approval***: 5/21/25 *(Signature & Date)*

Student Leadership(student): 5/21/25 *(Signature & Date)* Activity Coordinator: *(Signature & Date)*

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected**.

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ ----------
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses*(decorations, supplies, etc.)* $ _____
5. Total Expenditures $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting info[illegible]e and accurate:

Team/Club Leader (student): *(Signature & Date)* ASB Bookkeeper (staff): *(Signature & Date)*

Coach/Club Advisor (staff): *(Signature & Date)* Principal: *(Signature & Date)*

Activity Coordinator: *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Fundraising/Activity Form

☒ ASB ☐ ASB Charitable ☐ General Fund

REC'D MAY 09 2025

A. Proposal: Pre-Approval of Fundraiser (*at least TWO weeks prior to fundraiser*)

School: Pullman Group Name: Football Account #: 2027

Proposed Fundraising Activity: Digital Greyhound Cards/Donations, Smash Fundraising

Intended Use of Proceeds: Practice Jerseys, Tackling Pads, Wt. Room Equipment, Clock for Practice Field

Estimated Revenues:$ $28,000 Estimated

Expenses: $ Estimated Revenues-Estimated Expenses=Estimated Profit: $28,000-$7500 = $20,500

Will the fundraiser be held for the benefit of an organization outside the district? Yes ☐ No ☒
If *yes*, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 8/23/25 End: 9/7/25

Team/Club Leader (student): [signature] 5/5/25 (Signature & Date) ASB Bookkeeper (staff): [signature] (Signature & Date)

Coach/Club Advisor (staff): [signature] 5/5/25 (Signature & Date) Principal's *Pre-Approval*: [signature] 5/5/25 (Signature & Date)

Student Leadership(student): [signature] 5/5/25 (Signature & Date) Activity Coordinator: [signature] 5/5/25 (Signature & Date)

B. Steps Following Approval: ***Request must be approved BEFORE event can take place.***

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper *(if needed)*.
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper *(all forms must accompany money)*.
6. Turn all money **INTACT** into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

1. Estimated Revenue *(from section A above)*: $ _____
2. Total Actual Revenue Received (amount you should have collected based on actual sales) $ _____
3. Total Cost of Goods Sold *(your cost for items sold)* $ _____
4. Other Expenses*(decorations, supplies, etc.)* $ _____
5. Total Expenditures _____ $ _____ *(line 3 plus line 4)*
6. Net Profit *(loss)* $ _____ *(line 2 less line 5)*

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ *(Signature & Date)* ASB Bookkeeper (staff): _____ *(Signature & Date)*

Coach/Club Advisor (staff): _____ *(Signature & Date)* Principal: _____ *(Signature & Date)*

Activity Coordinator: _____ *(Signature & Date)*

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Coversheet

Pullman School District - ZEN Solar Power Purchase Agreements

Section: VI. Action Items
Item: A. Pullman School District - ZEN Solar Power Purchase Agreements
Purpose:
Submitted by:
Related Material: ES ZEN Solar Power Purchase Agreement 7.23.25.pdf
ZEN Power Purchase Agreement_Pullman SD_Pullman HS.pdf
ZEN Power Purchase Agreement_Pullman SD_Lincoln MS.pdf
ZEN Power Purchase Agreement_Pullman SD_Bus Depot.pdf
ZEN Power Purchase Agreement_Pullman SD_Kamiak ES.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

ZEN Solar Power Purchase Agreement

Executive Summary

July 23, 2025

By: Juston Pollestad

Executive Director of Operations

Background:

ZEN Solar has prepared Power Purchase Agreement (PPA) proposals for Pullman School District. The proposals include the installation of solar panels at four district facilities: Pullman High School (PHS), Lincoln Middle School (LMS), Kamiak Elementary School (KES), and the Transportation Facility. Each site will receive solar energy at the same fixed rate per kilowatt-hour ($/kWh), offering consistency and predictability in energy costs across the district.

ZEN Solar's proposal represents an opportunity for the district to reduce long-term energy expenses and further its commitment to sustainability. However, due to the unique nature of each facility, a separate PPA will be required for each location.

Recommended Board Action:

Approve the Pullman School District Power Purchase Agreements with ZEN Solar.

Motion to Approve

I move that the Board approve the Pullman School District Power Purchase Agreements with ZEN Solar.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Solar Power Purchase Agreement

This Solar Power Purchase Agreement (this "**Agreement**") is entered into by the parties listed below (each a "**Party**" and collectively the "**Parties**") as of the date signed by Seller below (the "**Effective Date**").

Purchaser:		*Seller:*	
Name and Address	Pullman High School District 510 NW Greyhound Way Pullman, WA 99163 Attention: Juston Pollestad	Name and Address	Zero Emissions Northwest, LLC 3216 N Washington St, Spokane WA 99205
Phone	509-332-3581	Phone	509-518-5147
Fax	509-336-7202	Fax	N/A
E-mail	TBD@fpsd267.org	E-mail	David.Funk@zeroemissionsnorthwest.com
Premises Ownership	Purchaser owns the Premises.	Additional Seller Information	
Tax Status	Tax Exempt		
Project Name	Pullman School Community Solar Projects		

This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electricity from the solar panel system described in **Exhibit 2** (the "**System**") and installed on the real property comprising Purchaser's premises described or depicted in Schedule A to **Exhibit 2** (the "**Premises**"), including any buildings and other improvements on the Premises other than the System (the "Improvements").

The exhibits listed below are incorporated by reference and made part of this Agreement.

Exhibit 1	Pricing
Exhibit 2	System Description, Delivery Point and Premises
Exhibit 3	General Terms and Conditions

Purchaser: **Pullman School District**
Signature:
Printed Name:
Title:
Date:

Seller: **Zero Emissions Northwest, LLC**
Signature:
Printed Name:
Title:
Date:

ZERO EMISSIONS NORTHWEST
PROJECTS THAT CHANGE COMMUNITIES

SEIA C&I PPA, version 2.0

Exhibit 1:
Pricing

1. **Initial Term**: Ten (10) years, beginning on the Commercial Operation Date (the "**Initial Term**").

2. **Additional Terms**: Up to two (2) terms of five (5) years, each beginning on the expiration of the Initial Term, each an "**Additional Term**".

3. **Contract Price**:

Contract Year	Solar Energy $/kWh	Insurance Premium	Total Solar **CONTRACT PRICE** $/kWh	Average $/kWh
1	$ 0.028	$ 0.009	$ 0.037	
2	$ 0.029	$ 0.009	$ 0.038	
3	$ 0.029	$ 0.010	$ 0.039	
4	$ 0.030	$ 0.010	$ 0.039	
5	$ 0.030	$ 0.010	$ 0.040	
6	$ 0.031	$ 0.010	$ 0.041	
7	$ 0.032	$ 0.010	$ 0.042	
8	$ 0.032	$ 0.011	$ 0.043	
9	$ 0.033	$ 0.011	$ 0.044	
10	$ 0.033	$ 0.011	$ 0.044	$ 0.040

Contract Year	Estimated Utility $/kWh	Estimated Solar kWh	Estimated Utility Purchases without Solar	Total Utility Purchases without Solar
1	$ 0.102	168,000	$ 17,100	
2	$ 0.106	167,000	$ 17,700	
3	$ 0.110	166,000	$ 18,300	
4	$ 0.115	165,000	$ 18,900	
5	$ 0.119	164,000	$ 19,600	
6	$ 0.124	163,000	$ 20,200	
7	$ 0.129	162,000	$ 20,900	
8	$ 0.134	161,000	$ 21,600	
9	$ 0.140	160,000	$ 22,300	
10	$ 0.145	159,000	$ 23,100	$ 199,700

Contract Year	Total Solar $/kWh	Estimated Solar kWh	Estimated Solar Purchases	Total Solar Purchases
1	$ 0.037	168,000	$ 6,200	
2	$ 0.038	167,000	$ 6,300	
3	$ 0.039	166,000	$ 6,400	
4	$ 0.039	165,000	$ 6,500	
5	$ 0.040	164,000	$ 6,600	
6	$ 0.041	163,000	$ 6,700	
7	$ 0.042	162,000	$ 6,800	
8	$ 0.043	161,000	$ 6,900	
9	$ 0.044	160,000	$ 7,000	
10	$ 0.044	159,000	$ 7,100	$ 66,500

Contract Year	Avoided Utility Purchases	Total Avoided Purchases
1	$ 10,900	
2	$ 11,400	
3	$ 11,900	
4	$ 12,400	
5	$ 13,000	
6	$ 13,500	
7	$ 14,100	
8	$ 14,700	
9	$ 15,300	
10	$ 16,000	$ 133,200

The first Contract Year shall commence on the Commercial Operation Date, and each subsequent Contract Year shall commence on the anniversary of the Commercial Operation Date.

4. **Contract Price Assumptions**. The Contract Price is based on the following assumptions:

a. Interconnection costs for the System will not exceed $0.00 in the aggregate.

b. Statutory prevailing wage rates (e.g., Davis-Bacon) do not apply.

c. All prices in this Agreement are calculated based on an reimbursable rebate of 100%. In the event that the reimbursable rebate is not paid by the Utility, the PPA price shall be equal to 95% of the Utility rate.

d. The Contract Price is exclusive of Seller's Taxes (as defined in Section 3(d) of Exhibit 3), and Buyer shall be responsible for all Seller's Taxes at the rates in effect as of the Effective Date.

5. **Contract Price Exclusions**. Unless Seller and Purchaser have agreed otherwise in writing, and except as otherwise provided in Section 2(c) of **Exhibit 3**, the Contract Price excludes the following:

a. Unforeseen groundwork (including excavation and circumvention of underground obstacles). Upgrades or repair to customer or utility electrical infrastructure (including: client or utility service, transformers, substations, poles, breakers, reclosers, and disconnects).

b. Snow removal, tree removal, tree trimming, mowing and any landscape improvements.

c. Decorative fencing and/or any visual screening materials, decorative enhancements to solar support structures (including: painting, paint matching, masonry/stone work, and any lighting not required to meet the minimum code compliance).

d. Removal of existing lighting, light poles, or concrete light post bases.

e. Roof membrane maintenance or reroofing work.

f. Structural upgrades to the Improvements, including ADA upgrades.

g. Installation of public information screen or kiosk (including accompanying internet connection, power supply, technical support and ADA access).

h. Changes in System design caused by any inaccuracy or ambiguity in information provided by Purchaser, including information regarding Purchaser's energy use, the Premises and the Improvements, including building plans and specifications.

6. Termination Payment Schedule (**Exhibit 3**, Section 11(b)):

Contract Year	Termination Payment
1	$72,000
2	$71,000
3	$70,000
4	$69,000
5	$68,000
6	$67,000
7	$66,000
8	$65,000
9	$64,000
10	$63,000

Exhibit 2:
System Description, Delivery Point, and Premises

1. **System Location:** Pullman School District

2. **System Size** (DC kW): 130.38 DC kW

3. **System Description**: Roof mounted solar on Pullman High School interconnecting behind the meter.

4. **Delivery Point and Premises:** Schedule A to this **Exhibit 2** contains one or more drawings or images depicting:

a. Premises, including the Improvements (as applicable);

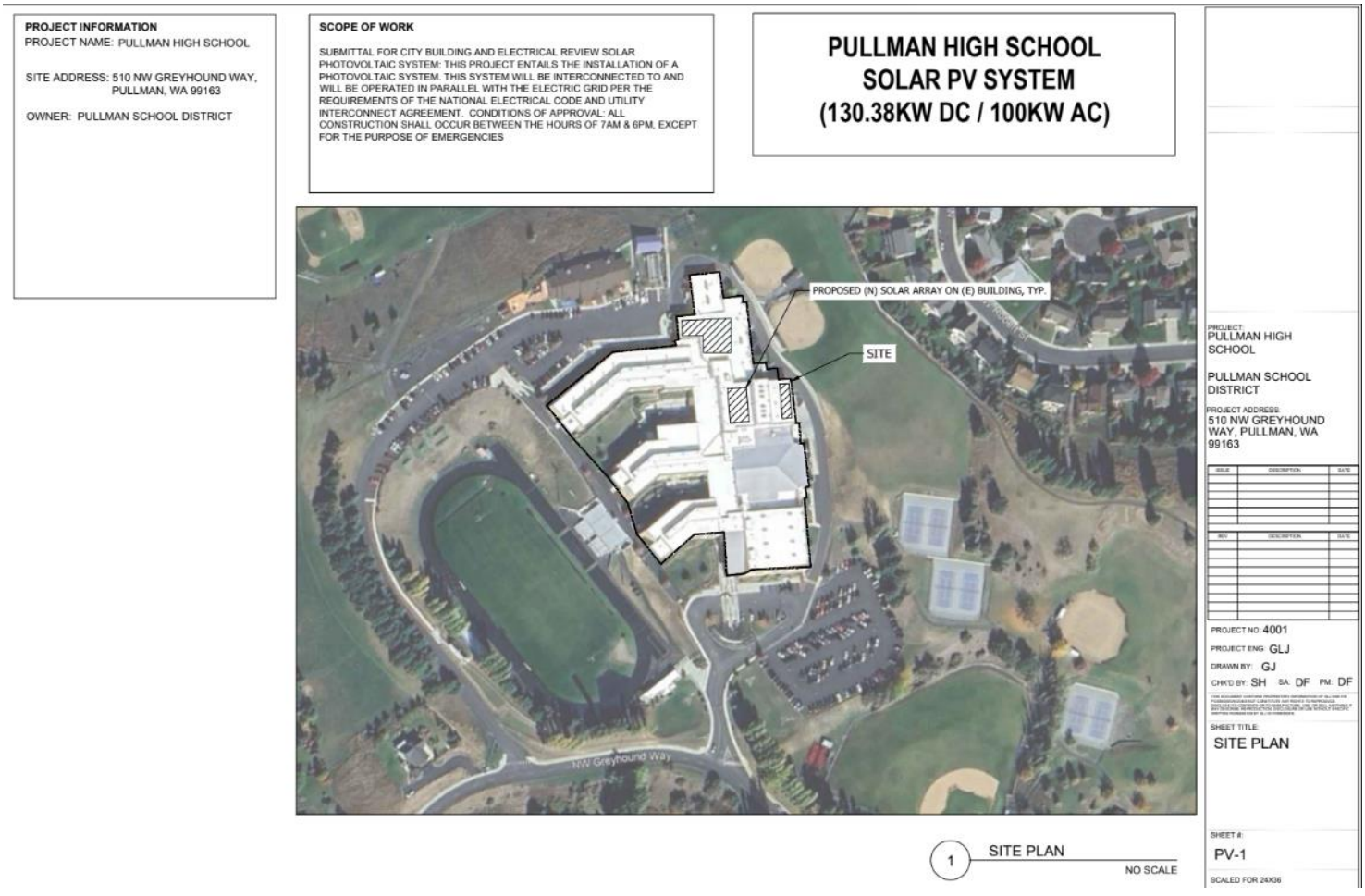
b. Proposed System location;

c. Delivery point for electricity generated by the System shall be Meter measuring the kWh output of the solar system as defined in Section 10 (the "**Delivery Point**");

d. Access points needed for Seller to install and service the System (building. access, electrical room, stairs etc.); and

e. Construction assumptions (if any).

Schedule A



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Exhibit 3:
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Exhibit 3:
General Terms and Conditions

1. **Purchase and Sale of Electricity**. Purchaser shall purchase from Seller, and Seller shall sell to Purchaser, all of the electricity generated by the System during the Term (as defined in Section 2(a)). Electricity generated by the System shall be delivered to Purchaser at the Delivery Point. Title to and risk of loss for the electricity generated by the System passes to Purchaser from Seller at the Delivery Point. Purchaser may purchase electricity for the Premises from other sources to the extent Purchaser's electricity consumption requirements at the Premises exceed the output of the System.

2. **Term and Termination**.

a. **Effective Date; Term**. This Agreement is effective as of the Effective Date**.** The electricity supply period under this Agreement commences on the Commercial Operation Date (as defined in Section 6) and continues for the duration of the Initial Term and any Additional Terms, unless earlier terminated as provided for in this Agreement (collectively, the "**Term**").

b. **Additional Terms**. The Parties may agree in writing to extend this Agreement for one or more Additional Term(s) at a Contract Price to be agreed.

c. **Termination Due to Contract Price Adjustments or Lack of Project Viability**. If, at any time after the Effective Date and prior to Commencement of Installation (as defined in Section 5), (i) circumstances arise which have been excluded from Contact Price calculations pursuant to Section 5 of **Exhibit 1**, or Seller determines that the installation of the System will not be technically or economically viable for any other reason, and (ii) the Parties have negotiated a Contract Price adjustment for thirty (30) days following written notice from Seller without reaching agreement, either Party may terminate this Agreement by providing ten (10) days' prior written notice to the other Party. Neither Party shall be liable for any damages in connection with such termination. After Commencement of Installation, the Contract Price shall not be subject to further adjustment pursuant to Section 5 of **Exhibit 1** or otherwise.

d. **Termination by Purchaser for Delay**. If Commencement of Installation has not occurred **(2) years** after the Effective Date, Purchaser may terminate this Agreement by providing thirty (30) days' prior written notice to Seller; provided that this Agreement will not terminate pursuant to this Section 2(d) if Seller achieves Commencement of Installation on or before the end of such thirty (30) day notice period. Purchaser shall not liable for any damages in connection with such termination.

3. **Billing and Payment; Taxes**.

a. **Monthly Charges**. Purchaser shall pay Seller monthly for the electricity generated by the System and delivered to the Delivery Point at the $/kWh rate shown in **Exhibit 1** (the "**Contract Price**"). The monthly payment for such energy will be equal to the applicable $/kWh rate multiplied by the number of kWh of electricity generated during the applicable month, as measured by the Meter (as defined in Section 10). Additional costs for items differing from the assumptions in **Exhibit 1**, Item 4 are Purchaser's responsibility.

b. **Monthly Invoices**. Seller shall invoice Purchaser monthly. Such monthly invoices shall state (i) the amount of electricity produced by the System and delivered to the Delivery Point, (ii) the rates applicable to, and charges incurred by, Purchaser under this Agreement and (iii) the total amount due from Purchaser.

c. **Payment Terms**. All amounts due under this Agreement are due and payable net thirty (30) days following receipt of invoice. Any undisputed portion of the invoice amount not paid within such thirty (30) day period shall accrue interest at the annual rate of two and one-half percent (2.5%) above the Prime Rate (but not to exceed the maximum rate permitted by law). All payments shall be made in U.S. dollars.

d. **Taxes**.

i. **Purchaser's Taxes**. Purchaser is responsible for: (1) payment of, or reimbursement of Seller, for all taxes assessed on the generation, sale, delivery or consumption of electricity produced by the System or the interconnection of the System to the utility's electricity distribution system; and (2) real property taxes.

ii. **Seller's Taxes.** Seller is responsible for: (1) payment of income taxes or similar taxes imposed on Seller's revenues due to the sale of electricity under this Agreement; and (2) personal property taxes imposed on the System **("Seller's Taxes").**

4. **RECs and Incentives**. As the owner of the System, Seller is entitled to the benefit of, and will retain all ownership interests in the RECs and Incentives. Purchaser shall cooperate with Seller in obtaining, securing and transferring any and all RECs and Incentives. Purchaser is not obligated to incur any out–of–pocket costs or expenses in connection with such actions unless reimbursed by Seller. Purchaser shall not make any filing or statements inconsistent with Seller's ownership interests in the RECs and Incentives. If any RECs or Incentives are paid or delivered directly to Purchaser, Purchaser shall immediately pay or deliver such items or amounts to Seller.

"**Governmental Authority**" means any foreign, federal, state, local or other governmental, regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, court, tribunal, arbitrating body or other governmental authority having jurisdiction or effective control over a Party.

"**Incentives**" means (i) a payment paid by a utility or state or local Governmental Authority based in whole or in part on the cost or size of the System such as a rebate, (ii) a performance-based incentive paid as a stream of periodic payments by a utility, state or Governmental Authority based on the production of the System, (iii) investment tax credits, production tax credits, and similar tax credits, grants or other tax benefits under federal, state or local law, and (iv) any other attributes, commodity, revenue stream or payment in connection with the System (such as ancillary or capacity revenue), in each case of (i) through (iv) relating to the construction, ownership, use or production of energy from the System, provided that Incentives shall not include RECs.

"**REC**" means a renewable energy credit or certificate under any state renewable portfolio, standard or federal renewable energy standard, voluntary renewable energy credit certified by a non-governmental organization, pollution allowance, carbon credit and any similar environmental allowance or credit and green tag or other reporting right under Section 1605(b) of The Energy Policy Act of 1992 and any present or future federal, state, or local law, regulation or bill, and international or foreign emissions trading program, in each case relating to the construction, ownership, use or production of energy from the System, provided that RECs shall not include Incentives.

5. **Project Completion**.

a. **Project Development**. Seller shall diligently pursue the development and installation of the System, subject to Section 2(c), Section 11 and the remaining provisions of this Section 5.

b. **Permits and Approvals**. Seller shall use commercially reasonable efforts to obtain the following at its sole cost and expense (each an "**Approval**"):

i. any zoning, land use and building permits required for Seller to construct, install and operate the System; and

ii. any agreements and approvals from the utility necessary in order to interconnect the System to the utility's electric distribution system.

Purchaser shall cooperate with Seller's reasonable requests to assist Seller in obtaining such Approvals, including, without limitation the execution of documents required to be provided by Purchaser to the local utility**.**

c. **Commencement of Installation**. Seller shall exercise commercially reasonable efforts to achieve Commencement of Installation of the System within [____] days after the Effective Date. "**Commencement of Installation**" means the date that Seller or its installation contractor has begun physical installation of the System on the Premises.

d. **Force Majeure**.

i. **Force Majeure Event**. If either Party is unable to timely perform any of its obligations (other than payment obligations) under this Agreement in whole or in part due to a Force Majeure Event, that Party will be excused from performing such obligations for the duration of the time that such Party remains affected by the Force Majeure Event; provided, that such Party uses commercially reasonable efforts to mitigate the impact of the Force Majeure Event and resumes performance of its affected obligations as soon as reasonably practical. The Party affected by the Force Majeure Event shall notify the other Party as soon as reasonably practical after the

affected Party becomes aware that it is or will be affected by a Force Majeure Event. If the Force Majeure Event occurs during the Term and impacts the ability of the System to deliver electricity to the Delivery Point, the Term will be extended day for day for each day delivery is suspended due to the Force Majeure Event.

ii. **Extended Force Majeure**. If a Force Majeure Event notified by either Party under paragraph (i) above continues for a consecutive period of one hundred eighty (180) days or more within a twelve (12) month period, then either Party may terminate this Agreement without either Party having further liability under this Agreement except: (a) liabilities accrued prior to termination, (b) Seller shall remove the System as required under Section 9 (but Purchaser shall reimburse Seller for Seller's removal costs if the Force Majeure Event affects Purchaser and Purchaser elects to terminate the Agreement) and (b) if Purchaser elects to terminate the Agreement in accordance with this Section, Purchaser shall pay the applicable Termination Payment. Notwithstanding the foregoing, if the Force Majeure Event can be corrected through repair or restoration of the System or other actions by Seller and, prior to expiration of the initial one hundred eighty (180)-day period, Seller provides written evidence to Purchaser that it is diligently pursuing such actions, then Purchaser shall not have the right to terminate this Agreement so long as Seller continues to diligently pursue such actions.

iii. "**Force Majeure Event**" means any event or circumstance beyond the reasonable control of and without the fault or negligence of Seller, including, without limitation, failure or interruption of the production, delivery or acceptance of electricity due to: an act of god; war (declared or undeclared); sabotage; piracy; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake; abnormal weather condition or actions of the elements; hurricane; flood; lightning; wind; drought; animals; the binding order of any Governmental Authority; the failure to act on the part of any Governmental Authority (including, without limitation delays in permitting not caused by actions or omissions of the Party seeking such permit); unavailability of electricity from the utility grid; and failure or unavailability of equipment, supplies or products outside of Seller's control or due to a Force Majeure Event.

e. **Extension of Time**. If Seller is delayed in achieving Commencement of Installation due to a Force Majeure Event, the time for achievement of Commencement of Installation will be automatically extended to account for the impact of the delay.

f. **Commercial Operation**. Seller shall notify Purchaser in writing when it has achieved Commercial Operation (the date of such notice, the "**Commercial Operation Date**"). "**Commercial Operation**" means that the System is mechanically complete, capable of providing electricity to the Delivery Point at the nameplate capacity specified in Exhibit 2 and has permission to operate from the relevant Governmental Authority. Seller shall provide Purchaser with documentation to evidence that the System is ready to begin Commercial Operation upon Purchaser's reasonable request.

6. Installation, Operation and Maintenance.

a. **Seller's General Obligations Regarding the System**. Subject to the terms and conditions of this Agreement, Seller shall design, engineer, install, commission, monitor, operate and maintain the System, in each case in a good and workmanlike manner and in accordance with applicable law and prudent solar industry practices in the state in which the Premises are located. The System shall comply with all applicable rules, regulation and local building codes.

b. **System Design Approval**. Seller shall provide Purchaser with a copy of the System design for approval prior to commencement of construction. Purchaser shall have ten (10) days after receipt to approve or disapprove the design. Failure by Purchaser to respond within such ten (10) day period shall be deemed approval of the design. If Purchaser disapproves the design, Seller shall modify the design and resubmit it for Purchaser's approval. If the System design modifications requested by Purchaser render the System non-viable, Seller may terminate this Agreement under Section 2(c) above.

c. **System Repair and Maintenance**. Seller may suspend delivery of electricity from the System to the Delivery Point for the purpose of maintaining and repairing the System; provided that Seller shall use commercially reasonable efforts to (i) minimize any interruption in service to the Purchaser, and (ii) limit any such suspension of service to weekend or off-peak hours. Scheduled and unscheduled maintenance and repairs shall be undertaken at Seller's sole cost and expense, except that Purchaser shall reimburse Seller for the reasonable cost of any repairs or maintenance resulting from damage caused by Purchaser, its agents, employees or contractors.

d. **Outages**. Upon Purchaser's written request, Seller shall take the System off-line for a total of one-hundred (100) daylight hours (as defined by the United States National Weather Service in the area where the System is located) during each Contract Year (each event an "**Outage**" and the one-hundred (100) hour period the "**Outage Allowance**"). The Outage Allowance includes all Outage hours undertaken by Seller for maintenance or repairs for which Purchaser is responsible pursuant to Section 6(b) or requested by Purchaser under this Section 6(d) (other than due to the fault or negligence of Seller). Purchaser's request shall be delivered at least forty-eight (48) hours in advance. Purchaser is not obligated to accept or pay for electricity from the System for Outages up to the annual Outage Allowance. If the aggregate hours for Outages exceed the Outage Allowance in a given Contract Year, Seller shall reasonably estimate the amount of electricity that would have been delivered to Purchaser during such excess Outages and Purchaser shall pay Seller for such amount in accordance with this Agreement.

e. **Maintenance of Premises**. Purchaser shall, at its sole cost and expense, maintain the Premises and Improvements in good condition and repair. Purchaser, to the extent within its reasonable control, (i) shall ensure that the Premises remains interconnected to the local utility grid at all times; and (ii) shall not permit cessation of electric service to the Premises from the local utility. Purchaser is fully responsible for, and shall properly maintain in full working order and good repair, the electrical infrastructure on the Purchaser's side of the Delivery Point, including all of Purchaser's equipment that utilizes the System's outputs. Purchaser shall use commercially reasonable efforts to cooperate with Seller to comply with any technical standard of the utility providing electrical power to the Purchaser, and does not need to receive permission to operate from the utility.

f. **No Alteration of Premises**. Not less than thirty (30) days prior to making any alterations or repairs to the Premises (except for emergency repairs) or any Improvement which may adversely affect the operation and maintenance of the System, Purchaser shall inform Seller in writing and, thereafter, shall use commercially reasonable efforts to conduct such repairs, alterations or Improvements in compliance with any reasonable request made by Seller within ten (10) days after having received such written request to mitigate any adverse effect. If any repair, alteration or Improvement result in a permanent and material adverse economic impact on the System, Purchaser may request relocation of the System under Section 8 hereof. To the extent that temporary disconnection or removal of the System is necessary to perform such alterations or repairs, Seller shall perform such work, and any re-connection or re-installation of the System, at Purchaser's cost, subject to Sections 6(b) and 6(c). Seller shall make any alterations and repairs in a good and workmanlike manner, in compliance with all applicable laws, codes and permits.

7. **Miscellaneous Rights and Obligations of the Parties**.

a. **Access Rights**.[1] Purchaser hereby grants to Seller and to Seller's agents, employees, contractors and the utility (i) a non-exclusive license running with the Premises (the "**Non-Exclusive License**") for access to, on, over, under and across the Premises from the Effective Date until the date that is ninety (90) days following the date of expiration or earlier termination of this Agreement (the "**License Term**"), for the purposes of performing all of Seller's obligations and enforcing all of Seller's rights set forth in this Agreement and otherwise as required by Seller in order to effectuate the purposes of this Agreement. In addition to the foregoing, if the System shall be a ground-mounted System to be located within a secure, fenced area on the Premises, Purchaser hereby grants to Seller an exclusive, sub-licensable license running with the Premises (the "**Exclusive License**", and together with the Non-Exclusive License, the "**Licenses**") for purposes of the installation, operation, use and maintenance of the System on such exclusively licensed area of the Premises during the License Term. **Seller and its employees, agents and contractors must comply with Purchaser's site safety and security requirements when on the Premises (other than in respect of the fenced area governed by the Exclusive License) during the License Term.** During the License Term, Purchaser shall preserve and protect Seller's rights under the Licenses and Seller's access to the Premises and shall not interfere, or permit any third parties under Purchaser's control to interfere with such rights or access. Seller may record a customary memorandum of license in the land records respecting the Licenses.

b. **OSHA Compliance**. Each Party shall comply with all Occupational Safety and Health Act (OSHA) requirements and other similar applicable safety laws and codes with respect to such Party's performance under this Agreement.

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[1] *The Agreement provides for access to the Premises through a license and assumes that the Purchaser is the owner of the Premises. However, certain Sellers may prefer for access to the Premises to be provided through a lease or sublease. If the Purchaser is not the owner of the Premises, the lease or license will have to be entered into with the third party owner.*

c. **Safeguarding the Premises**. Purchaser shall maintain the physical security of the Premises and Improvements in a manner to be expected of a reasonable and prudent owner or lessee of premises and improvements similar to the Premises and Improvements in nature and location. Purchaser shall not conduct or permit activities on, in or about the Premises or the Improvements that have a reasonable likelihood of causing damage, impairment or otherwise adversely affecting the System. Purchaser shall indemnify Seller for any loss or damage to the System to the extent caused by or arising out of (i) Purchaser's breach of its obligations under this Section or (ii) the acts or omissions of Purchaser or its employees, agents, invitees or separate contractors.

d. **Insolation**. Purchaser acknowledges that unobstructed access to sunlight ("**Insolation**") is essential to Seller's performance of its obligations and a material term of this Agreement. Purchaser shall not, to the extent within its reasonable control, cause or permit any interference with the System's Insolation, and shall ensure that vegetation on the Premises adjacent to the System is regularly pruned or otherwise maintained to prevent interference with the System's Insolation. If Purchaser discovers any activity or condition that could diminish the Insolation of the System, Purchaser shall immediately notify Seller and cooperate with Seller in preserving and restoring the System's Insolation levels as they existed on the Effective Date.

e. **Use and Payment of Contractors and Subcontractors**. Seller shall use suitably qualified, experienced and licensed contractors and subcontractors to perform its obligations under this Agreement. However, Seller shall be responsible for the quality of the work performed by its contractors and subcontractors. Seller shall pay when due all valid charges from all contractors, subcontractors and suppliers supplying goods or services to Seller under this Agreement.

f. **Liens**.

i. **Lien Obligations**. Purchaser shall not directly or indirectly cause, create, incur, assume or allow to exist any mortgage, pledge, lien, charge, security interest, encumbrance or other claim of any nature, except such encumbrances as may be required to allow Seller access to the Premises, (each a "**Lien**") on or with respect to the System. Seller shall not directly or indirectly cause, create, incur, assume or allow to exist any Lien on or with respect to the Premises or the Improvements, other than those Liens which Seller is permitted by law to place on the Premises due to non-payment by Purchaser of amounts due under this Agreement. Each Party shall immediately notify the other Party in writing of the existence of any such Lien following discovery of same, and shall promptly (and in all events within thirty (30) days) cause the same to be discharged and released of record without cost to the other Party; provided, however, that each indemnifying Party has the right to contest any such Lien, so long as it provides a statutory bond or other reasonable assurances of payment that either removes such Lien from title to the affected property, or that assures that any adverse judgment with respect to such Lien shall be paid without affecting title to such property.

ii. **Lien Indemnity**. Each Party shall indemnify the other Party from and against all claims, losses, damages, liabilities and expenses resulting from any Liens filed against such other Party's property as a result of the indemnifying Party's breach of its obligations under Section 7(f)(i).

8. **Relocation of System**.

If, during the Term, Purchaser ceases to conduct business operations at the Premises or vacates the Premises; the Premises have been destroyed; or the Purchaser is otherwise unable to continue to host the System or accept the electricity delivered by the System for any other reason (other than a Default Event by Seller), Purchaser may propose in writing the relocation of the System, at Purchaser's cost, in lieu of termination of the Agreement by Seller for a Default Event by Purchaser. If such proposal is practically feasible and preserves the economic value of the agreement for Seller, the Parties shall seek to negotiate in good faith an agreement for the relocation of the System. If the Parties are unable to reach agreement on relocation of the System within sixty (60) days after the date of receipt of Purchaser's proposal, Seller may terminate this Agreement pursuant to Section 11(b)(ii).

9. **Removal of System upon Termination or Expiration**.

Upon the expiration or earlier termination of this Agreement (provided Purchaser does not exercise its purchase option under Section 14(b)), Seller shall, at its expense (unless expressly provided otherwise in this Agreement), remove all of the tangible property comprising the System from the Premises with a targeted completion date that is no later than ninety (90) days after the expiration of the Term. The portion of the Premises where the System is located shall be returned to substantially its original condition (excluding ordinary wear and tear), including the removal of System mounting pads or other support structures, and

repair and restoration of the roof and the roof membrane. If the System is installed on the roof of an Improvement, Seller's warranties under Section 12(c)(i) shall apply, as applicable. Purchaser must provide sufficient access, space and cooperation as reasonably necessary to facilitate System removal. If Seller fails to remove or commence substantial efforts to remove the System by such agreed upon date, Purchaser may, at its option, to remove the System to a public warehouse and restore the Premises to its original condition (other than ordinary wear and tear) at Seller's cost.

10. Measurement.

a. **Meter**. The System's electricity output during the Term shall be measured by Seller's meter, which shall be a revenue grade meter that meets ANSI-C12.20 standards for accuracy (the "**Meter**"). Purchaser shall have access to the metered energy output data via the monitoring system installed and maintained by Seller as part of the System.

b. **Meter Calibration**. Seller shall calibrate the Meter in accordance with manufacturer's recommendations. Notwithstanding the foregoing, Purchaser may install, or cause to be installed, its own revenue-grade meter at the same location as the Meter. If there is a discrepancy between the data from Purchaser's meter and the data from the Meter of greater than two percent (2%) over the course of a Contract Year, then Purchaser may request that Seller calibrate the Meter at Purchaser's cost.

11. Default, Remedies and Damages.

a. **Default**. Any Party that fails to perform its responsibilities as listed below or experiences any of the circumstances listed below is deemed a "**Defaulting Party**", the other Party is the "**Non-Defaulting Party**" and each of the following is a "**Default Event**":

i. failure of a Party to pay any amount due and payable under this Agreement, other than an amount that is subject to a good faith dispute, within ten (10) days following receipt of written notice from the Non-Defaulting Party of such failure to pay ("**Payment Default**");

ii. failure of a Party to perform any material obligation under this Agreement not addressed elsewhere in this Section 11(a) within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure; provided, that if the Default Event cannot reasonably be cured within thirty (30) days and the Defaulting Party has demonstrated prior to the end of that period that it is diligently pursuing such cure, the cure period will be extended for a further reasonable period of time, not to exceed ninety (90) days;

iii. any representation or warranty given by a Party under this Agreement was incorrect in any material respect when made and is not cured within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure;

iv. a Party becomes insolvent or is a party to a bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors or other similar arrangement or any event occurs or proceedings are taken in any jurisdiction with respect to the Party which has a similar effect (or, if any such actions are initiated by a third party, such action(s) is (are) not dismissed within sixty (60) days); or,

v. in the case of Purchaser as the Defaulting Party only, Purchaser (a) loses its rights to occupy and enjoy the Premises, unless (i) the Parties agree upon a relocation under Section 8 above, or (ii) Purchaser pays the Termination Payment determined under Section 6 of **Exhibit 1** within thirty (30) days after written request by Seller; or (b) prevents Seller from performing any material obligation under this Agreement unless such action by Purchaser is (i) is permitted under this Agreement, or (ii) is cured within ten (10) days after written notice thereof from Seller**.**

b. **Remedies**.

i. **Suspension**. Upon the occurrence and during the continuation of a Default Event by Purchaser, including a Payment Default, Seller may suspend performance of its obligations under this Agreement until the earlier to occur of the date (a) that Purchaser cures the Default Event in full, or (b) of termination of this Agreement. Seller's rights under this Section 11(b)(i) are in addition to any other remedies available to it under this Agreement, at law or in equity.

ii. **Termination**. Upon the occurrence and during the continuation of a Default Event, the Non-Defaulting Party may terminate this Agreement, by providing five (5) days prior written notice to the Defaulting Party; provided, that, in the case of a Default Event under Section 11(a)(iv), the Non-Defaulting Party may terminate this Agreement immediately.

iii. **Damages Upon Termination by Default**. Upon a termination of this Agreement pursuant to Section 11(b)(ii), the Defaulting Party shall pay a termination payment to the Non-Defaulting Party determined as follows (the "**Termination Payment**"):

(1) Termination by Seller. If Seller terminates this Agreement for a Default Event by Purchaser, the Termination Payment payable to Seller shall be equal to the sum of (i) the applicable amount set forth in the Termination Payment Schedule set forth as Item 6 of **Exhibit 1,** and (ii) any other amounts previously accrued under this Agreement and then owned by Purchaser to Seller.

(2) Termination by Purchaser. If Seller is the Defaulting Party and Purchaser terminates this Agreement, the Termination Payment to Purchaser will be equal to the sum of (i) all direct costs reasonably incurred by Purchaser by reason of the termination; and (ii) any and all other amounts previously accrued under this Agreement and then owed by Seller to Purchaser. The Termination Payment determined under this Section 11(b)(iii)(2) cannot be less than zero.

iv. **Liquidated Damages**. The Parties agree that, if Seller terminates this Agreement prior to the expiration of the Term pursuant to Section 11(b)(ii), actual damages would be difficult to ascertain, and the Termination Payment determined in accordance with Section 11(b)(iii)(1) is a reasonable approximation of the damages suffered by Seller as a result of early termination of this Agreement and is not a penalty.

c. **Obligations Following Termination**. If a Party terminates this Agreement pursuant to Section 11(b)(ii), then following such termination, Seller shall remove the equipment constituting the System in compliance with Section 9 above at the sole cost and expense of the Defaulting Party, *provided, however* that Seller shall not be required to remove the System following the occurrence of a Default Event by Purchaser pursuant to Section 11(a)(i), unless Purchaser pre-pays the cost of restoration reasonably estimated by Seller.

i. **Reservation of Rights**. Except in the case of a termination under Section 11(b)(ii) and payment of a Termination Payment, if any, determined pursuant to Section 11(b)(ii), nothing in this Section 11 limits either Party's right to pursue any remedy under this Agreement, at law or in equity, including with respect to the pursuit of an action for damages by reason of a breach or Default Event under this Agreement.

ii. **Mitigation Obligation**. Regardless of whether this Agreement is terminated for a Default Event, the Non-Defaulting Party must make commercially reasonable efforts to mitigate its damages as the result of such Default Event; provided that such obligation shall not reduce Purchaser's obligation to pay the full Termination Payment set forth in Section 6 of Exhibit 1 following a Default Event by Purchaser.

iii. **No Limitation on Payments**. Nothing in this Section 11 excuses a Party's obligation to make any payment when due under this Agreement, including with respect to payments for electricity that would have been delivered to Purchaser but for a Purchaser breach or Default Event.

12. **Representations and Warranties**.

a. **General Representations and Warranties**. Each Party represents and warrants to the other the following:

i. Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution, delivery and performance by such Party of this Agreement have been duly authorized by all necessary corporate, partnership or limited liability company action, as applicable, and do not and will not violate any law; and this Agreement is the valid obligation of such Party, enforceable against such Party in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally)**.**

ii. Such Party has obtained all licenses, authorizations, consents and approvals required by any Governmental Authority or other third party and necessary for such Party to own its assets, carry on its business and to execute and deliver this Agreement; and such Party is in compliance with all laws that relate to this Agreement in all material respects**.**

b. **Purchaser's Representations and Warranties**. Purchaser represents and warrants to Seller the following:

i. **Licenses**. (a) Purchaser has title to or a leasehold or other valid property interest in the Premises such that Purchaser has the full right, power and authority to grant the Licenses in Section 7(a), (b) such grant of the Licenses does not violate any law, ordinance, rule or other governmental restriction applicable to Purchaser or the Premises and is not inconsistent with and will not result in a breach or default under any agreement by which Purchaser is bound or that affects the Premises, and (c) if Purchaser does not own the Premises or any Improvement on which the System is to be installed, Purchaser has obtained all required consents from the owner of the Premises and/or Improvements, as the case may be, to grant the Licenses to Seller so that Seller may perform its obligations under this Agreement.

ii. **Other Agreements**. Neither the execution and delivery of this Agreement by Purchaser nor the performance by Purchaser of any of its obligations under this Agreement conflicts with or will result in a breach or default under any agreement or obligation to which Purchaser is a party or by which Purchaser is bound.

iii. **Accuracy of Information**. All information provided by Purchaser to Seller, as it pertains to (a) the Premises, (b) the Improvements on which the System is to be installed, if applicable, (c) Purchaser's planned use of the Premises and any applicable Improvements, and (d) Purchaser's estimated electricity requirements, is accurate in all material respects.

iv. **Purchaser Status**. Purchaser is not a public utility or a public utility holding company and is not subject to regulation as a public utility or a public utility holding company.

v. **Limit on Use**. No portion of the electricity generated by the System shall be used to heat a swimming pool.[2]

c. **Seller's Warranties**.

i. If Seller penetrates the roof of any Improvement on which the System is installed, during System installation or any System repair, Seller shall warrant roof damage it causes as a direct result of these roof penetrations**.** This roof warranty shall terminate upon the later of (a) one (1) year following the completion of the System installation or repair, as the case may be, and (b) the length of any then-effective installer warranty on the applicable roof.

ii. If Seller damages any other part of the Premises or any Improvement (including roof damages not covered under Section 12(c)(i) above), Seller shall repair or reimburse Purchaser for such damage, as agreed by the Parties**.**

NO OTHER WARRANTY. THE WARRANTIES SET FORTH IN SECTIONS 12(a) AND 12(c) OF THIS AGREEMENT ARE PURCHASER'S SOLE AND EXCLUSIVE BASIS FOR ANY CLAIM OR LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS SECTION 12, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. OTHER THAN AS EXPRESSLY SET FORTH IN SECTIONS 12(a) AND 12(c), NO WARRANTY, WHETHER STATUTORY, WRITTEN, ORAL, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, APPLIES UNDER THIS AGREEMENT. IF A PERFORMANCE GUARANTY IS BEING PROVIDED PURSUANT TO SECTION 4(d) OF EXHIBIT 1, THE PERFORMANCE GUARANTY WILL REPRESENT A SEPARATE CONTRACT BETWEEN PURCHASER AND THE ISSUER OF THE PERFORMANCE GUARANTY. IF THE ISSUER OF THE PERFORMANCE GUARANTY (OR ANY SUBSEQUENT ASSIGNEE) AND THE SELLER ARE NOT THE SAME PERSON, NO RIGHTS PROVIDED TO PURCHASER BY THE PERFORMANCE GUARANTY MAY BE ASSERTED UNDER THIS AGREEMENT, AND NO CLAIM UNDER THE PERFORMANCE GUARANTY WILL AFFECT PURCHASER'S OBLIGATIONS UNDER THIS AGREEMENT.

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[2] *This limitation reflects the requirements to qualify for the Federal Energy Tax Credit under §48 of the Internal Revenue Code. Individual states or localities may have further restrictions on the use of electricity from the System. Purchasers and Sellers are encouraged to consult local law to ensure that no such restrictions are being violated.*

13. Insurance.

a. Insurance Coverage. At all times during the Term, the Parties shall maintain the following insurance, as applicable:

i. Seller's Insurance. Seller shall maintain or ensure the following is maintained (a) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate, (b) employer's liability insurance with coverage of at least $1,000,000 and (c) workers' compensation insurance as required by law. Seller's coverage may be provided as part of an enterprise insurance program.

ii. Purchaser's Insurance. Purchaser shall maintain or ensure the following is maintained (a) property insurance on the System for the replacement cost thereof and be reimbursed by Seller and (b) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate.

(1) (30) days prior to the Commercial Operation Date, Seller shall provide Purchaser with the replacement cost of the System and Purchaser shall purchase and itemize the increase in insurance costs due the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the estimated kWh of the project as calculated by PVWatts or a similar satellite-based solar production software. The $/kWh insurance premium shall be added back into the Contract Price for the first year.

(2) Each additional year, (30) days prior to the anniversary of the Commercial Operation Date or Seller's typical insurance procurement schedule, Purchaser shall itemize the increase in insurance costs due to the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the previous year's actual kWh of the project. The $/kWh insurance premium shall be added back into the Contract Price.

b. Policy Provisions. Each Party's insurance policies shall (i) contain a provision whereby the insurer agrees to give the other Party at least thirty (30) days (ten days for non-payment of premiums) written notice before the insurance is cancelled, or terminated, (ii) be written on an occurrence basis, and (iii) be maintained with companies either rated no less than A-VII as to Policy Holder's Rating in the current edition of A.M. Best's Insurance Guide or otherwise reasonably acceptable to the other Party.

c. Certificates. Upon the other Party's request, each Party shall deliver to the other Party certificates of insurance evidencing the above required coverage. A Party's receipt, review or acceptance of such certificate shall in no way limit or relieve the other Party of the duties and responsibilities to maintain insurance as set forth in this Agreement.

d. Deductibles. Each Party shall pay its own insurance deductibles, except in the case of claims (i) resulting from a breach of this Agreement, in which case the breaching Party is responsible for payment of the non-breaching Party's deductible for any responding insurance, and (ii) covered by an indemnity set forth in this Agreement.

14. Ownership; Option to Purchase.

a. Ownership of System.

i. **Ownership; Personal Property**. Throughout the Term, Seller shall be the legal and beneficial owner of the System , and all RECs and Incentives, and the System will remain the personal property of Seller and will not attach to or be deemed a part of, or fixture to, the Premises or any Improvement on which the System is installed. Each of the Seller and Purchaser agree that the Seller is the tax owner of the System and all tax filings and reports shall be filed in a manner consistent with this Agreement. The System will at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code.

ii. **Notice to Purchaser Lienholders**. Purchaser shall use commercially reasonable efforts to place all parties having a Lien on the Premises or any Improvement on which the System is installed on notice of the ownership of the System and the legal status or classification of the System as personal property. If any mortgage or fixture filing against the Premises could reasonably be construed as prospectively attaching to the System as a fixture of the Premises, Purchaser shall provide a disclaimer or release from such lienholder.

iii. **Fixture Disclaimer**. If Purchaser is the fee owner of the Premises, Purchaser consents to the filing of a disclaimer of the System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction where the Premises are located. If Purchaser is not the fee owner, Purchaser shall obtain such consent from such owner. For the avoidance of doubt, in either circumstance Seller has the right to file such disclaimer.

iv. **SNDA**. Upon request, Purchaser shall deliver to Seller a subordination and non-disturbance agreement in a form mutually acceptable to Seller and the provider of the subordination and non-disturbance agreement from the owner of the Premises (if the Premises are leased by Purchaser), any mortgagee with a Lien on the Premises, and other Persons holding a similar interest in the Premises.

v. **Eviction Notice**. To the extent that Purchaser does not own the Premises or any Improvement on which the System is installed, Purchaser shall provide to Seller immediate written notice of receipt of notice of eviction from the Premises or applicable Improvement or termination of Purchaser's lease of the Premises and/or Improvement.

b. Option to Purchase.

i. **Exercise of Option**. At the end of the tenth (10th) Contract Years and each Additional Term, so long as Purchaser is not in default under this Agreement, Purchaser may purchase the System from Seller on any such date for a purchase price equal to $34,000 plus all reasonable transaction fees & applicable transfer taxes. Purchaser shall have the option to pay the purchase price over a 2-year period via an increased Contract Price. For example, if the purchase price is $10,000 then an additional $5,000 per year will be divided by the average kWh of the previous years will be prorated monthly and added to each invoice. Purchaser shall notify Seller of its intent to purchase at least ninety (90) days and not more than one hundred eighty (180) days prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable, and the purchase shall be completed prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable.

ii. **Title Transfer; Warranties; Manuals**. Seller shall transfer good title to the System to Purchaser upon Seller's receipt of the purchase price and execution by the Parties of a written instrument or agreement to effect such transfer. The System will be sold "as is, where is, with all faults". Seller will assign to Purchaser any manufacturer's warranties that are in effect as of the date of purchase and which are then assignable pursuant to their terms, but Seller otherwise disclaims all warranties of any kind, express or implied, concerning the System (other than as to title). Seller shall also provide Purchaser all System operation and maintenance manuals and logs in Seller's possession and provide Purchaser basic training on the operation and maintenance of the System upon Purchaser's reasonable request. Upon purchase of the System, Purchaser shall assume complete responsibility for the operation and maintenance of the System and liability for the performance of (and risk of loss for) the System, and, except for any Seller obligations that survive termination under Section 19(d), Seller will have no further liabilities or obligations hereunder for the System.

iii. **Right of First Offer for an Operations and Maintenance Contract**. A Right of First Offer clause (also known as a "ROFO" or "First Right of Offer") gives Seller the first opportunity to negotiate before the owner can offer it to others. Therefore, if Purchaser intends to hire a company to manage the operations, maintenance, and asset management (the "O&M Contract") of the Project after the sale, Purchaser herby grants the Seller the first right to make an offer for the O&M Contract, before the Purchaser offers the contract to any third party.

(1) Intent to Bid. Purchaser shall provide written notice (the "Notice") to Seller that it intends to seek an O&M Contract for the Project. The Notice shall include the terms and conditions of the proposed contract, including the scope of work and any other relevant details (the "Offer Terms").

(2) Procedure. Upon receipt of the Notice, Seller shall have (30) days to respond with a proposed O&M Contract, based on the terms outlined in the Notice or on terms mutually agreed upon by the parties. If Seller does not respond within the (30) day period, Purchaser is free to offer the contract to any third party on terms that are not more favorable than those offered to Seller.

(3) Failure to Reach Agreement. If in the event that Seller does not accept the Offer Terms, or if the parties fail to reach a mutually acceptable agreement within (30) days after the Notice, Purchaser shall have the right to offer the O&M Contract to a third party, provided that the terms to such third party are not more favorable than those offered to Seller under the Right of First Offer.

(4) Expiration of ROFO. The First Right of Offer granted herein shall terminate upon the earlier of: (a) Seller's written waiver of the ROFO; or (b) (15) years from the date of this Agreement.

(5) No Obligation. Nothing in this clause shall obligate Purchaser to hire the Seller, and Purchaser reserves the right, at its sole discretion, to reject any offer made by Seller. Purchaser may also provide their own O&M internally, and choose not to go to bid. As such, the Purchaser has no obligation to the Seller if they do not plan to go to bid for the O&M Contract.

(6) Confidentiality. The existence and terms of this ROFO shall be confidential and may not be disclosed to any third party without the prior written consent of both parties, except as required by law.

15. Indemnification and Limitations of Liability.

a. **General**. Each Party (the "**Indemnifying Party**") shall defend, indemnify and hold harmless the other Party, its affiliates and the other Party's and its affiliates' respective directors, officers, shareholders, partners, members, agents and employees (collectively, the "**Indemnified Parties**"), from and against any loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "**Liabilities**") resulting from (1) any Claim (as defined in Section 15(b) relating to the Indemnifying Party's breach of any representation or warranty set forth in Section 12 and (2) injury to or death of persons, and damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein will require the Indemnifying Party to indemnify the Indemnified Parties for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, an Indemnified Party. This Section 15(a) does not apply to Liabilities arising out of or relating to any form of Hazardous Substances or other environmental contamination, such matters being addressed exclusively by Section 15(c).

b. **Notice and Participation in Third Party Claims**. The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a "**Claim**"), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys' fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time. Neither Party may settle any Claim covered by this Section 15(b) unless it has obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The Indemnifying Party has no liability under this Section 15(b) for any Claim for which such notice is not provided if the failure to give notice prejudices the Indemnifying Party.

c. **Environmental Indemnification**.

i. Seller Indemnity. Seller shall indemnify, defend and hold harmless all of Purchaser's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance (as defined in Section 15(c)(iv)) to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

ii. Purchaser Indemnity. Purchaser shall indemnify, defend and hold harmless all of Seller's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance, except to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

iii. Notice. Each Party shall promptly notify the other Party if it becomes aware of any Hazardous Substance on or about the Premises generally or any deposit, spill or release of any Hazardous Substance. "**Hazardous Substance**" means any chemical, waste or other substance (a) which now or hereafter becomes defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "extremely hazardous wastes," "restricted hazardous wastes," "toxic substances," "toxic pollutants," "pollution," "pollutants," "regulated substances," or words of similar import under any laws pertaining to the environment, health, safety or welfare, (b) which is declared to be hazardous, toxic, or polluting by any Governmental Authority, (c) exposure to which is now or hereafter prohibited, limited or regulated by any Governmental Authority, (d) the storage, use, handling, disposal or release of which is restricted or regulated by any

Governmental Authority, or (e) for which remediation or cleanup is required by any Governmental Authority.

d. **Limitations on Liability**.

i. No Consequential Damages. Except with respect to indemnification of third-party claims pursuant to Section 16, neither Party nor its directors, officers, shareholders, partners, members, agents and employees subcontractors or suppliers will be liable for any indirect, special, incidental, exemplary, or consequential loss or damage of any nature (including, without limitation, lost revenues, lost profits, lost business opportunity or any business interruption) arising out of their performance or non-performance hereunder even if advised of such. Notwithstanding the previous sentence, the Termination Payment set forth in Section 6 of Exhibit 1 shall be deemed to be direct, and not indirect or consequential damages for purpose of this Section 15(d)(i)

ii. Actual Damages. Except with respect to indemnification of Claims pursuant to this Section 15, and except as otherwise limited in Section 13(c), Seller's aggregate liability under this Agreement arising out of or in connection with the performance or non-performance of this Agreement cannot exceed the total payments made (and, as applicable, projected to be made) by Purchaser under this Agreement. The provisions of this Section 15(d)(ii) will apply whether such liability arises in contract, tort, strict liability or otherwise.

e. **EXCLUSIVE REMEDIES**. TO THE EXTENT THAT THIS AGREEMENT SETS FORTH SPECIFIC REMEDIES FOR ANY CLAIM OR LIABILITY, SUCH REMEDIES ARE THE AFFECTED PARTY'S SOLE AND EXCLUSIVE REMEDIES FOR SUCH CLAIM OR LIABILITY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

f. **Comparative Negligence**. Where negligence is determined to have been joint, contributory or concurrent, each Party shall bear the proportionate cost of any Liability.

16. Change in Law.

a. **Impacts of Change in Law**. If Seller determines that a Change in Law has occurred or will occur that has or will have a material adverse effect on Seller's rights, entitlement, obligations or costs under this Agreement, then Seller may so notify the Purchaser in writing of such Change in Law. Within thirty (30) days following receipt by the Purchaser of such notice, the Parties shall meet and attempt in good faith to negotiate such amendments to this Agreement as are reasonably necessary to preserve the economic value of this Agreement to both Parties. If the Parties are unable to agree upon such amendments within such thirty (30) day period, then Seller may terminate this Agreement and remove the System and restore the Premises in accordance with Section 9 without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.

b. **Illegality or Impossibility**. If a Change in Law renders this Agreement or Seller's performance of this Agreement illegal or impossible, Seller may terminate Agreement immediately upon notice to Purchaser without either Party having further liability under this Agreement, except with respect to liabilities accrued prior to date of termination.

c. **"Change in Law"** means (i) the enactment, adoption, promulgation, modification or repeal after the Effective Date of any applicable law or regulation, (ii) the imposition of any material conditions on the issuance or renewal of any applicable permit after the Effective Date (notwithstanding the general requirements contained in any applicable Permit at the time of application or issue to comply with future laws, ordinances, codes, rules, regulations or similar legislation), or (iii) a change in any utility rate schedule or tariff approved by any Governmental Authority.

17. Assignment and Financing.

a. **Assignment**.

i. Restrictions on Assignment. Subject to the remainder of this Section 17(a), this Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent may not be unreasonably withheld or delayed. Purchaser may not withhold its consent to an assignment proposed by Seller where the proposed assignee has the financial capability and experience necessary to operate and maintain solar photovoltaic systems such as the System.

ii. Permitted Assignments. Notwithstanding Section 17(a)(i):

(1) Seller may, without the prior written consent of Purchaser, assign, mortgage, pledge or otherwise directly or indirectly assign its interests in this Agreement to (A) any Financing Party (as defined in Section 17(b)),

(B) any entity through which Seller is obtaining financing from a Financing Party, or (C) any affiliate of Seller or any person succeeding to all or substantially all of the assets of Seller; provided, that, Seller is not released from liability hereunder as a result of any assignment to an affiliate unless the assignee assumes Seller's obligations hereunder by binding written instrument; and

(2) Purchaser may, by providing prior notice to Seller, assign this Agreement:

a. to an affiliate of Purchaser or a purchaser of the Premises; provided, that, Purchaser is not released from liability hereunder by reason of the assignment unless the assignee assumes Purchaser's obligations hereunder by binding written instrument on terms satisfactory to Seller, including as to the assignee's creditworthiness; and

b. to an assignee that has an Investment Grade credit rating at the time of the assignment. "**Investment Grade**" means the assignee has a long-term unsecured debt rating from Moody's or S&P of at least Baa3 from Moody's and/or at least BBB- from S&P.

iii. Successors and Permitted Assignees. This Agreement is binding on and inures to the benefit of successors and permitted assignees. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Seller.

b. **Financing**. The Parties acknowledge that Seller may obtain debt or equity financing or other credit support from lenders, investors or other third parties (each a "**Financing Party**") in connection with the installation, construction, ownership, operation and maintenance of the System. In furtherance of Seller's financing arrangements and in addition to any other rights or entitlements of Seller under this Agreement, Purchaser shall timely execute any consents to assignment (which may include notice, cure, attornment and step-in rights) or estoppels and negotiate any amendments to this Agreement that may be reasonably requested by Seller or the Financing Parties; provided, that such estoppels, consents to assignment or amendments do not alter the fundamental economic terms of this Agreement.

c. **Termination Requires Consent**. Seller and Purchaser agree that any right of Seller to terminate this Agreement is subject to the prior written consent of any Financing Party.

18. **Confidentiality**.

a. **Confidential Information**. To the maximum extent permitted by applicable law, if either Party provides confidential information ("**Confidential Information**") to the other or, if in the course of performing under this Agreement or negotiating this Agreement a Party learns Confidential Information of the other Party, the receiving or learning Party shall (i) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (ii) refrain from using such Confidential Information, except in the negotiation, performance, enforcement and, in the case of Seller, financing, of this Agreement. The terms of this Agreement (but not the fact of its execution or existence) are considered Confidential Information of each Party for purposes of this Section 18(a).

b. **Permitted Disclosures**. Notwithstanding Section 18(a):

i. Each Party may provide such Confidential Information to its affiliates and to its and its affiliates' respective officers, directors, members, managers, employees, agents, contractors, consultants and Financing Parties (collectively, "Representatives"), and potential direct or indirect assignees of this Agreement if such potential assignees are first bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information. Each Party is liable for breaches of this provision by any person to whom that Party discloses Confidential Information**.**

ii. Confidential Information does not include any information that (a) becomes publicly available other than through breach of this Agreement, (b) is required to be disclosed to a Governmental Authority under applicable law or pursuant to a validly issued subpoena, (c) is independently developed by the receiving Party, or (d) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall reasonably cooperate with the other Party's efforts to limit the disclosure to the extent permitted by applicable law.

c. **Miscellaneous**. All Confidential Information remains the property of the disclosing Party and will be returned to the

disclosing Party or destroyed (at the receiving Party's option) after the receiving Party's need for it has expired or upon the request of the disclosing Party. Each Party acknowledges that the disclosing Party would be irreparably injured by a breach of this Section 18 by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, for breaches of this Section 18. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section 18, but will be in addition to all other remedies available at law or in equity. The obligation of confidentiality will survive termination of this Agreement for a period of two (2) years.

d. **Goodwill and Publicity**. Neither Party may (a) make any press release or public announcement of the specific terms of this Agreement or the use of solar or renewable energy involving this Agreement (except for filings or other statements or releases as may be required by applicable law), or (b) use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of the other Party. The Parties shall coordinate and cooperate with each other when making public announcements regarding this Agreement, the System and its use, and each Party may promptly review, comment upon and approve any publicity materials, press releases or other public statements before they are made. Notwithstanding the above, Seller is entitled to place signage on the Premises reflecting its association with the System.

19. General Provisions

a. **Definitions and Interpretation**. Unless otherwise defined or required by the context in which any term appears: (i) the singular includes the plural and vice versa, (ii) the words "herein," "hereof" and "hereunder" refer to this Agreement as a whole and not to any particular section or subsection of this Agreement, (iii) references to any agreement, document or instrument mean such agreement, document or instrument as amended, restated, modified, supplemented or replaced from time to time, and (iv) the words "include," "includes" and "including" mean include, includes and including "without limitation." The captions or headings in this Agreement are strictly for convenience and will not be considered in interpreting this Agreement. As used in this Agreement, "dollar" and the "$" sign refer to United States dollars.

b. **Choice of Law; Dispute Resolution**. The law of the state where the System is located governs all matters arising out of this Agreement without giving effect to conflict of laws principles. Any dispute arising from or relating to this Agreement shall be settled by arbitration in **Spokane County**. The arbitration shall be administered by **Spokane County Superior Court** in accordance with its arbitration rules, and judgment on any award rendered in such arbitration may be entered in any court of competent jurisdiction. If the Parties agree in writing, a mediator may be consulted prior to arbitration. The prevailing Party in any dispute arising out of this Agreement is entitled to reasonable attorneys' fees and costs.

c. **Notices**. All notices under this Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified in this Agreement at the addresses set forth in this Agreement or such other address as either Party may specify in writing.

d. **Survival**. Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement, including, without limitation provisions related to billing and payment and indemnification, will survive termination of this Agreement.

e. **Further Assurances**. Each Party shall provide such information, execute and deliver any instruments and documents and to take such other actions as may be reasonably requested by the other Party to give full effect to this Agreement and to carry out the intent of this Agreement.

f. **Waivers**. No provision or right or entitlement under this Agreement may be waived or varied except in writing signed by the Party to be bound. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver unless otherwise expressly provided.

g. **Non-Dedication of Facilities**. Nothing in this Agreement may be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. Neither Party may knowingly take any action that would subject the other Party, or other Party's facilities or equipment, to the jurisdiction of any Governmental Authority as a public utility or similar entity. Neither Party may assert in any proceeding before a court or regulatory body that the other Party is a public utility by virtue of such other Party's performance under this Agreement. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use commercially reasonable efforts to

restructure their relationship under this Agreement in a manner that preserves their relative economic interests while ensuring that Seller does not become subject to any such regulation. If the Parties are unable to agree upon such restructuring, Seller may terminate this Agreement without further liability under this Agreement except with respect to liabilities accrued prior to the date of termination and remove the System in accordance with Section 9 of this Agreement.

h. **Service Contract**. The Parties intend this Agreement to be a "service contract" within the meaning of Section 7701(e)(3) of the Internal Revenue Code of 1986. Purchaser shall not take the position on any tax return or in any other filings suggesting that it is anything other than a purchase of electricity from the System.

i. **No Partnership**. No provision of this Agreement may be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither may be considered the agent of the other.

j. **Entire Agreement, Modification, Invalidity, Captions**. This Agreement constitutes the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such provision shall not be read to render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

k. **Forward Contract**. The transaction contemplated under this Agreement constitutes a "forward contract" within the meaning of the United States Bankruptcy Code, and the Parties further acknowledge and agree that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.

l. **No Third-Party Beneficiaries**. Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto, and the Financing Parties to the extent provided herein or in any other agreement between a Financing Party and Seller or Purchaser, and do not imply or create any rights on the part of, or obligations to, any other Person.

m. **Counterparts**. This Agreement may be executed in any number of separate counterparts and each counterpart will be considered an original and together comprise the same Agreement.

- End of Exhibit 3 -

Solar Power Purchase Agreement

This Solar Power Purchase Agreement (this "**Agreement**") is entered into by the parties listed below (each a "**Party**" and collectively the "**Parties**") as of the date signed by Seller below (the "**Effective Date**").

Purchaser:		*Seller:*	
Name and Address	Pullman School District 315 SE Crestview St. Pullman, WA 99163 Attention: Juston Pollestad	Name and Address	Zero Emissions Northwest, LLC 3216 N Washington St, Spokane WA 99205
Phone	509-332-3581	Phone	509-518-5147
Fax	509-336-7202	Fax	N/A
E-mail	TBD@fpsd267.org	E-mail	David.Funk@zeroemissionsnorthwest.com
Premises Ownership	Purchaser owns the Premises.	Additional Seller Information	
Tax Status	Tax Exempt		
Project Name	Pullman Middle School Community Solar Project		

This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electricity from the solar panel system described in **Exhibit 2** (the "**System**") and installed on the real property comprising Purchaser's premises described or depicted in Schedule A to **Exhibit 2** (the "**Premises**"), including any buildings and other improvements on the Premises other than the System (the "Improvements").

The exhibits listed below are incorporated by reference and made part of this Agreement.

Exhibit 1	Pricing
Exhibit 2	System Description, Delivery Point and Premises
Exhibit 3	General Terms and Conditions

Purchaser: **Pullman School District**
Signature:
Printed Name:
Title:
Date:

Seller: **Zero Emissions Northwest, LLC**
Signature:
Printed Name:
Title:
Date:

ZERO EMISSIONS NORTHWEST
PROJECTS THAT CHANGE COMMUNITIES

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Exhibit 1:
Pricing

1. **Initial Term**: Ten (10) years, beginning on the Commercial Operation Date (the "**Initial Term**").

2. **Additional Terms**: Up to two (2) terms of five (5) years, each beginning on the expiration of the Initial Term, each an "**Additional Term**".

3. **Contract Price**:

Contract Year	Solar Energy $/kWh	Insurance Premium	Total Solar **CONTRACT PRICE** $/kWh	Average $/kWh
1	$ 0.028	$ 0.009	$ 0.037	
2	$ 0.029	$ 0.009	$ 0.038	
3	$ 0.029	$ 0.010	$ 0.039	
4	$ 0.030	$ 0.010	$ 0.039	
5	$ 0.030	$ 0.010	$ 0.040	
6	$ 0.031	$ 0.010	$ 0.041	
7	$ 0.032	$ 0.010	$ 0.042	
8	$ 0.032	$ 0.011	$ 0.043	
9	$ 0.033	$ 0.011	$ 0.044	
10	$ 0.033	$ 0.011	$ 0.044	$ 0.041

Contract Year	Estimated Utility $/kWh	Estimated Solar kWh	Estimated Utility Purchases without Solar	Total Utility Purchases without Solar
1	$ 0.102	153,000	$ 15,600	
2	$ 0.106	152,000	$ 16,100	
3	$ 0.110	151,000	$ 16,700	
4	$ 0.115	150,000	$ 17,200	
5	$ 0.119	149,000	$ 17,800	
6	$ 0.124	148,000	$ 18,400	
7	$ 0.129	147,000	$ 19,000	
8	$ 0.134	146,000	$ 19,600	
9	$ 0.140	145,000	$ 20,200	
10	$ 0.145	144,000	$ 20,900	$ 181,500

Contract Year	Total Solar $/kWh	Estimated Solar kWh	Estimated Solar Purchases	Total Solar Purchases
1	$ 0.037	153,000	$ 5,700	
2	$ 0.038	152,000	$ 5,800	
3	$ 0.039	151,000	$ 5,800	
4	$ 0.039	150,000	$ 5,900	
5	$ 0.040	149,000	$ 6,000	
6	$ 0.041	148,000	$ 6,100	
7	$ 0.042	147,000	$ 6,100	
8	$ 0.043	146,000	$ 6,200	
9	$ 0.044	145,000	$ 6,300	
10	$ 0.044	144,000	$ 6,400	$ 60,300

Contract Year	Avoided Utility Purchases	Total Avoided Purchases
1	$ 9,900	
2	$ 10,300	
3	$ 10,900	
4	$ 11,300	
5	$ 11,800	
6	$ 12,300	
7	$ 12,900	
8	$ 13,400	
9	$ 13,900	
10	$ 14,500	$ 121,200

The first Contract Year shall commence on the Commercial Operation Date, and each subsequent Contract Year shall commence on the anniversary of the Commercial Operation Date.

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4. **Contract Price Assumptions**. The Contract Price is based on the following assumptions:

a. Interconnection costs for the System will not exceed $0.00 in the aggregate.

b. Statutory prevailing wage rates (e.g., Davis-Bacon) do not apply.

c. All prices in this Agreement are calculated based on an upfront rebate of 100%. In the event that the reimbursable rebate is not paid by the Utility, the PPA price shall be equal to 95% of the Utility rate.

d. The Contract Price is exclusive of Seller's Taxes (as defined in Section 3(d) of Exhibit 3), and Buyer shall be responsible for all Seller's Taxes at the rates in effect as of the Effective Date.

5. **Contract Price Exclusions**. Unless Seller and Purchaser have agreed otherwise in writing, and except as otherwise provided in Section 2(c) of **Exhibit 3**, the Contract Price excludes the following:

a. Unforeseen groundwork (including excavation and circumvention of underground obstacles). Upgrades or repair to customer or utility electrical infrastructure (including: client or utility service, transformers, substations, poles, breakers, reclosers, and disconnects).

b. Snow removal, tree removal, tree trimming, mowing and any landscape improvements.

c. Decorative fencing and/or any visual screening materials, decorative enhancements to solar support structures (including: painting, paint matching, masonry/stone work, and any lighting not required to meet the minimum code compliance).

d. Removal of existing lighting, light poles, or concrete light post bases.

e. Roof membrane maintenance or reroofing work.

f. Structural upgrades to the Improvements, including ADA upgrades.

g. Installation of public information screen or kiosk (including accompanying internet connection, power supply, technical support and ADA access).

h. Changes in System design caused by any inaccuracy or ambiguity in information provided by Purchaser, including information regarding Purchaser's energy use, the Premises and the Improvements, including building plans and specifications.

6. Termination Payment Schedule (**Exhibit 3**, Section 11(b)):

Contract Year	Termination Payment
1	$72,000
2	$71,000
3	$70,000
4	$69,000
5	$68,000
6	$67,000
7	$66,000
8	$65,000
9	$64,000
10	$63,000

Exhibit 2:
System Description, Delivery Point, and Premises

1. **System Location:** Pullman School District

2. **System Size** (DC kW): 130.38 DC kW

3. **System Description**: Roof mounted solar on Pullman Middle School interconnecting behind the meter.

4. **Delivery Point and Premises:** Schedule A to this **Exhibit 2** contains one or more drawings or images depicting:

   a. Premises, including the Improvements (as applicable);

   b. Proposed System location;

   c. Delivery point for electricity generated by the System shall be Meter measuring the kWh output of the solar system as defined in Section 10 (the "**Delivery Point**");

   d. Access points needed for Seller to install and service the System (building. access, electrical room, stairs etc.); and

   e. Construction assumptions (if any).

Schedule A

PROJECT INFORMATION
PROJECT NAME: PULLMAN MIDDLE SCHOOL

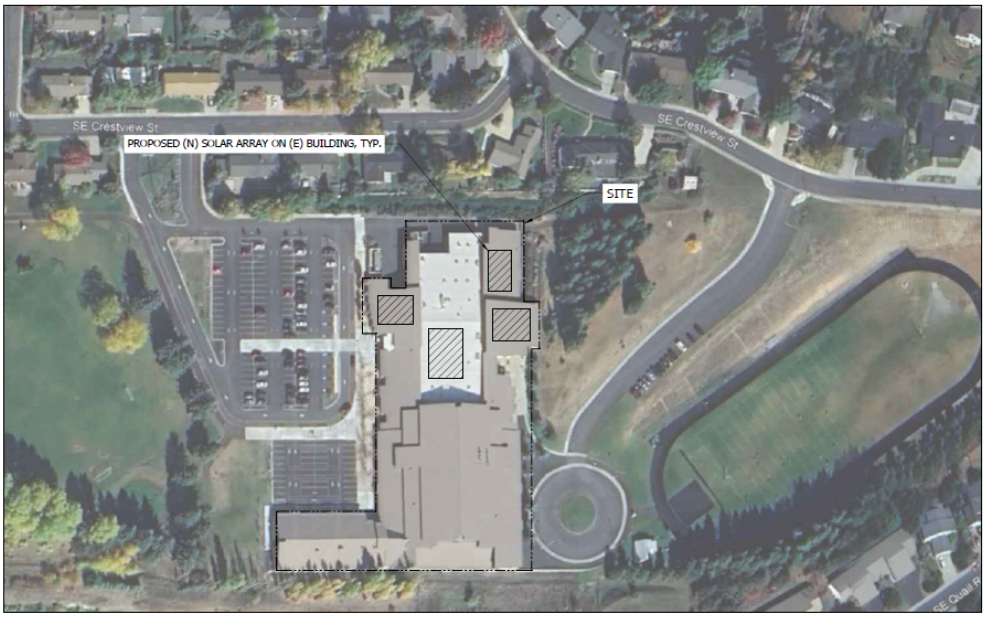
SITE ADDRESS: 315 SE CRESTVIEW ST, PULLMAN, WA 99163

OWNER: PULLMAN SCHOOL DISTRICT

SCOPE OF WORK

SUBMITTAL FOR CITY BUILDING AND ELECTRICAL REVIEW SOLAR PHOTOVOLTAIC SYSTEM: THIS PROJECT ENTAILS THE INSTALLATION OF A PHOTOVOLTAIC SYSTEM. THIS SYSTEM WILL BE INTERCONNECTED TO AND WILL BE OPERATED IN PARALLEL WITH THE ELECTRIC GRID PER THE REQUIREMENTS OF THE NATIONAL ELECTRICAL CODE AND UTILITY INTERCONNECT AGREEMENT. CONDITIONS OF APPROVAL: ALL CONSTRUCTION SHALL OCCUR BETWEEN THE HOURS OF 7AM & 6PM, EXCEPT FOR THE PURPOSE OF EMERGENCIES

PULLMAN MIDDLE SCHOOL
SOLAR PV SYSTEM
(130.38KW DC / 100KW AC)



1 SITE PLAN
NO SCALE

PROJECT:
PULLMAN MIDDLE SCHOOL

PULLMAN SCHOOL DISTRICT

PROJECT ADDRESS:
315 SE CRESTVIEW ST, PULLMAN, WA 99163

ISSUE	DESCRIPTION	DATE

REV	DESCRIPTION	DATE

PROJECT NO: 4002
PROJECT ENG: GLJ
DRAWN BY: GJ
CHK'D BY: SH QA: DF PM: DF

SHEET TITLE:
SITE PLAN

SHEET #:
PV-1

SCALED FOR 24X36

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Exhibit 3:
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Exhibit 3:
General Terms and Conditions

1. **Purchase and Sale of Electricity**. Purchaser shall purchase from Seller, and Seller shall sell to Purchaser, all of the electricity generated by the System during the Term (as defined in Section 2(a)). Electricity generated by the System shall be delivered to Purchaser at the Delivery Point. Title to and risk of loss for the electricity generated by the System passes to Purchaser from Seller at the Delivery Point. Purchaser may purchase electricity for the Premises from other sources to the extent Purchaser's electricity consumption requirements at the Premises exceed the output of the System.

2. **Term and Termination**.

a. **Effective Date; Term**. This Agreement is effective as of the Effective Date**.** The electricity supply period under this Agreement commences on the Commercial Operation Date (as defined in Section 6) and continues for the duration of the Initial Term and any Additional Terms, unless earlier terminated as provided for in this Agreement (collectively, the "**Term**").

b. **Additional Terms**. The Parties may agree in writing to extend this Agreement for one or more Additional Term(s) at a Contract Price to be agreed.

c. **Termination Due to Contract Price Adjustments or Lack of Project Viability**. If, at any time after the Effective Date and prior to Commencement of Installation (as defined in Section 5), (i) circumstances arise which have been excluded from Contact Price calculations pursuant to Section 5 of **Exhibit 1**, or Seller determines that the installation of the System will not be technically or economically viable for any other reason, and (ii) the Parties have negotiated a Contract Price adjustment for thirty (30) days following written notice from Seller without reaching agreement, either Party may terminate this Agreement by providing ten (10) days' prior written notice to the other Party. Neither Party shall be liable for any damages in connection with such termination. After Commencement of Installation, the Contract Price shall not be subject to further adjustment pursuant to Section 5 of **Exhibit 1** or otherwise.

d. **Termination by Purchaser for Delay**. If Commencement of Installation has not occurred **(2) years** after the Effective Date, Purchaser may terminate this Agreement by providing thirty (30) days' prior written notice to Seller; provided that this Agreement will not terminate pursuant to this Section 2(d) if Seller achieves Commencement of Installation on or before the end of such thirty (30) day notice period. Purchaser shall not liable for any damages in connection with such termination.

3. **Billing and Payment; Taxes**.

a. **Monthly Charges**. Purchaser shall pay Seller monthly for the electricity generated by the System and delivered to the Delivery Point at the $/kWh rate shown in **Exhibit 1** (the "**Contract Price**"). The monthly payment for such energy will be equal to the applicable $/kWh rate multiplied by the number of kWh of electricity generated during the applicable month, as measured by the Meter (as defined in Section 10). Additional costs for items differing from the assumptions in **Exhibit 1**, Item 4 are Purchaser's responsibility.

b. **Monthly Invoices**. Seller shall invoice Purchaser monthly. Such monthly invoices shall state (i) the amount of electricity produced by the System and delivered to the Delivery Point, (ii) the rates applicable to, and charges incurred by, Purchaser under this Agreement and (iii) the total amount due from Purchaser.

c. **Payment Terms**. All amounts due under this Agreement are due and payable net thirty (30) days following receipt of invoice. Any undisputed portion of the invoice amount not paid within such thirty (30) day period shall accrue interest at the annual rate of two and one-half percent (2.5%) above the Prime Rate (but not to exceed the maximum rate permitted by law). All payments shall be made in U.S. dollars.

d. **Taxes**.

i. **Purchaser's Taxes**. Purchaser is responsible for: (1) payment of, or reimbursement of Seller, for all taxes assessed on the generation, sale, delivery or consumption of electricity produced by the System or the interconnection of the System to the utility's electricity distribution system; and (2) real property taxes.

ii. **Seller's Taxes.** Seller is responsible for: (1) payment of income taxes or similar taxes imposed on Seller's revenues due to the sale of electricity under this Agreement; and (2) personal property taxes imposed on the System **("Seller's Taxes").**

4. **RECs and Incentives**. As the owner of the System, Seller is entitled to the benefit of, and will retain all ownership interests in the RECs and Incentives. Purchaser shall cooperate with Seller in obtaining, securing and transferring any and all RECs and Incentives. Purchaser is not obligated to incur any out–of–pocket costs or expenses in connection with such actions unless reimbursed by Seller. Purchaser shall not make any filing or statements inconsistent with Seller's ownership interests in the RECs and Incentives. If any RECs or Incentives are paid or delivered directly to Purchaser, Purchaser shall immediately pay or deliver such items or amounts to Seller.

"**Governmental Authority**" means any foreign, federal, state, local or other governmental, regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, court, tribunal, arbitrating body or other governmental authority having jurisdiction or effective control over a Party.

"**Incentives**" means (i) a payment paid by a utility or state or local Governmental Authority based in whole or in part on the cost or size of the System such as a rebate, (ii) a performance-based incentive paid as a stream of periodic payments by a utility, state or Governmental Authority based on the production of the System, (iii) investment tax credits, production tax credits, and similar tax credits, grants or other tax benefits under federal, state or local law, and (iv) any other attributes, commodity, revenue stream or payment in connection with the System (such as ancillary or capacity revenue), in each case of (i) through (iv) relating to the construction, ownership, use or production of energy from the System, provided that Incentives shall not include RECs.

"**REC**" means a renewable energy credit or certificate under any state renewable portfolio, standard or federal renewable energy standard, voluntary renewable energy credit certified by a non-governmental organization, pollution allowance, carbon credit and any similar environmental allowance or credit and green tag or other reporting right under Section 1605(b) of The Energy Policy Act of 1992 and any present or future federal, state, or local law, regulation or bill, and international or foreign emissions trading program, in each case relating to the construction, ownership, use or production of energy from the System, provided that RECs shall not include Incentives.

5. **Project Completion**.

a. **Project Development**. Seller shall diligently pursue the development and installation of the System, subject to Section 2(c), Section 11 and the remaining provisions of this Section 5.

b. **Permits and Approvals**. Seller shall use commercially reasonable efforts to obtain the following at its sole cost and expense (each an "**Approval**"):

i. any zoning, land use and building permits required for Seller to construct, install and operate the System; and

ii. any agreements and approvals from the utility necessary in order to interconnect the System to the utility's electric distribution system.

Purchaser shall cooperate with Seller's reasonable requests to assist Seller in obtaining such Approvals, including, without limitation the execution of documents required to be provided by Purchaser to the local utility**.**

c. **Commencement of Installation**. Seller shall exercise commercially reasonable efforts to achieve Commencement of Installation of the System within [____] days after the Effective Date. "**Commencement of Installation**" means the date that Seller or its installation contractor has begun physical installation of the System on the Premises.

d. **Force Majeure**.

i. **Force Majeure Event**. If either Party is unable to timely perform any of its obligations (other than payment obligations) under this Agreement in whole or in part due to a Force Majeure Event, that Party will be excused from performing such obligations for the duration of the time that such Party remains affected by the Force Majeure Event; provided, that such Party uses commercially reasonable efforts to mitigate the impact of the Force Majeure Event and resumes performance of its affected obligations as soon as reasonably practical. The Party affected by the Force Majeure Event shall notify the other Party as soon as reasonably practical after the

affected Party becomes aware that it is or will be affected by a Force Majeure Event. If the Force Majeure Event occurs during the Term and impacts the ability of the System to deliver electricity to the Delivery Point, the Term will be extended day for day for each day delivery is suspended due to the Force Majeure Event.

ii. **Extended Force Majeure**. If a Force Majeure Event notified by either Party under paragraph (i) above continues for a consecutive period of one hundred eighty (180) days or more within a twelve (12) month period, then either Party may terminate this Agreement without either Party having further liability under this Agreement except: (a) liabilities accrued prior to termination, (b) Seller shall remove the System as required under Section 9 (but Purchaser shall reimburse Seller for Seller's removal costs if the Force Majeure Event affects Purchaser and Purchaser elects to terminate the Agreement) and (b) if Purchaser elects to terminate the Agreement in accordance with this Section, Purchaser shall pay the applicable Termination Payment. Notwithstanding the foregoing, if the Force Majeure Event can be corrected through repair or restoration of the System or other actions by Seller and, prior to expiration of the initial one hundred eighty (180)-day period, Seller provides written evidence to Purchaser that it is diligently pursuing such actions, then Purchaser shall not have the right to terminate this Agreement so long as Seller continues to diligently pursue such actions.

iii. "**Force Majeure Event**" means any event or circumstance beyond the reasonable control of and without the fault or negligence of Seller, including, without limitation, failure or interruption of the production, delivery or acceptance of electricity due to: an act of god; war (declared or undeclared); sabotage; piracy; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake; abnormal weather condition or actions of the elements; hurricane; flood; lightning; wind; drought; animals; the binding order of any Governmental Authority; the failure to act on the part of any Governmental Authority (including, without limitation delays in permitting not caused by actions or omissions of the Party seeking such permit); unavailability of electricity from the utility grid; and failure or unavailability of equipment, supplies or products outside of Seller's control or due to a Force Majeure Event.

e. **Extension of Time**. If Seller is delayed in achieving Commencement of Installation due to a Force Majeure Event, the time for achievement of Commencement of Installation will be automatically extended to account for the impact of the delay.

f. **Commercial Operation**. Seller shall notify Purchaser in writing when it has achieved Commercial Operation (the date of such notice, the "**Commercial Operation Date**"). "**Commercial Operation**" means that the System is mechanically complete, capable of providing electricity to the Delivery Point at the nameplate capacity specified in Exhibit 2 and has permission to operate from the relevant Governmental Authority. Seller shall provide Purchaser with documentation to evidence that the System is ready to begin Commercial Operation upon Purchaser's reasonable request.

6. Installation, Operation and Maintenance.

a. **Seller's General Obligations Regarding the System**. Subject to the terms and conditions of this Agreement, Seller shall design, engineer, install, commission, monitor, operate and maintain the System, in each case in a good and workmanlike manner and in accordance with applicable law and prudent solar industry practices in the state in which the Premises are located. The System shall comply with all applicable rules, regulation and local building codes.

b. **System Design Approval**. Seller shall provide Purchaser with a copy of the System design for approval prior to commencement of construction. Purchaser shall have ten (10) days after receipt to approve or disapprove the design. Failure by Purchaser to respond within such ten (10) day period shall be deemed approval of the design. If Purchaser disapproves the design, Seller shall modify the design and resubmit it for Purchaser's approval. If the System design modifications requested by Purchaser render the System non-viable, Seller may terminate this Agreement under Section 2(c) above.

c. **System Repair and Maintenance**. Seller may suspend delivery of electricity from the System to the Delivery Point for the purpose of maintaining and repairing the System; provided that Seller shall use commercially reasonable efforts to (i) minimize any interruption in service to the Purchaser, and (ii) limit any such suspension of service to weekend or off-peak hours. Scheduled and unscheduled maintenance and repairs shall be undertaken at Seller's sole cost and expense, except that Purchaser shall reimburse Seller for the reasonable cost of any repairs or maintenance resulting from damage caused by Purchaser, its agents, employees or contractors.

d. **Outages**. Upon Purchaser's written request, Seller shall take the System off-line for a total of one-hundred (100) daylight hours (as defined by the United States National Weather Service in the area where the System is located) during each Contract Year (each event an "**Outage**" and the one-hundred (100) hour period the "**Outage Allowance**"). The Outage Allowance includes all Outage hours undertaken by Seller for maintenance or repairs for which Purchaser is responsible pursuant to Section 6(b) or requested by Purchaser under this Section 6(d) (other than due to the fault or negligence of Seller). Purchaser's request shall be delivered at least forty-eight (48) hours in advance. Purchaser is not obligated to accept or pay for electricity from the System for Outages up to the annual Outage Allowance. If the aggregate hours for Outages exceed the Outage Allowance in a given Contract Year, Seller shall reasonably estimate the amount of electricity that would have been delivered to Purchaser during such excess Outages and Purchaser shall pay Seller for such amount in accordance with this Agreement.

e. **Maintenance of Premises**. Purchaser shall, at its sole cost and expense, maintain the Premises and Improvements in good condition and repair. Purchaser, to the extent within its reasonable control, (i) shall ensure that the Premises remains interconnected to the local utility grid at all times; and (ii) shall not permit cessation of electric service to the Premises from the local utility. Purchaser is fully responsible for, and shall properly maintain in full working order and good repair, the electrical infrastructure on the Purchaser's side of the Delivery Point, including all of Purchaser's equipment that utilizes the System's outputs. Purchaser shall use commercially reasonable efforts to cooperate with Seller to comply with any technical standard of the utility providing electrical power to the Purchaser, and does not need to receive permission to operate from the utility.

f. **No Alteration of Premises**. Not less than thirty (30) days prior to making any alterations or repairs to the Premises (except for emergency repairs) or any Improvement which may adversely affect the operation and maintenance of the System, Purchaser shall inform Seller in writing and, thereafter, shall use commercially reasonable efforts to conduct such repairs, alterations or Improvements in compliance with any reasonable request made by Seller within ten (10) days after having received such written request to mitigate any adverse effect. If any repair, alteration or Improvement result in a permanent and material adverse economic impact on the System, Purchaser may request relocation of the System under Section 8 hereof. To the extent that temporary disconnection or removal of the System is necessary to perform such alterations or repairs, Seller shall perform such work, and any re-connection or re-installation of the System, at Purchaser's cost, subject to Sections 6(b) and 6(c). Seller shall make any alterations and repairs in a good and workmanlike manner, in compliance with all applicable laws, codes and permits.

7. **Miscellaneous Rights and Obligations of the Parties**.

a. **Access Rights**.[1] Purchaser hereby grants to Seller and to Seller's agents, employees, contractors and the utility (i) a non-exclusive license running with the Premises (the "**Non-Exclusive License**") for access to, on, over, under and across the Premises from the Effective Date until the date that is ninety (90) days following the date of expiration or earlier termination of this Agreement (the "**License Term**"), for the purposes of performing all of Seller's obligations and enforcing all of Seller's rights set forth in this Agreement and otherwise as required by Seller in order to effectuate the purposes of this Agreement. In addition to the foregoing, if the System shall be a ground-mounted System to be located within a secure, fenced area on the Premises, Purchaser hereby grants to Seller an exclusive, sub-licensable license running with the Premises (the "**Exclusive License**", and together with the Non-Exclusive License, the "**Licenses**") for purposes of the installation, operation, use and maintenance of the System on such exclusively licensed area of the Premises during the License Term. **Seller and its employees, agents and contractors must comply with Purchaser's site safety and security requirements when on the Premises (other than in respect of the fenced area governed by the Exclusive License) during the License Term.** During the License Term, Purchaser shall preserve and protect Seller's rights under the Licenses and Seller's access to the Premises and shall not interfere, or permit any third parties under Purchaser's control to interfere with such rights or access. Seller may record a customary memorandum of license in the land records respecting the Licenses.

b. **OSHA Compliance**. Each Party shall comply with all Occupational Safety and Health Act (OSHA) requirements and other similar applicable safety laws and codes with respect to such Party's performance under this Agreement.

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[1] *The Agreement provides for access to the Premises through a license and assumes that the Purchaser is the owner of the Premises. However, certain Sellers may prefer for access to the Premises to be provided through a lease or sublease. If the Purchaser is not the owner of the Premises, the lease or license will have to be entered into with the third party owner.*

c. **Safeguarding the Premises**. Purchaser shall maintain the physical security of the Premises and Improvements in a manner to be expected of a reasonable and prudent owner or lessee of premises and improvements similar to the Premises and Improvements in nature and location. Purchaser shall not conduct or permit activities on, in or about the Premises or the Improvements that have a reasonable likelihood of causing damage, impairment or otherwise adversely affecting the System. Purchaser shall indemnify Seller for any loss or damage to the System to the extent caused by or arising out of (i) Purchaser's breach of its obligations under this Section or (ii) the acts or omissions of Purchaser or its employees, agents, invitees or separate contractors.

d. **Insolation**. Purchaser acknowledges that unobstructed access to sunlight ("**Insolation**") is essential to Seller's performance of its obligations and a material term of this Agreement. Purchaser shall not, to the extent within its reasonable control, cause or permit any interference with the System's Insolation, and shall ensure that vegetation on the Premises adjacent to the System is regularly pruned or otherwise maintained to prevent interference with the System's Insolation. If Purchaser discovers any activity or condition that could diminish the Insolation of the System, Purchaser shall immediately notify Seller and cooperate with Seller in preserving and restoring the System's Insolation levels as they existed on the Effective Date.

e. **Use and Payment of Contractors and Subcontractors**. Seller shall use suitably qualified, experienced and licensed contractors and subcontractors to perform its obligations under this Agreement. However, Seller shall be responsible for the quality of the work performed by its contractors and subcontractors. Seller shall pay when due all valid charges from all contractors, subcontractors and suppliers supplying goods or services to Seller under this Agreement.

f. **Liens**.

i. **Lien Obligations**. Purchaser shall not directly or indirectly cause, create, incur, assume or allow to exist any mortgage, pledge, lien, charge, security interest, encumbrance or other claim of any nature, except such encumbrances as may be required to allow Seller access to the Premises, (each a "**Lien**") on or with respect to the System. Seller shall not directly or indirectly cause, create, incur, assume or allow to exist any Lien on or with respect to the Premises or the Improvements, other than those Liens which Seller is permitted by law to place on the Premises due to non-payment by Purchaser of amounts due under this Agreement. Each Party shall immediately notify the other Party in writing of the existence of any such Lien following discovery of same, and shall promptly (and in all events within thirty (30) days) cause the same to be discharged and released of record without cost to the other Party; provided, however, that each indemnifying Party has the right to contest any such Lien, so long as it provides a statutory bond or other reasonable assurances of payment that either removes such Lien from title to the affected property, or that assures that any adverse judgment with respect to such Lien shall be paid without affecting title to such property.

ii. **Lien Indemnity**. Each Party shall indemnify the other Party from and against all claims, losses, damages, liabilities and expenses resulting from any Liens filed against such other Party's property as a result of the indemnifying Party's breach of its obligations under Section 7(f)(i).

8. **Relocation of System**.

If, during the Term, Purchaser ceases to conduct business operations at the Premises or vacates the Premises; the Premises have been destroyed; or the Purchaser is otherwise unable to continue to host the System or accept the electricity delivered by the System for any other reason (other than a Default Event by Seller), Purchaser may propose in writing the relocation of the System, at Purchaser's cost, in lieu of termination of the Agreement by Seller for a Default Event by Purchaser. If such proposal is practically feasible and preserves the economic value of the agreement for Seller, the Parties shall seek to negotiate in good faith an agreement for the relocation of the System. If the Parties are unable to reach agreement on relocation of the System within sixty (60) days after the date of receipt of Purchaser's proposal, Seller may terminate this Agreement pursuant to Section 11(b)(ii).

9. **Removal of System upon Termination or Expiration**.

Upon the expiration or earlier termination of this Agreement (provided Purchaser does not exercise its purchase option under Section 14(b)), Seller shall, at its expense (unless expressly provided otherwise in this Agreement), remove all of the tangible property comprising the System from the Premises with a targeted completion date that is no later than ninety (90) days after the expiration of the Term. The portion of the Premises where the System is located shall be returned to substantially its original condition (excluding ordinary wear and tear), including the removal of System mounting pads or other support structures, and

repair and restoration of the roof and the roof membrane. If the System is installed on the roof of an Improvement, Seller's warranties under Section 12(c)(i) shall apply, as applicable. Purchaser must provide sufficient access, space and cooperation as reasonably necessary to facilitate System removal. If Seller fails to remove or commence substantial efforts to remove the System by such agreed upon date, Purchaser may, at its option, to remove the System to a public warehouse and restore the Premises to its original condition (other than ordinary wear and tear) at Seller's cost.

10. Measurement.

a. **Meter**. The System's electricity output during the Term shall be measured by Seller's meter, which shall be a revenue grade meter that meets ANSI-C12.20 standards for accuracy (the "**Meter**"). Purchaser shall have access to the metered energy output data via the monitoring system installed and maintained by Seller as part of the System.

b. **Meter Calibration**. Seller shall calibrate the Meter in accordance with manufacturer's recommendations. Notwithstanding the foregoing, Purchaser may install, or cause to be installed, its own revenue-grade meter at the same location as the Meter. If there is a discrepancy between the data from Purchaser's meter and the data from the Meter of greater than two percent (2%) over the course of a Contract Year, then Purchaser may request that Seller calibrate the Meter at Purchaser's cost.

11. Default, Remedies and Damages.

a. **Default**. Any Party that fails to perform its responsibilities as listed below or experiences any of the circumstances listed below is deemed a "**Defaulting Party**", the other Party is the "**Non-Defaulting Party**" and each of the following is a "**Default Event**":

i. failure of a Party to pay any amount due and payable under this Agreement, other than an amount that is subject to a good faith dispute, within ten (10) days following receipt of written notice from the Non-Defaulting Party of such failure to pay ("**Payment Default**");

ii. failure of a Party to perform any material obligation under this Agreement not addressed elsewhere in this Section 11(a) within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure; provided, that if the Default Event cannot reasonably be cured within thirty (30) days and the Defaulting Party has demonstrated prior to the end of that period that it is diligently pursuing such cure, the cure period will be extended for a further reasonable period of time, not to exceed ninety (90) days;

iii. any representation or warranty given by a Party under this Agreement was incorrect in any material respect when made and is not cured within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure;

iv. a Party becomes insolvent or is a party to a bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors or other similar arrangement or any event occurs or proceedings are taken in any jurisdiction with respect to the Party which has a similar effect (or, if any such actions are initiated by a third party, such action(s) is (are) not dismissed within sixty (60) days); or,

v. in the case of Purchaser as the Defaulting Party only, Purchaser (a) loses its rights to occupy and enjoy the Premises, unless (i) the Parties agree upon a relocation under Section 8 above, or (ii) Purchaser pays the Termination Payment determined under Section 6 of **Exhibit 1** within thirty (30) days after written request by Seller; or (b) prevents Seller from performing any material obligation under this Agreement unless such action by Purchaser is (i) is permitted under this Agreement, or (ii) is cured within ten (10) days after written notice thereof from Seller**.**

b. **Remedies**.

i. **Suspension**. Upon the occurrence and during the continuation of a Default Event by Purchaser, including a Payment Default, Seller may suspend performance of its obligations under this Agreement until the earlier to occur of the date (a) that Purchaser cures the Default Event in full, or (b) of termination of this Agreement. Seller's rights under this Section 11(b)(i) are in addition to any other remedies available to it under this Agreement, at law or in equity.

ii. **Termination**. Upon the occurrence and during the continuation of a Default Event, the Non-Defaulting Party may terminate this Agreement, by providing five (5) days prior written notice to the Defaulting Party; provided, that, in the case of a Default Event under Section 11(a)(iv), the Non-Defaulting Party may terminate this Agreement immediately.

iii. **Damages Upon Termination by Default**. Upon a termination of this Agreement pursuant to Section 11(b)(ii), the Defaulting Party shall pay a termination payment to the Non-Defaulting Party determined as follows (the "**Termination Payment**"):

(1) Termination by Seller. If Seller terminates this Agreement for a Default Event by Purchaser, the Termination Payment payable to Seller shall be equal to the sum of (i) the applicable amount set forth in the Termination Payment Schedule set forth as Item 6 of **Exhibit 1,** and (ii) any other amounts previously accrued under this Agreement and then owned by Purchaser to Seller.

(2) Termination by Purchaser. If Seller is the Defaulting Party and Purchaser terminates this Agreement, the Termination Payment to Purchaser will be equal to the sum of (i) all direct costs reasonably incurred by Purchaser by reason of the termination; and (ii) any and all other amounts previously accrued under this Agreement and then owed by Seller to Purchaser. The Termination Payment determined under this Section 11(b)(iii)(2) cannot be less than zero.

iv. **Liquidated Damages**. The Parties agree that, if Seller terminates this Agreement prior to the expiration of the Term pursuant to Section 11(b)(ii), actual damages would be difficult to ascertain, and the Termination Payment determined in accordance with Section 11(b)(iii)(1) is a reasonable approximation of the damages suffered by Seller as a result of early termination of this Agreement and is not a penalty.

c. **Obligations Following Termination**. If a Party terminates this Agreement pursuant to Section 11(b)(ii), then following such termination, Seller shall remove the equipment constituting the System in compliance with Section 9 above at the sole cost and expense of the Defaulting Party, *provided, however* that Seller shall not be required to remove the System following the occurrence of a Default Event by Purchaser pursuant to Section 11(a)(i), unless Purchaser pre-pays the cost of restoration reasonably estimated by Seller.

i. **Reservation of Rights**. Except in the case of a termination under Section 11(b)(ii) and payment of a Termination Payment, if any, determined pursuant to Section 11(b)(ii), nothing in this Section 11 limits either Party's right to pursue any remedy under this Agreement, at law or in equity, including with respect to the pursuit of an action for damages by reason of a breach or Default Event under this Agreement.

ii. **Mitigation Obligation**. Regardless of whether this Agreement is terminated for a Default Event, the Non-Defaulting Party must make commercially reasonable efforts to mitigate its damages as the result of such Default Event; provided that such obligation shall not reduce Purchaser's obligation to pay the full Termination Payment set forth in Section 6 of Exhibit 1 following a Default Event by Purchaser.

iii. **No Limitation on Payments**. Nothing in this Section 11 excuses a Party's obligation to make any payment when due under this Agreement, including with respect to payments for electricity that would have been delivered to Purchaser but for a Purchaser breach or Default Event.

12. **Representations and Warranties**.

a. **General Representations and Warranties**. Each Party represents and warrants to the other the following:

i. Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution, delivery and performance by such Party of this Agreement have been duly authorized by all necessary corporate, partnership or limited liability company action, as applicable, and do not and will not violate any law; and this Agreement is the valid obligation of such Party, enforceable against such Party in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally)**.**

ii. Such Party has obtained all licenses, authorizations, consents and approvals required by any Governmental Authority or other third party and necessary for such Party to own its assets, carry on its business and to execute and deliver this Agreement; and such Party is in compliance with all laws that relate to this Agreement in all material respects**.**

b. **Purchaser's Representations and Warranties**. Purchaser represents and warrants to Seller the following:

i. **Licenses**. (a) Purchaser has title to or a leasehold or other valid property interest in the Premises such that Purchaser has the full right, power and authority to grant the Licenses in Section 7(a), (b) such grant of the Licenses does not violate any law, ordinance, rule or other governmental restriction applicable to Purchaser or the Premises and is not inconsistent with and will not result in a breach or default under any agreement by which Purchaser is bound or that affects the Premises, and (c) if Purchaser does not own the Premises or any Improvement on which the System is to be installed, Purchaser has obtained all required consents from the owner of the Premises and/or Improvements, as the case may be, to grant the Licenses to Seller so that Seller may perform its obligations under this Agreement.

ii. **Other Agreements**. Neither the execution and delivery of this Agreement by Purchaser nor the performance by Purchaser of any of its obligations under this Agreement conflicts with or will result in a breach or default under any agreement or obligation to which Purchaser is a party or by which Purchaser is bound.

iii. **Accuracy of Information**. All information provided by Purchaser to Seller, as it pertains to (a) the Premises, (b) the Improvements on which the System is to be installed, if applicable, (c) Purchaser's planned use of the Premises and any applicable Improvements, and (d) Purchaser's estimated electricity requirements, is accurate in all material respects.

iv. **Purchaser Status**. Purchaser is not a public utility or a public utility holding company and is not subject to regulation as a public utility or a public utility holding company.

v. **Limit on Use**. No portion of the electricity generated by the System shall be used to heat a swimming pool.[2]

c. **Seller's Warranties**.

i. If Seller penetrates the roof of any Improvement on which the System is installed, during System installation or any System repair, Seller shall warrant roof damage it causes as a direct result of these roof penetrations**.** This roof warranty shall terminate upon the later of (a) one (1) year following the completion of the System installation or repair, as the case may be, and (b) the length of any then-effective installer warranty on the applicable roof.

ii. If Seller damages any other part of the Premises or any Improvement (including roof damages not covered under Section 12(c)(i) above), Seller shall repair or reimburse Purchaser for such damage, as agreed by the Parties**.**

NO OTHER WARRANTY. THE WARRANTIES SET FORTH IN SECTIONS 12(a) AND 12(c) OF THIS AGREEMENT ARE PURCHASER'S SOLE AND EXCLUSIVE BASIS FOR ANY CLAIM OR LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS SECTION 12, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. OTHER THAN AS EXPRESSLY SET FORTH IN SECTIONS 12(a) AND 12(c), NO WARRANTY, WHETHER STATUTORY, WRITTEN, ORAL, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, APPLIES UNDER THIS AGREEMENT. IF A PERFORMANCE GUARANTY IS BEING PROVIDED PURSUANT TO SECTION 4(d) OF EXHIBIT 1, THE PERFORMANCE GUARANTY WILL REPRESENT A SEPARATE CONTRACT BETWEEN PURCHASER AND THE ISSUER OF THE PERFORMANCE GUARANTY. IF THE ISSUER OF THE PERFORMANCE GUARANTY (OR ANY SUBSEQUENT ASSIGNEE) AND THE SELLER ARE NOT THE SAME PERSON, NO RIGHTS PROVIDED TO PURCHASER BY THE PERFORMANCE GUARANTY MAY BE ASSERTED UNDER THIS AGREEMENT, AND NO CLAIM UNDER THE PERFORMANCE GUARANTY WILL AFFECT PURCHASER'S OBLIGATIONS UNDER THIS AGREEMENT.

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[2] *This limitation reflects the requirements to qualify for the Federal Energy Tax Credit under §48 of the Internal Revenue Code. Individual states or localities may have further restrictions on the use of electricity from the System. Purchasers and Sellers are encouraged to consult local law to ensure that no such restrictions are being violated.*

13. Insurance.

a. Insurance Coverage. At all times during the Term, the Parties shall maintain the following insurance, as applicable:

i. Seller's Insurance. Seller shall maintain or ensure the following is maintained (a) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate, (b) employer's liability insurance with coverage of at least $1,000,000 and (c) workers' compensation insurance as required by law. Seller's coverage may be provided as part of an enterprise insurance program.

ii. Purchaser's Insurance. Purchaser shall maintain or ensure the following is maintained (a) property insurance on the System for the replacement cost thereof and be reimbursed by Seller and (b) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate.

(1) (30) days prior to the Commercial Operation Date, Seller shall provide Purchaser with the replacement cost of the System and Purchaser shall purchase and itemize the increase in insurance costs due the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the estimated kWh of the project as calculated by PVWatts or a similar satellite-based solar production software. The $/kWh insurance premium shall be added back into the Contract Price for the first year.

(2) Each additional year, (30) days prior to the anniversary of the Commercial Operation Date or Seller's typical insurance procurement schedule, Purchaser shall itemize the increase in insurance costs due to the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the previous year's actual kWh of the project. The $/kWh insurance premium shall be added back into the Contract Price.

b. Policy Provisions. Each Party's insurance policies shall (i) contain a provision whereby the insurer agrees to give the other Party at least thirty (30) days (ten days for non-payment of premiums) written notice before the insurance is cancelled, or terminated, (ii) be written on an occurrence basis, and (iii) be maintained with companies either rated no less than A-VII as to Policy Holder's Rating in the current edition of A.M. Best's Insurance Guide or otherwise reasonably acceptable to the other Party.

c. Certificates. Upon the other Party's request, each Party shall deliver to the other Party certificates of insurance evidencing the above required coverage. A Party's receipt, review or acceptance of such certificate shall in no way limit or relieve the other Party of the duties and responsibilities to maintain insurance as set forth in this Agreement.

d. Deductibles. Each Party shall pay its own insurance deductibles, except in the case of claims (i) resulting from a breach of this Agreement, in which case the breaching Party is responsible for payment of the non-breaching Party's deductible for any responding insurance, and (ii) covered by an indemnity set forth in this Agreement.

14. Ownership; Option to Purchase.

a. Ownership of System.

i. **Ownership; Personal Property**. Throughout the Term, Seller shall be the legal and beneficial owner of the System , and all RECs and Incentives, and the System will remain the personal property of Seller and will not attach to or be deemed a part of, or fixture to, the Premises or any Improvement on which the System is installed. Each of the Seller and Purchaser agree that the Seller is the tax owner of the System and all tax filings and reports shall be filed in a manner consistent with this Agreement. The System will at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code.

ii. **Notice to Purchaser Lienholders**. Purchaser shall use commercially reasonable efforts to place all parties having a Lien on the Premises or any Improvement on which the System is installed on notice of the ownership of the System and the legal status or classification of the System as personal property. If any mortgage or fixture filing against the Premises could reasonably be construed as prospectively attaching to the System as a fixture of the Premises, Purchaser shall provide a disclaimer or release from such lienholder.

iii. **Fixture Disclaimer**. If Purchaser is the fee owner of the Premises, Purchaser consents to the filing of a disclaimer of the System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction where the Premises are located. If Purchaser is not the fee owner, Purchaser shall obtain such consent from such owner. For the avoidance of doubt, in either circumstance Seller has the right to file such disclaimer.

iv. **SNDA**. Upon request, Purchaser shall deliver to Seller a subordination and non-disturbance agreement in a form mutually acceptable to Seller and the provider of the subordination and non-disturbance agreement from the owner of the Premises (if the Premises are leased by Purchaser), any mortgagee with a Lien on the Premises, and other Persons holding a similar interest in the Premises.

v. **Eviction Notice**. To the extent that Purchaser does not own the Premises or any Improvement on which the System is installed, Purchaser shall provide to Seller immediate written notice of receipt of notice of eviction from the Premises or applicable Improvement or termination of Purchaser's lease of the Premises and/or Improvement.

b. Option to Purchase.

i. **Exercise of Option**. At the end of the tenth (10th) Contract Years and each Additional Term, so long as Purchaser is not in default under this Agreement, Purchaser may purchase the System from Seller on any such date for a purchase price equal to $34,000 plus all reasonable transaction fees & applicable transfer taxes. Purchaser shall have the option to pay the purchase price over a 2-year period via an increased Contract Price. For example, if the purchase price is $10,000 then an additional $5,000 per year will be divided by the average kWh of the previous years will be prorated monthly and added to each invoice. Purchaser shall notify Seller of its intent to purchase at least ninety (90) days and not more than one hundred eighty (180) days prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable, and the purchase shall be completed prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable.

ii. **Title Transfer; Warranties; Manuals**. Seller shall transfer good title to the System to Purchaser upon Seller's receipt of the purchase price and execution by the Parties of a written instrument or agreement to effect such transfer. The System will be sold "as is, where is, with all faults". Seller will assign to Purchaser any manufacturer's warranties that are in effect as of the date of purchase and which are then assignable pursuant to their terms, but Seller otherwise disclaims all warranties of any kind, express or implied, concerning the System (other than as to title). Seller shall also provide Purchaser all System operation and maintenance manuals and logs in Seller's possession and provide Purchaser basic training on the operation and maintenance of the System upon Purchaser's reasonable request. Upon purchase of the System, Purchaser shall assume complete responsibility for the operation and maintenance of the System and liability for the performance of (and risk of loss for) the System, and, except for any Seller obligations that survive termination under Section 19(d), Seller will have no further liabilities or obligations hereunder for the System.

iii. **Right of First Offer for an Operations and Maintenance Contract**. A Right of First Offer clause (also known as a "ROFO" or "First Right of Offer") gives Seller the first opportunity to negotiate before the owner can offer it to others. Therefore, if Purchaser intends to hire a company to manage the operations, maintenance, and asset management (the "O&M Contract") of the Project after the sale, Purchaser herby grants the Seller the first right to make an offer for the O&M Contract, before the Purchaser offers the contract to any third party.

(1) Intent to Bid. Purchaser shall provide written notice (the "Notice") to Seller that it intends to seek an O&M Contract for the Project. The Notice shall include the terms and conditions of the proposed contract, including the scope of work and any other relevant details (the "Offer Terms").

(2) Procedure. Upon receipt of the Notice, Seller shall have (30) days to respond with a proposed O&M Contract, based on the terms outlined in the Notice or on terms mutually agreed upon by the parties. If Seller does not respond within the (30) day period, Purchaser is free to offer the contract to any third party on terms that are not more favorable than those offered to Seller.

(3) Failure to Reach Agreement. If in the event that Seller does not accept the Offer Terms, or if the parties fail to reach a mutually acceptable agreement within (30) days after the Notice, Purchaser shall have the right to offer the O&M Contract to a third party, provided that the terms to such third party are not more favorable than those offered to Seller under the Right of First Offer.

(4) Expiration of ROFO. The First Right of Offer granted herein shall terminate upon the earlier of: (a) Seller's written waiver of the ROFO; or (b) (15) years from the date of this Agreement.

(5) No Obligation. Nothing in this clause shall obligate Purchaser to hire the Seller, and Purchaser reserves the right, at its sole discretion, to reject any offer made by Seller. Purchaser may also provide their own O&M internally, and choose not to go to bid. As such, the Purchaser has no obligation to the Seller if they do not plan to go to bid for the O&M Contract.

(6) Confidentiality. The existence and terms of this ROFO shall be confidential and may not be disclosed to any third party without the prior written consent of both parties, except as required by law.

15. Indemnification and Limitations of Liability.

a. General. Each Party (the "**Indemnifying Party**") shall defend, indemnify and hold harmless the other Party, its affiliates and the other Party's and its affiliates' respective directors, officers, shareholders, partners, members, agents and employees (collectively, the "**Indemnified Parties**"), from and against any loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "**Liabilities**") resulting from (1) any Claim (as defined in Section 15(b) relating to the Indemnifying Party's breach of any representation or warranty set forth in Section 12 and (2) injury to or death of persons, and damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein will require the Indemnifying Party to indemnify the Indemnified Parties for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, an Indemnified Party. This Section 15(a) does not apply to Liabilities arising out of or relating to any form of Hazardous Substances or other environmental contamination, such matters being addressed exclusively by Section 15(c).

b. Notice and Participation in Third Party Claims. The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a "**Claim**"), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys' fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time. Neither Party may settle any Claim covered by this Section 15(b) unless it has obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The Indemnifying Party has no liability under this Section 15(b) for any Claim for which such notice is not provided if the failure to give notice prejudices the Indemnifying Party.

c. Environmental Indemnification.

i. Seller Indemnity. Seller shall indemnify, defend and hold harmless all of Purchaser's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance (as defined in Section 15(c)(iv)) to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

ii. Purchaser Indemnity. Purchaser shall indemnify, defend and hold harmless all of Seller's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance, except to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

iii. Notice. Each Party shall promptly notify the other Party if it becomes aware of any Hazardous Substance on or about the Premises generally or any deposit, spill or release of any Hazardous Substance. "**Hazardous Substance**" means any chemical, waste or other substance (a) which now or hereafter becomes defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "extremely hazardous wastes," "restricted hazardous wastes," "toxic substances," "toxic pollutants," "pollution," "pollutants," "regulated substances," or words of similar import under any laws pertaining to the environment, health, safety or welfare, (b) which is declared to be hazardous, toxic, or polluting by any Governmental Authority, (c) exposure to which is now or hereafter prohibited, limited or regulated by any Governmental Authority, (d) the storage, use, handling, disposal or release of which is restricted or regulated by any

Governmental Authority, or (e) for which remediation or cleanup is required by any Governmental Authority.

d. **Limitations on Liability**.

i. No Consequential Damages. Except with respect to indemnification of third-party claims pursuant to Section 16, neither Party nor its directors, officers, shareholders, partners, members, agents and employees subcontractors or suppliers will be liable for any indirect, special, incidental, exemplary, or consequential loss or damage of any nature (including, without limitation, lost revenues, lost profits, lost business opportunity or any business interruption) arising out of their performance or non-performance hereunder even if advised of such. Notwithstanding the previous sentence, the Termination Payment set forth in Section 6 of Exhibit 1 shall be deemed to be direct, and not indirect or consequential damages for purpose of this Section 15(d)(i)

ii. Actual Damages. Except with respect to indemnification of Claims pursuant to this Section 15, and except as otherwise limited in Section 13(c), Seller's aggregate liability under this Agreement arising out of or in connection with the performance or non-performance of this Agreement cannot exceed the total payments made (and, as applicable, projected to be made) by Purchaser under this Agreement. The provisions of this Section 15(d)(ii) will apply whether such liability arises in contract, tort, strict liability or otherwise.

e. **EXCLUSIVE REMEDIES**. TO THE EXTENT THAT THIS AGREEMENT SETS FORTH SPECIFIC REMEDIES FOR ANY CLAIM OR LIABILITY, SUCH REMEDIES ARE THE AFFECTED PARTY'S SOLE AND EXCLUSIVE REMEDIES FOR SUCH CLAIM OR LIABILITY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

f. **Comparative Negligence**. Where negligence is determined to have been joint, contributory or concurrent, each Party shall bear the proportionate cost of any Liability.

16. Change in Law.

a. **Impacts of Change in Law**. If Seller determines that a Change in Law has occurred or will occur that has or will have a material adverse effect on Seller's rights, entitlement, obligations or costs under this Agreement, then Seller may so notify the Purchaser in writing of such Change in Law. Within thirty (30) days following receipt by the Purchaser of such notice, the Parties shall meet and attempt in good faith to negotiate such amendments to this Agreement as are reasonably necessary to preserve the economic value of this Agreement to both Parties. If the Parties are unable to agree upon such amendments within such thirty (30) day period, then Seller may terminate this Agreement and remove the System and restore the Premises in accordance with Section 9 without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.

b. **Illegality or Impossibility**. If a Change in Law renders this Agreement or Seller's performance of this Agreement illegal or impossible, Seller may terminate Agreement immediately upon notice to Purchaser without either Party having further liability under this Agreement, except with respect to liabilities accrued prior to date of termination.

c. **"Change in Law"** means (i) the enactment, adoption, promulgation, modification or repeal after the Effective Date of any applicable law or regulation, (ii) the imposition of any material conditions on the issuance or renewal of any applicable permit after the Effective Date (notwithstanding the general requirements contained in any applicable Permit at the time of application or issue to comply with future laws, ordinances, codes, rules, regulations or similar legislation), or (iii) a change in any utility rate schedule or tariff approved by any Governmental Authority.

17. Assignment and Financing.

a. **Assignment**.

i. Restrictions on Assignment. Subject to the remainder of this Section 17(a), this Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent may not be unreasonably withheld or delayed. Purchaser may not withhold its consent to an assignment proposed by Seller where the proposed assignee has the financial capability and experience necessary to operate and maintain solar photovoltaic systems such as the System.

ii. Permitted Assignments. Notwithstanding Section 17(a)(i):

(1) Seller may, without the prior written consent of Purchaser, assign, mortgage, pledge or otherwise directly or indirectly assign its interests in this Agreement to (A) any Financing Party (as defined in Section 17(b)),

(B) any entity through which Seller is obtaining financing from a Financing Party, or (C) any affiliate of Seller or any person succeeding to all or substantially all of the assets of Seller; provided, that, Seller is not released from liability hereunder as a result of any assignment to an affiliate unless the assignee assumes Seller's obligations hereunder by binding written instrument; and

(2) Purchaser may, by providing prior notice to Seller, assign this Agreement:

a. to an affiliate of Purchaser or a purchaser of the Premises; provided, that, Purchaser is not released from liability hereunder by reason of the assignment unless the assignee assumes Purchaser's obligations hereunder by binding written instrument on terms satisfactory to Seller, including as to the assignee's creditworthiness; and

b. to an assignee that has an Investment Grade credit rating at the time of the assignment. "**Investment Grade**" means the assignee has a long-term unsecured debt rating from Moody's or S&P of at least Baa3 from Moody's and/or at least BBB- from S&P.

iii. Successors and Permitted Assignees. This Agreement is binding on and inures to the benefit of successors and permitted assignees. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Seller.

b. **Financing**. The Parties acknowledge that Seller may obtain debt or equity financing or other credit support from lenders, investors or other third parties (each a "**Financing Party**") in connection with the installation, construction, ownership, operation and maintenance of the System. In furtherance of Seller's financing arrangements and in addition to any other rights or entitlements of Seller under this Agreement, Purchaser shall timely execute any consents to assignment (which may include notice, cure, attornment and step-in rights) or estoppels and negotiate any amendments to this Agreement that may be reasonably requested by Seller or the Financing Parties; provided, that such estoppels, consents to assignment or amendments do not alter the fundamental economic terms of this Agreement.

c. **Termination Requires Consent**. Seller and Purchaser agree that any right of Seller to terminate this Agreement is subject to the prior written consent of any Financing Party.

18. **Confidentiality**.

a. **Confidential Information**. To the maximum extent permitted by applicable law, if either Party provides confidential information ("**Confidential Information**") to the other or, if in the course of performing under this Agreement or negotiating this Agreement a Party learns Confidential Information of the other Party, the receiving or learning Party shall (i) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (ii) refrain from using such Confidential Information, except in the negotiation, performance, enforcement and, in the case of Seller, financing, of this Agreement. The terms of this Agreement (but not the fact of its execution or existence) are considered Confidential Information of each Party for purposes of this Section 18(a).

b. **Permitted Disclosures**. Notwithstanding Section 18(a):

i. Each Party may provide such Confidential Information to its affiliates and to its and its affiliates' respective officers, directors, members, managers, employees, agents, contractors, consultants and Financing Parties (collectively, "Representatives"), and potential direct or indirect assignees of this Agreement if such potential assignees are first bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information. Each Party is liable for breaches of this provision by any person to whom that Party discloses Confidential Information**.**

ii. Confidential Information does not include any information that (a) becomes publicly available other than through breach of this Agreement, (b) is required to be disclosed to a Governmental Authority under applicable law or pursuant to a validly issued subpoena, (c) is independently developed by the receiving Party, or (d) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall reasonably cooperate with the other Party's efforts to limit the disclosure to the extent permitted by applicable law.

c. **Miscellaneous**. All Confidential Information remains the property of the disclosing Party and will be returned to the

disclosing Party or destroyed (at the receiving Party's option) after the receiving Party's need for it has expired or upon the request of the disclosing Party. Each Party acknowledges that the disclosing Party would be irreparably injured by a breach of this Section 18 by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, for breaches of this Section 18. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section 18, but will be in addition to all other remedies available at law or in equity. The obligation of confidentiality will survive termination of this Agreement for a period of two (2) years.

d. **Goodwill and Publicity**. Neither Party may (a) make any press release or public announcement of the specific terms of this Agreement or the use of solar or renewable energy involving this Agreement (except for filings or other statements or releases as may be required by applicable law), or (b) use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of the other Party. The Parties shall coordinate and cooperate with each other when making public announcements regarding this Agreement, the System and its use, and each Party may promptly review, comment upon and approve any publicity materials, press releases or other public statements before they are made. Notwithstanding the above, Seller is entitled to place signage on the Premises reflecting its association with the System.

19. General Provisions

a. **Definitions and Interpretation**. Unless otherwise defined or required by the context in which any term appears: (i) the singular includes the plural and vice versa, (ii) the words "herein," "hereof" and "hereunder" refer to this Agreement as a whole and not to any particular section or subsection of this Agreement, (iii) references to any agreement, document or instrument mean such agreement, document or instrument as amended, restated, modified, supplemented or replaced from time to time, and (iv) the words "include," "includes" and "including" mean include, includes and including "without limitation." The captions or headings in this Agreement are strictly for convenience and will not be considered in interpreting this Agreement. As used in this Agreement, "dollar" and the "$" sign refer to United States dollars.

b. **Choice of Law; Dispute Resolution**. The law of the state where the System is located governs all matters arising out of this Agreement without giving effect to conflict of laws principles. Any dispute arising from or relating to this Agreement shall be settled by arbitration in **Spokane County**. The arbitration shall be administered by **Spokane County Superior Court** in accordance with its arbitration rules, and judgment on any award rendered in such arbitration may be entered in any court of competent jurisdiction. If the Parties agree in writing, a mediator may be consulted prior to arbitration. The prevailing Party in any dispute arising out of this Agreement is entitled to reasonable attorneys' fees and costs.

c. **Notices**. All notices under this Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified in this Agreement at the addresses set forth in this Agreement or such other address as either Party may specify in writing.

d. **Survival**. Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement, including, without limitation provisions related to billing and payment and indemnification, will survive termination of this Agreement.

e. **Further Assurances**. Each Party shall provide such information, execute and deliver any instruments and documents and to take such other actions as may be reasonably requested by the other Party to give full effect to this Agreement and to carry out the intent of this Agreement.

f. **Waivers**. No provision or right or entitlement under this Agreement may be waived or varied except in writing signed by the Party to be bound. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver unless otherwise expressly provided.

g. **Non-Dedication of Facilities**. Nothing in this Agreement may be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. Neither Party may knowingly take any action that would subject the other Party, or other Party's facilities or equipment, to the jurisdiction of any Governmental Authority as a public utility or similar entity. Neither Party may assert in any proceeding before a court or regulatory body that the other Party is a public utility by virtue of such other Party's performance under this Agreement. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use commercially reasonable efforts to

restructure their relationship under this Agreement in a manner that preserves their relative economic interests while ensuring that Seller does not become subject to any such regulation. If the Parties are unable to agree upon such restructuring, Seller may terminate this Agreement without further liability under this Agreement except with respect to liabilities accrued prior to the date of termination and remove the System in accordance with Section 9 of this Agreement.

h. **Service Contract**. The Parties intend this Agreement to be a "service contract" within the meaning of Section 7701(e)(3) of the Internal Revenue Code of 1986. Purchaser shall not take the position on any tax return or in any other filings suggesting that it is anything other than a purchase of electricity from the System.

i. **No Partnership**. No provision of this Agreement may be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither may be considered the agent of the other.

j. **Entire Agreement, Modification, Invalidity, Captions**. This Agreement constitutes the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such provision shall not be read to render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

k. **Forward Contract**. The transaction contemplated under this Agreement constitutes a "forward contract" within the meaning of the United States Bankruptcy Code, and the Parties further acknowledge and agree that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.

l. **No Third-Party Beneficiaries**. Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto, and the Financing Parties to the extent provided herein or in any other agreement between a Financing Party and Seller or Purchaser, and do not imply or create any rights on the part of, or obligations to, any other Person.

m. **Counterparts**. This Agreement may be executed in any number of separate counterparts and each counterpart will be considered an original and together comprise the same Agreement.

- End of Exhibit 3 -

Solar Power Purchase Agreement

This Solar Power Purchase Agreement (this "**Agreement**") is entered into by the parties listed below (each a "**Party**" and collectively the "**Parties**") as of the date signed by Seller below (the "**Effective Date**").

Purchaser:		*Seller:*	
Name and Address	Pullman School District 170 NW Albion Dr. Pullman, WA 99163 Attention: Juston Pollestad	Name and Address	Zero Emissions Northwest, LLC 3216 N Washington St, Spokane WA 99205
Phone	509-332-3581	Phone	509-518-5147
Fax	509-336-7202	Fax	N/A
E-mail	TBD@fpsd267.org	E-mail	David.Funk@zeroemissionsnorthwest.com
Premises Ownership	Purchaser owns the Premises.	Additional Seller Information	
Tax Status	Tax Exempt		
Project Name	Pullman Middle School Community Solar Project		

This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electricity from the solar panel system described in **Exhibit 2** (the "**System**") and installed on the real property comprising Purchaser's premises described or depicted in Schedule A to **Exhibit 2** (the "**Premises**"), including any buildings and other improvements on the Premises other than the System (the "Improvements").

The exhibits listed below are incorporated by reference and made part of this Agreement.

Exhibit 1	Pricing
Exhibit 2	System Description, Delivery Point and Premises
Exhibit 3	General Terms and Conditions

Purchaser: **Pullman School District**
Signature:
Printed Name:
Title:
Date:

Seller: **Zero Emissions Northwest, LLC**
Signature:
Printed Name:
Title:
Date:

ZERO EMISSIONS NORTHWEST
PROJECTS THAT CHANGE COMMUNITIES

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Exhibit 1:
Pricing

1. **Initial Term**: Ten (10) years, beginning on the Commercial Operation Date (the "**Initial Term**").

2. **Additional Terms**: Up to two (2) terms of five (5) years, each beginning on the expiration of the Initial Term, each an "**Additional Term**".

3. **Contract Price**:

Contract Year	Solar Energy $/kWh	Insurance Premium	Total Solar **CONTRACT PRICE** $/kWh	Average $/kWh
1	$ 0.028	$ 0.009	$ 0.037	
2	$ 0.029	$ 0.009	$ 0.038	
3	$ 0.029	$ 0.010	$ 0.039	
4	$ 0.030	$ 0.010	$ 0.039	
5	$ 0.030	$ 0.010	$ 0.040	
6	$ 0.031	$ 0.010	$ 0.041	
7	$ 0.032	$ 0.010	$ 0.042	
8	$ 0.032	$ 0.011	$ 0.043	
9	$ 0.033	$ 0.011	$ 0.044	
10	$ 0.033	$ 0.011	$ 0.044	$ 0.040

Contract Year	Estimated Utility $/kWh	Estimated Solar kWh	Estimated Utility Purchases without Solar	Total Utility Purchases without Solar
1	$ 0.102	178,000	$ 18,200	
2	$ 0.106	177,000	$ 18,800	
3	$ 0.110	176,000	$ 19,400	
4	$ 0.115	175,000	$ 20,100	
5	$ 0.119	174,000	$ 20,800	
6	$ 0.124	173,000	$ 21,500	
7	$ 0.129	172,000	$ 22,200	
8	$ 0.134	171,000	$ 23,000	
9	$ 0.140	170,000	$ 23,700	
10	$ 0.145	169,000	$ 24,500	$ 212,200

Contract Year	Total Solar $/kWh	Estimated Solar kWh	Estimated Solar Purchases	Total Solar Purchases
1	$ 0.037	178,000	$ 6,600	
2	$ 0.038	177,000	$ 6,700	
3	$ 0.039	176,000	$ 6,800	
4	$ 0.039	175,000	$ 6,900	
5	$ 0.040	174,000	$ 7,000	
6	$ 0.041	173,000	$ 7,100	
7	$ 0.042	172,000	$ 7,200	
8	$ 0.043	171,000	$ 7,300	
9	$ 0.044	170,000	$ 7,400	
10	$ 0.044	169,000	$ 7,500	$ 70,500

Contract Year	Avoided Utility Purchases	Total Avoided Purchases
1	$ 11,600	
2	$ 12,100	
3	$ 12,600	
4	$ 13,200	
5	$ 13,800	
6	$ 14,400	
7	$ 15,000	
8	$ 15,700	
9	$ 16,300	
10	$ 17,000	$ 141,700

The first Contract Year shall commence on the Commercial Operation Date, and each subsequent Contract Year shall commence on the anniversary of the Commercial Operation Date.

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4. **Contract Price Assumptions**. The Contract Price is based on the following assumptions:

a. Interconnection costs for the System will not exceed $0.00 in the aggregate.

b. Statutory prevailing wage rates (e.g., Davis-Bacon) do not apply.

c. All prices in this Agreement are calculated based on an upfront rebate of 100%. In the event that the reimbursable rebate is not paid by the Utility, the PPA price shall be equal to 95% of the Utility rate.

d. The Contract Price is exclusive of Seller's Taxes (as defined in Section 3(d) of Exhibit 3), and Buyer shall be responsible for all Seller's Taxes at the rates in effect as of the Effective Date.

5. **Contract Price Exclusions**. Unless Seller and Purchaser have agreed otherwise in writing, and except as otherwise provided in Section 2(c) of **Exhibit 3**, the Contract Price excludes the following:

a. Unforeseen groundwork (including excavation and circumvention of underground obstacles). Upgrades or repair to customer or utility electrical infrastructure (including: client or utility service, transformers, substations, poles, breakers, reclosers, and disconnects).

b. Snow removal, tree removal, tree trimming, mowing and any landscape improvements.

c. Decorative fencing and/or any visual screening materials, decorative enhancements to solar support structures (including: painting, paint matching, masonry/stone work, and any lighting not required to meet the minimum code compliance).

d. Removal of existing lighting, light poles, or concrete light post bases.

e. Roof membrane maintenance or reroofing work.

f. Structural upgrades to the Improvements, including ADA upgrades.

g. Installation of public information screen or kiosk (including accompanying internet connection, power supply, technical support and ADA access).

h. Changes in System design caused by any inaccuracy or ambiguity in information provided by Purchaser, including information regarding Purchaser's energy use, the Premises and the Improvements, including building plans and specifications.

6. Termination Payment Schedule (**Exhibit 3**, Section 11(b)):

Contract Year	Termination Payment
1	$72,000
2	$71,000
3	$70,000
4	$69,000
5	$68,000
6	$67,000
7	$66,000
8	$65,000
9	$64,000
10	$63,000

Exhibit 2:
System Description, Delivery Point, and Premises

1. **System Location:** Pullman School District

2. **System Size** (DC kW): 137.76 DC kW

3. **System Description**: Roof mounted solar on the Pullman Bus Depot interconnecting behind the meter.

4. **Delivery Point and Premises:** Schedule A to this **Exhibit 2** contains one or more drawings or images depicting:

   a. Premises, including the Improvements (as applicable);

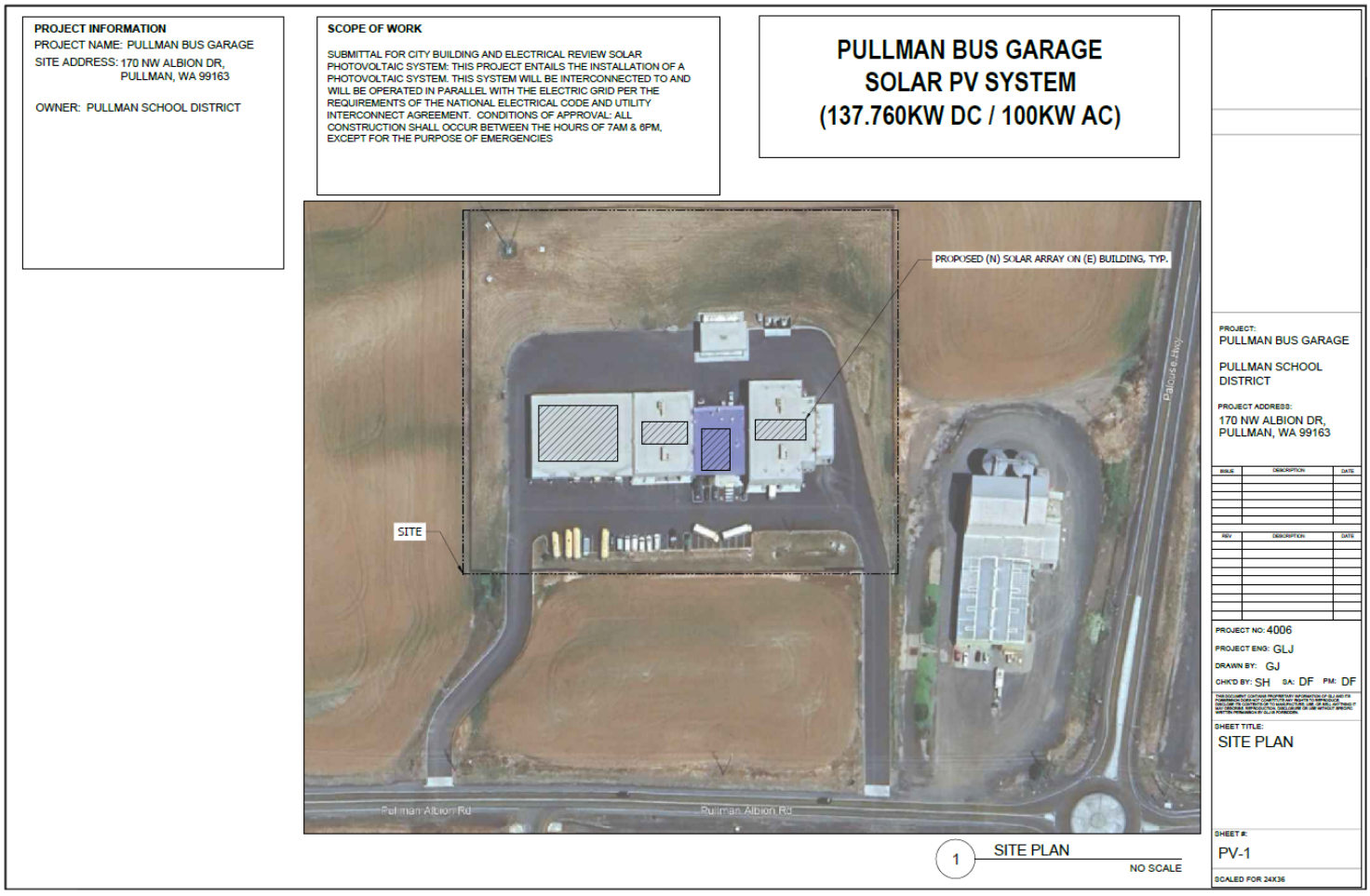
   b. Proposed System location;

   c. Delivery point for electricity generated by the System shall be Meter measuring the kWh output of the solar system as defined in Section 10 (the "**Delivery Point**");

   d. Access points needed for Seller to install and service the System (building. access, electrical room, stairs etc.); and

   e. Construction assumptions (if any).

Schedule A



SEIA C&I PPA, version 2.0

Exhibit 3:
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Exhibit 3:
General Terms and Conditions

1. **Purchase and Sale of Electricity**. Purchaser shall purchase from Seller, and Seller shall sell to Purchaser, all of the electricity generated by the System during the Term (as defined in Section 2(a)). Electricity generated by the System shall be delivered to Purchaser at the Delivery Point. Title to and risk of loss for the electricity generated by the System passes to Purchaser from Seller at the Delivery Point. Purchaser may purchase electricity for the Premises from other sources to the extent Purchaser's electricity consumption requirements at the Premises exceed the output of the System.

2. **Term and Termination**.

a. **Effective Date; Term**. This Agreement is effective as of the Effective Date**.** The electricity supply period under this Agreement commences on the Commercial Operation Date (as defined in Section 6) and continues for the duration of the Initial Term and any Additional Terms, unless earlier terminated as provided for in this Agreement (collectively, the "**Term**").

b. **Additional Terms**. The Parties may agree in writing to extend this Agreement for one or more Additional Term(s) at a Contract Price to be agreed.

c. **Termination Due to Contract Price Adjustments or Lack of Project Viability**. If, at any time after the Effective Date and prior to Commencement of Installation (as defined in Section 5), (i) circumstances arise which have been excluded from Contact Price calculations pursuant to Section 5 of **Exhibit 1**, or Seller determines that the installation of the System will not be technically or economically viable for any other reason, and (ii) the Parties have negotiated a Contract Price adjustment for thirty (30) days following written notice from Seller without reaching agreement, either Party may terminate this Agreement by providing ten (10) days' prior written notice to the other Party. Neither Party shall be liable for any damages in connection with such termination. After Commencement of Installation, the Contract Price shall not be subject to further adjustment pursuant to Section 5 of **Exhibit 1** or otherwise.

d. **Termination by Purchaser for Delay**. If Commencement of Installation has not occurred **(2) years** after the Effective Date, Purchaser may terminate this Agreement by providing thirty (30) days' prior written notice to Seller; provided that this Agreement will not terminate pursuant to this Section 2(d) if Seller achieves Commencement of Installation on or before the end of such thirty (30) day notice period. Purchaser shall not liable for any damages in connection with such termination.

3. **Billing and Payment; Taxes**.

a. **Monthly Charges**. Purchaser shall pay Seller monthly for the electricity generated by the System and delivered to the Delivery Point at the $/kWh rate shown in **Exhibit 1** (the "**Contract Price**"). The monthly payment for such energy will be equal to the applicable $/kWh rate multiplied by the number of kWh of electricity generated during the applicable month, as measured by the Meter (as defined in Section 10). Additional costs for items differing from the assumptions in **Exhibit 1**, Item 4 are Purchaser's responsibility.

b. **Monthly Invoices**. Seller shall invoice Purchaser monthly. Such monthly invoices shall state (i) the amount of electricity produced by the System and delivered to the Delivery Point, (ii) the rates applicable to, and charges incurred by, Purchaser under this Agreement and (iii) the total amount due from Purchaser.

c. **Payment Terms**. All amounts due under this Agreement are due and payable net thirty (30) days following receipt of invoice. Any undisputed portion of the invoice amount not paid within such thirty (30) day period shall accrue interest at the annual rate of two and one-half percent (2.5%) above the Prime Rate (but not to exceed the maximum rate permitted by law). All payments shall be made in U.S. dollars.

d. **Taxes**.

i. **Purchaser's Taxes**. Purchaser is responsible for: (1) payment of, or reimbursement of Seller, for all taxes assessed on the generation, sale, delivery or consumption of electricity produced by the System or the interconnection of the System to the utility's electricity distribution system; and (2) real property taxes.

ii. **Seller's Taxes.** Seller is responsible for: (1) payment of income taxes or similar taxes imposed on Seller's revenues due to the sale of electricity under this Agreement; and (2) personal property taxes imposed on the System **("Seller's Taxes").**

4. **RECs and Incentives**. As the owner of the System, Seller is entitled to the benefit of, and will retain all ownership interests in the RECs and Incentives. Purchaser shall cooperate with Seller in obtaining, securing and transferring any and all RECs and Incentives. Purchaser is not obligated to incur any out–of–pocket costs or expenses in connection with such actions unless reimbursed by Seller. Purchaser shall not make any filing or statements inconsistent with Seller's ownership interests in the RECs and Incentives. If any RECs or Incentives are paid or delivered directly to Purchaser, Purchaser shall immediately pay or deliver such items or amounts to Seller.

"**Governmental Authority**" means any foreign, federal, state, local or other governmental, regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, court, tribunal, arbitrating body or other governmental authority having jurisdiction or effective control over a Party.

"**Incentives**" means (i) a payment paid by a utility or state or local Governmental Authority based in whole or in part on the cost or size of the System such as a rebate, (ii) a performance-based incentive paid as a stream of periodic payments by a utility, state or Governmental Authority based on the production of the System, (iii) investment tax credits, production tax credits, and similar tax credits, grants or other tax benefits under federal, state or local law, and (iv) any other attributes, commodity, revenue stream or payment in connection with the System (such as ancillary or capacity revenue), in each case of (i) through (iv) relating to the construction, ownership, use or production of energy from the System, provided that Incentives shall not include RECs.

"**REC**" means a renewable energy credit or certificate under any state renewable portfolio, standard or federal renewable energy standard, voluntary renewable energy credit certified by a non-governmental organization, pollution allowance, carbon credit and any similar environmental allowance or credit and green tag or other reporting right under Section 1605(b) of The Energy Policy Act of 1992 and any present or future federal, state, or local law, regulation or bill, and international or foreign emissions trading program, in each case relating to the construction, ownership, use or production of energy from the System, provided that RECs shall not include Incentives.

5. **Project Completion**.

a. **Project Development**. Seller shall diligently pursue the development and installation of the System, subject to Section 2(c), Section 11 and the remaining provisions of this Section 5.

b. **Permits and Approvals**. Seller shall use commercially reasonable efforts to obtain the following at its sole cost and expense (each an "**Approval**"):

i. any zoning, land use and building permits required for Seller to construct, install and operate the System; and

ii. any agreements and approvals from the utility necessary in order to interconnect the System to the utility's electric distribution system.

Purchaser shall cooperate with Seller's reasonable requests to assist Seller in obtaining such Approvals, including, without limitation the execution of documents required to be provided by Purchaser to the local utility**.**

c. **Commencement of Installation**. Seller shall exercise commercially reasonable efforts to achieve Commencement of Installation of the System within [____] days after the Effective Date. "**Commencement of Installation**" means the date that Seller or its installation contractor has begun physical installation of the System on the Premises.

d. **Force Majeure**.

i. **Force Majeure Event**. If either Party is unable to timely perform any of its obligations (other than payment obligations) under this Agreement in whole or in part due to a Force Majeure Event, that Party will be excused from performing such obligations for the duration of the time that such Party remains affected by the Force Majeure Event; provided, that such Party uses commercially reasonable efforts to mitigate the impact of the Force Majeure Event and resumes performance of its affected obligations as soon as reasonably practical. The Party affected by the Force Majeure Event shall notify the other Party as soon as reasonably practical after the

affected Party becomes aware that it is or will be affected by a Force Majeure Event. If the Force Majeure Event occurs during the Term and impacts the ability of the System to deliver electricity to the Delivery Point, the Term will be extended day for day for each day delivery is suspended due to the Force Majeure Event.

ii. **Extended Force Majeure**. If a Force Majeure Event notified by either Party under paragraph (i) above continues for a consecutive period of one hundred eighty (180) days or more within a twelve (12) month period, then either Party may terminate this Agreement without either Party having further liability under this Agreement except: (a) liabilities accrued prior to termination, (b) Seller shall remove the System as required under Section 9 (but Purchaser shall reimburse Seller for Seller's removal costs if the Force Majeure Event affects Purchaser and Purchaser elects to terminate the Agreement) and (b) if Purchaser elects to terminate the Agreement in accordance with this Section, Purchaser shall pay the applicable Termination Payment. Notwithstanding the foregoing, if the Force Majeure Event can be corrected through repair or restoration of the System or other actions by Seller and, prior to expiration of the initial one hundred eighty (180)-day period, Seller provides written evidence to Purchaser that it is diligently pursuing such actions, then Purchaser shall not have the right to terminate this Agreement so long as Seller continues to diligently pursue such actions.

iii. "**Force Majeure Event**" means any event or circumstance beyond the reasonable control of and without the fault or negligence of Seller, including, without limitation, failure or interruption of the production, delivery or acceptance of electricity due to: an act of god; war (declared or undeclared); sabotage; piracy; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake; abnormal weather condition or actions of the elements; hurricane; flood; lightning; wind; drought; animals; the binding order of any Governmental Authority; the failure to act on the part of any Governmental Authority (including, without limitation delays in permitting not caused by actions or omissions of the Party seeking such permit); unavailability of electricity from the utility grid; and failure or unavailability of equipment, supplies or products outside of Seller's control or due to a Force Majeure Event.

e. **Extension of Time**. If Seller is delayed in achieving Commencement of Installation due to a Force Majeure Event, the time for achievement of Commencement of Installation will be automatically extended to account for the impact of the delay.

f. **Commercial Operation**. Seller shall notify Purchaser in writing when it has achieved Commercial Operation (the date of such notice, the "**Commercial Operation Date**"). "**Commercial Operation**" means that the System is mechanically complete, capable of providing electricity to the Delivery Point at the nameplate capacity specified in Exhibit 2 and has permission to operate from the relevant Governmental Authority. Seller shall provide Purchaser with documentation to evidence that the System is ready to begin Commercial Operation upon Purchaser's reasonable request.

6. Installation, Operation and Maintenance.

a. **Seller's General Obligations Regarding the System**. Subject to the terms and conditions of this Agreement, Seller shall design, engineer, install, commission, monitor, operate and maintain the System, in each case in a good and workmanlike manner and in accordance with applicable law and prudent solar industry practices in the state in which the Premises are located. The System shall comply with all applicable rules, regulation and local building codes.

b. **System Design Approval**. Seller shall provide Purchaser with a copy of the System design for approval prior to commencement of construction. Purchaser shall have ten (10) days after receipt to approve or disapprove the design. Failure by Purchaser to respond within such ten (10) day period shall be deemed approval of the design. If Purchaser disapproves the design, Seller shall modify the design and resubmit it for Purchaser's approval. If the System design modifications requested by Purchaser render the System non-viable, Seller may terminate this Agreement under Section 2(c) above.

c. **System Repair and Maintenance**. Seller may suspend delivery of electricity from the System to the Delivery Point for the purpose of maintaining and repairing the System; provided that Seller shall use commercially reasonable efforts to (i) minimize any interruption in service to the Purchaser, and (ii) limit any such suspension of service to weekend or off-peak hours. Scheduled and unscheduled maintenance and repairs shall be undertaken at Seller's sole cost and expense, except that Purchaser shall reimburse Seller for the reasonable cost of any repairs or maintenance resulting from damage caused by Purchaser, its agents, employees or contractors.

d. **Outages**. Upon Purchaser's written request, Seller shall take the System off-line for a total of one-hundred (100) daylight hours (as defined by the United States National Weather Service in the area where the System is located) during each Contract Year (each event an "**Outage**" and the one-hundred (100) hour period the "**Outage Allowance**"). The Outage Allowance includes all Outage hours undertaken by Seller for maintenance or repairs for which Purchaser is responsible pursuant to Section 6(b) or requested by Purchaser under this Section 6(d) (other than due to the fault or negligence of Seller). Purchaser's request shall be delivered at least forty-eight (48) hours in advance. Purchaser is not obligated to accept or pay for electricity from the System for Outages up to the annual Outage Allowance. If the aggregate hours for Outages exceed the Outage Allowance in a given Contract Year, Seller shall reasonably estimate the amount of electricity that would have been delivered to Purchaser during such excess Outages and Purchaser shall pay Seller for such amount in accordance with this Agreement.

e. **Maintenance of Premises**. Purchaser shall, at its sole cost and expense, maintain the Premises and Improvements in good condition and repair. Purchaser, to the extent within its reasonable control, (i) shall ensure that the Premises remains interconnected to the local utility grid at all times; and (ii) shall not permit cessation of electric service to the Premises from the local utility. Purchaser is fully responsible for, and shall properly maintain in full working order and good repair, the electrical infrastructure on the Purchaser's side of the Delivery Point, including all of Purchaser's equipment that utilizes the System's outputs. Purchaser shall use commercially reasonable efforts to cooperate with Seller to comply with any technical standard of the utility providing electrical power to the Purchaser, and does not need to receive permission to operate from the utility.

f. **No Alteration of Premises**. Not less than thirty (30) days prior to making any alterations or repairs to the Premises (except for emergency repairs) or any Improvement which may adversely affect the operation and maintenance of the System, Purchaser shall inform Seller in writing and, thereafter, shall use commercially reasonable efforts to conduct such repairs, alterations or Improvements in compliance with any reasonable request made by Seller within ten (10) days after having received such written request to mitigate any adverse effect. If any repair, alteration or Improvement result in a permanent and material adverse economic impact on the System, Purchaser may request relocation of the System under Section 8 hereof. To the extent that temporary disconnection or removal of the System is necessary to perform such alterations or repairs, Seller shall perform such work, and any re-connection or re-installation of the System, at Purchaser's cost, subject to Sections 6(b) and 6(c). Seller shall make any alterations and repairs in a good and workmanlike manner, in compliance with all applicable laws, codes and permits.

7. **Miscellaneous Rights and Obligations of the Parties**.

a. **Access Rights**.[1] Purchaser hereby grants to Seller and to Seller's agents, employees, contractors and the utility (i) a non-exclusive license running with the Premises (the "**Non-Exclusive License**") for access to, on, over, under and across the Premises from the Effective Date until the date that is ninety (90) days following the date of expiration or earlier termination of this Agreement (the "**License Term**"), for the purposes of performing all of Seller's obligations and enforcing all of Seller's rights set forth in this Agreement and otherwise as required by Seller in order to effectuate the purposes of this Agreement. In addition to the foregoing, if the System shall be a ground-mounted System to be located within a secure, fenced area on the Premises, Purchaser hereby grants to Seller an exclusive, sub-licensable license running with the Premises (the "**Exclusive License**", and together with the Non-Exclusive License, the "**Licenses**") for purposes of the installation, operation, use and maintenance of the System on such exclusively licensed area of the Premises during the License Term. **Seller and its employees, agents and contractors must comply with Purchaser's site safety and security requirements when on the Premises (other than in respect of the fenced area governed by the Exclusive License) during the License Term.** During the License Term, Purchaser shall preserve and protect Seller's rights under the Licenses and Seller's access to the Premises and shall not interfere, or permit any third parties under Purchaser's control to interfere with such rights or access. Seller may record a customary memorandum of license in the land records respecting the Licenses.

b. **OSHA Compliance**. Each Party shall comply with all Occupational Safety and Health Act (OSHA) requirements and other similar applicable safety laws and codes with respect to such Party's performance under this Agreement.

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[1] *The Agreement provides for access to the Premises through a license and assumes that the Purchaser is the owner of the Premises. However, certain Sellers may prefer for access to the Premises to be provided through a lease or sublease. If the Purchaser is not the owner of the Premises, the lease or license will have to be entered into with the third party owner.*

c. **Safeguarding the Premises**. Purchaser shall maintain the physical security of the Premises and Improvements in a manner to be expected of a reasonable and prudent owner or lessee of premises and improvements similar to the Premises and Improvements in nature and location. Purchaser shall not conduct or permit activities on, in or about the Premises or the Improvements that have a reasonable likelihood of causing damage, impairment or otherwise adversely affecting the System. Purchaser shall indemnify Seller for any loss or damage to the System to the extent caused by or arising out of (i) Purchaser's breach of its obligations under this Section or (ii) the acts or omissions of Purchaser or its employees, agents, invitees or separate contractors.

d. **Insolation**. Purchaser acknowledges that unobstructed access to sunlight ("**Insolation**") is essential to Seller's performance of its obligations and a material term of this Agreement. Purchaser shall not, to the extent within its reasonable control, cause or permit any interference with the System's Insolation, and shall ensure that vegetation on the Premises adjacent to the System is regularly pruned or otherwise maintained to prevent interference with the System's Insolation. If Purchaser discovers any activity or condition that could diminish the Insolation of the System, Purchaser shall immediately notify Seller and cooperate with Seller in preserving and restoring the System's Insolation levels as they existed on the Effective Date.

e. **Use and Payment of Contractors and Subcontractors**. Seller shall use suitably qualified, experienced and licensed contractors and subcontractors to perform its obligations under this Agreement. However, Seller shall be responsible for the quality of the work performed by its contractors and subcontractors. Seller shall pay when due all valid charges from all contractors, subcontractors and suppliers supplying goods or services to Seller under this Agreement.

f. **Liens**.

i. **Lien Obligations**. Purchaser shall not directly or indirectly cause, create, incur, assume or allow to exist any mortgage, pledge, lien, charge, security interest, encumbrance or other claim of any nature, except such encumbrances as may be required to allow Seller access to the Premises, (each a "**Lien**") on or with respect to the System. Seller shall not directly or indirectly cause, create, incur, assume or allow to exist any Lien on or with respect to the Premises or the Improvements, other than those Liens which Seller is permitted by law to place on the Premises due to non-payment by Purchaser of amounts due under this Agreement. Each Party shall immediately notify the other Party in writing of the existence of any such Lien following discovery of same, and shall promptly (and in all events within thirty (30) days) cause the same to be discharged and released of record without cost to the other Party; provided, however, that each indemnifying Party has the right to contest any such Lien, so long as it provides a statutory bond or other reasonable assurances of payment that either removes such Lien from title to the affected property, or that assures that any adverse judgment with respect to such Lien shall be paid without affecting title to such property.

ii. **Lien Indemnity**. Each Party shall indemnify the other Party from and against all claims, losses, damages, liabilities and expenses resulting from any Liens filed against such other Party's property as a result of the indemnifying Party's breach of its obligations under Section 7(f)(i).

8. **Relocation of System**.

If, during the Term, Purchaser ceases to conduct business operations at the Premises or vacates the Premises; the Premises have been destroyed; or the Purchaser is otherwise unable to continue to host the System or accept the electricity delivered by the System for any other reason (other than a Default Event by Seller), Purchaser may propose in writing the relocation of the System, at Purchaser's cost, in lieu of termination of the Agreement by Seller for a Default Event by Purchaser. If such proposal is practically feasible and preserves the economic value of the agreement for Seller, the Parties shall seek to negotiate in good faith an agreement for the relocation of the System. If the Parties are unable to reach agreement on relocation of the System within sixty (60) days after the date of receipt of Purchaser's proposal, Seller may terminate this Agreement pursuant to Section 11(b)(ii).

9. **Removal of System upon Termination or Expiration**.

Upon the expiration or earlier termination of this Agreement (provided Purchaser does not exercise its purchase option under Section 14(b)), Seller shall, at its expense (unless expressly provided otherwise in this Agreement), remove all of the tangible property comprising the System from the Premises with a targeted completion date that is no later than ninety (90) days after the expiration of the Term. The portion of the Premises where the System is located shall be returned to substantially its original condition (excluding ordinary wear and tear), including the removal of System mounting pads or other support structures, and

repair and restoration of the roof and the roof membrane. If the System is installed on the roof of an Improvement, Seller's warranties under Section 12(c)(i) shall apply, as applicable. Purchaser must provide sufficient access, space and cooperation as reasonably necessary to facilitate System removal. If Seller fails to remove or commence substantial efforts to remove the System by such agreed upon date, Purchaser may, at its option, to remove the System to a public warehouse and restore the Premises to its original condition (other than ordinary wear and tear) at Seller's cost.

10. Measurement.

a. **Meter**. The System's electricity output during the Term shall be measured by Seller's meter, which shall be a revenue grade meter that meets ANSI-C12.20 standards for accuracy (the "**Meter**"). Purchaser shall have access to the metered energy output data via the monitoring system installed and maintained by Seller as part of the System.

b. **Meter Calibration**. Seller shall calibrate the Meter in accordance with manufacturer's recommendations. Notwithstanding the foregoing, Purchaser may install, or cause to be installed, its own revenue-grade meter at the same location as the Meter. If there is a discrepancy between the data from Purchaser's meter and the data from the Meter of greater than two percent (2%) over the course of a Contract Year, then Purchaser may request that Seller calibrate the Meter at Purchaser's cost.

11. Default, Remedies and Damages.

a. **Default**. Any Party that fails to perform its responsibilities as listed below or experiences any of the circumstances listed below is deemed a "**Defaulting Party**", the other Party is the "**Non-Defaulting Party**" and each of the following is a "**Default Event**":

i. failure of a Party to pay any amount due and payable under this Agreement, other than an amount that is subject to a good faith dispute, within ten (10) days following receipt of written notice from the Non-Defaulting Party of such failure to pay ("**Payment Default**");

ii. failure of a Party to perform any material obligation under this Agreement not addressed elsewhere in this Section 11(a) within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure; provided, that if the Default Event cannot reasonably be cured within thirty (30) days and the Defaulting Party has demonstrated prior to the end of that period that it is diligently pursuing such cure, the cure period will be extended for a further reasonable period of time, not to exceed ninety (90) days;

iii. any representation or warranty given by a Party under this Agreement was incorrect in any material respect when made and is not cured within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure;

iv. a Party becomes insolvent or is a party to a bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors or other similar arrangement or any event occurs or proceedings are taken in any jurisdiction with respect to the Party which has a similar effect (or, if any such actions are initiated by a third party, such action(s) is (are) not dismissed within sixty (60) days); or,

v. in the case of Purchaser as the Defaulting Party only, Purchaser (a) loses its rights to occupy and enjoy the Premises, unless (i) the Parties agree upon a relocation under Section 8 above, or (ii) Purchaser pays the Termination Payment determined under Section 6 of **Exhibit 1** within thirty (30) days after written request by Seller; or (b) prevents Seller from performing any material obligation under this Agreement unless such action by Purchaser is (i) is permitted under this Agreement, or (ii) is cured within ten (10) days after written notice thereof from Seller**.**

b. **Remedies**.

i. **Suspension**. Upon the occurrence and during the continuation of a Default Event by Purchaser, including a Payment Default, Seller may suspend performance of its obligations under this Agreement until the earlier to occur of the date (a) that Purchaser cures the Default Event in full, or (b) of termination of this Agreement. Seller's rights under this Section 11(b)(i) are in addition to any other remedies available to it under this Agreement, at law or in equity.

ii. **Termination**. Upon the occurrence and during the continuation of a Default Event, the Non-Defaulting Party may terminate this Agreement, by providing five (5) days prior written notice to the Defaulting Party; provided, that, in the case of a Default Event under Section 11(a)(iv), the Non-Defaulting Party may terminate this Agreement immediately.

iii. **Damages Upon Termination by Default**. Upon a termination of this Agreement pursuant to Section 11(b)(ii), the Defaulting Party shall pay a termination payment to the Non-Defaulting Party determined as follows (the "**Termination Payment**"):

(1) Termination by Seller. If Seller terminates this Agreement for a Default Event by Purchaser, the Termination Payment payable to Seller shall be equal to the sum of (i) the applicable amount set forth in the Termination Payment Schedule set forth as Item 6 of **Exhibit 1,** and (ii) any other amounts previously accrued under this Agreement and then owned by Purchaser to Seller.

(2) Termination by Purchaser. If Seller is the Defaulting Party and Purchaser terminates this Agreement, the Termination Payment to Purchaser will be equal to the sum of (i) all direct costs reasonably incurred by Purchaser by reason of the termination; and (ii) any and all other amounts previously accrued under this Agreement and then owed by Seller to Purchaser. The Termination Payment determined under this Section 11(b)(iii)(2) cannot be less than zero.

iv. **Liquidated Damages**. The Parties agree that, if Seller terminates this Agreement prior to the expiration of the Term pursuant to Section 11(b)(ii), actual damages would be difficult to ascertain, and the Termination Payment determined in accordance with Section 11(b)(iii)(1) is a reasonable approximation of the damages suffered by Seller as a result of early termination of this Agreement and is not a penalty.

c. **Obligations Following Termination**. If a Party terminates this Agreement pursuant to Section 11(b)(ii), then following such termination, Seller shall remove the equipment constituting the System in compliance with Section 9 above at the sole cost and expense of the Defaulting Party, *provided, however* that Seller shall not be required to remove the System following the occurrence of a Default Event by Purchaser pursuant to Section 11(a)(i), unless Purchaser pre-pays the cost of restoration reasonably estimated by Seller.

i. **Reservation of Rights**. Except in the case of a termination under Section 11(b)(ii) and payment of a Termination Payment, if any, determined pursuant to Section 11(b)(ii), nothing in this Section 11 limits either Party's right to pursue any remedy under this Agreement, at law or in equity, including with respect to the pursuit of an action for damages by reason of a breach or Default Event under this Agreement.

ii. **Mitigation Obligation**. Regardless of whether this Agreement is terminated for a Default Event, the Non-Defaulting Party must make commercially reasonable efforts to mitigate its damages as the result of such Default Event; provided that such obligation shall not reduce Purchaser's obligation to pay the full Termination Payment set forth in Section 6 of Exhibit 1 following a Default Event by Purchaser.

iii. **No Limitation on Payments**. Nothing in this Section 11 excuses a Party's obligation to make any payment when due under this Agreement, including with respect to payments for electricity that would have been delivered to Purchaser but for a Purchaser breach or Default Event.

12. **Representations and Warranties**.

a. **General Representations and Warranties**. Each Party represents and warrants to the other the following:

i. Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution, delivery and performance by such Party of this Agreement have been duly authorized by all necessary corporate, partnership or limited liability company action, as applicable, and do not and will not violate any law; and this Agreement is the valid obligation of such Party, enforceable against such Party in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally)**.**

ii. Such Party has obtained all licenses, authorizations, consents and approvals required by any Governmental Authority or other third party and necessary for such Party to own its assets, carry on its business and to execute and deliver this Agreement; and such Party is in compliance with all laws that relate to this Agreement in all material respects**.**

b. **Purchaser's Representations and Warranties**. Purchaser represents and warrants to Seller the following:

i. **Licenses**. (a) Purchaser has title to or a leasehold or other valid property interest in the Premises such that Purchaser has the full right, power and authority to grant the Licenses in Section 7(a), (b) such grant of the Licenses does not violate any law, ordinance, rule or other governmental restriction applicable to Purchaser or the Premises and is not inconsistent with and will not result in a breach or default under any agreement by which Purchaser is bound or that affects the Premises, and (c) if Purchaser does not own the Premises or any Improvement on which the System is to be installed, Purchaser has obtained all required consents from the owner of the Premises and/or Improvements, as the case may be, to grant the Licenses to Seller so that Seller may perform its obligations under this Agreement.

ii. **Other Agreements**. Neither the execution and delivery of this Agreement by Purchaser nor the performance by Purchaser of any of its obligations under this Agreement conflicts with or will result in a breach or default under any agreement or obligation to which Purchaser is a party or by which Purchaser is bound.

iii. **Accuracy of Information**. All information provided by Purchaser to Seller, as it pertains to (a) the Premises, (b) the Improvements on which the System is to be installed, if applicable, (c) Purchaser's planned use of the Premises and any applicable Improvements, and (d) Purchaser's estimated electricity requirements, is accurate in all material respects.

iv. **Purchaser Status**. Purchaser is not a public utility or a public utility holding company and is not subject to regulation as a public utility or a public utility holding company.

v. **Limit on Use**. No portion of the electricity generated by the System shall be used to heat a swimming pool.[2]

c. **Seller's Warranties**.

i. If Seller penetrates the roof of any Improvement on which the System is installed, during System installation or any System repair, Seller shall warrant roof damage it causes as a direct result of these roof penetrations**.** This roof warranty shall terminate upon the later of (a) one (1) year following the completion of the System installation or repair, as the case may be, and (b) the length of any then-effective installer warranty on the applicable roof.

ii. If Seller damages any other part of the Premises or any Improvement (including roof damages not covered under Section 12(c)(i) above), Seller shall repair or reimburse Purchaser for such damage, as agreed by the Parties**.**

NO OTHER WARRANTY. THE WARRANTIES SET FORTH IN SECTIONS 12(a) AND 12(c) OF THIS AGREEMENT ARE PURCHASER'S SOLE AND EXCLUSIVE BASIS FOR ANY CLAIM OR LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS SECTION 12, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. OTHER THAN AS EXPRESSLY SET FORTH IN SECTIONS 12(a) AND 12(c), NO WARRANTY, WHETHER STATUTORY, WRITTEN, ORAL, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, APPLIES UNDER THIS AGREEMENT. IF A PERFORMANCE GUARANTY IS BEING PROVIDED PURSUANT TO SECTION 4(d) OF EXHIBIT 1, THE PERFORMANCE GUARANTY WILL REPRESENT A SEPARATE CONTRACT BETWEEN PURCHASER AND THE ISSUER OF THE PERFORMANCE GUARANTY. IF THE ISSUER OF THE PERFORMANCE GUARANTY (OR ANY SUBSEQUENT ASSIGNEE) AND THE SELLER ARE NOT THE SAME PERSON, NO RIGHTS PROVIDED TO PURCHASER BY THE PERFORMANCE GUARANTY MAY BE ASSERTED UNDER THIS AGREEMENT, AND NO CLAIM UNDER THE PERFORMANCE GUARANTY WILL AFFECT PURCHASER'S OBLIGATIONS UNDER THIS AGREEMENT.

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[2] *This limitation reflects the requirements to qualify for the Federal Energy Tax Credit under §48 of the Internal Revenue Code. Individual states or localities may have further restrictions on the use of electricity from the System. Purchasers and Sellers are encouraged to consult local law to ensure that no such restrictions are being violated.*

13. Insurance.

a. Insurance Coverage. At all times during the Term, the Parties shall maintain the following insurance, as applicable:

i. Seller's Insurance. Seller shall maintain or ensure the following is maintained (a) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate, (b) employer's liability insurance with coverage of at least $1,000,000 and (c) workers' compensation insurance as required by law. Seller's coverage may be provided as part of an enterprise insurance program.

ii. Purchaser's Insurance. Purchaser shall maintain or ensure the following is maintained (a) property insurance on the System for the replacement cost thereof and be reimbursed by Seller and (b) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate.

(1) (30) days prior to the Commercial Operation Date, Seller shall provide Purchaser with the replacement cost of the System and Purchaser shall purchase and itemize the increase in insurance costs due the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the estimated kWh of the project as calculated by PVWatts or a similar satellite-based solar production software. The $/kWh insurance premium shall be added back into the Contract Price for the first year.

(2) Each additional year, (30) days prior to the anniversary of the Commercial Operation Date or Seller's typical insurance procurement schedule, Purchaser shall itemize the increase in insurance costs due to the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the previous year's actual kWh of the project. The $/kWh insurance premium shall be added back into the Contract Price.

b. Policy Provisions. Each Party's insurance policies shall (i) contain a provision whereby the insurer agrees to give the other Party at least thirty (30) days (ten days for non-payment of premiums) written notice before the insurance is cancelled, or terminated, (ii) be written on an occurrence basis, and (iii) be maintained with companies either rated no less than A-VII as to Policy Holder's Rating in the current edition of A.M. Best's Insurance Guide or otherwise reasonably acceptable to the other Party.

c. Certificates. Upon the other Party's request, each Party shall deliver to the other Party certificates of insurance evidencing the above required coverage. A Party's receipt, review or acceptance of such certificate shall in no way limit or relieve the other Party of the duties and responsibilities to maintain insurance as set forth in this Agreement.

d. Deductibles. Each Party shall pay its own insurance deductibles, except in the case of claims (i) resulting from a breach of this Agreement, in which case the breaching Party is responsible for payment of the non-breaching Party's deductible for any responding insurance, and (ii) covered by an indemnity set forth in this Agreement.

14. Ownership; Option to Purchase.

a. Ownership of System.

i. **Ownership; Personal Property**. Throughout the Term, Seller shall be the legal and beneficial owner of the System , and all RECs and Incentives, and the System will remain the personal property of Seller and will not attach to or be deemed a part of, or fixture to, the Premises or any Improvement on which the System is installed. Each of the Seller and Purchaser agree that the Seller is the tax owner of the System and all tax filings and reports shall be filed in a manner consistent with this Agreement. The System will at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code.

ii. **Notice to Purchaser Lienholders**. Purchaser shall use commercially reasonable efforts to place all parties having a Lien on the Premises or any Improvement on which the System is installed on notice of the ownership of the System and the legal status or classification of the System as personal property. If any mortgage or fixture filing against the Premises could reasonably be construed as prospectively attaching to the System as a fixture of the Premises, Purchaser shall provide a disclaimer or release from such lienholder.

iii. **Fixture Disclaimer**. If Purchaser is the fee owner of the Premises, Purchaser consents to the filing of a disclaimer of the System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction where the Premises are located. If Purchaser is not the fee owner, Purchaser shall obtain such consent from such owner. For the avoidance of doubt, in either circumstance Seller has the right to file such disclaimer.

iv. **SNDA**. Upon request, Purchaser shall deliver to Seller a subordination and non-disturbance agreement in a form mutually acceptable to Seller and the provider of the subordination and non-disturbance agreement from the owner of the Premises (if the Premises are leased by Purchaser), any mortgagee with a Lien on the Premises, and other Persons holding a similar interest in the Premises.

v. **Eviction Notice**. To the extent that Purchaser does not own the Premises or any Improvement on which the System is installed, Purchaser shall provide to Seller immediate written notice of receipt of notice of eviction from the Premises or applicable Improvement or termination of Purchaser's lease of the Premises and/or Improvement.

b. Option to Purchase.

i. **Exercise of Option**. At the end of the tenth (10th) Contract Years and each Additional Term, so long as Purchaser is not in default under this Agreement, Purchaser may purchase the System from Seller on any such date for a purchase price equal to $34,000 plus all reasonable transaction fees & applicable transfer taxes. Purchaser shall have the option to pay the purchase price over a 2-year period via an increased Contract Price. For example, if the purchase price is $10,000 then an additional $5,000 per year will be divided by the average kWh of the previous years will be prorated monthly and added to each invoice. Purchaser shall notify Seller of its intent to purchase at least ninety (90) days and not more than one hundred eighty (180) days prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable, and the purchase shall be completed prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable.

ii. **Title Transfer; Warranties; Manuals**. Seller shall transfer good title to the System to Purchaser upon Seller's receipt of the purchase price and execution by the Parties of a written instrument or agreement to effect such transfer. The System will be sold "as is, where is, with all faults". Seller will assign to Purchaser any manufacturer's warranties that are in effect as of the date of purchase and which are then assignable pursuant to their terms, but Seller otherwise disclaims all warranties of any kind, express or implied, concerning the System (other than as to title). Seller shall also provide Purchaser all System operation and maintenance manuals and logs in Seller's possession and provide Purchaser basic training on the operation and maintenance of the System upon Purchaser's reasonable request. Upon purchase of the System, Purchaser shall assume complete responsibility for the operation and maintenance of the System and liability for the performance of (and risk of loss for) the System, and, except for any Seller obligations that survive termination under Section 19(d), Seller will have no further liabilities or obligations hereunder for the System.

iii. **Right of First Offer for an Operations and Maintenance Contract**. A Right of First Offer clause (also known as a "ROFO" or "First Right of Offer") gives Seller the first opportunity to negotiate before the owner can offer it to others. Therefore, if Purchaser intends to hire a company to manage the operations, maintenance, and asset management (the "O&M Contract") of the Project after the sale, Purchaser herby grants the Seller the first right to make an offer for the O&M Contract, before the Purchaser offers the contract to any third party.

(1) Intent to Bid. Purchaser shall provide written notice (the "Notice") to Seller that it intends to seek an O&M Contract for the Project. The Notice shall include the terms and conditions of the proposed contract, including the scope of work and any other relevant details (the "Offer Terms").

(2) Procedure. Upon receipt of the Notice, Seller shall have (30) days to respond with a proposed O&M Contract, based on the terms outlined in the Notice or on terms mutually agreed upon by the parties. If Seller does not respond within the (30) day period, Purchaser is free to offer the contract to any third party on terms that are not more favorable than those offered to Seller.

(3) Failure to Reach Agreement. If in the event that Seller does not accept the Offer Terms, or if the parties fail to reach a mutually acceptable agreement within (30) days after the Notice, Purchaser shall have the right to offer the O&M Contract to a third party, provided that the terms to such third party are not more favorable than those offered to Seller under the Right of First Offer.

(4) Expiration of ROFO. The First Right of Offer granted herein shall terminate upon the earlier of: (a) Seller's written waiver of the ROFO; or (b) (15) years from the date of this Agreement.

(5) No Obligation. Nothing in this clause shall obligate Purchaser to hire the Seller, and Purchaser reserves the right, at its sole discretion, to reject any offer made by Seller. Purchaser may also provide their own O&M internally, and choose not to go to bid. As such, the Purchaser has no obligation to the Seller if they do not plan to go to bid for the O&M Contract.

(6) Confidentiality. The existence and terms of this ROFO shall be confidential and may not be disclosed to any third party without the prior written consent of both parties, except as required by law.

15. Indemnification and Limitations of Liability.

a. **General**. Each Party (the "**Indemnifying Party**") shall defend, indemnify and hold harmless the other Party, its affiliates and the other Party's and its affiliates' respective directors, officers, shareholders, partners, members, agents and employees (collectively, the "**Indemnified Parties**"), from and against any loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "**Liabilities**") resulting from (1) any Claim (as defined in Section 15(b) relating to the Indemnifying Party's breach of any representation or warranty set forth in Section 12 and (2) injury to or death of persons, and damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein will require the Indemnifying Party to indemnify the Indemnified Parties for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, an Indemnified Party. This Section 15(a) does not apply to Liabilities arising out of or relating to any form of Hazardous Substances or other environmental contamination, such matters being addressed exclusively by Section 15(c).

b. **Notice and Participation in Third Party Claims**. The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a "**Claim**"), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys' fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time. Neither Party may settle any Claim covered by this Section 15(b) unless it has obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The Indemnifying Party has no liability under this Section 15(b) for any Claim for which such notice is not provided if the failure to give notice prejudices the Indemnifying Party.

c. **Environmental Indemnification**.

i. Seller Indemnity. Seller shall indemnify, defend and hold harmless all of Purchaser's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance (as defined in Section 15(c)(iv)) to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

ii. Purchaser Indemnity. Purchaser shall indemnify, defend and hold harmless all of Seller's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance, except to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

iii. Notice. Each Party shall promptly notify the other Party if it becomes aware of any Hazardous Substance on or about the Premises generally or any deposit, spill or release of any Hazardous Substance. "**Hazardous Substance**" means any chemical, waste or other substance (a) which now or hereafter becomes defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "extremely hazardous wastes," "restricted hazardous wastes," "toxic substances," "toxic pollutants," "pollution," "pollutants," "regulated substances," or words of similar import under any laws pertaining to the environment, health, safety or welfare, (b) which is declared to be hazardous, toxic, or polluting by any Governmental Authority, (c) exposure to which is now or hereafter prohibited, limited or regulated by any Governmental Authority, (d) the storage, use, handling, disposal or release of which is restricted or regulated by any

Governmental Authority, or (e) for which remediation or cleanup is required by any Governmental Authority.

d. **Limitations on Liability**.

i. No Consequential Damages. Except with respect to indemnification of third-party claims pursuant to Section 16, neither Party nor its directors, officers, shareholders, partners, members, agents and employees subcontractors or suppliers will be liable for any indirect, special, incidental, exemplary, or consequential loss or damage of any nature (including, without limitation, lost revenues, lost profits, lost business opportunity or any business interruption) arising out of their performance or non-performance hereunder even if advised of such. Notwithstanding the previous sentence, the Termination Payment set forth in Section 6 of Exhibit 1 shall be deemed to be direct, and not indirect or consequential damages for purpose of this Section 15(d)(i)

ii. Actual Damages. Except with respect to indemnification of Claims pursuant to this Section 15, and except as otherwise limited in Section 13(c), Seller's aggregate liability under this Agreement arising out of or in connection with the performance or non-performance of this Agreement cannot exceed the total payments made (and, as applicable, projected to be made) by Purchaser under this Agreement. The provisions of this Section 15(d)(ii) will apply whether such liability arises in contract, tort, strict liability or otherwise.

e. **EXCLUSIVE REMEDIES**. TO THE EXTENT THAT THIS AGREEMENT SETS FORTH SPECIFIC REMEDIES FOR ANY CLAIM OR LIABILITY, SUCH REMEDIES ARE THE AFFECTED PARTY'S SOLE AND EXCLUSIVE REMEDIES FOR SUCH CLAIM OR LIABILITY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

f. **Comparative Negligence**. Where negligence is determined to have been joint, contributory or concurrent, each Party shall bear the proportionate cost of any Liability.

16. Change in Law.

a. **Impacts of Change in Law**. If Seller determines that a Change in Law has occurred or will occur that has or will have a material adverse effect on Seller's rights, entitlement, obligations or costs under this Agreement, then Seller may so notify the Purchaser in writing of such Change in Law. Within thirty (30) days following receipt by the Purchaser of such notice, the Parties shall meet and attempt in good faith to negotiate such amendments to this Agreement as are reasonably necessary to preserve the economic value of this Agreement to both Parties. If the Parties are unable to agree upon such amendments within such thirty (30) day period, then Seller may terminate this Agreement and remove the System and restore the Premises in accordance with Section 9 without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.

b. **Illegality or Impossibility**. If a Change in Law renders this Agreement or Seller's performance of this Agreement illegal or impossible, Seller may terminate Agreement immediately upon notice to Purchaser without either Party having further liability under this Agreement, except with respect to liabilities accrued prior to date of termination.

c. **"Change in Law"** means (i) the enactment, adoption, promulgation, modification or repeal after the Effective Date of any applicable law or regulation, (ii) the imposition of any material conditions on the issuance or renewal of any applicable permit after the Effective Date (notwithstanding the general requirements contained in any applicable Permit at the time of application or issue to comply with future laws, ordinances, codes, rules, regulations or similar legislation), or (iii) a change in any utility rate schedule or tariff approved by any Governmental Authority.

17. Assignment and Financing.

a. **Assignment**.

i. Restrictions on Assignment. Subject to the remainder of this Section 17(a), this Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent may not be unreasonably withheld or delayed. Purchaser may not withhold its consent to an assignment proposed by Seller where the proposed assignee has the financial capability and experience necessary to operate and maintain solar photovoltaic systems such as the System.

ii. Permitted Assignments. Notwithstanding Section 17(a)(i):

(1) Seller may, without the prior written consent of Purchaser, assign, mortgage, pledge or otherwise directly or indirectly assign its interests in this Agreement to (A) any Financing Party (as defined in Section 17(b)),

(B) any entity through which Seller is obtaining financing from a Financing Party, or (C) any affiliate of Seller or any person succeeding to all or substantially all of the assets of Seller; provided, that, Seller is not released from liability hereunder as a result of any assignment to an affiliate unless the assignee assumes Seller's obligations hereunder by binding written instrument; and

(2) Purchaser may, by providing prior notice to Seller, assign this Agreement:

a. to an affiliate of Purchaser or a purchaser of the Premises; provided, that, Purchaser is not released from liability hereunder by reason of the assignment unless the assignee assumes Purchaser's obligations hereunder by binding written instrument on terms satisfactory to Seller, including as to the assignee's creditworthiness; and

b. to an assignee that has an Investment Grade credit rating at the time of the assignment. "**Investment Grade**" means the assignee has a long-term unsecured debt rating from Moody's or S&P of at least Baa3 from Moody's and/or at least BBB- from S&P.

iii. Successors and Permitted Assignees. This Agreement is binding on and inures to the benefit of successors and permitted assignees. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Seller.

b. **Financing**. The Parties acknowledge that Seller may obtain debt or equity financing or other credit support from lenders, investors or other third parties (each a "**Financing Party**") in connection with the installation, construction, ownership, operation and maintenance of the System. In furtherance of Seller's financing arrangements and in addition to any other rights or entitlements of Seller under this Agreement, Purchaser shall timely execute any consents to assignment (which may include notice, cure, attornment and step-in rights) or estoppels and negotiate any amendments to this Agreement that may be reasonably requested by Seller or the Financing Parties; provided, that such estoppels, consents to assignment or amendments do not alter the fundamental economic terms of this Agreement.

c. **Termination Requires Consent**. Seller and Purchaser agree that any right of Seller to terminate this Agreement is subject to the prior written consent of any Financing Party.

18. **Confidentiality**.

a. **Confidential Information**. To the maximum extent permitted by applicable law, if either Party provides confidential information ("**Confidential Information**") to the other or, if in the course of performing under this Agreement or negotiating this Agreement a Party learns Confidential Information of the other Party, the receiving or learning Party shall (i) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (ii) refrain from using such Confidential Information, except in the negotiation, performance, enforcement and, in the case of Seller, financing, of this Agreement. The terms of this Agreement (but not the fact of its execution or existence) are considered Confidential Information of each Party for purposes of this Section 18(a).

b. **Permitted Disclosures**. Notwithstanding Section 18(a):

i. Each Party may provide such Confidential Information to its affiliates and to its and its affiliates' respective officers, directors, members, managers, employees, agents, contractors, consultants and Financing Parties (collectively, "Representatives"), and potential direct or indirect assignees of this Agreement if such potential assignees are first bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information. Each Party is liable for breaches of this provision by any person to whom that Party discloses Confidential Information**.**

ii. Confidential Information does not include any information that (a) becomes publicly available other than through breach of this Agreement, (b) is required to be disclosed to a Governmental Authority under applicable law or pursuant to a validly issued subpoena, (c) is independently developed by the receiving Party, or (d) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall reasonably cooperate with the other Party's efforts to limit the disclosure to the extent permitted by applicable law.

c. **Miscellaneous**. All Confidential Information remains the property of the disclosing Party and will be returned to the

disclosing Party or destroyed (at the receiving Party's option) after the receiving Party's need for it has expired or upon the request of the disclosing Party. Each Party acknowledges that the disclosing Party would be irreparably injured by a breach of this Section 18 by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, for breaches of this Section 18. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section 18, but will be in addition to all other remedies available at law or in equity. The obligation of confidentiality will survive termination of this Agreement for a period of two (2) years.

d. **Goodwill and Publicity**. Neither Party may (a) make any press release or public announcement of the specific terms of this Agreement or the use of solar or renewable energy involving this Agreement (except for filings or other statements or releases as may be required by applicable law), or (b) use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of the other Party. The Parties shall coordinate and cooperate with each other when making public announcements regarding this Agreement, the System and its use, and each Party may promptly review, comment upon and approve any publicity materials, press releases or other public statements before they are made. Notwithstanding the above, Seller is entitled to place signage on the Premises reflecting its association with the System.

19. General Provisions

a. **Definitions and Interpretation**. Unless otherwise defined or required by the context in which any term appears: (i) the singular includes the plural and vice versa, (ii) the words "herein," "hereof" and "hereunder" refer to this Agreement as a whole and not to any particular section or subsection of this Agreement, (iii) references to any agreement, document or instrument mean such agreement, document or instrument as amended, restated, modified, supplemented or replaced from time to time, and (iv) the words "include," "includes" and "including" mean include, includes and including "without limitation." The captions or headings in this Agreement are strictly for convenience and will not be considered in interpreting this Agreement. As used in this Agreement, "dollar" and the "$" sign refer to United States dollars.

b. **Choice of Law; Dispute Resolution**. The law of the state where the System is located governs all matters arising out of this Agreement without giving effect to conflict of laws principles. Any dispute arising from or relating to this Agreement shall be settled by arbitration in **Spokane County**. The arbitration shall be administered by **Spokane County Superior Court** in accordance with its arbitration rules, and judgment on any award rendered in such arbitration may be entered in any court of competent jurisdiction. If the Parties agree in writing, a mediator may be consulted prior to arbitration. The prevailing Party in any dispute arising out of this Agreement is entitled to reasonable attorneys' fees and costs.

c. **Notices**. All notices under this Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified in this Agreement at the addresses set forth in this Agreement or such other address as either Party may specify in writing.

d. **Survival**. Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement, including, without limitation provisions related to billing and payment and indemnification, will survive termination of this Agreement.

e. **Further Assurances**. Each Party shall provide such information, execute and deliver any instruments and documents and to take such other actions as may be reasonably requested by the other Party to give full effect to this Agreement and to carry out the intent of this Agreement.

f. **Waivers**. No provision or right or entitlement under this Agreement may be waived or varied except in writing signed by the Party to be bound. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver unless otherwise expressly provided.

g. **Non-Dedication of Facilities**. Nothing in this Agreement may be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. Neither Party may knowingly take any action that would subject the other Party, or other Party's facilities or equipment, to the jurisdiction of any Governmental Authority as a public utility or similar entity. Neither Party may assert in any proceeding before a court or regulatory body that the other Party is a public utility by virtue of such other Party's performance under this Agreement. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use commercially reasonable efforts to

restructure their relationship under this Agreement in a manner that preserves their relative economic interests while ensuring that Seller does not become subject to any such regulation. If the Parties are unable to agree upon such restructuring, Seller may terminate this Agreement without further liability under this Agreement except with respect to liabilities accrued prior to the date of termination and remove the System in accordance with Section 9 of this Agreement.

h. **Service Contract**. The Parties intend this Agreement to be a "service contract" within the meaning of Section 7701(e)(3) of the Internal Revenue Code of 1986. Purchaser shall not take the position on any tax return or in any other filings suggesting that it is anything other than a purchase of electricity from the System.

i. **No Partnership**. No provision of this Agreement may be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither may be considered the agent of the other.

j. **Entire Agreement, Modification, Invalidity, Captions**. This Agreement constitutes the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such provision shall not be read to render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

k. **Forward Contract**. The transaction contemplated under this Agreement constitutes a "forward contract" within the meaning of the United States Bankruptcy Code, and the Parties further acknowledge and agree that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.

l. **No Third-Party Beneficiaries**. Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto, and the Financing Parties to the extent provided herein or in any other agreement between a Financing Party and Seller or Purchaser, and do not imply or create any rights on the part of, or obligations to, any other Person.

m. **Counterparts**. This Agreement may be executed in any number of separate counterparts and each counterpart will be considered an original and together comprise the same Agreement.

- End of Exhibit 3 -

Solar Power Purchase Agreement

This Solar Power Purchase Agreement (this "**Agreement**") is entered into by the parties listed below (each a "**Party**" and collectively the "**Parties**") as of the date signed by Seller below (the "**Effective Date**").

Purchaser:		*Seller:*	
Name and Address	Pullman School District 1400 NW Terre View Dr Pullman, WA 99163 Attention: Juston Pollestad	Name and Address	Zero Emissions Northwest, LLC 3216 N Washington St, Spokane WA 99205
Phone	509-332-3581	Phone	509-518-5147
Fax	509-336-7202	Fax	N/A
E-mail	TBD@fpsd267.org	E-mail	David.Funk@zeroemissionsnorthwest.com
Premises Ownership	Purchaser owns the Premises.	Additional Seller Information	
Tax Status	Tax Exempt		
Project Name	Pullman Kamiak School Community Solar Project		

This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electricity from the solar panel system described in **Exhibit 2** (the "**System**") and installed on the real property comprising Purchaser's premises described or depicted in Schedule A to **Exhibit 2** (the "**Premises**"), including any buildings and other improvements on the Premises other than the System (the "Improvements").

The exhibits listed below are incorporated by reference and made part of this Agreement.

Exhibit 1	Pricing
Exhibit 2	System Description, Delivery Point and Premises
Exhibit 3	General Terms and Conditions

Purchaser: **Pullman School District**
Signature:
Printed Name:
Title:
Date:

Seller: **Zero Emissions Northwest, LLC**
Signature:
Printed Name:
Title:
Date:

ZERO EMISSIONS NORTHWEST
PROJECTS THAT CHANGE COMMUNITIES

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Exhibit 1:
Pricing

1. **Initial Term**: Ten (10) years, beginning on the Commercial Operation Date (the "**Initial Term**").

2. **Additional Terms**: Up to two (2) terms of five (5) years, each beginning on the expiration of the Initial Term, each an "**Additional Term**".

3. **Contract Price**:

Contract Year	Solar Energy $/kWh	Insurance Premium	Total Solar **CONTRACT PRICE** $/kWh	Average $/kWh
1	$ 0.028	$ 0.009	$ 0.037	
2	$ 0.029	$ 0.009	$ 0.038	
3	$ 0.029	$ 0.010	$ 0.039	
4	$ 0.030	$ 0.010	$ 0.039	
5	$ 0.030	$ 0.010	$ 0.040	
6	$ 0.031	$ 0.010	$ 0.041	
7	$ 0.032	$ 0.010	$ 0.042	
8	$ 0.032	$ 0.011	$ 0.043	
9	$ 0.033	$ 0.011	$ 0.044	
10	$ 0.033	$ 0.011	$ 0.044	$ 0.041

Contract Year	Estimated Utility $/kWh	Estimated Solar kWh	Estimated Utility Purchases without Solar	Total Utility Purchases without Solar
1	$ 0.102	163,000	$ 16,600	
2	$ 0.106	162,000	$ 17,200	
3	$ 0.110	161,000	$ 17,800	
4	$ 0.115	160,000	$ 18,400	
5	$ 0.119	159,000	$ 19,000	
6	$ 0.124	158,000	$ 19,600	
7	$ 0.129	157,000	$ 20,300	
8	$ 0.134	156,000	$ 20,900	
9	$ 0.140	155,000	$ 21,600	
10	$ 0.145	154,000	$ 22,400	$ 193,800

Contract Year	Total Solar $/kWh	Estimated Solar kWh	Estimated Solar Purchases	Total Solar Purchases
1	$ 0.037	163,000	$ 6,100	
2	$ 0.038	162,000	$ 6,100	
3	$ 0.039	161,000	$ 6,200	
4	$ 0.039	160,000	$ 6,300	
5	$ 0.040	159,000	$ 6,400	
6	$ 0.041	158,000	$ 6,500	
7	$ 0.042	157,000	$ 6,600	
8	$ 0.043	156,000	$ 6,700	
9	$ 0.044	155,000	$ 6,700	
10	$ 0.044	154,000	$ 6,800	$ 64,400

Contract Year	Avoided Utility Purchases	Total Avoided Purchases
1	$ 10,500	
2	$ 11,100	
3	$ 11,600	
4	$ 12,100	
5	$ 12,600	
6	$ 13,100	
7	$ 13,700	
8	$ 14,200	
9	$ 14,900	
10	$ 15,600	$ 129,400

The first Contract Year shall commence on the Commercial Operation Date, and each subsequent Contract Year shall commence on the anniversary of the Commercial Operation Date.

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4. **Contract Price Assumptions**. The Contract Price is based on the following assumptions:

a. Interconnection costs for the System will not exceed $0.00 in the aggregate.

b. Statutory prevailing wage rates (e.g., Davis-Bacon) do not apply.

c. All prices in this Agreement are calculated based on an upfront rebate of 100%. In the event that the reimbursable rebate is not paid by the Utility, the PPA price shall be equal to 95% of the Utility rate.

d. The Contract Price is exclusive of Seller's Taxes (as defined in Section 3(d) of Exhibit 3), and Buyer shall be responsible for all Seller's Taxes at the rates in effect as of the Effective Date.

5. **Contract Price Exclusions**. Unless Seller and Purchaser have agreed otherwise in writing, and except as otherwise provided in Section 2(c) of **Exhibit 3**, the Contract Price excludes the following:

a. Unforeseen groundwork (including excavation and circumvention of underground obstacles). Upgrades or repair to customer or utility electrical infrastructure (including: client or utility service, transformers, substations, poles, breakers, reclosers, and disconnects).

b. Snow removal, tree removal, tree trimming, mowing and any landscape improvements.

c. Decorative fencing and/or any visual screening materials, decorative enhancements to solar support structures (including: painting, paint matching, masonry/stone work, and any lighting not required to meet the minimum code compliance).

d. Removal of existing lighting, light poles, or concrete light post bases.

e. Roof membrane maintenance or reroofing work.

f. Structural upgrades to the Improvements, including ADA upgrades.

g. Installation of public information screen or kiosk (including accompanying internet connection, power supply, technical support and ADA access).

h. Changes in System design caused by any inaccuracy or ambiguity in information provided by Purchaser, including information regarding Purchaser's energy use, the Premises and the Improvements, including building plans and specifications.

6. Termination Payment Schedule (**Exhibit 3**, Section 11(b)):

Contract Year	Termination Payment
1	$72,000
2	$71,000
3	$70,000
4	$69,000
5	$68,000
6	$67,000
7	$66,000
8	$65,000
9	$64,000
10	$63,000

Exhibit 2:
System Description, Delivery Point, and Premises

1. **System Location:** Pullman School District

2. **System Size** (DC kW): 137.76 DC kW

3. **System Description**: Roof mounted solar on Pullman Kamiak School interconnecting behind the meter.

4. **Delivery Point and Premises:** Schedule A to this **Exhibit 2** contains one or more drawings or images depicting:

   a. Premises, including the Improvements (as applicable);

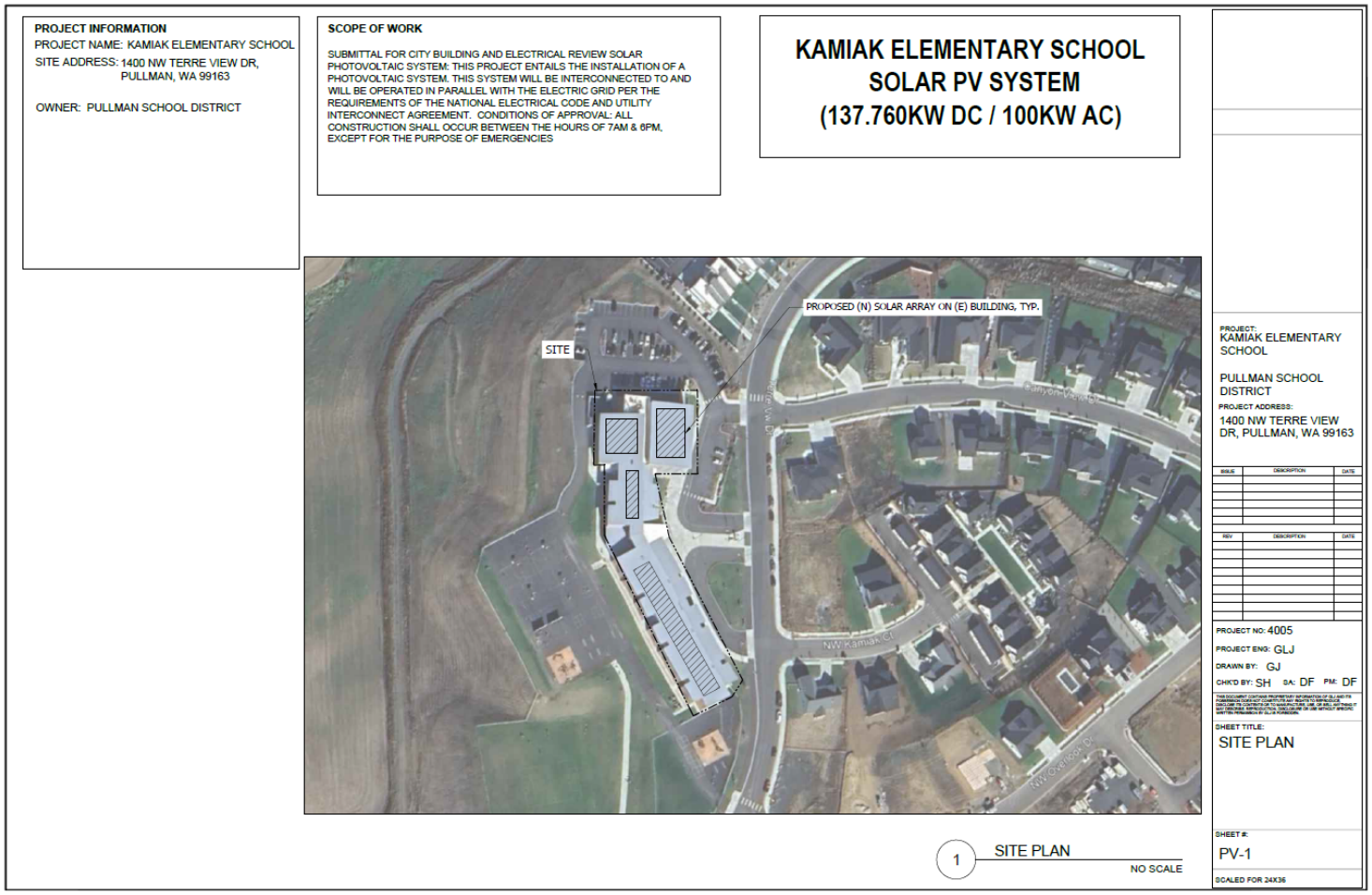
   b. Proposed System location;

   c. Delivery point for electricity generated by the System shall be Meter measuring the kWh output of the solar system as defined in Section 10 (the "**Delivery Point**");

   d. Access points needed for Seller to install and service the System (building. access, electrical room, stairs etc.); and

   e. Construction assumptions (if any).

Schedule A



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Exhibit 3:
General Terms and Conditions

1. **Purchase and Sale of Electricity**. Purchaser shall purchase from Seller, and Seller shall sell to Purchaser, all of the electricity generated by the System during the Term (as defined in Section 2(a)). Electricity generated by the System shall be delivered to Purchaser at the Delivery Point. Title to and risk of loss for the electricity generated by the System passes to Purchaser from Seller at the Delivery Point. Purchaser may purchase electricity for the Premises from other sources to the extent Purchaser's electricity consumption requirements at the Premises exceed the output of the System.

2. **Term and Termination**.

a. **Effective Date; Term**. This Agreement is effective as of the Effective Date**.** The electricity supply period under this Agreement commences on the Commercial Operation Date (as defined in Section 6) and continues for the duration of the Initial Term and any Additional Terms, unless earlier terminated as provided for in this Agreement (collectively, the "**Term**").

b. **Additional Terms**. The Parties may agree in writing to extend this Agreement for one or more Additional Term(s) at a Contract Price to be agreed.

c. **Termination Due to Contract Price Adjustments or Lack of Project Viability**. If, at any time after the Effective Date and prior to Commencement of Installation (as defined in Section 5), (i) circumstances arise which have been excluded from Contact Price calculations pursuant to Section 5 of **Exhibit 1**, or Seller determines that the installation of the System will not be technically or economically viable for any other reason, and (ii) the Parties have negotiated a Contract Price adjustment for thirty (30) days following written notice from Seller without reaching agreement, either Party may terminate this Agreement by providing ten (10) days' prior written notice to the other Party. Neither Party shall be liable for any damages in connection with such termination. After Commencement of Installation, the Contract Price shall not be subject to further adjustment pursuant to Section 5 of **Exhibit 1** or otherwise.

d. **Termination by Purchaser for Delay**. If Commencement of Installation has not occurred **(2) years** after the Effective Date, Purchaser may terminate this Agreement by providing thirty (30) days' prior written notice to Seller; provided that this Agreement will not terminate pursuant to this Section 2(d) if Seller achieves Commencement of Installation on or before the end of such thirty (30) day notice period. Purchaser shall not liable for any damages in connection with such termination.

3. **Billing and Payment; Taxes**.

a. **Monthly Charges**. Purchaser shall pay Seller monthly for the electricity generated by the System and delivered to the Delivery Point at the $/kWh rate shown in **Exhibit 1** (the "**Contract Price**"). The monthly payment for such energy will be equal to the applicable $/kWh rate multiplied by the number of kWh of electricity generated during the applicable month, as measured by the Meter (as defined in Section 10). Additional costs for items differing from the assumptions in **Exhibit 1**, Item 4 are Purchaser's responsibility.

b. **Monthly Invoices**. Seller shall invoice Purchaser monthly. Such monthly invoices shall state (i) the amount of electricity produced by the System and delivered to the Delivery Point, (ii) the rates applicable to, and charges incurred by, Purchaser under this Agreement and (iii) the total amount due from Purchaser.

c. **Payment Terms**. All amounts due under this Agreement are due and payable net thirty (30) days following receipt of invoice. Any undisputed portion of the invoice amount not paid within such thirty (30) day period shall accrue interest at the annual rate of two and one-half percent (2.5%) above the Prime Rate (but not to exceed the maximum rate permitted by law). All payments shall be made in U.S. dollars.

d. **Taxes**.

i. **Purchaser's Taxes**. Purchaser is responsible for: (1) payment of, or reimbursement of Seller, for all taxes assessed on the generation, sale, delivery or consumption of electricity produced by the System or the interconnection of the System to the utility's electricity distribution system; and (2) real property taxes.

ii. **Seller's Taxes.** Seller is responsible for: (1) payment of income taxes or similar taxes imposed on Seller's revenues due to the sale of electricity under this Agreement; and (2) personal property taxes imposed on the System **("Seller's Taxes").**

4. **RECs and Incentives**. As the owner of the System, Seller is entitled to the benefit of, and will retain all ownership interests in the RECs and Incentives. Purchaser shall cooperate with Seller in obtaining, securing and transferring any and all RECs and Incentives. Purchaser is not obligated to incur any out–of–pocket costs or expenses in connection with such actions unless reimbursed by Seller. Purchaser shall not make any filing or statements inconsistent with Seller's ownership interests in the RECs and Incentives. If any RECs or Incentives are paid or delivered directly to Purchaser, Purchaser shall immediately pay or deliver such items or amounts to Seller.

"**Governmental Authority**" means any foreign, federal, state, local or other governmental, regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, court, tribunal, arbitrating body or other governmental authority having jurisdiction or effective control over a Party.

"**Incentives**" means (i) a payment paid by a utility or state or local Governmental Authority based in whole or in part on the cost or size of the System such as a rebate, (ii) a performance-based incentive paid as a stream of periodic payments by a utility, state or Governmental Authority based on the production of the System, (iii) investment tax credits, production tax credits, and similar tax credits, grants or other tax benefits under federal, state or local law, and (iv) any other attributes, commodity, revenue stream or payment in connection with the System (such as ancillary or capacity revenue), in each case of (i) through (iv) relating to the construction, ownership, use or production of energy from the System, provided that Incentives shall not include RECs.

"**REC**" means a renewable energy credit or certificate under any state renewable portfolio, standard or federal renewable energy standard, voluntary renewable energy credit certified by a non-governmental organization, pollution allowance, carbon credit and any similar environmental allowance or credit and green tag or other reporting right under Section 1605(b) of The Energy Policy Act of 1992 and any present or future federal, state, or local law, regulation or bill, and international or foreign emissions trading program, in each case relating to the construction, ownership, use or production of energy from the System, provided that RECs shall not include Incentives.

5. **Project Completion**.

a. **Project Development**. Seller shall diligently pursue the development and installation of the System, subject to Section 2(c), Section 11 and the remaining provisions of this Section 5.

b. **Permits and Approvals**. Seller shall use commercially reasonable efforts to obtain the following at its sole cost and expense (each an "**Approval**"):

i. any zoning, land use and building permits required for Seller to construct, install and operate the System; and

ii. any agreements and approvals from the utility necessary in order to interconnect the System to the utility's electric distribution system.

Purchaser shall cooperate with Seller's reasonable requests to assist Seller in obtaining such Approvals, including, without limitation the execution of documents required to be provided by Purchaser to the local utility**.**

c. **Commencement of Installation**. Seller shall exercise commercially reasonable efforts to achieve Commencement of Installation of the System within [____] days after the Effective Date. "**Commencement of Installation**" means the date that Seller or its installation contractor has begun physical installation of the System on the Premises.

d. **Force Majeure**.

i. **Force Majeure Event**. If either Party is unable to timely perform any of its obligations (other than payment obligations) under this Agreement in whole or in part due to a Force Majeure Event, that Party will be excused from performing such obligations for the duration of the time that such Party remains affected by the Force Majeure Event; provided, that such Party uses commercially reasonable efforts to mitigate the impact of the Force Majeure Event and resumes performance of its affected obligations as soon as reasonably practical. The Party affected by the Force Majeure Event shall notify the other Party as soon as reasonably practical after the

affected Party becomes aware that it is or will be affected by a Force Majeure Event. If the Force Majeure Event occurs during the Term and impacts the ability of the System to deliver electricity to the Delivery Point, the Term will be extended day for day for each day delivery is suspended due to the Force Majeure Event.

ii. **Extended Force Majeure**. If a Force Majeure Event notified by either Party under paragraph (i) above continues for a consecutive period of one hundred eighty (180) days or more within a twelve (12) month period, then either Party may terminate this Agreement without either Party having further liability under this Agreement except: (a) liabilities accrued prior to termination, (b) Seller shall remove the System as required under Section 9 (but Purchaser shall reimburse Seller for Seller's removal costs if the Force Majeure Event affects Purchaser and Purchaser elects to terminate the Agreement) and (b) if Purchaser elects to terminate the Agreement in accordance with this Section, Purchaser shall pay the applicable Termination Payment. Notwithstanding the foregoing, if the Force Majeure Event can be corrected through repair or restoration of the System or other actions by Seller and, prior to expiration of the initial one hundred eighty (180)-day period, Seller provides written evidence to Purchaser that it is diligently pursuing such actions, then Purchaser shall not have the right to terminate this Agreement so long as Seller continues to diligently pursue such actions.

iii. "**Force Majeure Event**" means any event or circumstance beyond the reasonable control of and without the fault or negligence of Seller, including, without limitation, failure or interruption of the production, delivery or acceptance of electricity due to: an act of god; war (declared or undeclared); sabotage; piracy; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake; abnormal weather condition or actions of the elements; hurricane; flood; lightning; wind; drought; animals; the binding order of any Governmental Authority; the failure to act on the part of any Governmental Authority (including, without limitation delays in permitting not caused by actions or omissions of the Party seeking such permit); unavailability of electricity from the utility grid; and failure or unavailability of equipment, supplies or products outside of Seller's control or due to a Force Majeure Event.

e. **Extension of Time**. If Seller is delayed in achieving Commencement of Installation due to a Force Majeure Event, the time for achievement of Commencement of Installation will be automatically extended to account for the impact of the delay.

f. **Commercial Operation**. Seller shall notify Purchaser in writing when it has achieved Commercial Operation (the date of such notice, the "**Commercial Operation Date**"). "**Commercial Operation**" means that the System is mechanically complete, capable of providing electricity to the Delivery Point at the nameplate capacity specified in Exhibit 2 and has permission to operate from the relevant Governmental Authority. Seller shall provide Purchaser with documentation to evidence that the System is ready to begin Commercial Operation upon Purchaser's reasonable request.

6. Installation, Operation and Maintenance.

a. **Seller's General Obligations Regarding the System**. Subject to the terms and conditions of this Agreement, Seller shall design, engineer, install, commission, monitor, operate and maintain the System, in each case in a good and workmanlike manner and in accordance with applicable law and prudent solar industry practices in the state in which the Premises are located. The System shall comply with all applicable rules, regulation and local building codes.

b. **System Design Approval**. Seller shall provide Purchaser with a copy of the System design for approval prior to commencement of construction. Purchaser shall have ten (10) days after receipt to approve or disapprove the design. Failure by Purchaser to respond within such ten (10) day period shall be deemed approval of the design. If Purchaser disapproves the design, Seller shall modify the design and resubmit it for Purchaser's approval. If the System design modifications requested by Purchaser render the System non-viable, Seller may terminate this Agreement under Section 2(c) above.

c. **System Repair and Maintenance**. Seller may suspend delivery of electricity from the System to the Delivery Point for the purpose of maintaining and repairing the System; provided that Seller shall use commercially reasonable efforts to (i) minimize any interruption in service to the Purchaser, and (ii) limit any such suspension of service to weekend or off-peak hours. Scheduled and unscheduled maintenance and repairs shall be undertaken at Seller's sole cost and expense, except that Purchaser shall reimburse Seller for the reasonable cost of any repairs or maintenance resulting from damage caused by Purchaser, its agents, employees or contractors.

d. **Outages**. Upon Purchaser's written request, Seller shall take the System off-line for a total of one-hundred (100) daylight hours (as defined by the United States National Weather Service in the area where the System is located) during each Contract Year (each event an "**Outage**" and the one-hundred (100) hour period the "**Outage Allowance**"). The Outage Allowance includes all Outage hours undertaken by Seller for maintenance or repairs for which Purchaser is responsible pursuant to Section 6(b) or requested by Purchaser under this Section 6(d) (other than due to the fault or negligence of Seller). Purchaser's request shall be delivered at least forty-eight (48) hours in advance. Purchaser is not obligated to accept or pay for electricity from the System for Outages up to the annual Outage Allowance. If the aggregate hours for Outages exceed the Outage Allowance in a given Contract Year, Seller shall reasonably estimate the amount of electricity that would have been delivered to Purchaser during such excess Outages and Purchaser shall pay Seller for such amount in accordance with this Agreement.

e. **Maintenance of Premises**. Purchaser shall, at its sole cost and expense, maintain the Premises and Improvements in good condition and repair. Purchaser, to the extent within its reasonable control, (i) shall ensure that the Premises remains interconnected to the local utility grid at all times; and (ii) shall not permit cessation of electric service to the Premises from the local utility. Purchaser is fully responsible for, and shall properly maintain in full working order and good repair, the electrical infrastructure on the Purchaser's side of the Delivery Point, including all of Purchaser's equipment that utilizes the System's outputs. Purchaser shall use commercially reasonable efforts to cooperate with Seller to comply with any technical standard of the utility providing electrical power to the Purchaser, and does not need to receive permission to operate from the utility.

f. **No Alteration of Premises**. Not less than thirty (30) days prior to making any alterations or repairs to the Premises (except for emergency repairs) or any Improvement which may adversely affect the operation and maintenance of the System, Purchaser shall inform Seller in writing and, thereafter, shall use commercially reasonable efforts to conduct such repairs, alterations or Improvements in compliance with any reasonable request made by Seller within ten (10) days after having received such written request to mitigate any adverse effect. If any repair, alteration or Improvement result in a permanent and material adverse economic impact on the System, Purchaser may request relocation of the System under Section 8 hereof. To the extent that temporary disconnection or removal of the System is necessary to perform such alterations or repairs, Seller shall perform such work, and any re-connection or re-installation of the System, at Purchaser's cost, subject to Sections 6(b) and 6(c). Seller shall make any alterations and repairs in a good and workmanlike manner, in compliance with all applicable laws, codes and permits.

7. **Miscellaneous Rights and Obligations of the Parties**.

a. **Access Rights**.[1] Purchaser hereby grants to Seller and to Seller's agents, employees, contractors and the utility (i) a non-exclusive license running with the Premises (the "**Non-Exclusive License**") for access to, on, over, under and across the Premises from the Effective Date until the date that is ninety (90) days following the date of expiration or earlier termination of this Agreement (the "**License Term**"), for the purposes of performing all of Seller's obligations and enforcing all of Seller's rights set forth in this Agreement and otherwise as required by Seller in order to effectuate the purposes of this Agreement. In addition to the foregoing, if the System shall be a ground-mounted System to be located within a secure, fenced area on the Premises, Purchaser hereby grants to Seller an exclusive, sub-licensable license running with the Premises (the "**Exclusive License**", and together with the Non-Exclusive License, the "**Licenses**") for purposes of the installation, operation, use and maintenance of the System on such exclusively licensed area of the Premises during the License Term. **Seller and its employees, agents and contractors must comply with Purchaser's site safety and security requirements when on the Premises (other than in respect of the fenced area governed by the Exclusive License) during the License Term.** During the License Term, Purchaser shall preserve and protect Seller's rights under the Licenses and Seller's access to the Premises and shall not interfere, or permit any third parties under Purchaser's control to interfere with such rights or access. Seller may record a customary memorandum of license in the land records respecting the Licenses.

b. **OSHA Compliance**. Each Party shall comply with all Occupational Safety and Health Act (OSHA) requirements and other similar applicable safety laws and codes with respect to such Party's performance under this Agreement.

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[1] *The Agreement provides for access to the Premises through a license and assumes that the Purchaser is the owner of the Premises. However, certain Sellers may prefer for access to the Premises to be provided through a lease or sublease. If the Purchaser is not the owner of the Premises, the lease or license will have to be entered into with the third party owner.*

c. **Safeguarding the Premises**. Purchaser shall maintain the physical security of the Premises and Improvements in a manner to be expected of a reasonable and prudent owner or lessee of premises and improvements similar to the Premises and Improvements in nature and location. Purchaser shall not conduct or permit activities on, in or about the Premises or the Improvements that have a reasonable likelihood of causing damage, impairment or otherwise adversely affecting the System. Purchaser shall indemnify Seller for any loss or damage to the System to the extent caused by or arising out of (i) Purchaser's breach of its obligations under this Section or (ii) the acts or omissions of Purchaser or its employees, agents, invitees or separate contractors.

d. **Insolation**. Purchaser acknowledges that unobstructed access to sunlight ("**Insolation**") is essential to Seller's performance of its obligations and a material term of this Agreement. Purchaser shall not, to the extent within its reasonable control, cause or permit any interference with the System's Insolation, and shall ensure that vegetation on the Premises adjacent to the System is regularly pruned or otherwise maintained to prevent interference with the System's Insolation. If Purchaser discovers any activity or condition that could diminish the Insolation of the System, Purchaser shall immediately notify Seller and cooperate with Seller in preserving and restoring the System's Insolation levels as they existed on the Effective Date.

e. **Use and Payment of Contractors and Subcontractors**. Seller shall use suitably qualified, experienced and licensed contractors and subcontractors to perform its obligations under this Agreement. However, Seller shall be responsible for the quality of the work performed by its contractors and subcontractors. Seller shall pay when due all valid charges from all contractors, subcontractors and suppliers supplying goods or services to Seller under this Agreement.

f. **Liens**.

i. **Lien Obligations**. Purchaser shall not directly or indirectly cause, create, incur, assume or allow to exist any mortgage, pledge, lien, charge, security interest, encumbrance or other claim of any nature, except such encumbrances as may be required to allow Seller access to the Premises, (each a "**Lien**") on or with respect to the System. Seller shall not directly or indirectly cause, create, incur, assume or allow to exist any Lien on or with respect to the Premises or the Improvements, other than those Liens which Seller is permitted by law to place on the Premises due to non-payment by Purchaser of amounts due under this Agreement. Each Party shall immediately notify the other Party in writing of the existence of any such Lien following discovery of same, and shall promptly (and in all events within thirty (30) days) cause the same to be discharged and released of record without cost to the other Party; provided, however, that each indemnifying Party has the right to contest any such Lien, so long as it provides a statutory bond or other reasonable assurances of payment that either removes such Lien from title to the affected property, or that assures that any adverse judgment with respect to such Lien shall be paid without affecting title to such property.

ii. **Lien Indemnity**. Each Party shall indemnify the other Party from and against all claims, losses, damages, liabilities and expenses resulting from any Liens filed against such other Party's property as a result of the indemnifying Party's breach of its obligations under Section 7(f)(i).

8. **Relocation of System**.

If, during the Term, Purchaser ceases to conduct business operations at the Premises or vacates the Premises; the Premises have been destroyed; or the Purchaser is otherwise unable to continue to host the System or accept the electricity delivered by the System for any other reason (other than a Default Event by Seller), Purchaser may propose in writing the relocation of the System, at Purchaser's cost, in lieu of termination of the Agreement by Seller for a Default Event by Purchaser. If such proposal is practically feasible and preserves the economic value of the agreement for Seller, the Parties shall seek to negotiate in good faith an agreement for the relocation of the System. If the Parties are unable to reach agreement on relocation of the System within sixty (60) days after the date of receipt of Purchaser's proposal, Seller may terminate this Agreement pursuant to Section 11(b)(ii).

9. **Removal of System upon Termination or Expiration**.

Upon the expiration or earlier termination of this Agreement (provided Purchaser does not exercise its purchase option under Section 14(b)), Seller shall, at its expense (unless expressly provided otherwise in this Agreement), remove all of the tangible property comprising the System from the Premises with a targeted completion date that is no later than ninety (90) days after the expiration of the Term. The portion of the Premises where the System is located shall be returned to substantially its original condition (excluding ordinary wear and tear), including the removal of System mounting pads or other support structures, and

repair and restoration of the roof and the roof membrane. If the System is installed on the roof of an Improvement, Seller's warranties under Section 12(c)(i) shall apply, as applicable. Purchaser must provide sufficient access, space and cooperation as reasonably necessary to facilitate System removal. If Seller fails to remove or commence substantial efforts to remove the System by such agreed upon date, Purchaser may, at its option, to remove the System to a public warehouse and restore the Premises to its original condition (other than ordinary wear and tear) at Seller's cost.

10. Measurement.

a. **Meter**. The System's electricity output during the Term shall be measured by Seller's meter, which shall be a revenue grade meter that meets ANSI-C12.20 standards for accuracy (the "**Meter**"). Purchaser shall have access to the metered energy output data via the monitoring system installed and maintained by Seller as part of the System.

b. **Meter Calibration**. Seller shall calibrate the Meter in accordance with manufacturer's recommendations. Notwithstanding the foregoing, Purchaser may install, or cause to be installed, its own revenue-grade meter at the same location as the Meter. If there is a discrepancy between the data from Purchaser's meter and the data from the Meter of greater than two percent (2%) over the course of a Contract Year, then Purchaser may request that Seller calibrate the Meter at Purchaser's cost.

11. Default, Remedies and Damages.

a. **Default**. Any Party that fails to perform its responsibilities as listed below or experiences any of the circumstances listed below is deemed a "**Defaulting Party**", the other Party is the "**Non-Defaulting Party**" and each of the following is a "**Default Event**":

i. failure of a Party to pay any amount due and payable under this Agreement, other than an amount that is subject to a good faith dispute, within ten (10) days following receipt of written notice from the Non-Defaulting Party of such failure to pay ("**Payment Default**");

ii. failure of a Party to perform any material obligation under this Agreement not addressed elsewhere in this Section 11(a) within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure; provided, that if the Default Event cannot reasonably be cured within thirty (30) days and the Defaulting Party has demonstrated prior to the end of that period that it is diligently pursuing such cure, the cure period will be extended for a further reasonable period of time, not to exceed ninety (90) days;

iii. any representation or warranty given by a Party under this Agreement was incorrect in any material respect when made and is not cured within thirty (30) days following receipt of written notice from the Non-Defaulting Party demanding such cure;

iv. a Party becomes insolvent or is a party to a bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors or other similar arrangement or any event occurs or proceedings are taken in any jurisdiction with respect to the Party which has a similar effect (or, if any such actions are initiated by a third party, such action(s) is (are) not dismissed within sixty (60) days); or,

v. in the case of Purchaser as the Defaulting Party only, Purchaser (a) loses its rights to occupy and enjoy the Premises, unless (i) the Parties agree upon a relocation under Section 8 above, or (ii) Purchaser pays the Termination Payment determined under Section 6 of **Exhibit 1** within thirty (30) days after written request by Seller; or (b) prevents Seller from performing any material obligation under this Agreement unless such action by Purchaser is (i) is permitted under this Agreement, or (ii) is cured within ten (10) days after written notice thereof from Seller**.**

b. **Remedies**.

i. **Suspension**. Upon the occurrence and during the continuation of a Default Event by Purchaser, including a Payment Default, Seller may suspend performance of its obligations under this Agreement until the earlier to occur of the date (a) that Purchaser cures the Default Event in full, or (b) of termination of this Agreement. Seller's rights under this Section 11(b)(i) are in addition to any other remedies available to it under this Agreement, at law or in equity.

ii. **Termination**. Upon the occurrence and during the continuation of a Default Event, the Non-Defaulting Party may terminate this Agreement, by providing five (5) days prior written notice to the Defaulting Party; provided, that, in the case of a Default Event under Section 11(a)(iv), the Non-Defaulting Party may terminate this Agreement immediately.

iii. **Damages Upon Termination by Default**. Upon a termination of this Agreement pursuant to Section 11(b)(ii), the Defaulting Party shall pay a termination payment to the Non-Defaulting Party determined as follows (the "**Termination Payment**"):

(1) Termination by Seller. If Seller terminates this Agreement for a Default Event by Purchaser, the Termination Payment payable to Seller shall be equal to the sum of (i) the applicable amount set forth in the Termination Payment Schedule set forth as Item 6 of **Exhibit 1,** and (ii) any other amounts previously accrued under this Agreement and then owned by Purchaser to Seller.

(2) Termination by Purchaser. If Seller is the Defaulting Party and Purchaser terminates this Agreement, the Termination Payment to Purchaser will be equal to the sum of (i) all direct costs reasonably incurred by Purchaser by reason of the termination; and (ii) any and all other amounts previously accrued under this Agreement and then owed by Seller to Purchaser. The Termination Payment determined under this Section 11(b)(iii)(2) cannot be less than zero.

iv. **Liquidated Damages**. The Parties agree that, if Seller terminates this Agreement prior to the expiration of the Term pursuant to Section 11(b)(ii), actual damages would be difficult to ascertain, and the Termination Payment determined in accordance with Section 11(b)(iii)(1) is a reasonable approximation of the damages suffered by Seller as a result of early termination of this Agreement and is not a penalty.

c. **Obligations Following Termination**. If a Party terminates this Agreement pursuant to Section 11(b)(ii), then following such termination, Seller shall remove the equipment constituting the System in compliance with Section 9 above at the sole cost and expense of the Defaulting Party, *provided, however* that Seller shall not be required to remove the System following the occurrence of a Default Event by Purchaser pursuant to Section 11(a)(i), unless Purchaser pre-pays the cost of restoration reasonably estimated by Seller.

i. **Reservation of Rights**. Except in the case of a termination under Section 11(b)(ii) and payment of a Termination Payment, if any, determined pursuant to Section 11(b)(ii), nothing in this Section 11 limits either Party's right to pursue any remedy under this Agreement, at law or in equity, including with respect to the pursuit of an action for damages by reason of a breach or Default Event under this Agreement.

ii. **Mitigation Obligation**. Regardless of whether this Agreement is terminated for a Default Event, the Non-Defaulting Party must make commercially reasonable efforts to mitigate its damages as the result of such Default Event; provided that such obligation shall not reduce Purchaser's obligation to pay the full Termination Payment set forth in Section 6 of Exhibit 1 following a Default Event by Purchaser.

iii. **No Limitation on Payments**. Nothing in this Section 11 excuses a Party's obligation to make any payment when due under this Agreement, including with respect to payments for electricity that would have been delivered to Purchaser but for a Purchaser breach or Default Event.

12. **Representations and Warranties**.

a. **General Representations and Warranties**. Each Party represents and warrants to the other the following:

i. Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution, delivery and performance by such Party of this Agreement have been duly authorized by all necessary corporate, partnership or limited liability company action, as applicable, and do not and will not violate any law; and this Agreement is the valid obligation of such Party, enforceable against such Party in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally)**.**

ii. Such Party has obtained all licenses, authorizations, consents and approvals required by any Governmental Authority or other third party and necessary for such Party to own its assets, carry on its business and to execute and deliver this Agreement; and such Party is in compliance with all laws that relate to this Agreement in all material respects**.**

b. **Purchaser's Representations and Warranties**. Purchaser represents and warrants to Seller the following:

i. **Licenses**. (a) Purchaser has title to or a leasehold or other valid property interest in the Premises such that Purchaser has the full right, power and authority to grant the Licenses in Section 7(a), (b) such grant of the Licenses does not violate any law, ordinance, rule or other governmental restriction applicable to Purchaser or the Premises and is not inconsistent with and will not result in a breach or default under any agreement by which Purchaser is bound or that affects the Premises, and (c) if Purchaser does not own the Premises or any Improvement on which the System is to be installed, Purchaser has obtained all required consents from the owner of the Premises and/or Improvements, as the case may be, to grant the Licenses to Seller so that Seller may perform its obligations under this Agreement.

ii. **Other Agreements**. Neither the execution and delivery of this Agreement by Purchaser nor the performance by Purchaser of any of its obligations under this Agreement conflicts with or will result in a breach or default under any agreement or obligation to which Purchaser is a party or by which Purchaser is bound.

iii. **Accuracy of Information**. All information provided by Purchaser to Seller, as it pertains to (a) the Premises, (b) the Improvements on which the System is to be installed, if applicable, (c) Purchaser's planned use of the Premises and any applicable Improvements, and (d) Purchaser's estimated electricity requirements, is accurate in all material respects.

iv. **Purchaser Status**. Purchaser is not a public utility or a public utility holding company and is not subject to regulation as a public utility or a public utility holding company.

v. **Limit on Use**. No portion of the electricity generated by the System shall be used to heat a swimming pool.[2]

c. **Seller's Warranties**.

i. If Seller penetrates the roof of any Improvement on which the System is installed, during System installation or any System repair, Seller shall warrant roof damage it causes as a direct result of these roof penetrations**.** This roof warranty shall terminate upon the later of (a) one (1) year following the completion of the System installation or repair, as the case may be, and (b) the length of any then-effective installer warranty on the applicable roof.

ii. If Seller damages any other part of the Premises or any Improvement (including roof damages not covered under Section 12(c)(i) above), Seller shall repair or reimburse Purchaser for such damage, as agreed by the Parties**.**

NO OTHER WARRANTY. THE WARRANTIES SET FORTH IN SECTIONS 12(a) AND 12(c) OF THIS AGREEMENT ARE PURCHASER'S SOLE AND EXCLUSIVE BASIS FOR ANY CLAIM OR LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS SECTION 12, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. OTHER THAN AS EXPRESSLY SET FORTH IN SECTIONS 12(a) AND 12(c), NO WARRANTY, WHETHER STATUTORY, WRITTEN, ORAL, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, APPLIES UNDER THIS AGREEMENT. IF A PERFORMANCE GUARANTY IS BEING PROVIDED PURSUANT TO SECTION 4(d) OF EXHIBIT 1, THE PERFORMANCE GUARANTY WILL REPRESENT A SEPARATE CONTRACT BETWEEN PURCHASER AND THE ISSUER OF THE PERFORMANCE GUARANTY. IF THE ISSUER OF THE PERFORMANCE GUARANTY (OR ANY SUBSEQUENT ASSIGNEE) AND THE SELLER ARE NOT THE SAME PERSON, NO RIGHTS PROVIDED TO PURCHASER BY THE PERFORMANCE GUARANTY MAY BE ASSERTED UNDER THIS AGREEMENT, AND NO CLAIM UNDER THE PERFORMANCE GUARANTY WILL AFFECT PURCHASER'S OBLIGATIONS UNDER THIS AGREEMENT.

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[2] *This limitation reflects the requirements to qualify for the Federal Energy Tax Credit under §48 of the Internal Revenue Code. Individual states or localities may have further restrictions on the use of electricity from the System. Purchasers and Sellers are encouraged to consult local law to ensure that no such restrictions are being violated.*

13. Insurance.

a. Insurance Coverage. At all times during the Term, the Parties shall maintain the following insurance, as applicable:

i. Seller's Insurance. Seller shall maintain or ensure the following is maintained (a) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate, (b) employer's liability insurance with coverage of at least $1,000,000 and (c) workers' compensation insurance as required by law. Seller's coverage may be provided as part of an enterprise insurance program.

ii. Purchaser's Insurance. Purchaser shall maintain or ensure the following is maintained (a) property insurance on the System for the replacement cost thereof and be reimbursed by Seller and (b) commercial general liability insurance with coverage of at least $1,000,000 per occurrence and $2,000,000 annual aggregate.

(1) (30) days prior to the Commercial Operation Date, Seller shall provide Purchaser with the replacement cost of the System and Purchaser shall purchase and itemize the increase in insurance costs due the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the estimated kWh of the project as calculated by PVWatts or a similar satellite-based solar production software. The $/kWh insurance premium shall be added back into the Contract Price for the first year.

(2) Each additional year, (30) days prior to the anniversary of the Commercial Operation Date or Seller's typical insurance procurement schedule, Purchaser shall itemize the increase in insurance costs due to the insurance requirements detailed in section 13.a.ii.(a). Seller shall reimburse the Purchaser within (14) business days for the insurance premium and divide this cost by the previous year's actual kWh of the project. The $/kWh insurance premium shall be added back into the Contract Price.

b. Policy Provisions. Each Party's insurance policies shall (i) contain a provision whereby the insurer agrees to give the other Party at least thirty (30) days (ten days for non-payment of premiums) written notice before the insurance is cancelled, or terminated, (ii) be written on an occurrence basis, and (iii) be maintained with companies either rated no less than A-VII as to Policy Holder's Rating in the current edition of A.M. Best's Insurance Guide or otherwise reasonably acceptable to the other Party.

c. Certificates. Upon the other Party's request, each Party shall deliver to the other Party certificates of insurance evidencing the above required coverage. A Party's receipt, review or acceptance of such certificate shall in no way limit or relieve the other Party of the duties and responsibilities to maintain insurance as set forth in this Agreement.

d. Deductibles. Each Party shall pay its own insurance deductibles, except in the case of claims (i) resulting from a breach of this Agreement, in which case the breaching Party is responsible for payment of the non-breaching Party's deductible for any responding insurance, and (ii) covered by an indemnity set forth in this Agreement.

14. Ownership; Option to Purchase.

a. Ownership of System.

i. **Ownership; Personal Property**. Throughout the Term, Seller shall be the legal and beneficial owner of the System , and all RECs and Incentives, and the System will remain the personal property of Seller and will not attach to or be deemed a part of, or fixture to, the Premises or any Improvement on which the System is installed. Each of the Seller and Purchaser agree that the Seller is the tax owner of the System and all tax filings and reports shall be filed in a manner consistent with this Agreement. The System will at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code.

ii. **Notice to Purchaser Lienholders**. Purchaser shall use commercially reasonable efforts to place all parties having a Lien on the Premises or any Improvement on which the System is installed on notice of the ownership of the System and the legal status or classification of the System as personal property. If any mortgage or fixture filing against the Premises could reasonably be construed as prospectively attaching to the System as a fixture of the Premises, Purchaser shall provide a disclaimer or release from such lienholder.

iii. **Fixture Disclaimer**. If Purchaser is the fee owner of the Premises, Purchaser consents to the filing of a disclaimer of the System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction where the Premises are located. If Purchaser is not the fee owner, Purchaser shall obtain such consent from such owner. For the avoidance of doubt, in either circumstance Seller has the right to file such disclaimer.

iv. **SNDA**. Upon request, Purchaser shall deliver to Seller a subordination and non-disturbance agreement in a form mutually acceptable to Seller and the provider of the subordination and non-disturbance agreement from the owner of the Premises (if the Premises are leased by Purchaser), any mortgagee with a Lien on the Premises, and other Persons holding a similar interest in the Premises.

v. **Eviction Notice**. To the extent that Purchaser does not own the Premises or any Improvement on which the System is installed, Purchaser shall provide to Seller immediate written notice of receipt of notice of eviction from the Premises or applicable Improvement or termination of Purchaser's lease of the Premises and/or Improvement.

b. Option to Purchase.

i. **Exercise of Option**. At the end of the tenth (10th) Contract Years and each Additional Term, so long as Purchaser is not in default under this Agreement, Purchaser may purchase the System from Seller on any such date for a purchase price equal to $34,000 plus all reasonable transaction fees & applicable transfer taxes. Purchaser shall have the option to pay the purchase price over a 2-year period via an increased Contract Price. For example, if the purchase price is $10,000 then an additional $5,000 per year will be divided by the average kWh of the previous years will be prorated monthly and added to each invoice. Purchaser shall notify Seller of its intent to purchase at least ninety (90) days and not more than one hundred eighty (180) days prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable, and the purchase shall be completed prior to the end of the applicable Contract Year or the Initial Term or Additional Term, as applicable.

ii. **Title Transfer; Warranties; Manuals**. Seller shall transfer good title to the System to Purchaser upon Seller's receipt of the purchase price and execution by the Parties of a written instrument or agreement to effect such transfer. The System will be sold "as is, where is, with all faults". Seller will assign to Purchaser any manufacturer's warranties that are in effect as of the date of purchase and which are then assignable pursuant to their terms, but Seller otherwise disclaims all warranties of any kind, express or implied, concerning the System (other than as to title). Seller shall also provide Purchaser all System operation and maintenance manuals and logs in Seller's possession and provide Purchaser basic training on the operation and maintenance of the System upon Purchaser's reasonable request. Upon purchase of the System, Purchaser shall assume complete responsibility for the operation and maintenance of the System and liability for the performance of (and risk of loss for) the System, and, except for any Seller obligations that survive termination under Section 19(d), Seller will have no further liabilities or obligations hereunder for the System.

iii. **Right of First Offer for an Operations and Maintenance Contract**. A Right of First Offer clause (also known as a "ROFO" or "First Right of Offer") gives Seller the first opportunity to negotiate before the owner can offer it to others. Therefore, if Purchaser intends to hire a company to manage the operations, maintenance, and asset management (the "O&M Contract") of the Project after the sale, Purchaser herby grants the Seller the first right to make an offer for the O&M Contract, before the Purchaser offers the contract to any third party.

(1) Intent to Bid. Purchaser shall provide written notice (the "Notice") to Seller that it intends to seek an O&M Contract for the Project. The Notice shall include the terms and conditions of the proposed contract, including the scope of work and any other relevant details (the "Offer Terms").

(2) Procedure. Upon receipt of the Notice, Seller shall have (30) days to respond with a proposed O&M Contract, based on the terms outlined in the Notice or on terms mutually agreed upon by the parties. If Seller does not respond within the (30) day period, Purchaser is free to offer the contract to any third party on terms that are not more favorable than those offered to Seller.

(3) Failure to Reach Agreement. If in the event that Seller does not accept the Offer Terms, or if the parties fail to reach a mutually acceptable agreement within (30) days after the Notice, Purchaser shall have the right to offer the O&M Contract to a third party, provided that the terms to such third party are not more favorable than those offered to Seller under the Right of First Offer.

(4) Expiration of ROFO. The First Right of Offer granted herein shall terminate upon the earlier of: (a) Seller's written waiver of the ROFO; or (b) (15) years from the date of this Agreement.

(5) No Obligation. Nothing in this clause shall obligate Purchaser to hire the Seller, and Purchaser reserves the right, at its sole discretion, to reject any offer made by Seller. Purchaser may also provide their own O&M internally, and choose not to go to bid. As such, the Purchaser has no obligation to the Seller if they do not plan to go to bid for the O&M Contract.

(6) Confidentiality. The existence and terms of this ROFO shall be confidential and may not be disclosed to any third party without the prior written consent of both parties, except as required by law.

15. Indemnification and Limitations of Liability.

a. **General**. Each Party (the "**Indemnifying Party**") shall defend, indemnify and hold harmless the other Party, its affiliates and the other Party's and its affiliates' respective directors, officers, shareholders, partners, members, agents and employees (collectively, the "**Indemnified Parties**"), from and against any loss, damage, expense, liability and other claims, including court costs and reasonable attorneys' fees (collectively, "**Liabilities**") resulting from (1) any Claim (as defined in Section 15(b) relating to the Indemnifying Party's breach of any representation or warranty set forth in Section 12 and (2) injury to or death of persons, and damage to or loss of property to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, the Indemnifying Party (or its contractors, agents or employees) in connection with this Agreement; provided, however, that nothing herein will require the Indemnifying Party to indemnify the Indemnified Parties for any Liabilities to the extent caused by or arising out of the negligent acts or omissions of, or the willful misconduct of, an Indemnified Party. This Section 15(a) does not apply to Liabilities arising out of or relating to any form of Hazardous Substances or other environmental contamination, such matters being addressed exclusively by Section 15(c).

b. **Notice and Participation in Third Party Claims**. The Indemnified Party shall give the Indemnifying Party written notice with respect to any Liability asserted by a third party (a "**Claim**"), as soon as possible upon the receipt of information of any possible Claim or of the commencement of such Claim. The Indemnifying Party may assume the defense of any Claim, at its sole cost and expense, with counsel designated by the Indemnifying Party and reasonably satisfactory to the Indemnified Party. The Indemnified Party may, however, select separate counsel if both Parties are defendants in the Claim and such defense or other form of participation is not reasonably available to the Indemnifying Party. The Indemnifying Party shall pay the reasonable attorneys' fees incurred by such separate counsel until such time as the need for separate counsel expires. The Indemnified Party may also, at the sole cost and expense of the Indemnifying Party, assume the defense of any Claim if the Indemnifying Party fails to assume the defense of the Claim within a reasonable time. Neither Party may settle any Claim covered by this Section 15(b) unless it has obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The Indemnifying Party has no liability under this Section 15(b) for any Claim for which such notice is not provided if the failure to give notice prejudices the Indemnifying Party.

c. **Environmental Indemnification**.

i. Seller Indemnity. Seller shall indemnify, defend and hold harmless all of Purchaser's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance (as defined in Section 15(c)(iv)) to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

ii. Purchaser Indemnity. Purchaser shall indemnify, defend and hold harmless all of Seller's Indemnified Parties from and against all Liabilities arising out of or relating to the existence at, on, above, below or near the Premises of any Hazardous Substance, except to the extent deposited, spilled or otherwise caused by Seller or any of its contractors, agents or employees.

iii. Notice. Each Party shall promptly notify the other Party if it becomes aware of any Hazardous Substance on or about the Premises generally or any deposit, spill or release of any Hazardous Substance. "**Hazardous Substance**" means any chemical, waste or other substance (a) which now or hereafter becomes defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "extremely hazardous wastes," "restricted hazardous wastes," "toxic substances," "toxic pollutants," "pollution," "pollutants," "regulated substances," or words of similar import under any laws pertaining to the environment, health, safety or welfare, (b) which is declared to be hazardous, toxic, or polluting by any Governmental Authority, (c) exposure to which is now or hereafter prohibited, limited or regulated by any Governmental Authority, (d) the storage, use, handling, disposal or release of which is restricted or regulated by any

Governmental Authority, or (e) for which remediation or cleanup is required by any Governmental Authority.

d. **Limitations on Liability**.

i. No Consequential Damages. Except with respect to indemnification of third-party claims pursuant to Section 16, neither Party nor its directors, officers, shareholders, partners, members, agents and employees subcontractors or suppliers will be liable for any indirect, special, incidental, exemplary, or consequential loss or damage of any nature (including, without limitation, lost revenues, lost profits, lost business opportunity or any business interruption) arising out of their performance or non-performance hereunder even if advised of such. Notwithstanding the previous sentence, the Termination Payment set forth in Section 6 of Exhibit 1 shall be deemed to be direct, and not indirect or consequential damages for purpose of this Section 15(d)(i)

ii. Actual Damages. Except with respect to indemnification of Claims pursuant to this Section 15, and except as otherwise limited in Section 13(c), Seller's aggregate liability under this Agreement arising out of or in connection with the performance or non-performance of this Agreement cannot exceed the total payments made (and, as applicable, projected to be made) by Purchaser under this Agreement. The provisions of this Section 15(d)(ii) will apply whether such liability arises in contract, tort, strict liability or otherwise.

e. **EXCLUSIVE REMEDIES**. TO THE EXTENT THAT THIS AGREEMENT SETS FORTH SPECIFIC REMEDIES FOR ANY CLAIM OR LIABILITY, SUCH REMEDIES ARE THE AFFECTED PARTY'S SOLE AND EXCLUSIVE REMEDIES FOR SUCH CLAIM OR LIABILITY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

f. **Comparative Negligence**. Where negligence is determined to have been joint, contributory or concurrent, each Party shall bear the proportionate cost of any Liability.

16. Change in Law.

a. **Impacts of Change in Law**. If Seller determines that a Change in Law has occurred or will occur that has or will have a material adverse effect on Seller's rights, entitlement, obligations or costs under this Agreement, then Seller may so notify the Purchaser in writing of such Change in Law. Within thirty (30) days following receipt by the Purchaser of such notice, the Parties shall meet and attempt in good faith to negotiate such amendments to this Agreement as are reasonably necessary to preserve the economic value of this Agreement to both Parties. If the Parties are unable to agree upon such amendments within such thirty (30) day period, then Seller may terminate this Agreement and remove the System and restore the Premises in accordance with Section 9 without either Party having further liability under this Agreement except with respect to liabilities accrued prior to the date of termination.

b. **Illegality or Impossibility**. If a Change in Law renders this Agreement or Seller's performance of this Agreement illegal or impossible, Seller may terminate Agreement immediately upon notice to Purchaser without either Party having further liability under this Agreement, except with respect to liabilities accrued prior to date of termination.

c. **"Change in Law"** means (i) the enactment, adoption, promulgation, modification or repeal after the Effective Date of any applicable law or regulation, (ii) the imposition of any material conditions on the issuance or renewal of any applicable permit after the Effective Date (notwithstanding the general requirements contained in any applicable Permit at the time of application or issue to comply with future laws, ordinances, codes, rules, regulations or similar legislation), or (iii) a change in any utility rate schedule or tariff approved by any Governmental Authority.

17. Assignment and Financing.

a. **Assignment**.

i. Restrictions on Assignment. Subject to the remainder of this Section 17(a), this Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent may not be unreasonably withheld or delayed. Purchaser may not withhold its consent to an assignment proposed by Seller where the proposed assignee has the financial capability and experience necessary to operate and maintain solar photovoltaic systems such as the System.

ii. Permitted Assignments. Notwithstanding Section 17(a)(i):

(1) Seller may, without the prior written consent of Purchaser, assign, mortgage, pledge or otherwise directly or indirectly assign its interests in this Agreement to (A) any Financing Party (as defined in Section 17(b)),

(B) any entity through which Seller is obtaining financing from a Financing Party, or (C) any affiliate of Seller or any person succeeding to all or substantially all of the assets of Seller; provided, that, Seller is not released from liability hereunder as a result of any assignment to an affiliate unless the assignee assumes Seller's obligations hereunder by binding written instrument; and

(2) Purchaser may, by providing prior notice to Seller, assign this Agreement:

a. to an affiliate of Purchaser or a purchaser of the Premises; provided, that, Purchaser is not released from liability hereunder by reason of the assignment unless the assignee assumes Purchaser's obligations hereunder by binding written instrument on terms satisfactory to Seller, including as to the assignee's creditworthiness; and

b. to an assignee that has an Investment Grade credit rating at the time of the assignment. "**Investment Grade**" means the assignee has a long-term unsecured debt rating from Moody's or S&P of at least Baa3 from Moody's and/or at least BBB- from S&P.

iii. Successors and Permitted Assignees. This Agreement is binding on and inures to the benefit of successors and permitted assignees. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Seller.

b. **Financing**. The Parties acknowledge that Seller may obtain debt or equity financing or other credit support from lenders, investors or other third parties (each a "**Financing Party**") in connection with the installation, construction, ownership, operation and maintenance of the System. In furtherance of Seller's financing arrangements and in addition to any other rights or entitlements of Seller under this Agreement, Purchaser shall timely execute any consents to assignment (which may include notice, cure, attornment and step-in rights) or estoppels and negotiate any amendments to this Agreement that may be reasonably requested by Seller or the Financing Parties; provided, that such estoppels, consents to assignment or amendments do not alter the fundamental economic terms of this Agreement.

c. **Termination Requires Consent**. Seller and Purchaser agree that any right of Seller to terminate this Agreement is subject to the prior written consent of any Financing Party.

18. **Confidentiality**.

a. **Confidential Information**. To the maximum extent permitted by applicable law, if either Party provides confidential information ("**Confidential Information**") to the other or, if in the course of performing under this Agreement or negotiating this Agreement a Party learns Confidential Information of the other Party, the receiving or learning Party shall (i) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (ii) refrain from using such Confidential Information, except in the negotiation, performance, enforcement and, in the case of Seller, financing, of this Agreement. The terms of this Agreement (but not the fact of its execution or existence) are considered Confidential Information of each Party for purposes of this Section 18(a).

b. **Permitted Disclosures**. Notwithstanding Section 18(a):

i. Each Party may provide such Confidential Information to its affiliates and to its and its affiliates' respective officers, directors, members, managers, employees, agents, contractors, consultants and Financing Parties (collectively, "Representatives"), and potential direct or indirect assignees of this Agreement if such potential assignees are first bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information. Each Party is liable for breaches of this provision by any person to whom that Party discloses Confidential Information**.**

ii. Confidential Information does not include any information that (a) becomes publicly available other than through breach of this Agreement, (b) is required to be disclosed to a Governmental Authority under applicable law or pursuant to a validly issued subpoena, (c) is independently developed by the receiving Party, or (d) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall reasonably cooperate with the other Party's efforts to limit the disclosure to the extent permitted by applicable law.

c. **Miscellaneous**. All Confidential Information remains the property of the disclosing Party and will be returned to the

disclosing Party or destroyed (at the receiving Party's option) after the receiving Party's need for it has expired or upon the request of the disclosing Party. Each Party acknowledges that the disclosing Party would be irreparably injured by a breach of this Section 18 by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, for breaches of this Section 18. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section 18, but will be in addition to all other remedies available at law or in equity. The obligation of confidentiality will survive termination of this Agreement for a period of two (2) years.

d. **Goodwill and Publicity**. Neither Party may (a) make any press release or public announcement of the specific terms of this Agreement or the use of solar or renewable energy involving this Agreement (except for filings or other statements or releases as may be required by applicable law), or (b) use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of the other Party. The Parties shall coordinate and cooperate with each other when making public announcements regarding this Agreement, the System and its use, and each Party may promptly review, comment upon and approve any publicity materials, press releases or other public statements before they are made. Notwithstanding the above, Seller is entitled to place signage on the Premises reflecting its association with the System.

19. General Provisions

a. **Definitions and Interpretation**. Unless otherwise defined or required by the context in which any term appears: (i) the singular includes the plural and vice versa, (ii) the words "herein," "hereof" and "hereunder" refer to this Agreement as a whole and not to any particular section or subsection of this Agreement, (iii) references to any agreement, document or instrument mean such agreement, document or instrument as amended, restated, modified, supplemented or replaced from time to time, and (iv) the words "include," "includes" and "including" mean include, includes and including "without limitation." The captions or headings in this Agreement are strictly for convenience and will not be considered in interpreting this Agreement. As used in this Agreement, "dollar" and the "$" sign refer to United States dollars.

b. **Choice of Law; Dispute Resolution**. The law of the state where the System is located governs all matters arising out of this Agreement without giving effect to conflict of laws principles. Any dispute arising from or relating to this Agreement shall be settled by arbitration in **Spokane County**. The arbitration shall be administered by **Spokane County Superior Court** in accordance with its arbitration rules, and judgment on any award rendered in such arbitration may be entered in any court of competent jurisdiction. If the Parties agree in writing, a mediator may be consulted prior to arbitration. The prevailing Party in any dispute arising out of this Agreement is entitled to reasonable attorneys' fees and costs.

c. **Notices**. All notices under this Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified in this Agreement at the addresses set forth in this Agreement or such other address as either Party may specify in writing.

d. **Survival**. Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement, including, without limitation provisions related to billing and payment and indemnification, will survive termination of this Agreement.

e. **Further Assurances**. Each Party shall provide such information, execute and deliver any instruments and documents and to take such other actions as may be reasonably requested by the other Party to give full effect to this Agreement and to carry out the intent of this Agreement.

f. **Waivers**. No provision or right or entitlement under this Agreement may be waived or varied except in writing signed by the Party to be bound. No waiver of any of the provisions of this Agreement will constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver unless otherwise expressly provided.

g. **Non-Dedication of Facilities**. Nothing in this Agreement may be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. Neither Party may knowingly take any action that would subject the other Party, or other Party's facilities or equipment, to the jurisdiction of any Governmental Authority as a public utility or similar entity. Neither Party may assert in any proceeding before a court or regulatory body that the other Party is a public utility by virtue of such other Party's performance under this Agreement. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use commercially reasonable efforts to

restructure their relationship under this Agreement in a manner that preserves their relative economic interests while ensuring that Seller does not become subject to any such regulation. If the Parties are unable to agree upon such restructuring, Seller may terminate this Agreement without further liability under this Agreement except with respect to liabilities accrued prior to the date of termination and remove the System in accordance with Section 9 of this Agreement.

h. **Service Contract**. The Parties intend this Agreement to be a "service contract" within the meaning of Section 7701(e)(3) of the Internal Revenue Code of 1986. Purchaser shall not take the position on any tax return or in any other filings suggesting that it is anything other than a purchase of electricity from the System.

i. **No Partnership**. No provision of this Agreement may be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither may be considered the agent of the other.

j. **Entire Agreement, Modification, Invalidity, Captions**. This Agreement constitutes the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such provision shall not be read to render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

k. **Forward Contract**. The transaction contemplated under this Agreement constitutes a "forward contract" within the meaning of the United States Bankruptcy Code, and the Parties further acknowledge and agree that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.

l. **No Third-Party Beneficiaries**. Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto, and the Financing Parties to the extent provided herein or in any other agreement between a Financing Party and Seller or Purchaser, and do not imply or create any rights on the part of, or obligations to, any other Person.

m. **Counterparts**. This Agreement may be executed in any number of separate counterparts and each counterpart will be considered an original and together comprise the same Agreement.

- End of Exhibit 3 -

Coversheet

2025-2026 Budget Presentation

Section: VI. Action Items
Item: B. 2025-2026 Budget Presentation
Purpose:
Submitted by:
Related Material: 2025-26 Budget Executive Summary.pdf
2025-26 Board Budget Resolution.pdf
2025-26 Pullman FINAL OSPI Budget.pdf

To Ensure Learning While Challenging Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2025-26 Fixing and Adopting the Budget, Four-Year Budget Summary and Four-Year Enrollment Projection
Executive Summary
July 23, 2025
By: Diane Hodge
Finance Director

Background:

The proposed 2025–2026 budget represents a comprehensive investment plan in support of our students, staff, and district operations. The general fund budget is set at $44,541,325 and is based on a projected enrollment of 2,540 full-time equivalent (FTE) students.

Included in the budget document is a four-year financial and enrollment forecast, providing a longer-term perspective on district planning. The proposed budget reflects the most current legislative funding assumptions available at the time of development.

A public hearing and recommendation for adoption of the budget are scheduled for the August 13, 2025, board meeting.

Recommended Board Action:

I recommend approval of the 2025–2026 budget as presented in Resolution 25-26:01, which includes all five funds, the four-year budget summary, and the four-year enrollment projection.

Motion to Approve

I move to approve the 2025–2026 fiscal year budgets as presented in Resolution 25-26:01.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District No. 267
Pullman WA 99163

Resolution 25-26: 01

2025-2026 Fixing and Adopting the Budget and the Four-Year Plan Summary & Enrollment Projection

WHEREAS, WAC 392-123-054 requires that the board of directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuring fiscal year.

WHEREAS, a public notice was published announcing that on August 13, 2025, the Board of Directors of Pullman School District No. 267, Whitman County, Washington, would meet in a public meeting for the purpose of fixing and adopting the 2025-2026 Fiscal Budget along with the four-year budget plan summary and four-year enrollment projection of the district.

WHEREAS, pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the Capital Projects Fund to the General Fund up to the amount of $100,000 for the purpose of supporting technology-related expenditures, including software licensing costs, as allowed under the technology levy; and

THEREFORE, BE IT RESOLVED the Board of Directors of Pullman School District, Whitman County, Washington, has determined that the final appropriation level of expenditures for each fund in 2025-2026 will be as follows:

	APPROPRIATION LEVEL
General Fund	$44,541,325
Capital Projects Fund	$3,726,596
Debt Service Fund	$6,970,591
Associated Student Body Fund	$739,877
Transportation Vehicle Fund	$285,000

Signed this 13th day of August, 2025

_____

_____

_____

_____

_____ Attest:

_____ _____

Directors, Pullman School District No. 267
Whitman County, Pullman, Washington

Dr. Robert Maxwell, Secretary

Pullman School District No.267

FISCAL YEAR 2025-2026

REPORT TITLE	PAGE NAME
LEVY	
Budget and Excess Levy Certification	Certification Page
Budget and Excess Levy Summary	Fund Summary
GENERAL FUND BUDGET	
Financial Summary	Budget Summary
Enrollment and Staff Counts	GF1
Summary of General Fund	GF2
Revenues and Other Financing Sources	GF4
Expenditure by Program	GF8
Program Summary by Object of Expenditure	GF9
Program Matrices	GF9-XX
Salary Exhibits: Certificated Employees	GF9-201-XX
Salary Exhibits: Classified Employees	GF9-301-XX
Objects of Expenditure	GF10
Activity Summary	GF11
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	GF13
Long-Term Financing: Conditional Sales Contract	GF14
Certificated/Classified Staff Counts by Activity	GF15
ASSOCIATED STUDENT BODY FUND BUDGET	
Summary of Associated Student Body Fund	ASB1
DEBT SERVICE FUND BUDGET	
Summary of Debt Service Fund	DS1
Revenues and Other Financing Sources	DS2
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	DS3
Detail of Outstanding Bonds	DS4
CAPITAL PROJECTS FUND BUDGET	
Summary of Capital Projects Fund	CP1
Revenues and Other Financing Sources	CP3
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	CP5
Description of Projects	CP6
Salary Exhibt: Certificated Employees	CP7
Salary Exhibit: Classified Employees	CP8
Long-Term Financing: Conditional Sales Contracts	CP9

Pullman School District No.267

FISCAL YEAR 2025-2026

REPORT TITLE	PAGE NAME
TRANSPORTATION VEHICLE FUND BUDGET	
Summary of Transportation Vehicle Fund	TVF1
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	TVF3
Long-Term Financing: Condition Sales Contract	TVF4

Pullman School District No.267

F-195 BUDGET

CERTIFICATION

As Secretary to the Board of Directors of Pullman School District School District No. 267 of Whitman County, I do hereby certify that the Board of Directors, at a public meeting advertised pursuant to RCW 28A.505.050 and held pursuant to RCW 28A.505.060;
(a) established the total appropriation expenditure amount for each fund for the fiscal year; and
(b) the budget for each fund represents the budget as adopted by the Board of Directors; and
(c) the budget is prepared on the modified accrual basis of accounting pursuant to RCW 28A.505.020; or
(d) the Board of Directors and officers of said school district are fully cognizant of their liability under the provisions of RCW 28A.505.150; and
(e) if applicable, pursuant to RCW 28A.150.270 and WAC 392-121-445, the Board of Directors has executed a resolution as part of the budget hearing requesting approval for operating transfers from the General Fund to the Debt Service Fund and/or the Capital Projects Fund; and
(f) pursuant to RCW 84.52.020, the Board of Directors determined the amount of new fiscal year excess tax levy requirements needed for the General, Transportation, Capital Projects, and Debt Service Fund budgets.

Secretary to the Board of Directors	Budget Adoption Date	Signed Date

FOR ESD AND OSPI USE ONLY

The School District budget has been reviewed and the total appropriation expenditure amount in each fund is fixed and approved in accordance with RCW 28A.505 for the period September 1, 2025 through August 31, 2026.

ESD Superintendent or Designee	Signed Date
OSPI Representative	Signed Date

Lock and Print Date: 06/24/2025

Pullman School District No.267

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
SECTION A: BUDGET SUMMARY					
Total Revenues and Other Financing Sources	44,541,325	626,475	7,177,920	1,618,000	330,518
Total Appropriation (Expenditures)	44,541,325	739,877	6,970,591	3,726,596	285,000
Other Financing Uses--Transfers Out (G.L. 536)	0	XXXXX	0	100,000	0
Other Financing Uses (G.L. 535)	0	XXXXX	0	0	0
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	0	-113,402	207,329	-2,208,596	45,518
Beginning Total Fund Balance	3,904,808	614,281	3,766,324	2,705,515	847,828
Ending Total Fund Balance	3,904,808	500,879	3,973,653	496,919	893,346
SECTION B: EXCESS LEVIES FOR 2026 COLLECTION					
Excess levies approved by voters for 2026 collection	6,300,000	0	0	0	0
Rollback mandated by school district Board of Directors 1/	0	0	0	0	0
Net excess levy amount for 2026 collection after rollback	6,300,000	XXXXX	7,224,000	300,000	0

1/ Rollback of levies needs to be certified pursuant to RCW 84.52.020. Please do NOT include such resolution as part of this document.

Pullman School District No.267

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2023-2024	(2) % of Total	(3) Budget 2024-2025	(4) % of Total	(5) Budget 2025-2026	(6) % of Total
ENROLLMENT AND STAFFING SUMMARY						
Total K-12 FTE Enrollment Counts	2,620.72		2,609.70		2,589.50	
FTE Certificated Employees	214.489		200.525		198.722	
FTE Classified Employees	107.609		107.594		101.761	
FINANCIAL SUMMARY						
Total Revenues and Other Financing Sources	41,291,444		43,365,475		44,541,325	
Total Expenditures	42,997,665		44,767,954		44,541,325	
Total Beginning Fund Balance	5,948,793		3,467,707		3,904,808	
Total Ending Fund Balance	4,242,572		2,065,228		3,904,808	
EXPENDITURE SUMMARY BY PROGRAM GROUPS						
Regular Instruction	23,743,172	55.22	23,820,385	53.21	23,595,015	52.97
Federal Special Purpose Funding	12,198	0.03	0	0.00	0	0.00
Special Education Instruction	4,995,396	11.62	5,356,610	11.97	5,777,707	12.97
Vocational Instruction	1,622,864	3.77	1,569,215	3.51	1,688,845	3.79
Skill Center Instruction	0	0.00	0	0.00	0	0.00
Compensatory Education	2,065,731	4.80	2,325,923	5.20	2,232,592	5.01
Other Instructional Programs	157,528	0.37	752,390	1.68	694,019	1.56
Community Services	22,072	0.05	39,000	0.09	9,850	0.02
Support Services	10,378,704	24.14	10,904,431	24.36	10,543,297	23.67
Total - Program Groups	42,997,665	100.00	44,767,954	100.00	44,541,325	100.00
EXPENDITURE SUMMARY BY ACTIVITY GROUPS						
Teaching Activities	24,325,051	56.57	25,142,235	56.16	25,523,675	57.30
Teaching Support	4,382,517	10.19	5,183,290	11.58	5,082,978	11.41
Other Supportive Activities	7,902,167	18.38	8,639,311	19.30	8,229,229	18.48
Building Administration	2,974,227	6.92	2,778,891	6.21	2,765,069	6.21
Central Administration	3,167,882	7.37	3,024,227	6.76	2,940,374	6.60
Total - Activity Groups	42,997,665	100.00	44,767,954	100.00	44,541,325	100.00

Pullman School District No.267

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2023-2024	(2) % of Total	(3) Budget 2024-2025	(4) % of Total	(5) Budget 2025-2026	(6) % of Total
EXPENDITURE SUMMARY BY OBJECTS						
Certificated Salaries	20,012,026	46.54	20,105,858	44.91	20,460,797	45.94
Classified Salaries	7,362,567	17.12	7,538,790	16.84	7,324,850	16.45
Employee Benefits and Payroll Taxes	9,837,725	22.88	10,057,046	22.46	9,849,959	22.11
Supplies, Instructional Resources and Noncapitalized Items	1,696,123	3.94	2,316,514	5.17	2,275,962	5.11
Purchased Services	3,899,658	9.07	4,653,982	10.40	4,519,570	10.15
Travel	122,057	0.28	85,764	0.19	105,187	0.24
Capital Outlay	67,510	0.16	10,000	0.02	5,000	0.01
Total - Objects	42,997,665	100.00	44,767,954	100.00	44,541,325	100.00

Pullman School District No.267

FY ENROLLMENT AND STAFF COUNTS

	Average 1/ 2023-2024	Budget 2/ 2024-2025	Budget 3/ 2025-2026
A. FTE ENROLLMENT COUNTS (calculate to two decimal places)			
1. Kindergarten /2	181.82	183.00	176.00
2. Grade 1	190.60	185.00	176.00
3. Grade 2	227.40	193.00	191.00
4. Grade 3	202.30	228.00	217.00
5. Grade 4	170.80	203.00	239.00
6. Grade 5	206.60	171.00	206.00
7. Grade 6	210.18	204.00	175.00
8. Grade 7	198.76	209.00	206.00
9. Grade 8	205.79	196.00	207.00
10. Grade 9	180.74	206.00	200.00
11. Grade 10	209.62	180.00	198.00
12. Grade 11 (excluding Running Start)	213.26	205.00	173.00
13. Grade 12 (excluding Running Start)	169.69	197.00	176.00
14. SUBTOTAL	**2,567.56**	**2,560.00**	**2,540.00**
15. Running Start	44.52	43.00	43.50
16. Dropout Reengagement Enrollment	2.30	2.00	2.00
17. ALE Enrollment	6.34	4.70	4.00
18. TOTAL K-12	**2,620.72**	**2,609.70**	**2,589.50**
B. STAFF COUNTS (calculate to three decimal places)			
1. General Fund FTE Certificated Employees /4	214.49	200.53	198.722
2. General Fund FTE Classified Employees /4	107.61	107.59	101.761

1/ Enrollment are the average counts at school years end as reported in the P-223 system. These counts do not include Ancillary and Non-Standard (summer) data.

2/ Enrollment and staff counts are entered in the budget for the school year. These counts remain constant and are not subject to change with subsequent updates to the P-233 and S-275 system, respectively.

3/ Enrollment should include special ed., part-time private, home-based, and summer students eligible for BEA funding, as reflected in the F-203.

4/ The staff counts for the prior year are the actual counts reported on Form S-275 and the current fiscal year are budgeted counts reported on Form F-195.

5/ Beginning in 2011-2012 kindergarten is considered full day and basic education. Beginning with 2011-2012, kindergarten enrollment counts should include any additional FTE attributable to the state funded full day kindergarten allocation based on total kindergarten enrollment, as reflected in the F-203.

Pullman School District No.267

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REVENUES AND OTHER FINANCING SOURCES			
1000 | Local Taxes	5,310,589	5,817,000	6,237,000
2000 | Local Nontax Support	712,052	873,850	866,200
3000 | State, General Purpose	26,159,169	26,969,312	26,988,051
4000 | State, Special Purpose	6,808,124	6,957,089	7,491,606
5000 | Federal, General Purpose	0	0	0
6000 | Federal, Special Purpose	2,235,769	2,208,724	2,323,968
7000 | Revenues from Other School Districts	551	24,000	24,000
8000 | Revenues from Other Entities	10,000	515,500	510,500
9000 | Other Financing Sources	55,189	0	100,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	**41,291,444**	**43,365,475**	**44,541,325**
EXPENDITURES			
00 | Regular Instruction	23,743,172	23,820,385	23,595,015
10 | Federal Special Purpose Funding	12,198	0	0
20 | Special Education Instruction	4,995,396	5,356,610	5,777,707
30 | Vocational Education Instruction	1,622,864	1,569,215	1,688,845
40 | Skill Center Instruction	0	0	0
50 and 60 | Compensatory Education Instruction	2,065,731	2,325,923	2,232,592
70 | Other Instructional Programs	157,528	752,390	694,019
80 | Community Services	22,072	39,000	9,850
90 | Support Services	10,378,704	10,904,431	10,543,297
B. TOTAL EXPENDITURES	**42,997,665**	**44,767,954**	**44,541,325**
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	**0**	**0**	**0**
D. OTHER FINANCING USES (G.L.535) 2/	**0**	**0**	**0**
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	**-1,706,221**	**-1,402,479**	**0**
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	1,060	0	0
G.L.823 Restricted for Carryover Of Transition To Kindergarten Revenue	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0

Pullman School District No.267

SUMMARY OF GENERAL FUND BUDGET

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.830	Restricted for Debt Service	0	0	0
G.L.835	Restricted for Arbitrage Rebate	0	0	0
G.L.840	Nonspendable Fund Balance-Inventory & Prepaid Items	3,311	3,311	7,550
G.L.845	Restricted for Self-Insurance	0	0	0
G.L.850	Restricted for Uninsured Risks	0	0	0
G.L.870	Committed to Other Purposes	0	0	0
G.L.872	Committed to Economic Stabilization	0	0	0
G.L.873	Committed to Depreciation Sub-Fund for Facility Maintenance	0	0	0
G.L.875	Assigned to Contingencies	0	0	0
G.L.884	Assigned to Other Capital Projects	0	0	0
G.L.888	Assigned to Other Purposes	0	0	0
G.L.890	Unassigned Fund Balance	2,741,382	114,299	556,659
G.L.891	Unassigned to Minimum Fund Balance Policy	3,203,040	3,350,097	3,340,599
F.	**TOTAL BEGINNING FUND BALANCE**	**5,948,793**	**3,467,707**	**3,904,808**
G.	**G.L.898 Accounting Changes and Error Corrections**	**XXXXX**	**XXXXX**	**XXXXX**
ENDING FUND BALANCE				
G.L.810	Restricted for Other Items	0	0	0
G.L.815	Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821	Restricted for Carryover of Restricted Revenues	37,926	0	0
G.L.823	Restricted for Carryover Of Transition To Kindergarten Revenue	0	0	0
G.L.825	Restricted for Skill Center	0	0	0
G.L.828	Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830	Restricted for Debt Service	0	0	0
G.L.835	Restricted for Arbitrage Rebate	0	0	0
G.L.840	Nonspendable Fund Balance-Inventory & Prepaid Items	7,550	3,311	7,550
G.L.845	Restricted for Self-Insurance	0	0	0
G.L.850	Restricted for Uninsured Risks	0	0	0
G.L.870	Committed to Other Purposes	0	0	0
G.L.872	Committed to Economic Stabilization	0	0	0
G.L.873	Committed to Depreciation Sub-Fund for Facility Maintenance	0	0	0
G.L.875	Assigned to Contingencies	0	0	0
G.L.884	Assigned to Other Capital Projects	0	0	0
G.L.888	Assigned to Other Purposes	0	0	0
G.L.890	Unassigned Fund Balance	972,270	0	556,659

Pullman School District No.267

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.891 Unassigned to Minimum Fund Balance Policy	3,224,825	2,061,917	3,340,599
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	**4,242,572**	**2,065,228**	**3,904,808**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

3/ Line H must be equal to or greater than all restricted fund balances.

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
LOCAL TAXES				
1100	Local Property Tax	5,310,589	5,817,000	6,237,000
1300	Sale of Tax Title Property	0	0	0
1400	Local in lieu of Taxes	0	0	0
1500	Timber Excise Tax	0	0	0
1600	County-Administered Forests	0	0	0
1900	Other Local Taxes	0	0	0
1000	**TOTAL LOCAL TAXES**	**5,310,589**	**5,817,000**	**6,237,000**
LOCAL SUPPORT NONTAX				
2100	Tuitions and Fees, Unassigned	40,387	46,450	45,050
2122	Special Ed-Infants and Toddlers-Tuition and Fees	0	0	0
2131	Secondary Vocational Education Tuition	105	200	100
2145	Skill Center Tuitions and Fees	0	0	0
2171	Traffic Safety Education Fees	0	0	0
2173	Summer School Tuition and Fees	0	3,000	5,000
2186	Community School Tuition and Fees	0	0	0
2188	Childcare Tuitions and Fees	0	0	0
2200	Sales of Goods, Supplies, and Services, Unassigned	157	2,000	5,700
2231	Secondary Voc. Ed., Sales of Goods, Supplies, and Svcs	2,688	3,200	3,400
2245	Skill Center, Sales of Goods, Supplies and Services	0	0	0
2288	Childcare, Sales of Goods, Supplies and Services	0	0	0
2289	Other Community Svcs Sales of Goods, Supplies and Svcs	18,231	15,000	12,000
2298	School Food Services, Sales of Goods, Supplies and Svcs	280,358	325,500	300,500
2300	Investment Earnings	197,871	160,000	101,000
2400	Interfund Loan Interest Earnings	0	0	0
2450	Other Interest Earnings	0	0	0
2500	Gifts and Donations	110,743	240,000	240,000
2600	Fines and Damages	-491	12,500	12,950
2700	Rentals and Leases	21,766	36,000	100,500
2800	Judgement and Settlements	0	0	0
2900	Local Support Nontax, Unassigned	40,237	30,000	40,000
2998	Local School Food Services-non NSLP	0	0	0
2000	**TOTAL LOCAL SUPPORT NONTAX**	**712,052**	**873,850**	**866,200**

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
STATE, GENERAL PURPOSE				
3100	Apportionment	24,801,500	25,868,467	26,084,016
3121	Special Education--General Apportionment	562,074	602,190	776,762
3300	Local Effort Assistance	795,596	498,655	127,273
3600	State Forests	0	0	0
3900	Other State General Purpose, Unassigned	0	0	0
3000	**TOTAL STATE, GENERAL PURPOSE**	**26,159,169**	**26,969,312**	**26,988,051**
STATE, SPECIAL PURPOSE				
4100	Special Purpose, Unassigned	5,573	35,000	35,000
4109	Transition To Kindergarten	0	0	0
4121	Special Education	4,171,600	4,219,919	4,706,136
4122	Special Ed-Infants and Toddlers-State	0	0	0
4126	State Institutions, Special Education	0	0	0
4155	Learning Assistance	737,435	749,678	797,940
4156	State Institutions, Centers, and Homes, Delinquent	0	0	0
4158	Special and Pilot Programs	258,697	321,653	267,034
4159	Institutions-Juveniles in Adult Jails	0	0	0
4165	Transitional Bilingual	263,150	267,400	266,663
4174	Highly Capable	78,336	81,348	82,347
4188	Childcare	0	0	0
4198	School Food Services	97,818	83,374	123,194
4199	Transportation--Operations	1,113,597	1,113,597	1,124,292
4300	Other State Agencies, Unassigned	10,221	25,000	15,000
4321	Special Education--Other State Agencies	52,647	30,000	35,000
4322	Special Education-Infants and Toddlers-State	0	0	0
4326	State Institutions--Special Education--Other State Agcs	0	0	0
4356	State Insts, Ctrs, Homes, Delinquent--Other St. Agcs	0	0	0
4358	Special and Pilot Programs--Other State Agencies	19,050	26,000	29,000
4365	Transitional Bilingual--Other State Agencies	0	0	0
4388	Childcare--Other State Agencies	0	0	0
4398	School Food Services--Other State Agencies	0	4,120	10,000
4399	Transportation--Operations--Other State Agencies	0	0	0
4000	**TOTAL STATE, SPECIAL PURPOSE**	**6,808,124**	**6,957,089**	**7,491,606**

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
FEDERAL, GENERAL PURPOSE				
5200	General Purpose Direct Federal Grants, Unassigned	0	0	0
5300	Impact Aid, Maintenance and Operation	0	0	0
5329	Impact Aid, Special Education Funding	0	0	0
5400	Federal in lieu of Taxes	0	0	0
5500	Federal Forests	0	0	0
5600	Qualified Bond Interest Credit - Federal	0	0	0
5700	Qualified Energy Investment Tax Credits	XXXXX	XXXXX	0
5000	**TOTAL FEDERAL, GENERAL PURPOSE**	**0**	**0**	**0**
FEDERAL, SPECIAL PURPOSE				
6100	Special Purpose, OSPI, Unassigned	0	0	10,000
6109	Transition To Kindergarten	0	0	0
6111	Federal Special Purpose—SLFRF	0	0	0
6112	Federal Special Purpose—ESSER II	0	0	0
6113	Federal Special Purpose—ESSER III	12,198	0	0
6114	Federal Special Purpose ESSER III Learning Loss	0	0	0
6118	Federal Special Purpose—Reserved G	0	0	0
6119	Federal Special Purpose—Cares Act - Other	0	0	0
6121	Special Education--Medicaid Reimbursement	0	0	0
6122	Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6123	SP,Ed, Sup, IDEA, Fed	0	0	0
6124	Special Education--Supplemental	507,362	568,855	524,809
6125	Special Education-Infants and Toddlers-Federal	0	0	0
6138	Secondary Vocational Education	33,051	33,052	23,977
6146	Skill Center	0	0	0
6151	Disadvantaged ESEA Disadvantaged, Fed	599,448	554,999	679,276
6152	School Improve, Fed Other Title Grants under ESEA, Fed	108,416	155,492	151,341
6153	Migrant ESEA Migrant, Federal	0	0	0
6154	Reading First, Federal	0	0	0
6157	Institutions, Neglected and Delinquent	0	0	0
6161	Head Start	0	0	0
6162	Math & Science--Professional Development	0	0	0
6164	Limited English Proficiency (formerly Bilingual)	5,881	38,000	53,508
6167	Indian Education JOM	0	0	0

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
6168	Indian Education, ED	0	0	0
6176	Targeted Assistance ESSER I	0	0	0
6178	Youth Training Programs	0	0	0
6188	Childcare	0	0	0
6189	Other Community Services	0	0	0
6198	School Food Services	698,643	592,000	685,611
6199	Transportation--Operations	0	0	0
6200	Direct Special Purpose Grants	0	0	0
6210	E-Rate	23,100	36,516	36,516
6211	Federal Special Purpose—SLFRF	0	0	0
6212	Federal Special Purpose—ESSER II	0	0	0
6213	Federal Special Purpose—ESSER III	0	0	0
6214	Federal Special Purpose ESSER III Learning Loss	0	0	0
6218	Federal Special Purpose—Reserved G	0	0	0
6219	Federal Special Purpose—Cares Act - Other	0	0	0
6221	Special Education--Medicaid Reimbursement	0	0	0
6222	Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6223	SP,Ed, Sup, IDEA, Fed	0	0	0
6224	Special Education--Supplemental	0	0	0
6225	Special Education-Infants and Toddlers-Federal	0	0	0
6238	Secondary Vocational Education	0	0	0
6246	Skill Center	0	0	0
6251	Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6252	School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6253	ESEA Migrant, Federal	0	0	0
6254	Reading First, Federal	0	0	0
6257	Institutions, Neglected and Delinquent	0	0	0
6261	Head Start	0	0	0
6262	Math & Science--Professional Development	0	0	0
6264	Limited English Proficiency (formerly Bilingual)	0	0	0
6267	Indian Education JOM	0	0	0
6268	Indian Education, ED	0	0	0
6276	Targeted Assistance ESSER I	0	0	0
6278	Youth Training, Direct Grants	0	0	0
6288	Childcare	0	0	0

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
6289	Other Community Services	0	0	0
6298	School Food Services	49,504	25,880	0
6299	Transportation--Operations	0	0	0
6300	Federal Grants Through Other Agencies, Unassigned	27,925	105,000	60,000
6310	Medicaid Administrative Match	0	0	0
6311	Federal Special Purpose—SLFRF	0	0	0
6312	Federal Special Purpose—ESSER II	0	0	0
6313	Federal Special Purpose—ESSER III	0	0	0
6314	Federal Special Purpose ESSER III Learning Loss	0	0	0
6318	Federal Special Purpose—Reserved G	0	0	0
6319	Federal Special Purpose—Cares Act - Other	0	0	0
6321	Special Education--Medicaid Reimbursement	52,647	30,000	35,000
6322	Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6323	SP,Ed, Sup, IDEA, Fed	0	0	0
6324	Special Education--Supplemental	0	0	0
6325	Special Education-Infants and Toddlers-Federal	0	0	0
6338	Secondary Vocational Education	0	0	0
6346	Skill Center	0	0	0
6351	Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6352	School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6353	Migrant ESEA Migrant, Federal	0	0	0
6354	Reading First, Federal	0	0	0
6357	Institutions, Neglected and Delinquent	0	0	0
6361	Head Start	0	0	0
6362	Math & Science--Professional Development	0	0	0
6364	Limited English Proficiency (formerly Bilingual)	0	0	0
6367	Indian Education JOM	0	0	0
6368	Indian Education, ED	0	0	0
6376	Targeted Assistance ESSER I	0	0	0
6378	Youth Training Programs	0	0	0
6388	Childcare	0	0	0
6389	Other Community Services	0	0	0
6398	School Food Services	15,878	5,000	0
6399	Transportation--Operations	0	0	0
6998	USDA Commodities	101,718	63,930	63,930

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
6000 TOTAL FEDERAL, SPECIAL PURPOSE	**2,235,769**	**2,208,724**	**2,323,968**
REVENUES FROM OTHER SCHOOL DISTRICTS			
7100 | Program Participation, Unassigned	325	0	0
7121 | Special Education	0	0	0
7122 | Special Education-Infants and Toddlers	0	0	0
7131 | Vocational Education	0	0	0
7145 | Skill Center	0	0	0
7189 | Other Community Services	0	24,000	24,000
7197 | Support Services	0	0	0
7198 | School Food Services	0	0	0
7199 | Transportation	226	0	0
7301 | Nonhigh Participation	0	0	0
7000 | TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS	**551**	**24,000**	**24,000**
REVENUES FROM OTHER ENTITIES			
8100 | Governmental Entities	0	500,000	500,000
8101 | Governmental Entities-Enrichment	0	0	0
8188 | Childcare	0	0	0
8189 | Community Services	0	0	0
8198 | School Food Services	0	5,000	5,000
8199 | Transportation	0	0	0
8200 | Private Foundations	10,000	10,000	5,000
8500 | Nonfederal, ESD	0	500	500
8521 | Educational Service Districts-Special Education	0	0	0
8522 | Ed Service Districts-Special Ed-Infants and Toddlers	0	0	0
8000 TOTAL REVENUES FROM OTHER ENTITES	**10,000**	**515,500**	**510,500**
OTHER FINANCING SOURCES			
9100 | Sale of Bonds	0	0	0
9300 | Sale of Equipment	0	0	0
9400 | Insurance Recoveries	55,189	0	0
9500 | Long-Term Financing	0	0	0
9900 | Transfers	0	0	0
9901 | Transfers (local resources)	0	0	100,000
9000 TOTAL OTHER FINANCING SOURCES	**55,189**	**0**	**100,000**

Pullman School District No.267

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
TOTAL REVENUES AND OTHER FINANCING SOURCES	**41,291,444**	**43,365,475**	**44,541,325**

Pullman School District No.267

EXPENDITURE BY PROGRAM

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REGULAR INSTRUCTION			
01 | Basic Education	23,622,147	23,714,508	23,530,660
02 | Alternative Learning Experience	99,203	85,801	43,773
03 | Basic Education - Dropout Reengagement	21,822	20,076	20,582
09 | Transition to Kindergarten	0	0	0
00 | TOTAL REGULAR INSTRUCTION	**23,743,172**	**23,820,385**	**23,595,015**
FEDERAL SPECIAL PURPOSE FUNDING			
11 | Federal Special Purpose - SLFRF	0	0	0
12 | Federal Special Purpose - ESSER II	0	0	0
13 | Federal Special Purpose - ESSER III	12,198	0	0
14 | Federal Special Purpose ESSER III Learning Loss	0	0	0
18 | Federal Special Purpose - Reserved G	0	0	0
19 | Federal Special Purpose - Cares Act - Other	0	0	0
10 | TOTAL FEDERAL SPECIAL PURPOSE FUNDING	**12,198**	**0**	**0**
SPECIAL EDUCATION INSTRUCTION			
21 | Special Education, Supplemental, State	4,488,034	4,787,755	5,252,898
22 | Special Education, Infants and Toddlers, State	0	0	0
23 | Special Education, ARP, IDEA, Federal	0	0	0
24 | Special Education, Supplemental, Federal	507,362	568,855	524,809
25 | Special Education, Infants and Toddlers, Federal	0	0	0
26 | Special Education, Institutions, State	0	0	0
29 | Special Education, Other, Federal	0	0	0
20 | TOTAL SPECIAL EDUCATION INSTRUCTION	**4,995,396**	**5,356,610**	**5,777,707**
VOCATIONAL EDUCATION INSTRUCTION			
31 | Vocational, Basic, State	1,296,632	1,261,080	1,311,229
34 | Middle School Career and Technical Education, State	293,182	275,083	353,639
38 | Vocational, Federal	33,051	33,052	23,977
39 | Vocational, Other Categorical	0	0	0
30 | TOTAL VOCATIONAL EDUCATION INSTRUCTION	**1,622,864**	**1,569,215**	**1,688,845**
SKILL CENTER INSTRUCTION			
45 | Skill Center, Basic, State	0	0	0

Pullman School District No.267

EXPENDITURE BY PROGRAM

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
46 | Skill Center, Federal	0	0	0
47 | Skill Center - Facility Upgrades	0	0	0
40 | TOTAL SKILL CENTER INSTRUCTION	**0**	**0**	**0**
COMPENSATORY EDUCATION INSTUCTION			
51 | Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal	599,448	680,905	679,276
52 | Other Title Grants under ESEA-Federal	132,445	155,492	151,341
53 | Migrant ESEA Migrant, Federal	0	0	0
54 | Reading First, Federal	0	0	0
55 | Learning Assistance Program (LAP), State	748,959	760,708	769,829
56 | State Institutions, Centers and Homes, Delinquent	0	0	0
57 | State Institutions, Neglected and Delinquent, Federal	0	0	0
58 | Special and Pilot Programs, State	265,084	344,976	293,676
59 | Institutions - Juveniles in Adult Jails	0	0	0
61 | Head Start, Federal	0	0	0
62 | Math and Science, Professional Development, Federal	0	0	0
64 | Limited English Proficiency, Federal	5,881	38,000	53,508
65 | Transitional Bilingual, State	313,914	345,842	284,962
67 | Indian Education, Federal, JOM	0	0	0
68 | Indian Education, Federal, ED	0	0	0
69 | Compensatory, Other	0	0	0
50 and 60 | TOTAL COMPENSATORY EDUCATION INSTRUCTION	**2,065,731**	**2,325,923**	**2,232,592**
OTHER INSTRUCTIONAL PROGRAMS			
71 | Traffic Safety	0	0	0
73 | Summer School	5,983	11,739	12,686
74 | Highly Capable	102,306	73,458	69,817
76 | Targeted Assistance	0	0	0
78 | Youth Training Programs, Federal	0	0	0
79 | Instructional Programs, Other	49,239	667,193	611,516
70 | TOTAL OTHER INSTRUCTIONAL PROGRAMS	**157,528**	**752,390**	**694,019**
COMMUNITY SERVICES			
81 | Public Radio/Television	0	0	0
86 | Community Schools	0	0	0
88 | Early Learning Programs	0	0	0

Pullman School District No.267

EXPENDITURE BY PROGRAM

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
89 | Other Community Services	22,072	39,000	9,850
80 | TOTAL COMMUNITY SERVICES	**22,072**	**39,000**	**9,850**
SUPPORT SERVICES			
97 | District-wide Support	7,749,216	8,415,369	7,966,441
98 | School Food Services	1,409,114	1,342,781	1,296,230
99 | Pupil Transportation	1,220,374	1,146,281	1,280,626
90 | TOTAL SUPPORT SERVICES	**10,378,704**	**10,904,431**	**10,543,297**
TOTAL PROGRAM EXPENDITURES	**42,997,665**	**44,767,954**	**44,541,325**

Pullman School District No.267

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
01 | Basic Education	23,530,660	166,500		15,003,366	1,612,298	5,379,246	512,358	828,242	28,650	0
02 | ALE	43,773	0		26,380	0	11,344	0	6,049	0	0
03 | Basic Education - Dropout Reengagement	20,582	0		0	0	0	0	20,582	0	0
09 | Transition to Kindergarten	0	0		0	0	0	0	0	0	0
TOTAL REGULAR INSTRUCTION	**23,595,015**	**166,500**		**15,029,746**	**1,612,298**	**5,390,590**	**512,358**	**854,873**	**28,650**	**0**
11 | Federal Special Purpose - SLFRF	0	0		0	0	0	0	0	0	0
12 | Federal Special Purpose - ESSER II	0	0		0	0	0	0	0	0	0
13 | Federal Special Purpose - ESSER III	0	0		0	0	0	0	0	0	0
14 | Federal Special Purpose ESSER III Learning Loss	0	0		0	0	0	0	0	0	0
18 | Federal Special Purpose - Reserved G	0	0		0	0	0	0	0	0	0
19 | Federal Special Purpose - Other	0	0		0	0	0	0	0	0	0
TOTAL FEDERAL SPECIAL PURPOSE FUNDING	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**
21 | Sp Ed, Sup, St	5,252,898	1,700		2,345,337	1,221,621	1,521,957	8,900	152,283	1,100	0
22 | Sp Ed, I&T, St	0	0		0	0	0	0	0	0	0
23 | Sp Ed, Sup, IDEA, Fed	0	0		0	0	0	0	0	0	0
24 | Sp Ed, Sup, Fed	524,809	0		370,519	0	137,521	6,794	9,975	0	0

Pullman School District No.267

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25 | Sp Ed, I&T, Fed	0	0		0	0	0	0	0	0	0
26 | Sp Ed, Inst, St	0	0		0	0	0	0	0	0	0
29 | Sp Ed, Oth, Fed	0	0		0	0	0	0	0	0	0
TOTAL SPECIAL EDUCATION INSTRUCTION	**5,777,707**	**1,700**		**2,715,856**	**1,221,621**	**1,659,478**	**15,694**	**162,258**	**1,100**	**0**
31 | Voc, Basic, St	1,311,229	6,000		839,112	67,805	281,269	75,094	36,700	5,249	0
34 | MidSchCar/Tec	353,639	0		216,026	0	65,401	64,212	8,000	0	0
38 | Voc, Fed	23,977	0		0	0	0	23,977	0	0	0
39 | Voc, Other	0	0		0	0	0	0	0	0	0
TOTAL VOCATIONAL EDUCATION INSTRUCTION	**1,688,845**	**6,000**		**1,055,138**	**67,805**	**346,670**	**163,283**	**44,700**	**5,249**	**0**
45 | Skil Cnt, Bas, St	0	0	0	0	0	0	0	0	0	0
46 | Skill Cntr, Fed	0	0	0	0	0	0	0	0	0	0
47 | Skill Cntr, Fclty Upg	0	0		0	0	0	0	0		0
TOTAL SKILL CENTER INSTRUCTION	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
51 | ESEA Disadvantaged, Federal	679,276	0		295,374	82,675	142,103	110,624	29,500	19,000	0
52 | Other Title Grants under ESEA-Federal	151,341	0	0	53,436	0	16,381	27,747	34,873	18,904	0
53 | ESEA Migrant, Federal	0	0		0	0	0	0	0	0	0
54 | Read First, Fed	0	0		0	0	0	0	0	0	0
55 | LAP	769,829	0		493,635	53,917	207,993	9,000	0	5,284	0
56 | St In, Ctr/Hm, D	0	0		0	0	0	0	0	0	0

Pullman School District No.267

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
57 | St In, N/D, Fed	0	0		0	0	0	0	0	0	0
58 | Sp/Plt Pgm, St	293,676	0		117,252	8,993	19,613	91,818	52,000	4,000	0
59 | I-JAJ	0	0		0	0	0	0	0	0	0
61 | Head Start, Fed	0	0		0	0	0	0	0	0	0
62 | MS, Pro Dv, Fed	0	0		0	0	0	0	0	0	0
64 | LEP, Fed	53,508	0		0	0	0	28,508	15,000	10,000	0
65 | Tran Biling, St	284,962	0		177,092	29,128	78,742	0	0	0	0
67 | Ind Ed, Fd, JOM	0	0		0	0	0	0	0	0	0
68 | Ind Ed, Fd, ED	0	0		0	0	0	0	0	0	0
69 | Comp, Othr	0	0		0	0	0	0	0	0	0
TOTAL COMPENSATORY EDUCATION INSTRUCTION	**2,232,592**	**0**	**0**	**1,136,789**	**174,713**	**464,832**	**267,697**	**131,373**	**57,188**	**0**
71 | Traffic Safety	0	0		0	0	0	0	0	0	0
73 | Summer School	12,686	0		11,002	0	1,684	0	0	0	0
74 | Highly Capable	69,817	0		53,436	0	16,381	0	0	0	0
76 | Target Asst	0	0		0	0	0	0	0	0	0
78 | Yth Trg Pm, Fed	0	0		0	0	0	0	0	0	0
79 | Inst Pgm, Othr	611,516	0		0	0	0	325,000	286,516	0	0
TOTAL OTHER INSTRUCTIONAL PROGRAMS	**694,019**	**0**		**64,438**	**0**	**18,065**	**325,000**	**286,516**	**0**	**0**
81 | Public Radio/TV	0	0		0	0	0	0	0	0	0
86 | Comm Schools	0	0		0	0	0	0	0	0	0

Pullman School District No.267

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
88 | Early Learning Programs	0	0		0	0	0	0	0	0	0
89 | Othr Comm Srv	9,850	9,850	0	0	0	0	0	0	0	0
TOTAL COMMUNITY SERVICES	**9,850**	**9,850**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
97 | Distwide Suppt	7,966,441	5,950	-5,000	458,830	2,987,552	1,232,109	305,850	2,964,650	11,500	5,000
98 | Schl Food Serv	1,296,230	0	-5,000	0	455,112	300,488	534,930	9,700	1,000	0
99 | Pupil Transp	1,280,626	0	-180,000	0	805,749	437,727	151,150	65,500	500	0
TOTAL SUPPORT SERVICES	**10,543,297**	**5,950**	**-190,000**	**458,830**	**4,248,413**	**1,970,324**	**991,930**	**3,039,850**	**13,000**	**5,000**
OBJECT TOTALS	**44,541,325**	**190,000**	**-190,000**	**20,460,797**	**7,324,850**	**9,849,959**	**2,275,962**	**4,519,570**	**105,187**	**5,000**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 01 - Basic Education

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	253,900	0		113,901	52,785	47,014	600	38,100	1,500	0
22 | Lrn Resrc	395,321	0		81,483	175,491	123,997	13,750	600	0	0
23 | Princ Off	2,681,152	0		1,448,262	575,010	632,875	14,581	9,124	1,300	0
24 | Guid/Coun	1,025,688	0		741,773	26,197	256,318	1,400	0	0	0
25 | Pupil M/S	189,263	0		0	116,987	72,276	0	0	0	0
26 | Health	438,941	0		12,784	272,680	128,477	2,500	22,000	500	0
27 | Teaching	16,817,169	8,000		11,727,914	138,362	3,895,853	402,742	642,448	1,850	0
28 | Extracur	1,037,103	158,000		349,596	254,786	138,751	6,500	107,970	21,500	0
29 | Pmt to SD	0							0		
31 | InstProDev	348,313	500		290,374	0	45,939	2,000	7,500	2,000	0
32 | Inst Tech	8,600	0			0	0	8,600	0	0	0
33 | Curriculum	97,656	0		32,250	0	5,221	59,685	500	0	0
34 | Prof Lrng St	237,554	0		205,029		32,525	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**23,530,660**	**166,500**		**15,003,366**	**1,612,298**	**5,379,246**	**512,358**	**828,242**	**28,650**	**0**
FTE Program Staff				**144.513**	**19.677**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 02 - Alternative Learning Experience

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	43,773	0		26,380	0	11,344	0	6,049	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**43,773**	**0**		**26,380**	**0**	**11,344**	**0**	**6,049**	**0**	**0**
FTE Program Staff				**0.350**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 03 - Basic Education - Dropout Reengagement

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	20,582	0		0	0	0	0	20,582	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**20,582**	**0**		**0**	**0**	**0**	**0**	**20,582**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 09 - Transition to Kindergarten

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0		0	0	0	0	0	0	0
64 | Maintnce	0	0		0	0	0	0	0	0	0
65 | Utilities	0	0					0	0	0	0
67 | Bldg Secu	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 11 - Federal Special Purpose - SLFRF

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

Pullman School District No.267

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 12 - Federal Special Purpose - ESSER II

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

Pullman School District No.267

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 13 - Federal Special Purpose - ESSER III

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

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OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 14 - Federal Special Purpose ESSER III Learning Loss

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

Pullman School District No.267

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 18 - Federal Special Purpose - Reserved G

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

Pullman School District No.267

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 19 - Federal Special Purpose - Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	0	0			0	0	0	0	0	0
12 | Supt Off	0	0		0	0	0	0	0	0	0
13 | Busns Off	0	0		0	0	0	0	0	0	0
14 | HR	0	0		0	0	0	0	0	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
51 | Supervisn	0	0		0	0	0	0	0	0	0
52 | Operation	0	0			0	0	0	0	0	0
53 | Maintnce	0	0			0	0	0	0	0	0
56 | Insurance	0							0		
58 | Remote Learning Operations	0	0			0	0	0	0		
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0

Pullman School District No.267

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		0
72 | Info Sys	0	0		0	0	0	0	0	0	0
73 | Printing	0	0		0	0	0	0	0	0	0
74 | Warehouse	0	0		0	0	0	0	0	0	0
75 | Mtr Pool	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 21 - Special Education, Supplemental, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	370,711	0		188,132	95,124	86,155	200	500	600	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	143,895	0		0	92,118	51,777	0	0	0	0
26 | Health	1,229,551	0		848,009	0	281,042	1,000	99,500	0	0
27 | Teaching	3,404,821	1,700		1,229,382	1,029,378	1,089,728	4,500	49,633	500	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	59,427	0		46,250	5,001	7,976	200	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	5,650	0		0	0	0	3,000	2,650	0	0
34 | Prof Lrng St	38,843	0		33,564		5,279	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**5,252,898**	**1,700**		**2,345,337**	**1,221,621**	**1,521,957**	**8,900**	**152,283**	**1,100**	**0**
FTE Program Staff				**25.255**	**20.509**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 22 - Special Education, Infants and Toddlers, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 23 - SP,Ed, Sup, IDEA, Fed

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 24 - Special Education, Supplemental, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	509,519	0		357,298	0	135,452	6,794	9,975	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	15,290	0		13,221	0	2,069	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**524,809**	**0**		**370,519**	**0**	**137,521**	**6,794**	**9,975**	**0**	**0**
FTE Program Staff				**5.000**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 25 - Special Education, Infants and Toddlers, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 26 - Special Education, Institutions, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 29 - Special Education, Other, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 31 - Vocational, Basic, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	64,941	0		44,553	0	13,388	5,000	2,000	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	83,917	0		0	58,965	24,952	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	1,126,761	3,000		766,359	8,840	238,519	70,094	34,700	5,249	0
28 | Extracur	3,000	3,000		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	18,632	0		16,114	0	2,518	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	13,978	0		12,086		1,892	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0				0	0	0	0	0	0
65 | Utilities	0							0		
Total	**1,311,229**	**6,000**		**839,112**	**67,805**	**281,269**	**75,094**	**36,700**	**5,249**	**0**
FTE Program Staff				**7.600**	**1.022**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 34 - Middle School Career and Technical Education, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	314,099	0		208,301	0	64,192	33,606	8,000	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	5,104	0		4,414	0	690	0	0	0	0
32 | Inst Tech	30,606	0			0	0	30,606	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	3,830	0		3,311		519	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0				0	0	0	0	0	0
65 | Utilities	0							0		
Total	**353,639**	**0**		**216,026**	**0**	**65,401**	**64,212**	**8,000**	**0**	**0**
FTE Program Staff				**2.000**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 38 - Vocational, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	23,977	0		0	0	0	23,977	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0		0	0	0	0	0	0	0
Total	**23,977**	**0**		**0**	**0**	**0**	**23,977**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 39 - Vocational, Other Categorical

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 45 - Skill Center, Basic, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0	0	0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
67 | Bldg Secu	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 46 - Skill Center, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0	0	0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 47 - Skill Center - Facility Upgrades

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
61 | Supv Bldg	0	0		0	0	0	0	0		0
62 | Grnd Mnt	0	0			0	0	0	0		0
64 | Maintnce	0	0			0	0	0	0		0
67 | Bldg Secu	0	0			0	0	0	0		0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**		**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	609,402	0		284,336	82,675	140,377	72,514	20,500	9,000	0
29 | Pmt to SD	0							0		
31 | InstProDev	43,764	0		11,038	0	1,726	12,000	9,000	10,000	0
32 | Inst Tech	9,000	0			0	0	9,000	0	0	0
33 | Curriculum	17,110	0		0	0	0	17,110	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
Total	**679,276**	**0**		**295,374**	**82,675**	**142,103**	**110,624**	**29,500**	**19,000**	**0**
FTE Program Staff				**3.000**	**1.384**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 52 - Other Title Grants under ESEA-Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0	0	0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	7,000	0		0	0	0	7,000	0	0	0
27 | Teaching	12,500	0		0	0	0	6,000	6,500	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	131,841	0		53,436	0	16,381	14,747	28,373	18,904	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
91 | Publ Actv	0	0	0	0	0	0	0	0	0	0
Total	**151,341**	**0**	**0**	**53,436**	**0**	**16,381**	**27,747**	**34,873**	**18,904**	**0**
FTE Program Staff				**0.500**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 53 - Migrant ESEA Migrant, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
68 | Insurance	0	0						0		
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 54 - Reading First, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0							0		
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 55 - Learning Assistance Program (LAP), State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	5,284	0		0	0	0	0	0	5,284	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	120,920	0		83,760	0	37,160	0	0	0	0
27 | Teaching	616,035	0		386,002	53,917	167,116	9,000	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	17,720	0		15,336	0	2,384	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	9,870	0		8,537		1,333	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**769,829**	**0**		**493,635**	**53,917**	**207,993**	**9,000**	**0**	**5,284**	**0**
FTE Program Staff				**6.004**	**0.915**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 57 - State Institutions, Neglected and Delinquent, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 58 - Special and Pilot Programs, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	252,596	0		117,252	0	18,344	67,000	50,000	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	31,080	0		0	8,993	1,269	14,818	2,000	4,000	0
32 | Inst Tech	10,000	0			0	0	10,000	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**293,676**	**0**		**117,252**	**8,993**	**19,613**	**91,818**	**52,000**	**4,000**	**0**
FTE Program Staff				**0.000**	**0.000**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 59 - Institutions - Juveniles in Adult Jails

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 61 - Head Start, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 62 - Math and Science, Professional Development, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 64 - Limited English Proficiency, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	20,000	0		0	0	0	20,000	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	25,000	0		0	0	0	0	15,000	10,000	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	8,508	0		0	0	0	8,508	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**53,508**	**0**		**0**	**0**	**0**	**28,508**	**15,000**	**10,000**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 65 - Transitional Bilingual, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	277,335	0		170,500	29,128	77,707	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	4,358	0		3,767	0	591	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	3,269	0		2,825		444	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**284,962**	**0**		**177,092**	**29,128**	**78,742**	**0**	**0**	**0**	**0**
FTE Program Staff				**2.000**	**0.519**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 67 - Indian Education, Federal, JOM

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 68 - Indian Education, Federal, ED

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 69 - Compensatory, Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 71 - Traffic Safety

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
68 | Insurance	0	0						0		
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 73 - Summer School

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	12,686	0		11,002	0	1,684	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**12,686**	**0**		**11,002**	**0**	**1,684**	**0**	**0**	**0**	**0**
FTE Program Staff				**0.000**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 74 - Highly Capable

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	69,817	0		53,436	0	16,381	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
34 | Prof Lrng St	0	0		0		0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**69,817**	**0**		**53,436**	**0**	**16,381**	**0**	**0**	**0**	**0**
FTE Program Staff				**0.500**						

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 76 - Targeted Assistance

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 78 - Youth Training Programs, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 79 - Instructional Programs, Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	350,000	0		0	0	0	175,000	175,000	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	225,000	0			0	0	150,000	75,000	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	0	0			0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
64 | Maintnce	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
66 | E-Rate	36,516	0					0	36,516		0
68 | Insurance	0	0						0		
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**611,516**	**0**		**0**	**0**	**0**	**325,000**	**286,516**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 81 - Public Radio/Television

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
22 | Lrn Resrc	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		0
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 86 - Community Schools

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
23 | Princ Off	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
65 | Utilities	0	0					0	0		
68 | Insurance	0	0						0		
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 88 - Early Learning Programs

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
24 | Guid/Coun	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
26 | Health	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
65 | Utilities	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		
91 | Publ Actv	0	0		0	0	0	0	0	0	0
Total	**0**	**0**		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 89 - Other Community Services

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 | Supv Inst	0	0		0	0	0	0	0	0	0
27 | Teaching	0	0		0	0	0	0	0	0	0
28 | Extracur	2,500	2,500		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
31 | InstProDev	0	0		0	0	0	0	0	0	0
32 | Inst Tech	0	0			0	0	0	0	0	0
33 | Curriculum	0	0		0	0	0	0	0	0	0
42 | Food	0	0					0	0		
44 | Operation	0	0			0	0	0	0	0	0
63 | Oper Bldg	0	0			0	0	0	0	0	0
65 | Utilities	0	0			0	0	0	0	0	0
68 | Insurance	0	0						0		
75 | Mtr Pool	0	0			0	0	0	0	0	0
91 | Publ Actv	7,350	7,350	0	0	0	0	0	0	0	0
Total	**9,850**	**9,850**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 97 - District-wide Support

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 | Bd of Dir	232,369	2,150			13,994	1,975	2,500	208,750	3,000	0
12 | Supt Off	851,350	3,500		451,832	164,529	153,289	7,700	65,500	5,000	0
13 | Busns Off	585,655	0		0	386,339	113,566	17,250	68,000	500	0
14 | HR	278,666	0		6,998	188,590	53,478	1,500	28,100	0	0
15 | Pblc Rltn	0	0		0	0	0	0	0	0	0
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
61 | Supv Bldg	0	0		0	0	0	0	0	0	0
62 | Grnd Mnt	138,800	0			75,706	28,794	32,300	2,000	0	0
63 | Oper Bldg	1,778,804	0			1,151,095	520,909	104,500	2,300	0	0
64 | Maintnce	974,659	0	0		524,903	200,756	135,000	108,500	500	5,000
65 | Utilities	1,433,800	0	0		0	0	0	1,433,800	0	0
67 | Bldg Secu	5,000	0			0	0	0	5,000	0	0
68 | Insurance	810,000	0					0	810,000		0
69 | Dep Fac Mnt	0	0			0	0	0	0		0
72 | Info Sys	875,838	300	0	0	482,396	159,342	1,600	229,700	2,500	0
73 | Printing	0	0	0	0	0	0	0	0	0	0
74 | Warehouse	0	0	0	0	0	0	0	0	0	0
75 | Mtr Pool	1,500	0	-5,000	0	0	0	3,500	3,000	0	0
83 | Interest	0							0		
84 | Principal	0							0		
85 | Debt Expn	0		0					0		0
Total	**7,966,441**	**5,950**	**-5,000**	**458,830**	**2,987,552**	**1,232,109**	**305,850**	**2,964,650**	**11,500**	**5,000**
FTE Program Staff				**2.000**	**40.000**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 98 - School Food Services

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25 | Pupil M/S	0	0		0	0	0	0	0	0	0
29 | Pmt to SD	0							0		
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
41 | Supervisn	131,860	0		0	98,994	32,166	0	700	0	0
42 | Food	494,930	0					494,930	0		
44 | Operation	674,440	0			356,118	268,322	40,000	9,000	1,000	0
49 | Transfers	-5,000		-5,000							
Total	**1,296,230**	**0**	**-5,000**	**0**	**455,112**	**300,488**	**534,930**	**9,700**	**1,000**	**0**
FTE Program Staff					**7.668**					

Pullman School District No.267

OBJECTS OF EXPENDITURE

PROGRAM 99 - Pupil Transportation

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25 | Pupil M/S	107,112	0		0	58,471	48,641	0	0	0	0
29 | Pmt to SD	0							0		
35 | Pupil Safety	0	0		0	0	0	0	0	0	0
51 | Supervisn	170,922	0		0	117,189	43,533	0	10,200	0	0
52 | Operation	973,627	0			542,407	314,970	111,150	5,100	0	0
53 | Maintnce	161,965	0			87,682	30,583	40,000	3,200	500	0
56 | Insurance	47,000							47,000		
58 | Remote Learning Operations	0	0			0	0	0	0		
59 | Transfers	-180,000		-180,000							
Total	**1,280,626**	**0**	**-180,000**	**0**	**805,749**	**437,727**	**151,150**	**65,500**	**500**	**0**
FTE Program Staff					**10.067**					

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-21-120	DEPUTY/ASSISTANT SUPERINTENDENT	0.600	179,716	179,716	179,716.67	107,830	107,830	0
01-21-122	DEPUTY/ASST. SUPERINTENDENT SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,071	6,071	0
ACTIVITY CODE 21 TOTAL		**0.600**				**113,901**	**113,901**	**0**
01-22-002	SUBSTITUTE PAY	0.000	0	0	0.00	326	0	326
01-22-410	LIBRARY MEDIA SPECIALIST	1.000	76,886	76,886	76,886.00	76,886	76,886	0
01-22-412	LIBRARY MEDIA SPECIALIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,271	0	4,271
ACTIVITY CODE 22 TOTAL		**1.000**				**81,483**	**76,886**	**4,597**
01-23-004	VACATION PAYOFF	0.000	0	0	0.00	15,000	0	15,000
01-23-210	ELEMENTARY PRINCIPAL	5.000	160,320	141,436	151,307.40	756,537	756,537	0
01-23-212	ELEMENTARY PRINCIPAL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	12,475	0	12,475
01-23-220	ELEMENTARY VICE PRINCIPAL	2.000	143,021	133,115	138,068.00	276,136	133,115	143,021
01-23-222	ELEMENTARY VICE PRINCIPAL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,975	0	4,975
01-23-230	SECONDARY PRINCIPAL	1.000	151,994	151,994	151,994.00	151,994	151,994	0
01-23-232	SECONDARY PRINCIPAL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,419	0	5,419
01-23-240	SECONDARY VICE PRINCIPAL	1.500	148,785	148,785	148,785.33	223,178	148,785	74,393
01-23-242	SECONDARY VICE PRINCIPAL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,548	0	2,548
ACTIVITY CODE 23 TOTAL		**9.500**				**1,448,262**	**1,190,431**	**257,831**
01-24-420	COUNSELOR	7.811	106,871	75,345	90,296.50	705,306	705,306	0
01-24-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	36,467	0	36,467
ACTIVITY CODE 24 TOTAL		**7.811**				**741,773**	**705,306**	**36,467**
01-26-490	BEHAVIOR ANALYST	0.152	84,061	84,061	84,105.26	12,784	12,784	0
ACTIVITY CODE 26 TOTAL		**0.152**				**12,784**	**12,784**	**0**

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-27-001	SICK LEAVE	0.000	0	0	0.00	62,000	0	62,000
01-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	264,989	89,841	175,148
01-27-004	VACATION PAYOFF	0.000	0	0	0.00	105,000	0	105,000
01-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	46,003	0	46,003
01-27-310	ELEMENTARY HOMEROOM TEACHER	68.000	106,871	56,701	86,006.07	5,848,413	5,848,413	0
01-27-320	SECONDARY TEACHER	47.950	106,871	70,973	94,985.15	4,554,538	4,383,021	171,517
01-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	27,009	0	27,009
01-27-340	ELEMENTARY SPECIALIST TEACHER	8.000	106,871	68,503	92,011.13	736,089	357,075	379,014
01-27-341	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	8,370	0	8,370
01-27-342	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,301	0	2,301
01-27-400	OTHER SUPPORT PERSONNEL	0.800	106,871	76,135	91,502.50	73,202	0	73,202
ACTIVITY CODE 27 TOTAL		**124.750**				**11,727,914**	**10,678,350**	**1,049,564**
01-28-002	SUBSTITUTE PAY	0.000	0	0	0.00	9,294	0	9,294
01-28-005	OTHER SALARY ITEMS	0.000	0	0	0.00	1,997	0	1,997
01-28-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	19,323	0	19,323
01-28-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	17,704	0	17,704
01-28-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	168,743	0	168,743
01-28-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	35,376	0	35,376
01-28-510	EXTRACURRICULAR	0.700	148,785	106,871	136,810.00	95,767	0	95,767
01-28-512	EXTRACURRICULAR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,392	0	1,392
ACTIVITY CODE 28 TOTAL		**0.700**				**349,596**	**0**	**349,596**
01-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	17,002	16,003	998

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-31-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	129,965	0	129,965
01-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	105,445	0	105,445
01-31-342	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	16,358	0	16,358
01-31-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	3,325	0	3,325
01-31-412	LIBRARY MEDIA SPECIALIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,709	0	1,709
01-31-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	16,103	0	16,103
01-31-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	467	0	467
ACTIVITY CODE 31 TOTAL		**0.000**				**290,374**	**16,003**	**274,370**
01-33-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	17,000	0	17,000
01-33-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	11,250	0	11,250
01-33-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,000	0	3,000
01-33-341	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,000	0	1,000
ACTIVITY CODE 33 TOTAL		**0.000**				**32,250**	**0**	**32,250**
01-34-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	98,853	98,853	0
01-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	79,084	79,084	0
01-34-342	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	12,268	12,268	0
01-34-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,494	2,494	0
01-34-412	LIBRARY MEDIA SPECIALIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,282	1,282	0
01-34-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,697	10,697	0

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-34-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	351	351	0
ACTIVITY CODE 34 TOTAL		**0.000**				**205,029**	**205,029**	**0**
PROGRAM TOTAL		**144.513**				**15,003,366**	**12,998,690**	**2,004,675**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
02-27-320	SECONDARY TEACHER	0.350	78,671	70,973	75,371.43	26,380	26,380	0
ACTIVITY CODE 27 TOTAL		**0.350**				**26,380**	**26,380**	**0**
PROGRAM TOTAL		**0.350**				**26,380**	**26,380**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
21-21-120	DEPUTY/ASSISTANT SUPERINTENDENT	0.400	179,716	179,716	179,715.00	71,886	71,886	0
21-21-122	DEPUTY/ASST. SUPERINTENDENT SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,024	2,024	0
21-21-130	OTHER DISTRICT ADMINISTRATOR	0.892	125,475	125,475	125,516.82	111,961	111,961	0
21-21-132	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,261	2,261	0
ACTIVITY CODE 21 TOTAL		**1.292**				**188,132**	**188,132**	**0**
21-26-430	OCCUPATIONAL THERAPIST	1.000	78,729	78,729	78,729.00	78,729	78,729	0
21-26-432	OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,750	1,750	0
21-26-450	COMMUNICATIONS DISORDER SPECIALIST	4.811	106,871	70,217	87,928.29	423,023	423,023	0
21-26-452	COMMUNICATIONS DISORDER SPEC SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	9,420	9,420	0
21-26-460	PSYCHOLOGIST	3.000	106,871	89,260	103,936.00	311,808	311,808	0
21-26-462	PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,495	10,495	0
21-26-490	BEHAVIOR ANALYST	0.152	84,061	84,061	84,105.26	12,784	12,784	0
ACTIVITY CODE 26 TOTAL		**8.963**				**848,009**	**848,009**	**0**
21-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	25,012	25,012	0
21-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	4,003	4,003	0
21-27-330	OTHER TEACHER	15.000	106,871	56,701	77,483.67	1,162,255	1,162,255	0
21-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	38,112	38,112	0
ACTIVITY CODE 27 TOTAL		**15.000**				**1,229,382**	**1,229,382**	**0**
21-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	1,498	1,498	0
21-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	25,828	25,828	0
21-31-432	OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,750	1,750	0

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
21-31-452	COMMUNICATIONS DISORDER SPEC SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	9,778	9,778	0
21-31-462	PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,929	6,929	0
21-31-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	467	467	0
ACTIVITY CODE 31 TOTAL		**0.000**				**46,250**	**46,250**	**0**
21-34-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	19,371	19,371	0
21-34-432	OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,312	1,312	0
21-34-452	COMMUNICATIONS DISORDER SPEC SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	7,333	7,333	0
21-34-462	PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,197	5,197	0
21-34-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	351	351	0
ACTIVITY CODE 34 TOTAL		**0.000**				**33,564**	**33,564**	**0**
PROGRAM TOTAL		**25.255**				**2,345,337**	**2,345,337**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
24-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	6,000	6,000	0
24-27-330	OTHER TEACHER	5.000	94,256	57,464	67,993.20	339,966	339,966	0
24-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	11,332	11,332	0
ACTIVITY CODE 27 TOTAL		**5.000**				**357,298**	**357,298**	**0**
24-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	13,221	13,221	0
ACTIVITY CODE 31 TOTAL		**0.000**				**13,221**	**13,221**	**0**
PROGRAM TOTAL		**5.000**				**370,519**	**370,519**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
31-21-250	OTHER SCHOOL ADMINISTRATOR	0.400	106,871	106,871	106,870.00	42,748	42,748	0
31-21-252	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,805	1,805	0
ACTIVITY CODE 21 TOTAL		**0.400**				**44,553**	**44,553**	**0**
31-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	15,001	15,001	0
31-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	499	499	0
31-27-320	SECONDARY TEACHER	7.200	106,871	58,941	94,776.25	682,389	682,389	0
31-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	68,470	68,470	0
ACTIVITY CODE 27 TOTAL		**7.200**				**766,359**	**766,359**	**0**
31-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	16,114	16,114	0
ACTIVITY CODE 31 TOTAL		**0.000**				**16,114**	**16,114**	**0**
31-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	12,086	12,086	0
ACTIVITY CODE 34 TOTAL		**0.000**				**12,086**	**12,086**	**0**
PROGRAM TOTAL		**7.600**				**839,112**	**839,112**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
34-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	4,500	4,500	0
34-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	499	499	0
34-27-320	SECONDARY TEACHER	2.000	106,871	96,078	99,316.00	198,632	198,632	0
34-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,670	4,670	0
ACTIVITY CODE 27 TOTAL		**2.000**				**208,301**	**208,301**	**0**
34-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,414	4,414	0
ACTIVITY CODE 31 TOTAL		**0.000**				**4,414**	**4,414**	**0**
34-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	3,311	3,311	0
ACTIVITY CODE 34 TOTAL		**0.000**				**3,311**	**3,311**	**0**
PROGRAM TOTAL		**2.000**				**216,026**	**216,026**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
51-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	499	499	0
51-27-330	OTHER TEACHER	3.000	106,871	74,637	94,612.33	283,837	283,837	0
ACTIVITY CODE 27 TOTAL		**3.000**				**284,336**	**284,336**	**0**
51-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	11,038	11,038	0
ACTIVITY CODE 31 TOTAL		**0.000**				**11,038**	**11,038**	**0**
PROGRAM TOTAL		**3.000**				**295,374**	**295,374**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 52 - Other Title Grants under ESEA-Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
52-31-400	OTHER SUPPORT PERSONNEL	0.500	106,871	106,871	106,872.00	53,436	53,436	0
ACTIVITY CODE 31 TOTAL		**0.500**				**53,436**	**53,436**	**0**
PROGRAM TOTAL		**0.500**				**53,436**	**53,436**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
55-26-490	BEHAVIOR ANALYST	1.304	84,061	58,191	64,233.13	83,760	83,760	0
ACTIVITY CODE 26 TOTAL		**1.304**				**83,760**	**83,760**	**0**
55-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	998	998	0
55-27-330	OTHER TEACHER	4.700	106,871	70,973	81,915.74	385,004	385,004	0
ACTIVITY CODE 27 TOTAL		**4.700**				**386,002**	**386,002**	**0**
55-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	5,002	5,002	0
55-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	8,107	8,107	0
55-31-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,227	2,227	0
ACTIVITY CODE 31 TOTAL		**0.000**				**15,336**	**15,336**	**0**
55-34-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,866	6,866	0
55-34-492	BEHAVIOR ANALYST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,671	1,671	0
ACTIVITY CODE 34 TOTAL		**0.000**				**8,537**	**8,537**	**0**
PROGRAM TOTAL		**6.004**				**493,635**	**493,635**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
58-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	39,084	39,084	0
58-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	65,140	65,140	0
58-27-341	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	6,514	6,514	0
58-27-401	OTHER SUPPORT PERSONNEL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	6,514	6,514	0
ACTIVITY CODE 27 TOTAL		**0.000**				**117,252**	**117,252**	**0**
PROGRAM TOTAL		**0.000**				**117,252**	**117,252**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
65-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	978	978	0
65-27-330	OTHER TEACHER	2.000	97,781	71,741	84,761.00	169,522	169,522	0
ACTIVITY CODE 27 TOTAL		**2.000**				**170,500**	**170,500**	**0**
65-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,173	2,173	0
65-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,594	1,594	0
ACTIVITY CODE 31 TOTAL		**0.000**				**3,767**	**3,767**	**0**
65-34-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,825	2,825	0
ACTIVITY CODE 34 TOTAL		**0.000**				**2,825**	**2,825**	**0**
PROGRAM TOTAL		**2.000**				**177,092**	**177,092**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 73 - Summer School

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
73-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	11,002	0	11,002
ACTIVITY CODE 27 TOTAL		**0.000**				**11,002**	**0**	**11,002**
PROGRAM TOTAL		**0.000**				**11,002**	**0**	**11,002**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
74-27-400	OTHER SUPPORT PERSONNEL	0.500	106,871	106,871	106,872.00	53,436	53,436	0
ACTIVITY CODE 27 TOTAL		**0.500**				**53,436**	**53,436**	**0**
PROGRAM TOTAL		**0.500**				**53,436**	**53,436**	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 89 - Other Community Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-12-110	SUPERINTENDENT	1.000	222,103	222,103	222,103.00	222,103	222,103	0
97-12-111	SUPERINTENDENT SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	41,300	41,300	0
97-12-112	SUPERINTENDENT SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,005	10,005	0
97-12-130	OTHER DISTRICT ADMINISTRATOR	1.000	174,494	174,494	174,494.00	174,494	174,494	0
97-12-132	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	3,930	3,930	0
ACTIVITY CODE 12 TOTAL		**2.000**				**451,832**	**451,832**	**0**
97-14-005	OTHER SALARY ITEMS	0.000	0	0	0.00	6,998	499	6,499
ACTIVITY CODE 14 TOTAL		**0.000**				**6,998**	**499**	**6,499**
PROGRAM TOTAL		**2.000**				**458,830**	**452,331**	**6,499**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-21-940	OFFICE/CLERICAL	0.750	1,560.00	40.71	30.40	33.84	52,785	31,616	21,169
ACTIVITY CODE 21 TOTAL		**0.750**					**52,785**	**31,616**	**21,169**
01-22-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,005	0	2,005
01-22-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,996	0	1,996
01-22-910	AIDES	2.704	5,625.00	31.13	26.90	30.49	171,490	171,490	0
ACTIVITY CODE 22 TOTAL		**2.704**					**175,491**	**171,490**	**4,001**
01-23-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	8,999	0	8,999
01-23-910	AIDES	1.311	2,728.00	30.40	29.23	29.85	81,424	43,776	37,648
01-23-940	OFFICE/CLERICAL	7.690	16,000.00	31.77	27.41	30.29	484,587	484,587	0
ACTIVITY CODE 23 TOTAL		**9.001**					**575,010**	**528,363**	**46,647**
01-24-940	OFFICE/CLERICAL	0.446	928.00	28.23	28.23	28.23	26,197	26,197	0
ACTIVITY CODE 24 TOTAL		**0.446**					**26,197**	**26,197**	**0**
01-25-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	8,999	0	8,999
01-25-910	AIDES	1.918	3,990.60	31.13	23.30	27.06	107,988	56,740	51,248
ACTIVITY CODE 25 TOTAL		**1.918**					**116,987**	**56,740**	**60,247**
01-26-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,002	0	1,002
01-26-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	4,616	0	4,616
01-26-910	AIDES	0.065	135.00	26.97	26.97	26.97	3,641	0	3,641
01-26-960	PROFESSIONAL	2.919	6,068.00	52.47	37.64	43.41	263,421	97,379	166,042
ACTIVITY CODE 26 TOTAL		**2.984**					**272,680**	**97,379**	**175,301**
01-27-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	10,000	0	10,000
01-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	7,997	0	7,997
01-27-004	VACATION PAYOFF	0.000	0.00	0.00	0.00	0.00	8,000	0	8,000

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,502	0	1,502
01-27-910	AIDES	1.874	3,898.80	32.74	26.97	28.44	110,863	59,857	51,006
ACTIVITY CODE 27 TOTAL		**1.874**					**138,362**	**59,857**	**78,505**
01-28-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	22,041	0	22,041
01-28-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	232,745	0	232,745
ACTIVITY CODE 28 TOTAL		**0.000**					**254,786**	**0**	**254,786**
PROGRAM TOTAL		**19.677**					**1,612,298**	**971,642**	**640,656**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
21-21-940	OFFICE/CLERICAL	1.250	2,600.00	40.71	30.40	36.59	95,124	95,124	0
ACTIVITY CODE 21 TOTAL		**1.250**					**95,124**	**95,124**	**0**
21-25-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,500	2,500	0
21-25-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	8,006	8,006	0
21-25-910	AIDES	1.434	2,979.75	27.97	25.47	27.39	81,612	81,612	0
ACTIVITY CODE 25 TOTAL		**1.434**					**92,118**	**92,118**	**0**
21-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	29,994	29,994	0
21-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	5,001	5,001	0
21-27-910	AIDES	17.825	37,079.55	27.97	24.30	26.82	994,383	994,383	0
ACTIVITY CODE 27 TOTAL		**17.825**					**1,029,378**	**1,029,378**	**0**
21-31-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	5,001	5,001	0
ACTIVITY CODE 31 TOTAL		**0.000**					**5,001**	**5,001**	**0**
PROGRAM TOTAL		**20.509**					**1,221,621**	**1,221,621**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ******									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
31-23-940	OFFICE/CLERICAL	0.892	1,856.00	31.77	31.77	31.77	58,965	58,965	0
ACTIVITY CODE 23 TOTAL		**0.892**					**58,965**	**58,965**	**0**
31-27-910	AIDES	0.130	270.00	32.74	32.74	32.74	8,840	8,840	0
ACTIVITY CODE 27 TOTAL		**0.130**					**8,840**	**8,840**	**0**
PROGRAM TOTAL		**1.022**					**67,805**	**67,805**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ******									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
51-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	5,001	5,001	0
51-27-910	AIDES	1.384	2,880.00	26.97	26.97	26.97	77,674	77,674	0
ACTIVITY CODE 27 TOTAL		**1.384**					**82,675**	**82,675**	**0**
PROGRAM TOTAL		**1.384**					**82,675**	**82,675**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 52 - Other Title Grants under ESEA-Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
55-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	4,990	4,990	0
55-27-910	AIDES	0.915	1,904.40	26.97	24.47	25.69	48,927	48,927	0
ACTIVITY CODE 27 TOTAL		**0.915**					**53,917**	**53,917**	**0**
PROGRAM TOTAL		**0.915**					**53,917**	**53,917**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
58-31-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	8,993	8,993	0
ACTIVITY CODE 31 TOTAL		**0.000**					**8,993**	**8,993**	**0**
PROGRAM TOTAL		**0.000**					**8,993**	**8,993**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
65-27-910	AIDES	0.519	1,080.00	26.97	26.97	26.97	29,128	29,128	0
ACTIVITY CODE 27 TOTAL		**0.519**					**29,128**	**29,128**	**0**
PROGRAM TOTAL		**0.519**					**29,128**	**29,128**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 73 - Summer School

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ******									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 89 - Other Community Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-11-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	13,994	0	13,994
ACTIVITY CODE 11 TOTAL		**0.000**					**13,994**	**0**	**13,994**
97-12-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	494	494	0
97-12-940	OFFICE/CLERICAL	2.000	4,160.00	48.46	30.40	39.43	164,035	100,803	63,232
ACTIVITY CODE 12 TOTAL		**2.000**					**164,529**	**101,297**	**63,232**
97-13-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	10,131	494	9,637
97-13-940	OFFICE/CLERICAL	2.500	5,200.00	40.71	34.09	38.06	197,922	84,677	113,246
97-13-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	85.71	85.71	85.71	178,286	178,286	0
ACTIVITY CODE 13 TOTAL		**3.500**					**386,339**	**263,457**	**122,883**
97-14-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	13,670	494	13,176
97-14-940	OFFICE/CLERICAL	0.500	1,040.00	40.71	40.71	40.71	42,338	0	42,338
97-14-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	63.74	63.74	63.74	132,582	132,582	0
ACTIVITY CODE 14 TOTAL		**1.500**					**188,590**	**133,076**	**55,514**
97-62-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,511	0	2,511
97-62-920	CRAFTS/TRADES	1.000	2,080.00	35.19	35.19	35.19	73,195	73,195	0
ACTIVITY CODE 62 TOTAL		**1.000**					**75,706**	**73,195**	**2,511**
97-63-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	15,002	0	15,002
97-63-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	10,002	0	10,002
97-63-970	SERVICE WORKERS	20.000	41,600.00	28.70	25.14	27.07	1,126,091	584,168	541,923
ACTIVITY CODE 63 TOTAL		**20.000**					**1,151,095**	**584,168**	**566,927**
97-64-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	6,483	2,490	3,993
97-64-920	CRAFTS/TRADES	6.000	12,480.00	35.19	32.54	34.31	428,147	146,390	281,757

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-64-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	43.40	43.40	43.40	90,273	0	90,273
ACTIVITY CODE 64 TOTAL		**7.000**					**524,903**	**148,880**	**376,023**
97-72-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,490	0	2,490
97-72-980	TECHNICAL	4.000	8,320.00	50.37	35.19	41.75	347,324	104,775	242,549
97-72-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	63.74	63.74	63.74	132,582	0	132,582
ACTIVITY CODE 72 TOTAL		**5.000**					**482,396**	**104,775**	**377,621**
PROGRAM TOTAL		**40.000**					**2,987,552**	**1,408,848**	**1,578,705**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
98-41-990	DIRECTOR/SUPERVISOR	1.002	2,080.00	47.59	47.59	47.59	98,994	98,994	0
ACTIVITY CODE 41 TOTAL		**1.002**					**98,994**	**98,994**	**0**
98-44-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,005	2,005	0
98-44-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	18,995	18,995	0
98-44-970	SERVICE WORKERS	6.666	13,860.00	26.53	21.16	24.18	335,118	335,118	0
ACTIVITY CODE 44 TOTAL		**6.666**					**356,118**	**356,118**	**0**
PROGRAM TOTAL		**7.668**					**455,112**	**455,112**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
99-25-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,005	2,005	0
99-25-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	803	803	0
99-25-910	AIDES	1.009	2,098.80	26.97	24.47	26.52	55,663	55,663	0
ACTIVITY CODE 25 TOTAL		**1.009**					**58,471**	**58,471**	**0**
99-51-990	DIRECTOR/SUPERVISOR	1.446	3,008.00	39.72	37.26	38.96	117,189	117,189	0
ACTIVITY CODE 51 TOTAL		**1.446**					**117,189**	**117,189**	**0**
99-52-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	15,002	15,002	0
99-52-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	84,995	84,995	0
99-52-950	OPERATORS	6.612	13,753.00	37.26	27.49	32.17	442,410	442,410	0
ACTIVITY CODE 52 TOTAL		**6.612**					**542,407**	**542,407**	**0**
99-53-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,005	3,005	0
99-53-920	CRAFTS/TRADES	1.000	2,080.00	40.71	40.71	40.71	84,677	84,677	0
ACTIVITY CODE 53 TOTAL		**1.000**					**87,682**	**87,682**	**0**
PROGRAM TOTAL		**10.067**					**805,749**	**805,749**	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

SUMMARY OF GENERAL FUND EXPENDITURES BY OBJECT OF EXPENDITURE

	(1) Actual 2023-2024	(2) % of Total	(3) Budget 2024-2025	(4) % of Total	(5) Budget 2025-2026	(6) % of Total
OBJECT OF EXPENDITURE						
(0) Debit Transfers	219,191	XXXXX	263,650	XXXXX	190,000	XXXXX
(1) Credit Transfers	-219,191	XXXXX	-263,650	XXXXX	-190,000	XXXXX
(2) Certificated Salaries	20,012,026	46.54	20,105,858	44.91	20,460,797	45.94
(3) Classified Salaries	7,362,567	17.12	7,538,790	16.84	7,324,850	16.45
(4) Employee Benefits and Payroll Taxes	9,837,725	22.88	10,057,046	22.46	9,849,959	22.11
(5) Supplies and Materials	1,696,123	3.94	2,316,514	5.17	2,275,962	5.11
(7) Purchased Services	3,899,658	9.07	4,653,982	10.40	4,519,570	10.15
(8) Travel	122,057	0.28	85,764	0.19	105,187	0.24
(9) Capital Outlay	67,510	0.16	10,000	0.02	5,000	0.01
TOTAL EXPENDITURES	**42,997,665**	**100.00**	**44,767,954**	**100.00**	**44,541,325**	**100.00**

Pullman School District No.267

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2023-2024	(2) % of Total	(3) Budget 2024-2025	(4) % of Total	(5) Budget 2025-2026	(6) % of Total
TEACHING ACTIVITIES						
27 | Teaching	23,199,546	53.96	23,978,275	53.56	24,481,072	54.96
28 | Extracur	1,125,505	2.62	1,163,960	2.60	1,042,603	2.34
29 | Pmt to SD	0	0.00	0	0.00	0	0.00
TOTAL TEACHING ACTIVITIES	**24,325,051**	**56.57**	**25,142,235**	**56.16**	**25,523,675**	**57.30**
TEACHING SUPPORT						
22 | Lrn Resrc	417,416	0.97	445,315	0.99	395,321	0.89
24 | Guid/Coun	985,946	2.29	1,055,395	2.36	1,030,972	2.31
25 | Pupil M/S	469,291	1.09	482,031	1.08	440,270	0.99
26 | Health	1,690,885	3.93	1,693,432	3.78	1,796,412	4.03
31 | InstProDev	711,961	1.66	685,885	1.53	700,529	1.57
32 | Inst Tech	42,062	0.10	300,600	0.67	283,206	0.64
33 | Curriculum	64,955	0.15	216,059	0.48	128,924	0.29
34 | Prof Lrng St	232,110	0.54	304,573	0.68	307,344	0.69
35 | Pupil Safety	0	0.00	0	0.00	0	0.00
TOTAL TEACHING SUPPORT	**4,382,517**	**10.19**	**5,183,290**	**11.58**	**5,082,978**	**11.41**
OTHER SUPPORT ACTIVITIES						
42 | Food	566,613	1.32	494,050	1.10	494,930	1.11
44 | Operation	725,550	1.69	722,279	1.61	674,440	1.51
49 | Transfers	-8,575	-0.02	-5,000	-0.01	-5,000	-0.01
52 | Operation	946,329	2.20	959,461	2.14	973,627	2.19
53 | Maintnce	200,817	0.47	182,873	0.41	161,965	0.36
56 | Insurance	39,210	0.09	54,894	0.12	47,000	0.11
58 | Remote Learning Operations	0	0.00	0	0.00	0	0.00
59 | Transfers	-205,401	-0.48	-253,650	-0.57	-180,000	-0.40
62 | Grnd Mnt	237,711	0.55	238,940	0.53	138,800	0.31
63 | Oper Bldg	1,733,647	4.03	1,850,224	4.13	1,778,804	3.99
64 | Maintnce	851,848	1.98	1,065,049	2.38	974,659	2.19
65 | Utilities	1,246,213	2.90	1,442,300	3.22	1,433,800	3.22
66 | E-Rate	64,955	0.15	36,516	0.08	36,516	0.08
67 | Bldg Secu	5,000	0.01	5,000	0.01	5,000	0.01
68 | Insurance	586,911	1.36	820,275	1.83	810,000	1.82

Pullman School District No.267

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2023-2024	(2) % of Total	(3) Budget 2024-2025	(4) % of Total	(5) Budget 2025-2026	(6) % of Total
72 | Info Sys	947,733	2.20	988,100	2.21	875,838	1.97
73 | Printing	0	0.00	0	0.00	0	0.00
74 | Warehouse	0	0.00	0	0.00	0	0.00
75 | Mtr Pool	8,413	0.02	4,000	0.01	1,500	0.00
83 | Interest	0	0.00	0	0.00	0	0.00
84 | Principal	0	0.00	0	0.00	0	0.00
85 | Debt Expn	0	0.00	0	0.00	0	0.00
91 | Publ Actv	20,149	0.05	34,000	0.08	7,350	0.02
TOTAL OTHER SUPPORT ACTIVITIES	**7,902,167**	**18.38**	**8,639,311**	**19.30**	**8,229,229**	**18.48**
UNIT ADMINISTRATION						
23 | Princ Off	2,974,227	6.92	2,778,891	6.21	2,765,069	6.21
TOTAL UNIT ADMINISTRATION	**2,974,227**	**6.92**	**2,778,891**	**6.21**	**2,765,069**	**6.21**
CENTRAL ADMINISTRATION						
11 | Bd of Dir	224,813	0.52	230,368	0.51	232,369	0.52
12 | Supt Off	866,673	2.02	888,492	1.98	851,350	1.91
13 | Busns Off	567,426	1.32	599,974	1.34	585,655	1.31
14 | HR	258,751	0.60	282,647	0.63	278,666	0.63
15 | Pblc Rltn	0	0.00	0	0.00	0	0.00
21 | Supv Inst	753,552	1.75	773,292	1.73	689,552	1.55
41 | Supervisn	125,526	0.29	131,452	0.29	131,860	0.30
51 | Supervisn	157,063	0.37	118,002	0.26	170,922	0.38
61 | Supv Bldg	214,079	0.50	0	0.00	0	0.00
TOTAL CENTRAL ADMINISTRATION	**3,167,882**	**7.37**	**3,024,227**	**6.76**	**2,940,374**	**6.60**
TOTAL EXPENDITURES	**42,997,665**	**100.00**	**44,767,954**	**100.00**	**44,541,325**	**100.00**

Pullman School District No.267

REVENUE WORK SHEET--GENERAL FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	6,300,000	0	6,300,000	42.00	2,646,000
Spring 2026	6,300,000	0	6,300,000	57.00	3,591,000
1100 TOTAL LOCAL TAXES:					**6,237,000**

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation /3	(2) $ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	0	0.000	0	0.00	XXXXX
Spring 2026	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					**0**

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

3/ Use 50% timber assessed valuation or 80% Assessed Valuation of Timber Roll.

Pullman School District No.267

GENERAL FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2025	(4) Principal Payments in FY 2025-2026	(5) Interest Payments in FY 2025-2026	(6) Outstanding Balance at Aug 31, 2026 (Col.3-Col.4)
		0	0	0	0	0
A.	**TOTAL**		**0**	**0**	**0**	**0**

B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2025-2026	Interest Payments in FY 2025-2026	Long-Term Financing Rev. Acct 9500 (Col.3)
		0	0	0	0	0
B.	**TOTAL**		**0**	**0**	**0**	**0 4/**

C.	**TOTAL for Both Sections (A+B)**			**0**	**0 3/**	**0**

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditure(s) in appropriate program matrix pages.

3/ Budget as part of Program 97, Districtwide Support, Activity 83, Other Interest, or Activity 84, Debt Principal, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on page GF4.

Pullman School District No.267

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
TEACHING ACTIVITIES				
27 | Teaching	164.500	82.78	22.647	22.26
28 | Extracuricular	0.700	0.35	0.000	0.00
TOTAL TEACHING ACTIVITIES	**165.200**	**83.13**	**22.647**	**22.26**
TEACHING SUPPORT				
22 | Learning Resources	1.000	0.50	2.704	2.66
24 | Guidance and Counseling	7.811	3.93	0.446	0.44
25 | Pupil Management and Safety	0.000	0.00	4.361	4.29
26 | Health/Related Services	10.419	5.24	2.984	2.93
31 | InstProDev	0.500	0.25	0.000	0.00
32 | Inst Tech	XXXXX	XXXXX	0.000	0.00
33 | Curriculum	0.000	0.00	0.000	0.00
34 | Professional Learning - State	0.000	0.00	XXXXX	XXXXX
35 | Pupil Safety	**0.000**	**0.00**	**0.000**	**0.00**
TOTAL TEACHING SUPPORT	**19.730**	**9.93**	**10.495**	**10.31**
OTHER SUPPORT ACTIVITIES				
44 | Food Services Operations	XXXXX	XXXXX	6.666	6.55
52 | Operations	XXXXX	XXXXX	6.612	6.50
53 | Maintenance	XXXXX	XXXXX	1.000	0.98
58 | Remote Learning Operations	XXXXX	XXXXX	0.000	0.00
62 | Grounds--Maintenance	0.000	0.00	1.000	0.98
63 | Operation of Buildings	0.000	0.00	20.000	19.65
64 | Maintenance	0.000	0.00	7.000	6.88
65 | Utilities	XXXXX	XXXXX	0.000	0.00
67 | Building Security	0.000	0.00	0.000	0.00
72 | Information Systems	0.000	0.00	5.000	4.91
73 | Printing	0.000	0.00	0.000	0.00
74 | Warehousing and Distribution	0.000	0.00	0.000	0.00
75 | Motor Pool	0.000	0.00	0.000	0.00
91 | Public Activities	0.000	0.00	0.000	0.00
TOTAL OTHER SUPPORT ACTIVITIES	**0.000**	**0.00**	**47.278**	**46.46**

Pullman School District No.267

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
UNIT ADMINISTRATION				
23 | Principal's Office	9.500	4.78	9.893	9.72
TOTAL UNIT ADMINISTRATION	**9.500**	**4.78**	**9.893**	**9.72**
CENTRAL ADMINISTRATION				
12 | Superintendent's Office	2.000	1.01	2.000	1.97
13 | Business Office	0.000	0.00	3.500	3.44
14 | Human Resources	0.000	0.00	1.500	1.47
15 | Public Relations	0.000	0.00	0.000	0.00
21 | Supervision - Instruction	2.292	1.15	2.000	1.97
41 | Supervision - Nutrition Services	0.000	0.00	1.002	0.98
51 | Supervision - Transportation	0.000	0.00	1.446	1.42
61 | Supervision - Building	0.000	0.00	0.000	0.00
TOTAL CENTRAL ADMINISTRATION	**4.292**	**2.16**	**11.448**	**11.25**
TOTAL FTE STAFF	**198.722**	**100.00**	**101.761**	**100.00**

NOTE: Activities 29, 42, 43, 49, 56, 59, 68, 83, 84, and 85 are not included because there should not be personnel charged to these activities.

Pullman School District No.267

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REVENUES			
100 | General Student Body	126,947	236,105	295,555
200 | Athletics	153,927	153,970	178,470
300 | Classes	23,281	13,400	15,300
400 | Clubs	208,891	125,900	130,150
600 | Private Moneys	1,126	7,000	7,000
A. TOTAL REVENUES	**514,172**	**536,375**	**626,475**
EXPENDITURES			
100 | General Student Body	42,369	258,725	251,275
200 | Athletics	148,916	233,307	239,057
300 | Classes	20,544	13,640	20,640
400 | Clubs	223,729	209,055	221,905
600 | Private Moneys	1,126	7,000	7,000
B. TOTAL EXPENDITURES	**436,684**	**721,727**	**739,877**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDURES (A-B)	**77,488**	**-185,352**	**-113,402**
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	448,278	543,116	614,281
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
D. TOTAL BEGINNING FUND BALANCE	**448,278**	**543,116**	**614,281**
E. G.L.898 Accounting Changes and Error Corrections	**XXXXX**	**XXXXX**	**XXXXX**
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	525,766	357,764	500,879
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0

Pullman School District No.267

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	**525,766**	**357,764**	**500,879**

1/ Amount on Line F should be equal to or greater than all restricted fund balances.

Pullman School District No.267

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REVENUES AND OTHER FINANCING SOURCES			
1000 | Local Taxes	7,301,437	7,119,300	7,087,920
2000 | Local Nontax Support	130,137	85,000	90,000
3000 | State, General Purpose	0	0	0
5000 | Federal, General Purpose	0	0	0
9000 | Other Financing Sources	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	**7,431,574**	**7,204,300**	**7,177,920**
EXPENDITURES			
Matured Bond Expenditures	4,980,000	4,680,000	4,625,000
Interest on Bonds	3,001,470	2,560,116	2,335,591
Interfund Loan Interest	0	0	0
Bond Transfer Fees	0	0	0
Arbitrage Rebate	0	0	0
UnderWriter's Fees	1,460	10,000	10,000
B. TOTAL EXPENDITURES	**7,982,930**	**7,250,116**	**6,970,591**
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	**0**	**0**	**0**
D. OTHER FINANCING USES (G.L.535)	**0**	**0**	**0**
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	**-551,356**	**-45,816**	**207,329**
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	4,363,149	3,984,549	3,766,324
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	**4,363,149**	**3,984,549**	**3,766,324**
G. G.L.898 Accounting Changes and Error Corrections	**XXXXX**	**XXXXX**	**XXXXX**
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	3,811,794	3,938,733	3,973,653
G.L.835 Restricted for Arbitrage Rebate	0	0	0

Pullman School District No.267

SUMMARY OF DEBT SERVICE FUND BUDGET

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.870	Committed to Other Purposes	0	0	0
G.L.889	Assigned to Fund Purposes	0	0	0
G.L.890	Unassigned Fund Balance	0	0	0
H.	**TOTAL ENDING FUND BALANCE (E+F, +OR-G)**	**3,811,794**	**3,938,733**	**3,973,653**

Pullman School District No.267

DEBT SERVICE FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
LOCAL TAXES			
1100 | Local Property Taxes	7,301,437	7,119,300	7,087,920
1300 | Sale of Tax Title Property	0	0	0
1400 | Local in lieu of Taxes	0	0	0
1500 | Timber Excise Tax	0	0	0
1600 | County-Administered Forests	0	0	0
1900 | Other Local Taxes	0	0	0
1000 | TOTAL LOCAL TAXES	**7,301,437**	**7,119,300**	**7,087,920**
LOCAL SUPPORT NONTAX			
2300 | Investment Earnings	130,137	85,000	90,000
2450 | Other Interest Earnings	0	0	0
2700 | Rentals and Leases	0	0	0
2900 | Local Support Nontax, Unassigned	0	0	0
2000 | TOTAL LOCAL NONTAX SUPPORT	**130,137**	**85,000**	**90,000**
STATE, GENERAL PURPOSE			
3600 | State Forests	0	0	0
3900 | Other State General Purpose, Unassigned	0	0	0
3000 | TOTAL STATE, GENERAL PURPOSE	**0**	**0**	**0**
FEDERAL, GENERAL PURPOSE			
5200 | General Purpose Direct Federal Grants, Unassigned	0	0	0
5300 | Impact Aid, Maintenance and Operation	0	0	0
5400 | Federal in lieu of Taxes	0	0	0
5500 | Federal Forests	0	0	0
5600 | Qualified Bond Interest Credit - Federal	0	0	0
5700 | Qualified Energy Investment Tax Credits	XXXXX	XXXXX	0
5000 | TOTAL FEDERAL, GENERAL PURPOSE	**0**	**0**	**0**
OTHER FINANCING SOURCES			
9100 | Sale of Bonds	0	0	0
9200 | Sale of Real Property	0	0	0
9600 | Sale of Refunding Bonds	0	0	0
9900 | Transfers	0	0	0

Pullman School District No.267

DEBT SERVICE FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
9901 | Transfers (local resources)	0	0	0
9000 | TOTAL OTHER FINANCING SOURCES	**0**	**0**	**0**
TOTAL REVENUES AND OTHER FINANCING SOURCES	**7,431,574**	**7,204,300**	**7,177,920**

Pullman School District No.267

REVENUE WORK SHEET--DEBT SERVICE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	7,072,000	0	7,072,000	42.00	2,970,240
Spring 2026	7,224,000	0	7,224,000	57.00	4,117,680
1100 TOTAL LOCAL TAXES:					**7,087,920**

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) $ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	0	0.000	0	0.00	XXXXX
Spring 2026	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					**0**

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Pullman School District No.267

DEBT SERVICE FUND BUDGET DETAIL OF OUTSTANDING BONDS

A. VOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2025
06-08-2016	20,450,000	15,010,000
06-02-2020	9,180,000	9,180,000
06-02-2020	4,960,000	3,765,000
04-19-2023	35,555,000	29,075,000
TOTAL VOTED BONDS	70,145,000	57,030,000

B. NONVOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2025
TOTAL ALL BONDS	70,145,000	57,030,000 2/

1/ Include only bond issues for which debt service costs are included on page DS1. Please list in Sections A and B above the outstanding bond issues in date order, beginning with the earliest issue.

2/ Total estimated bonds outstanding as of September 1 should agree with County Treasurer's amount outstanding as of June 30, plus estimated July and August issues, less estimated July and August redemption.

Pullman School District No.267

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REVENUES AND OTHER FINANCING SOURCES			
1000 | Local Taxes	199,645	255,000	297,000
2000 | Local Nontax Support	139,099	114,800	121,000
3000 | State, General Purpose	0	0	0
4000 | State, Special Purpose	10,424	0	0
5000 | Federal, General Purpose	0	0	0
6000 | Federal, Special Purpose	0	0	0
7000 | Revenues from Other School Districts	0	0	0
8000 | Revenues from Other Entities	0	0	0
9000 | Other Financing Sources	0	0	1,200,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	**349,167**	**369,800**	**1,618,000**
EXPENDITURES			
10 | Sites	17,504	0	1,200,000
20 | Buildings	17,719	2,138,800	2,262,000
30 | Equipment	224,509	255,686	260,096
40 | Energy	0	0	0
50 | Sales and Lease Expenditures	0	0	0
60 | Bond Issuance Expenditures	0	4,500	4,500
90 | Debt Expenditures	0	0	0
B. TOTAL EXPENDITURES	**260,571**	**2,398,986**	**3,726,596**
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	**0**	**0**	**100,000**
D. OTHER FINANCING USES (G.L.535) 2/	**0**	**0**	**0**
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	**88,596**	**-2,029,186**	**-2,208,596**
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	1,642,607	1,679,130	4,500
G.L.862 Committed from Levy Proceeds	67,660	686	260,096

Pullman School District No.267

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.863	Restricted from State Proceeds	0	0	0
G.L.864	Restricted from Federal Proceeds	0	0	0
G.L.865	Restricted from Other Proceeds	0	0	0
G.L.866	Restricted from Impact Fee Proceeds	0	0	0
G.L.867	Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869	Restricted from Undistributed Proceeds	0	0	0
G.L.870	Committed to Other Purposes	0	0	0
G.L.889	Assigned to Fund Purposes	765,596	799,333	2,440,919
G.L.890	Unassigned Fund Balance	0	0	0
F.	**TOTAL BEGINNING FUND BALANCE**	**2,475,863**	**2,479,149**	**2,705,515**
G.	**G.L.898 Accounting Changes and Error Corrections**	**XXXXX**	**XXXXX**	**XXXXX**
ENDING FUND BALANCE				
G.L.810	Restricted for Other Items	0	0	0
G.L.825	Restricted for Skill Center	0	0	0
G.L.830	Restricted for Debt Service	0	0	0
G.L.835	Restricted for Arbitrage Rebate	0	0	0
G.L.840	Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850	Restricted for Uninsured Risks	0	0	0
G.L.861	Restricted from Bond Proceeds	1,702,954	35,830	0
G.L.862	Committed from Levy Proceeds	30,702	0	0
G.L.863	Restricted from State Proceeds	0	0	0
G.L.864	Restricted from Federal Proceeds	0	0	0
G.L.865	Restricted from Other Proceeds	0	0	0
G.L.866	Restricted from Impact Fee Proceeds	0	0	0
G.L.867	Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869	Restricted from Undistributed Proceeds	0	0	0
G.L.870	Committed to Other Purposes	0	0	0
G.L.889	Assigned to Fund Purposes	830,803	414,133	496,919
G.L.890	Unassigned Fund Balance	0	0	0
H.	**TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/**	**2,564,459**	**449,963**	**496,919**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

Pullman School District No.267

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

3/ Line H must be equal to or greater than all restricted fund balances.

Pullman School District No.267

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
LOCAL TAXES				
1100	Local Property Tax	199,645	255,000	297,000
1300	Sale of Tax Title Property	0	0	0
1400	Local in lieu of Taxes	0	0	0
1500	Timber Excise Tax	0	0	0
1600	County-Administered Forests	0	0	0
1900	Other Local Taxes	0	0	0
1000	**TOTAL LOCAL TAXES**	**199,645**	**255,000**	**297,000**
LOCAL SUPPORT NONTAX				
2200	Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300	Investment Earnings	132,199	110,000	115,000
2400	Interfund Loan Interest Earnings	0	0	0
2450	Other Interest Earnings	0	0	0
2500	Gifts and Donations	0	0	0
2600	Fines and Damages	0	0	0
2700	Rentals and Leases	6,900	4,800	6,000
2800	Judgement and Settlements	0	0	0
2900	Local Support Nontax, Unassigned	0	0	0
2000	**TOTAL LOCAL NONTAX SUPPORT**	**139,099**	**114,800**	**121,000**
STATE, GENERAL PURPOSE				
3600	State Forests	0	0	0
3900	Other State General Purpose, Unassigned	0	0	0
3000	**TOTAL STATE, GENERAL PURPOSE**	**0**	**0**	**0**
STATE, SPECIAL PURPOSE				
4100	Special Purpose, Unassigned	0	0	0
4130	State Matching Funding Assistance, Paid Direct to Districts	10,424	0	0
4230	State Matching Funding Assistance, Paid Direct to Contractors	0	0	0
4300	Other State Agencies, Unassigned	0	0	0
4330	State Matching Funding Assistance - - Other	0	0	0
4000	**TOTAL STATE, SPECIAL PURPOSE**	**10,424**	**0**	**0**
FEDERAL, GENERAL PURPOSE				

Pullman School District No.267

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
5200	General Purpose Direct Federal Grants, Unassigned	0	0	0
5300	Impact Aid, Maintenance and Operation	0	0	0
5400	Federal in lieu of Taxes	0	0	0
5500	Federal Forests	0	0	0
5600	Qualified Bond Interest Credit-Federal	0	0	0
5700	Qualified Energy Investment Tax Credits	XXXXX	XXXXX	0
5000	**TOTAL FEDERAL, GENERAL PURPOSE**	**0**	**0**	**0**
	FEDERAL, SPECIAL PURPOSE			
6111	Federal Special Purpose—SLFRF	0	0	0
6112	Federal Special Purpose—ESSER II	0	0	0
6113	Federal Special Purpose—ESSER III	0	0	0
6114	Federal Special Purpose ESSER III Learning Loss	0	0	0
6118	Federal Special Purpose—Reserved G	0	0	0
6119	Federal Special Purpose—Cares Act - Other	0	0	0
6140	Impact Aid-Construction	0	0	0
6176	Targeted Assistance ESSER I	0	0	0
6200	Direct Special Purpose Grants	0	0	0
6210	E-Rate	0	0	0
6211	Federal Special Purpose—SLFRF	0	0	0
6212	Federal Special Purpose—ESSER II	0	0	0
6213	Federal Special Purpose—ESSER III	0	0	0
6214	Federal Special Purpose ESSER III Learning Loss	0	0	0
6218	Federal Special Purpose—Reserved G	0	0	0
6219	Federal Special Purpose—Cares Act - Other	0	0	0
6240	Impact Aid-Construction	0	0	0
6276	Targeted Assistance ESSER I	0	0	0
6300	Federal Grants Through Other Agencies, Unassigned	0	0	0
6311	Federal Special Purpose—SLFRF	0	0	0
6312	Federal Special Purpose—ESSER II	0	0	0
6313	Federal Special Purpose—ESSER III	0	0	0
6314	Federal Special Purpose ESSER III Learning Loss	0	0	0
6318	Federal Special Purpose—Reserved G	0	0	0
6319	Federal Special Purpose—Cares Act - Other	0	0	0
6340	Impact Aid-Construction	0	0	0

Pullman School District No.267

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
6376 | Targeted Assistance ESSER I	0	0	0
6000 TOTAL FEDERAL, SPECIAL PURPOSE	**0**	**0**	**0**
REVENUES FROM OTHER SCHOOL DISTRICTS			
7100 | Program Participation, Unassigned	0	0	0
7000 | TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS	**0**	**0**	**0**
REVENUES FROM OTHER ENTITIES			
8100 | Governmental Entities	0	0	0
8101 | Governmental Entities-Enrichment	0	0	0
8500 | Nonfederal ESD	0	0	0
8000 TOTAL REVENUES FROM OTHER ENTITES	**0**	**0**	**0**
OTHER FINANCING SOURCES			
9100 | Sale of Bonds	0	0	0
9200 | Sale of Real Property	0	0	1,200,000
9300 | Sale of Equipment	0	0	0
9400 | Insurance Recoveries	0	0	0
9500 | Long-Term Financing	0	0	0
9900 | Transfers	0	0	0
9901 | Transfers (local resources)	0	0	0
9000 TOTAL OTHER FINANCING SOURCES	**0**	**0**	**1,200,000**
TOTAL REVENUES AND OTHER FINANCING SOURCES	**349,167**	**369,800**	**1,618,000**

Pullman School District No.267

REVENUE WORK SHEET--CAPITAL PROJECTS FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	300,000	0	300,000	42.00	126,000
Spring 2026	300,000	0	300,000	57.00	171,000
1100 TOTAL LOCAL TAXES:					**297,000**

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) $ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	0	0.000	0	0.00	XXXXX
Spring 2026	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					**0**

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Pullman School District No.267

CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2025-2026

	TOTAL	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
PROJECT DESCRIPTION									
Technology Levy	260,096	0	0	160,096	100,000	0	0	0	0
Property	1,200,000	1,200,000	0	0	0	0	0	0	0
Building Remodeling	2,262,000	0	2,262,000	0	0	0	0	0	0
Bond Issuance	4,500	0	0	0	0	0	0	4,500	0
TOTAL EXPENDITURES	**3,726,596**	**1,200,000**	**2,262,000**	**160,096**	**100,000**	**0**	**0**	**4,500**	**0**

Pullman School District No.267

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
****** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ******								
							0	0
							0	**0**
							0	**0**

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Pullman School District No.267

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****									
								0	0
								0	**0**
								0	**0**

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Pullman School District No.267

CAPITAL PROJECTS FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2025	(4) Principal Payments in FY 2025-2026	(5) Interest Payments in FY 2025-2026	(6) Outstanding Balance at Aug 31, 2026 (Col.3-Col.4)
		0	0	0	0	0
A.	**TOTAL**		**0**	**0**	**0**	**0**

B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2025-2026	Interest Payments in FY 2025-2026	Long-Term Financing Rev. Acct 9500 (Col.3)
		0	0	0	0	0
B.	**TOTAL**		**0**	**0**	**0**	**0 4/**

C.	**TOTAL for Both Sections (A+B)**	**0**	**3/**	**0**	**3/** **0**

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditure(s) in appropriate expenditure type on Page CP6.

3/ Budget as part of Expenditure (90) - Debt on Page CP6.

4/ Budget as Other Financing Source in Revenue Account No. 9500 on CP3.

Pullman School District No.267

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
REVENUES AND OTHER FINANCING SOURCES				
1100	Local Property Tax	0	0	0
1300	Sale of Tax Title Property	0	0	0
1400	Local in lieu of Taxes	0	0	0
1500	Timber Excise Tax	0	0	0
1600	County-Administered Forests	0	0	0
1900	Other Local Taxes	0	0	0
2200	Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300	Investment Earnings	26,780	21,000	30,000
2450	Other Interest Earnings	0	0	0
2500	Gifts and Donations	0	0	0
2600	Fines and Damages	0	0	0
2700	Rentals and Leases	0	0	0
2800	Judgement and Settlements	0	0	0
2900	Local Support Nontax, Unassigned	0	0	0
3600	State Forests	0	0	0
4100	Special Purpose-Unassigned	0	0	0
4300	Other State Agencies-Unassigned	0	292,802	0
4499	Transportation Reimbursement Depreciation	315,745	260,589	300,518
5200	General Purposes Direct Federal Grants-Unassigned	0	0	0
5300	Impact Aid, Maintenance and Operation	0	0	0
5400	Federal in lieu of Taxes	0	0	0
5600	Qualified Bond Interest Credit-Federal	0	0	0
5700	Qualified Energy Investment Tax Credits	XXXXX	XXXXX	0
6100	Special Purpose-OSPI Unassigned	0	0	0
6200	Direct Special Purpose Grants	0	0	0
6300	Federal Grants Through Other Entities-Unassigned	0	0	0
8100	Governmental Entities	0	0	0
8101	Governmental Entities	0	0	0
8500	NonFederal ESD	0	0	0
9100	Sale of Bonds	0	0	0
9300	Sale of Equipment	0	0	0
9400	Insurance Recoveries	0	0	0

Pullman School District No.267

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
9500 | Long-Term Financing	0	0	0
9901 | Transfers (local resources)	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)	**342,525**	**574,391**	**330,518**
B. 9900 TRANSFERS IN (from the General Fund)	**0**	**0**	**0**
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	**342,525**	**574,391**	**330,518**
EXPENDITURES			
33 Transportation Equipment Purchases	358,188	586,000	185,000
34 Transportation Equimpment Major Repair	0	100,000	100,000
43 Transportation Vehicle Energy Audits	0	0	0
44 Transportation Equipment Capital Improvement	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0
91 Principal - formerly Act 84	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0
93 Arbitrage Rebate	0	0	0
D. TOTAL EXPENDITURES	**358,188**	**686,000**	**285,000**
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	**0**	**0**	**0**
F. OTHER FINANCING USES (G.L.535) 3/	**0**	**0**	**0**
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	**-15,664**	**-111,609**	**45,518**
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	667,544	644,526	847,828
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL BEGINNING FUND BALANCE	**667,544**	**644,526**	**847,828**
I. G.L.898 Accounting Changes and Error Corrections	**XXXXX**	**XXXXX**	**XXXXX**
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	651,881	532,917	893,346

Pullman School District No.267

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

		(1) Actual 2023-2024	(2) Budget 2024-2025	(3) Budget 2025-2026
G.L.830	Restricted for Debt Service	0	0	0
G.L.835	Restricted for Arbitrage Rebate	0	0	0
G.L.850	Restricted for Uninsured Risks	0	0	0
G.L.870	Committed to Other Purposes	0	0	0
G.L.889	Assigned to Fund Purposes	0	0	0
G.L.890	Unassigned Fund Balance	0	0	0
J.	**TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/**	**651,881**	**532,917**	**893,346**

1/ Includes interest portion of purchase contracts.

2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

3/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.

4/ Amount on Line J must be equal to or greater than all restricted fund balances.

Pullman School District No.267

REVENUE WORK SHEET--TRANSPORTATION VEHICLE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	0	0	0	42.00	0
Spring 2026	0	0	0	57.00	0
1100 TOTAL LOCAL TAXES:					**0**

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) $ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2025	0	0.000	0	0.00	XXXXX
Spring 2026	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					**0**

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Pullman School District No.267

TRANSPORTATION VEHICLE FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2025	(4) Principal Payments in FY 2025-2026	(5) Interest Payments in FY 2025-2026	(6) Outstanding Balance at Aug 31, 2026 (Col.3-Col.4)
		0	0	0	0	0
A.	**TOTAL**		**0**	**0**	**0**	**0**

B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2025-2026	Interest Payments in FY 2025-2026	Long-Term Financing Rev. Acct 9500 (Col.3)
		0	0	0	0	0
B.	**TOTAL**		**0**	**0**	**0**	**0 4/**

C.	**TOTAL for Both Sections (A+B)**	**0**	**3/**	**0**	**3/** **0**

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditures on Page TVF 1 under 34 - Transportation Equipment Major Equipment

3/ Budget as part of 91 Principal or 92 Interest, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on Page TVF1.

FY 2025-2026 **Run: 6/24/2025 10:53:12 AM**

Pullman School District No. 267

Budget Edit Report

GENERAL FUND

Type	Number	Message	Amount 1	Amount 2
Informational	1.156	There are expenditures in Program 03, but district has no approved Dropout Reengagement Program	20,582.00	0.00
Informational	1.704	On report GF4, Revenue Account 3121 + 4121 + 4321 + 6121 + 6221 + 6321 + 7121 + 8521; on report GF8, expenditures for Program 21	5,552,898.00	5,252,898.00
Informational	1.728	On report GF4, Revenue Account 2173; on report GF8, expenditures for Program 73.	5,000.00	12,686.00
Informational	1.738	On report GF, Revenue Account 2289 + 6189 + 6289 + 6389 + 7189 + 8189; on report GF8, expenditures for Program 89	36,000.00	9,850.00
Informational	1.801	For Program-Activity-Duty Code [21-21-130], the average salary should be less than the high or equal to or greater than the low.	125,516.81	
Informational	1.801	For Program-Activity-Duty Code [21-26-490], the average salary should be less than the high or equal to or greater than the low.	84,105.26	
Informational	1.801	For Program-Activity-Duty Code [01-26-490], the average salary should be less than the high or equal to or greater than the low.	84,105.26	

ASSOCIATED STUDENT BODY FUND

Associated Student Body Fund: Cleared all edits

DEBT SERVICE FUND

Debt Service Fund: Cleared all edits

CAPITAL PROJECTS FUND

Capital Projects Fund: Cleared all edits

TRANSPORTATION VEHICLE FUND

Transportation Vehicle Fund: Cleared all edits

FY 2025-2026 **Run: 6/24/2025 10:53:12 AM**

Pullman School District No. 267

Revenue Edit Report

Info 300	Revenue Code	F-203 Amount	F-195 Amount	Difference
	1400	0.00	0.00	0.00
	1600	0.00	0.00	0.00
	3100	26,084,015.69	26,084,016.00	-0.31
	3121	776,761.93	776,762.00	-0.07
	3600	0.00	0.00	0.00
	4121	4,706,135.67	4,706,136.00	-0.33
	4155	788,323.66	797,940.00	-9,616.34
	4165	266,663.41	266,663.00	0.41
	4174	82,347.33	82,347.00	0.33
	4198	0.00	123,194.00	-123,194.00
	4199	1,124,292.41	1,124,292.00	0.41
	4499	300,518.00	300,518.00	0.00
	5400	0.00	0.00	0.00
	Total	34,129,058.10	34,261,868.00	-132,809.90

MESSAGES

Type	Number	Message	F-195 Amount	F-203 Amount
Informational	115	F-195 Revenue Account 4198 (School Food Service) on page GF5 is not equal to Revenue Account 4198, F-203 Output Item S5.	123,194.00	0.00
Informational	116	F-195 Revenue Account 4155 (Learning Assistance) on page GF5 is not equal to Revenue Account 4155, F-203 Output Item 071a.	797,940.00	788,323.66

Type	Number	Message	F-195 Amount	F-197 Amount
Informational	601	On F-195, page GF2, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = $20,000.	3,904,808.00	4,990,867.69

FY 2025-2026 **Run: 6/24/2025 10:53:12 AM**

Pullman School District No. 267

Revenue Edit Report

Type	Number	Message	F-195 Amount	F-197 Amount
Informational	602	On F-195, page TVF1, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = $5,000.	847,828.00	508,738.63
Informational	603	On F-195, page CP1, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = $1.	2,705,515.00	2,737,014.52
Informational	604	On F-195, page ASB1, Column 3, Beginning Fund Balance, G.L. 819, Restricted to Fund Purposes is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = $20,000.	614,281.00	594,264.31

2025-2026 School Year | State of Washington | Run June 24, 2025 10:53 AM

Superintendent of Public Instruction

Pullman School District | Educational Service District 101

Whitman County | F-203 Summary Report | CCDDD 38267

2025-26 Pullman School District F203

Account	Item Code	Account Title	Amount
1400	A24	Local In-Lieu-Of Taxes	0.00
3100	M70	Apportionment	26,084,015.69
3121	Z288	Special Education, Gen Apportionment	776,761.93
4121	N7	Special Education	4,706,135.67
4155	071a	Learning Assistance Program	788,323.66
4165	Z477	Transitional Bilingual	266,663.41
4174	Z095	Highly Capable	82,347.33
4199	I4	Transportation - Operations	1,124,292.41
4499	J1	Transportation Reimbursement	300,518.00
5400	A27	Federal In-Lieu-of Taxes	0.00
5500	A28	Federal Forest	0.00
n/a	Z109	Skill Center Total	0.00
n/a	200A	Grades 7-8 Vocational Minimum Expenditures	353,638.99
n/a	Z266	Grades 9-12 Vocational Minimum Expenditures	1,311,228.65
n/a	V13	Estimated Next Year LEA	127,273
n/a	TKM49S	Transition to Kindergarten State Funding	0.00

Total Certificated Instructional Staff Units and Salary	1191/1191ED	Other	Total
Certificated Instructional Staff (CIS) Units			
School Generated	137.44	9.48	146.92
District Generated			
Total	137.44	9.48	146.92
CIS Salary Allocation			
School Generated	11,018,060.82	759,794.40	11,777,855.22
District Generated			
Total	11,018,060.82	759,794.40	11,777,855.22
Total Certificated Adminstrative Staff Units and Salary	**1191/1191ED**	**Other**	**Total**
Certificated Administrative Staff (CAS) Units			
School Generated	7.43	0.72	8.15
District Generated	2.43		2.43
Total	9.86	0.72	10.58
CAS Salary Allocation			
School Generated	883,887.43	85,556.68	969,444.11
District Generated	289,631.40		289,631.40
Total	1,173,518.83	85,556.68	1,259,075.51
Total Classified Staff Units and Salary	**1191/1191ED**	**Other**	**Total**
Classified Staff (CLS) Units			
School Generated	28.86	2.95	31.81
District Generated	13.70		13.70
Total	42.56	2.95	45.51
Total Classified Staff Units and Salary			
CLS Salary Allocation			
School Generated	1,659,824.54	169,703.16	1,829,527.70
District Generated	787,673.37		787,673.37
Total	2,447,497.91	169,703.16	2,617,201.07

2025-2026 School Year | State of Washington | Run June 24, 2025 10:53 AM

Superintendent of Public Instruction

Pullman School District | Educational Service District 101

Whitman County | F-203 Assumptions Report | CCDDD 38267

2025-26 Pullman School District F203

Student Enrollment

Student Enrollment

Item Code	Item Name	Amount
B1	Enroll SpEd 3-PK	28.00
TKB2	Enroll SpEd TK	0.00
B2	Enroll SpEd K-22	368.00
Z271	Enroll K	176.00
A6A1	Enroll 1	176.00
A6A2	Enroll 2	191.00
A6A3	Enroll 3	217.00
A39	Enroll K-3	760.00
A7a	Enroll 4	239.00
A8a5	Enroll 5	206.00
A8a6	Enroll 6	175.00
A40	Enroll 5-6	381.00
A11a7	Enroll 7	206.00
A11a8	Enroll 8	207.00
A12	Enroll 7-8	413.00
A13a9	Enroll 9	200.00
A13a10	Enroll 10	198.00
A13a11	Enroll 11	173.00
A13a12	Enroll 12	176.00
A41	Enroll 9-12	747.00
Z298	Enroll K-8	1,793.00
Z472	Enroll Total Entered	2,540.00
A42	Enroll Total	2,540.00
A14	Enroll ALE K-6	0.00
A14B	Enroll ALE 7-8	0.00
A18	Enroll ALE 9-12	4.00
A16	Enroll Run Start	43.00
A15	Enroll Run Start CTE	0.50
A60	Enroll Program 1418 Reg	2.00
A61	Enroll Program 1418 CTE	0.00
A17	Enroll Total w/ Run Start and Droput and ALE	2,589.50
Z269	Enroll R&N K	0.00
A43	Enroll R&N 1	0.00
A44	Enroll R&N 2	0.00
A45	Enroll R&N 3	0.00
A46	Enroll R&N K-3	0.00
A5B	Enroll R&N 4	0.00
A47	Enroll R&N 5	0.00
A48	Enroll R&N 6	0.00
A5C	Enroll R&N 5-6	0.00
A62	Enroll TBIP K-6	103.00
A49	Enroll R&N 7	0.00

2025-2026 School Year | State of Washington | Run June 24, 2025 10:53 AM

Superintendent of Public Instruction

Pullman School District | Educational Service District 101

Whitman County | F-203 Assumptions Report | CCDDD 38267

2025-26 Pullman School District F203

Student Enrollment

Student Enrollment

Item Code	Item Name	Amount
A50	Enroll R&N 8	0.00
A10	Enroll R&N 7-8	0.00
A63	Enroll TBIP 7-8	16.00
A64	Enroll TBIP 9-12	29.00
Z299	Enroll R&N K-8	0.00
A65	Enroll TBIP Exited	40.00

Other Enrollment

Other Enrollment

Item Code	Item Name	Amount
E54	Enroll 7-8 CTE	36.00
E55	Enroll 9-12 CTE exp	133.00
E56	Enroll 9-12 CTE prep	0.00
E57	Enroll Skills 9-12	0.00

Other Staff Factors

Other Staff Factors

Item Code	Item Name	Amount
A33rb	Regionalization Base	1.000
A33r	Regionalization	1.000
A33re	Regionalization Experience	0.000
D57	Add BEA CIS	0.000
D58	Add BEA CAS	0.000
502X	Class Size K-3	17.00
126ACIS	SEL CIS Staffing Reduction	0.000
126ACLS	SEL CLS Staffing Reduction	0.000

Estimated Revenues

Enrollment and Headcounts

Item Code	Item Name	Amount
A23	Enroll Fire Dist	0.00
C1	Enroll Total PY for LAP	2,650.04
Z076	LAP PY HiPov Students	311.72
B3	Adj Resident BEA	0.00

Grants, Allocations and Awards

Item Code	Item Name	Amount
B4	State Safety Net	0.00
B5	Home/Hosp Ed Alloc	0.00
B8S	State % for 3121 Calculations	0.25000
B7	Co-op SpEd Alloc Rate	0.00
A34	BEA Reduce/Delay	0.00

2025-2026 School Year | State of Washington | Run June 24, 2025 10:53 AM

Superintendent of Public Instruction

Pullman School District | Educational Service District 101

Whitman County | F-203 Assumptions Report | CCDDD 38267

2025-26 Pullman School District F203

Estimated Revenues

Grants, Allocations and Awards

Item Code	Item Name	Amount
F1	HiCap Yes/No	1.00

Levies and Levy Transfers

Item Code	Item Name	Amount
V13	Est Nxt Yr LEA	127,273

Transportation Allocation and Depreciation

Item Code	Item Name	Amount
I1	Trans Op Alloc, Excl In-Lieu-of Deprec for Contracting Dists	1,124,292.41
I2	In-Lieu-Of Deprec for Contracting Dists	0.00
J1	Prgm 4499 Alloc Trans Deprec	300,518.00

Estimate of Deductible Revenues

Item Code	Item Name	Amount
A24	1400 Local In-Lieu-of Taxes	0.00
A27	5400 Federal In-Lieu-of Taxes	0.00
Z292	Local Deductible Revenue Sources	0.00
A28	5500 Federal Forests	0.00

Transition To Kindergarten

Item Code	Item Name	Amount
TKZ271	Enroll TTK	0.00

2025-2026 School Year | State of Washington | Run June 24, 2025 10:53 AM

Superintendent of Public Instruction

Pullman School District | Educational Service District 101

Whitman County | F-203 Worksheet Report | CCDDD 38267

2025-26 Pullman School District F203

I. Apportionment - Acct 3100

I. Computation for Guaranteed School - Generated Entitlement

Item Code			Amount
	A. District-Wide Regionalization		
A33rb	1. District-Wide Regionalization Base		1.000
A33r	2. District-Wide Regionalization		1.000
A33re	3. District-Wide Regionalization Experience		0.000
	B. School Generated – Certificated Instructional Staff (CIS)		
Z344	1. School CIS Salary Maint Total [School Generated CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 137.444 * 78,209.00 * 1.000	$	10,749,357.80
Z345	2. School CIS Salary Increase (([School Generated CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [School CIS Salary Maint Total] ((137.444 * 80,164.00) * (1.000 + 0.000)) - 10,749,357.80	$	268,703.02
Z346	3. Subtotal School Generated CIS Salary [School CIS Salary Maint Total] + [School CIS Salary Inc Total] 10,749,357.80 + 268,703.02	$	11,018,060.82
	C. School Generated – Certificated Administrative Staff (CAS)		
Z347	1. School CAS Salary Maintenance Total [School Generated CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 7.428 * 116,092.00 * 1.000	$	862,331.38
Z348	2. School CAS Salary Increase Total [School Generated CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [School CAS Salary Maint Total] 7.428 * 118,994.00 * 1.000 - 862,331.38	$	21,556.05
Z349	3. Subtotal School Generated CAS Salary [School CAS Salary Maint Total] + [School CAS Salary Inc Total] 862,331.38 + 21,556.05	$	883,887.43

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	D. School Generated – Classified Staff (CLS)		
Z350	1. School CLS Salary Maintenance Level [School Generated CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 28.863 * 56,105.00 * 1.000	$	1,619,358.62
Z351	2. School CLS Salary Increase [School Generated CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [School CLS Salary Maint Total] 28.863 * 57,507.00 * 1.000 - 1,619,358.62	$	40,465.92
Z352	3. Subtotal School Generated CLS Salary [School CLS Salary Maint Total] + [School CLS Salary Inc Total] 1,619,358.62 + 40,465.92	$	1,659,824.54
	E. Other School Generated Entitlements		
Z353	1. Substitutes [Teachers FTE] * [Substitutes Days] * [Substitutes Rate] 120.790 * 4.000 * 151.86	$	73,372.68
Z475	2. Small School District and Remote & Necessary Substitutes [SS RN CIS FTE] * [Teachers %] * [Substitutes Days] * [Substitutes Rate] 0.000 * 0.9170 * 4.000 * 151.86	$	0.00

II. Computation for Guaranteed District-Generated Entitlement

Item Code			Amount
	A. District Generated – Facilities, Maintenance, Grounds – Classified Staff (CLS)		
Z354	1. Facilities Salary Maint Total [Facilities FTE] * [CLS - Salary Maint] * [Regionalization Base] 4.299 * 56,105.00 * 1.000	$	241,195.40
Z355	2. Facilities Salary Inc Total [Facilities FTE] * [CLS - Salary Inc] * [Regionalization] - [Facilities Salary Maint Total] 4.299 * 57,507.00 * 1.000 - 241,195.40	$	6,027.19
Z356	3. Facilities Salary Total [Facilities Salary Maint Total] + [Facilities Salary Inc Total] 241,195.40 + 6,027.19	$	247,222.59

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	B. District Generated – Warehouse, Laborers, Mechanics - Classified Staff (CLS)		
Z357	1. Warehouse Salary Maint Total [Warehouse FTE] * [CLS - Salary Maint] * [Regionalization Base] 0.787 * 56,105.00 * 1.000	$	44,154.64
Z358	2. Warehouse Salary Inc Total [Warehouse FTE] * [CLS - Salary Inc] * [Regionalization] - [Warehouse Salary Maint Total] 0.787 * 57,507.00 * 1.000 - 44,154.64	$	1,103.37
Z359	3. Warehouse Salary Total [Warehouse Salary Maint Total] + [Warehouse Salary Inc Total] 44,154.64 + 1,103.37	$	45,258.01
	C. District Generated - Technology - Classified Staff (CLS)		
Z360	1. Technology Salary Maint Total [Technology FTE] * [CLS - Salary Maint] * [Regionalization Base] 1.489 * 56,105.00 * 1.000	$	83,540.35
Z361	2. Technology Salary Inc Total [Technology FTE] * [CLS - Salary Inc] * [Regionalization] - [Technology Salary Maint Total] 1.489 * 57,507.00 * 1.000 - 83,540.35	$	2,087.57
Z362	3. Technology Salary Total [Technology Salary Maint Total] + [Technology Salary Inc Total] 83,540.35 + 2,087.57	$	85,627.92
	D. Central Administration – Classified Staff (CLS)		
Z363	1. Central Admin CLS Salary Maint Total [Central Admin CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 7.122 * 56,105.00 * 1.000	$	399,579.81
Z364	2. Central Admin CLS Salary Inc Total [Central Admin CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [Central Admin CLS Salary Maint Total] 7.122 * 57,507.00 * 1.000 - 399,579.81	$	9,985.04
Z365	3. Central Admin CLS Salary Total [Central Admin CLS Salary Maint Total] + [Central Admin CLS Salary Inc Total] 399,579.81 + 9,985.04	$	409,564.85

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	E. Central Admin – Certificated Administrative Staff (CAS)		
Z366	1. Central Admin CAS Salary Maint Total [Central Admin CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 2.434 * 116,092.00 * 1.000	$	282,567.93
Z367	2. Central Admin CAS Salary Inc Total [Central Admin CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [Central Admin CAS Salary Maint Total] 2.434 * 118,994.00 * 1.000 - 282,567.93	$	7,063.47
Z368	3. Central Admin CAS Salary Total [Central Admin CAS Salary Maint Total] + [Central Admin CAS Salary Inc Total] 282,567.93 + 7,063.47	$	289,631.40

III. Summary and Benefits

Item Code			Amount
	A. District Staffing Total Salaries		
Z344	1. School CIS Salary Maint Total [School Generated CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 137.444 * 78,209.00 * 1.000	$	10,749,357.80
Z345	2. School CIS Salary Increase (([School Generated CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [School CIS Salary Maint Total] ((137.444 * 80,164.00) * (1.000 + 0.000)) - 10,749,357.80	$	268,703.02
Z371	3. Total CAS Salary Maint [Central Admin CAS Salary Maint Total] + [School CAS Salary Maint Total] 282,567.93 + 862,331.38	$	1,144,899.31
Z372	4. Total CAS Salary Inc [Central Admin CAS Salary Inc Total] + [School CAS Salary Inc Total] 7,063.47 + 21,556.05	$	28,619.52
Z373	5. Total CLS Salary Maint [School CLS Salary Maint Total] + [Facilities Salary Maint Total] + [Warehouse Salary Maint Total] + [Technology Salary Maint Total] + [Central Admin CLS Salary Maint Total] 1,619,358.62 + 241,195.40 + 44,154.64 + 83,540.35 + 399,579.81	$	2,387,828.82
Z374	6. Total CLS Salary Increase [School CLS Salary Inc Total] + [Facilities Salary Inc Total] + [Warehouse Salary Inc Total] + [Technology Salary Inc Total] + [Central Admin CLS Salary Inc Total] 40,465.92 + 6,027.19 + 1,103.37 + 2,087.57 + 9,985.04	$	59,669.09
Z375	7. TOTAL Salaries [School CIS Salary Maint Total] + [School CIS Salary Inc Total] + [Total CAS Salary Maint] + [Total CAS Salary Inc] + [Total CLS Salary Maint] + [Total CLS Salary Inc] 10,749,357.80 + 268,703.02 + 1,144,899.31 + 28,619.52 + 2,387,828.82 + 59,669.09	$	14,639,077.56

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	B. Staff Units Insurance, Payroll Taxes, and Benefits		
Z376	1. CIS/CAS Insurance Maint Total ([School Generated CIS FTE] + [District Total CAS FTE]) * [Certificated Health Insurance] (137.444 + 9.862) * 14,136.00	$	2,082,317.62
Z377	2. CIS/CAS Insurance Inc Total (([School Generated CIS FTE] + [District Total CAS FTE]) * ([Certificated Health Insurance Inc] * [Cert Health Factor])) - [CIS/CAS Insurance Maint Total] ((137.444 + 9.862) * (15,684.00 * 1.02)) - 2,082,317.62	$	274,236.63
Z378	3. CLS Insurance Maint Total [District Total CLS FTE] * [CLS Health Insurance] 42.560 * 14,136.00	$	601,628.16
Z379	4. CLS Insurance Inc Total ([District Total CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CLS Insurance Maint Total] (42.560 * 15,684.00 * 1.430) - 601,628.16	$	352,912.63
Z380	5. CIS/CAS Benefits Maint Total ([School CIS Salary Maint Total] + [Total CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (10,749,357.80 + 1,144,899.31) * 0.16020	$	1,905,459.99
Z381	6. CIS/CAS Benefits Inc Total ([School CIS Salary Inc Total] + [Total CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (268,703.02 + 28,619.52) * 0.15390	$	45,757.94
Z382	7. CLS Benefits Maint Total [Total CLS Salary Maint] * [CLS - Benefits Maint] 2,387,828.82 * 0.18070	$	431,480.67
Z383	8. CLS Benefits Inc Total [Total CLS Salary Inc] * [CLS - Benefits Inc] 59,669.09 * 0.14720	$	8,783.29
Z384	9. TOTAL Benefits [CIS/CAS Insurance Maint Total] + [CIS/CAS Insurance Inc Total] + [CLS Insurance Maint Total] + [CLS Insurance Inc Total] + [CIS/CAS Benefits Maint Total] + [CIS/CAS Benefits Inc Total] + [CLS Benefits Maint Total] + [CLS Benefits Inc Total] 2,082,317.62 + 274,236.63 + 601,628.16 + 352,912.63 + 1,905,459.99 + 45,757.94 + 431,480.67 + 8,783.29	$	5,702,576.93

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	C. Professional Learning Days - General Apportionment		
Z345pd	1. Professional Learning Days Salaries ((([School Generated CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((137.444 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	183,634.35
Z381pd	2. Professional Learning Day - Payroll Tax and Benefits [School CIS PD Salary] * [CIS/CAS - Benefits Inc] 183,634.35 * 0.15390	$	28,261.33
3100pd	3. Total General Apportionment Professional Learning Days [School CIS PD Salary] + [CIS PD Benefits] 183,634.35 + 28,261.33	$	211,895.68
	D. Running Start (Community and Technical College FTEs)		
Z385	1. Run Start-Reg [Enroll Run Start] * [Run Start - Reg Rate] 43.00 * 10,291.15	$	442,519.45
Z386	2. Run Start-CTE [Enroll Run Start CTE] * [Run Start - CTE Rate] 0.50 * 11,156.93	$	5,578.47
Z387	3. Total Run Start [Run Start-Reg] + [Run Start-CTE] 442,519.45 + 5,578.47	$	448,097.92
	E. Dropout Reengagement		
Z389	1. Reengage - Reg [Enroll Program 1418 Reg] * [Run Start - Reg Rate] 2.00 * 10,291.15	$	20,582.30
Z340	2. Reengage - CTE [Enroll Program 1418 CTE] * [Run Start - CTE Rate] 0.00 * 11,156.93	$	0.00
Z342	3. Total Reengage [Reengage - Reg] + [Reengage - CTE] 20,582.30 + 0.00	$	20,582.30
	F. Alternative Learning Experience Program Funding		
Z343	1. Enroll K-12 Total ALE ([Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12]) * [Run Start - Reg Rate] (0.00 + 0.00 + 4.00) * 10,291.15	$	41,164.60

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	G. Materials, Supplies, and Operating Costs (MSOC)		
M8T	1. Regular Instruction: Total Allocated MSOC [Regular Students] * [MSOC -Reg Inst per Student] 2,371.00 * 1,614.28		3,827,457.88
M16T	2. Grades 9-12 Additional: Total Allocated MSOC [LabSci Students] * [MSOC 9-12 Additional per Student] 747.00 * 214.84	$	160,485.48
M91	3. Small School District and Remote & Necessary MSOC enhancement ([SS RN CIS FTE] + [SS RN CAS FTE]) * [MSOC -SSRN] (0.000 + 0.000) * 14,141.10	$	0.00
Z390	4. Total GenEd MSOC [Total MSOC -Reg Inst] + [Total MSOC 9-12 Additional] + [Total MSOC -SS RN] 3,827,457.88 + 160,485.48 + 0.00	$	3,987,943.36
	H. Career & Technical Education and Skills Centers		
Z123	1. CTE 7-8 Total [CTE 7-8 CIS Salary Total] + [CTE 7-8 CAS Salary Total] + [CTE 7-8 CLS Salary Total] + [CTE 7-8 insurance/Benefits Total] + [Total MSOC -CTE 7-8] + [CTE 7-8 Substitutes] + [Total Program 34 PD] 161,851.12 + 18,206.08 + 36,229.41 + 84,211.25 + 65,163.96 + 1,140.77 + 3,112.67	$	369,915.26
Z137	2. Grades 9 - 12 Exploratory Career & Technical Education - Total [CTE 9-12 CIS Salary Total] + [CTE 9-12 CAS Salary Total] + [CTE 9-12 CLS Salary Total] + [CTE 9-12 insurance/Benefits Total] + [Total MSOC CTE 9-12] + [CTE 9-12 Substitutes] + [Total Program 31 PD] 597,943.28 + 67,350.60 + 133,473.75 + 310,924.60 + 240,744.63 + 4,215.03 + 11,499.44	$	1,366,151.33
Z109	3. Skills Center Total [Skills CIS Salary Total] + [Skills CAS Salary Total] + [Skills CLS Salary Total] + [Skills insurance/Benefits Total] + [Total MSOC -Skill Center] + [Skills Center Substitutes] + [Total Program 45 PD] 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	$	0.00
144A	4. Total Middle School CTE, High School CTE, and Skill Center [CTE 7-8 Total] + [CTE 9-12 Total] + [Skills Center Total] 369,915.26 + 1,366,151.33 + 0.00	$	1,736,066.59

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IV. Guaranteed Entitlement

Item Code			Amount
	A.Totals		
m49	1. Total Guaranteed Entitlement [Substitutes] + [SS RN Substitutes] + [TOTAL Salaries] + [TOTAL Benefits] + [Total Run Start] + [Total Reengage] + [Total ALE] + [Total GenEd MSOC] + [Skills Center Total] + [CTE 7-8 Total] + [CTE 9-12 Total] + [Total 3100 PD] 73,372.68 + 0.00 + 14,639,077.56 + 5,702,576.93 + 448,097.92 + 20,582.30 + 41,164.60 + 3,987,943.36 + 0.00 + 369,915.26 + 1,366,151.33 + 211,895.68	$	26,860,777.62
Z457	2. Guar Entlmnt per Student [Total Guaranteed Entitlement] / [Enroll Total w/ Run Start and Droput and ALE] 26,860,777.62 / 2,589.50	$	10,372.96
Z246	3. BEA Rate for Special Education [TOTAL Salary BEA] + [TOTAL Benefits BEA] + [Substitutes BEA] + [MSOC BEA Per Student] + [Total SpEd BEA PD] 6,114.94 + 2,383.35 + 31.90 + 1,680.36 + 88.30	$	10,298.85
	4. Computation of State Funded Support Computation of State Funded Support		
	a. Local Deductible Revenue Sources		
A24	i. 1400 Local In-Lieu-of Taxes	$	0.00
A27	ii. 5400 Federal In-Lieu-of Taxes	$	0.00
Z292	iii. Total Deductible Revenue [1400 Local In-Lieu-of Taxes] + [5400 Federal In-Lieu-of Taxes] 0.00 + 0.00	$	0.00
A34	b. BEA Reduce/Delay	$	0.00
Z288	c. General Apportionment Allocation for Special Ed Account 3121 [SpEd Gen Apport Instruct] * [State % for 3121 Calculations] 3,107,047.71 * 0.25000	$	776,761.93
A28	d. Federal Forest Account 5500 Deduction	$	0.00
Z456	e. Fire District Payment [Enroll Fire Dist] * [Fire Dist Rate] 0.00 * 1.10	$	0.00
M70	g. Total Amount to be Paid Sept. 2025 - Aug 2026 in Account 3100 [Total Guaranteed Entitlement] - [Local Deductible Revenue Sources] - [BEA Reduce/Delay] - [Gen Apport 3121] - [5500 Federal Forests] + [Fire Dist Payment] 26,860,777.62 - 0.00 - 0.00 - 776,761.93 - 0.00 + 0.00	$	26,084,015.69

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1191 SC — Skill Center

Item Code		Amount
	A. Skill Center – Certificated Instructional Staff (CIS) District Total	
Z096	1. Skill CIS Salary Maint [Skills Center CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 0.000 * 78,209.00 * 1.000	$ 0.00
Z097	2. Skill CIS Salary Inc (([Skills Center CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [Skills CIS Salary Maint] ((0.000 * 80,164.00) * (1.000 + 0.000)) - 0.00	$ 0.00
Z098	3. Skill CIS Salary Total [Skills CIS Salary Maint] + [Skills CIS Salary Inc] 0.00 + 0.00	$ 0.00
	B. Skill Center – Certificated Administrative Staff (CAS)	
Z099	1. Skill CAS Salary Maint [Skills Center CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 0.000 * 116,092.00 * 1.000	$ 0.00
Z100	2. Skill CAS Salary Inc [Skills Center CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [Skills CAS Salary Maint] 0.000 * 118,994.00 * 1.000 - 0.00	$ 0.00
Z101	3. Skill CAS Salary Total [Skills CAS Salary Maint] + [Skills CAS Salary Inc] 0.00 + 0.00	$ 0.00
	C. Skill Center - Classified Staff (CLS)	
111A	1. Skill CLS Salary Maint Total [Skills Center CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 0.000 * 56,105.00 * 1.000	$ 0.00
110A	2. CAS Salary Increase [Skills Center CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [Skills CLS Salary Maint] 0.000 * 57,507.00 * 1.000 - 0.00	$ 0.00
112A	3. Subtotal CTE CAS Salary [Skills CLS Salary Maint] + [Skills CLS Salary Inc] 0.00 + 0.00	$ 0.00

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	D. Staff Units Insurance, Payroll Taxes, and Benefits		
Z102	1. Skill Cert Insurance [Skills Center CIS CAS FTE] * [Certificated Health Insurance] 0.000 * 14,136.00	$	0.00
Z103	2. Skill Cert Insurance Inc ([Skills Center CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [Skills Cert Insurance] (0.000 * 15,684.00 * 1.02) - 0.00	$	0.00
Z104	3. Skill Cert Benefits Maint ([Skills CIS Salary Maint] + [Skills CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (0.00 + 0.00) * 0.16020	$	0.00
Z105	4. Skill Cert Benefits Inc ([Skills CIS Salary Inc] + [Skills CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (0.00 + 0.00) * 0.15390	$	0.00
108A	5. Classified Insurance Benefits [Skills Center CLS FTE] * [CLS Health Insurance] 0.000 * 14,136.00	$	0.00
109A	6. Classified Insurance Benefits - Increase ([Skills Center CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [Skills CLS Insurance] (0.000 * 15,684.00 * 1.430) - 0.00	$	0.00
107A	7. Classified - Payroll Tax and Benefits [Skills CLS Salary Maint] * [CLS - Benefits Maint] 0.00 * 0.18070	$	0.00
106A	8. Classified - Payroll Tax and Benefits - Increase [Skills CLS Salary Inc] * [CLS - Benefits Inc] 0.00 * 0.14720	$	0.00
Z106	9. Skill insurance/Benefits Total [Skills Cert Insurance] + [Skills Cert Insurance Inc] + [Skills Cert Benefits Maint] + [Skills Cert Benefits Inc] + [Skills CLS Insurance] + [Skills CLS Insurance Inc] + [Skills CLS Benefits Maint] + [Skills CLS Benefits Inc] 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	$	0.00

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	E. Professional Learning Days - Skill Center		
Z097pd	1. Professional Learning Days Salaries ((([Skills Center CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((0.000 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	0.00
Z105pd	2. Professional Learning Day - Payroll Tax and Benefits [Skill CIS PD Salary] * [CIS/CAS - Benefits Inc] 0.00 * 0.15390	$	0.00
3045pd	3. Total Skill Center Professional Learning Days [Skill CIS PD Salary] + [Skill CIS PD Benefits] 0.00 + 0.00	$	0.00
	F. Materials, Supplies, and Operating Costs (MSOC)		
M40T	1. Skill Center: Total Allocated MSOC [Enroll Skills 9-12] * [MSOC-Skill Center per Student] 0.00 * 1,810.11	$	0.00
Z108	2. Skill Center Substitutes [Skills Center Teacher FTE] * [Substitutes Days] * [Substitutes Rate] 0.000 * 4.000 * 151.86	$	0.00
	G. Total		
Z109	1. Skill Center Total [Skills CIS Salary Total] + [Skills CAS Salary Total] + [Skills CLS Salary Total] + [Skills insurance/Benefits Total] + [Total MSOC -Skill Center] + [Skills Center Substitutes] + [Total Program 45 PD] 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	$	0.00

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1191 MSCTE

Computation for Guaranteed School-Generated Entitlement (Grades 7 – 8 CTE)

Item Code			Amount
	A. Grades 7-8 Exploratory Career & Technical Education –Certificated Instructional Staff (CIS)		
Z110	1. CTE 7-8 CIS Salary Maint [CTE 7-8 CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 2.019 * 78,209.00 * 1.000	$	157,903.97
Z111	2. CTE 7-8 CIS Salary Inc (([CTE 7-8 CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [CTE 7-8 CIS Salary Maint] ((2.019 * 80,164.00) * (1.000 + 0.000)) - 157,903.97	$	3,947.15
Z112	3. CTE 7-8 CIS Salary Total [CTE 7-8 CIS Salary Maint] + [CTE 7-8 CIS Salary Inc] 157,903.97 + 3,947.15	$	161,851.12
	B. Grades 7-8 Exploratory Career & Technical Education – Certificated Administrative Staff (CAS)		
Z113	1. CTE 7-8 CAS Salary Maint [CTE 7-8 CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 0.153 * 116,092.00 * 1.000	$	17,762.08
Z114	2. CTE 7-8 CAS Salary Inc [CTE 7-8 CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [CTE 7-8 CAS Salary Maint] 0.153 * 118,994.00 * 1.000 - 17,762.08	$	444.00
Z115	3. CTE 7-8 CAS Salary Total [CTE 7-8 CAS Salary Maint] + [CTE 7-8 CAS Salary Inc] 17,762.08 + 444.00	$	18,206.08
	C. CTE 7-8 - Classified Staff (CLS)		
021A	1. CLS Salary Maintenance Total [CTE 7-8 CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 0.630 * 56,105.00 * 1.000	$	35,346.15
020A	2. CLS Salary Increase [CTE 7-8 CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [CTE 7-8 CLS Salary Maint] 0.630 * 57,507.00 * 1.000 - 35,346.15	$	883.26
022A	3. Subtotal CTE CLS Salary [CTE 7-8 CLS Salary Maint] + [CTE 7-8 CLS Salary Inc] 35,346.15 + 883.26	$	36,229.41

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	D. Staff Units Insurance, Payroll Taxes, and Benefits		
Z116	1. CTE 7-8 Cert Insurance [CTE 7-8 CIS CAS FTE] * [Certificated Health Insurance] 2.172 * 14,136.00	$	30,703.39
Z117	2. CTE 7-8 Cert Insurance Inc ([CTE 7-8 CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [CTE 7-8 Cert Insurance] (2.172 * 15,684.00 * 1.02) - 30,703.39	$	4,043.57
Z118	3. CTE 7-8 Cert Benefits Maint ([CTE 7-8 CIS Salary Maint] + [CTE 7-8 CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (157,903.97 + 17,762.08) * 0.16020	$	28,141.70
Z119	4. CTE 7-8 Cert Benefits Inc ([CTE 7-8 CIS Salary Inc] + [CTE 7-8 CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (3,947.15 + 444.00) * 0.15390	$	675.80
018A	5. Classified Insurance Benefits [CTE 7-8 CLS FTE] * [CLS Health Insurance] 0.630 * 14,136.00	$	8,905.68
019A	6. Classified Insurance Benefits - Increase ([CTE 7-8 CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CTE 7-8 CLS Insurance] (0.630 * 15,684.00 * 1.430) - 8,905.68	$	5,224.04
016A	7. Classified - Payroll Tax and Benefits [CTE 7-8 CLS Salary Maint] * [CLS - Benefits Maint] 35,346.15 * 0.18070	$	6,387.05
015A	8. Classified - Payroll Tax and Benefits - Increase [CTE 7-8 CLS Salary Inc] * [CLS - Benefits Inc] 883.26 * 0.14720	$	130.02
Z120	9. CTE 7-8 insurance/Benefits Total [CTE 7-8 Cert Insurance] + [CTE 7-8 Cert Insurance Inc] + [CTE 7-8 Cert Benefits Maint] + [CTE 7-8 Cert Benefits Inc] + [CTE 7-8 CLS Insurance] + [CTE 7-8 CLS Insurance Inc] + [CTE 7-8 CLS Benefits Maint] + [CTE 7-8 CLS Benefits Inc] 30,703.39 + 4,043.57 + 28,141.70 + 675.80 + 8,905.68 + 5,224.04 + 6,387.05 + 130.02	$	84,211.25

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	E. Professional Learning Days - CTE 7-8		
Z111pd	1. Professional Learning Days Salaries ((([CTE 7-8 CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((2.019 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	2,697.52
Z119pd	2. Professional Learning Day - Payroll Tax and Benefits [CTE 7-8 CIS PD Salary] * [CIS/CAS - Benefits Inc] 2,697.52 * 0.15390	$	415.15
3034pd	3. Total CTE 7-8 Professional Learning Days [CTE 7-8 CIS PD Salary] + [CTE 7-8 CIS PD Benefits] 2,697.52 + 415.15	$	3,112.67
	F. Other Generated Entitlements		
Z164T	1. Total MSOC CTE 7-8 [Enroll 7-8 CTE] * [MSOC -CTE per Student] 36.00 * 1,810.11	$	65,163.96
Z122	2. CTE 7-8 Substitutes [CTE 7-8 Teacher FTE] * [Substitutes Days] * [Substitutes Rate] 1.878 * 4.000 * 151.86	$	1,140.77
	G. Grades 7-8 Exploratory Career & Technical Education – Total		
Z123	1. CTE 7-8 Total [CTE 7-8 CIS Salary Total] + [CTE 7-8 CAS Salary Total] + [CTE 7-8 CLS Salary Total] + [CTE 7-8 insurance/Benefits Total] + [Total MSOC -CTE 7-8] + [CTE 7-8 Substitutes] + [Total Program 34 PD] 161,851.12 + 18,206.08 + 36,229.41 + 84,211.25 + 65,163.96 + 1,140.77 + 3,112.67	$	369,915.26

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1191 CTE

Computation for Guaranteed School-Generated Entitlement (Grades 9 - 12 CTE)

Item Code			Amount
	A. Grades 9 - 12 Career & Technical Education (Exploratory and Preparatory)		
Z124	1. CTE 9-12 CIS Salary Maint [CTE 9-12 CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 7.459 * 78,209.00 * 1.000	$	583,360.93
Z125	2. CTE 9-12 CIS Salary Inc (([CTE 9-12 CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [CTE 9-12 CIS Salary Maint] ((7.459 * 80,164.00) * (1.000 + 0.000)) - 583,360.93	$	14,582.35
Z126	3. CTE 9-12 CIS Salary Total [CTE 9-12 CIS Salary Maint] + [CTE 9-12 CIS Salary Inc] 583,360.93 + 14,582.35	$	597,943.28
	B. Grades 9 - 12 Career & Technical Education (Exploratory and Preparatory)		
Z127	1. CTE 9-12 CAS Salary Maint [CTE 9-12 CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 0.566 * 116,092.00 * 1.000	$	65,708.07
Z128	2. CTE 9-12 CAS Salary Inc [CTE 9-12 CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [CTE 9-12 CAS Salary Maint] 0.566 * 118,994.00 * 1.000 - 65,708.07	$	1,642.53
Z129	3. CTE 9-12 CAS Salary Total [CTE 9-12 CAS Salary Maint] + [CTE 9-12 CAS Salary Inc] 65,708.07 + 1,642.53	$	67,350.60
	C. CTE 9-12 - Classified Staff (CLS)		
036A	1. CLS Salary Maintenance Total [CTE 9-12 CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 2.321 * 56,105.00 * 1.000	$	130,219.71
035A	2. CLS Salary Increase [CTE 9-12 CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [CTE 9-12 CLS Salary Maint] 2.321 * 57,507.00 * 1.000 - 130,219.71	$	3,254.04
037A	3. Subtotal CTE CLS Salary [CTE 9-12 CLS Salary Maint] + [CTE 9-12 CLS Salary Inc] 130,219.71 + 3,254.04	$	133,473.75

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	D. Staff Units Insurance, Payroll Taxes, and Benefits		
Z130	1. CTE 9-12 Cert Insurance [CTE 9-12 CIS CAS FTE] * [Certificated Health Insurance] 8.025 * 14,136.00	$	113,441.40
Z131	2. CTE 9-12 Cert Insurance Inc ([CTE 9-12 CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [CTE 9-12 Cert Insurance] (8.025 * 15,684.00 * 1.02) - 113,441.40	$	14,939.98
Z132	3. CTE 9-12 Cert Benefits Maint ([CTE 9-12 CIS Salary Maint] + [CTE 9-12 CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (583,360.93 + 65,708.07) * 0.16020	$	103,980.85
Z133	4. CTE 9-12 Cert Benefits Inc ([CTE 9-12 CIS Salary Inc] + [CTE 9-12 CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (14,582.35 + 1,642.53) * 0.15390	$	2,497.01
033A	5. Classified Insurance Benefits [CTE 9-12 CLS FTE] * [CLS Health Insurance] 2.321 * 14,136.00	$	32,809.66
034A	6. Classified Insurance Benefits - Increase ([CTE 9-12 CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CTE 9-12 CLS Insurance] (2.321 * 15,684.00 * 1.430) - 32,809.66	$	19,246.01
031A	7. Classified - Payroll Tax and Benefits [CTE 9-12 CLS Salary Maint] * [CLS - Benefits Maint] 130,219.71 * 0.18070	$	23,530.70
030A	8. Classified - Payroll Tax and Benefits - Increase [CTE 9-12 CLS Salary Inc] * [CLS - Benefits Inc] 3,254.04 * 0.14720	$	478.99
Z134	9. CTE 9-12 insurance/Benefits Total [CTE 9-12 Cert Insurance] + [CTE 9-12 Cert Insurance Inc] + [CTE 9-12 Cert Benefits Maint] + [CTE 9-12 Cert Benefits Inc] + [CTE 9-12 CLS Insurance] + [CTE 9-12 CLS Insurance Inc] + [CTE 9-12 CLS Benefits Maint] + [CTE 9-12 CLS Benefits Inc] 113,441.40 + 14,939.98 + 103,980.85 + 2,497.01 + 32,809.66 + 19,246.01 + 23,530.70 + 478.99	$	310,924.60

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	E. Professional Learning Days - CTE 9-12		
Z125pd	1. Professional Learning Days Salaries ((([CTE 9-12 CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((7.459 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	9,965.72
Z133pd	2. Professional Learning Day - Payroll Tax and Benefits [CTE 9-12 CIS PD Salary] * [CIS/CAS - Benefits Inc] 9,965.72 * 0.15390	$	1,533.72
3031pd	3. Total CTE 9-12 Professional Learning Days [CTE 9-12 CIS PD Salary] + [CTE 9-12 CIS PD Benefits] 9,965.72 + 1,533.72	$	11,499.44
	F. Other Generated Entitlements		
146A	1. Materials, Supplies, and Operating Costs (MSOC) [Total MSOC -CTE 9-12 expl] + [Total MSOC -CTE 9-12 prep] 240,744.63 + 0.00	$	240,744.63
Z136	2. CTE 9-12 Substitutes ([CTE 9-12 expl Teacher FTE] + [CTE 9-12 prep Teacher FTE]) * ([Substitutes Days] * [Substitutes Rate]) (6.939 + 0.000) * (4.000 * 151.86)	$	4,215.03
Z137	G. Grades 9 - 12 Exploratory Career & Technical Education – Total [CTE 9-12 CIS Salary Total] + [CTE 9-12 CAS Salary Total] + [CTE 9-12 CLS Salary Total] + [CTE 9-12 insurance/Benefits Total] + [Total MSOC CTE 9-12] + [CTE 9-12 Substitutes] + [Total Program 31 PD] 597,943.28 + 67,350.60 + 133,473.75 + 310,924.60 + 240,744.63 + 4,215.03 + 11,499.44	$	1,366,151.33

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II. Special Education Excess Cost Allocation – Acct 4121

Item Code		Amount
B1	A. Age 3-PreK Resident Special Education Enrollment	28.00
TKB2	B. TK Resident Special Education Enrollment	0.00
B2	C. Age K-22 Resident Special Education Enrollment	368.00
Z272	E. Enroll BEA Resident [Enroll TTK] + [Enroll Total w/ Run Start and Droput and ALE] + [Adj Resident BEA] 0.00 + 2,589.50 + 0.00	2,589.50
Z273	E. Age K-22 Special Ed Enrollment Percent ([Enroll SpEd TK] + [Enroll SpEd K-22]) / [Enroll BEA Resident] (0.00 + 368.00) / 2,589.50	0.1421
Z274E	F. Funded Age K-22 Special Ed Enrollment Percent IF [Enroll SpEd% K-22] > [SpEd Max Fund %] THEN [Enroll SpEd% K-22] - [SpEd Max Fund %] ELSE 0 IF 0.1421 > 1.00000 THEN 0.1421 - 1.00000 ELSE 0	0.0000
Z246	G. Total BEA per SpEd Student [TOTAL Salary BEA] + [TOTAL Benefits BEA] + [Substitutes BEA] + [MSOC BEA Per Student] + [Total SpEd BEA PD] 6,114.94 + 2,383.35 + 31.90 + 1,680.36 + 88.30	$ 10,298.85
Z277	H. Age 3-PreK Allocation IF [Co-op SpEd Alloc Rate] > 0 THEN [Enroll SpEd 3-PK] * [Co-op SpEd Alloc Rate] * [SpEd 0-PK Alloc Factor] ELSE ([Enroll SpEd 3-PK] * [SpEd BEA Rate] * [SpEd 0-PK Alloc Factor]) IF 0.00 > 0 THEN 28.00 * 0.00 * 1.20 ELSE (28.00 * 10,298.85 * 1.20)	$ 346,041.36
	I. Age K-21 Allocation	
Z278	1. Fed Funds Integration Rate	$ 21.39
TKZ280	2. TK Allocation IF [Co-op SpEd Alloc Rate] > 0 THEN (([Co-op SpEd Alloc Rate] * [SpEd K-22 Alloc Factor]) - [Fed Funds Int Rate]) * [Enroll SpEd TK] ELSE (([SpEd BEA Rate] * [SpEd K-22 Alloc Factor]) - [Fed Funds Int Rate]) * [Enroll SpEd TK] IF 0.00 > 0 THEN ((0.00 * 1.1600) - 21.39) * 0.00 ELSE ((10,298.85 * 1.1600) - 21.39) * 0.00	$ 0.00

Z280	3. Age K-22 Other Allocation IF [Co-op SpEd Alloc Rate] > 0 THEN (([Co-op SpEd Alloc Rate] * [SpEd K-22 Alloc Factor]) - [Fed Funds Int Rate]) * [Enroll SpEd K-22] ELSE (([SpEd BEA Rate] * [SpEd K-22 Alloc Factor]) - [Fed Funds Int Rate]) * [Enroll SpEd K-22] IF 0.00 > 0 THEN ((0.00 * 1.1600) - 21.39) * 368.00 ELSE ((10,298.85 * 1.1600) - 21.39) * 368.00	$	4,388,501.57
Z280E	4. If Age K-22 Special Ed Enrollment Percent exceeds threshold IF [Enroll SpEd% K-22] > [SpEd Max Fund %] THEN (((([SpEd TK Tier Other Allocation] + [SpEd K-22 Allocation]) * -1) / [Enroll SpEd% K-22]) * [SpEd K-22 Excess%]) ELSE 0 IF 0.1421 > 1.00000 THEN ((((0 + 4,388,501.57) * -1) / 0.1421) * 0.0000) ELSE 0	$	0.00

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B4	J. State Safety Net	$	0.00
B5	K. Home Hospital Allocation	$	0.00
N7S	L. Special Ed Total [SpEd 3-PK Allocation] + [SpEd TK Allocation] + [SpEd K-22 Allocation] + [SpEd K-22 Exceeds Max Fund%] + [State Safety Net] + [Home/Hosp Ed Alloc] 346,041.36 + 0.00 + 4,388,501.57 + 0.00 + 0.00 + 0.00	$	4,734,542.93
Z476S	M. Special Ed WithHold Amount [Special Ed Total] * [SpEd WithHold Factor] 4,734,542.93 * 0.0060	$	28,407.26
N7	N. Total 4121 Total Special Ed Excess Cost Acct 4121 Allocation [Special Ed Total] - [SpEd WithHold Amount] 4,734,542.93 - 28,407.26	$	4,706,135.67

Account 3121 Special Education, General Apportionment

Item Code		Amount
B2T	O. Total Enroll SpEd K-22 [Enroll SpEd K-22] + [Enroll SpEd TK] 368.00 + 0.00	368.00
Z284	P. SpEd Gen Apport IF [Co-op SpEd Alloc Rate] > 0 THEN [Co-op SpEd Alloc Rate] * [Total Enroll SpEd K-22] ELSE [SpEd BEA Rate] * [Total Enroll SpEd K-22] IF 0.00 > 0 THEN 0.00 * 368.00 ELSE 10,298.85 * 368.00	$ 3,789,976.80
N9	Q. Allowance for Districtwide 3121 Expenditures - State Recovery Rate	0.2198

Z286	R. SpEd Gen Apport Instruct [SpEd Gen Apport] / (1 + [Districtwide Allow]) 3,789,976.80 / (1 + 0.2198)	$	3,107,047.71
B8S	S. Percent used in Special Education Instruction		0.25000
Z288	T. General Apportionment Allocation for Special Ed Account 3121Gen Apport 3121 [SpEd Gen Apport Instruct] * [State % for 3121 Calculations] 3,107,047.71 * 0.25000	$	776,761.93
Z291	Total program 21 [Total 4121] + [Gen Apport 3121] 4,706,135.67 + 776,761.93	$	5,482,897.60

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III. Special Education BEA Rate per Student Calculation - Acct 4121

BEA Calculated Staff Units

Item Code		Amount
TKZ219	CIS BEA FTE TTK [Enroll TTK] * [SpEd CIS Ratio K-3] 0.00 * 0.074582	0.000
Z219	CIS BEA FTE K-3 ([Enroll K] + [Enroll 1] + [Enroll 2] + [Enroll 3]) * [SpEd CIS Ratio K-3] (176.00 + 176.00 + 191.00 + 217.00) * 0.074582	56.682
Z220	CIS BEA FTE 4 [Enroll 4] * [SpEd CIS BEA Ratio 4] 239.00 * 0.04941	11.811
Z221	CIS BEA FTE 5-6 [Enroll 5-6] * [SpEd CIS BEA Ratio 5-6] 381.00 * 0.04941	18.828
Z222	CIS BEA FTE 7-8 [Enroll 7-8] * [SpEd CIS BEA Ratio 7-8] 413.00 * 0.04954	20.464
Z223	CIS BEA FTE 9-12 ([Enroll 9-12] + [Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12] + [Enroll Program 1418 Reg] + [Enroll Program 1418 CTE] + [Enroll Run Start] + [Enroll Run Start CTE]) * [SpEd CIS BEA Ratio 9-12] (747.00 + 0.00 + 0.00 + 4.00 + 2.00 + 0.00 + 43.00 + 0.50) * 0.05088	40.528
Z224	CIS BEA FTE K-12 ([CIS BEA FTE TTK] + [CIS BEA FTE K-3] + [CIS BEA FTE 4] + [CIS BEA FTE 5-6] + [CIS BEA FTE 7-8] + [CIS BEA FTE 9-12]) / ([Enroll Total w/ Run Start and Droput and ALE] + [Enroll TTK]) (0.000 + 56.682 + 11.811 + 18.828 + 20.464 + 40.528) / (2,589.50 + 0.00)	0.057275
TKZ555	CAS BEA FTE TTK [Enroll TTK] * [CAS Ratio K-3] 0.00 * 0.004385	0.000
Z555	CAS BEA FTE K-3	3.333

	([Enroll K] + [Enroll 1] + [Enroll 2] + [Enroll 3]) * [CAS Ratio K-3] (176.00 + 176.00 + 191.00 + 217.00) * 0.004385	
Z555Z4	CAS BEA FTE 4 [Enroll 4] * [SpEd CAS BEA Ratio 4] 239.00 * 0.00404	0.967
Z555Z6	CAS BEA FTE 5-6 [Enroll 5-6] * [SpEd CAS BEA Ratio 5-6] 381.00 * 0.00404	1.542

Z555Z8	CAS BEA FTE 7-8 [Enroll 7-8] * [SpEd CAS BEA Ratio 7-8] 413.00 * 0.00404	1.670
Z555Z12	CAS BEA FTE 9-12 ([Enroll 9-12] + [Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12] + [Enroll Program 1418 Reg] + [Enroll Program 1418 CTE] + [Enroll Run Start] + [Enroll Run Start CTE]) * [SpEd CAS BEA Ratio 9-12] (747.00 + 0.00 + 0.00 + 4.00 + 2.00 + 0.00 + 43.00 + 0.50) * 0.00406	3.235
593X	CAS Special Ed BEA Rate (K-12) ([CAS BEA FTE TTK] +[CAS BEA FTE K-3] + [CAS BEA FTE 4] + [CAS BEA FTE 5-6] + [CAS BEA FTE 7-8] + [CAS BEA FTE 9-12]) / ([Enroll Total w/ Run Start and Droput and ALE] + [Enroll TTK]) (0.000 +3.333 + 0.967 + 1.542 + 1.670 + 3.235) / (2,589.50 + 0.00)	0.004150
TKZ556	CLS BEA FTE TTK [Enroll TTK] * [SpEd CLS BEA Ratio TTK] 0.00 * 0.018734	0.000
Z556	CLS BEA FTE K-3 ([Enroll K] + [Enroll 1] + [Enroll 2] + [Enroll 3]) * [SpEd CLS BEA Ratio K-3] (176.00 + 176.00 + 191.00 + 217.00) * 0.018734	14.238
Z556Z4	CLS BEA FTE 4 [Enroll 4] * [SpEd CLS BEA Ratio 4] 239.00 * 0.01774	4.240
Z556Z6	CLS BEA FTE 5-6 [Enroll 5-6] * [SpEd CLS BEA Ratio 5-6] 381.00 * 0.01774	6.759

Z556Z8	CLS BEA FTE 7-8 [Enroll 7-8] * [SpEd CLS BEA Ratio 7-8] 413.00 * 0.01750	7.229
Z556Z12	CLS BEA FTE 9-12 ([Enroll 9-12] + [Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12] + [Enroll Program 1418 Reg] + [Enroll Program 1418 CTE] + [Enroll Run Start] + [Enroll Run Start CTE]) * [SpEd CLS BEA Ratio 9-12] (747.00 + 0.00 + 0.00 + 4.00 + 2.00 + 0.00 + 43.00 + 0.50) * 0.01745	13.902
594X	CLS Special Ed BEA Rate (K-12) ([CLS BEA FTE TTK] + [CLS BEA FTE K-3] + [CLS BEA FTE 4] + [CLS BEA FTE 5-6] + [CLS BEA FTE 7-8] + [CLS BEA FTE 9-12]) / ([Enroll Total w/ Run Start and Droput and ALE] + [Enroll TTK]) (0.000 + 14.238 + 4.240 + 6.759 + 7.229 + 13.902) / (2,589.50 + 0.00)	0.017906

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Salary Allocation

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Z225	CIS BEA Salary Maint Total [CIS BEA FTE K-12] * [CIS Biennial Base Sal] * [Regionalization Base] 0.057275 * 78,209.00 * 1.000	$ 4,479.42
Z226	CIS BEA Salary Inc Total (([CIS BEA FTE K-12] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [CIS BEA Salary Maint Total] ((0.057275 * 80,164.00) * (1.000 + 0.000)) - 4,479.42	$ 111.97
Z227	CIS BEA Salary Total [CIS BEA Salary Maint Total] + [CIS BEA Salary Inc Total] 4,479.42 + 111.97	$ 4,591.39
Z228	CAS BEA Salary Maint Total [CAS BEA FTE K-12] * [CAS - Salary Maint] * [Regionalization Base] 0.004150 * 116,092.00 * 1.000	$ 481.78
Z229	CAS BEA Salary Inc Total [CAS BEA FTE K-12] * [CAS - Salary Inc] * [Regionalization] - [CAS BEA Salary Maint Total] 0.004150 * 118,994.00 * 1.000 - 481.78	$ 12.05
Z230	CAS BEA Salary Total [CAS BEA Salary Maint Total] + [CAS BEA Salary Inc Total] 481.78 + 12.05	$ 493.83
Z231	CLS BEA Salary Maint Total [CLS BEA FTE K-12] * [CLS - Salary Maint] * [Regionalization Base] 0.017906 * 56,105.00 * 1.000	$ 1,004.62
Z232	CLS BEA Salary Inc Total [CLS BEA FTE K-12] * [CLS - Salary Inc] * [Regionalization] - [CLS BEA Salary Maint Total] 0.017906 * 57,507.00 * 1.000 - 1,004.62	$ 25.10
Z233	CLS BEA Salary Total [CLS BEA Salary Maint Total] + [CLS BEA Salary Inc Total] 1,004.62 + 25.10	$ 1,029.72
Z234	TOTAL Salary BEA	$ 6,114.94

	[CIS BEA Salary Total] + [CAS BEA Salary Total] + [CLS BEA Salary Total] 4,591.39 + 493.83 + 1,029.72	

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Benefits Allocation

Item Code		Amount
Z235	1. CIS/CAS BEA Insurance Maint Total ([CIS BEA FTE K-12] + [CAS BEA FTE K-12]) * [Certificated Health Insurance] (0.057275 + 0.004150) * 14,136.00	$ 868.30
Z236	2. CIS/CAS BEA Insurance Inc Total (([CIS BEA FTE K-12] + [CAS BEA FTE K-12]) * ([Certificated Health Insurance Inc] * [Cert Health Factor])) - [CIS/CAS BEA Insurance Maint Total] ((0.057275 + 0.004150) * (15,684.00 * 1.02)) - 868.30	$ 114.36
Z237	3. CLS BEA Insurance Maint Total [CLS BEA FTE K-12] * [CLS Health Insurance] 0.017906 * 14,136.00	$ 253.12
Z238	4. CLS BEA Insurance Inc Total ([CLS BEA FTE K-12] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CLS BEA Insurance Maint Total] (0.017906 * 15,684.00 * 1.430) - 253.12	$ 148.48
Z239	5. CIS/CAS BEA Benefits Maint Total ([CIS BEA Salary Maint Total] + [CAS BEA Salary Maint Total]) * [CIS/CAS - Benefits Maint] (4,479.42 + 481.78) * 0.16020	$ 794.78
Z240	6. CIS/CAS BEA Benefits Inc Total ([CIS BEA Salary Inc Total] + [CAS BEA Salary Inc Total]) * [CIS/CAS - Benefits Inc] (111.97 + 12.05) * 0.15390	$ 19.09
Z241	7. CLS BEA Benefits Maint Total [CLS BEA Salary Maint Total] * [CLS - Benefits Maint] 1,004.62 * 0.18070	$ 181.53
Z242	8. CLS BEA Benefits Inc Total [CLS BEA Salary Inc Total] * [CLS - Benefits Inc] 25.10 * 0.14720	$ 3.69
Z243	9. TOTAL Benefits BEA	$ 2,383.35

	[CIS/CAS BEA Insurance Maint Total] + [CIS/CAS BEA Insurance Inc Total] + [CLS BEA Insurance Maint Total] + [CLS BEA Insurance Inc Total] + [CIS/CAS BEA Benefits Maint Total] + [CIS/CAS BEA Benefits Inc Total] + [CLS BEA Benefits Maint Total] + [CLS BEA Benefits Inc Total] 868.30 + 114.36 + 253.12 + 148.48 + 794.78 + 19.09 + 181.53 + 3.69	

Substitutes BEA

Item Code		Amount
Z244	Substitutes BEA ([CIS BEA FTE K-12] * [Teachers %]) * ([Substitutes Days] * [Substitutes Rate]) (0.057275 * 0.9170) * (4.000 * 151.86)	$ 31.90

MSOC BEA

Item Code		Amount
Z245	MSOC BEA Per Student	$ 1,680.36
	Professional Learning Days - Special Ed BEA	
Z226pd	1. Professional Learning Days Salaries ((([CIS BEA FTE K-12] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((0.057275 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$ 76.52
Z240pd	2. Professional Learning Day - Payroll Tax and Benefits [CIS BEA PD Salary] * [CIS/CAS - Benefits Inc] 76.52 * 0.15390	$ 11.78
4120pd	3. Total SpEd BEA Professional Learning Days [CIS BEA PD Salary] + [CIS BEA PD Benefits] 76.52 + 11.78	$ 88.30

3. BEA Rate for Special Education

Item Code		Amount
Z246	Total BEA per SpEd Student [TOTAL Salary BEA] + [TOTAL Benefits BEA] + [Substitutes BEA] + [MSOC BEA Per Student] + [Total SpEd BEA PD] 6,114.94 + 2,383.35 + 31.90 + 1,680.36 + 88.30	$ 10,298.85

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IV. Learning Assistance Program (LAP) – Acct 4155

LAP Regular Calculations

Item Code		Amount
Z067	A. Eligible Students - Regular LAP Students [Enroll Total PY for LAP] * [LAP District Poverty %] 2,650.04 * 0.3670	972.56
Z068	B. Formulated Staffing Units - Regular LAP CIS FTE [LAP Students] * [LAP HR/Stdnt] * [Instruct Wks/Year] / [LAP Class Size] / [Instruct Hr/Year] 972.56 * 2.39750 * 36.00 / 15.00 / 900.00	6.218
Z069	C. LAP CIS Salary Maint [LAP CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 6.218 * 78,209.00 * 1.000	$ 486,303.56
Z070	D. LAP CIS Salary Inc (([LAP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [LAP CIS Salary Maint] ((6.218 * 80,164.00) * (1.000 + 0.000)) - 486,303.56	$ 12,156.19
Z071	E. LAP CIS Insurance Benefits [LAP CIS FTE] * [Certificated Health Insurance] 6.218 * 14,136.00	$ 87,897.65
Z072	F. LAP CIS Insurance Benefits Increase ([LAP CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [LAP CIS Insurance] (6.218 * 15,684.00 * 1.02) - 87,897.65	$ 11,575.92
Z073	G. LAP CIS Payroll Tax and Benefits Maint [LAP CIS Salary Maint] * [CIS/CAS - Benefits Maint] 486,303.56 * 0.16020	$ 77,905.83
Z074	H. LAP CIS Payroll Tax and Benefits - Increase [LAP CIS Salary Inc] * [CIS/CAS - Benefits Inc] 12,156.19 * 0.15390	$ 1,870.84

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M56T	I. LAP MSOC [LAP Students] * [MSOC -LAP per Student] 972.56 * 0	$	0.00
	J. Professional Learning Days - LAP		
Z070pd	1. Professional Learning Days Salaries ((([LAP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((6.218 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	8,307.66
Z074pd	2. Professional Learning Day - Payroll Tax and Benefits [LAP CIS PD Salary] * [CIS/CAS - Benefits Inc] 8,307.66 * 0.15390	$	1,278.55
4155pd	3. Total LAP Professional Learning Days [LAP CIS PD Salary] + [LAP CIS PD Benefits] 8,307.66 + 1,278.55	$	9,586.21
O7	K. Lap Regular Total [LAP CIS Salary Maint] + [LAP CIS Salary Inc] + [LAP CIS Insurance] + [LAP CIS Insurance Inc] + [LAP CIS Benefits Maint] + [LAP CIS Benefits Inc] + [Total MSOC -LAP Base] + [Total LAP Regular PD] 486,303.56 + 12,156.19 + 87,897.65 + 11,575.92 + 77,905.83 + 1,870.84 + 0.00 + 9,586.21	$	687,296.20

LAP High Poverty Calculations

Item Code		Amount	
Z076	A. Eligible Students - High Poverty		311.72
Z068A	B. Formulated Staffing Units - High Poverty (([LAP PY HiPov Students] * [HiPov LAP HR/Stdnt] * [Instruct Wks/Year]) / [LAP Class Size]) / [Instruct Hr/Year] ((311.72 * 1.10000 * 36.00) / 15.00) / 900.00		0.914
Z069hp	C. School CIS Salary Maint Total [LAP HiPov CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 0.914 * 78,209.00 * 1.000	$	71,483.03
Z070hp	D. CIS Salary Increase (([LAP HiPov CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [LAP HiPov CIS Salary Maint] ((0.914 * 80,164.00) * (1.000 + 0.000)) - 71,483.03	$	1,786.87

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Z071hp	E. CIS Insurance Benefits [LAP HiPov CIS FTE] * [Certificated Health Insurance] 0.914 * 14,136.00	$	12,920.30
Z072hp	F. CIS Insurance Benefits Increase ([LAP HiPov CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [LAP HiPov CIS Insurance] (0.914 * 15,684.00 * 1.02) - 12,920.30	$	1,701.58
Z073hp	G. CIS Payroll Tax and Benefits [LAP HiPov CIS Salary Maint] * [CIS/CAS - Benefits Maint] 71,483.03 * 0.16020	$	11,451.58
Z074hp	H. CIS Payroll Tax and Benefits - Increase [LAP HiPov CIS Salary Inc] * [CIS/CAS - Benefits Inc] 1,786.87 * 0.15390	$	275.00
M56hpT	I. Total MSOC -LAP HiPov [LAP PY HiPov Students] * [MSOC -LAP per Student] 311.72 * 0	$	0.00
	J. Professional Learning Days - LAP High Poverty		
Z070hppd	1. Professional Learning Days Salaries ((([LAP HiPov CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((0.914 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	1,221.16
Z074hppd	2. Professional Learning Day - Payroll Tax and Benefits [LAP HiPov CIS PD Salary] * [CIS/CAS - Benefits Inc] 1,221.16 * 0.15390	$	187.94
4155hppd	3. Total LAP Professional Learning Days [LAP HiPov CIS PD Salary] + [LAP HiPov CIS PD Benefits] 1,221.16 + 187.94	$	1,409.10
O7hp	K. Total Learning Assistance Program - High Poverty [LAP HiPov CIS Salary Maint] + [LAP HiPov CIS Salary Inc] + [LAP HiPov CIS Insurance] + [LAP HiPov CIS Insurance Inc] + [LAP HiPov CIS Benefits Maint] + [LAP HiPov CIS Benefits Inc] + [Total MSOC -LAP High Poverty] + [Total LAP HiPov PD] 71,483.03 + 1,786.87 + 12,920.30 + 1,701.58 + 11,451.58 + 275.00 + 0.00 + 1,409.10	$	101,027.46
LAP Program Totals			
071a	Calculated Allotment - Regular & High Poverty	$	788,323.66
	[LAP HiPov TOTAL] + [LAP Regular TOTAL] 101,027.46 + 687,296.20		

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V. Transitional Bilingual Program (TBIP) – Acct 4165

Item Code		Amount
A53	A. TBIP Kindergarten - Grade 12 [Enroll TBIP K-6] + [Enroll TBIP 7-8] + [Enroll TBIP 9-12] 103.00 + 16.00 + 29.00	148.00
A62	B. TBIP Enroll K-6 Subtotal	103.00
Z551	C. TBIP Staffing Units Grades K-6 [Enroll TBIP K-6] * [TBIP Hr/Stdnt K-6] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year] 103.00 * 4.778 * 36.00 / 15.00 / 900.00	1.312
A63	D. TBIP Enroll 7-8 Subtotal	16.00
Z551Z8	E. TBIP Staffing Units Grades 7-8 [Enroll TBIP 7-8] * [TBIP Hr/Stdnt 7-8] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year] 16.00 * 6.778 * 36.00 / 15.00 / 900.00	0.289
A64	F. TBIP Enroll 9-12 Subtotal	29.00
Z551Z12	G. TBIP Staffing Units Grades 9-12 [Enroll TBIP 9-12] * [TBIP Hr/Stdnt 9-12] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year] 29.00 * 6.778 * 36.00 / 15.00 / 900.00	0.524
A65	H. TBIP Exited Kindergarten - Grade 12	40.00
Z554	I. TBIP Staffing Units Exited Students [Enroll TBIP Exited] * [TBIP Hr/Stdnt Exited] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year] 40.00 * 3.000 * 36.00 / 15.00 / 900.00	0.320
A66	J. Total TBIP CIS FTE [TBIP CIS FTE K-6] + [TBIP CIS FTE 7-8] + [TBIP CIS FTE 9-12] + [TBIP CIS FTE Exited] 1.312 + 0.289 + 0.524 + 0.320	2.445

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Z078	K. TBIP CIS Salary Maint [Total TBIP CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 2.445 * 78,209.00 * 1.000	$	191,221.01
Z079	L. TBIP CIS Salary Inc (([Total TBIP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [TBIP CIS Salary Maint] ((2.445 * 80,164.00) * (1.000 + 0.000)) - 191,221.01	$	4,779.97
Z080	M. TBIP CIS Insurance [Total TBIP CIS FTE] * [Certificated Health Insurance] 2.445 * 14,136.00	$	34,562.52
Z081	N. TBIP CIS Insurance Inc ([Total TBIP CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [TBIP CIS Insurance] (2.445 * 15,684.00 * 1.02) - 34,562.52	$	4,551.81
Z082	O. TBIP CIS Benefits Maint [TBIP CIS Salary Maint] * [CIS/CAS - Benefits Maint] 191,221.01 * 0.16020	$	30,633.61
Z083	P. TBIP CIS Benefits Inc [TBIP CIS Salary Inc] * [CIS/CAS - Benefits Inc] 4,779.97 * 0.15390	$	735.64
M48T	Q. TBIP MSOC [Enroll TBiP K-12] * [MSOC -TBIP per Student] 148.00 * 0	$	0.00
	R. Professional Learning Days -TBIP		
Z079pd	1. Professional Learning Days Salaries ((([Total TBIP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((2.445 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	3,266.68
Z083pd	2. Professional Learning Day - Payroll Tax and Benefits [TBIP CIS PD Salary] * [CIS/CAS - Benefits Inc] 3,266.68 * 0.15390	$	502.74
4165pd	3. Total TBIP Professional Learning Days [TBIP CIS PD Salary] + [TBIP CIS PD Benefits] 3,266.68 + 502.74	$	3,769.42

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Z085	S. Total Transitional Bilingual Program [TBIP CIS Salary Maint] + [TBIP CIS Salary Inc] + [TBIP CIS Insurance] + [TBIP CIS Insurance Inc] + [TBIP CIS Benefits Maint] + [TBIP CIS Benefits Inc] + [TOTAL MSOC -TBIP Program] + [Total TBIP PD] 191,221.01 + 4,779.97 + 34,562.52 + 4,551.81 + 30,633.61 + 735.64 + 0.00 + 3,769.42	$	270,253.98
Z476	T. TBIP WithHold Amount ([TBIP TOTAL] - [TBIP CIS Salary Inc] - [TBIP CIS Insurance Inc] - [TBIP CIS Benefits Inc])* [TBIP WithHold Factor] (270,253.98 - 4,779.97 - 4,551.81 - 735.64)* 0.0138	$	3,590.57
Z477	U. TBIP Net Total [TBIP TOTAL] - [TBIP WithHold Amount] 270,253.98 - 3,590.57	$	266,663.41

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VI. Highly Capable (HiCap) – Acct 4174

Item Code	Formula Desc	Amount
Z086	A. HiCap Students	129.48
Z087	B. HiCap CIS FTE [HiCap Students] * [HiCap Hr/Stdnt] * [Instruct Wks/Year] / [HiCap Class Size] / [Instruct Hr/Year] 129.48 * 2.1590 * 36.00 / 15.00 / 900.00	0.745
Z088	C. HiCap CIS Salary Maint [HiCap CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 0.745 * 78,209.00 * 1.000	$ 58,265.71
Z089	D. HiCap CIS Salary Inc (([HiCap CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [HiCap CIS Salary Maint] ((0.745 * 80,164.00) * (1.000 + 0.000)) - 58,265.71	$ 1,456.47
Z090	E. HiCap CIS Insurance [HiCap CIS FTE] * [Certificated Health Insurance] 0.745 * 14,136.00	$ 10,531.32
Z091	F. HiCap CIS Insurance Inc ([HiCap CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [HiCap CIS Insurance] (0.745 * 15,684.00 * 1.02) - 10,531.32	$ 1,386.95
Z092	G. HiCap CIS Benefits Maint [HiCap CIS Salary Maint] * [CIS/CAS - Benefits Maint] 58,265.71 * 0.16020	$ 9,334.17
Z093	H. HiCap CIS Benefits Inc [HiCap CIS Salary Inc] * [CIS/CAS - Benefits Inc] 1,456.47 * 0.15390	$ 224.15
Z094T	I. HiCap MSOC [HiCap Students] * [MSOC -HiCap per Student] 129.48 * 0	$ 0.00

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	J. Professional Learning Days - HiCap		
Z089pd	1. Professional Learning Days Salaries ((([HiCap CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((0.745 * 80,164.00) * (1.000 + 0.000)) / 180.00) * 3.00	$	995.37
Z093pd	2. Professional Learning Day - Payroll Tax and Benefits [HiCap CIS PD Salary] * [CIS/CAS - Benefits Inc] 995.37 * 0.15390	$	153.19
4174pd	3. Total HiCap Professional Learning Days [HiCap CIS PD Salary] + [HiCap CIS PD Benefits] 995.37 + 153.19	$	1,148.56
Z095	K. HiCap TOTAL [HiCap CIS Salary Maint] + [HiCap CIS Salary Inc] + [HiCap CIS Insurance] + [HiCap CIS Insurance Inc] + [HiCap CIS Benefits Maint] + [HiCap CIS Benefits Inc] + [Total MSOC -HiCap Program] + [Total HiCap PD] 58,265.71 + 1,456.47 + 10,531.32 + 1,386.95 + 9,334.17 + 224.15 + 0.00 + 1,148.56	$	82,347.33

VII. Transportation - Operations – Acct 4199

Item Code			Amount
I4	Total Transportation Operations [Trans Op Alloc, Excl In-Lieu-of Deprec for Contracting Dists] + [In-Lieu-Of Deprec for Contracting Dists] 1,124,292.41 + 0.00	$	1,124,292.41

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ENROLLMENT AND STAFF COUNTS

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
A. FTE ENROLLMENT COUNTS (calculate to two decimal places)				
1. Kindergarten /2	176.00	175.00	174.00	174.00
2. Grade 1	176.00	175.00	175.00	174.00
3. Grade 2	191.00	190.00	174.00	174.00
4. Grade 3	217.00	216.00	190.00	172.00
5. Grade 4	239.00	239.00	216.00	190.00
6. Grade 5	206.00	205.00	239.00	214.00
7. Grade 6	175.00	174.00	205.00	237.00
8. Grade 7	206.00	205.00	174.00	203.00
9. Grade 8	207.00	207.00	205.00	172.00
10. Grade 9	200.00	200.00	205.00	200.00
11. Grade 10	198.00	198.00	198.00	203.00
12. Grade 11 (excluding Running Start)	173.00	173.00	195.00	193.00
13. Grade 12 (excluding Running Start)	176.00	173.00	170.00	194.00
14. SUBTOTAL	2,540.00	2,530.00	2,520.00	2,500.00
15. Running Start	43.50	43.50	43.50	43.50
16. Dropout Reengagement Enrollment	2.00	2.00	2.00	2.00
17. ALE Enrollment	4.00	4.00	4.00	4.00
18. TOTAL K-12	2,589.50	2,579.50	2,569.50	2,549.50
B. STAFF COUNTS (calculate to three decimal places)				
1. General Fund FTE Certificated Employees /4	198.722	198.722	198.722	198.722
2. General Fund FTE Classified Employees /4	101.761	101.761	101.761	101.761

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SUMMARY OF GENERAL FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000 | Local Taxes	6,237,000	6,237,000	6,237,000	6,237,000
2000 | Local Nontax Support	866,200	866,200	866,200	866,200
3000 | State, General Purpose	26,988,051	27,999,642	28,607,416	28,953,426
4000 | State, Special Purpose	7,491,606	7,585,729	7,681,734	7,767,152
5000 | Federal, General Purpose	0	0	0	0
6000 | Federal, Special Purpose	2,323,968	2,263,968	2,162,692	2,162,692
7000 | Revenues from Other School Districts	24,000	24,000	24,000	24,000
8000 | Revenues from Other Entities	510,500	510,500	510,500	510,500
9000 | Other Financing Sources	100,000	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	44,541,325	45,487,039	46,089,542	46,520,970
EXPENDITURES				
00 | Regular Instruction	23,595,015	23,965,629	24,429,989	24,887,660
10 | Federal Special Purpose Funding	0	0	0	0
20 | Special Education Instruction	5,777,707	5,817,365	6,042,766	6,068,206
30 | Vocational Education Instruction	1,688,845	1,722,142	1,756,106	1,790,748
40 | Skill Center Instruction	0	0	0	0
50 and 60 | Compensatory Education Instruction	2,232,592	2,268,802	2,173,339	2,166,762
70 | Other Instructional Programs	694,019	706,549	706,549	706,549
80 | Community Services	9,850	9,850	9,850	9,850
90 | Support Services	10,543,297	10,996,702	10,970,943	10,891,195
B. TOTAL EXPENDITURES	44,541,325	45,487,039	46,089,542	46,520,970
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	0	0	0	0
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	0	0	0	0

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	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.823 Restricted for Carryover of Transition To Kindergarten	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	7,550	7,550	7,550	7,550
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0
G.L.873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	556,659	556,659	485,730	440,542
G.L.891 Unassigned to Minimum Fund Balance Policy	3,340,599	3,340,599	3,411,528	3,456,716
F. TOTAL BEGINNING FUND BALANCE	3,904,808	3,904,808	3,904,808	3,904,808
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	0	0	0	0
G.L.823 Restricted for Carryover of Transition To Kindergarten	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	7,550	7,550	7,550	7,550
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0

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	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	556,659	485,730	440,542	408,185
G.L.891 Unassigned to Minimum Fund Balance Policy	3,340,599	3,411,528	3,456,716	3,489,073
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	3,904,808	3,904,808	3,904,808	3,904,808

** Beginning Fund Balance does not match prior year Ending Fund Balance

1/ G.L. 536 is an account that is used to summarize actions for other financing uses transfers out.
2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS3 for detail of estimated outstanding nonvoted bond detail information.

Pullman School District No.267

F-195F

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
REVENUES				
100 | General Student Body	295,555	301,466	307,496	313,646
200 | Athletics	178,470	187,394	196,763	206,601
300 | Classes	15,300	15,606	15,918	16,236
400 | Clubs	130,150	132,753	135,408	138,116
600 | Private Moneys	7,000	7,000	7,000	7,000
A. TOTAL REVENUES	626,475	644,219	662,585	681,599
EXPENDITURES				
100 | General Student Body	251,275	227,531	229,806	232,104
200 | Athletics	239,057	215,252	217,405	219,579
300 | Classes	20,640	21,672	21,889	22,108
400 | Clubs	221,905	213,015	215,145	217,296
600 | Private Moneys	7,000	7,000	7,000	7,000
B. TOTAL EXPENDITURES	739,877	684,470	691,245	698,087
C. EXCESS OF REVENUES OVER (UNDER) EXPENDURES (A-B)	-113,402	-40,251	-28,660	-16,488
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	614,281	500,879	460,628	431,968
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
D. TOTAL BEGINNING FUND BALANCE	614,281	500,879	460,628	431,968
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	500,879	460,628	431,968	415,479
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	500,879	460,628	431,968	415,480

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Pullman School District No.267

F-195F

SUMMARY OF DEBT SERVICE FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000 | Local Taxes	7,087,920	7,236,690	7,392,180	7,240,620
2000 | Local Nontax Support	90,000	90,000	90,000	90,000
3000 | State, General Purpose	0	0	0	0
5000 | Federal, General Purpose	0	0	0	0
9000 | Other Financing Sources	0	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	7,177,920	7,326,690	7,482,180	7,330,620
EXPENDITURES				
Matured Bond Expenditures	4,625,000	5,000,000	5,375,000	5,780,000
Interest on Bonds	2,335,591	2,111,316	1,877,166	1,625,416
Interfund Loan Interest	0	0	0	0
Bond Transfer Fees	0	0	0	0
Arbitrage Rebate	0	0	0	0
UnderWriter's Fees	10,000	10,000	10,000	10,000
B. TOTAL EXPENDITURES	6,970,591	7,121,316	7,262,166	7,415,416
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0	0
D. OTHER FINANCING USES (G.L.535)	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	207,329	205,374	220,014	-84,796
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.830 Restricted for Debt Service	3,766,324	3,973,653	4,179,027	4,399,041
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL BEGINNING FUND BALANCE	3,766,324	3,973,653	4,179,027	4,399,041
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF DEBT SERVICE FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.830 Restricted for Debt Service	3,973,653	4,179,027	4,399,041	4,314,245
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	3,973,653	4,179,027	4,399,041	4,314,245

1/ G.L. 536 is an account that is used to summarize actions for other financing uses-transfers out.
2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

Pullman School District No.267

F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000 | Local Taxes	297,000	297,000	297,000	297,000
2000 | Local Nontax Support	121,000	121,000	121,000	121,000
3000 | State, General Purpose	0	0	0	0
4000 | State, Special Purpose	0	0	0	0
5000 | Federal, General Purpose	0	0	0	0
6000 | Federal, Special Purpose	0	0	0	0
7000 | Revenues from Other School Districts	0	0	0	0
8000 | Revenues from Other Entities	0	0	0	0
9000 | Other Financing Sources	1,200,000	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	1,618,000	418,000	418,000	418,000
EXPENDITURES				
10 | Sites	1,200,000	0	0	0
20 | Buildings	2,262,000	100,000	100,000	100,000
30 | Equipment	260,096	297,000	297,000	297,000
40 | Energy	0	0	0	0
50 | Sales and Lease Expenditures	0	0	0	0
60 | Bond Issuance Expenditures	4,500	4,500	4,500	4,500
90 | Debt Expenditures	0	0	0	0
B. TOTAL EXPENDITURES	3,726,596	401,500	401,500	401,500
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	100,000	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-2,208,596	16,500	16,500	16,500
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.861 Restricted from Bond Proceeds	4,500	0	0	0
G.L.862 Committed from Levy Proceeds	260,096	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	2,440,919	496,919	513,419	529,919
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL BEGINNING FUND BALANCE	2,705,515	496,919	513,419	529,919
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	496,919	513,419	529,919	546,419
G.L.890 Unassigned Fund Balance	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	496,919	513,419	529,919	546,419

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

Pullman School District No.267

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

		2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
REVENUES AND OTHER FINANCING SOURCES					
1100	Local Property Tax	0	0	0	0
1300	Sale of Tax Title Property	0	0	0	0
1400	Local in lieu of Taxes	0	0	0	0
1500	Timber Excise Tax	0	0	0	0
1600	County-Administered Forests	0	0	0	0
1900	Other Local Taxes	0	0	0	0
2200	Sales of Goods, Supplies, and Services, Unassigned	0	0	0	0
2300	Investment Earnings	30,000	30,000	30,000	30,000
2500	Gifts and Donations	0	0	0	0
2600	Fines and Damages	0	0	0	0
2700	Rentals and Leases	0	0	0	0
2800	Insurance Recoveries	0	0	0	0
2900	Local Support Nontax, Unassigned	0	0	0	0
3600	State Forests	0	0	0	0
4100	Special Purpose-Unassigned	0	0	0	0
4300	Other State Agencies-Unassigned	0	0	0	0
4499	Transportation Reimbursement Depreciation	300,518	300,518	300,518	300,518
5200	General Purposes Direct Federal Grants-Unassigned	0	0	0	0
5300	Impact Aid, Maintenance and Operation	0	0	0	0
5400	Federal in lieu of Taxes	0	0	0	0
5600	Qualified Bond Interest Credit-Federal	0	0	0	0
5700	Qualified Energy Investment Tax Credits	0	0	0	0
6100	Special Purpose-OSPI Unassigned	0	0	0	0
6200	Direct Special Purpose Grants	0	0	0	0
6300	Federal Grants Through Other Entities-Unassigned	0	0	0	0
8100	Governmental Entities	0	0	0	0
8500	NonFederal ESD	0	0	0	0
9100	Sale of Bonds	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
9300 | Sale of Equipment	0	0	0	0
9400 | Compensated Loss of Fixed Assets	0	0	0	0
9500 | Long-Term Financing	0	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)				
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0	0
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	330,518	330,518	330,518	330,518
EXPENDITURES				
33 Transportation Equipment Purchases	185,000	585,000	185,000	585,000
34 Transportation Equimpment Major Repair	100,000	100,000	100,000	100,000
43 Transportation Vehicle Energy Audits	0	0	0	0
44 Transportation Equipment Capital Improvement	0	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0	0
91 Principal	0	0	0	0
92 Interest 1/	0	0	0	0
93 Arbitrage Rebate	0	0	0	0
D. TOTAL EXPENDITURES	285,000	685,000	285,000	685,000
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	45,518	-354,482	45,518	-354,482
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	847,828	893,346	538,864	584,382
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL BEGINNING FUND BALANCE	847,828	893,346	538,864	584,382
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0

Pullman School District No.267

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	2025-2026 Current	2026-2027 Forecast	2027-2028 Forecast	2028-2029 Forecast
G.L.819 Restricted for Fund Purposes	893,346	538,864	584,382	229,900
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	893,346	538,864	584,382	229,900

1/ Includes interest portion of purchase contracts.
2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
3/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extingishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.

Coversheet

2025-2026 State and Federal Grants Approval

Section: VI. Action Items
Item: C. 2025-2026 State and Federal Grants Approval
Purpose:
Submitted by:
Related Material: PSD Grant Matrix 2025-26.pdf
ES 2025-26 State and Federal Grants Approval 7.23.25.pdf

Pullman School District

Annual State & Federal

Grants 2025-2026

Grant Name	Allocation	Proposed Activities	School(s)	Purpose and Funding Overview
Federal Funds for **Special Education (IDEA) Part B & Sec 611**	**$ 528,630** ($13,796 *more* than 2024-25)	- Teacher - Para educators - Preschool services - Supplies, testing materials, new computers, etc. - Contract services (Physical & Occupational Therapy) - Transition services - Assistive technology	All schools	Provides financial assistance to school districts for students in need of specially designed instruction. Formula is a derivative of Basic Education funding and includes a base allocation as well as a relative population and poverty allocation.
Federal Funds for **Special Education (IDEA) Preschool Part B Sec. 619**	**$ 10,067** ($92 *more* than 2024-25)	Contracting with Community Child Care Center	Head Start. There is another preschool program at CCCC for children with higher level of needs (not funded with federal funds).	Provides financial assistance to school districts for students in need of specially designed instruction. Funding is calculated using a base allocation as well as a relative population and poverty allocation.
State Funds for **Special Education**	**$ 5,482,898** ($695,143 *more* than 2024-25)	Teachers Para educators Materials and supplies	All schools	Provides financial assistance to school districts for students in need of specially designed instruction.
Federal Funds for **Title I Part A** Improving Basic Programs	**$ 679,276** ($139,203 *more* than 2023-24)	- Intervention teachers - Intervention para educators - Professional development to address school and district concerns identified through the comprehensive needs assessment process - Intervention materials	Jefferson Kamiak	To provide assistance to districts and schools to support students at the greatest risk of not meeting state standards. Funding is based on poverty and includes free & reduced lunch numbers and other formulas.

Grant Name	Allocation	Proposed Activities	School(s)	Purpose and Funding Overview
Federal Funds for **Title II, Part A** Teacher & Principal Quality	**$ 77,169 2024-2025** *2025-2026 Unknown*	0.8 Curriculum & Assessment TOSA	All schools	To increase the academic achievement of all students by helping schools and school districts improve teacher and principal quality.
Federal Funds for **Title III** Language Instruction for Limited English Proficient (LEP) and Immigrant Students	**$ 20,498 2024-2025** *2025-2026 Unknown*	Professional development to increase staff capacity to meet the academic needs of limited English proficient students	All schools	To ensure that limited English proficient (LEP) students, including immigrant children and youth, develop English proficiency and meet the same academic content and academic achievement standards that other children are expected to meet. Funds are for implementing language instruction educational programs designed to help LEP students achieve standards.
Federal Funds for **Title IV** Student Support and Academic Enrichment	**$ 39,633 2024-2025** *2025-2026 Unknown*	Mental Health Supports College in the HS Tuition for students impacted by poverty Professional Learning	All schools	To provide students with access to a well-rounded education, improve school conditions for student learning, and improve use of technology to improve the academic achievement and digital literacy of all students.
State Funds for **Transitional Bilingual Instructional Program (TBIP)** *Form package presented separately for Board approval.*	**$ 266,663** ($5,963 *more* than 2024-25)	- ELD teachers - ELD para educators	All schools	To address the unique needs of limited English proficient students and to develop language proficiency that enables meaningful access to grade level curricula and instruction. A formula is used to determine funding allocation which includes district annual average ELL enrollment, prototypical class size, number of instructional hours per week, LEAP salary schedule, certificated instructional staff funded, district wide staff mix multiplied by base salary, benefit rate, insurance funding etc.

Grant Name	Allocation	Proposed Activities	School(s)	Purpose and Funding Overview
Federal Funds for **Carl D. Perkins Act / Career & Technical Education (CTE) Improvement**	2024-25: $29,977 2025-26 amount has not posted.	Funds utilized for professional development and/or the purchase of materials	PHS	Pullman CTE programs integrate academic skills in all of our programs. Using math, English and science disciplines in CTE courses validates the applicability of those subjects to the world of work as well as integrates the subjects to solve problems.
State Funds for **Learning Assistance Program (LAP)**	**$** 687,296 (35,756 *more* than 2024-25)	- Intervention teachers - Intervention para educators - Professional development to increase staff capacity to meet the academic needs of students at risk of not meeting grade level standards - Intervention materials	All schools	To provide supplemental services for K–12 students scoring below grade-level standard in English language arts (ELA) and mathematics. These services focus on accelerating student growth to make progress towards grade level. LAP has a "K-4 focus first" related to ensuring students are reading at grade level by the end of grade 4. Funding is based on FTE student count and the district's free & reduced lunch numbers. LAP is now a basic education allocation not a grant.
State Funds for **LAP High Poverty School (JES)**	**$110,644** ($12,507 *more* than 2024-25)	SEL Specialist	JES	Use of funds must be determined by school staff. Funds may be used in any manner that aligns with LAP funding.
State Funds for **Highly Capable Program (HCP)** *Program Plan presented separately for Board approval.*	**$82,347** ($8,889 *more* than 2023-24)	- 0.2 FTE Curriculum & Assessment TOSA - .5 HCP TOSA - Professional development to increase staff capacity to meet the academic needs of highly capable students - Supplemental instructional materials - Program qualification testing - Teacher/coach support	All schools	To provide instruction, activities and services that accelerate learning, and offer a unique academic challenge for young learners identified as highly capable. Funding is based on a per-pupil rate for 5% of district pupil FTE (increased in 2017-18 from 2.34%)

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2025-2026 State and Federal Grants Approval

Executive Summary

July 23, 2025

By: Ryan Mulvey

Assistant Superintendent

Background:

Each year our district applies for multiple state and federal grants (for a complete list please see the attached grant matrix.) With the exception of the state highly capable grant which requires separate action, our board of directors takes action to approve these grants.

Recommended Board Action:

Approval of 2025-2026 State and Federal Grants.

Motion to Approve

I move that we approve the adoption of 2025-2026 State and Federal Grants.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Coversheet

2025-2026 School Meal Prices

Section: VI. Action Items
Item: D. 2025-2026 School Meal Prices
Purpose:
Submitted by:
Related Material: ES 2025-26 Meal Prices.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

School Meal Prices 2025-2026
Executive Summary
July 23, 2025
By: Juston Pollestad
Executive Director of Operations

Background:
Section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school districts to gradually increase paid lunch prices to better reflect the difference between the Federal free meal reimbursement and the Federal paid meal reimbursement. The amount of required price increases is determined by The Paid Lunch Equity (PLE) tool. PLE is used to determine the weighted average paid lunch price. This tool determines the new paid lunch price. For the 2025-2026 school year this difference or "paid lunch equity" with a 10 cents cap is $3.61.

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase
Elementary Lunch	$2.90	$2.90	$3.05	$3.10	$3.20	$3.25	$3.30	$0.05
Middle School Lunch	$3.00	$3.25	$3.25	$3.25	$3.35	$3.50	$3.55	$0.05
High School Lunch	$3.25	$3.50	$3.50	$3.50	$3.60	$3.75	$3.80	$0.05
Adult Lunch	$4.25	$4.25	$4.71	$4.75	$4.75	$5.00	$5.00	No change
Breakfast, Elem	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$.00
Breakfast, LMS				$2.10	$2.10	$2.25	$2.25	$0.00
Breakfast, PHS	$2.25	$2.25	$2.25	$2.25	$2.25	$2.40	$2.40	$0.00
Adult Breakfast	$2.75	$2.75	$2.75	$2.75	$3.00	$3.00	$3.00	$.00

Special considerations:

- Jefferson Elementary and Kamiak Elementary schools are not included in these calculations because these schools participate in the Community Eligibility Provision (CEP) are not required to be included in the Paid Lunch Equity tool.
- Franklin Elementary for school year 2025-2026 meets the House Bill 1238 eligibility for free meals for all students.
  Per OSPI Child Nutrition, "RCW 28A.235.135 requires LEAs to provide breakfast and lunch at no cost to students enrolled at elementary schools where 30% or more of enrolled children are eligible for free or reduced-price meals. The state legislature also provided supplemental funds to ensure all meals served at qualifying elementary schools will be reimbursed at the federal free rate. RCW 28A.235.135 does not supersede RCW 28A.235.300 which requires the operation of the USDA Community Eligibility Provision (CEP) at schools with an Identified Student Percentage (ISP) of 40% or greater." Eligibility is determined annually based on the previous year's October Building Data. In October 2024 31.43% of the students attending Franklin Elementary qualified for free or reduced priced meals.

Therefore, the paid lunch eligibility meal pricing is based on anticipated paid lunches sold at Sunnyside Elementary, Lincoln Middle School, and Pullman High School.

To meet the required meal price increases I propose the following increases in the price of paid lunches:

Elementary School	$0.05 to $3.30 per lunch
Lincoln Middle School	$0.05 to $3.55 per lunch
Pullman High School	$0.05 to $3.80 per lunch

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Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

Recommended Board Action:

Approve the 2025-2026 meal prices as listed above.

Motion to Approve

I move the Board adopt the 2025-2026 meal price schedule as listed above.

❑ Approved ❑ Not Approved

Date: _____ Board Secretary Signature: _____

Coversheet

2025-2026 Clubs and Fundraisers

Section: VI. Action Items
Item: E. 2025-2026 Clubs and Fundraisers
Purpose:
Submitted by:
Related Material: ES Clubs and Fundraisers 7.23.25.pdf
PSD Clubs and Fundraisers 25-26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2025-2026 Clubs & Fundraisers

Executive Summary

July 23, 2025

By Juston Pollestad

Executive Director of Operations

Background:

Each summer the Board must review and approve the anticipated clubs and fundraisers for the next fiscal year. In your Board packet are the clubs and fundraisers for the fiscal year 2025-2026. (Additions to the 2024-25 list are in red, deletions are struck through.)

Recommended Board Action:

Approval of the clubs and fundraisers for the fiscal year 2025-2026.

Motion to Approve

I move the Board approve the anticipated clubs and fundraisers as presented for the fiscal year 2025-2026.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

2025-26 PSD Clubs and Fundraisers

Pullman High School

Clubs & Activities	Fundraisers
AAPI	
Art Club	
Band	Popcorn
Baseball	Program Sales, media guide, Greyhound Buddies
Black Student Union	
Boys Basketball	
Boys Golf	
Boys Soccer	
Boys Swim	
Boys Tennis	
Cheerleading	Junior Cheer Camp
Class-Senior	Reindeer Games
Class-Junior	Prom, Movie Night
Class-Sophomore	TOLO
Class-Freshman	
Computer Club	
Cross Country	WSU Concessions, 5K fundraiser
Dance Team	Hug Notes
Distributive Education Clubs of America (DECA)	Dig to Donate, DECA Night
Drama Club	Theater Productions (Fall & Winter, Spring)
Executive Council	Halloween Dance, Toy drive, Coin drive Winter Dance, ATVP
Family, Career and Community Leaders Of America (FCCLA)	We Help Too- Socks
Football	
FFA	Plant Sale, Charitable-Alternatives to Violence on the Palouse (donation jars)
Girls Basketball	
Girls Golf	Club Sales
Girls Soccer	
Girls Swim	
Girls Tennis	
Greyhound Minds Matter	
Junior Statesman of America	
Key Club	Valentine's Day Flowers
Knowledge Bowl	
Lego Club	
Math Club	
Math Team	
Multimedia	
Orchestra	Disney & desserts, popcorn, concession sales
Origami Club	
Ping Pong Club	
Environmental Club	WSU Concessions
Science Bowl	
Science Olympiad	Letter Writing Campaign
Skills USA Welding and Machining	Escape Room
Skills USA Visual Communication	
Softball	
Spirit Club	Homecoming Dance

STEM Explorers	
Tabletop	Chess Tournament
Track	WSU Concessions
Vocal/Choir	Popcorn
Volleyball	
Wrestling	
Mem Book/Annual	Yearbook sales

Lincoln Middle School

Clubs & Activities	Fundraisers
6001 Donations Charitable...	Multiple food drives
Art Club	
ASB	Fan Gear/Popcorn Fundraiser
Boys Basketball	Summer camp/Gear
Chess Club	
Cross Country	Cross Country Meet
Cryptid Club	Snacks at School Events
Cubing Club	
Drama Club	
Esports	
Football	TBD
Garden Club	
Girls Basketball	Summer camp/Gear
GSA--Gender Sexuality Alliance	
Intramurals	
6th Jazz Band	
7/8 Jazz Band	
Jazz Choir	Dessert Concert
Magic The Gathering	
Math Team	T-Shirts/Gear
Pokemon Club	
Science Bowl	
Science Olympiad	
Spirit Club	Popcorn Sales/Turkey Trot/T-Shirts/Gear
SOCA Students of Color Alliance	
Volleyball	
Wrestling	T-Shirts/Gear
WTSA-WA Tech Student Association	
Yearbook	

Franklin Elementary School

Clubs & Activities	Fundraisers
5th Grade Camp	
Blogging Club	
Chess Club	
Fox Council	
Fox Den Club	
Fox Minds Matter	
Fox School Spirit	
Garden/Green Club	
Jazz Choir	
Library Club	
Math Olympiads	
Patrol Team	
Pickle Ball Club	
Reading Club	
STEAM Club	

Jefferson Elementary School

Clubs & Activities	Fundraisers
5th Grade Camp	Candy Sales
Chess Club	
Coding Club	
Destination Imagination	
Environmental/Recycling Club	
Gardening Club	
Geography Club	
Green Team	
Jefferson Joggers	
Lego Club	
Multicultural Club	
Safety Patrol	
Spanish Club	
Student Council	

Kamiak Elementary School

Clubs & Activities	Fundraisers
5th Grade Camp	
Art Club	
Chess Club	
Cross Country Club	
Drama Club	
Geography Club	
Green Team Environmental Club	
Kestrels Minds Matter	
Lego Club	
Math Club	
Safety Patrol	
STEM Club	
Student Council	

Sunnyside Elementary School

Clubs & Activities	Fundraisers
5th Grade Camp	
Chess Club	
Coding Club	
Greenhouse/Horticulture Club	
K-Kids Club	
Knitting/Crocheting Club	
Math Olympiad	
Spelling Bee	
Sunnyside singers	
Recycling club	
Rock Painting Club	
Board Game club	
Building club	

Coversheet

Prime Vendor Contract Renewal

Section: VI. Action Items
Item: F. Prime Vendor Contract Renewal
Purpose:
Submitted by:
Related Material: ES Prime Vendor Contract Renewal 7.23.25.pdf
Interlocal Agreement - PullmanSD and SpokaneSD.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

Prime Vendor Contract Renewal

Executive Summary

July 23, 2025

By: Juston Pollestad

Executive Director of Operations

Background:

Pullman School District #267 benefits from an inter-local agreement with Spokane Public School District #81 Co-op which allows the Pullman School District to receive the same food prices negotiated by the Spokane School District. US Foods is in agreement to exercise the Option of Renewal for the 2025-2026 school year as the prime vendor contractor for grocery, bread, dairy, and produce. It is recommended that the Pullman School District continue the partnership with US Foods for the 2025-2026 school year.

Recommended Board Action:

Exercise the option to renew the yearly Prime Vendor Contract with US Foods for the school year 2025-2026.

Motion to Approve

I move that the Board exercise the option to renew the yearly Prime Vendor Contract with US Foods for the school year 2025-2026.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

INTERLOCAL AGREEMENT BETWEEN PULLMAN SCHOOL DISTRICT AND SPOKANE PUBLIC SCHOOLS

This INTERLOCAL AGREEMENT ("Agreement") is entered into by and between Pullman School District #267, and SPOKANE PUBLIC SCHOOLS, legally referenced as SPOKANE SCHOOL DISTRICT No. 81 (collectively referred to herein as the "Parties"). The Parties hereby enter into this Agreement as of the date of execution for the purposes and under the terms contained herein.

RECITALS

WHEREAS, each of the Parties is a duly constituted public agency, as that term is defined by RCW 39.34.020; School District, organized and existing under and by virtue of the laws of the State of Washington;

WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 RCW, provides for cooperation between public agencies;

WHEREAS, the Parties are required to make certain purchases by a formal advertisement and bid process, and incur certain expenses, and it is in the public interest for the parties to cooperate in purchasing activities to obtain the most favorable pricing for each Party and to reduce duplicative activities;

WHEREAS, the Parties recognize and find that this Agreement will permit the Parties to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage and that it is in each of their best interests to cooperate and join in certain purchasing activities;

NOW THEREFORE, BE IT RESOLVED by each Board of Directors for each of the Parties, for and in consideration of the promises and covenants contained herein and the mutual benefits to be derived therefrom, the Parties agree as follows:

1. Purpose. The purpose of this Agreement is to allow one Party to purchase goods and services through contracts executed and administered by the other Party with one or more third party vendors.

2. Scope. This agreement shall allow the following activities:

   A. Purchase or acquisition of goods and services by each Party acting as the agent for either or both Parties; or

   B. Purchase or acquisition of goods and services by each Party directly from a third party vendor where if a provision has been made in a contract with that third party vendor for other agencies to avail themselves of the goods and services offered under the contract.

3. Duration. This Agreement shall become effective once it is fully executed and posted on each respective Parties' website. The Agreement shall remain in force until terminated by either Party according to the terms herein.

4. Termination. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party.

5. Administration of Agreement. It is not the intent of the Parties, nor shall this Agreement be interpreted, to create a new or separate legal entity for the performance of this Agreement. Instead, the Boards of both Parties shall jointly administer this Agreement.

6. Manner of Acquiring, Holding, and Disposing of Property. The Party purchasing goods or services under this Agreement shall be solely responsible for acquiring the real or personal property it purchases, and all such property shall be held in that Party's name. That Party shall also have primary responsibility for disposing of such property for the duration of the Agreement and upon termination of the Agreement.

7. Manner of Financing. The method of financing this Agreement shall be through budgeted funds or other available funds of the Party for whose use the property is actually acquired or disposed. Each Party accepts no responsibility for the payment of goods or services acquired for the sole and exclusive use of the other Party.

8. Budget. The Party purchasing the goods or services under this Agreement shall be responsible for all budget and accounting procedures related to such purchases.

9. Compliance with Bidding Requirements. The Party contracting with a third party vendor through a bid, proposal or contract (the lead agency) shall comply with its statutory requirements regarding notice for bids or proposals for goods or services subject to this Agreement, and the lead agency shall either post the bid or solicitation notice on a website established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or shall provide an access link to the notice on the State of Washington's web portal.

10. Adoption of Agreement. The Board of Directors for each Party authorizes this Agreement and has or will take action by resolution, motion, or other necessary action to approve this Agreement.

11. Independent Right to Contract. Each Party reserves the right to contract for the purchase or disposal of any particular class of goods or services, with or without notice being given to the other Party.

12. No Obligation. This Agreement does not obligate either Party to acquire goods or services or dispose property through the contractual agreements of the other Party.

13. Amendments. This Agreement may be amended or modified by mutual agreement of the Parties. Any amendment or modification shall be in writing, signed and duly approved by the Boards of both Parties.

14. Governing Law. The terms of this Agreement shall be governed by the laws of the State of Washington.

15. Signature Blocks. The Parties acknowledge that they have read, understand and accept this Agreement, including any supplements or attachments, and that this Agreement constitutes the entire agreement between them and supersedes all other communications, written or oral, relating to the subject matter of this Agreement.

SPOKANE PUBLIC SCHOOLS

Dr. Mark Anderson
Associate Superintendent,
School Support Services

6-10-10
Date

PULLMAN SCHOOL DISTRICT

Dr. Paul Sturm
Superintendent

4-28-10
Date

Coversheet

Annual Organizational Meeting

Section: VI. Action Items
Item: G. Annual Organizational Meeting
Purpose:
Submitted by:
Related Material: Representatives and Committee Appointment 2025-26.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2025-2026 Annual Organizational Meeting

Representatives and Committee Appointment

Committees of the board may be created by a majority of the board. The board president will appoint board members to serve on such committees, the purpose and terms of which will be determined by a majority vote of the board. Board committees will be limited to two members.

According to policy 1210, the board president will appoint board members to serve on committees. The board can review and appoint or re-appoint board members to serve as the board representatives for the following committees:

Committee / Representative	Board Member
WIAA Representative	1) Arron Carter *Alternate: Craig Nelson*
Legislative Representative	1) Nathan Roberts
Board Policy Representative	1) Aaron Carter 2) Amanda Tanner
District Finance Committee	1) Arron Carter 2) Lisa Waananen Jones
District Facilities Committee	1) Craig Nelson
Curriculum Advisory Committee	1) Amanda Tanner
District Wellness Committee	1) Nathan Roberts
District Sustainability Committee	1) Craig Nelson
DEIB Citizens Task Force	1) Amanda Tanner *Alternate*: *Craig Nelson*
Parent Resource Partnership	1) Lisa Waananen Jones
Communications Advisory Committee	*Removing as standing committee but can convene if necessary*
Strategic Planning Steering Committee	*Removing as standing committee but can convene if necessary*

Other Committees – For Your Information

WSSDA Nominating Committee	Amanda Tanner
OSPI School Facilities and Organization Citizen Advisory Panel	Nathan Roberts

Board Liaisons – 2025-2026

Franklin Elementary – Craig Nelson
Jefferson Elementary – Lisa Waananen Jones
Sunnyside Elementary – Amanda Tanner
Kamiak Elementary – Nathan Roberts
Lincoln Middle School – Arron Carter
Pullman High School – Nathan Roberts

Coversheet

Resolution 24-25:12 Cancellation of Outstanding Warrants

Section: VII. Discussion Items
Item: A. Resolution 24-25:12 Cancellation of Outstanding Warrants
Purpose:
Submitted by:
Related Material: Cancellation of Oustanding Warrants.pdf
Resolution 24-25.12 Cancellation of Outstanding Warrants.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

Cancellation of Outstanding Warrants Resolution 23-24:13

Executive Summary

July 24, 2024

By: Diane Hodge

Finance Director

Background:

The Washington State Department of Revenue requires us to send unclaimed property in the form of warrants issued from accounts payable and payroll that have been outstanding for at least one year.

An effort has been made to contact the recipients of the unclaimed warrants on 3.27.24, 4.29.24, and 5.31.24. Per RCW 39.56.040, we are required to send the balance of unclaimed property to the Washington State Department of Revenue, where the payees will be able to recover their property.

Recommended Board Action:

I recommend the board approve Resolution 23-24:13 to cancel warrants representing unclaimed property.

Motion to Approve

I move that we approve Cancellation of Oustanding Warrants Resolution 23-24:13 representing unclaimed property.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District No. 267
Pullman, WA 99163

Resolution 24-25:12

Cancellation of Outstanding Warrants

WHEREAS, per RCW 39.56.040 requires the cancellation of warrants not presented for payment within one (1) year of the date of issue; and

WHEREAS, the following outstanding warrant(s) have not been presented for payment:

FUND	Warrant No.	Issue Date	Payee	Amount
General	26733260	10/31/2023	Kim Pedersen	$147.30
General	26733787	02/15/2024	Lavi Institute	$199.00

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Whitman County Auditor and the Whitman County Treasurer be authorized to cancel the above-listed outstanding warrant(s).

Signed this 27th day of August, 2025.

_____

_____

_____

_____

Attest:

_____ _____

Directors, Pullman School District No. 267
Whitman County, Pullman, Washington

Dr. Robert Maxwell, Secretary

Coversheet

2025-2026 Minimum Basic Ed Compliance Report

Section: VII. Discussion Items
Item: B. 2025-2026 Minimum Basic Ed Compliance Report
Purpose:
Submitted by:
Related Material: Exec Summary Minimum Basic Ed Compliance Report 8.13.25.pdf
2025-26 Minimum Basic Education Requirement Collection.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2025-2026 Minimum Basic Education Compliance Report
Executive Summary
August 13, 2025
By: Bob Maxwell
Superintendent

Background:
The data collected and included with this report indicates that the Pullman School District is in compliance with the minimum requirements of the Basic Education Act, as reported on the Minimum Basic Education Requirement Compliance Form.

Total Instructional Hour Offerings:

Requirement	Pullman School District
A district-wide average per year of 1027 hours in grades 1st-12th.	K-5: 1071.83 hours (x4 elementary schools)
	6-8: 1042.33 hours
	9-12: 1071.67 hours
	District-Wide Average: **1066.89**
180 days per year	180 days

State High School Graduation Minimum Requirements

Pullman High School meets all state minimum graduation requirements.

Recommended Board Action:

Approval of the 2025-2026 Minimum Basic Education Compliance Report.

Motion to Approve

I move that we approve the 2025-2026 Minimum Basic Education Compliance Report as presented.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

The Washington State
BOARD OF EDUCATION

2025-26 Minimum Basic Education Requirement Collection

Review Your Responses

You now have the opportunity to review your answers. Responses shown in **bold red** font are indicative of potential compliance issues. Respondents are strongly encouraged to carefully review and be certain of all responses before submitting this form. To change an answer, select the "Back" button at the very bottom of the page of answers to return to the appropriate page. After making all changes, select the "Next" button until you have returned to this page.

IMPORTANT NOTE: ONCE YOUR RESPONSES ARE SUBMITTED, THE RESPONSES CANNOT BE CHANGED BY THE SCHOOL DISTRICT PERSONNEL. ALL CHANGES NECESSARY AFTER SUBMISSION BY THE RESPONDENT MUST BE MADE BY THE STATE BOARD OF EDUCATION.

After you carefully review your responses and are sure they are correct, **select the "Submit" button**. You will then be routed to a page with your final responses. At the bottom of the page, there is an option to download a PDF for your records.

1. Overview, Instructions, and Deadlines

Overview

Washington's Program of Basic Education requires that school districts provide instruction of sufficient quantity and quality and give students the opportunity to complete graduation requirements that are intended to prepare them for postsecondary education, gainful employment, and citizenship. The program established under RCW 28A.150.220 shall be the minimum instructional program of basic education offered by school districts.

The State Board of Education (SBE) is responsible for ensuring school district compliance with Basic Education requirements (RCW 28A.150.220(7) and WAC 180-16-195). The SBE manages this annual data collection survey for school districts to confirm compliance. Local educational agencies (LEAs), including charter schools and State-Tribal Education Compact Schools (STECs), are also requested to complete the survey (the terms "school district" or "district" are used to refer to both school districts and LEAs throughout the survey). Survey responses to required questions and responses to possible follow-up questions from SBE staff will complete the reporting requirement for the 2025-26 school year.

Note that basic education requirements for STECs are addressed by their compact, and taking the survey ensures that the SBE has a complete picture of offerings across the state.

In addition to being the tool districts use to attest that they meet Basic Education requirements, this survey also:

1. **Informs districts of requirements and recommendations in current law and**
2. **The data gathered helps the SBE promote a system that best meets the goals of basic education for all students.**

Most of the questions and prompts refer to the upcoming 2025-26 school year. Topics include:

- **Grade levels served.**

- **Days of instruction, and any related waivers.**
- **Average instructional hours.**
- **Graduation requirements: the High School and Beyond Plan, course offerings, and graduation pathways.**
- **Dual credit barriers (optional)**
- **State-mandated and state-recommended educational offerings and activities.**
- **Mastery-based crediting and learning, School Climate Survey, Healthy Youth Survey.**

Instructions:

Generally, school districts will only be asked questions appropriate to their grade levels served. To ensure your district receives the correct questions, be careful answering the questions about the school district name and grades served. Required questions are marked with a red asterisk (*). The SBE encourages districts to answer optional questions to provide comprehensive data about educational offerings in the state.

We recommend reviewing the following resources before starting the survey:

- **The 2025-26 sample survey shows the questions asked (with form logic) so you can gather appropriate data and information. Required questions have a red asterisk(*). Note that the order of some of the questions is different from last year. In addition, the survey has new questions and reworded questions, and some questions were removed.**
- **The 2025-26 Basic Education Compliance Matrix has links to relevant statutes and rules, WSSDA model policies, and OSPI bulletins.**

After collecting the relevant data and information, the survey should take approximately 60 minutes to complete. You can save your progress and return later to complete (until 9/15/25). At the end of the survey, you can review and make changes to your responses.

Before submission, the superintendent (or another person with the authority to sign for the school district) must confirm that both the superintendent and the school board president or chairperson have reviewed and approve the submission of the survey (as required by WAC 180-16-195).

After submission, you will receive an email confirmation with a PDF attachment of your responses. Items shown in bold red font indicate potential issues with your responses that will need to be addressed.

Deadline

The final survey submission deadline is Monday, September 15, 2025 (WAC 180-16-195(1)). School districts that submit earlier may be certified as being in Basic Education compliance as early as August 2025 as shown below. Survey responses that indicate non-compliance with Basic Education requirements will delay the certification process.

If survey is submitted by:	Your school district may be certified as in compliance as early as:
Wednesday, July 16, 2025	The SBE's August 13-14 meeting
Monday, September 15, 2025	The SBE's October 15-16 meeting

We will regularly update the SBE website with districts' certification status after the August meeting. We are unable to send out individual communications regarding your district's status.

Contact

Gail Wootan, Director of System Health and Compliance
gail.wootan@k12.wa.us
To start the survey, click the "Next" button below.

2. School District/LEA Information

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you

to enter your email.

1. District or LEA Type
- Public School District

2. School District or LEA Name
Name of the School District or LEA
- Pullman School District

3. Confirm District Name and Leadership
Confirm Name of the School District
- Pullman School District

Enter the School District or LEA Name
Superintendent's First Name
- Robert

Superintendent's Last Name
- Maxwell

Superintendent's Email Address
- rmaxwell@psd267.org

4. The SBE will contact the superintendent by email if there are questions about survey responses. However, if the district prefers that a different person is contacted, please enter that person's contact information below. If the superintendent is the main point of contact, you do not need to re-enter their name, but you will need to re-enter their email address.
First Name
Last Name
Email
- rmaxwell@psd267.org

3. Grade Levels Offered

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

5. Will your school district serve ALL grades, kindergarten through grade 12, in the 2025-26 school year?
- Yes, the district will enroll students in ALL grades K-12

6. How many schools in the district will serve students in any of the grades 9 through 12 in the 2025-26 school year? (Include schools that offer 9-12, but may not have full enrollment yet)
- 1

4. Basic Education Requirement: Days of Instruction and Waivers

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

7. Minimum 180-Day School Year
(RCW 28A.150.220, RCW 28A.150.203, RCW 28A.150.315)

The Program of Basic Education requires that the school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades K-12, inclusive of any waivers granted by the Superintendent of Public Instruction. A district that has been granted a waiver of the minimum 180-day school year requirement is considered in compliance, provided the district meets the conditions of the waiver.

Will your school district make accessible to all legally eligible students 180 days of instruction in the 2025-26 school year?
- No, we have a waiver to offer less than 180 days for at least one, but not all, schools and/or grades.

8. In the prior question, you said that your school district has a waiver from the 180-day requirement for at least one, but not all, schools and/or grades. Please list the waiver(s) and how the waiver(s) are being applied. Include how many days of instruction are being waived and the number of

days of instruction that remain after the use of the waiver(s) for each school/grade affected.

- The district's approved 180- day school year waiver for Parent-Teacher Conference days indicates that the district will conduct parent-teacher conferences for two (2) days for grades K-8 in the Fall, and two (2) days for grades K-5 in the Spring for the 2025–26 school year.

  Elementary (Franklin/Jefferson/Kamiak/Sunnyside): (4) days waived, 176 instructional days remain

  Lincoln Middle School: (2) days waived, 178 instructional days remain

  Pullman High School: (0) days waived, 180 instructional days remain

5. Basic Education Requirement: Instructional Hours

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

9. Kindergarten Minimum Instructional Hour Offering (RCW 28A.150.205, RCW 28A.150.220(2), RCW 28A.150.315)

The Program of Basic Education requires districts that offer kindergarten to have all-day kindergarten programs that comprise no fewer than 1,000 hours of instruction.

Will the school district make available to kindergarten students at least a minimum instructional hour offering of 1,000 hours in the 2025-26 school year?

- Yes

Grades 1-12 Minimum Instructional Hour Offering (RCW 28A.150.205, RCW 28A.150.220(2), WAC 180-16-200)

The Program of Basic Education requires that districts meet one of the following instructional hour minimums:

1. A district-wide average of 1,080 instructional hours for students enrolled in grades 9 through 12 AND a district-wide annual average of 1,000 instructional hours for students enrolled in grades 1 through 8.

OR

2. A district-wide annual average of 1,027 instructional hours for students enrolled in grades 1 through 12.

10. How will your school district meet the minimum instructional hour requirement for grades 1-12 for the 2025-26 school year?

- District-wide average of at least 1,027 hours

11. How many credits will a typical high school student have the opportunity to earn in your school district during the 2025-26 school year? (not including summer school, interim sessions, or other credit retrieval opportunities outside of the regular school day.)

- 6

6. High School Graduation Requirements

The next three sections of the survey will ask about Washington's high school graduation requirements, which include:

1. **Subject area and credit requirements to earn a high school diploma (WAC 180-51-210),**
2. **High School and Beyond Plan, with activities starting in 7th grade (WAC 180-51-220), and**
3. **Graduation pathway options (WAC 180-51-230)**

Please click on the "Next" button to continue.

7. High School Graduation Requirements: Subject Area and Credit Requirements

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

12. For the Class of 2026, will the school district require at least the following mandatory 17 core credits to earn a high school diploma (WAC 180-51-210)? Please check "yes" or no" for each subject area below

	Yes	No
4 credits of English	X	
3 credits of math (including the courses specified in WAC 180-51-210)	X	
3 credits of social studies (including the courses specified in 180-51-210)	X	
3 credits of science (including at least 2 credits of lab science)	X	
0.5 credits of health	X	
1.5 credits of physical education	X	
1 credit of arts	X	
1 credit of Career and Technical Education (or a course that meets program standards for an exploratory Career and Technical Education course)	X	

13. RCW 28A.230.094 requires a one-half credit stand-alone course in civics as part of the 3 credits of social studies required for graduation. Civics content and instruction that is embedded in other social studies courses does not meet this requirement unless the social studies courses are for dual credit and include the content required by RCW 28A.230.094.

Will the district require at least a one-half credit stand-alone civics course as part of the 3 credits of social studies required for graduation in the 2025-26 school year?

- Yes, the district requires at least .5 credits or more of a stand-alone civics course

14. WAC 180-51-210 requires successful completion of Washington state history and government to earn a high school diploma. This is a requirement typically met in middle school and does not require high school credit. The requirement may be waived for certain students as outlined by the WAC. For the 2025-26 school year, will the district require completion of Washington state history and government to earn a high school diploma?

- Yes. The requirement is typically completed in middle school for most graduates (in our district or another district).

15. WAC 180-51-210 requires school districts to offer the opportunity for high school students to earn flexible credits toward their high school diploma, which include electives and personalized pathway requirements related to students' High School and Beyond Plans. Districts must offer, at minimum, 2 credits of world languages (including American Sign Language and American Indian Language) and 1 arts credit (in addition to the 1 arts core credit).
Will the school district offer the opportunity for high school students to earn flexible credits in the 2025-26 school year?

- Yes

At minimum, will the school district offer the opportunity for high school students to take the following flexible credits to earn a high school diploma in the 2025-26 school year?

	Yes	No
2 credits of world languages (includes American Sign Language and American Indian languages)	X	
1 arts credit (in addition to 1 arts core credit)	X	

16. Chapter 180-51 WAC requires that students graduate high school with at least 24 credits as described on SBE's website. (Individual students may be granted certain waivers of graduation requirements, such as a waiver of up to two flexible credits for individual circumstances).
For the Class of 2026, will the district require at least 24 credits for a student to graduate from high school under the framework in Chapter 180-51 WAC?
- Yes

How many credits will be required to graduate in the 2025-26 school year?
- 24 credits

17. All public high schools are required to provide a program, directly or in cooperation with local community colleges or another school district, for students who would like to apply for entrance to a baccalaureate-granting institution after high school graduation. This program must help such students meet the minimum college entrance requirements. (RCW 28A.230.130)

In the 2025-26 school year, will each public high school in your district provide a program that helps students meet the minimum college entrance requirements, including College Academic Distribution Requirements (CADRs), established by the Washington Student Achievement Council (WSAC)?
- Yes

18. All public high schools must provide a program, directly or in cooperation with local community or technical colleges, skill centers, apprenticeship committees, or other school districts, for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation. (RCW 28A. 230. 130)

In the 2025-26 school year, will each public high school in your district provide a program for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation?
- Yes

19. Which local high school graduation requirements will the school district require for the Class of 2026? (Requirements can be for credit or no credit).

	Yes	No
Community Service		X
Culminating Project	X	
Financial Education	X	
FAFSA or WASFA Completion		X
Other		X

8. High School Graduation Requirements: High School and Beyond Plan

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

The High School and Beyond Plan (HSBP) is a high school graduation requirement for every student. It is both a process and a document for students, parents, and teachers to guide students through high school and think about their future. Plans are personalized and designed to help

students set, visualize, and work to achieve goals.

RCW 28A.230.212 and WAC 180-51-220 require that:
- **By seventh grade, each student must be administered a career interest and skills inventory that will help inform the student's eighth grade course taking and initial identification of their education and career goals.**
- **By eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals.**
- **With staff support, students must update their high school and beyond plan annually.**

20. In the 2025-26 school year, by 7th grade will students have taken a career and interest/skill inventory to inform their 8th grade class choices?
- Yes, students will take the inventory in Grade 7

21. In the 2025-26 school year, by 8th grade will students have begun developing the High School and Beyond Plan (HSBP) on an annual basis?
- Yes, students will start developing the HSBP in Grade 8

22. In the 2025-26 school year, will all 9th through 12th graders update their High School and Beyond Plan (HSBP) on an annual basis?
- Yes

23. For the Class of 2026, will your school district require the annually-updated High School and Beyond Plan as a graduation requirement? (Decisions about whether a student has met the requirements for the High School and Beyond Plan are made locally per RCW 28A.230.212).
- Yes

24. NEW Requirement:

RCW 28A.230.215 requires school districts to move their High School and Beyond Plan to a statewide universal online platform. In 2024, the Superintendent of Public Instruction (OSPI) chose the SchooLinks platform to host the HSBP. All districts with a middle and/or high school must transition their HSBP to SchooLinks within two years of OSPI developing the universal platform if they do not use it already. OSPI has given districts two date options for transitioning: Fall 2025 or Fall 2026.

When does your school district plan to transition the HSBP to the SchooLinks universal online platform?
- Fall 2025

25. Will students complete High School and Beyond plan activities as part of a credit-bearing course in the 2025-26 school year?
- Yes, as a core course

26. How will the district offer the High School and Beyond Plan (HSBP) in the 2025-26 school year? Choose all that apply.
- It is offered through Advisory/Homeroom

9. High School Graduation Requirements: Graduation Pathway Options

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

To graduate from public high school and earn a high school diploma, students must complete at least one of the nine graduation pathway options defined in RCW 28A.230.710 and WAC 180-51-230. Graduation pathway options provide students multiple ways to show readiness for their individual education and career goals. The pathway a student completes must align with the student's postsecondary goals as described in their High School and Beyond Plan.

School districts are:
- **Required to annually provide students in grades eight through 12 and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the school district and**
- **Strongly encouraged to begin providing this information to students in grade six.**

27. For the 2025-26 school year, will the district annually provide information about graduation pathway options to students in grades 8 through 12 and their parents or guardians?
- Yes, the district begins providing annual graduation pathway information in Grade 8 (or Grade 9 if that is the lowest grade served)

28. For the 2025-26 school year, will every student earning a high school diploma be required to complete at least one of the nine graduation pathway options that is in alignment with the student's high school and beyond plan?

- Yes

29. School districts are encouraged to make the nine graduation pathway options specified below available to their students, yet have discretion in determining which options they will offer (WAC 180-51-230).
Which of the following graduation pathway options will be made available to the Class of 2026? Please answer "Yes" or "No" to each prompt.

	Yes	No
State Assessments in ELA and Math	X	
Dual Credit Courses (Running Start, College in the High School, CTE Dual Credit)	X	
AP/IB/Cambridge Courses/Exams	X	
SAT/ACT College Entrance Exams	X	
Transition/Bridge to College Courses		X
Performance-based	X	
Combination	X	
Armed Services Vocational Aptitude Battery (ASVAB)	X	
Career and Technical Education Sequence	X	

Which of the following may be used to meet the graduation pathways requirement?

	Yes	No
Advanced Placement (AP) ELA course(s) and/or exam(s)	X	
Advanced Placement (AP) math course(s) and/or exam(s)	X	
International Baccalaureate (IB) ELA course(s) and/or exam(s)		X
International Baccalaureate (IB) math course(s) and/or exam(s)		X
Cambridge International (CI) ELA course(s) and/or exam(s)		X
Cambridge International (CI) math course(s) and/or exam(s)		X

Which dual credit courses may be used to meet the graduation pathways requirement?

	Yes	No
Running Start ELA course(s)	X	
Running Start math course(s)	X	
College in the High School ELA course(s)	X	
College in the High School math course(s)	X	
CTA Dual Credit ELA course(s)		X
CTE Dual Credit math course(s)	X	

Which college entrance exam(s) may be used to meet the graduation pathway requirement?

	Yes	No
SAT - ELA	X	
SAT - Math	X	
ACT - ELA	X	

	Yes	No
ACT - Math	X	

Which transition course(s) may be used to meet the graduation pathway requirement?

	Yes	No
Transition/Bridge to College ELA course(s)		
Transition/Bridge to College math course(s)		

Which subject(s) are available through the performance-based option?

	Yes	No
ELA	X	
Math	X	

10. Graduation Pathway Options: Additional Information

The data collected from the following optional questions will help the SBE understand how graduation pathways are being administered and funded across the state, as well as describe the challenges school districts experience in offering certain pathways.
Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

30. Please briefly explain why the school district will not offer Bridge to College/Transition course(s) to meet graduation pathways in the 2025-26 school year?

- Inadequate funding and staffing capacity.

31. Running Start students and families do not pay tuition for courses (up to 1.4 FTE), but may have to pay for college fees, books, and/or transportation as outlined in the Running Start FAQ. How will Running Start non-tuition costs be paid for in the 2025-26 school year?

	The district offers to cover this cost for ALL students	The district offers to cover this cost for SOME students	The college (or at least one college if more than one) covers this cost for ALL students	The college (or at least one college if more than one) covers this cost for SOME students	This cost is paid by student/family/guardian/caregiver	This cost does not exist for the district Running Start student
Non-tuition fees (including campus fees and instructional fees)					X	
Books					X	

	The district offers to cover this cost for ALL students	The district offers to cover this cost for SOME students	The college (or at least one college if more than one) covers this cost for ALL students	The college (or at least one college if more than one) covers this cost for SOME students	This cost is paid by student/family/guardian/caregiver	This cost does not exist for the district Running Start student
Transportation					X	
Tuition fees beyond 1.4 FTE					X	

32. Students and families do not pay for College in the High School (CiHS) as outlined in the College in the High School FAQ. However, colleges may charge a fee if the CiHS course is offered by an out-of-state or private institution of higher education not defined in RCW 28B.10.063.

If students in your school district are charged a fee for College in the High School, how is that fee paid?
- The district covers the costs for all students

33. How will Advanced Placement (AP) costs be paid for in the 2025-26 school year? (Washington offers a fee subsidy to income-qualifying students)
- The district covers the costs for some students

34. Will the district offer the SAT during the school day in the 2025-26 school year?
- No

35. How will SAT costs be paid in the 2025-26 school year?
- All costs are paid by student/family/guardian/caregiver

36. Will the district offer the ACT during the school day in the 2025-26 school year?
- No

37. How will ACT costs be paid in the 2025-26 school year?
- All costs are paid by student/family/guardian/caregiver

38. Will the district offer the ASVAB during the school day in the 2025-26 school year?

39. How many Career and Technical Education (CTE) course sequences that meet graduation pathway requirements will be available in your district for the 2025-26 school year?
- 23

11. Dual Credit Barriers

The Educational Research and Data Center (ERDC) maintains a data dashboard on student completion of dual credit courses. The data from the following optional questions will help the ERDC understand the degree to which barriers exist that limit student access to and completion of dual credit courses, including Advanced Placement (AP), Cambridge International (CI), International Baccalaureate (IB), College in the High School (CiHS), Career and Technical Education (CTE) Dual Credit, and Running Start.

40. How significant is each barrier to providing Advanced Placement (AP), Cambridge International (CI), and/or International Baccalaureate (IB) opportunities to students in your school district?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
School/district financial limitations			X	
Lack of qualified instructors			X	

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of instructor interest			X	
Inequitable or insufficient instructor compensation	X			
Insufficient training of instructors or administrators		X		
Lack of administrative staffing capacity			X	
Master scheduling challenges			X	
Collaboration with higher education partners			X	
Low enrollment (overall headcount and/or student preparedness)	X			

41. How significant is each barrier to Advanced Placement (AP), Cambridge International (CI) and/or International Baccalaureate (IB) access for students?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of options: Too few offerings to serve all interested students			X	
Financial barriers: Costs associated with exam fees, college fees, transportation, books, materials, etc.	X			
Under-preparedness or poor performance: Students are not ready for or perform poorly in advanced coursework	X			
Inequitable advising practices: Students – especially those not perceived as "high-achievers" – are not being encouraged to pursue dual credit			X	
Poor marketing: Students do not know about dual credit opportunities, eligibility criteria, or benefits of participation			X	
Perceptions of college credit transferability: Students do not believe credit is portable or useful		X		
Lack of Internet	X			
Overly restrictive eligibility criteria	X			
Lack of transportation	X			
Time consuming: Students do not have the time for the extra work of dual credit (i.e. other extracurriculars, work, family obligations)			X	

42. How significant is each barrier to providing Running Start opportunities to students in your school district?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
School/district financial limitations				X
Lack of qualified instructors			X	
Lack of instructor interest			X	
Inequitable or insufficient instructor compensation			X	
Insufficient training of instructors or administrators			X	
Lack of administrative staffing capacity			X	
Master scheduling challenges		X		
Collaboration with higher education partners		X		
Low enrollment (overall headcount and/or student preparedness)	X			

43. How significant is each barrier to Running Start access for students?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of options: Too few offerings to serve all interested students	X			
Financial barriers: Costs associated with exam fees, college fees, transportation, books, materials, etc.			X	
Under-preparedness or poor performance: Students are not ready for or perform poorly in advanced coursework		X		
Inequitable advising practices: Students – especially those not perceived as "high-achievers" – are not being encouraged to pursue dual credit	X			
Poor marketing: Students do not know about dual credit opportunities, eligibility criteria, or benefits of participation	X			
Perceptions of college credit transferability: Students do not believe credit is portable or useful		X		
Lack of Internet	X			
Overly restrictive eligibility criteria	X			
Lack of transportation				X
Time consuming: Students do not have the time for the extra work of dual credit (i.e. other extracurriculars, work, family obligations)			X	

44. How significant is each barrier to providing College in the High School opportunities to students in your school district?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
School/district financial limitations			X	
Lack of qualified instructors			X	
Lack of instructor interest			X	
Inequitable or insufficient instructor compensation			X	
Insufficient training of instructors or administrators			X	
Lack of administrative staffing capacity			X	
Master scheduling challenges		X		
Collaboration with higher education partners		X		
Low enrollment (overall headcount and/or student preparedness)		X		

45. How significant is each barrier to College in the High School access for students?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of options: Too few offerings to serve all interested students			X	
Financial barriers: Costs associated with exam fees, college fees, transportation, books, materials, etc.		X		
Under-preparedness or poor performance: Students are not ready for or perform poorly in advanced coursework		X		
Inequitable advising practices: Students – especially those not perceived as “high-achievers” – are not being encouraged to pursue dual credit		X		
Poor marketing: Students do not know about dual credit opportunities, eligibility criteria, or benefits of participation		X		
Perceptions of college credit transferability: Students do not believe credit is portable or useful		X		
Lack of Internet	X			
Overly restrictive eligibility criteria	X			
Lack of transportation	X			
Time consuming: Students do not have the time for the extra work of dual credit (i.e. other		X		

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
extracurriculars, work, family obligations)				

46. How significant is each barrier to providing Career and Technical Education (CTE) opportunities to students in your school district?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
School/district financial limitations			X	
Lack of qualified instructors			X	
Lack of instructor interest			X	
Inequitable or insufficient instructor compensation		X		
Insufficient training of instructors or administrators		X		
Lack of administrative staffing capacity			X	
Master scheduling challenges		X		
Collaboration with higher education partners		X		
Low enrollment (overall headcount and/or student preparedness)		X		

47. How significant is each barrier to Career and Technical Education (CTE) access for students?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of options: Too few offerings to serve all interested students		X		
Financial barriers: Costs associated with exam fees, college fees, transportation, books, materials, etc.		X		
Under-preparedness or poor performance: Students are not ready for or perform poorly in advanced coursework		X		
Inequitable advising practices: Students – especially those not perceived as “high-achievers” – are not being encouraged to pursue dual credit		X		
Poor marketing: Students do not know about dual credit opportunities, eligibility criteria, or benefits of participation		X		
Perceptions of college credit transferability: Students do not believe credit is portable or useful		X		
Lack of Internet	X			
Overly restrictive eligibility criteria	X			

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of transportation	X			
Time consuming: Students do not have the time for the extra work of dual credit (i.e. other extracurriculars, work, family obligations)		X		

48. Please, provide additional information regarding any barriers to the provision of dual credit opportunities or student access to dual credit opportunities.

12. Required Educational Offerings and Activities (All School Districts)

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49. RCW 28A.320.170 requires the John McCoy (lulilaš) Since Time Immemorial tribal sovereignty curriculum or other tribally-developed curriculum addressing tribal history and culture to be adopted when the school district updates its social studies curriculum on or after July 24, 2015. In addition, the district may modify that curriculum in order to incorporate elements that have a regionally specific focus or to incorporate the curriculum into existing curricular materials.

By the 2025-26 school year will the school district have adopted the John McCoy (lulilaš) Since Time Immemorial tribal sovereignty curriculum or other tribally-developed curriculum addressing tribal history and culture?
- No. The district has not updated its social studies curriculum since July 24, 2025.

50. RCW 28A.320.170 also requires that school districts collaborate with any federally recognized Indian tribe within their district, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges. State law requires this to be done when the school district updates the social studies and history curriculum

By the 2025-26 school year, will the district have collaborated with any federally recognized Indian tribe within their district, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges?
- No. The district has not updated its social studies curriculum since July 24, 2025.

51. For the 2025-26 school year, will the school district provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, the social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? (RCW 28A.230.020 and WAC 392-410-115)
- Yes

52. Social-emotional learning standards and benchmarks were adopted on January 1, 2020 by the Superintendent of Public Instruction (RCW 28A.300.478). For the 2025-26 school year, will the school district have implemented social-emotional learning-specific standards and benchmarks?
- Yes, we implemented standards and regularly measure social emotional learning in our schools.

53. Under the comprehensive sexual health education requirement (RCW 28A. 300.475), the school district must provide social emotional learning (SEL) instruction to all students in grades K–3 at least once. As of the 2025-26 school year, will the district provide SEL instruction to all students in grades K-3 at least once during their time in the district?
- Yes

54. As of the 2025-26 school year, does the school district provide comprehensive sexual health education to all students at least once in

grades 4–5 during their time in the district? (RCW 28A.300.475)
- Yes

55. As of the 2025-26 school year, will the school district provide comprehensive sexual health education to all students at least twice in grades 6–8 during their time in the district? (RCW 28A.300.475)
- Yes

56. As of the 2025-26 school year, will the school district provide comprehensive sexual health education to all students at least twice in grades 9–12 during their time in the school district? This is required in RCW 28A.300.475.
- Yes

57. Each school district is required to adopt an HIV/AIDS prevention education program that is taught at least once each school year beginning no later than the fifth grade. (RCW 28A.230.070). In the 2025-26 school year, will the district meet this requirement for all grades served between Grade 5 and Grade 12?
- Yes

58. NEW Requirement:

Beginning no later than the 2025-26 school year, RCW 28A.320.168 requires school districts to offer instruction in sex trafficking awareness and prevention. The instruction may be offered beginning in grade seven, but each student must be offered the instruction at least once before completing grade 12. The instruction, at the discretion of the school or school district, may be integrated into a relevant course or a course may be repurposed to include the instruction.

Will the district offer sex trafficking awareness and prevention instruction in the 2025-26 school year at least once for all students before completing grade 12?
- Yes

RCW 28. 230.305 requires the following:

1. Every student in all school districts, regardless of district size, must have access to arts education, as part of basic education under RCW 28A.150.210. Arts instruction must be accessible by all students, in a manner that is commensurate with instruction in other core subject areas.

2. School districts with more than 200 enrolled students shall offer regular instruction in at least one visual art or at least one performing art throughout the school year. Each student must receive instruction in at least one arts discipline throughout their elementary and middle education experience. For grades 9 through 12, all students must be given the opportunity to take arts coursework each academic year.

59. In the 2025-26 school year, will students in all grades in your district have access to arts education as part of the basic education requirements?
- Yes

60. How many students will your school district enroll in the 2025-26 school year?
- More than 200

61. In the 2025-26 school year, will each student receive instruction in at least one arts discipline as described in RCW 28A. 230.305 throughout their elementary and middle education experience?
- Yes

62. In the 2025-26 school year, will all students in grades 9 through 12 be given the opportunity to take arts coursework each academic year?
- Yes

63. During the school week preceding November 11 of each year, every school is required to present educational activities suitable to the observance of Veterans' Day. (RCW 28A.230.160) Will the school district develop, promote or provide educational activities in observance of Veterans' Day in the 2025-2026 school year?
- Yes

64. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. (RCW 28A.230.158). Will the school district develop, conduct or promote educational activities for Disability History and People with Disabilities Month in the 2025-2026 school year?
- Yes

13. Required Educational Offerings and Activities (High School)

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65. Will the school district provide the opportunity to all students in grades nine through twelve access to financial education in the 2025-26 school year as required under RCW 28A.300.468?
- Yes, we will provide access to financial education to all students in grades 9 through 12

66. In the 2025-26 school year, how will the school district provide financial education opportunities to all students in grades nine through twelve? Choose all that apply.
- Embedded in a for-credit course in another subject area.

67. In what subject area or areas is financial education embedded? Choose all that apply.
- CTE Courses

68. In the 2025-26 school year, will the school district provide all high school students the opportunity to access an elective computer science course that is aligned to the state learning standards for computer science or mathematics (RCW 28A.230.300)?
- Yes, we offer the opportunity in **all** high schools every year

69. The study of Constitution of the United States and of the State of Washington is a prerequisite (credit or noncredit) to graduation (RCW 28A.230.170).

For the 2025-26 school year, will the district require study of the U.S. and Washington constitutions to earn a high school diploma?
- Yes

70. NEW Requirement:

Beginning with the 2025-26 school year, school districts are required to award the seal of biliteracy to graduating high school students who meet the criteria established by the Office of Superintendent of Public Instruction. (RCW 28A.300.575).

Will the school district award the seal of biliteracy to qualifying graduating high school students in 2025-26?
- Yes

71. Each school district that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Instruction in CPR must be included in at least one health class necessary for graduation. (RCW 28A.230.179). A student is not required to earn CPR certification to successfully complete the instruction requirement.

Will the school district offer instruction in CPR in at least one health class required for graduation in the 2025-2026 school year?
- Yes

72. By the 2021-22 school year, each school district board of directors shall adopt an academic acceleration policy for high school students. (RCW 28A.320.195)

Will the school district have an academic acceleration policy for high school students in the 2025-26 school year?
- Yes

73. School districts with a high school are required to provide a financial aid advising day (or series of days) at the beginning of each school year between September 1st and December 1st to students in 12th grade and their parents/guardians (RCW 28A.300.815). Districts are also required to provide notification of financial aid opportunities at the beginning of each school year to parents and guardians of any student entering the twelfth grade (RCW 28A.230.310).

In the 2025-2026 school year, will the school district provide the following?

	Yes	No
Financial aid advising day for 12th grade students, parents, and guardians	X	
Notification of financial aid opportunities to parents and guardians of 12th graders	X	

74. When will the district offer the financial aid advising day (or days) for 12th grade students, parents, and guardians?
- Between September 1, 2025 and December 1, 2025

75. On January 16th of each year (or the preceding Friday when January 16th falls on a non-school day), each public school shall observe "Temperance and Good Citizenship Day." Social studies teachers must, as resources allow, coordinate a voter registration event in each history or social studies class attended by high school seniors. Voter sign up and registration must be available to all students who will be 18 by the next

general election. (RCW 28A.230.150).

Will the school district provide the opportunity for voter registration for all students who will be 18 by the next general election in the 2025-2026 school year?
- Yes

76. Will your school district award credit to students currently or formerly in institutionalized educational settings who pass all or part of the General Educational Development (GED) assessment in the 2025-2026 school year as required by RCW 28A.320.192?
- Yes

14. State-Recommended Educational Offerings and Activities

In addition to the state's basic education graduation requirements, state law encourages additional educational offerings and activities that help address the goals of Basic Education. Your responses to the following optional questions about the following encouraged educational offerings or activities will help inform the state about the level of district implementation of these elements.
Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

77. Every public middle school, junior high school, and high school is strongly encouraged to include in its curriculum instruction of the events of the period in modern world history known as the Holocaust, which may include other examples of genocide and crimes against humanity. (RCW 28A.300.115).

As of 2025-26, does the school district provide Holocaust history instruction?
- Yes

78. School districts are encouraged to commemorate the history of civil rights at least once a year, "providing an opportunity for students to learn about the personalities and convictions of heroes of the civil rights movement and the importance of the fundamental principle and promise of equality under our nation's Constitution." (RCW 28A.230.178).

As of the 2025-26 school year, does the school district commemorate the history of civil rights at least once a year?
- Yes

79. Public schools in grades K-6 are encouraged to incorporate ethnic studies materials and resources (RCW 28A.300.112).

For the 2025-26 school year, will the school district incorporate ethnic studies materials and resources for grades K-6?
- No, the recommendation has not been implemented.

80. You are seeing this prompt because you responded that the school district does not incorporate ethnic studies materials and resources in grades K-6, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.
- We will consider implementing the recommended offering.

81. Public schools with grades 7 to 12 are encouraged to offer a course in ethnic studies (RCW 28A.300.112).

For the 2025-26 school year, will the school district offer at least one course in ethnic studies for grades 7 to 12?
- No, the recommendation has not been implemented

82. You are seeing this prompt because you responded that the school district does not offer a course in ethnic studies in grades 7-12, which is encouraged. If you offer this course, please go back and change your response. If you do not deliver the encouraged course, please select the best response to continue.
- We will consider implementing the recommended offering.

83. NEW for 2025-26:

Senate Bill 5641 (2025) recommends that beginning with the 2025-26 school year, instruction in awareness of bone marrow donation and blood donation may be included in at least one health class required for graduation. Each school district, charter school, and state-tribal education compact school that serves students in any of the grades K through 8 is

also encouraged to offer instruction in awareness of bone marrow and blood donation.

In the 2025-26 school year, will the school district provide instruction in awareness of bone marrow donation and blood donation? Choose all that apply.

	Included in at least one health class required to graduate	Instruction offered to students in grades K-8	Instruction offered to students in grades 9-12, but not part of a required health class	Not currently offered, but district plans to implement in the future	Not currently offered with no plans to implement in the future
Bone Marrow Donation Awareness	X				X
Blood Donation Awareness	X				X

84. You are seeing this prompt because you responded that the school district will not offer bone marrow and/or blood donation awareness, which is encouraged. If that is incorrect, please go back and change your response. If correct, please select the best response to continue.
- We will consider implementing the recommended offering.

15. Mastery-Based Crediting (MBC) and Mastery-Based Learning (MBL)

Mastery-based learning (sometimes referred to as "competency-based education") is an educational approach designed to help students learn deeply and effectively, have agency in their own learning, and to progress in their learning at their own pace upon demonstration of skills and learning.

While "mastery-based learning" encompasses strategies that are characteristic of good instruction and might be employed throughout K-12 education, "mastery-based crediting" is a specific high school crediting opportunity. Through mastery-based crediting, students may be awarded credit for a variety of learning experiences that could take place in school settings or could take place largely outside of traditional classroom instruction.

Please answer the following questions to share information about mastery-based crediting and mastery/competency-based learning in your school district. The answers to these questions are not considered as part of the Basic Education compliance process.
Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

85. Does your school district have a written policy to award mastery/competency-based high school credit WAC 180-51-051)?
- Yes, the school district has a permanent policy.

86. Does your district policy apply to:
- Some subject areas

87. Which subject areas does your policy apply to? (Please check all that apply.)
- World Language

88. A mastery-based learning and competency-based education program includes the following (Senate Bill 5189 updated the definition in 2025):
- **students are empowered daily to make important decisions about their learning experiences, how they will create and apply knowledge, and how they will demonstrate their learning;**

- **the assessment is a meaningful, positive, and empowering learning experience for students yielding timely, relevant, and actionable evidence;**
- **students receive timely, differentiated support based on their individual learning needs;**
- **students' progress is based on evidence of mastery, not seat time;**
- **students learn actively using different pathways and varied pacing;**
- **strategies to ensure equity for all students are embedded in the culture, structure, and pedagogy of schools and education systems; and**
- **rigorous, common expectations for learning, including knowledge, skills, and dispositions, are explicit, transparent, measurable, and transferable.**

Will your school district have at least one school in the 2025-26 school year that offers a fully mastery-based learning and competency-based education program as described above?

- No

16. Continuity of Operations, Healthy Youth, and School Climate

Survey Tip: If you need to stop, click on "save and continue later" found in the dark band in the bottom right corner of the page. It will then ask you to enter your email.

89. WAC 180-16-212 requires school districts to develop, maintain and, if necessary, implement a Continuity of Operations Plan that ensures delivery of basic education services during disruptions to basic education delivery resulting from an emergency or disaster.

Has your school district adopted a continuity of operations plan that ensures delivery of basic education services in the event of an emergency?

- Yes

90. The Healthy Youth Survey is a collaborative project among OSPI and other Washington State agencies that is administered to students every other year. The survey is free and anonymous, and it asks students about different health and safety topics. Students in 6th, 8th, 10th and 12th grade take the survey. In smaller districts, where there are 150 students or less in a grade, the survey can be administered to students in 7th, 9th and 11th grades. To participate, schools need to have at least 15 students in a grade.

Will your school district administer the Healthy Youth Survey to students at the next statewide administration in Fall 2025?

- Yes

91. Will your school district administer a school climate survey (other than the Healthy Youth Survey) in the 2025-26 school year?

- No, we administer school climate surveys but not every year.

92. For each of the following, please let us know if they will be included in your school climate survey. Please answer "Yes" or "No" for each group.

	Yes	No
Students	X	
Parents	X	
Teachers	X	
Other school staff	X	
School board members		X
Community members		X
Other survey recipients		X

93. Which grade levels participate in the school climate survey? (Mark all that apply)

- 6th Grade
- 7th Grade

- 8th Grade
- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade

94. Who supports the survey creation, collection, and analysis of your school climate survey data? Choose all that apply.

- Center for Educational Effectiveness (CEE)

17. Certification by Respondent

95. By entering my name, title, and the date below, I certify that the school district Superintendent and school board president or chairperson have reviewed and approve the submission of the Basic Education Compliance survey (as required by WAC 180-16-195) and that the answers are correct and accurate.

Name

- Robert Maxwell

Title

- Superintendent

Date (MM/DD/YYYY)

- 08/07/2025

96. Email of Person Responsible for this Submission

- rmaxwell@psd267.org

97. Telephone Number of Person Responsible for this Submission (Please enter the 10 digit number with no spaces or dashes (e.g., 3601239876))

- 5093323581

98. Optional: Is there anything else you would like to share?

Download PDF Version

Back Submit

94%

Coversheet

2020 Course Design, Selection, and Adoption of Instructional Materials

Section: VII. Discussion Items
Item: C. 2020 Course Design, Selection, and Adoption of Instructional Materials
Purpose:
Submitted by:
Related Material:
ES 2020 Course Design-Selection-Adoption Inst Materials 8.13.25.pdf
2020 Course Design, Selection, and Adoption of Inst. Materials 8.13.25.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2020 Course Design, Selection, and Adoption of Instructional Materials

Executive Summary

August 13, 2025

Ryan Mulvey

Assistant Superintendent

Background:

Policy 2020 Course Design, Selection, and Adoption of Instructional Materials was highlighted in the WSSDA April 2025 Policy & Legal News.

Policy 2020 has been aligned with the most recent WSSDA sample policy. Revisions reflect compliance with two engrossed substitute bills:
- ESB 5462: Promoting inclusive learning standards and instructional materials in public schools
- ESHB 2231: Modifying requirements for public school instructional and supplemental instructional materials

Recommended Board Action:

Approval to revise Policy 2020 Course Design, Selection, and Adoption of Instructional Materials as presented.

Motion to Approve

I move to approve the revisions to Policy 2020 Course Design, Selection, and Adoption of Instructional Materials as presented.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

Pullman School District Board Policy 2020

INSTRUCTION

Course Design, Selection, and Adoption of Instructional Materials

The Pullman School District Board of Directors recognizes its responsibility for ~~the improvement~~improving and ~~growth~~ growing~~of~~ the educational program~~s of the schools~~. To this end, course designs will~~the curriculum shall~~ be evaluated, adapted, and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college and career readiness.

I. Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

A. Course Design is the process that includes identifying and sequencing essential content to ~~supporting~~support students' skill development towards state learning standards. Course design involves providing teachers with appropriate instructional materials, professional development, and support systems ~~for teachers~~ as they implement the course.

B. Instructional Materials are ~~all~~ materials designed for ~~use by~~ students and their teachers as learning resources to help students ~~to~~ acquire facts~~,~~ and skills, ~~and/or to~~ develop cognitive processes, and~~. These instructional materials, used to help students~~ meet state learning standards.~~,~~ Instructional materials may be printed or digital~~,~~ and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types, from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

1. **Core Instructional Materials** are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction ~~towards~~ toward course requirements. ~~They generally include textbooks and/or curriculum packages.~~

2. **Alternative Core Materials** are the primary instructional materials for a given course used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

3. **Intervention Materials** are designed to support strategic or intensive intervention for students ~~who are~~ at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

4. **Supplemental Instructional Materials** are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software, and other digital content.

5. **Temporary Supplemental Materials** are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period ~~of time~~ and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials ~~for time periods of~~ over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course depending on the nature and scope of the material.

~~**Library Resource Materials** are accessible through Library Resource Centers and provide support for an area of curriculum, information for independent study, or sources for enrichment and recreational interest.~~

C. Instructional Materials Committee is the body that ~~makes~~ recommends core instructional materials ~~adoption recommendations~~ to the ~~School Board~~board based on superintendent-established procedures~~. The Curriculum Advisory Council serves as the Instructional Materials Committee for the Pullman School District~~.

Sensitive Instructional Materials are any print and non-print materials perceived by the general public to be controversial in content or manner of presentation. Examples are materials on sexuality, vulgarity, promotion of radical points of view, etc. These materials require approval by the CAC and School Board.

II. Course Design and Adoption

The board is responsible for the adoption of all courses in the district and annually reviews district course offerings.

The superintendent or designee will establish procedures for course design that provide for the regular review of selected content areas and implementation of any suggested changes and for the involvement of community representatives and staff members at appropriate times and adoption.

III. Selection and Adoption of Instructional Materials

The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials will be selected in conformance with applicable state and federal laws, goals and learning standards of the district and state, and Procedure 2020:.

1. Applicable state and federal laws;
2. Goals and/or learning standards of the district and state; and
3. Procedures established by the instructional materials committee which address the criteria detailed in the corresponding procedure 2020P.

The Pullman School District Board of Directors is responsible for the adoption ofadopting all core instructional materials used in the district.

The superintendent or designee will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent or designee will ensure that the district maintains a listlisting of all core instructional materials used within the school curriculum is maintained in the district and that is available for public review either in-person or online.

The intent of the board intends for is that the superintendent to delegate responsibility for examining, evaluating, and selecting all supplemental and, temporary supplemental, and library resource materials to the district's professional staff of the district. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in the selection of selecting high quality supplemental materials that align to with state learning standards and are appropriate for their students'the instructional program programs, and developmental level levels, and interests of their students.

Cross References: 6881 Disposal of Surplus Equipment and/or Materials

Legal References:
RCW 28A.150.230 District school directors' responsibilities
RCW 28A.320.230 Instructional materials — Instructional materials committee
RCW 28A.320.170 Tribal history and culture [as amended by SSB 5433]
RCW 28A.405.060 Course of study and regulations —Enforcement — Withholding salary warrant for failure
Chapter 28A.640 RCW Sexual Equality

Pullman School District Board Policy 2020

WAC 180-44-010 Responsibilities related to instruction

WAC 392-190-055 Textbooks and instructional materials — Scope — Elimination of bias
RCW 28A.320.233 Student materials -- Denial based on protected class prohibited -- Complaint procedure
RCW 28A.320.235 Supplemental instructional materials Policies and procedures --- Definitions
RCW 28A.345.130 Model policy and procedure for instructional materials --- Diverse and inclusive curricula
Chapter 28A.642 RCW Discrimination Prohibition

Management Resources:

2015 - December Issue
2025 – April Issue

Classification: Essential

Adoption date: May 11, 1994
Revised: March 26, 1997
Revised: June 25, 1997
Revised: May 7, 1998
Revised: June 19, 1998
Revised: October 12, 1998
Revised: May 2, 2000
Revised: December 2002
Revised: August 8, 2012
Revised: January 10, 2018
Revised:

Coversheet

2021 Library Information and Technology Programs

Section: VII. Discussion Items
Item: D. 2021 Library Information and Technology Programs
Purpose:
Submitted by:
Related Material: ES 2021 Library Information and Tech Programs 8.13.25.pdf
2021 Library Information and Technology Programs 8.13.25.pdf

To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

2021 Library Information and Technology Programs

Executive Summary

August 13, 2025

Ryan Mulvey

Assistant Superintendent

Background:

Policy 2021 Library Information and Technology Programs was highlighted in the WSSDA April 2025 Policy & Legal News.

Policy 2021 has been aligned with the most recent WSSDA sample policy. Revisions reflect compliance with two engrossed substitute bills:
- ESB 5462: Promoting inclusive learning standards and instructional materials in public schools
- ESHB 2231: Modifying requirements for public school instructional and supplemental instructional materials

Recommended Board Action:

Approval to revise Policy 2021 Library Information and Technology Programs as presented.

Motion to Approve

I move to approve the revisions to 2021 Library Information and Technology Programs as presented.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

INSTRUCTION

Library Information and Technology Programs

The Pullman School District library information and technology programs provide a broad, flexible array of services, resources, and instruction that supports student mastery of ~~the essential academic learning requirements and~~ state standards in all subject areas. The programs include resources that promote a positive impact on student learning, like a variety of resources for reading advocacy, student communication skills, and electronic and print information~~will provide a broad, flexible array of services, resources and instruction~~.

The ~~Teacher Librarian, through the~~district's library ~~information~~ and technology programs are staffed by teacher-librarians. Teacher-librarians~~,~~ will collaborate as ~~an~~ instructional partners and information specialists with classroom teachers to develop students' information and technology skills, ~~to~~ help all students meet the content goals in all subject areas, and ~~to~~ assist high school students in completing their ~~culminating senior project and High School and Beyond Plans~~high school and beyond plans.

Additionally, ~~the Teacher Librarian's~~teacher-librarians duties may include, but are not limited to, ~~assisting classroom teachers in~~ integrating information and technology into curriculum and instruction; providing instruction to students and staff regarding the use of emerging learning technology; providing instruction to students about the~~as to~~ appropriate use of computer and mobile~~electronic~~ devices ~~and digital citizenship~~ at school; helping teachers and staff~~providing support for students as they~~ access and use information ethically; instructing students in digital citizenship; promoting a culture of reading within the school community; and providing individual support and guidance for students.

The superintendent will establish procedures for selecting library~~the selection of~~ materials with the understanding that media literacy resources will consist of a balance of sources and perspectives. ~~Citizens~~ Parents/guardians who wish to express a concern about specific material included in the collection may do so according to the procedure~~s~~ outlined in ~~2020P~~2021P, ~~with the~~ understanding that the criteria and rationale for ~~reconsideration~~ reconsidering ~~of~~ library resources differ~~s~~ from ~~the criteria and rationale~~those for ~~reconsideration of~~reconsidering classroom~~/curricular~~ instructional materials.

Cross Reference:

Board Policy 2020/P	~~Curriculum Selection Policy and Procedure~~Course Design, Selection, and Adoption of Instructional Materials

Legal References:

RCW 28A.320.230	Instructional Materials—Instructional materials committee
RCW 28A.320.240	School Library Media Programs — Stocking of libraries — Teacher-Librarians
WAC 392-204-005, 009, 020, 025, 055	Library Media Centers:
WAC 392-204-005	Purpose and authority
WAC 392-204-009	Definitions
WAC 392-204-020	School library media program
WAC 392-204-025	Services

Management Resources:

Policy News, April 2025	
Policy News, March 2022	
Policy News, July 2017	
Policy News, December 2015	
Policy News, April 2011	Library Media Programs Support Student Learning
Policy News, October 2007	Elimination of Outdated and Obsolete Policies
Policy News, April 2005	State Board of Education Revises Library Media Rules

Classification: Critical

Adoption Date: February 10, 2010
Revised: January 10, 2018

Coversheet

1101F2 Board Communication Protocols

Section: VII. Discussion Items
Item: E. 1101F2 Board Communication Protocols
Purpose:
Submitted by:
Related Material: ES 1101F2 Board Communication Protocols 8.13.25.pdf
1101F2 Board Communication Protocols DRAFT 8.13.25.pdf

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Pullman School District No. 267 ● 240 SE Dexter ● Pullman, WA 99163 ● (509) 332-3581

1101F Board Communication Protocols

Executive Summary

August 13, 2025

Board of Directors

Background:

The Pullman School District Board of Directors recognizes the importance of clear, consistent, and transparent communication to build trust and strengthen relationships with staff, families, students, and the broader community. To support this goal, the board is working to formalize internal and external communication protocols that align with Open Public Meetings Act (OPMA) requirements, existing board policies and procedures, and best practices for governance. These protocols aim to clarify communication roles and responsibilities within the board.

Recommended Board Action:

Adoption of 1101F Board Communication Protocols.

Motion to Approve

I move to approve the adoption of 1101F2 Board Communication Protocols.

❑ Approved ❑ Not Approved

Date: _____

Board Secretary Signature: _____

BOARD OF DIRECTORS

BOARD COMMUNICATION PROTOCOLS

Effective communication is essential for building trust, collaboration, and transparency. These protocols are intended to guide how board members engage in communication, both internally within the district and externally with the community and partner organizations. These are not intended to restrict communication but to ensure appropriate channels, responsibilities, and follow-up processes are clear.

I. Open Public Meetings Act Requirements

Board members will ensure that they are complying with the Open Public Meetings Act (the "OPMA") when they communicate with one another. Any time a quorum of the board discusses or considers official district business, that constitutes a meeting under the OPMA and must comply with its requirements, including being open to the public. For example, a meeting could occur if a quorum of the board exchanges emails or texts with one another about official business. Accordingly, board members must be painstakingly vigilant about their communications with one another to ensure compliance with the OPMA.

Board members who have questions about what communications are permissible under the OPMA should contact the Superintendent or the district's legal counsel.

II. Communication Procedures

Board members are expected to follow the communication procedures described in Policy 1620P (The Board-Superintendent Relationship). Those procedures are reproduced here for convenience:

a. **Staff Communications to the Board:** All communications or reports to the board or individual board members from principals, supervisors, teachers, or other staff members shall be submitted through the superintendent. This will not deny any staff member's right to appeal to the board regarding administrative decisions, provided that the superintendent will have been notified of the forthcoming appeal and that it is processed according to the applicable procedures on complaints and grievances.

b. **Board Communications to Staff:** All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will employ all such media as are appropriate to keep staff fully informed of the board's priorities, concerns and actions.

c. **Visits to Schools:** Individual board members interested in visiting schools or classrooms will make arrangements for visitations through the principals of the various schools. Such visits will be regarded as expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by board members will be carried on only under board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors.

d. **Social Interaction:** Staff and board members share a keen interest in the schools and in education. When they meet at social affairs and other functions, informal discussion on such matters as educational trends, issues, and innovations can be anticipated. Discussions of personalities or staff grievances are not appropriate.

III. Internal Communication Protocols

Issue Type	Initial Point of Contact	Next Level *(if unresolved)*	Final Level
1. Complaints	The district has adopted several complaint procedures. Some of those include the following: • 3205/P Sexual Harassment of Students Prohibited • 3207/P Prohibition of Harassment, Intimidation and Bullying of Students • 3210/P Non-Discrimination • 3211/P Gender-Inclusive Schools • 3241/P Student Discipline • 4220/P Complaints Concerning Staff or Programs • 5010/P Non-Discrimination and Affirmative Action • 5011/P Sex Discrimination and Sex-Based Harassment of Staff Prohibited • 5270/P Resolution of Staff Complaints • 5271/P Reporting Improper Governmental Action *Policies and Procedures can be found at: https://app2.boardontrack.com/public/t6gNEZ/documents?categoryId=49252* Staff, administrators, and board members are expected to follow the complaint procedures described in district polices and procedures. Not all complaints will fall within an established complaint procedure. In those instances when a complaint doesn't fall within an established complaint procedure, the board expects administrators to use their professional judgment to address those complaints If a board member receives a complaint or criticism about district personnel, the information is to be referred to the superintendent. *(Policy 1101 and the superintendent contract)* As a reminder, if the board receives a complaint in executive session, any personnel action that it takes in response to the complaint must be made in open session.		
2. Concerns (Building-level)	Building Administrator	Superintendent or designee	A building administrator or the superintendent can address almost all building-level concerns. The Board will only address these concerns if necessary.
2. Concerns (District-level)	Superintendent or designee	N/A	Board Chair & Board Policy Representative *(if needed for policy-level concern)* The superintendent should be allowed to address district-level concerns. The Board will only address these concerns if necessary.
3. Resource Requests (Supplies/Materials)	Building Administrator Asst. Superintendent	Superintendent & Finance Director	Applicable District Committee Discussion. If

	and/or Applicable Program Director		needed, a Program Report can be provided at a Regular Board meeting
4. Program/Facilities Needs/Improvements	Building Administrator Asst. Superintendent and/or Applicable Program Director	Superintendent and Finance Director *(if applicable)*	Applicable District Committee Discussion. If needed, a Program Report can be provided at a Regular Board meeting
5. Advocacy – Internal (Gov't relations, legislative)	Board Chair	N/A	Board Chair & Superintendent *(to align with legislative priorities)*
6. Emergency (911 calls, urgent situations)	Staff follow district emergency protocols	Superintendent is notified	Board is notified by Superintendent or their designee

IV. External Communication Protocols

Communication with external stakeholders should reflect adopted board policy, district values, and the strategic direction established by the board and superintendent.

Communication Type	Protocols
The president will be the official recipient of correspondence directed to the board and will provide, or cause to be provided to other board members and the superintendent, copies of the correspondence received on behalf of the board. *(Policy 1220)* In dealing with the media and with matters from the public in general directed to the board, the president or their designee will serve as the spokesperson of the board. The president is authorized to report and discuss the board's past actions and decisions but will avoid discussion or speculation about the board's potential future actions or decisions. *(Policy 1220)*	
Advocacy – External (Federal, State, Local)	The legislative representative, board president, or other board designee will represent the board at WSSDA's General Assembly conveying local views and concerns to that body. The legislative representative will monitor proposed school legislation, and provide legislative updates periodically at board meetings. *(Policy 1220)* The legislative representative may also serve as the liaison between local government agencies and the board.
Civic Organizations	Board members are encouraged to attend and represent the district. Formal presentations or statements should be coordinated with the Board Chair or their designee and the Superintendent.
Attending Events as School Board Representatives	Attend events to support school programs and strengthen community relationships. If speaking in an official capacity, coordinate remarks with the Board Chair or their designee and the Superintendent. Avoid discussion of confidential matters or items not yet before the board.

Students, Families and Community Members	Listen respectfully and encourage use of the appropriate communication, reporting or complaint processes outlined in board policies/procedures. Refer unresolved concerns as outlined in the internal communication protocols above.

V. Two-Way Communication Protocols

The **Washington School Board Standards for Effective School Board Governance** *and* **WSSDA's Guide for Effective School Board Members** *outline the best practices and expectations for school board directors.*

School board directors should actively listen to parents, students, and community members, and share input and feedback with the superintendent and other relevant parties. Here are ways the board can do that:

1. Encourage active feedback and questions from the community, fostering open dialogue and collaboration.
2. Make sure the community understands how and why decisions are made, while also inviting their input before finalizing major decisions.
3. Ensure communication not only reaches but also engages all groups within the community.
4. Anticipate issues that may concern the community and engage stakeholders early to collaboratively address potential challenges.

Board Liaisons

Board liaisons serve as a communication bridge between the board and specific stakeholder groups (e.g., schools, parent groups, district committees, civic organizations).

Expectations for liaison two-way communication:

1. **Listening and gathering input**: Attend liaison meetings to hear concerns, ideas, and questions. Remain neutral and avoid advocating personal positions. Be clear that the liaison role does not include decision-making authority.
2. **Information sharing**: Share relevant district information, board decisions, and updates aligned with board policy and the district's strategic plan. Ensure information is accurate and up to date.
3. **Clarifying Governance Roles**: Help stakeholders understand the distinction between board governance and administrative operations. Encourage concerns to be routed through the appropriate administrative channels. Avoid taking positions or making statements that suggest individual board authority. Board members only have authority when acting as part of the board at a legally convened meeting.
4. **Reporting Back**: Summarize key input or themes and report to the full board and Superintendent as appropriate. Avoid attributing comments to individuals or disclosing confidential information.

Liaisons	**Organization/Committee/School**
For school/district representative/committee appointments, please refer to the district website: https://www.pullmanschools.org/meet-board-members	
Local Civic Organizations: *(List all that are assigned a board liaison)*	

We, the members of, the Pullman School District Board of Directors hereby commit to these communication policies, procedures, and protocols:

Board Member

Board Member

Board Member

Board Member

Board Member

Superintendent

Date

Adopted *by Board on _____*

Coversheet

Administrative Requirements Update

Section: VIII. Informational Items
Item: A. Administrative Requirements Update
Purpose: FYI
Submitted by:
Related Material: August Administrative Requirements Update.pdf

Pullman School District
240 SE Dexter St.
Pullman, WA 99163

Monthly Administrative Requirements

August

****REMINDER – ALL volunteers must complete a new volunteer packet each year**

- ☐ New Employee Orientation
  - *Person(s) Responsible: Supt, HR Mgr, Finance Dir, & Principals*
- ☐ Title I Parental Involvement Meetings
  - *Person(s) Responsible: Asst. Supt & Program Mgr – State & Federal Prog*
- ☐ McKinney-Vento Data Collection
  - *Person(s) Responsible: Asst. Supt & Program Mgr – State & Federal Prog*
- ☐ Revise Crisis Plan
  - *Person(s) Responsible:* Exec. Dir of Operations
- ☐ Small Works Roster
  - *Person(s) Responsible: Exec. Dir of Operations & Maintenance Supervisor*
- ☐ Budget Hearing & Adoption
  - *Person(s) Responsible: Finance Director*
- ☐ National School Lunch & Breakfast Application
  - *Person(s) Responsible: Exec. Dir of Operations & Nutrition Services Supervisor*
- ☐ Free & Reduced Applications
  - *Person(s) Responsible: Exec. Dir of Operations & Nutrition Services Supervisor*
- ☐ Food Service Bids
  - *Person(s) Responsible: Exec. Dir of Operations & Nutrition Services Supervisor*
- ☐ Gas/Diesel Bids
  - *Person(s) Responsible: Exec. Dir of Operations & Transportation Supervisor*
- ☐ Annual Bus Mileage Report 1021
  - *Person(s) Responsible: Exec. Dir of Operations & Transportation Supervisor*
- ☐ Required Annual Published Notifications
  - *Person(s) Responsible: Admin. Asst. to Supt. & Supt. (must go in newsletter/email to all parents)*
- ☐ Minimum Basic Education Compliance Review
  - *Person(s) Responsible: Admin. Asst. to Supt. & Supt.*
- ☐ Staff Directory (will need updates from secretaries)
  - *Person(s) Responsible: District Office Asst.*
- ☐ Update & Distribute Extension list (will need updates from secretaries)
  - *Person(s) Responsible: District Office Asst*
- ☐ Credit and Clock Hours for Certificated Staff
  - *Person(s) Responsible: HR Manager*
- ☐ Reminders to all staff: professional development procedures, Red Rover information, personal leave procedures
  - *Person(s) Responsible: HR Manager*
- ☐ Voc Ed Final Report
  - *Person(s) Responsible: CTE Director & PHS Principal*
- ☐ Collect Data Sharing Agreement – Disclosure of Free/Reduced-Price Information from identified staff members
  - *Person(s) Responsible: Nutrition Services Supervisor*
- ☐ Provide Pullman Police Department with data collected annually by the district as outlined in 4311P for review by the Pullman Police Advisory Committee
  - *Person(s) Responsible: Admin Asst to Supt & School Resource Officer*

September

- ☐ Submit IDEA & IDEA Preschool Budget
  - *Person(s) Responsible: Director/Asst Dir of Special Services*
- ☐ Title II End of Year Report:
  - *Person(s) Responsible: Asst. Supt & Program Mgr – State & Federal Prog*
- ☐ Review/Update Policy 2161/P: Special Education
  - *Person(s) Responsible: Director/Asst Dir of Special Services*
- ☐ Payroll Yearly Revision of Staff Records
  - *Person(s) Responsible: Finance Director*
- ☐ Annual Report Cards Communicated to Families
  - *Person(s) Responsible: Admin Asst to Supt & Principals*
- ☐ Constitution & Citizenship Day – September 17 (Principals/Teachers)
  - *We are required by federal law (enacted in December 2004) to provide students with an educational program on the United States Constitution (grades K-12). The US Department of Education offers several online resources to assist teachers and administrators in implementing programs for Constitution and Citizenship Day.*
  - *Person(s) Responsible: Principals & Teachers*
- ☐ Minimum Basic Ed Compliance Review
  - *Person(s) Responsible: Admin. Asst. to Supt. & Supt.*
- ☐ Final Submission of S275/277 Report
  - *Person(s) Responsible: HR Manager*
- ☐ Process Credit and Clock Hours for Certificated Staff
  - *Person(s) Responsible: HR Manager*
- ☐ Prepare 2024-2025 School Improvement Plans for presentation to Board
  - *Person(s) Responsible: Principals*
- ☐ Perkins Grants
  - *Person(s) Responsible: CTE Director*
- ☐ Remind staff members via email about their responsibility to report workplace injuries immediately to their supervisor
  - *Person(s) Responsible: Principals + Supervisors*
- ☐ Highly Capable Program Report to Board
  - *Person(s) Responsible: Asst. Supt*

Coversheet

Expense Claim Audit - Community Update Board Schedule

Section: VIII. Informational Items
Item: B. Expense Claim Audit - Community Update Board Schedule
Purpose: FYI
Submitted by:
Related Material: Expense Claim Audit Comm Update Schedule.pdf

BOARD DIRECTOR SCHEDULES

Expense Claim Audit Schedule

Month	Reviewer
August 2025	Craig Nelson
September	Nathan Roberts
October	Arron Carter
November	Amanda Tanner
December	Lisa Waananen Jones
January 2026	Craig Nelson
February	*Board Director District 4*
March	Arron Carter
April	Amanda Tanner
May	Lisa Waananen Jones
June	Craig Nelson
July	*Board Director District 4*

Community Update Board Report Schedule

Month	Submitter	Deadline
September 2025	District – Supt.	Need by end of July
October	Lisa Waananen Jones	Need by end of August
November	Nathan Roberts	Need by end of September
December	Amanda Tanner	Need by end of October
January 2026	District – Asst. Supt.	Need by end of November
February	Craig Nelson	Need by end of December
March	Arron Carter	Need by end of January
April	District – Exec. Dir of Operations	Need by end of February
May	Lisa Waananen Jones	Need by end of March
June	*Board Director District 4*	Need by end of April
July	Amanda Tanner	Need by end of May
August	Craig Nelson	Need by end of June

**Please provide article from principal or staff member (please, not too "school-specific) about 500 words and photos if applicable.*

Coversheet

Non-Substantive Policy Updates

Section: VIII. Informational Items
Item: C. Non-Substantive Policy Updates
Purpose:
Submitted by:
Related Material: 1111 Oath of Office 8.13.25.pdf
3143 Notif. Dissemination Student Offenses 8.13.25.pdf
3210 Nondiscrimination 8.13.25.pdf
4260 Use of School Facilities 8.13.25.pdf

Pullman School District Board Policy 1111

BOARD OF DIRECTORS

Oath of Office

Each newly elected, re-elected, or appointed director will ~~Members of the Pullman School District Board of Directors, upon election or re-election, shall, according to statutory provision,~~ take an oath or affirmation to support the constitutions of the United States and the state of Washington, and the laws of~~to promote~~ the state~~interests~~ of Washington~~education~~ and to faithfully discharge the duties of the~~his/her~~ office to the best of ~~his/her~~their ability. The oath or affirmation must be endorsed by and sworn to before an ~~A school district~~ officer ~~or notary public~~ authorized to administer oaths. School officials are authorized to administer all oaths or affirmations pertaining ~~must certify~~ to their respective offices.~~this oath and the signature of the member.~~ After ~~properly completed,~~ the oath or affirmation is made, it will~~of office shall~~ be filed with the county auditor.

Every person elected to the office of school director shall begin ~~his or her~~their term of office at the first official meeting of the board of directors following certification of the election results.

Legal Reference:
RCW 28A.343.360 Oath of Office

Adoption Date: June 19, 1990
Revised: April 22, 1998
Revised: October 18, 2000
Revised: January 27, 2016

Pullman School District Board Policy 3143

STUDENTS

Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm

The Pullman School District ~~Board of Directors~~ is committed to providing a safe and secure environment for all its students and staff. All students, including those who have committed or been adjudicated for offenses, have constitutional rights to public education.

I. Notification of Student Offenses from County Sheriff's Office, Courts, Department of Social and Health Services, Department of Corrections, and Other School Districts~~.~~

The district receives notices and information about student offenders from several statutorily authorized sources, including the county sheriff's office, the courts, the department of social and health services, the department of corrections, and other school districts where the student previously enrolled. The district will take appropriate precautionary measures when it receives notices and information of student offenses from any of these sources. Student discipline, if any, will be consistent with 3241 – Student Discipline.

The superintendent, or their designee, and school principals play an important role in determining and implementing appropriate precautionary measures relating to notices and information about student offenses. If the superintendent, a designee of the superintendent, or a principal of a school receives student offense information under RCW 28A.225.330 (notifications from other school districts), 9A.44.138 (sheriff notifications to school districts), 13.04.155 (court notifications to school districts), 13.40.215 (department of children, youth, and families notifications to school districts), or 72.09.730 (department of corrections notifications to school districts), the following notification provisions will be followed.

II. Sex Offenses and Registered Sex or Kidnapping Offenders~~.~~

A. **Superintendent or Designee~~.~~**
Upon receipt of information about sex offenses as defined in RCW 9.94A.030 or upon receipt of information about registered sex or kidnapping offenders pursuant to RCW 9A.44.138, the superintendent or their designee will provide the information to the principal of the school where the student is enrolled or will enroll—or, if not known, where the student was most recently enrolled.

B. **Principals**
When the principal receives the information described above, they must then disclose the information as follows.

If the student is classified as a risk level II or III, the principal shall provide the information received to every teacher of the student and to any other personnel who, in the judgment of the principal, supervises the student or for security purposes should be aware of the student's record.

If the student is classified as a risk level I, the principal shall provide the information received only to personnel who, in the judgment of the principal, for security purposes should be aware of the student's record.

C. **Convicted Juvenile Sex Offenders Attendance at Victims School~~.~~**
Convicted juvenile sex offenders are prohibited from attending the elementary, middle, or high school attended by their victims or their victims' siblings. The parents or legal guardians of the convicted juvenile sex offender shall be responsible for providing transportation or covering other costs associated with or required by the sex offender's change in school.

The Department of Social and Health Services (DSHS) Sex Offender School Attendance Program assists with ensuring that juvenile sex offenders, committed to Juvenile Rehabilitation Administration (JRA), do not enroll in the same school as their victim or their victims' siblings. If there is a conflict in schools, DSHS program staff will work with JRA to have the offender moved to another school.

D. **Collaboration.**
The principal or designee will consult and collaborate with department of corrections, juvenile justice staff, treatment providers, victim support groups, and families, as applicable, when working with students required to register as a sex or kidnapping offender.

E. **Inquiries by the Public.**
Law enforcement agencies receive relevant information about the release of sex and kidnapping offenders into communities and decide when such information needs to be released to the public. Therefore, district and school staff will refer all inquiries by the public at large (including parents and students) regarding students required to register as a sex or kidnapping offender directly to law enforcement.

III. Violent Offenses, Firearms and Dangerous Weapons Crimes, Unlawful Possession or Delivery of Controlled Substances, or School Disciplinary Actions.

A. **Superintendent or Designee.**
Upon receipt of information about a violent offense as defined in RCW 9.94A.030, any crime under chapter 9.41 RCW, unlawful possession or delivery, or both, of a controlled substance in violation of chapter 69.50 RCW, or a school disciplinary action, the superintendent or designee will provide the information to the principal of the school where the student is enrolled or will enrolled—or, if not known, where the student was most recently enrolled.

B. **Principals.**
When the principal, receives the information described above, they, *has discretion* to share the information with a district staff member if, in the principal's judgment, the information is necessary for:

1. The staff member to supervise the student;
2. The staff member to provide or refer the student to therapeutic or behavioral health services; or
3. Security purposes.

School principals and staff should use care not to allow a student's demographic or personal characteristics to bias the decision of whether to share information received.

Upon receipt of information about an adjudication in juvenile court for an unlawful possession of a controlled substance in violation of chapter 69.50 RCW, the principal *must* notify the student and the parent or legal guardian at least five days before sharing the information with a district staff member.

If either the student or the student's parent or legal guardian objects to the proposed sharing of the information, the student, the student's parent or legal guardian, or both, may, within five business days of receiving notice from the principal, appeal the decision to share the information with staff to the superintendent of the district in accordance with procedures developed by the district.

The superintendent shall have five business days after receiving an appeal under the above to make a written determination on the matter. Determinations by the superintendent under this subsection are final and not subject to further appeal.

A principal may not share adjudication information under this subsection with a district staff member while an appeal is pending.

IV. Public Records Act

Any information received by district staff under this section is exempt from disclosure under the public records act (chapter 42.56 RCW) and may not be further disseminated except as provided in RCW 28A.225.330, other statutes or case law, and the family and educational and privacy rights act of 1994 (20 U.S.C. Sec. 1232g et seq.).

V. Assignment of Student Offenders to Certain Classrooms

A student committing an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief) when the activity is directed toward the teacher, shall not be assigned to that teacher's classroom for the duration of the student's attendance at that school or any other school where the teacher is assigned.

A student who commits an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief), when directed toward another student, may be removed from the classroom of the victim for the duration of the student's attendance at that school or any other school where the victim is enrolled.

VI. Notification of Threats of Violence or Harm

Students and school employees who are subjects of threats of violence or harm will be notified of the threats in a timely manner. "Threats of violence or harm" means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of the imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with Policy and Procedure 3225 – School-Based Threat Assessment, other safety policies, and comprehensive safe school plans. In instances where the threat is deemed moderate risk or high risk, or requires further intervention to prevent violence or serious harm, the school administrator shall notify the parent and/or guardian of any student who is the target/recipient of a threat as well as the parent and/or guardian of any student who made the threat. The district will ensure that the notice is in a language the parent and/or guardian understands, which may require language assistance for parents or guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

The district may use information about a threat of harm or violence in connection with student discipline consistent with Policy and Procedure 3241 – Student Discipline.

The district, board, school officials, and school employees providing notice in good faith as required and consistent with the board's policies are immune from any liability arising out of such notification. A person who intentionally and in bad faith or maliciously, knowingly makes a false notification of a threat under this section is guilty of a misdemeanor punishable under RCW 9A.20.021.

VII. Immunity

Any school district or district employee who releases the information in compliance with federal and state law is immune from civil liability for damages unless it is shown that the school district or district employee acted with gross negligence or in bad faith.

VIII. Notification of Criminal Action

Upon receiving a report that a criminal action is alleged to have been committed against a student on school property during the school day or during a school-sponsored activity, including if there has been a shooting on school property, or that a student has been detained based on probable cause that they were involved in criminal activity on school property during the school day, the district will immediately notify the student's parents or legal guardians.

Cross-references:

Board Policy, 2161	Special Education and Related Services for Eligible Students
Board Policy, 2162	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
Board Policy, 3120	Enrollment
Board Policy, 3140	Release of Resident Students
Board Policy, 3207	Prohibition of Harassment, Intimidation, and Bullying
Board Policy, 3225	School-Based Threat Assessment
Board Policy, 3231	Student Records
Board Policy, 3241	Student Discipline
Board Policy, 4020	Confidential Communications
Board Policy, 5281	Disciplinary Action and Discharge
Board Policy, 6513	Workplace Violence Prevention

Legal References:

RCW 13.04.155	Notification to school principal of conviction, adjudication, or diversion agreement—provision of information to teachers and other personnel~~—School attendance~~ Confidentiality
RCW 13.40.215	Juveniles found to have committed violent or sex offense or stalking—Notification of discharge, parole, leave, release, transfer, or escape—To whom given—School attendance--Definitions
RCW 28A.600.460	Classroom discipline—policies—classroom placement of student offenders—data on disciplinary actions
RCW 4.24.550	Sex offenders and kidnapping offenders – Release of information to public – Web site
RCW 9A.44.130	Registration of sex offenders and kidnapping offenders – Procedures – Definition – Penalties
RCW 28A.225.330	Enrolling students from other districts – Requests for information and permanent records ~~– Withheld transcripts –~~Immunity from liability~~– Notification to teachers and security personnel –~~ Rules
RCW 28A.320.128	Notice and disclosure policies – Threats of violence – Student conduct – Immunity for good faith notice – Penalty
RCW 28A.320	2020 c 167 1 – Notification provisions
RCW 72.09.345	Sex offenders – Release of information to protect public – End-of-sentence review committee -- Assessment – Records access – Review, classification, referral of offenders – Issuance of narrative notices
WAC 392-400	Student Discipline
20 U.S.C. 1232g;	34 C.F.R, Part 99 Family Educational Rights and Privacy Act Article IX, Section 1, Washington State Constitution
RCW 28A.605.005	Parental rights

Management Resources:

Policy & Legal News, July 2025	
Policy & Legal News, August 2020	
Policy & Legal News, December 2018	
Policy & Legal News, August 2018	
Policy & Legal News, October 2010	
Policy & Legal News, June 1999	School Safety Bills Impact Policy
Policy & Legal News, August 1997	Legislature addresses student discipline

Adoption Date: April 26, 2000
Revised Date: September 20, 2000
Revised: December 14, 2011
Revised: February 27, 2019
Revised: September 23, 2020

Pullman School District Board Policy 3210

STUDENTS

Non-Discrimination

The Pullman School District Board of Directors and the Pullman School District are committed to complying with anti-discrimination laws.

I. Definition

"Protected status" is short for the phrase "sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability."

II. Nondiscrimination Statement

The district will adopt a nondiscrimination statement that must include the following:

1. Notice that the district may not discriminate in any programs or activities based on sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal.

2. The name or title, office address, and telephone number of the employee designated as the compliance officer under this policy, the Section 504 Coordinator, and the Title IX Coordinator.

3. Notice that the district provides equal access to the Boy Scouts of America and any other youth group listed in Title 36 of the United States Code as a patriotic society.

The district will include this statement in written announcements, notices, recruitment materials, employment application forms, and other publications made available to all students, parents, or employees.

The district may combine the statement described above with the notice described in Policy 3205.

III. Model Student Handbook Language

The district will adopt the model student handbook language described in RCW 28A.300.286 and include the language in any student, parent, employee, and volunteer handbook it or its schools publish and on its and its schools' websites.

IV. Discriminatory Harassment

Students have a right to be free from discriminatory harassment. The district violates that right if the following conditions are met:

1. The alleged conduct is based on a student's protected status.

2. The alleged conduct creates a hostile environment. A hostile environment is created if the alleged conduct is sufficiently severe, persistent, or pervasive that it limits or denies a

student's ability to participate in or benefit from the district's course offerings, including any educational program or activity. A hostile environment could impact a student's life in many ways. Physical illness, anxiety about going to school, or a decline in grades or attendance could signal a hostile environment.

3. After receiving notice of the alleged conduct, the district fails to take prompt and appropriate action to investigate it or fails to take prompt and effective steps reasonably calculated to end the harassment, eliminate the hostile environment, prevent its recurrence, and remedy its effects as appropriate. The district has notice of discriminatory harassment if a reasonable employee knew or, in the exercise of reasonable care, should have known about the harassment. Employees may have notice of discriminatory harassment if they receive an oral report from a student, parent, or other individual; receive a written complaint; witness harassing conduct; or become aware of harassment by members of the community or the media.

Harassing conduct may include verbal acts and name-calling, graphic and written statements, or other conduct that may be physically threatening, harmful, or humiliating.

When the district receives notice of potential discriminatory harassment, it will take prompt and appropriate action to investigate and, as applicable, take prompt and effective steps reasonably calculated to end the harassment, eliminate the hostile environment, prevent its recurrence, and remedy its effects. Examples of the steps the district might take include imposing discipline, separating individuals, developing a safety plan, offering counseling, and providing additional training and instruction. These steps will not penalize the student who was harassed.

V. **Complaint Procedure**

The district will adopt a complaint procedure in accordance with chapter 392-190 WAC.

Annually, the district will publish a notice of the complaint procedure in a way that is reasonably calculated to inform all students, parents, and employees of it. The district will provide the notice in a language each parent can understand, which may require language assistance in accordance with Title VI of the Civil Rights Act of 1964 for those with limited English proficiency.

The district will not adopt any policy, procedure, or practice that would limit a person's right to file a complaint under the complaint procedure.

VI. **Compliance Officer**

The superintendent will designate an employee who is responsible for monitoring and coordinating the district's compliance with chapter 392-190 WAC and the guidelines the Office of the Superintendent of Public Instruction has adopted under WAC 392-190-005.

The compliance officer is responsible for ensuring that all complaints filed under the complaint procedure are promptly investigated and resolved.

VII. **Training**

The district will train all administrators, certificated personnel, and classroom personnel regarding their responsibilities under this policy and chapter 392-190 WAC. The training will aim to raise awareness of and eliminate bias based on sex, race, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression,

gender identity, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal.

VIII. **Retaliation Prohibited**

The district will not intimidate, threaten, coerce, or discriminate against any individual who seeks to secure their rights under this policy or chapter 392-190 WAC or because the individual has filed a complaint under the complaint procedure. Further, the district will not tolerate someone else retaliating against another because they sought to secure their rights under this policy or chapter 392-190 WAC or because they have filed a complaint under the complaint procedure.

Any person who retaliates will be subject to appropriate discipline.

Cross-References:

Board Policy 4217	Effective Communication
Board Policy 2020	Curriculum Development and Adoption of Instructional Materials
Board Policy 2030	Service Animals in Schools
Board Policy 2140	~~Guidance and~~Comprehensive School Counseling
Board Policy 2150	Co-Curricular Programs
Board Policy 2151	Interscholastic Activities
Board Policy 3205	Sexual Harassment of Students Prohibited
Board Policy 3207	Prohibition of Harassment, Intimidation, and Bullying of Students
Board Policy 4260	Use of School Facilities
Board Policy 3211	Gender-Inclusive Schools

Legal References:

RCW 28A.300.286	Discrimination, harassment, intimidation, and bullying – Policies and complaint procedures – Posting of model student handbook language
Chapter 392-190 WAC	WAC Equal Educational Opportunity – Unlawful discrimination prohibited
RCW 28A.640	Sexual Equality
RCW 28A.642	Discrimination prohibition
RCW 49.60	Discrimination – Human Rights Commission
WAC 392-190-020	Training – Staff responsibilities – Bias awareness
20 U.S.C. § 7905	Boy Scouts of America Equal Access Act
42 U.S.C 12101-12213	Americans with Disabilities Act
20 U.S.C. 1681-1688	Title IX of the Education Amendments of 1972
42 U.S.C. 2000d, et seq.	Title VI of the Civil Rights Act of 1964
34 CFR Part 100	Nondiscrimination Under Programs Receiving Federal Assistance Through the Department of Education Effectuation of Title VI of the Civil Rights Act of 1964
34 CFR 104	Nondiscrimination on the basis of handicap in programs or activities receiving federal financial assistance
34 CFR Part 106	Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance

Management Resources:
Policy News, July 2025
Policy News, December 2024
Policy News, March 2016
Policy News, December 2014
Policy News, April 2013
Policy News, December 2012
Policy News, June 2011
Policy News, August 2007

Adoption date: March 9, 1994
Revised: June 18, 1996
Revised: April 12, 2000
Revised: April 14, 2010
Revised: August 8, 2012
Revised: March 25, 2015

Revised: November 8, 2017
Revised: November 13, 2019
Revised: February 26, 2025

Pullman School District Board Policy 4260

COMMUNITY RELATIONS

Use of School Facilities

The Pullman School District Board of Directors ~~belives~~believes that public schools are owned and operated by and for the community. The public is encouraged to use school facilities but shall be expected to reimburse the district for such use to ensure that funds intended for education are not used for other purposes. On the recommendation of the Superintendent, the board shall set the rental rates schedule.

The superintendent is authorized to establish procedures for the use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

The district does not discriminate based on race, ethnicity, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, ~~including~~ gender expression, ~~or~~ gender identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental or physical disability, neurodivergence or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent, will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Nonprofit Groups

Nonprofit groups and organizations may use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.

Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Legal References:

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RCW 28A.230.180	Access to campus and student information directories by official recruiting representatives – Informing students of educational and career opportunities
RCW 28A.320.510	Night schools, summer schools, meetings, use of facilities for
RCW 28A.335.150	Permitting use and rental of play-grounds, athletic fields, or athletic facilities
RCW 28A.335.155	Use of buildings for youth programs—Limited immunity
RCW 4.24.660	Liability of school districts under contracts with youth programs
20 USC Sec. 7905	Boys Scout of America Equal Access Act
34 CFR Sec. 108.6	Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups
AGO 1973 No. 26 Initiative No. 276	School Districts--Use of school facilities for presentation of programs--—Legislature - Elections

Cross References:

Policy 3422	Student Sports – Concussion and Head Injuries

Management Resources:

Policy and Legal News, July 2025
Policy and Legal News, February 20142014 - February Issue
Policy and Legal News, July 2013 - July Issue

Policy and Legal News, June 2013	Use of School Facilities policy clarification
Policy News, December 2011	Changes in WSSDA's *Policy Reference Manual*
Policy News, August 2009	Concussion and Head Injuries Legislation

Classification: Critical

Adoption Date: October 22, 1997
Revised Date: April 18, 2001
Revised Date: March 10, 2010
Revised Date: August 14, 2013
Revised Date: August 22, 2018

Coversheet

Procedures

Section: VIII. Informational Items
Item: D. Procedures
Purpose:
Submitted by:
Related Material:
2020P Course Design, Selection, and Adoption of Inst. Materials 8.13.25.pdf
2024P Online Learning 8.13.25.pdf
2161P Spec Education-Related Srvcs 8.13.25.pdf
2161F Referral Form for Special Education 8.13.25.pdf

Pullman School District Administrative Procedure 2020P

INSTRUCTION

Course Design, Selection and Adoption of Instructional Materials

For the purposes of this procedure, the definitions from Policy 2020 will apply.

District course design and core instructional materials should be regularly reviewed to ensure their ongoing alignment with state law, teaching and learning standards, and research-based best practices. All students will receive high quality core instruction and, as appropriate, strategic and intensive intervention supports matched to ~~student~~ their needs.

I. Course Design

A. Existing Courses

The superintendent or designee will establish a regular cycle of course design review and development that includes examination by review committees composed of district subject area coordinators and, as appropriate, external content area experts. This review cycle should be based on student ~~need~~needs, changing demographics and funding. The cycle should cover each content area to ensure current course relevance. The course design process should review the following:

1. Relevance, rigor, and alignment to state learning standards;
2. Efficacy of core, alternative core, and intervention instructional materials that support student learning; ~~and~~
3. Processes and resources used to assess student progress and address teacher professional learning.

~~Recommendations of~~Based on this review, the following might occur ~~may lead to~~:

1. Affirmation of continued use of current processes and instructional materials;
2. Establishment of a timeline for completion of recommended tasks;
3. Creation and assignment of tasks to subcommittees as required to select, write, or revise the course design;
4. Recommendation of new instructional materials selection to the Instructional Materials Committee (IMC);
5. Design of course implementation and staff development plans;
6. Identification of projected budget needs in accordance with established timelines; ~~and/or~~
7. Maintained communications with impacted stakeholders.

B. New Courses or Major Modifications to Existing Courses

~~New~~ The superintendent or designee will review new course offerings or major course modifications that propose significant changes to course objectives or scope before they are~~will be approved by the School Board prior to being~~ scheduled to ensure that the course is rigorous, ~~utilizes~~ uses appropriate instructional materials, and is ~~a~~ carefully considered part of the school's college and career pathways. ~~Prior to School Board consideration, new course offerings and major course modifications will be reviewed first by the building principal, then by the superintendent or designee, and finally by the Instructional Materials Committee (IMC) for recommendation to the School Board~~. When implementing new or modified courses requires adopting new instructional resources, the IMC will consider those resources using the process outlined in this procedure.

~~**C.A. Social studies curriculum review or adoption**~~

~~In compliance with RCW 28A.320.170, when the board adopts or reviews the district's social studies curriculum, it will incorporate history, culture and government of the nearest federally recognized Indian tribe or tribes utilizing curriculum available on the OSPI website. The district may modify the~~

~~OSPI curriculum to incorporate elements that have a regionally specific focus or may incorporate the curriculum into existing instructional materials.~~

~~During regularly scheduled reviews and revisions of their social studies and history curriculum thereafter, the district will collaborate with any federally recognized Indian tribe within its boundaries and with neighboring Indian tribes to expand and improve instructional materials about Indian tribes and to create programs of classroom and community cultural exchange.~~

~~The district will collaborate with the office of the superintendent of public instruction on curricular areas regarding tribal government and history that are statewide in nature.~~

~~D. New Courses or Major Modifications to Existing Courses~~

~~New course offerings or major course modifications that propose significant changes to course objectives or scope will be reviewed by the superintendent or designee prior to being scheduled to ensure that the course is rigorous, utilizes appropriate instructional materials, and is a carefully considered part of the school's college and career pathways.~~

~~When the implementation of new or modified courses requires the adoption of new instructional resources, those resource recommendations will be forwarded to the Instructional Materials Committee for consideration by the process outlined below.~~

II. Selection and Adoption of Instructional Materials

For the purposes of this procedure, instructional materials used in the ~~school~~ district will be classified as core, alternative core, intervention, supplemental, and temporary supplemental. They ~~and~~ shall be selected according to the following procedures ~~that follow~~. The principal is responsible for ensuring their certificated staff is familiar with this ~~the continuing familiarity of his/her certificated staff with the requirement of this policy and~~ procedure. The district ~~office~~ will provide ~~such~~ the technical assistance as ~~may be~~ necessary to accomplish this.

A. Roles and Responsibilities in the Selection and Adoption of Instructional Materials

Instructional Material Type	Role				
	Certificated Teaching Staff	~~Grade Span~~ Principal ~~Team~~	Superintendent ~~or Designee~~	~~Curriculum Advisory Council (CAC)~~Instructional Materials Committee (IMC)	School Board
Core material	Identify		Establish adoption procedure	Recommend	Adopt
Alternative core	Identify		Designate selector		
Intervention	Identify		~~Approve/ disapprove~~Designate selector		
Supplemental	Identify	~~Approve/ disapprove~~Designate selector		~~Approve/ disapprove~~	
Temporary Supplemental	Select – within district guidelines				

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~~Library Resource~~	~~Select – within district guidelines~~				

B. Social ~~studies~~Studies Instructional Materials Review or Adoption~~curriculum review or adoption~~

In compliance with RCW 28A.320.170, when the board adopts or reviews the district's social studies ~~curriculum~~course design, it will incorporate the history, culture, and government of the nearest federally recognized Indian tribe or tribes using the John McCoy (lulilas) Since Time Immemorial: Tribal Sovereignty in Washington State instructional materials~~utilizing curriculum available~~ on the Office of the Superintendent of Public Instruction (OSPI) website. The district may adapt these resources for regional relevance~~modify the OSPI curriculum to incorporate elements that have a regionally specific focus~~ or integrate them ~~may incorporate the curriculum~~ into existing instructional materials.

During regularly scheduled reviews and revisions of ~~their~~its social studies and history courses ~~curriculum thereafter~~, the district will collaborate with any federally recognized ~~Indian~~ tribe within or near its boundaries to incorporate expanded and improved ~~with neighboring Indian tribes to expand and improve~~ instructional materials about Indian tribes and ~~to~~ create ~~programs of~~ classroom and community cultural exchange programs. OSPI's Office of Native Education will help identify federally recognized Indian tribes whose reservations are in whole or in part within the district's boundaries and those nearest to the district.

The district will collaborate with OSPI on instructional ~~the office of the superintendent of public instruction on curricular~~ areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes.

C. Inclusive Instructional Materials

In compliance with RCW 28A.345.130, the board, within available materials, must adopt inclusive curricula and select diverse, equitable, inclusive, age-appropriate instructional materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups including, but not limited to, people from various racial, ethnic, and religious backgrounds, people with differing learning needs, people with disabilities, LGBTQ people as the term is defined in RCW 43.114.010, and people with various socioeconomic and immigration backgrounds.

In adopting curricula and selecting instructional materials, the board must seek curricula and instructional materials that are culturally and experientially diverse as possible, recognizing that the availability of materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups may vary.

~~B.~~ D. Instructional Material Delivery Formats

Instructional materials may be delivered in many formats, ~~and may include~~including textbooks, technology-based materials, or other educational media.

~~C.~~ E. Open Educational Resources

Open Educational Resources (OERs) are teaching and learning resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. A wide variety of free, high-quality instructional content is available, from supplemental to core instructional materials. Supplemental instructional materials may be found on OSPI's Washington OER Hub. District staff are encouraged to consider OERs when selecting instructional materials. OERs are subject to the same selection and adoption procedures as other instructional materials outlined in this document.

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~~D.~~ F. **Technology-based Resources**

~~When instructional materials are technology based, district educational technology staff should be consulted regarding the technological impacts of the suggested program. Equity of access for students and teachers must be considered for all core materials delivered in digital formats~~. As new technologies rapidly evolve, district educational technology staff should be involved early in selecting and adopting core instructional materials and in developing policy regarding selecting digital supplemental materials. Key considerations include evaluating district technological impacts, ensuring compliance with student privacy and data protection laws, and promoting equitable access for students and teachers.

~~E.~~ III. **Core Instructional Material Selection**

~~1.~~ A. **Instructional Materials Committee (IMC)**

The ~~Instructional Materials Committee (~~IMC~~)~~ is formed to establish and monitor ~~such procedures as may be necessary for~~ the evaluation and recommendation of core materials used by the district in conformance ~~to~~ with stated criteria. The committee will act upon requests for core material approval and ~~will~~ evaluate and act upon a parent's ("parent" means a parent or legal guardian of a student enrolled in the district) ~~citizens'~~ requests for reconsideration of core materials.

Committee meetings will be held on a schedule determined by the district. If necessary, ~~Special meetings may be called by~~ the committee chairperson may call special meetings ~~if necessary~~. The committee secretary will provide department heads, principals, and program developers with copies of the committee meeting schedule.

In alignment with RCW 28A.320.230 ~~The committee will consist of one certificated staff member from each schoo~~l, the IMC will include the following: ~~CTE director, a principal~~ representative members from the district's professional staff, including those involved in the curriculum development, and one or more ~~from elementary, middle and high school levels, the technology director, the assistant superintendent (chairperson), and one teacher on special assignment (TOSA). Instructional Materials Committees may include~~ parents of enrolled students, ensuring~~, but state law provides~~ that ~~parents~~ parent members ~~must~~ make up less than ~~one~~ half of the committee's total membership.

~~Members~~ The district will provide parents with reasonable notice of the opportunity to serve on the IMC and the terms of office for members. If the IMC cannot recruit at least one parent, it must report quarterly to the board and the public about its recruitment efforts.~~be appointed by the~~ The superintendent or designee will appoint members through the district's committee process. The board must approve ~~Membership~~membership. The chairperson ~~must be approved by the Board of Directors. The chair~~ and the secretary will be permanent members of the committee. Other members will have three-year terms. Temporary appointments of one year or less may be made to fill vacancies.

~~2.~~ B. **Criteria for Selection of Core Instructional Materials**

Core instructional materials shall be selected based ~~upon~~ on the degree to which they do the following:

~~a.~~ 1. Demonstrate a likelihood of impact as shown by scientific or evidence-based research;

~~b.~~ 2. Enable implementation of the district's developed curriculum and meet state standards and College Readiness requirements;

~~c.~~ 3. Provide sufficient flexibility to meet the varied needs and abilities of the students served;

~~d.~~ 4. Provide clear and appropriate differentiation components for English Language Learners, special education students, students with academic opportunity gaps, and highly capable students;

~~e.~~ 5. Where appropriate, present balanced but differing views of issues, controversial or otherwise, ~~in order that~~so students may develop critical analysis and informed decision-making skills;

~~f.~~ 6. Demonstrate consideration of appropriate ~~format(s)~~formats (including technological, visual, and/or auditory components);

~~g.~~7. Support ~~an~~ equitable access to learning and learning materials for all students~~:~~, including the provision of appropriate, high-quality accessible instructional materials to all students with disabilities who require them; ~~and~~

~~h.~~8. Are free of stereotyping and ~~gender, race, class, and~~ other forms of bias, recognizing that under certain circumstances, biased materials may serve as appropriate resources to present contrasting and differing points of view, and biased materials may be employed ~~in order~~ to teach students about bias, stereotyping, and propaganda in historical or contemporary contexts. The Washington ~~Models~~ model resource, Screening for ~~the Evaluation of Bias~~Biased Content in Instructional Materials, published by ~~the Office of Superintendent of Public Instruction (~~OSPI~~)~~ should be consulted when selecting non-biased materials. ~~in the selection process to further to the goal of eliminating content bias: https://www.k12.wa.us/CurriculumInstruct/InstructionalMaterialsReview.aspx.~~

~~3.~~ C. **Identification of Core Instructional Materials**

Core materials shall be initially selected by ~~such~~ certificated staff assigned by~~as~~ the superintendent or designee ~~may assign~~. Materials must meet the Criteria for the Selection of Core Materials described above.

~~4.~~ D. **Recommendation of Core Instructional Materials**

The staff assigned by the ~~IMC will receive recommended district material proposals through~~ superintendent will recommend core instructional materials for the IMC to review. The IMC ~~assigned staff. Core material~~ will review those materials in accordance with this procedure~~be reviewed according to superintendent-established procedures~~ to ensure compliance with the ~~above~~ decribed selection criteria and will use the~~by using~~ instructional material evaluation guidance ~~tools listed~~ on the OSPI Course Design & Instructional Materials website.~~:~~ ~~https://www.k12.wa.us/CurriculumInstruct/InstructionalMaterialsReview.aspx~~

Based on ~~their~~ its evaluation, the IMC will recommend instructional materials to the board for adoption.

~~5.~~ E. **Adoption of Core Instructional Materials**

The board must approve core instructional materials before they are used in the classroom. ~~Core material will be approved by the board prior to their use in classrooms.~~ Texts selected previously are exempt from this requirement.

~~6.~~ F. **Regularly Scheduled Core Material Updates**

Any courses using district-adapted OER as their core instructional material shall annually convene a representative group of district teachers of the course to revise and improve the core material. Adaptations shall be based on teacher and student suggestions and data from state or district assessments identifying areas of lower student performance. Revised versions of the core material will be implemented for the following school year.

If the adaptations to the core material ~~results~~ result in significant changes to course objectives or scope, the revised resource shall be forwarded to the ~~Instructional Materials Committee~~IMC for consideration and~~,~~ formal recommendation for board adoption.

G. **Exceptional Needs or Rapidly Changing Circumstances**
The superintendent or designee may authorize the acquisition of alternative core instructional materials to meet exceptional needs or rapidly changing circumstances. However, expanded use of core instructional materials selected for exceptional needs will require adoption through the formal process.

H. Dual Credit Programs
Dual credit programs consistent with the requirements under Chapter 28A.600 RCW

~~7.~~

~~**College in the High School, Advanced Placement (AP), and/or International Baccalaureate (IB)**~~
~~College in the High School, AP, and/or IB courses~~ may have varying course designs as necessitated by their course credit transfer requirements.

District information regarding dual credit programs: https://phs.pullmanschools.org/credit-information

See the OSPI Dual Credit Programs website for program-specific Frequently Asked Questions documents.

~~8.~~ I. **Field Testing**
The superintendent or designee may consider ~~the use of~~using field testing as part of the adoption process. Field testing can provide a flexible opportunity to investigate the effectiveness of curricular approaches, instructional materials, ~~and/~~or assessment resources through careful experimentation for an identified purpose based on student needs.

The superintendent may authorize trial~~Trial~~-use core instructional material that is~~of an~~ experimental and~~,~~ field-~~test~~ tested ~~nature may be authorized~~ for ~~use by the superintendent for a period of~~ no more than one school year before the materials must be adopted~~prior to adoption~~ through the formal process.

~~9.~~ J. **Citizen Access to View Core Materials**
~~Members of the community~~Community members are invited to review any core instructional materials in current or proposed use. Such review may be accomplished at the school, ~~in the~~ district office, or online. The review and examination process should be arranged ~~in a way~~ to avoid disrupting the educational program. ~~The review of core~~Core materials should be ~~undertaken~~ reviewed with the knowledge of district objectives in mind.

K. **Protest Procedure for Core Instructional Materials**
In accordance with RCW 28A.320.230, the process for receiving, considering, and acting upon complaints regarding the district's core instructional materials is described below.

1. **Submitting a Complaint**: A parent may submit a written complaint about core instructional materials to the principal of the school where the materials are being used.
2. **Seeking Resolution**: If the parent requests, the school will arrange a meeting with the parent, the principal, and a teacher using the materials in question to address the parent's concerns and find solutions.

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3. **Committee Review**: If the issue cannot be resolved at the school level, the IMC will provide a written decision. The decision must be issued within 60 days of the meeting between the parent or within 90 days of receiving the complaint, whichever is later.
4. **Appeal Process**: The parent, a teacher using the reviewed materials, or the principal may appeal the IMC's decision by submitting a written request to the superintendent or designee. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances has arisen.

The decisions made under this process must comply with RCW 28A.320.233, be based on the selection criteria for core instructional material described in this procedure and may apply only to the student or students whose parent or guardian submitted the complaint.

~~F.~~ **IV. Intervention Instructional Material Selection**

Instructional materials designed to support strategic or intensive intervention for students ~~who are~~ at risk of not meeting established learning standards will be approved by the superintendent or designee based ~~upon~~ on evidence from reputable sources (e.g., National Center on Response to Intervention, Johns Hopkins Best Evidence Encyclopedia).

~~G.~~ **V. Alternative Core Instructional Material Selection**

The superintendent, or designee, will establish procedures for approving schools' ~~through which schools may be approved to~~ use of alternative core materials for specialized course offerings or flexible learning environments. In many cases, the superintendent may decide that ~~selection of these alternative core materials be made by~~ certificated staff designated by the building principal should select these alternative core materials.

VI. Supplemental Instructional Material Selection

Supplemental instructional materials will not require IMC approval or board adoption.

~~H.~~ A. **Selection of Supplemental Instructional Materials**

The superintendent shall delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the principal or professional staff of the district. This includes preparing all student reading lists using state standards-aligned resources/repositories. Staff will rely on reason and professional judgment in ~~the selection of~~selecting high- quality supplemental materials that align ~~to~~ with state learning standards and are appropriate for their students' ~~the~~ instructional ~~program~~ programs, ~~and~~ developmental ~~level~~ levels, and interests ~~of their students~~. While supplemental materials do not require item-by-item approval of the IMC, staff are expected to thoroughly ~~preview~~ review such materials and ~~to~~ give due consideration to the text complexity, developmental level of students,~~;~~ appropriateness of language or images,~~;~~ bias against racial, gender, ethnic, or other social groups,~~;~~ and other sensitive issues.

~~I. Temporary Supplemental Material Selection~~

In accordance with RCW 28A.320.233, principals ~~Professional staff of the district will rely on reason~~ and professional staff cannot refuse to approve or prohibit any ~~judgment in the selection of high quality temporary~~ supplemental ~~materials that are appropriate for the~~ instructional ~~program and developmental level and interests of their students~~ materials for student instruction because they relate to or include the study of the role and contributions of any individual or group who is part of a protected class as established by RCW 28A.642.210 and 28A.640.010.

~~J. Use of Video Materials~~

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~~Videos used in the classroom shall enrich, support, or extend the curriculum, taking into consideration the varied instructional needs, abilities, interests, and developmental levels of the students served. They shall also meet the requirements in the sections above for the appropriate categorization of the video: core, supplemental, or temporary supplemental.~~

~~Guidelines for Use of Video in the Classroom~~

~~A teacher must be present when the video is being shown.~~

~~The video must be shown in a classroom or similar facility.~~

~~Teachers must preview all videos, including student-produced videos, and ensure that they adhere to the following permission guidelines based on student grade level and the content rating of the video:~~

~~Grades~~	~~Video (full-length or excerpt) Rating~~				
	~~G or TV-Y~~	~~PG or TV-Y7~~	~~PG-13 or TV-14~~	~~R or TV-MA~~	~~NC-17 or X~~
~~K-5~~	~~Permitted~~	~~Parent permission slip (full-length only) and principal or designee approval required~~	~~Never permitted~~	~~Never permitted~~	~~Never permitted~~
~~6-8~~	~~Permitted~~	~~Permitted~~	~~Parent permission slip (full-length only) and principal or designee approval required~~	~~Never permitted~~	~~Never permitted~~
~~9-12~~	~~Permitted~~	~~Permitted~~	~~Permitted~~	~~Parent permission slip (full-length only) and principal or designee approval required~~	~~Never permitted~~

- ~~Principal or designee approval is not required for a video purchased by the school district or made available through the Educational Service District, provided it is closely tied to the curriculum for that particular class lesson or subject. Parent permission is still required per the table above.~~
- ~~If a video is unrated, such as YouTube content and student-produced videos, teachers shall refer to rating guidelines (see www.tvguidelines.org/ratings.htm and filmratings.com) and use professional judgement to determine the most appropriate rating.~~

~~If a video requires principal or designee approval, teachers shall submit a completed Video Usage Form and the video to the principal, allowing at least one week for the principal to preview the video.~~

~~If a video requires parent permission, teachers shall acquire a signed Video Permission Slip for each student. A copy of the signed permission slips shall be filed in the principal's office with a copy of the approved Video Usage Form and shall be retained per the Washington State School Districts and ESDs Records Retention Schedule (reference DAN SD51-06A-12).~~

~~If a parent does not give permission for a student to view a video or if the student is unable or chooses not to view the video, the student shall be given an alternative assignment that satisfies each of the following criteria:~~

~~A. Provides an opportunity to access equivalent knowledge as is contained in the video~~

~~B. Credit given is equal to that given to students who viewed the video~~
~~C. Equal in degree of difficulty to that of watching the video~~

B. Requests for ~~Protest Procedure~~ Review and Removal of Supplemental ~~for~~ Instructional Materials

1. **Request for Review**: A parent may submit a written request to review and remove supplemental instructional materials to the applicable teacher and principal.
2. **Seeking Resolution**: If the parent requests, the school will arrange a meeting with the parent, the principal, and the teacher to address the parent's concerns and find solutions.
3. **Principal's Decision**: If the issue cannot be resolved, the principal, in consultation with a teacher-librarian, will review the materials and issue a written decision on whether to remove them. The decision must be issued within 30 days of meeting with the parent or within 60 days of receiving the complaint if the parent doesn't request a meeting.
4. **Appeal Process**: If the parent or teacher disagrees with the principal's decision, they may appeal to the superintendent or designee in writing. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances arises.

~~**K.** When a parent/guardian or employee challenges any instructional materials used or restricted from use in the schools, the following steps should be taken:~~
~~A. Concerns should first be discussed with the certificated teacher and/or the school principal. All parties are urged to resolve the concern at this level.~~
~~B. If the concerns cannot be resolved through discussion at the school level, the following steps will be taken and the challenged instructional material will continue to be used until a decision is rendered:~~
~~1. If the challenged instructional material is supplemental in nature, at a parent's written request to the principal, the supplemental material may be asked to be withdrawn from their student. The principal shall facilitate a meeting of the complainant(s) and appropriate school staff. Following the meeting, the principal shall respond with a written decision. If warranted by the scope of the supplemental material, an appeal may be submitted to the superintendent or designee requesting review by the Instructional Materials Committee and a written decision.~~
~~2. If the instructional material is core, alternative core, or intervention material, the parent/guardian or employee may register a request for reconsideration with the Superintendent or designee. This request will be forwarded to the Instructional Materials Review committee. The IMC will review the complaint and establish a timely process for public consideration of the complaint, if appropriate.~~

The decisions made under this process must comply with RCW 28A.320.233, will be based on the criteria for selecting supplemental instructional materials described in this procedure, and may apply only to the student or students whose parent submitted the complaint.

~~All instructional material reconsideration decisions will be by majority vote of the IMC and are final. Decisions of the committee will be delivered in writing to the superintendent, complainant, and affected staff within ten (10) school business days.~~

VII. Temporary Supplemental Material Selection

The district's professional staff will rely on reason and professional judgment in selecting high-quality temporary supplemental materials appropriate for their students' instructional programs, developmental levels, and interests.

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Revised: April 12, 2023

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INSTRUCTION

Online Learning

~~1.0~~ I. Definitions

~~1.1~~ A. Online Courses or "grade level ~~Coursework~~coursework" means a course in which:

~~a.~~ 1. more than half of the content is delivered online;

~~b.~~ 2. and more than half of the instruction is delivered online by a teacher from a different location than that of the student;

~~c.~~ ~~3. A~~ a certificated teacher has the primary responsibility for the student's instructional interaction~~:~~. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and,

~~d.~~ 4. ~~and~~ students have access to the teacher synchronously and/or asynchronously.

~~1.2.~~ B. Online School Program~~:~~

~~_____~~means a school program that offers a sequential set of online courses or grade-level coursework throughout the school year in a manner that could provide a full-time basic education program if so desired by the student. The student may enroll as a part-time or full-time student.

~~1.3. Online Learning Support Team:~~

~~District/school staff (building administrator, school counselor, online learning technician and consulting teacher) who will provide assistance to the student in accessing courses, understanding coursework and maintaining successful progress in the course.~~

~~1.4~~ C. Online provider means any provider of an online course or program, including multidistrict online providers, all school district online learning programs, and all regional online learning programs.

D. The Online Learning Support Team includes the District/school staff (building administrator, school counselor, online learning technician and consulting teacher) who will provide assistance to the student in accessing courses, understanding coursework and maintaining successful progress in the course.

~~2.0~~ II. Student Access to Online Courses and Online School Programs

The district will facilitate access to the following types of online learning opportunities, according to section 4.0: Student Eligibility Criteria:

A. Online courses:

- 1. District-created and taught online courses;
- 2. District-taught online courses created by a third-party contracted provider; and
- 3. Courses created and taught online by OSPI-approved online providers.

B. Online school programs:

- 1. District-created and taught online school programs;
- 2. District-sponsored programs created and taught by OSPI-approved online providers;
- 3. District-sponsored programs created by third-party course providers and taught by district teachers; or
- 4. Out-of-district online school programs accessed through an interdistrict transfer.

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~~3.0~~ III. Types of Online Courses Available

The district will facilitate access to the following types of online courses, according to section 4.0: Student Eligibility Criteria:

~~3.1~~ A. Credit recovery courses allowing students to make up failed credits needed for graduation;

B. Advanced Placement courses;

C. World language courses;

~~3.2~~ D. Courses which may already be offered in the student's school but are inaccessible to the student due to scheduling or other factors;

~~3.3~~ E. Courses not available at the student's school that meet four-year college entrance requirements;

F. Elective courses'

G. Standard-level courses meeting high school graduation requirements; and

H. Grade level coursework for K-8

~~4.0~~ IV. Student Eligibility Criteria

The district will facilitate access to online learning courses and programs for students enrolled in grades 6-12. Students ~~requesting permission to take~~taking an online course or ~~participate~~participating in a district-created online school program must adhere to the following criteria:

~~4.1 The following criteria serve as guidelines for a thorough review and consideration by the Online Learning Support Team to determine the appropriateness of an online learning experience for a student:~~

~~4.1.1 Extenuating life circumstances or Extraordinary needs~~

~~4.1.2 Have completed any required prerequisites and provide teacher/counselor recommendations to confirm that he/she possesses the academic level needed to function effectively in an online learning environment~~

~~4.1.3 Credit retrieval/remediation/alternative education~~

~~4.1.4 Special education services (accommodations, related services)~~

~~4.1.5 Other issues related to student's social/emotional /behavior needs that warrant further consideration of an alternative learning experience~~

~~4.1.6~~ A. Comply with existing district policies for registering/enrolling in a course or district program; and,

~~4.2 The decision to allow a student to take online courses under the above criteria will rest with the Online Learning Support Team or Student Intervention Team (SIT). A decision may be appealed by parents or students. The appeal must contain new information or data that the Online Learning Support Team or Student Intervention Team (SIT) has not yet had an opportunity to review and take into consideration. The decision on an appeal will be made by the team.~~

~~4.3~~ B. Students interested in attending an online school program in another district must follow the interdistrict transfer procedures in policy 3140 prior to entering that program.

~~5.0~~ V. Supporting Student Success

The district will provide the following support to students to help ensure a successful online learning experience:

~~5.1~~ A. All online students will receive assistance from the local online learning support team;

~~5.2~~ B. The counselor will advise students in selecting and registering for online learning options to which the district facilitates access;

~~5.3~~ C. The consulting teacher/counselor or advisor will meet regularly with online students to ensure they are connecting to the online coursework and are making satisfactory progress in their online coursework;

~~5.4~~ D. The district will offer a dedicated class period during the school day in which the student may connect to an online course; and

~~5.5~~ E. The district will offer access to online computers during the school day.

~~6.0~~ VI. Costs/Fees

~~6.1~~ A. Courses offered to students for which the district claims state education funding, or that are included as part of the regular school day, will be paid for by the school district. Students/families may be responsible for fees as specified by the district fee schedule.

~~6.2~~ B. Courses offered to students for which the district claims no state education funding and that are not included as part of the regular school day will be paid for by students/families. Students/families may also be responsible for fees as specified by the district fee schedule.

~~7.0~~ VII. Granting of High School Credit for Online Courses

~~7.1~~ A. School districts will award credit and grades for online high school courses successfully completed by a student that meet the school district's graduation requirements and are provided by an approved online provider. Credit for online courses will be granted in the same manner as other course offerings in the district~~.~~;

~~7.2~~ B. Currently enrolled students ~~must seek approval~~should notify the district prior to enrolling in an online course provided outside of the district. The student and/or parent ~~will seek prior approval and~~ will be informed whether or not the course is eligible for academic credit from the district~~.~~;

~~7.3~~ C. For students transferring credit from online courses or programs taken while enrolled outside of the district, credit will be granted according to the district transfer credit procedure 2410P High School Graduation Requirements~~.~~; and

~~7.4~~ For eligible courses, if course credit is earned, the course will be recorded on the transcript using the standardized identifier for online courses provided in the Comprehensive Education Data Research System (CEDARS).

~~.~~

7.5 Prior to enrollment, students and/or parents will be informed in writing whether a course is eligible for academic credit.

~~8.0~~ VIII. Information to Students and Parents or Guardians

The district will use a variety of methods to provide information to parents/guardians and students regarding online learning opportunities.

Information will be provided through the district Web page, counseling office brochures, newsletters, the student handbook and other appropriate district communication resources.

~~9.0~~ IX. Criteria for District Use of Non-OSPI Online Courses

~~9.1~~ A. The district may offer courses to students from providers not on the OSPI approved list only after ensuring that they meet the criteria for district use of non-approved providers as posted on the OSPI website.

~~9.2~~ B. The district will ensure proper documentation when using non-approved online providers.

~~10.0~~ ~~-~~X. Student Responsibilities

~~10.1~~ A. Adhere to the district's code of conduct for academic integrity~~.~~;

~~10.2~~ B. Comply with course/program participation and completion requirements~~.~~;

~~10.3~~ C. Maintain high academic involvement~~.~~;

~~10.4~~ D. Notify the district if participation in an online course/program ceases or changes~~.~~;

~~10.5~~ E. Maintain agreed-upon levels and kinds of communication with the consulting teacher throughout the term of the online course~~.~~; and

~~10.6~~ F. Participate in an online course/program orientation.

~~11.0~~ ~~-~~XI. Parent or Guardian Responsibilities

~~11.1~~ A. Parents or guardians are responsible for costs/fees as outlined above in the Costs/Fees section~~.~~; and

~~11.2~~ B. Parents or guardians are responsible for seeking approriate technology – per district recommendations – for student participation in coursework outside of the school day or designated online learning period.

~~12.0~~ ~~-~~XII. District Responsibilities:

~~12.1~~ A. Inform parents/guardians prior to student enrollment in any online course or program~~.~~;

~~12.2~~ B. Inform staff, parents/guardians and students of the online courses and programs that are available to them~~.~~;

~~12.3~~ C. Inform staff, parents/guardians and students of the online course/online school program prerequisites, technology requirements, course outlines, syllabi and possible fees~~.~~;

~~12.4~~ D. Provide online students who remain enrolled in the district and who participate in the online course or program during the school day, with ~~access to~~ computing hardware and connectivity required for participation in the online course or online school program~~.~~;

~~12.5~~ E. Inform staff, parents/guardians and students of how to seek and access technology resources and technological requirements beyond the school day~~.~~;

~~12.6~~ F. Provide online students with an online learning support team~~.~~;

~~12.7~~ G. Ensure communication between the student's ~~consulting teacher~~local advisor and parent/guardian~~.~~;

~~12.8~~ H. Ensure online courses are appropriately identified with CEDARS coding~~.~~; and

~~12.9~~ I. The district will inform students and their parent/guardian of rescheduling options or grade impacts in the event a student withdraws from an online course or online school program prior to completion.

~~Cross References:~~
~~Board Policy 2022 Electronic Resources~~
~~Board Policy 2255 Alternative Learning Experience Programs~~
~~Board Policy 2410 Graduation Requirements~~

~~Legal References:~~

~~RCW 28A.225 Compulsory School Attendance and Admission~~
~~RCW 28A.250 Online Learning~~
~~RCW 28A.230.090 High School graduation requirements or equivalencies – Reevaluation of graduation requirements – Review and authorization of proposed changes – Credit for courses taken before attending high school – Postsecondary credit equivalencies.~~
~~RCW 28A.320.035 Contracting out – Board's powers and duties – Goods and services~~
~~RCW 28A.150.262 Defining full-time equivalent student – Students receiving instruction through alternative learning experience online programs Requirements – Rules~~
~~RCW 28A.150.220 Basic Education – Minimum instructional requirements – Program accessibility – Rules (Effective September 1, 2011)~~
~~WAC 180-51 High School Graduation Requirements~~
~~WAC 392-121-182 Alternative learning experience requirements~~
~~WAC 392-121-188 Instruction provided under contract~~
~~WAC 392-410-310 Equivalency course of study – Credit for correspondence courses, electronically mediated courses, and college courses.~~
~~WAC 392-502 Online Learning~~

~~**Management Resources:**~~
~~*Policy News*, December 2009 Online Learning Policy Required~~

~~**Adoption Date: March 24, 2010**~~
~~**Revised:** July 25, 2012~~
~~**Revised:** May 28, 2014~~
~~Revised: July 26, 2017~~

Pullman School District Administrative Procedures 2161P

INSTRUCTION

Special Education and Related Services for Eligible Students

The purpose of the district's special education program procedures is to address program areas where state and federal regulations require specific local procedures or permit local discretionary choices. The state regulations governing implementation of special education services pursuant to the Individuals with Disabilities Education Improvement Act (IDEA) of 2004 are addressed in Chapter 392-172A WAC. These procedures do not address all of the requirements established in the regulations. District personnel who are not familiar with the regulations need to contact the ~~director of special services~~ special services administrator or designee if there are questions regarding special education. These procedures describe how the district implements its special education program.

Please note: The term "parent" in these procedures includes biological and adoptive parents, legal guardians, persons acting in the place of a parent, such as relatives and stepparents, foster parents, persons appointed as surrogate parents, and adult students.

I. FREE APPROPRIATE PUBLIC EDUCATION (FAPE)

A. The district will apply annually for Federal Part B and state special education funding to assist in the provision of special education and any necessary related services. This funding is in addition to students' basic education funding and state special education funding.

B. The superintendent, in consultation with building staff, will annually determine whether to use Early Intervening Services (EIS) funding for students who have not been identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment.

C. The district will annually report to the Office of Superintendent of Public Instruction (OSPI) the number of students receiving EIS; and the number of students who received EIS and subsequently received special education and related services under Part B of IDEA during the preceding two-year period.

D. Services to eligible special education students, ages three to ~~21~~22, will be provided without charge to the student. This does not include incidental fees that are normally charged to all students. Special education services will include preschool, elementary, and secondary education and are provided in conformance with the student's Individualized Education Program (IEP).

E. The district provides a continuum of services for students, regardless of the funding source. Where the district is unable to provide all or part of the special education or necessary related services, it will make arrangements through contracts with other public or non-public sources, inter-district agreements, or interagency coordination.

II. STUDENTS COVERED BY PUBLIC OR PRIVATE INSURANCE

The district may use Medicaid or other public insurance benefits programs in which a student participates to provide or pay for services required to provide a FAPE, as permitted by the public insurance program. However, the district will not:

A. Require parents to sign up for or enroll in public benefits or insurance programs in order for their student to receive FAPE under Part B of the IDEA;

B. Require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim;

C. Use a parent or student's benefits under a public insurance program~~s~~ if that use would:

1. Decrease available lifetime coverage or any other insured benefit;
2. Result in the family paying for services required after school hours that would otherwise be covered by the public insurance program;
3. Increase premiums or result in discontinuation of insurance; or
4. Risk loss of eligibility for home and community-based waivers, based on aggregate health-related expenditures.

The district may access a parent's private insurance proceeds to provide FAPE to an eligible student only if the parent provides informed consent to the district. Whenever the district proposes to access the parent's private insurance proceeds, the district will:

A. Obtain parent consent in accordance with Chapter 392-172A WAC each time the district wishes to access benefits for a new procedure; and

B. Inform the parents that their refusal to permit the district to access their insurance does not relieve the district of its responsibility to ensure that all required services are provided at no cost to the parents.

Before first accessing a parent's or student's public benefits, for the first time and annually after the first notification, the district will provide written notification using the prior written notice provisions under WAC 392-172A-05010(3) that includes:

A. ~~a~~A statement of the parental consent provisions;

B. ~~a~~A statement of the "no cost" provisions;

C. ~~a~~A statement that the parents may withdraw their consent to disclose personally identifiable information to the agency responsible for administering the state's public benefits or insurance, and

D. ~~a~~A statement that a parent's withdrawal or refusal to consent does not relieve the school district of its responsibility to ensure that all required services are provided at no cost to the parents.

After providing the required notification, the district will obtain written informed consent from the parent allowing the district to disclose information from the student's educational records to the agency responsible for administering the state's public benefits or insurance programs. The consent will specify:

A. The personally identifiable information that may be disclosed, such as records or information about the services that may be provided to the student;
B. The purpose of the disclosure;
C. The agency to which the disclosure will be made; and
D. That the parent understands and agrees that the public agency may access the parent's or student's public benefits or insurance to pay for services under the act.
E. To avoid financial cost to parents who would otherwise consent to use private insurance, or public benefits if the parent would incur a cost such as a deductible or co-pay, the district may use its Part B funds to pay the cost the parents would incur.
F. The case manager is responsible for providing the required notices and requests for consent to parents under this section.

III. PARENT PARTICIPATION IN MEETINGS

The district encourages parental involvement and sharing of information between the district and parents to support the provision of appropriate services to its students. As used in these procedures, the term "parent" includes biological and adoptive parents, legal guardians, persons acting in the place of a parent, such as relatives and stepparents, foster parents, persons appointed as surrogate parents, and adult students.

Parents (and as appropriate, students) will be provided the opportunity to participate in any meetings with respect to the identification, evaluation, educational placement, and provision of a FAPE, including IEP team meetings, school discipline, and truancy meetings.

When a meeting is scheduled parents will be:
A. Notified of the meeting early enough that they will have an opportunity to attend;
B. Notified of the availability of interpretation and translation services at no cost to the parents;
C. Notified of the purpose, time, and location of the meeting and who will be in attendance;
D. The parent will be notified that the district or the parent may invite others who have knowledge or special expertise of the student; and
E. The meetings will be scheduled at a mutually agreeable time and place.

~~F.~~ The district will take whatever action is necessary to ensure that the parent understands the proceedings of the IEP team meeting, including but not limited to, arranging for an interpreter for parents who are deaf or hard of hearing or whose native language is other than English. The district will maintain documentation of the language in which families prefer to communicate and whether a qualified interpreter for the student's family was provided.

~~G.~~ The staff person responsible for inviting the parents to meetings will keep documentation of the information provided and the methods used to notify the parents of the meeting. The district may proceed with a ~~IEP~~ meeting if the district is not able to convince the parent to attend. In this case, the district will document its attempts to arrange the meeting. This documentation will include records of telephone calls and the results, copies of correspondence sent to the parent, and/or other means used to contact the parent.

~~H.~~ This documentation will be kept in the student's special education file~~.~~ in the building as well as the student's permanent special education file housed in the special services department in the district office.

~~I.~~ If the parent cannot attend a meeting but wishes to participate, the district will arrange for other means to participate. This can include individual or conference phone calls, video, or other means of conferencing.

~~J.~~ A meeting does not include informal or unscheduled conversations involving district personnel; conversations on issues such as teaching methodology, lesson plans, coordination of service provisions; or preparatory activities that district personnel engage in to develop a proposal or a response to a parent proposal to be discussed at a later meeting.

IV. IDENTIFICATION AND REFERRAL (CHILD FIND)

A. Identification

The purpose of Child Find is to locate, evaluate, and identify children with suspected disabilities in need of special education services, including those who are not currently receiving special education and related services and who may be eligible for those services. Activities are to reach:

1. Children residing in the school district boundaries including preschool-aged children;
2. Children attending approved, nonprofit private elementary and secondary schools located within the district boundaries.
3. Highly mobile children (such as children experiencing homelessness, in foster care, and living in migrant conditions);
4. Children who have a disability and may need special education services even though they are advancing from grade to grade; and
5. Children at home or home-schooled.

The district will consult with parents and representatives of private school students to ensure its Child

Find activities are comparable in approved, nonprofit private schools located within district boundaries. These consultations will occur early in each school year. The ~~director of~~ special services administrator or designee will contact the administrator of each private school located in our school district and set up a meeting to review the state Private School Consultation and Private School Affirmation forms and get affirmation from each private school. Action items identified at the meeting will be followed up on by
appropriate staff of the school district and private school.

The district reaches students who may be eligible for special education services through:

1. Notification to parents of child find activities in its annual informational packet;
2. Notification to parents district-wide through local papers or other media;
3. Information regarding child find on the district's ~~Web site~~website;
4. Notification to private schools located in the district's boundaries;
5. District informational mailings;
6. Posting notices regarding screening and referral in school buildings and public locations including DSHS community service offices, Employment Security offices, grocery stores, ~~Laundromats~~laundromats, day cares, community preschool sites, and physicians' offices;
7. Notifying and coordinating with the designated Part C lead agencies;
8. Early childhood screenings conducted by the district;
9. Coordination with other public and private agencies and practitioners;
10. Written information provided to district staff on referral procedures;
11. Training teachers and administrators on referral/evaluation/identification procedures; and
12. Review of student behavior, discipline, and absentee information and information gathered from district-wide assessment activities.

When district staff have concerns that a student may have a suspected disability ~~which~~ that could result in eligibility for special education services, they will notify the school psychologist assigned to the student's building.

The district's special services department coordinates and the preschool team conducts early childhood screenings for children from~~ages~~ birth to five (5) years. These occur monthly at the ~~special services department office~~developmental preschool location. When parents or others inquire about screenings, the caller will be referred to the district ~~special~~ instructional programs ~~coordinator~~ clerk at 509-332-3144. ~~Parents of children ages 0 – 34 months will be referred to the Part C Local Lead Agency for determining eligibility and providing services if the child qualifies. The special services department staff will coordinate with the Part C Local Lead Agency to ensure:~~

~~1. When first contact for children in the age range for Part C is made with the district, the person will be referred to the Local Lead Agency; and~~
~~2. When first contact for children in the age range for Part B is made with the Local Lead Agency, the person will be referred to the district.~~

The screening process involves the following:

1. Parents are asked to provide information to assist in assessing their child.~~; and~~

2. Children are screened to assess cognitive, communication, physical, social-emotional, and adaptive development. Parents will be notified at the screening of the results, and the parents will also be provided written notice of the results within ten days of the screening. If the screening supports evaluation, the district will obtain written consent for an evaluation at the exit interview, if possible, or will include consent forms with the written notice notifying the parents of the results. If the screening results indicate that the child does not need an evaluation, written notice will be sent to the parents within 10 days of the screening explaining the basis for the district's decision not to evaluate. Evaluation occurs in accordance with evaluation procedures.

B. **Referral**

A student, whether or not enrolled in school, may be referred for a special education evaluation by parents, district staff, or other persons knowledgeable about the student. Each building principal will designate a person responsible for ensuring that district staff ~~understands~~ understand the referral process and maintain the availability of the district's optional referral form. **.** Referrals will be made using Form 2161 #1 titled Referral for Special Education Evaluation. Referrals are required to be in writing unless the person referring is unable to write and/or communicate orally. A person who makes a referral orally must be provided with the optional district referral form in the requestor's native language and offered assistance in completing the referral with the support of a qualified interpreter when needed.

When a referral is made, the district must act within a 25 school-day timeline to make a decision about whether or not the student will receive an evaluation for eligibility for special education services.

All certificated employees will document referrals immediately upon a referral being made to or by them. All other staff receiving a referral from another person will notify the school psychologist . The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee): (a) records the referral; (b) provides written notice of the referral to the parent, including the date the request was received; and (c) advises appropriate members of the Student Intervention Team (SIT) (see Board Policy 2155) to collect and review district data and information provided by the parent to determine whether evaluation is warranted.

During the referral period members of the SIT will collect and review existing information from all sources, including parents. Examples may include:

1. Child's history, including developmental milestones;

2. Report cards and progress reports;

3. Individual teacher's or other provider information regarding the child including observations;

4. Assessment data;

5. Medical information, if provided; and

6. Other information that may be relevant to assist in determining whether the child should be evaluated.

If the review of data occurs at a meeting, the parent will be invited. The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) provides

written notice to the parents of the decision regarding evaluation, whether or not the parents attend the meeting.

Recommendations regarding evaluation are forwarded to the school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee).

After the SIT reviews the request for evaluation and supporting data and does not suspect that the child has a disability, the district may deny the request. In this case written notice, including the reason for the denial and the information used as the basis for the denial, must be given to the parent. The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) will be responsible for written notice to the parent.

If the determination is that the child should be evaluated, the reviewers will include information about the recommended areas of evaluation, including the need for further medical evaluation of the student. This information will assist the district in providing parents prior written notice and will assist the district in selecting appropriate evaluation group members. The student's general education teacher will contact the parent to let them know about the referral and notify them that the school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) will be contacting them. The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) is responsible for notifying parents of the results using prior written notice. When the determination is that the child will be evaluated, parent consent for evaluation and consent for release of appropriate records will be sent with the notice.

The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) will seek parental consent to conduct the evaluation without any unnecessary delay. The ~~school~~ district is not required to obtain consent from the biological parent if:

1. The student is a ward of the state and does not reside with a parent;

2. The parent cannot be located, or their rights have been terminated; or

3. Consent for an evaluation is given by an individual appointed to represent the student.

When the parent provides consent, the district will select an evaluation group. The evaluation group is to complete the evaluation within 35 school days after the district's receipt of parent consent, unless:

1. The parents and district agree in writing to extend the timeline;

2. The parent fails or refuses to make the student available for the evaluation; or

3. The student enrolls in another school district after the evaluation ~~is begun~~begins, but before its completion, and the parent and new district ~~have an agreement for completion of the evaluation~~agree to complete it.

If a parent does not provide written, informed consent for the evaluation, the school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) will notify the ~~director of~~ special services administrator or designee and/or building principal. District staff will make a determination as to whether it wishes to use mediation to seek agreement to evaluate or file a due process hearing to override the parent's refusal to consent. The district may not override a parent's refusal to consent for an evaluation if the student is homeschooled or is unilaterally placed in a private school. If the parent does not provide written informed consent and the district does not use mediation or due process, the school psychologist will provide the parent with prior written notice informing the parent that the

district cannot proceed with the evaluation to determine eligibility and is not responsible for providing special education and related services without an initial evaluation to determine eligibility.

V. EVALUATION AND REEVALUATION

A. Evaluation of Students ~~moving~~ Moving from Part C to Part B and Participation in Transition Planning Conferences

The district will participate in transition planning conferences, arranged by the local lead agency as designee of the Part C lead agency for each student who may be eligible for preschool services. Transition plans will be designed to promote uninterrupted provision of appropriate services to the child

1. The community partner responsible for Birth to 3 will serve as the point of contact with Developmental Preschool staff for timely execution of transition planning conferences that are arranged at least 90 days before the student's third birthday by the designee of the Part C agency;

2. Within 25 school days following the transition planning conference, a determination whether or not to evaluate the student for Part B services will be made;

3. The district will follow the procedures for obtaining consent and conducting an initial evaluation, and provide prior written notice of the decision, if it determines that the student will be evaluated to determine eligibility for Part B services;

The district will follow the procedures for timelines and evaluation requirements for students moving from Part C to Part B. However, students turning three, who were previously determined eligible for early intervention services under Part C of the IDEA, will be evaluated for initial eligibility for special education services under Part B of the IDEA. The evaluation must be completed in enough time to develop an initial IEP by the date of the student's third birthday.

B. Evaluation Requirements

The purpose of the evaluation is to collect information about a student's functional, developmental, and academic skills and achievements from a variety of sources, to determine whether a student qualifies for special education and related services, and to develop an IEP. This includes information provided by the parent. All information gathered in this process is reviewed by the IEP team or other group of qualified professionals.

The evaluation must be an individual assessment designed to determine:

1. Whether the student is eligible for special education and any necessary related services; and,

2. The nature and extent of special education and related services needed by the student, including information related to enabling the child to be involved in and progress in the general education curriculum.

The school psychologist or speech-language pathologist when the student will be evaluated only in the area of communication, with input from other staff, shall select the members of the evaluation group. Members selected must be knowledgeable about the student and the areas of suspected disabilities. Qualifications of a group member include having the appropriate professional license or certification and may include outside practitioners when necessary. When assessing for specific learning disabilities, the parent and a group of qualified professionals must be part of the group. If the student requires a medical evaluation in order to determine eligibility, the district will coordinate with the parents to arrange for the evaluation at district expense or through the use of public or private insurance if the parent consents to allow the district to use the insurance.

There are many legal requirements for conducting evaluations. Evaluation procedures or materials must be free of racial, cultural, or sexual/gender bias and they must be used for the purpose for which they are valid and reliable. Tests must be appropriate for the student's age and stage of developmental level. Tests should be administered in the native language of the student or conducted in the mode of communication most familiar to the student. If it appears to be clearly not feasible to conduct a procedure or test in the mode of communication most frequently used by the student, the IEP team will contact the special education administrator to develop an individualized strategy for valid evaluation of the student's skills. The inclusion of parents in this collaboration is desirable and strongly encouraged.

Specific areas to be included in the evaluation are determined by the building evaluation team and other qualified professionals, as appropriate, as part of a review of existing data concerning the student. The evaluation does not rely on one source or procedure as the sole criterion for determination and should include:

1. Review of existing data, including corresponding response to intervention (RTI) documentation;

2. Relevant functional and developmental information;

3. Information from parents;

4. Information from other providers;

5. Information related to enabling access to and progress within the general education curriculum and assisting in determining whether there is a disability and the content of the IEP;

6. Current classroom-based evaluations, using criterion-referenced and curriculum-based methods, anecdotal records, and observations;

7. Teacher and related service providers' observations; and

8. Testing and other evaluation materials, which may include medical or other evaluations when necessary.

All current evaluation data as well as data previously reviewed by the team must be considered. Professional members of the evaluation team need to be familiar with qualifying disability definitions and criteria in federal and state rules.

This review of existing data may be in the form of a meeting of IEP team members, or may be conducted without a meeting. It includes data provided by parents, data gathered in the general education classroom, or data from state and district level assessments. The data may provide information about the student's physical condition, social or cultural background, and adaptive behavior.

When additional assessments are necessary, the group members have the responsibility of selecting, administering, interpreting, and making judgments about evaluation methods and results, and ensuring that the tests and assessments are administered by qualified personnel in accordance with the instructions of the test producer. The gathering of additional data in combination with existing data must be sufficiently comprehensive to address all areas of the suspected disability and any special education needs, whether linked to the disability category or not. If the IEP team determines that no additional data are needed, the IEP team will notify the student's parent of that determination and the reasons for it, and inform them of their right to request additional assessments. The district will complete the evaluation using existing data.

Parents and district staff are encouraged to work towards consensus, but the school district has the ultimate responsibility to determine whether the student has a disability or not. The school psychologist or SLP will provide the parent with prior written notice of the eligibility decision, as well as a copy of the evaluation report. If the parent disagrees with the eligibility decision they will be informed of their dispute resolution options described in the procedural safeguards.

C. **Specific Learning Disability (SLD)**

The district continues to use the severe discrepancy approach for identifying students with a SLD;

D. **Evaluation of Transfer Students**

If a student transfers into the school district while an evaluation process is pending from the other district, the special programs coordinator is responsible for getting all of the information from the prior school district as soon as possible. The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) is responsible for determining the status of evaluations conducted to date and making a determination as to whether the evaluation can be completed within the 35 school day timeline from the date the parent provided consent. If the determination is that additional time will be needed, the school psychologist or SLP will notify the parent and obtain the parent's agreement to establish a new timeline.

E. **Eligibility**

The evaluation group and the parent will determine whether or not the student is eligible for special education services.

1. A student is not eligible if the determinant factor is lack of appropriate instruction in reading or math, based upon the state's grade level expectations or limited English proficiency; and

2. Eligibility may be determined by documented professional judgment when:

    a. Properly validated tests are unavailable; or

    b. Corroborating evidence indicates that results were influenced due to measuring a disability.

The parent will be provided with a copy of the evaluation report and the documentation of the eligibility determination ~~of eligibility~~.

Parents will also be provided with prior written notice of the eligibility decision ~~within ten school days of the decision~~. The school psychologist or speech-language pathologist for a student being evaluated only in the area of communication is responsible for sending the notice.

Students remain eligible for special education services until one of four events occur:

1. The student is determined through a reevaluation to no longer be eligible for special education;
2. The student has met the district's high school graduation requirements;
3. The student has reached the age of ~~21~~22. A special education student whose ~~21st~~ 22nd birthday occurs during the current school year~~after August 31~~, will continue to be eligible for special education and any necessary related services for the remainder of the school year; or
4. The student no longer receives special education services based upon a parent's written revocation of services.

When a special education student is expected to graduate prior to age ~~21~~22, or when graduation is part of the transition plan, the IEP team will document a student's progress towards achieving course credits towards graduation on the transition portion of the IEP. The student's IEP manager will provide prior written notice to parents and adult students that the student is expected to graduate and will no longer be eligible for special education services. The student's IEP manager will also provide the parents and student with a summary of academic achievement and functional performance and recommendations to assist the student with postsecondary goals.

Board Policy 2410 outlines the district's procedures for granting high school graduation credits for students with disabilities as required by WAC 180-51-115.

F. **Evaluation Report**

Each person conducting an assessment of the student will specify the procedures and instruments used, ~~and~~ their results, and the significance of findings related to the student's instructional program, including a specification of the factors interfering with performance and the special education and related services needed.

The school psychologist (or other staff member when requested by the ~~director of~~ special services administrator or designee) will develop the evaluation report reflecting the evaluation information. This will be completed before the conclusion of the evaluation period and will, at a minimum:

1. Identify the disability that requires special education and related services, if a disability exists;

2. Discuss assessments and review data supporting conclusions regarding eligibility;

3. Include the additional information required for the specific learning disability eligibility category;

4. Describe how the disability or disabilities affect the student's involvement and progress in the general curriculum;

5. Make recommendations to the IEP team with respect to special education and related services needed, materials or equipment, instructional and curricular practices, student management strategies, the need for extended school year services beyond 180 school days, and location of services;

6. Include other information, as determined through the evaluation process and parent input;

7. Include the additional information required for the specific learning disability eligibility category;

8. Provide any necessary professional judgments and the facts or reasons in support of the judgments; and

9. Be signed and dated by the evaluation group members certifying their agreement. Any group member who disagrees with the conclusions of the report will prepare a separate statement representing their own conclusion.

10. The school psychologist (or other staff member when requested by the special education director) is responsible for notifying parents of the date, time and location of evaluation meetings by following the procedures in the parent participation section for inviting parents to meetings. Meeting information will be entered into the IEP program and all contact attempts will also be documented in the program. Parent contact attempt reports will be printed and submitted with the evaluation report.

G. **Reevaluations**

A reevaluation of a student receiving special education or related services is conducted if academic achievement and functional performance has improved to warrant a reevaluation, if the IEP team suspects that the student may no longer be a student with a disability, or if the child's parent or teacher requests a reevaluation. A reevaluation does not occur more than once per year, unless the parent and ~~school~~ the district agree otherwise. A reevaluation must occur at least once every three years, unless the parent and ~~school staff~~the district agree that a reevaluation is unnecessary. An agreement that an evaluation is unnecessary will be confirmed in writing to the parent. The case manager will schedule a review of this determination and notify the ~~complete the appropriate paperwork in the IEP program and submit hard copies to the~~ special services department.

Students who turn six who met the eligibility requirements for the disability category of "Developmentally Delayed" (DD) under the criteria for ages three to six years need not be reevaluated at age six under the criteria for six to nine years until three years after their initial evaluation was completed Students who were previously eligible under the category "Developmentally Delayed" must be reevaluated before age ten to determine eligibility within another category.

As part of any reevaluation, the IEP team members and other professionals the district determines appropriate will review existing data that includes:

1. Evaluations and information provided by the parents;

2. Current classroom-based assessment, local or state assessments, and classroom based observations; and

3. Observations by other teachers and related services providers data.

Based on this review the team will determine whether any additional data is necessary to determine:

1. Whether the student continues to be eligible for special education and any necessary related services;

2. The present levels of performance and educational needs; and

3. Whether any additions or modifications to the student's program are needed.

This review can occur with or without a meeting or through individual review. If the IEP team members and any other persons reviewing the data determine that no further testing is necessary, the school psychologist will notify the parents of this determination, using written prior notice and will inform parents that they have the right to request assessments if they disagree with the determination that additional testing is not necessary. Parent consent is not required if the reevaluation does not require additional testing.

4. If additional testing is needed:

5. The school psychologist or speech-language pathologist will request written parental consent for reevaluation and provide prior written notice identifying the areas of assessment;

6. If the parents do not return the signed consent form, the district will send another letter explaining the need for reevaluation and parent consent and will enclose another consent form and a copy of the prior written notice. In addition, the district will document its reasonable attempts to obtain consent such as telephone calls, emails, personal contact, and other efforts to obtain consent;

7. If the parents do not respond to the request for consent, and the district has documented its reasonable attempts to obtain consent, the district can proceed with the reevaluation; and

8. If the parents refuse to consent to the reevaluation, the evaluation group will notify the ~~director of~~ special services administrator or designee so that the district can determine whether it will seek mediation in order to obtain consent or request a due process hearing to ask an administrative judge to override the parents' refusal to consent.

After the reevaluation is completed, the school psychologist or speech-language pathologist for a student with a communication disorder only will both invite parents to the eligibility meeting and will provide prior written notice after the meeting of the results of the reevaluation to parents in their primary language, indicating one or more of the following:

1. Whether the student continues to be eligible and in need of special education;

2. Present levels of performance and educational needs of the student; and

3. Whether any additions or modifications to the special education and related services are needed to enable the student to meet IEP annual goals and to participate, as appropriate, in the general curriculum.

The school psychologist or speech-language pathologist for a student with a communication disorder only will send the prior written notice will occur within ten school days of the eligibility decision. The special services department is responsible for sending the notice.

H. **Reevaluation and Graduation**

No reevaluation is required when special education eligibility terminates due to graduation from high school with a regular diploma or due to reaching the end of the school year during which the student turned ~~21~~22. Instead, the student's IEP manager will provide prior written notice to the student and the parent by the last day of the teachers contracted work year and the IEP team will provide the student with a summary of academic achievement and functional performance including recommendations on how to assist the student in meeting post-secondary goals. This summary will be provided to the student at the time of the final year's IEP meeting. The student's case manager is responsible for assuring that the IEP team completes the summary of academic achievement and functional performance.

VI. INDEPENDENT EDUCATIONAL EVALUATIONS (IEE)

Parents of students eligible for special education, students referred for special education and determined to not be eligible, or students determined not to need an evaluation have a right to obtain an IEE at public expense, each time the district has conducted or obtained an evaluation of the student.

When parents request an IEE, the district must decide within 15 calendar days whether or not it agrees to provide it. Any parent request for an ~~independent evaluation~~IEE should be immediately referred to the director ~~of~~ special

services administrator or designee. The ~~director of~~ special services administrator or designee ~~shall~~ will review the request and determine whether or not the request is warranted. If the district agrees to provide an IEE, arrangements will be made promptly. If the district denies the request to pay for an IEE, it must file for a due process hearing within 15 calendar days of the parent's request. The district may request mediation as an option after filing the due process hearing. If the parents withdraw their request for an IEE, the due process hearing can be dismissed.

When a parent requests an IEE, the district must provide parents with a list of district criteria and evaluators. If the ~~school~~ district initiates a hearing and a decision is made that the district's evaluation is appropriate, the parent still has the right to an IEE, but not at public expense. A parent is entitled to only one IEE at public expense each time the district has conducted an evaluation with which the parent disagrees.

If the parent obtains an IEE at either public or private expense, any results of the IEE must be considered by the district in any decision made with respect to ~~if~~ providing FAPE to the student if the IEE meets the district's criteria. The IEE may also be presented as evidence at a hearing regarding the student.

The following criteria are established for the selection of an individual to conduct an IEE at public expense. These criteria are established in order to identify the knowledge, experience, and qualifications of individuals selected to conduct the evaluations. Any individual selected to conduct either a district evaluation or an IEE must be:

1. Licensed, credentialed, or otherwise qualified within the state of Washington or state of residence/practice to perform an evaluation in the specific professional discipline for which an independent evaluation is sought;

2. Knowledgeable and experienced in evaluating children with similar disabilities;

3. Geographically located within 100 miles of Pullman; and

4. Available to the district at a maximum fee which does not exceed by more than 25% the prevailing average for similar evaluations within the state of Washington.

Exceptions to the criteria will be granted only when it can be shown that the unique circumstances of the child or the disability:

1. Make it impossible to identify anyone within 100 miles of Pullman who holds the appropriate credentials or experience necessary to conduct the evaluation; or

2. Require a specialized evaluator whose fee exceeds the prevailing average by more than 25%; or

3. Include factors ~~which~~ that would warrant an exception in order to obtain an appropriate evaluation.

VII. INDIVIDUALIZED EDUCATION PROGRAMS (IEP)

A. IEP Development

The term IEP ~~(Individualized Education Program)~~ means a written statement for each student eligible for special education that is developed, reviewed, and revised in a meeting in accordance with WAC 392-172A-03095 through WAC 392-172A-03100. The IEP reflects the implementation of instructional programs and other services for students who are eligible for special education services, based on the evaluation of student needs.

An IEP must be in effect before the initiation of special education services. The IEP must be developed within 30 calendar days after the student's initial determination of eligibility for special services. IEPs

must be updated annually, or revised more frequently if needed to adjust the program and services.

Parent consent is required before the initial provision of special education services. If a parent refuses to consent to the provision of special education services, the district may not use mediation or due process to override a parent's refusal. When a parent refuses to provide consent the school psychologist will notify the parent that the district does not have a FAPE obligation to the student. The notification will be documented in the student's file.

The district will maintain a copy of the current IEP, which is accessible to all staff members responsible for providing education, other services, or implementation of the IEP. All staff members will be informed of their responsibilities for its implementation. This includes not only teachers and other service providers, but also bus drivers, playground and lunchroom supervisors, nursing staff, and others who may be responsible for the proper implementation. The building principal is responsible for ensuring that staff members are knowledgeable about their responsibilities.

IEPs will be implemented without undue delay following IEP meetings, regardless of the payment source for special education and or related services.

Parents are members of the IEP team and will have the opportunity to participate fully. The district will make sure that the parents understand the proceedings, including arranging for an interpreter for parents who are deaf or whose native language is other than English. The district will also ensure that meeting locations are accessible. The student's case manager is responsible for coordinating interpreters and making arrangements for the meeting location.

The district will provide parents/guardians with a copy of the district's Restraint, Isolation and Other Uses of Reasonable Force *(Policy 3246)* with each initial and annual IEP.

B. **IEP Team**
The IEP team includes:

1. The parent(s)of the student;

2. Not less than one general education teacher (or preschool teacher) of the student if the student is, or will be, participating in the general education environment. The general education teacher will, to the extent appropriate, participate in development of the student's IEP, including determinations of: ~~1)~~ appropriate positive behavioral interventions and supports for the student; and ~~2)~~ supplementary aids and services, program modifications, and support for school personnel consistent with WAC 392-172A-01185 and WAC 392-172A-03110(2)(b);

3. Not less than one special education teacher, or if appropriate, not less than one special education provider of the student;

4. A representative of the district, who is qualified to provide or supervise the provision of special education and related services, is knowledgeable about general education curriculum, and is knowledgeable about the availability of district resources;

5. An individual who can interpret the instructional implications of the evaluation results;

6. Any other individuals who have knowledge or special expertise about the student. These individuals may be invited by both the district and the parents, at the discretion of the person making the invitation;

7. The student, when appropriate, or when required;

8. Students must be invited when the purpose of the meeting includes discussion of transition needs or services;

9. If another agency is or may be responsible for payment or provision of transition services, an agency representative will be invited, with the parent's consent. If the agency representative cannot attend the meeting, district personnel will keep the representative informed of the meeting and obtain agency information that will assist in the service provision; and

10. Parents will be notified of the participation of the Part C service coordinator or other designated representatives of the Part C system as specified by the state lead educational agency for Part C at the initial IEP meeting for a child previously served under Part C of IDEA.

The parent and district must agree in writing before any of the above team members are excused from all or part of a meeting. If a team member's area of the IEP is being discussed or modified, then the parent and district must consent ~~in writing~~ to their excusal; and that specific team member must provide advance written input for their part of the IEP prior to the meeting. If the parents and district agree to excuse a team member, the parents will sign and date the "excused team member" page of the IEP indicating their agreement to excuse the team member. If the parent refuses to excuse a required team member, the meeting may be rescheduled at a later, mutually agreed upon date while recognizing and ensuring the district's responsibility to have a current evaluation and IEP in place at all times. Existing team members may fill more than one of these roles if they meet the criteria for the role.

(Refer to the ~~provisions of the~~ Parent Participation in Meetings for the requirements of a parent invitation to IEP meetings.)

Sometimes parents do not attend IEP meetings. There will also be times the parents do not agree with the IEP as proposed, and despite attempts to reach agreement on IEP content, the team does not reach agreement. If a parent attends the IEP meeting and agreement is not reached on the IEP, the team will determine whether another IEP meeting should be scheduled as soon as mutually possible, or whether there is enough information to complete the IEP. When the decision is made that the IEP will be implemented the district must send prior written notice of the decisions reached to the parent, including the date the IEP will be implemented.

When the parents do not attend the IEP meeting, despite the district's efforts to ensure participation, or if the team does not reach agreement, it is the district's obligation to offer an appropriate educational program:

1. Have IEP members present sign the IEP (or document participation if any member is unwilling to sign);

2. Send a copy to the parent, and provide the parent prior written notice that the district intends to implement the IEP; and

3. Forward the documentation of actual or attempted contacts to the special services/instructional programs department for processing ~~filing in the student's permanent special education file~~ when parents do not attend the meeting.

When making changes to an IEP after the annual IEP meeting for a school year, the parent and the district may agree not to convene an IEP meeting for the purpose of making changes. The case manager and parent, if appropriate, must complete a written document indicating the changes and inform IEP team members and appropriate individuals of the changes. If the parent requests that the district revise the IEP to include the

amendments, the case manager will revise the IEP. ~~A record revision in IEP Online and/or the state model form "IEP Amendment Without Reconvening the IEP Team" will be used to document the changes.~~

C. **IEP Preparation and Content**

IEP teams will consider the recommendations in the initial or most recent evaluation to develop the IEP. In developing each IEP, the team must consider:

1. The strengths of the student including the academic, developmental, and functional needs of the student and the concerns of the parents for enhancing the education of their child;

2. Whether positive behavioral interventions and supports, including a behavioral intervention plan, as defined by WAC 392-172A-01031, are needed to address the student's behavior;

3. The language needs of the student as those needs relate to the student's IEP, for a student with limited English proficiency;

4. Whether Braille instruction is appropriate for a student who is blind or visually impaired;

5. The communication needs of the student (and in the case of a student who is deaf or hard of hearing, consider the student's language and communication needs), opportunities for direct communications with peers and professional personnel in the student's language and communication mode; academic level; and full range of needs, including opportunity for direct instruction in the student's language and communication mode; and

6. Whether assistive technology devices or services are needed.

IEP content must include:

1. The student's present levels of academic and functional performance with a description of how the disability(ies) affect the student's involvement and progress in the general curriculum or preschool activities;

2. Measurable academic and functional annual goals for the student (including benchmarks or short term objectives if the student is participating in alternate assessments) that will meet the student's needs resulting from the disability(ies) to enable involvement and progress in the general curriculum or in preschool activities, and will meet the student's other educational needs;

3. A statement of special education services, any necessary related services, and supplementary aids and services based on peer-reviewed research to the extent practicable to be provided to the student and program modifications or supports for personnel so that the student may advance towards annual goals, progress in the general curriculum, and be educated and participate with other special education students and non-disabled students, and participate in extracurricular and other nonacademic activities;

4. A statement of the extent, if any, that the student will not participate with non-disabled students in general classroom, extra-curricular, and non-academic activities;

5. A statement of any individual appropriate accommodations in the administration of state or district-wide assessments of student achievement that are needed to measure academic achievement and functional performance of the child on state assessments. If the team determines that the student will not participate in a particular assessment, the IEP will address why the student cannot participate in the regular assessment(s), why the particular alternative assessment is appropriate for the child, and document (a) that the parents were informed that their student's academic achievement will be measured on

alternate standards, and (b) how participation in an alternate assessment may delay or otherwise affect the student from completing the requirements for a regular high school diploma;

6. The date for the beginning of services and the anticipated frequency, location, and duration of services and modifications;

7. A statement of how the student's progress towards goals will be measured, how the student's parents will be regularly informed of their child's progress towards the annual goals, and whether the progress is sufficient to enable the student to achieve the goal by the end of the year. Measurement of the student's progress will be based on the data collected as designated on the IEP. The individual responsible for implementing the goal is responsible for maintaining the data used to measure progress. Information to the parents can be provided at the same time the district issues progress reports or report cards, or other agreed times as identified in the IEP.

8. The projected beginning date for the special education and related services;

9. With an IEP that is in effect when the child turns 16, or sooner if the IEP team determines it is appropriate, a statement of needed transition services and any interagency responsibilities or needed linkages. The transition component must include appropriate measurable postsecondary goals based on age appropriate transition and assessments related to training, education, employment, and independent living skills where appropriate; the transition services (including courses of study) needed to assist the child in reaching those goals; and a description of how the postsecondary goals and transition services align with the high school and beyond plan (HSBP);

10. Emergency response protocols, if determined necessary by the IEP team for the student to receive FAPE and parents provide consent. Emergency response protocols must meet the requirements stated in WAC 392-172A-02105;

11. A behavioral intervention plan (BIP), if determined necessary by the IEP team for a student to receive FAPE. The BIP must meet the requirements stated in WAC 392-172A-01030~~0~~1;

12. The procedures by which parents/guardians will be notified of the use of isolation or restraint or a restraint device on their student *(see Procedure* 3246P). If a student is placed in an authorized entity under RCW 28A.155.060, the IEP will specify any additional procedures required to ensure the authorized entity fully complies with state restraint and isolation laws.

13. A statement regarding transfer of rights at the age of majority. The case manager will provide prior written notice to the student one year prior to student turning 18 years of age; and

14. Extended school year (ESY) services. The consideration for ESY services is a team decision, based on information provided in the evaluation report and based on the individual needs of a student. ESY services are not limited by categories of disability, or limited by type amount or duration of the services. If the need for ESY services is not addressed in the IEP and ESY services may be appropriate for the student, the IEP team will meet by April 15th to address the need for ESY. Factors for the team to consider when determining the need for ESY may include, but are not limited to: 1) Evidence of regression or recoupment time based on documented evidence; or 2) A documented determination based on the professional judgment of the IEP team including consideration of the nature and severity of the student's disability, the rate of progress, and emerging skills.

The district will follow Policy 3246 and 3246P (Restraint, Isolation and Other Uses of Reasonable Force) regarding the use of restraint or isolation.

~~**VIII. USE OF ISOLATION, RESTRAINT AND RESTRAINT DEVICES:**~~

A. **Definitions**

1. **Imminent:** The state or condition of being likely to occur at any moment or near at hand, rather than distant or remote.

2. **Isolation:** Restricting a student alone within a room or any other form of enclosure, from which the student may not leave. It does not include a student's voluntary use of a quiet space for self-calming, or temporary removal of a student from their regular instructional area to an unlocked area for purposes of carrying out an appropriate positive behavior intervention plan.

3. **Likelihood of serious harm:** A substantial risk that physical harm will be inflicted by a student:

   a. upon their own person, as evidenced by threats or attempts to commit suicide or inflict physical harm on oneself;

   b. upon another, as evidenced by behavior that has caused such harm or that places another person or persons in reasonable fear of sustaining such harm;

   c. upon the property of others, as evidenced by behavior that has caused substantial loss or damage to the property of others; or

   d. after the student has threatened the physical safety of another and has history of one or more violent acts.

4. **Positive behavioral intervention:** Strategies and instruction that can be implemented in a strategic manner in order to provide alternatives to challenging behaviors, reinforce desired behaviors, and reduce or eliminate the frequency and severity of challenging behaviors. Positive behavioral interventions include the consideration of environmental factors that may trigger challenging behaviors and teaching a student the skills to manage their own behavior.

5. **Restraint:** Physical intervention or force used to control a student, including the use of a restraint device. It does not include appropriate use of a prescribed medical, orthopedic or therapeutic device when used as intended, such as to achieve proper body position, balance or alignment, or to permit a student to safely participate in activities.

6. **Restraint device:** A device used to assist in controlling a student, including, but not limited to, metal handcuffs, plastic ties, ankle restraints, leather cuffs, other hospital-type restraints, pepper spray, tasers, or batons. Restraint device does not mean a seat harness used to safely transport students. This definition is consistent with RCW 28A.600.485(1)(c) and is not intended to endorse or encourage the use of such devices or techniques with district students.

B. **Practices presumed to be unreasonable when correcting or restraining any student under the age of 18:**

Under RCW 9A.16.100, the following is a non-exclusive list of acts that are presumed unreasonable when correcting or restraining a child:

1. throwing, kicking, burning, or cutting a child;

2. striking a child with a closed fist;

3. shaking a child under the age of three:

4. interfering with a child's breathing;

5. threatening a child with a deadly weapon; or

6. doing any other act that is likely to cause bodily harm to a student greater than transient pain or minor temporary marks.

This non-exclusive list should not be read so as to imply that another, unlisted form of correction or restraint is permissible. Whether or not an unlisted use of force or restraint is presumptively permissible depends upon a balanced consideration of all relevant state laws and regulations, and whether the use is reasonable under the totality of the circumstances.

C. **Conditions specific to use of isolation:**

1. The isolation must be discontinued as soon as the likelihood of serious harm has dissipated;

2. The enclosure will be ventilated, lighted, and temperature controlled from inside or outside for purposes of human occupancy.

3. The isolation enclosure will permit continuous visual monitoring of the student from outside the enclosure.

4. An adult responsible for supervising the student will remain in visual or auditory range of the student at all times.

5. Either the student shall be capable of releasing themselves from the enclosure, or the student shall continuously remain within view of an adult responsible for supervising the student.

6. Any staff member or other adults using isolation must be trained and currently certified by a qualified provider in the use of trauma-informed crisis intervention (including de-escalation techniques), and also trained by the district in isolation requirements, unless trained personnel are not immediately available due to the unforeseeable nature of the emergency.

D. **Conditions specific to use of restraint and restraint devices:**

1. The use of restraint or a restraint device must be discontinued as soon as the likelihood of serious harm has dissipated;

2. The restraint or restraint device will not interfere with the student's breathing;

3. Any staff member or other adults using restraint or restraint devices must be trained and currently certified by a qualified provider in the use of trauma-informed crisis intervention (including de-escalation techniques), and such restraint or restraint devices, or otherwise available in the case of an emergency unless trained personnel are not immediately available due to the unforeseeable nature of the emergency.

4. In the case of a restraint device, either the student will be capable of releasing himself or herself from the restraint device or the student shall continuously remain within view of an adult responsible for supervising the student.

E. **Prohibited practices involving restraint, use of force, and discipline:**
The following practices are prohibited with students eligible for special education services:

1. District personnel are prohibited from using aversive interventions;
2. District personnel are prohibited from physically restraining or isolating a student, except when the student's behavior poses an imminent likelihood of serious harm as defined above;
3. No student may be stimulated by contact with electric current, including, but not limited to, tasers;
4. A student may not be denied or subjected to an unreasonable delay in the provision of food or liquid as a form of punishment;
5. A student may not be the recipient of force or restraint that is either unreasonable under the circumstances or deemed to be an unreasonable form of corporal punishment as a matter of state law (see above, for example, for a list of practices presumed to be unreasonable when used in correcting or restraining a child);
6. A student must not be denied or subjected to an unreasonable delay in the provision of common hygiene care;
7. A student must not be denied or subjected to an unreasonable delay in the provision of medication;
8. A student may not be excluded from their regular instructional or service area and isolated within a room or any other form of enclosure, except under the conditions set forth in WAC 392-172A-02110;
9. A student must not be forced to listen to noise or sound that the student finds painful;
10. A student must not be forced to smell or be sprayed in the face with a noxious or potentially harmful substance;
11. A student must not be forced to taste or ingest a substance which is not commonly consumed or which is not commonly consumed in its existing form or concentration;
12. A student's head must not be partially or wholly submerged in water or any other liquid;
13. A student must not be physically restrained or immobilized by binding or otherwise attaching the student's limbs together or by binding or otherwise attaching any part of the student's body to an object, except under the conditions set forth in WAC 392-172A.02110;
14. A student must not be subjected to the use of prone (lying face-down) and supine (lying face-up) restraint, wall restraint, or any restraint that interferes with the student's breathing.

F. **Documentation and Reporting Requirements**

Districts must follow the documentation and reporting requirements for any use of isolation, restraint, or a restraint device consistent with RCW 28A.600.485 and the parental notification requirement of RCW 28A.155.210. See Policy and Procedure 3246. Staff using restraint, a restraint device, or isolation with a student must complete the Written Summary of the Use of Restraint/Isolation by following the instructions on the form

IX.VIII. TRANSFER STUDENTS

Students who transfer from one district to another within the state continue to be eligible for special education and

any necessary related services. When an eligible student transfers into the district, the building secretary/registrar will notify the special programs coordinator who will request the student's records from the previous school as soon as possible. The school psychologist or speech-language pathologist for a student identified as communication disordered only, special education teacher, and other staff as needed in consultation with parents will review the student's IEP to ensure the district provides services comparable to those in the previous IEP until the district adopts the previous IEP or develops, adopts and implements a new IEP.

When a student who was identified as eligible for special education transfers from out of state into the district, the building secretary/registrar will notify the special programs coordinator as soon as possible. The special programs coordinator will request the student's records from the previous school as soon as possible and provide them to the school psychologist or speech-language pathologist. The school psychologist or speech-language pathologist for a student who qualifies as communication disordered only will review the evaluation, eligibility documentation, and IEP to determine whether or not the student meets state eligibility criteria. If the student meets the state eligibility criteria, the district will follow the procedures described in the previous paragraph to provide comparable services until the district develops an IEP for the student. If the student needs to be evaluated to determine eligibility in this state, the school psychologist or speech-language pathologist for a student identified as communication disordered only will notify the parents, obtain consent, and evaluate the student for eligibility within 35 school days of the receipt of the parent's consent. The district, in consultation with the parents, will continue to provide special education services comparable to the services on the student's IEP, pending the results of the initial evaluation.

In the case of a student who is identified as communication disordered only, the speech-language pathologist will be the case manager and take the lead on all meetings and paperwork; the school psychologist will participate as a team member. At the discretion and request of the ~~director of~~ special services administrator or designee, the school psychologist may act as the case manager for the transfer review and the re-evaluation (if necessary).

The district must take reasonable steps to obtain records promptly, including IEP supporting documents and any other records related to special education or related services from the previous school. The special programs coordinator will request the student's records from the previous school as soon as possible and will follow up with the previous school if the records are not received within 5 school days. Every effort will be made to secure the student's current special education records as soon as possible.

~~X.~~IX. PLACEMENT

No student may receive special education and related services without being determined eligible for services, and thus the evaluation process and IEP development precedes the determination of the special education placement. When a student has been evaluated and the evaluation team and parent have determined student eligibility and the need for special education and related services, programming decisions must occur. These decisions are made on the basis of information generated through the evaluation and IEP processes. The actual program is considered within the context of least restrictive environment (LRE) and the continuum of placement alternatives (reviewed below). When determining initial eligibility for special education, including determination of the appropriate placement, the parent or adult student must provide written consent for services before the student receives special education services. If the parents do not consent to the provision of special education and related services, the district will not provide special education services to the student. The district will notify the parents that the student is eligible for services and that the district is willing to provide the services when the parent provides written consent. The notification will also inform parents that the district has no FAPE obligation to the student when parents refuse to provide consent.

When program decisions are addressed by the IEP team, proper consideration must be given to the LRE. Within the educational setting, the student should be placed, whenever possible:

1. In the school the disabled student would normally attend; and

2. With non-disabled students in the general educational setting to the maximum extent possible.

Special classes, separate schools, or removal of students with disabilities from the general education environment occurs only when the nature or severity of the disability is such that education in the general education classroom with use of supplementary aids and services cannot be satisfactorily achieved.

If the IEP team believes that the student will not be successful within the general education classroom, the team will consider:

1. The educational benefits of full-time placement in a regular classroom;

2. The non-academic benefits of such a placement;

3. The effect the student will have on the teacher and other students in the regular classroom; and

4. The costs of placing the student in the regular classroom.

The degree to which the student is to be integrated into the general classroom setting is dependent upon the identified needs of the student. This placement is to occur unless the nature of the needs are so severe that this cannot be satisfactorily achieved, even with supplementary aids and services. If the placement is in another building, the appropriate educational placement will be as close to the student's home as reasonably possible.

Within the nonacademic setting, students will be provided nonacademic and extracurricular activities with non-disabled students. Each special education student shall be provided nonacademic and extracurricular services and activities conducted by the school district or other public agency with students who are not disabled to the maximum extent appropriate to the needs of the student. Nonacademic and extracurricular services and activities may include counseling services, athletics, transportation, health service, recreational activities, special interest groups or clubs sponsored by the district or other public agency, referrals to agencies that provide assistance to individuals with disabilities, employment of students, including both employment by the district or other public agency and assistance in making outside employment available. Limits on nonparticipation or conditions of participation must be designated in the IEP.

The district will also make opportunities available for students eligible for special education to participate with non-disabled students in the district's art, music, industrial arts, computer, consumer classes, and home economics classes.

A continuum of placements is available in the district. Access into specialized programing is a decision made by the IEP team and the ~~director of~~ special services administrator or their designee is included. Programs available are:

1. Developmental preschool services
2. Resource rooms at all district schools
3. Co-teach (middle school only)
4. Developmental Learning Centers at the elementary, middle and high school level
5. Intensive Learning Centers at the elementary and middle school level
6. 18-~~21~~ 22 special education services

The placement of each student with a disability will be determined annually, or sooner if appropriate, by the IEP team. The appropriateness of placement options will be based upon various decisions including:

1. ~~The appropriateness of placement options will be based upon various decisions including:~~ Data-based judgments in IEP development ~~by the IEP team~~;

2. Judgments (data-based) in determining LRE;

3. The reasonable probability of the placement option(s) assisting the student to attain annual goals and objectives and the quality of services needed; and

4. The consideration of potentially harmful effects upon the student or on the quality of services needed.

Placement options along the continuum must include alternative placement options identified in the definition of special education and make provisions for supplementary services such as resource room or itinerant instruction to be provided in concert with the general education placement.

A. **Students Unilaterally Enrolled in Private Nonprofit Schools by Parents**

On November 1st each year, the district will conduct an annual count of the number of private elementary and secondary school students eligible for special education who are unilaterally enrolled by their parents in a private school located within district boundaries. The ~~district director of~~ special services administrator or designee shall have timely and meaningful consultation with appropriate representatives of private schools and representatives of parents of private school students and make determinations about who will receive services and what services will be provided. The purpose of the child count is to determine the proportionate amount that the district must spend on providing special education and related services, including transportation, to private elementary or secondary school students in the next fiscal year.

The district is required to spend a proportionate amount of federal special education Part B and Section 619 funds to provide special education and related services to private school students. In order to determine which students will receive services, what services will be provided, how and where the services will be provided, and how services provided will be evaluated, the district will consult with appropriate representatives and parents of private school students. The district will make the final decision with respect to services to be provided to eligible private school students. The special education office will notify each approved nonprofit private school or preschool operating in the district seeking recommendations of persons to serve as representatives of special education private school students in consultations with the district. An initial meeting will be called by the district to establish a work plan and schedule with the private school representatives and representatives of private school parents to discuss how to identify students, the amount of proportionate share, how the proportionate share was calculated, which students will receive services, what services will be provided, how and where services will be provided, and how services will be evaluated.

The school psychologist is usually the first point of contact for private school students being referred for a special education evaluation or for serving a transfer student. If any other staff member is notified of a concern, they will forward the information to the school psychologist in the building the child would normally attend. The school psychologist (or speech-language pathologist if communication is the only issue) and special education teacher corresponding to the private school student's public school attendance area will be responsible for the evaluation, creation of the service plan, and for determining how the services will be provided. A private school student has no individual entitlement to any service or amount of service (s)he would have received if enrolled in a public school to receive FAPE. However, for each private school student receiving special education or related services, the district will initiate and conduct meetings to develop, review, and revise a services plan describing the special education and related services that the district will provide. The services plan must: (1) meet IEP content requirements as appropriate; and (2) be developed, reviewed, implemented, and revised annually consistent with the requirements for IEP review. The district will make every effort to include a representative from the private school at each meeting. If the private school representative is not able to attend, the district will use other methods, including individual or conference telephone calls, to assure the representative's participation.

Private school students may receive a different amount of services than students in public schools who receive special education. However, the special education services provided to eligible private school students will be provided by personnel meeting the same standards as personnel providing the services in the district.

Services to students in private schools including private sectarian schools may be provided on site. District personnel may be made available to private schools only to the extent necessary to provide the services required, if those services are not normally provided by the private school. Services will not include payment of private school teachers' or other employees' salaries, except for services performed outside regular private school hours and under public supervision and control.

Equipment and/or supplies may be placed on private school premises for the period of time necessary for the services plan program, but the district will retain and exercise title and administrative control of said equipment/supplies. The district will keep records and make an accounting, ~~assuring~~ ensuring that said equipment/supplies is/are used solely for the services plan program. Said equipment/supplies will be removed if necessary to avoid its/their use for other purposes or if no longer needed for the services plan program. No district funds will be used for repairs, minor remodeling or construction of private school facilities.

The district will provide services to students in private schools in a manner that: (1) maintains physical and administrative separation between the private and public school programs; and (2) does not benefit the private school at public expense.

B. Contracts with Authorized Entities

The district may contract with private schools approved by the state board of education under RCW 28A.305.130, other private in-state entities, and any out-of-state entities authorized by the office of superintendent of public instruction to provide special education and related services to students with disabilities. The district must enter into a written contract with the authorized entity that establishes the responsibilities of the district and authorized entity and sets forth the rights of students with disabilities placed in the authorized entity. This contract must include the following:

1. The names of the parties and the name of the student placed in the authorized entity;
2. The locations and settings of the education and related services to be provided;
3. A description of the opportunities for the student to meet a program for basic education that meets the goals of RCW 28A.150.210;
4. When applicable, a description of the opportunities for the student to either meet high school graduation requirements under RCW 28A.230.090 or to earn a high school equivalency certificate under RCW 28B.50.536 or laws of the state in which the authorized entity is located;
5. A schedule, of at least once per academic term, for the authorized entity to provide to the district student progress reports describing how the student is meeting personalized learning outcomes;
6. The total contract cost and applicable charge and reimbursement systems, including billing and payment procedures;
7. Acknowledgement that the authorized entity is responsible for full reimbursement of any overpayments determined to have been made by the district;
8. Acknowledgement that the authorized entity has a list of staff members providing the education and related services and a copy of the license that qualifies each staff member to provide the service;
9. Agreement by the authorized entity to employ or contract with at least one licensed teacher with special education endorsement;
10. Acknowledgement that the staff of the authorized entity are regularly trained on the following:
    - The constitutional and civil rights of students in schools;
    - Child and adolescent development;
    - Trauma-informed approaches to working with children and youth;
    - Cultural competency, diversity, equity, and inclusion, including best practices for interacting with students from particular backgrounds including English learner, LGBTQ, immigrant, female, and nonbinary student;
    - Student isolation and restraint requirements under RCW 28A.600.485;
    - The federal Family Educational Rights and Privacy Act, Title 20 U.S.C. Sec. 1232g requirements regarding access to and dissemination of student information;

- Recognizing and responding to student mental health issues; and
- Educational rights of students with disabilities, the relationship of disability to behavior, and best practices for interacting with students with disabilities.

11. Acknowledgement that the district and the authorized entity have clearly established their respective responsibilities and processes for student data collection and reporting;
12. Acknowledgement that the authorized entity will promptly submit to the district any complaints it receives;
13. Acknowledgement that the authorized entity will submit other information required by the district or OSPI;
14. Acknowledgement that the authorized entity must comply with student isolation and restraint requirements under RCW 28A.600.485;
15. Acknowledgement that the authorized entity will notify OSPI and every district with which it contracts of:
    - Any major program changes that occur during the authorization period, including adding or eliminating the type of programs available to students; and
    - Of any complaints it receives regarding services to students, as well as any law enforcement incident reports involving the authorized entity and its enrolled students.
16. Acknowledgement that the authorized entity must comply with all relevant Washington state and federal laws applicable to school districts;
17. Acknowledgment that the district must provide OSPI with the opportunity to review the contract and related documentation upon request.

The district will conduct an annual on-site visit to any ~~authorize~~ authorized entity it contracts with to confirm that the health and safety of the facilities, the staffing qualifications and levels, and the procedural safeguards are sufficient to provide a safe and appropriate learning environment for students. The district may arrange for another school district to complete the annual on-site visit on its behalf, so long as the other school district conducting the visit provides a written report documenting the results of the visit and any concerns about the learning environment.

The district will provide the following documents to the parents or guardians of each student placed in the authorized entity:

1. A summary of the district's and authorized entity's responsibilities and processes for reporting incidents of restraint and isolation under RCW 28A.600.485; and
2. A copy of the complaint procedure developed by OSPI.

The district shall report to OSPI and the office of the Washington state auditor any concerns the school district has about overbilling by the authorized entity.

~~XI.~~X. Procedural Safeguards

A. Notice of Procedural Safeguards

In addition to protections provided to parents of eligible students, parents also have procedural safeguard protections when a student's identification, evaluation, or placement is at issue. The school district will provide a copy of the procedural safeguards notice to the parents and adult students ~~one time~~once a year and:

- Upon initial referral or parent request for evaluation;
- Upon receipt of the parent's first state complaint ~~to the State of Washington~~ and first request for due process hearing in a school year;
- Upon a disciplinary action that will result in a disciplinary change of placement; and

- Upon request by the parent.

The procedural safeguard notice used by the district includes a full explanation of all the procedural safeguards relating to independent educational evaluation, prior written notice, parental consent, access to educational records, discipline procedures for students who are subject to placement in an interim alternative educational setting, requirements for unilateral placement by parents of children in private schools at public expense, state complaint procedures, mediation, the child's placement during pendency of due process proceedings including requirements for disclosure of evidence, due process hearings, civil actions and attorney's fees.

Copies of the district's special education procedural safeguards are available on the district's website at www.pullmanschools.org under Departments/ ~~Instructional Programs/~~ ~~Special Services/~~Procedural~~-~~ Safeguards. The school psychologists and case managers are responsible for providing the procedural safeguards to parents and adult students one time a year or as listed above.

B. **Consent**

The district will obtain informed, written parental consent before:

1. Conducting an initial evaluation;

2. Providing initial special education and related services to a student; and

3. Conducting a reevaluation if the reevaluation includes administration of additional assessments.

Parental consent is not required to review existing data as part of an evaluation or reevaluation, or to administer a test or other evaluation that is administered to all students unless consent is required of all students' parents.

Informed consent means that the parent or adult student:

1. Has been fully informed of all information that is relevant to the activity for which the district is asking consent, and that the information is provided in their native language or other mode of communication;

2. Understands and agrees in writing to the activity for which consent is sought and the consent describes the activity and lists any records which will be released and to whom; and

3. Understands that the granting of consent is voluntary and may be revoked at any time. If consent is revoked, the revocation does not negate an action that has occurred after the consent was given and before the consent was revoked.

The district may not use a parent's refusal to consent to one service or activity to deny the parent or child any other service, benefit, or activity of the district.

If the district is unable to obtain a parent's consent, the district may use mediation procedures to obtain a parent's consent or request a due process hearing asking the administrative law judge to override the parent's refusal to consent to an evaluation or reevaluation. The district may not request a due process hearing to override a parent's refusal to consent to initial special education services. The district may not use mediation or due process procedures to override a parent's refusal to consent to an evaluation or reevaluation if the student is homeschooled or enrolled in a private school.

C. **Revocation of Consent**

Parents may revoke consent for the continued receipt of special education and related services.

If parents revoke consent, the staff member receiving the revocation will forward the revocation to the school psychologist or speech-language pathologist for a student with a communication disorder only who will process the revocation. The person processing the revocation will notify the ~~director of~~ special services administrator or designee of all students for whom the consent for initial placement has been revoked. Upon receipt of the parent's written notice of revocation, the school psychologist or speech-language pathologist for a student with a communication disorder only:

1. will provide prior written notice within a reasonable time before the district stops providing services. The notice will include information about the effect of revocation and will inform the parent of the date the district will stop providing special education and related services.

Discontinuation of special education and related services in response to the parent's written revocation will not be in violation of FAPE and eliminates the district's requirement to convene an IEP meeting or develop an IEP. However, the district does have a continuing Child Find duty, and staff will follow referral procedures if they believe the student should be referred for special education. In addition, parents may request that the district conduct an initial evaluation for eligibility for special education services after they have revoked consent for continued services.

D. **Prior Written Notice**

Prior written notices are provided to parents when a district makes a decision relating to a student's identification, evaluation, placement, or provision of a FAPE. Prior written notices document the decisions made by the IEP teams and evaluation group.

The district will provide prior written notice to the parent whenever the district proposes or refuses to initiate or change the identification, evaluation, educational placement, or provision of a FAPE to the student.

The prior written notice will include:

1. A statement that the parents have procedural safeguard protections and if a copy of the procedural safeguards ~~do~~ does not accompany the notice, a statement that describes how a copy of the statement of procedural safeguards may be obtained;

2. A description of the action proposed or refused by the district;

3. An explanation of why the district proposes or refuses to take the action and a description of other options that the district considered and the reasons why the options were rejected;

4. A description of any other factors which are relevant to the district's proposal or refusal;

5. A description of each evaluation procedure, test, record, or report the district used as a basis for the proposal or refusal; and

6. A description of any evaluation procedures the district proposes to conduct and sources for parents to contact for assistance in understanding the procedural safeguards provision of this chapter.

Prior written notice and the notice of procedural safeguards must be provided in the native language of the parent or other mode of communication used by the parent unless it is clearly not feasible to do so. If the native language or other mode of communication of the parent is not a written language, the district will take

steps to ensure that the notice is translated orally or by other means to the parent. This may involve:

1. Arranging for an interpreter if English is not the native language of the parent or if the parent has a hearing impairment; or

2. Providing notice orally if the written language is not a native language.

The district will document in writing how this information was provided and that the parent understands the content of the notice. The school psychologist or speech-language pathologist for a student with a communication disorder only will send prior written notice for all phases of the initial evaluation process and the transfer plan. The case manager will send prior written notice for all other actions occurring after initial placement.

E. **Transfer of Educational Rights to an Adult Student**

When a student eligible for special education reaches the age of 18, all educational rights under Part B of the IDEA, previously exercised by the parent, transfer to the student, unless the student is determined incapacitated in a guardianship proceeding or the district has appointed an educational representative for the student. When the student turns 18, the district will notify the parent and student that the educational rights have transferred to the student and will send any required notices to both the parent and the adult student. The case manager will provide these notices as required.

At an IEP meeting occurring one year before the student turns 18, the district will inform the parents and the student that educational rights will transfer to the student and the district will inform the student about those educational rights. This information will be documented on the IEP.

F. **Appointment of an Educational Representative**

A student over the age of eighteen is presumed to be capable of making educational decisions and able to provide informed consent unless they are determined to be "incapacitated" through a legal guardianship proceeding. If a parent, another interested party, or the district believes that a student over the age of eighteen is unable to provide informed consent or to make educational decisions, and the student does not have a legal guardian, the parent or other interested party may ask the district to appoint an educational representative. This determination will only be made if two separate professionals, as defined by WAC 392-172A-05135(5)(a), state that they conducted an examination and interviewed the student, and concluded the student is incapable of providing informed consent. The district will inform the student of the decision and appoint ~~either,~~ the spouse, the student's parents, another adult or a surrogate educational representative to represent the student. The appointment of the educational representative will continue for one year.

The student or other adult may challenge the certification at any time. If a challenge occurs, the district will not rely on the education representative, until the representative is recertified.

~~XII.~~XI. CONFIDENTIALITY AND RECORDS MANAGEMENT

The special services department is responsible for maintaining the confidentiality of personally identifiable information pertaining to special education and all other students. The ~~director of~~ special services administrator or designee will maintain, for public inspection, a current list of the names and positions of district employees who have access to personally identifiable information of special education students. The district will provide parent and adult students, upon request, a list of the types and locations of educational records collected, maintained or used by the district.

The district will provide instruction annually to employees collecting or using personally identifiable information on the procedures to protect the confidentiality of personally identifiable information. The training will address

the protections outlined in WAC 392-172A, state law and federal regulations implementing the Family Educational Rights and Privacy Act, FERPA, (34 CFR Part 99).

Upon request, the parent(s) of a special education student or adult student will be afforded an opportunity to inspect, review, and challenge all educational records, which will include, but not be limited to, the identification, evaluation, delivery of educational services and provision of FAPE to the student. The district will comply with the request promptly and before any meeting regarding an IEP or hearing relating to the identification, evaluation, educational placement of the student, or provision of FAPE to the student, including disciplinary proceedings. In any case, the district will respond no more than 45-calendar days after the date the district received the request. If an educational record includes information on more than one student, the parents (and/or adult student) may inspect and review only information relating to their child. School personnel receiving requests for educational records will immediately forward the request to the ~~director of~~ special services administrator or designee.

If parents believe that information in an education record is inaccurate or misleading or violates the privacy or rights of the student, they may request that the district amend the information. Policy and Procedure 3231, Student Records, describes the process and timelines for challenges and hearings regarding student records.

The district follows the guidelines for records retention outlined in the Secretary of State's, *General Records Retention Schedule and Records Management Manual*. The district will inform parents or adult students when personally identifiable information collected, maintained, or used is no longer needed to provide educational services to the student. The information will be destroyed at the request of the parent(s) or adult student, or will be provided to the parent or adult student upon their request. However, a permanent record of the student's name, address and phone number, their grades, attendance, record, classes attended, grade level completed and year completed will be maintained without time limitation.

Records management is also governed by Policy and Procedure 4040, Public Access to District Records.

A. **Surrogate Parents**
A surrogate parent is a person appointed by the school district to act on behalf of a student to help ensure the rights of the student to a FAPE when a parent cannot be identified, the whereabouts of the parent are unknown or the student is a ward of the state and does not have a foster parent.

The building administrator and ~~director of~~ special services administrator or designee are responsible for determining the need for appointment of a surrogate parent.

Natural or adoptive parents, foster parents, persons acting in the place of a parent such as stepparents or relatives, and persons with legal custody or guardianship are considered parents. Students who are homeless and not living with a parent may need a surrogate parent.

The following is guidance for the district to follow to assist in determining the status of the parent's rights to make educational decisions:

1. In cases where the student is in and out of home care the district must determine the legal custodial status of the child.

2. Parents who have voluntarily placed their child in state placement still retain legal custody of the child and retain the right to make educational decisions. In this situation, the student is not a ward of the state;

3. Parents whose children are placed in group care, pending a determination of "dependency" may still retain rights to make educational decisions unless otherwise ordered by the court~~;~~.

4. When a disposition order and order of dependency is issued, the state becomes the legal as well as physical custodian of the child. Parents may no longer have the right to make educational decisions during this stage of dependency.~~; and~~

5. Parents whose parental rights are terminated no longer have the right to make educational decisions on behalf their child.

When a student is placed in foster care the foster parent may act as the parent. When a student is placed in group care, the district will work with the parents, case-worker(s), foster parents, and others who have knowledge of the student's legal status in order to determine the need for appointment of a surrogate.

When selecting a surrogate parent, the district will select a person willing to participate in making decisions regarding the student's educational program, including participation in the identification, evaluation, placement of, and ~~provisions~~ provision of FAPE to the student.

If a student is referred for special education or a student eligible for special education who may require a surrogate parent transfers into the district, the building administrator will be notified of the potential need. The building administrator and ~~director of~~ special services administrator or designee ~~will determine if a surrogate parent is needed. If it is determined that one is needed, they~~ will then select a trained individual who can adequately represent the student to ensure that all student rights are observed.

The person selected as a surrogate:

1. Must have no interest that conflicts with the interests of the student they represents;

2. Must have knowledge and skills that assure adequate representation of the student; and

3. May not be an employee of a school district and/or other agency ~~which~~ that is involved in the education or care of the student. This includes OSPI, DSHS, district employees, and group care providers.

The district will at a minimum, review with the surrogate parent procedural safeguards, parent involvement in the special education process, parent education publications, and special education regulations. The district will also cooperate with other districts, the ESD, or OSPI in training surrogate parents and in establishing a list of persons willing and able to serve as surrogate parents.

B. **Mediation**

The purpose of mediation is to offer both the parent and the school district an alternative to a formal due process hearing. Mediation is voluntary and requires the consent and agreement of both parties. Mediation cannot be used to deny or delay access by a parent to a due process hearing. Mediation is used to resolve disagreements concerning the identification, evaluation, and delivery of educational services, or provision of a FAPE to a special education student. Mediation may be terminated by either party at any time during the process.

The primary participants are the parents, school district representatives, and mediator. The process is voluntary, confidential, and informal. It is a collaborative process, conducted in a nonadversarial manner. Mediation services will be provided by the ~~Office of Superintendent of Public Instruction (~~OSPI~~)~~ at no cost to either party.

The district's ~~director of~~ special services administrator or designee is responsible for coordinating requests for mediation. If a parent requests mediation, notify the director and the director will respond to the parent and coordinate with OSPI's contracted agent. Staff members are reminded that discussions that occur during the mediation process are confidential.

One person designated by the district to attend the mediation must have authority to bind the district in any agreement reached through mediation.

~~XIII.~~XII. DUE PROCESS HEARING

Both parents and districts may file due process hearings involving the identification, evaluation, placement, or provision of FAPE to a student. IDEA requires that specific information be provided as part of a due process hearing request. The requirements are identified in the notice of procedural safeguards. If parents request information about how to file a due process hearing, the district will provide the parent with a due process hearing request that contains the required information. Due process hearing request forms are available in the district special services department and on the OSPI Special Education website.

If any staff receives a request for a due process hearing, a copy of the request should be immediately forwarded to the ~~director of~~ special services administrator or designee who will notify the building administrator. If the parent has not filed the request for hearing with the Washington State Office of Administrative Hearings (OAH) , the district will forward the parent's request to OAH . The district may not delay or deny a parent's due process hearing request. Parents are entitled to a copy of the notice of procedural safeguards if this is the first due process hearing in a school year. The special services department is responsible for providing the parents a copy of the procedural safeguards in this situation, and documenting that the safeguards were provided to the parent.

When a parent files a due process hearing, the student remains in ~~their current educational~~the placement at the time of the request for hearing, unless the parents and district agree to a different placement. The student's status during the pendency of any proceedings does not preclude the IEP team from meeting, as needed or as required, and updating and implementing the student's IEP, unless those changes are in dispute. See the discipline section below for placements when a disciplinary action is challenged.

When parents file a request for a due process hearing, the ~~director of~~ special services administrator or designee will immediately schedule a resolution meeting. The meeting must occur within 15 days after a parent files a due process request with the district and provides a copy of the request to OAH, or, within seven days if the hearing request involves an expedited hearing regarding discipline. The ~~director of~~ special services administrator or designee will determine the appropriate district staff that will attend the resolution meeting. The district will ensure that one of the district representatives attending the resolution meeting has authority to bind the district in any resolution agreement. The district will not bring district counsel to a resolution meeting unless the parent is bringing an attorney to the meeting.

Any resolution agreement reached will be documented in writing and is binding on the parties. The document will inform the parent of their right to void the agreement within three business days of signing the agreement.

~~XIV.~~XIII. DISCIPLINE

Students eligible for special education may be disciplined consistent with the disciplinary rules that apply to all students. The district will determine on a case by case basis whether discipline that is permitted under WAC 392-400 should occur. However, students eligible for special education must not be improperly excluded from school for disciplinary reasons that are related to their disability or related to the district's failure to implement a student's IEP. The district will take steps to ensure that each employee, contractor, and other agents of the district responsible for education or care of a student is knowledgeable of special education disciplinary rules.

A. Removal Up to Ten Days

Authorized school personnel may order the removal of a special education student from a current placement. The district need not provide services to a student who is removed from the current placement for ten school days or less in any school year, if services are not provided to a student without disabilities.

B. **Removal for More than Ten Days**

Once a student has been removed from placement for a total of ten school days in the same school year, and if the district determines that the removal is not a change of placement, the district must, during subsequent days of removal, provide appropriate services to the extent necessary to enable the student to participate in the general curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP. The case manager, in consultation with one or more of the student's teachers, and the building administrator ~~shall~~ will make the determination of such necessary services.

C. **Change in Placement**

A change of placement occurs when an eligible student is:

1. Removed from their current placement for more than ten consecutive school days in a school year; or

2. Subjected to a series of removals in a school year that constitute a pattern of removal because: 1) the series of removals total more than ten school days in a year; 2) the student behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals; and 3) because of factors such as the length of each removal, the total amount of time a student is removed, and the proximity of the removals to one another.

   Whether a pattern of removal constitutes a change in placement is determined on a case-by-case basis by the building administrator, case manager, and ~~director of~~ special services administrator or designee and is subject to review through due process and judicial proceedings. *(*The building administrator will forward a copy of all suspension/expulsion notices to the special programs coordinator for end-of-year reporting. All disciplinary paperwork completed for special education students will be forwarded to the special services department for review to track removals and for filing in the student's permanent special education file.

D. **Manifestation Determination**

Within ten school days after the date on which the district makes a decision to change the student's placement, the district will conduct a manifestation determination meeting to determine the relationship between the student's disability and the behavior subject to the disciplinary action.

The review of the relationship between a student's disability and the behavior subject to the disciplinary action will occur at meeting that includes the parent and relevant members of the IEP team who are selected by the parent and the district. With assistance from the case manager, the building administrator will contact the parents *in order to determine relevant IEP team members and providing notice of the meeting.)* The team will review all relevant information in the student's file, including the IEP, teacher observations, and information provided by the parent to determine:

1. If the conduct was caused by or had a direct and substantial relationship to the child's disability; or

2. If the conduct in question was the direct result of the district's failure to implement the student's IEP.

If the team determines that the behavior resulted from any of the above, the behavior must be considered a manifestation of the student's disability.

The district will take immediate action to remedy the deficiencies, and will:

1. Conduct a functional behavioral assessment (unless already completed) and implement a behavioral intervention plan if one is not already in place; or

2. Review the existing behavioral intervention plan and modify it to address the behavior; and

3. Return the child to the placement from which they were removed from unless the parents and the district agree a change is necessary as part of the behavioral intervention plan, or unless the infraction involves drugs, weapons, or serious bodily injury.

E. **Special Circumstances**

School personnel may order a change in placement to an appropriate interim alternative educational setting for the same amount of time that a student without disabilities would be subject to discipline, but for not more than 45 school days, if a special education student:

1. Possesses a "dangerous weapon" or carries such a weapon to school or to a school function;

2. Knowingly possesses or uses "illegal drugs" while at school or a school function;

3. Sells or solicits the sale of a "controlled substance" while at school or a school function; or

4. Inflicts serious bodily injury upon another person while at school or a school function. Serious bodily injury means a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

Any interim alternative educational setting in which the student is placed is determined by the student's IEP team and will:

1. Be selected so as to enable the student to participate in the general curriculum, although in another setting and to progress toward meeting the goals set out in the student's IEP; and

2. Include services and modifications designed to address the behavior or to prevent the behavior from recurring.

The district may ask an administrative law judge, or seek injunctive relief through a court having jurisdiction of the parties, to order a change in placement to an appropriate interim alternative educational setting for not more than 45 school days or seek injunctive relief through a court having jurisdiction of the parties when the~~:~~

~~3. The~~ district believes that maintaining the student's current placement is substantially likely to result in injury to the student or others. If the student's IEP team believes that the student may not be maintained in their current placement, the IEP team should work with the ~~assistant superintendent~~ special services administrator or designee ~~to determine an appropriate placement~~.

Unless the parent and the district agree otherwise, if a parent requests a hearing to challenge either the manifestation determination or the interim alternative educational setting, the student must remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the 45 day period, whichever occurs first.

F. **Basis of Knowledge**
A student who has not been determined eligible for special education services may assert the protections afforded special education students who are disciplined if the district had knowledge that the student was eligible for special education before the behavior that precipitated disciplinary action occurred.

The district is deemed to have knowledge if:

1. The parent expressed concern in writing (or orally if the parent does not know how to write or has a disability the prevents a written statement) to district supervisory or administrative personnel or a teacher that the student is in need of special education and related services;

2. The parent requested that the student be evaluated for special education services; or

3. The teacher or other school personnel has expressed specific concern about a pattern of behavior demonstrated by the student to the ~~director of~~ special services administrator or designee or to other supervisory staff.

If ~~instituting~~ the principal institutes disciplinary action that would exceed ten days and ~~the principal~~ believes that one or more of these events applies to the student, the principal will notify the special services department to determine the appropriate disciplinary procedures.

The district is not deemed to have knowledge if, as a result of receiving the information described above, the district either:

1. Conducted a special education evaluation of the student and determined that the student was not eligible for services; or

2. The parent of the student has not allowed an evaluation of the child or has refused services.

If the district is not deemed to have knowledge that a student is ~~a student~~ eligible for special education services, the student may be disciplined as a student without disabilities who engages in comparable behaviors. If a request to evaluate the student is made while the student is excluded, the~~The~~ district will ~~conduct an~~ expedite the evaluation~~, which is requested during the time period such a student is subjected to disciplinary measures, in an expedited manner~~. Until the evaluation is completed, such a student will remain in the educational placement determined by the district, which could~~depending upon the behavior can~~ include suspension or expulsion.

Notwithstanding the foregoing, the district may report a crime committed by a student eligible for special education services to appropriate authorities. In the event of such a report, the district will ensure that copies of the student's special education and disciplinary records are transmitted for consideration by the appropriate authorities to whom the crime is reported, to the extent transmission of the records is permitted by the Family Educational Rights and Privacy Act (FERPA).

~~XV.~~XIV. STAFF QUALIFICATIONS

All employees of the district funded in whole or part with state or federal excess special education funds will meet the standards established by the Professional Educator Standards Board (PESB) and defined in WAC 392-172A-02090.

All employees will hold such credentials, certificates, or permits as are now or hereafter required by the PESB for the particular position of employment and will meet such supplemental standards established by the district.

Special education and related services must be provided by appropriately qualified staff. Other staff including general education teachers and paraeducators may assist in the provision of special education and related services, provided that the instruction is designed and supervised by special education certificated staff (or early childhood special education certificated staff, deaf education certificated staff, deaf education with American Sign Language proficiency certificated staff, teacher of the visually impaired certificated staff), or for related services by a certificated educational staff associate. Student progress must be monitored and evaluated by special education

certificated staff or for related services, a certificated educational staff associate.

In the event a special education teacher does not have a certificate endorsed in special education (or early childhood special education endorsement, deaf education endorsement, deaf education with American Sign Language proficiency endorsement, teacher of the visually impaired endorsement), a district may apply for a pre-endorsement waiver through the special education section of the OSPI. To qualify for the special education pre-endorsement waiver, the teacher must meet PESB criteria outlined in WAC 181-82-110.

If the district must temporarily assign a classroom teacher without a special education endorsement (or early childhood special education endorsement, deaf education endorsement, deaf education with American Sign Language proficiency endorsement, teacher of the visually impaired endorsement) to a special education position, the district hiring administrator will document the following in writing ~~that~~:

1. The district is unable to recruit a teacher with the proper endorsement who ~~was~~ is qualified for the position.~~;~~

2. The need for a teacher with such an endorsement could not have been reasonably anticipated, and the recruitment of such a classroom teacher at the time of assignment was not reasonably practical.~~;~~ ~~and/or~~

3. The reassignment of another teacher within the district would be unreasonably disruptive to the current assignments of other classroom teachers or would have an adverse effect on the educational program of the students assigned to the other teacher.

If one or more of these criteria can be documented and the district determines that a teacher has the competencies to be an effective special education teacher and the teacher has completed two hundred forty clock hours (or the equivalent of 24 quarter or 16 semester credits) applicable to one or more Washington state special education teaching certificates (early childhood special education endorsement, deaf education endorsement, deaf education with American Sign Language proficiency endorsement, teacher of the visually impaired endorsement), the district can assign the teacher to special education in compliance with the process for making out-of-endorsement assignments and reporting them to the state.

Classified staff will present evidence of skills and knowledge necessary to meet the needs of students with disabilities. The district will provide training to classified staff to meet the state recommended core competencies.

A. Personnel Development
In order to provide a staff development program to improve the quality of instructional programs, the following procedures will be employed:
1. Special education concerns will be identified through a staff needs assessment completed by administrators, teachers, educational staff associates, program assistants, parents, and volunteers.~~;~~

2. All personnel who use restraint, restraint devices and/or isolation must be certified and annually trained in the use of such restraint, restraint devices, and/or isolation.~~;~~

3. In-service training schedules will be developed based upon the results of the district assessment and in support of needs identified.~~;~~

4. Training activities will be conducted for regular general and special education staff, staff of other agencies and organizations and private school staff providing services for students eligible for special education.~~; and~~
5. Training for classified staff in the state recommended core competencies will be encouraged by the district. To that end employees may be allowed to attend professional and/or training meetings if approved by the building principal and the superintendent or ~~his/her~~their designee.

~~5. District required in-service training shall be fully paid by the district, which shall include per diem if such required training is beyond the employee's workday.~~

~~XVI.~~XV. PUBLIC PARTICIPATION

Any application and any required policies, procedures, evaluations, plans, and reports are readily available to parents and other members of the public through the district's special education office and the office of the superintendent. A notice regarding the availability of such documents will be placed on the district's ~~Web site~~website and in the district's newsletter.

Approved: August 1995
Revised: April 1999
Revised: December 2000
Revised: December 2001
Revised: October 2002
Revised: March 2008
Revised: September 2010
Revised: May 2013
Revised: September 25, 2013
Revised: January 14, 2015
Revised: April 8, 2015
Revised: July 22, 2015
Revised: June 22, 2016
Revised: June 28, 2017
Revised: September 11, 2019
Revised: May 11, 2022
Revised: July 24, 2024

REFERRAL FOR SPECIAL
EDUCATION EVALUATION
Form 2161 #1

PULLMAN SCHOOL DISTRICT

Name of child (last, first, middle)	DOB	Grade	School

Name of parent or legal guardian	Address (street, city, state, zip)	Telephone (area code/number)

Person making referral/title

A student, whether or not enrolled in school, may be referred for a special education evaluation by parent, district staff or other person knowledgeable about the student. Referrals are required to be in writing unless the person is unable to write.

Parents native language or other primary mode of communication, if other than English (specify):

Is an interpreter needed? ☐Yes ☐No

Students native language or other primary mode of communication, if other than English (specify):

Date referral received by school district/LEA _____ *(month/day/year)*

The date the district received the referral begins the 25 school day timeline by which to make a decision about whether or not the student will receive an evaluation for eligibility for special education services.

In completing the following information, consider concerns about the student's access, engagement and progress in age/grade level general education curriculum, instruction, environment, or other school activities.

1. Describe why you believe this student has a disability:

2. If known, include information about any of the following:
   a. Academic/pre-academic achievement (including reading achievement or early literacy):

   b. Functional performance (i.e. daily living skills, executive functioning, social, emotional, and behavior):

   c. Relevant medical information (including vision and hearing):

   d. Programs, services, or interventions that have been used to address this student's needs and the results of such interventions:

Cross Reference: Board Policy 2161P
Legal Reference: WAC 392-172A-03000

REFERRAL FOR SPECIAL EDUCATION EVALUATION
Form 2161 #1

PWN _____

Notice sent with Statement of Parental Rights

_____
(*Initials/Date)*

PULLMAN SCHOOL DISTRICT

(If you need this notice in a different language or communicated in a different way, or have questions about this notice, please contact ~~Cristina Johnson-Hyde~~Dom Ventresco, Assistant Director of Special Services at 509-332-3144 or by email at ~~cjohnsonhyde@psd267.org~~ dventresco@psd267.org.

Dear _____,

On _____, the school district received a referral to evaluate your child _____ to determine whether your child has a disability (impairment and need for special education) and your child's educational needs. The individualized education program (IEP) team is responsible for this evaluation and will conduct this evaluation at no cost to you. You are a participant on the IEP team. You may include others on the IEP team who have knowledge or special expertise about your child.

You and your child (if appropriate) are IEP team participants In addition, the following people are being appointed to the IEP team by the school district	
Role	**Name, if known**
Representative of local educational agency (LEA) – authorized to commit the resources of the LEA	
Special Ed. Teacher(s)	
General Ed. Teacher(s)	
Related Services Personnel	
Others	

***A public agency may designate a public agency member of the IEP team to also serve in these roles, if criteria are met**

Approved: September 25, 2019

Cross Reference: Board Policy 2161P
Legal Reference: WAC 392-172A-03000

Coversheet

Board Calendar & Communication Plan

Section: VIII. Informational Items
Item: E. Board Calendar & Communication Plan
Purpose: FYI
Submitted by:
Related Material: 2025-2026 Board Meeting Content Calendar REV 6.9.25.pdf
Board of Directors Communication Plan 2025.pdf

PULLMAN SCHOOL DISTRICT

2025-2026 BOARD OF DIRECTORS MEETING CALENDAR

Regular Meetings start at 6:30 p.m. in the Pullman High School Board Room
Work Sessions start at 4:30pm at the designated location
Additional meetings may be scheduled as needed in accordance with the Open Public Meetings Act.
Meeting Content Subject to Change

August 6 - Work Session at District Office
- Board of Distinction Application

August 13 – Regular Board Meeting
- 2025-2026 Assessment Plan
- Budget Hearing
- Adopt School District Budget

August 27 – Regular Board Meeting
- Employee Agreements
- Grant Program Notification
- Report: Annual Affirmative Action Plan

September – Superintendent/Board attends staff and PTA/PTO/Booster Meetings

September 3 – Work Session at Sunnyside Elementary
- School Showcase: Sunnyside Elementary
- 2025-2026 Board Professional Development Plan
- Professional Learning Communities (PLC) Update and/or Board Training

September 10 – Regular Board Meeting
- School Showcase: Franklin Elementary
- Report: Summer School
- Report: ALE
- Report: Program Compliance
- Uncollected Non-Tax Revenue
- Inventory Loss/Write-Off Approval

September 24 – Regular Board Meeting
- Report: Highly Capable Services Report

September – WSSDA Legislative Assembly

October 1 – Work Session at Jefferson Elementary
- School Showcase: Jefferson Elementary
- Elementary Principals Present 2025-2026 School Improvement Plans

October 8 – Regular Board Meeting
- School Showcase: Kamiak Elementary
- Application for Basic Education Allocation
- Report: District Choice Report
- Report: Risk Management Program

October 22 – Regular Board Meeting
- Report: Curriculum Adoption Update, Cycle & Development
- Report: Sustainability Committee Update
- Review Classified Employee Award Nominations

November 5– Work Session at Pullman High School
- School Showcase: Pullman High School
- Secondary Principals Present 2025-2026 School Improvement Plans
- Professional Learning Communities (PLC) Board Training

November 12 – Regular Board Meeting
- School Showcase: Sunnyside Elementary
- Approve: 2025-2026 School Improvement Plans
- Present Classified Employee Award
- Report: Year-End Finance Report
- Report: Special Education Services Update
- Report: LMS & PHS Student Ambassadors

November 20-22, 2025 – Annual WSSDA Conference

December 3 – Work Session at District Office
- Board Goals & Strategic Plan Review
- WSSDA Conference Reflections

December 10 – Regular Board Meeting
- School Showcase: Franklin Elementary
- Report: Transportation Services
- Report: Human Resources Report
- Report: CTE Program/Perkins Grant Approval
- Report: Assessment Results *(subject to change)*
- Elect Board President and VP (*biennial*)
- Oath of Office for New or Re-Elected Board Members (*as needed*)

January 14 – Regular Board Meeting
- School Showcase: Jefferson Elementary
- Report: Technology Services
- Annual Review: 1101F Board Operating Protocols

January 28 – Regular Board Meeting
- School Showcase: Lincoln Middle School
- Executive Session: Superintendent Evaluation

February – WSSDA Legislative Conference

February 4– Work Session at Kamiak Elementary
- School Showcase: Kamiak Elementary
- Board Policy and/or Professional Development Workshop

February 11 – Regular Board Meeting
- School Showcase: Sunnyside Elementary
- Report: Scratch Cooking/Nutrition Services Program Update

February 25 – Regular Board Meeting

- Executive Session: Superintendent Contract Renewal – *Due March 1st*
- Board Financial Disclosures Due End of the Month (*Reminder*)
- Enrollment Projections

March 4 – Work Session at Franklin Elementary

- School Showcase: Franklin Elementary
- Board Policy and/or Professional Development Workshop
- Alternative Learning Experiences Update

March 11 – Regular Board Meeting

- School Showcase: Pullman High School
- Report: Visual/Performing Arts
- Annual Review: Social Media Policy 4309/P
- LMS/PHS Fee Schedules for Next School Year
- LMS/PHS Course Approvals for Next School Year

March 25 – Regular Board Meeting

- School Showcase: Jefferson Elementary
- Recognize National Board-Certified Teachers
- Report: Maintenance/Facilities/Asset Preservation Program
- Reports: Administrative Intern Projects
- Report: Curriculum Adoption Update

April 1 – Work Session at District Office *(Tentative)*

- Board Policy and/or Professional Development Workshop

April 15 – Regular Board Meeting

**Please note, this meeting is scheduled for the 3rd Wednesday of the month due to the scheduling of Spring Break.*

- Review Dedicated Teacher/Teaching Team Award Nominations
- LMS/PHS Course Guides for Next School Year
- Discussion: Summer Athletic & Activities Program
- PSD Family & Student Handbook for Next School Year
- LMS/PHS Athletics & Activities Handbook for Next School Year

April 29 – Regular Board Meeting

**Please note, this meeting is scheduled for the 5th Wednesday of the month due to the scheduling of Spring Break.*

- School Showcase: Kamiak Elementary School
- Review Dedicated Teacher/Teaching Team Award Nominations
- Approve: Summer Athletic & Activities Program
- Report: Sustainability Committee

May 6 – Work Session at District Office

- CEE Data Review (*every two years*)
- Board Self-Assessment Review Workshop

May 13 – Regular Board Meeting

- Certificated Staffing
- Curriculum Adoptions *(as needed)*
- Annual WIAA Enrollment Resolution
- Present Dedicated Teacher/Teaching Team Award
- Review Annual Board Meeting Calendar
- Filing Period for Open School Board Positions (*as needed*)
- Preschool RFP *(as needed)*

May 27 – Regular Board Meeting

- School Showcase: LMS & PHS Student Ambassadors
- Annual Review: Graduation Policy 2410/P

June 10 – Regular Board Meeting

- Executive Session: Superintendent End-of-Year Evaluation
- Report: Safety
- Report: Summer School
- Report: ELD Program
- Report: Special Education Services Update

June 17 – Work Session at District Office

- School Improvement Plans – Elementary & Secondary Principals Present Summary of 2025-2026 Progress

June 24 – Regular Board Meeting

- Report: Professional Learning Communities (PLC) Summary
- Report: LMS and PHS Athletics and Activities, Title IX *(every three years, next report 2026)*
- Report: Wellness & Workforce Mental Health Committee
- Approve: ASB Fundraisers and Clubs
- Classified Staffing

July – School Board Advance

- Board members send their Committee/Rep interests to the Board President for upcoming school year
- Board President Appoints Committee/Rep Roles

July 8 – Regular Board Meeting *(Tentative)*

July 22 – Regular Board Meeting

- Grants
- Report: Community Engagement Board and Attendance
- School Meal Prices
- Food Service Bid Awards *(as needed)*
- Dairy Bid *(as needed)*
- Fuel Bid Awards *(as needed)*
- Budget Presentation

Approved: May 28, 2025
Revised: June 9, 2025

August - December **2025**

Board of Directors Communication Plan

August	September	October	November	December
Budget Hearing			**Year End Finance Report**	
Community Update Article Arron Carter	**Community Update Article** Superintendent **District Cover Page*	**Community Update Article** Lisa Waananen Jones	**Community Update Article** Nathan Roberts	**Community Update Article** Amanda Tanner
		Board Listening Session		
	Fall Board Dinner (September or October)			
		Superintendent Staff Meeting Presentations		
		State of the District Presentations PTA/PTO/Booster Clubs/ Community Organizations		
		Board Classified Employee Award Principals Present School Improvement Plans		**Board** Oath of Office *New/Re-Elected Board Member(s)*

Click HERE for the 2025-2026 Pullman School District Board Content Calendar

- **Board Liaison:**
  - Provides Fall PTA-PTO-Booster Club Report
- **Board President with a Board Member & Supt. Weekly Meeting**
  - **Weekly:** Wednesdays, 4:30pm-5:30pm
- **Staff Weekly Report** - 3:00pm, Thursdays
- **Family Weekly Report** - 4:00pm, Fridays
- **Supt. Monthly Newsletter w/Board Feature**
  - *Board of Directors Information Section, submit 2 business days before the last business day of the month*
  - Volunteer Spotlight

Coversheet

The Pullman Promise: Priorities, Goals, Success Indicators

Section: VIII. Informational Items
Item: F. The Pullman Promise: Priorities, Goals, Success Indicators
Purpose: FYI
Submitted by:
Related Material: The Pullman Promise.pdf

The Pullman Promise:

The Pullman Public School District commits to these priorities and the six Cultural Beliefs that serve as the foundation of our educational excellence.

Mutual Respect

Inclusive culture in which we value each individual and celebrate our community's diversity



Build Together

- We honor our students' futures
- We cultivate authentic, collaborative relationships based on shared purpose



Shared Decisions

Data and feedback inform decisions about best practices, professional development, and student support programs



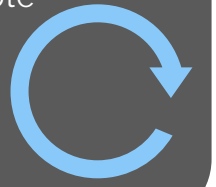
Cultivate Trust

- We communicate transparently
- We assure fiscal responsibility now and for the future



Take Action

- We are accountable through measurable goals
- We commit to constructive feedback and continuous improvement



Students First

We Provide:

- A consistently welcoming, healthy, safe environment
- Personalized learning for the growth and individual success of each student
- Supportive relationships with each student

