



Pullman School District

Regular Board Meeting

Date and Time

Wednesday April 30, 2025 at 6:30 PM PDT

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

President will call the meeting to order.

C. Flag Salute

Pledge of Allegiance

D. Land Acknowledgement Statement

Pullman Public Schools reside on the homelands of the Nimiipuu (Nez Perce) people. We express our deepest respect for and gratitude towards the original and current stewards of this land. We

acknowledge our role in building mutual respect and connections to support current and future generations.

E. Approval of Agenda

The board or superintendent will revise the agenda if needed at this time; and approve by motion

II. Reports, Correspondence & Program

Board members and the superintendent will give informational reports at this time.

A. PHS ASB Report

B. Board Reports

- Presentation of 2025 Dedicated Teaching Team Award
- Board Communication Plan Update

C. Superintendent's Report

- Fiscal Update presented by Roberta Kramer, Assistant Superintendent & Diane Hodge, Finance Director

D. A Community of Belonging - Update

- [Diversity, Equity, Inclusion & Belonging Task Force Update](#) presented by Stephany RunningHawk Johnson, Task Force Chair & Cheyenne Webber, Task Force Co-Chair

E. Program Reports

- Franklin Elementary Showcase by Kathi Keefer, Franklin Elementary Principal
- Report: [Digital Citizenship](#) by Kristen Coke-Sutton, District Librarian
- Report: [Sustainability Committee Update - Zen Solar Presentation](#) by Juston Pollestad, Executive Director of Operations

III. Public Comment

The public comment section of the agenda provides an opportunity for individuals or members of a group to address the board on educational issues. If you intend to provide public comment this evening, you may register to speak using the sign-in sheet located near the boardroom entrance. To ensure fairness and

provide for an orderly meeting, we respectfully require that individuals speak only once for a maximum of three minutes and may not transfer their speaking time to others. Please be attentive as your name will be called in the order it is listed on the sign-in sheet. To assist board members in review and consideration of your comments, we appreciate your providing a written copy of your remarks along with your email or mailing address on the sign-in sheet. When addressing the board, please approach the microphone and state your name before presenting your comments. The board will listen and may offer clarification, if needed. However, the board will not engage in a discussion at this time. Depending on the nature of the topic, the board may decide to schedule it as a discussion item for a future meeting. We kindly request that all comments remain civil and respectful, and we remind you to consider the impact of your words and know that you bear personal responsibility for their content. We caution you to avoid certain statements that may infringe upon the rights of others under various laws, including those protecting privacy or prohibiting defamation. Providing public comment demonstrates your feelings of engagement and participation in the decision-making process in our community. We thank you in advance for your public comment.

IV. Consent Agenda

To expedite business at a board meeting, the board approves the use of a consent agenda, which includes items considered to be routine in nature. Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board and voted on separately. The remaining items will be voted on by a single motion.

A. Minutes - April 16, 2025 Regular Board Meeting

B. Personnel Report

C. Professional/Personal Services Contracts

D. Warrants

Expense claims audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

E. Student Transfer Requests

F. ASB Fundraiser

V. Action Items

Action items have previously been discussed by the board. The board will now take action, by motion.

A. 2025 Summer Athletic and Activities Programs

Presenter: Juston Pollestad, Executive Director of Operations

VI. Discussion Items

Discussion items are presented to the board for discussion. If they need action they will be brought back at the next meeting.

A. 2026-2027, 2027-2028, and 2028-2029 Academic Calendars

Presenter: Juston Pollestad, Executive Director of Operations

B. Resolution 24-25:08 180-Day School Year Waiver for Family-Teacher Conference Days

Presenter: Roberta Kramer, Assistant Superintendent

C. Resolution 24-25:09 Sale of Surplus Real Property (Pullman Aquatic Center)

Presenter: Juston Pollestad, Executive Director of Operations

VII. Informational Items

Informational Items do not require action or discussion by the board. The items are included in the agenda for the board to review, and may be moved to the discussion items section of the board agenda by any board member. Informational Items may include board procedure updates and non-substantive policy updates.

A. Administrative Requirements Update

B. Expense Claim Audit - Community Update Board Schedule

C. Board Calendar & Communication Plan

D. Current Enrollment

For 2024-2025 School Year

Budgeted FTE: 2560

Current FTE: 2576.71

Current Year Average FTE: 2600.31

E. The Pullman Promise: Priorities, Goals, Success Indicators

VIII. Executive or Closed Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

- A. Personnel: Review the performance of a public employee; informal meeting under RCW 28A.405.230

IX. Action Item

- A. Transfer of an Administrator to a Teaching Position

X. Executive or Closed Session

The board recesses into an executive or closed session by motion, stating how long it will last and if action will be taken. Following the executive or closed session the board president convenes the regular meeting.

- A. Negotiations

XI. Closing Items

- A. Adjourn Meeting

The president will adjourn the meeting.

Coversheet

Board Reports

Section: II. Reports, Correspondence & Program
Item: B. Board Reports
Purpose: FYI
Submitted by:
Related Material: 2025 Dedicated Teaching Team Award.png
Board of Directors Communication Plan 2024-2025_1.22.25.pdf



Meghan McKeirnan

Isayah Quitugua

Emily Poston

KAMIAK ELEMENTARY

5th Grade Team



DEDICATED
TEACHING TEAM
RECOGNITION
AWARD

2025



Board of Directors Communication Plan

January

Finance Committee Meeting

February

Finance Committee Meeting

March

Finance Committee Meeting

April

Finance Committee Meeting

May

Finance Committee Meeting

Community Update Article

Nathan Roberts

Community Update Article

Arron Carter

Community Update Article

Amanda Tanner

Community Update Article

District - Juston Pollestad

Community Update Article

Nathan Roberts

Staff Meeting Presentations

Supt & Board Member

Joint Communication to Staff from Supt. and Board

Board Listening Session

Topic: School Finances/Budget

Joint Communication to Staff from Supt. and Board

Chamber of Commerce Presentation

State of the District/Aquatic Center

Presentation to ASB & Student Ambassadors

Spring Board Dinner (March or April)

Communication about School/District Website Change

Legislative Conference

Superintendent

Enrollment for Next School Year Opens

Communication about School/District Website Change

Budget & Post Legislative Session Update

PTA/PTO/Booster Clubs

Budget & Legislative Update Presentation

PTA/PTO/Booster Clubs

Survey

Staff Meeting Presentations

Post Legislative Session & Budget Impacts Update

Board Program Report

Board Operating Protocols
Supt. Evaluation

Board Program Report

Board Goals & Strategic Plan
Supt. Contract Renewal
Board Financial Disclosures

Board Program Report

National Board Cert. Teachers

Board Program Report

Dedicated Teacher/Team Award

Board Program Report

Review Board Calendar
Filing Open Board Positions

Board Liaison:

- Provides Spring PTA-PTO-Booster Club Report

Board President with a Board Member & Supt. Weekly Meeting

- Weekly:** Wednesdays, 4:30pm-5:30pm

Staff Weekly Report - 3:00pm, Thursdays

- Family Weekly Report - 4:00pm, Fridays**

Supt. Monthly Newsletter w/Board Feature

- Board of Directors Information Section, submit 2 business days before the last business day of the month



Board of Directors Communication Plan

| June | July | August | September | Oct |
|------|------|--------|-----------|-----|
|------|------|--------|-----------|-----|

Finance Committee Meeting

| | | | | |
|---|---|---|---|--|
| Community Update Article Amanda Tanner <i>*District Cover Page</i> | Community Update Article Craig Nelson | Community Update Article Arron Carter | Community Update Article TBD <i>*District Cover Page</i> | Community Update Article TBD |
|---|---|---|---|--|

| | | | | |
|--|--|--|--|--------------------------------|
| EOY Staff Presentation Budget Impacts Update | Annual School Board Retreat <i>with Finance Update</i> | | | Board Listening Session |
|--|--|--|--|--------------------------------|

| | | | | |
|--|--|---|--|--|
| Reminder Communication about School/District Website Change | New District ParentSquare Website Launches July 1 | Fall Board Dinner (September or October) | | |
|--|--|---|--|--|

Reminder: Enrollment for Next School Year

| | | | | |
|---|--|---|---|---|
| Board Program Report Summary of SIP Progress Supt EOY Evaluation | Board Program Report Board Committee Rep. Assigned Budget: Presentation | Board Program Report Affirmative Action Budget: Public Hearing | Board Program Report Program Compliance | Board Program Report Elem. School Improvement Plans |
|---|--|---|---|---|

- **Board Liaison:**
 - Provides Spring PTA-PTO-Booster Club Report
- **Board President with a Board Member & Supt. Weekly Meeting**
 - **Weekly:** Wednesdays, 4:30pm-5:30pm
- **Staff Weekly Report** - 3:00pm, Thursdays
- **Family Weekly Report** - 4:00pm, Fridays
- **Supt. Monthly Newsletter w/Board Feature**
 - Board of Directors Information Section, submit 2 business days before the last business day of the month

Coversheet

Minutes - April 16, 2025 Regular Board Meeting

Section: IV. Consent Agenda
Item: A. Minutes - April 16, 2025 Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on April 16, 2025

DRAFT



Pullman School District

Minutes

Regular Board Meeting

Date and Time

Wednesday April 16, 2025 at 6:30 PM

Location

Paul R. Sturm Community/Board Room
Pullman High School
510 NW Greyhound Way
Pullman, WA 99163

Directors Present

Amanda Tanner, Arron Carter, Craig Nelson, Lisa Waananen Jones, Nathan Roberts

Directors Absent

None

Guests Present

Bob Maxwell, Courtney Hodge, Diane Hodge, Juston Pollestad

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nathan Roberts called a meeting of the board of directors of Pullman School District to order on Wednesday Apr 16, 2025 at 6:30 PM.

C. Flag Salute

D. Land Acknowledgement Statement

E. Approval of Agenda

Amanda Tanner made a motion to approve the agenda.

Arron Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports, Correspondence & Program

A. PHS ASB Report

The PHS ASB student representative provided an update on recent ASB activities:

- Executive elections are taking place on April 18.
- 3rd Annual Multicultural Night will take place on April 18.
- 2025 Art Festival is underway showcasing artwork by PHS students.
- Filming senior music video and preparing the senior choir for graduation.
- Received 100 public comments about graduation regalia.

B. Board Reports

- **Craig Nelson:** DECA Update – Melissa Mayer will be accompanying students to the National DECA Conference next week in Orlando, Florida. The Board recognized the PHS students who qualified to compete at the national level, having first earned top honors at the state competition.
 - *Dr. Maxwell noted that DECA students helped at Cabaret and raised money for that trip.*
- **Lisa Waananen Jones:** No report.
- **Arron Carter:** No report.
- **Amanda Tanner:** Pullman High School Fundraiser – Pullman High School, in partnership with the Boosters, will host Pullman High's Got Talent at 7:00 p.m. Tickets are \$5, and proceeds will support student clubs and activities.
- **Nathan Roberts:**
 - The Board discussed the upcoming WSSDA Regional Meeting in May, which overlaps with a scheduled Board Work Session. The consensus was to maintain the current work session schedule and not attend the regional meeting.
 - The District continues to work collaboratively with the City of Pullman on several initiatives. City transportation will be holding a public forum on route placement, and Executive Director Pollestad will attend to provide input on behalf of the district. A joint meeting with the City of Pullman is being planned for June 17, during the regularly scheduled City Council meeting.

While there are no formal agenda items, the intent is to use this meeting to build relationships, identify shared areas of interest, establish collaborative communication channels, and explore opportunities for community partnership. The DEIB Task Force is also developing ideas to support and strengthen these partnerships. Board members were encouraged to send any additional suggestions for potential agenda items to Director Roberts. The goal is to hold joint meetings 1–2 times per year, with the next one tentatively planned for October. Once the June meeting is confirmed by the City, an invitation will be sent to Board members.

C. Superintendent's Report

Superintendent presented updates on the following:

- **Pullman High School Pathway Update:** A temporary access path to Pullman High School (PHS) via Robert Road has been prepared. Pullman High School will communicate with students and families that the old path should not be used and that the temporary access route must be followed. Developers have requested that students do not remove the temporary barrier and remain on the designated route. A permanent gravel pathway has been negotiated with the developer. The new path will follow the district's property line and include additional grading, removal of topsoil across the site, seeding, and stabilization. The pathway will be four feet wide. A photo was shared with the Board for orientation. A licensing agreement is scheduled to be signed on April 17, after which construction of the permanent path will begin.
- **Pullman Aquatic Center:** The latest discussions and planning efforts regarding the Pullman Aquatic Center were shared with the Board. In order to move forward with a potential sale, the Board would need to declare the property surplus. A photo reference was provided showing the area under consideration, which includes approximately 2.5 acres encompassing the Aquatic Center, the adjacent parking lot, and the access road to the rear of the property. The playground will not be affected. It was confirmed that the playground is located on school district property. The district is considering only the space within the defined boundary of the Aquatic Center area. There are multiple pathways that provide access to the playground, and the district is committed to keeping those access points open. A title report has been ordered to verify ownership details. An appraisal of the building and property will be needed. If the Board moves forward, the property must be declared surplus and then it can be advertised for sale. Continued meetings and planning efforts are underway, with another update expected after next week's meeting. The anticipated timeline to complete this process is by July 2025. Funds from the sale are governed by an RCW which allows the use of funds for purposes such as paying off bonds or other capital projects as determined by the Board. There is no set timeline for spending the funds, and they will accrue interest until used.

- **Legislative & Finance Committee:** Provided a report on recent legislative developments and financial planning activities. Emphasis was placed on monitoring state-level budget decisions and their potential impacts on district funding and operations. Provided an update on changes to the funding multiplier for students over the age of five, as well as a potential increase in Materials, Supplies, and Operating Costs (MSOCs). While the district is expected to see an increase of approximately \$100 per student, the actual need is closer to \$400 per student to adequately address rising costs such as utilities and insurance. Advocacy for reimbursement for transporting students using alternative vehicles that do not require a CDL license is underway. This change, if approved, would significantly help address the ongoing bus driver shortage and offer a more economical transportation solution for the district.
- **Enterprise Fleet Management Program:** Reviewed a proposal from Enterprise Fleet Management outlining potential cost savings, safety upgrades, and long-term planning advantages and cost savings of leasing versus owning district vehicles. The presentation included data on vehicle usage, replacement cycles, and financial models to support decision-making. The district is most interested in acquisition and vehicle resale portion of the program. Next step is for Enterprise to do an analysis of our current fleet and they will return with potential cost savings, if any. At this point just exploring this as an option. Will bring back in 2-4 weeks.

D. Program Reports

District Budget Priorities Input Review

Presenter: Bob Maxwell, Superintendent & Nathan Roberts, Board President

An overview was provided of the recent listening session and community input survey designed to identify priorities for the district's budget decision-making process. The input gathered reflects the values and priorities of the community.

Dr. Maxwell reviewed each section of the survey summary, highlighting the ranked priorities as identified by the 318 participants. The district is taking a multi-year approach to addressing budget needs, using the input to guide both immediate and long-term planning. Director Roberts emphasized that this document will serve as a key reference in future planning efforts.

E. A Community of Belonging - Update

- C. Nelson shared that the DEIB Task Force is scheduled to meet on April 17. The group will be reviewing items to bring forward to the Board for consideration.
- Dr. Maxwell noted he has been monitoring recent federal executive orders related to equity and programming. A document requiring signatures from states is circulating, and he emphasized the importance of taking time to ensure alignment with state laws and that the district's actions are deliberate and compliant.

- N. Roberts informed the Board that the co-chairs of the DEIB Task Force have been invited to provide an update on the group's direction, ideas for community engagement, and upcoming focus areas at the next board meeting.

III. Public Comment

A. Speakers:

No public comment.

IV. Consent Agenda

A. Minutes - March 26, 2025 Regular Board Meeting

Amanda Tanner made a motion to approve the minutes as part of the consent agenda approval from Regular Board Meeting on 03-26-25.

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Personnel Report

C. Warrants

D. Student Transfer Requests

E. Overnight Field Trip Requests

F. ASB Fundraisers

G. Budget Status Report

H. Out-of-State Travel Request

I. Consent Agenda Approval

Amanda Tanner made a motion to approve the consent agenda (Item IV. A-H).

Craig Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Action Items

A. Pullman School District Artificial Intelligence (AI) Guidelines

Presenter: Bob Maxwell, Superintendent

The AI Guidelines were previously presented and discussed at a Regular Board meeting. Feedback from that discussion has been incorporated into the revised document. Looking ahead to the 2025–26 school year, the district is considering the development of guiding

principles, as well as the potential for formal policy and procedures related to AI use. Additional training opportunities are planned for summer 2025 to help inform future decisions. Since the last presentation, there have been no additional questions. Arron Carter made a motion to Pullman School District Artificial Intelligence Guidelines. Amanda Tanner seconded the motion. The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. 2025 Summer Athletic and Activities Programs

Presenter: Juston Pollestad, Executive Director of Operations

The Board, at the end of the school year, approves activities that will take place over the summer. Travel for summer activities is not provided by the district. In addition, notification of activities is a requirement of United Schools Insurance Program so that our insurance administrator is aware of summer activities.

VII. Executive or Closed Session

A. Executive Session: N. Roberts announced there will be an Executive Session to discuss personnel and negotiations that will end at 7:50pm

The board meeting reconvened into an open session at 7:50pm, and the chair announced that the executive session end time would be extended 15 minutes before returning to executive session.

The board meeting reconvened into an open session at 8:05pm, and the chair announced that the executive session end time would be extended 10 minutes before returning to executive session.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Nathan Roberts

Documents used during the meeting

- Board Report - 4.16.2025 Personnel.pdf
- CK Summaries 4.16.25.pdf

- 2025 04.16 Regular Board Meeting - Student Transfer Requests.pdf
- Overnight Field Trip Request - PHS FCCLA Nationals JULY 2025.pdf
- Overnight Field Trip Request - PHS FFA_APR 2025.pdf
- ASB Fundraiser - PHS ASB_Prom 4.16.25.pdf
- ASB Fundraiser Request - PHS FCCLA_Butter Braids 4.16.25.pdf
- Budget Status Report_March 2025.pdf
- Out of State Travel Request - Jefferson Elementary_Des Moines, Iowa.pdf
- ES PSD AI Guidelines 4.16.25.pdf
- PSD Artificial Intelligence (AI) Guidelines 4.16.25.pdf
- ES 2025 Summer Athletic and Activities Program 4.16.25.pdf
- 2025_Summer Insurance Forms_LMS.pdf
- 2025_Summer Insurance Forms_PHS.pdf
- April Administrative Requirements Update.pdf
- Expense Claim Audit Comm Update Schedule.pdf
- Board of Directors Communication Plan 2024-2025_1.22.25.pdf
- 2024-2025 Board Meeting Content Calendar 3.27.25.pdf
- The Pullman Promise.pdf
- 2025-2026 Pullman High School Course Guide_Rev 4.16.25.pdf

Coversheet

Personnel Report

Section: IV. Consent Agenda
Item: B. Personnel Report
Purpose: FYI
Submitted by:
Related Material: Board Report - 4.30.2025 Personnel.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: April 30, 2025

SUBJECT: **Personnel Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors accept the following:

Certified: **Taylor Sarson**, third grade teacher at Jefferson Elementary School, resignation effective at the completion of the 2024-2025 school year

Katie Wexler, .6 FTE health/fitness teacher at Pullman High School, request for a leave of absence beginning August 27, 2025, through January 23, 2026

Classified: **Austin Gratzner**, building paraeducator at Sunnyside Elementary School currently on a leave of absence, resignation effective immediately

I recommend the Board of Directors approve the following supplemental/stipend payments:

Jillian Courner as assistant volleyball coach at Pullman High School

For Your Information:

Grace Cassinelli, special education paraeducator at Sunnyside Elementary School, has received approval to take one day of unpaid leave in June

Coversheet

Professional/Personal Services Contracts

Section: IV. Consent Agenda
Item: C. Professional/Personal Services Contracts
Purpose:
Submitted by:
Related Material: Board Report - Contracts 4.30.2025.pdf

MEMORANDUM

TO: Board of Directors

FROM: Bob Maxwell, Superintendent
Dagny Myers, Human Resources Director

DATE: April 30, 2025

SUBJECT: **Professional/Personal Services Contract Report**

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.

I recommend the Board of Directors approve the following Professional/Personal Services Contracts:

Van Orenstein to provide music accompaniment for the Lincoln Middle School choirs, April 1, 2025, through June 15, 2025, \$25.00 per hour.

Coversheet

Warrants

Section: IV. Consent Agenda
Item: D. Warrants
Purpose: FYI
Submitted by:
Related Material: CK Summaries 4.30.25.pdf
Payroll Warrant Authorization Form_April_2025.pdf

GF REIM

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 30, 2025, the board, by a _____ vote, approves payments, totaling \$1,173.64. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26736041 through 26736044, totaling \$1,173.64

| | |
|--------------------|--------------------|
| Secretary _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|---------------------|-------------------------|--------------|
| 26736041 | Cisneros, Blanca | 05/01/2025 | 118.00 |
| 26736042 | Henrichs, Jason A | 05/01/2025 | 903.20 |
| 26736043 | Manis, Kristina | 05/01/2025 | 27.44 |
| 26736044 | Silcox, Karen Leone | 05/01/2025 | 125.00 |
| 4 | Computer | Check(s) For a Total of | 1,173.64 |

| | | | | |
|-----------|---|-----------------------------------|-----------------------|----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 4 | Computer | Checks For a Total of | 1,173.64 |
| Total For | 4 | Manual, Wire Tran, ACH & Computer | Checks | 1,173.64 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 1,173.64 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------|---------------|---------|----------|----------|
| 10 | General Fund | 0.00 | 0.00 | 1,173.64 | 1,173.64 |

GF

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 30, 2025, the board, by a _____ vote, approves payments, totaling \$184,894.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants: Warrant Numbers 26736005 through 26736040, totaling \$184,894.08

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 26736005 | All Fabrications & Supply LLC | 05/01/2025 | 43.87 |
| 26736006 | Avista Utilities | 05/01/2025 | 102,913.59 |
| 26736007 | Brookes Publishing Co | 05/01/2025 | 81.47 |
| 26736008 | Charlies Produce | 05/01/2025 | 488.95 |
| 26736009 | City Of Pullman | 05/01/2025 | 7,974.62 |
| 26736010 | College Hill Custom Threads | 05/01/2025 | 1,731.25 |
| 26736011 | Community Child Care Center | 05/01/2025 | 3,196.33 |
| 26736012 | Consolidated Electric | 05/01/2025 | 335.23 |
| 26736013 | Employment Security Dept | 05/01/2025 | 5,238.72 |
| 26736014 | Envoy Plan Services, Inc. | 05/01/2025 | 17.50 |
| 26736015 | Fast Signs | 05/01/2025 | 1,040.70 |
| 26736016 | Four Star Supply Co., Inc | 05/01/2025 | 237.85 |
| 26736017 | HD Supply Facilities Maint | 05/01/2025 | 4,557.68 |
| 26736018 | HD SUPPLY | 05/01/2025 | 3,391.64 |
| 26736019 | Huddle Up Care Inc | 05/01/2025 | 5,775.00 |
| 26736020 | King County Director's Assoc | 05/01/2025 | 3,232.57 |
| 26736021 | Kings Thrones & Pumping Servic | 05/01/2025 | 892.00 |
| 26736022 | Kuhl Auto Parts, LLC | 05/01/2025 | 638.62 |
| 26736023 | Leader Services | 05/01/2025 | 866.60 |
| 26736024 | Les Schwab | 05/01/2025 | 26.98 |
| 26736025 | Level 3 Communications, LLC | 05/01/2025 | 394.07 |
| 26736026 | LKJ Pizza LLC | 05/01/2025 | 2,624.34 |
| 26736027 | Math Learning Center | 05/01/2025 | 77.76 |
| 26736028 | Moscow-Pullman Bldg. Supply | 05/01/2025 | 324.82 |
| 26736029 | New J, LLC | 05/01/2025 | 379.39 |
| 26736030 | Northwest Auto Parts | 05/01/2025 | 9.45 |
| 26736031 | OFFICE DEPOT | 05/01/2025 | 183.23 |
| 26736032 | Pioneer Manufacturing Co | 05/01/2025 | 228.16 |
| 26736033 | Pullman Regional Hospital | 05/01/2025 | 2,300.00 |
| 26736034 | State Auditor's Office | 05/01/2025 | 625.95 |
| 26736035 | Stevens - Clay PS | 05/01/2025 | 18,308.10 |
| 26736036 | US Foods, Inc. | 05/01/2025 | 10,806.53 |
| 26736037 | WA ST Center for Childhood Dea | 05/01/2025 | 225.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|-------------------------|--------------|
| 26736038 | Walter E Nelson Co | 05/01/2025 | 2,978.79 |
| 26736039 | WSIPC | 05/01/2025 | 319.82 |
| 26736040 | Yellow Barn Occupational Thera | 05/01/2025 | 2,427.50 |
| 36 | Computer | Check(s) For a Total of | 184,894.08 |

| | | | | |
|-----------|----|-----------------------------------|-----------------------|------------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 36 | Computer | Checks For a Total of | 184,894.08 |
| Total For | 36 | Manual, Wire Tran, ACH & Computer | Checks | 184,894.08 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 184,894.08 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------|---------------|---------|------------|------------|
| 10 | General Fund | -27.37 | 0.00 | 184,921.45 | 184,894.08 |

Ap-PhSAsB

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 30, 2025, the board, by a _____ vote, approves payments, totaling \$4,413.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26735970 through 26735973, totaling \$4,413.03

| | |
|--------------------|--------------------|
| Secretary _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|------------------------|-------------------------|--------------|
| 26735970 | BSN Sports | 05/01/2025 | 2,056.32 |
| 26735971 | City of Pullman Police | 05/01/2025 | 247.77 |
| 26735972 | Hudl | 05/01/2025 | 1,510.93 |
| 26735973 | US Foods, Inc. | 05/01/2025 | 598.01 |
| 4 | Computer | Check(s) For a Total of | 4,413.03 |

| | | | | |
|-----------|---|-----------------------------------|-----------------------|----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 4 | Computer | Checks For a Total of | 4,413.03 |
| Total For | 4 | Manual, Wire Tran, ACH & Computer | Checks | 4,413.03 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 4,413.03 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|----------|----------|
| 40 | Associated Stude | 0.00 | 0.00 | 4,413.03 | 4,413.03 |

Ap LHS.ASB

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 30, 2025, the board, by a _____ vote, approves payments, totaling \$75.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 26735969 through 26735969, totaling \$75.00

| | |
|--------------------|--------------------|
| Secretary _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-----------------|-------------------------|--------------|
| 26735969 | Collins, Brodie | 05/01/2025 | 75.00 |
| 1 | Computer | Check(s) For a Total of | 75.00 |

| | | | | |
|-----------|---|-----------------------------------|-----------------------|-------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 1 | Computer | Checks For a Total of | 75.00 |
| Total For | 1 | Manual, Wire Tran, ACH & Computer | Checks | 75.00 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 75.00 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|-------|
| 40 | Associated Stude | 0.00 | 0.00 | 75.00 | 75.00 |

Comp Tax

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 30, 2025, the board, by a _____ vote, approves payments, totaling \$3,130.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:
Wire Transfer Payments 202400058 through 202400062, totaling \$3,130.92

| | |
|--------------------|--------------------|
| Secretary _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |
| Board Member _____ | Board Member _____ |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-----------------------|------------|--------------|
| 202400058 | Department Of Revenue | 04/11/2025 | 562.40 |
| 202400059 | Department Of Revenue | 04/11/2025 | 2,008.69 |
| 202400060 | Department Of Revenue | 04/11/2025 | 322.30 |
| 202400061 | Department Of Revenue | 04/11/2025 | 228.47 |
| 202400062 | Department Of Revenue | 04/11/2025 | 9.06 |

5 Wire Transfer Check(s) For a Total of 3,130.92

| | | | | |
|-----------|---|-----------------------------------|-----------------------|----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 5 | Wire Transfer | Checks For a Total of | 3,130.92 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 5 | Manual, Wire Tran, ACH & Computer | Checks | 3,130.92 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 3,130.92 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|----------|
| 10 | General Fund | 2,330.99 | 0.00 | 0.00 | 2,330.99 |
| 20 | Capital Projects | 9.06 | 0.00 | 0.00 | 9.06 |
| 40 | Associated Stude | 790.87 | 0.00 | 0.00 | 790.87 |



Payroll Office
Pullman School District No. 267
240 SE Dexter St
Pullman WA 99163
Phone: 509.334.9395
Fax: 509.334.0375

PAYROLL WARRANT AUTHORIZATION

The Board of Directors of Pullman School District No. 267, Whitman County, Washington, hereby authorizes the payment of payroll warrant numbers [26735974](#) to [26736004](#) inclusive, with payroll amounting to [\\$3,095,453.55](#) issued [04/30/2025](#) on the account of the General Fund.

Said warrants have been signed by the Secretary of the Board of Directors by order of said Board.

Secretary

President of Board of Directors

Coversheet

Student Transfer Requests

Section: IV. Consent Agenda
Item: E. Student Transfer Requests
Purpose: FYI
Submitted by:
Related Material: 2025 04.30 Regular Board Meeting - Student Transfer Requests.pdf

SCHOOL BOARD MEETING

STUDENT TRANSFER REQUESTS



April 30, 2025

TRANSFER REQUESTS 2024-2025

Released to PSD

- No new requests at this time

Released from PSD

- No new requests at this time

Rescinded Transfers

- I. Stately, Grade 8, Rescinded from Washington Connections Academy in the Goldendale School District

TRANSFER REQUESTS 2025-2026

Released to PSD

-

Released from PSD

- N. Blaire, Grade 9, Released to Insight School of Washington in the Quillayute Valley School District
- M. Marston, Grade 12, Released to Insight School of Washington in the Quillayute Valley School District
- R. Suarez, Grade 8, Released to Insight School of Washington in the Quillayute Valley School District

Coversheet

ASB Fundraiser

Section: IV. Consent Agenda
Item: F. ASB Fundraiser
Purpose:
Submitted by:
Related Material: ASB Fundraiser - PHS FCCLA_Business Sponsorships 4.30.25.pdf
ASB Fundraiser - PHS Football 4.30.25.pdf



Fundraising/Activity Form

REC'D APR 23 2025

ASB ASB Charitable General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

School: PHS Group Name: FCCLA Account #: 4033

Proposed Fundraising Activity: business sponsorships

Intended Use of Proceeds: pay registration for nationals

Estimated Revenues: \$ 1000.00 Estimated \$

Expenses: \$ Estimated Revenues - Estimated Expenses = Estimated Profit: 1000.00

Will the fundraiser be held for the benefit of an organization outside the district? Yes No
 If yes, please attach a copy of the name, address and phone number of the organization.

Dates of the Fundraiser: Start: 4/20/25 ^{5/1/25} End: 6/1/25

Team/Club Leader (student): [Signature] 4/16/25 ASB Bookkeeper (staff): [Signature] 4/18/25
 (Signature & Date) (Signature & Date)

Coach/Club Advisor (staff): [Signature] 4/16/25 Principal's Pre-Approval: [Signature] 4/18/25
 (Signature & Date) (Signature & Date)

Student Leadership (student): [Signature] 4/16/25 Activity Coordinator: [Signature] 4/18/25
 (Signature & Date) (Signature & Date)

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. Do not take expenses from money collected.

C. Accounting Summary of Fundraiser (Reconciliation)

| | | |
|---|----|----------------------|
| 1. Estimated Revenue (from section A above): | \$ | |
| 2. Total Actual Revenue Received (amount you should have collected based on actual sales) | \$ | _____ |
| 3. Total Cost of Goods Sold (your cost for items sold) | \$ | _____ |
| 4. Other Expenses (decorations, supplies, etc.) | \$ | _____ |
| 5. Total Expenditures | \$ | _____ |
| | | (line 3 plus line 4) |
| 6. Net Profit (loss) | \$ | _____ |
| | | (line 2 less line 5) |

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

Team/Club Leader (student): _____ ASB Bookkeeper (staff): _____
 (Signature & Date) (Signature & Date)

Coach/Club Advisor (staff): _____ Principal: _____
 (Signature & Date) (Signature & Date)

Activity Coordinator: _____
 (Signature & Date)

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

[Handwritten signature]



Fundraising/Activity Form

ASB ASB Charitable General Fund

A. Proposal: Pre-Approval of Fundraiser (at least TWO weeks prior to fundraiser)

| | | | | | |
|---|---|----------------|---|--------------------|---|
| School: | <u>Pullman High School</u> | Group Name: | <u>Football</u> | Account #: | <u>2027</u> |
| Proposed Fundraising Activity: | <u>Sell Fall season/temporary fence banners(6'x4' 13oz mat. vinyl grometed)</u> | | | | |
| Intended Use of Proceeds: | <u>purchase new football pads & other team equipment</u> | | | | |
| Estimated Revenues:\$ | <u>\$500/banner: \$10,000</u> | Estimated | <u>\$144 per banner to make: \$2880</u> | | |
| Expenses: \$ Estimated Revenues-Estimated Expenses=Estimated Profit: | <u>\$7120</u> | | | | |
| Will the fundraiser be held for the benefit of an organization outside the district? | | | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If yes, please attach a copy of the name, address and phone number of the organization. | | | | | |
| Dates of the Fundraiser: | Start: | <u>6/2/25</u> | End: | <u>12/10/25</u> | |
| Team/Club Leader (student): | <u>Israel M...</u> | <u>4/28/25</u> | ASB Bookkeeper (staff): | <u>Ji John</u> | |
| <small>(Signature & Date)</small> | | | <small>(Signature & Date)</small> | | |
| Coach/Club Advisor (staff): | <u>[Signature]</u> | <u>4/28/25</u> | Principal's Pre-Approval: | <u>Debbie C...</u> | |
| <small>(Signature & Date)</small> | | | <small>(Signature & Date)</small> | | |
| Student Leadership(student): | <u>[Signature]</u> | <u>4/28/25</u> | Activity Coordinator: | <u>W...</u> | |
| <small>(Signature & Date)</small> | | | <small>(Signature & Date)</small> | | |

B. Steps Following Approval: Request must be approved BEFORE event can take place.

1. Order all needed materials or supplies with a Purchase Order through the Bookkeeper.
2. If needed, complete a Contract with vendor after obtaining Purchase Order approval.
3. Request a cash-box from the ASB Bookkeeper (if needed).
4. Conduct fundraiser, monitoring all cash and goods. Inventory should be kept for goods being sold.
5. Obtain appropriate record keeping forms from ASB Bookkeeper (all forms must accompany money).
6. Turn all money INTACT into ASB Bookkeeper for deposit. **Do not take expenses from money collected.**

C. Accounting Summary of Fundraiser (Reconciliation)

| | | | |
|----|--|----|-------------------------------------|
| 1. | Estimated Revenue (from section A above): | \$ | |
| 2. | Total Actual Revenue Received (amount you should have collected based on actual sales) | \$ | _____ |
| 3. | Total Cost of Goods Sold (your cost for items sold) | \$ | _____ |
| 4. | Other Expenses(decorations, supplies, etc.) | \$ | _____ |
| 5. | Total Expenditures | \$ | _____ |
| | | | <small>(line 3 plus line 4)</small> |
| 6. | Net Profit (loss) | \$ | _____ |
| | | | <small>(line 2 less line 5)</small> |

D. Final Approval of Reconciliation

I hereby certify that the above accounting information is complete and accurate:

| | |
|---------------------------------------|---------------------------------------|
| Team/Club Leader (student): _____ | ASB Bookkeeper (staff): _____ |
| <small>(Signature & Date)</small> | <small>(Signature & Date)</small> |
| Coach/Club Advisor (staff): _____ | Principal: _____ |
| <small>(Signature & Date)</small> | <small>(Signature & Date)</small> |
| Activity Coordinator: _____ | |
| <small>(Signature & Date)</small> | |

Once Completed: Copies to the following: ASB Bookkeeper and ASB group/activity

Coversheet

2025 Summer Athletic and Activities Programs

Section: V. Action Items
Item: A. 2025 Summer Athletic and Activities Programs
Purpose:
Submitted by:
Related Material: ES 2025 Summer Athletic and Activities Program 4.16.25.pdf
2025_Summer Insurance Forms_LMS.pdf
2025_Summer Insurance Forms_PHS.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

2025 Summer Athletic and Activities Programs

Executive Summary

April 16, 2025

By: Juston Pollestad

Executive Director of Operations

Background:

The Board, at the end of the school year, approves activities that will take place over the summer. In addition, notification of activities is a requirement of United Schools Insurance Program so that our insurance administrator is aware of summer activities.

Recommended Board Action:

Approve 2025 summer activities.

Motion to Approve

I move that the board approves the 2025 summer activities as presented.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School District

Contact Person ~~Cameron Grow~~ Josh Bray Phone Number 509-334-3411

Name of Activity Boys Basketball Date of Activity 6/1/2025-7/31/2025

Type of Activity Summer League Basketball

Describe the Activity

Skills development, scrimmages.

School Facilities or Other Locations to be Used Main Gym, Aux Gym

Grade Levels to be Served 6-8

Activity Supervisor Josh Bray

Supervisor's Credentials and Any Other Appropriate Background Information

Current 8th grade Boys basketball coach, and oversee the boy's program.

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Amy Caessen^s

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School District

Contact Person Amy Caessens **Phone Number** 425-346-2196

Name of Activity Summer Co-Ed Volleyball **Date of Activity** June 2 - July 1, 2025, 3pm - 5pm

Type of Activity Volleyball

Describe the Activity

Athletes will receive instruction for the first hour and play intramural games during the second hour.

School Facilities or Other Locations to be Used Lincoln Middle School, Main Gym

Grade Levels to be Served Current 6th - 8th graders

Activity Supervisor Amy Caessens

Supervisor's Credentials and Any Other Appropriate Background Information

Current Lincoln Middle School Coach for Volleyball.
First/Aid CPR Card.
Physical Education Teacher.

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@choosclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman school district

Contact Person Ryan Hodge **Phone Number** 509-330-0335

Name of Activity Football summer camp **Date of Activity** June 2 2025 - June 13th 2025

Type of Activity Summer middle school football camp at LMS

Describe the Activity

This camp will give the kids a head start going into next season knowing the new offensive and defensive systems for a small stretch in the summer so when fall comes around the focus can be on more fundamental aspect of football such as tackling leaning blocking schemes and others that will get them prepared for games it also give this upcoming seventh grade class a good introduction into true middle school football and what the are going to see when the season comes around

School Facilities or Other Locations to be Used Lincoln Middle School Pullman football field

Grade Levels to be Served Upcoming 2025-26 7th and 8th grade classes

Activity Supervisor Ryan Hodge

Supervisor's Credentials and Any Other Appropriate Background Information

Is at least one coach/supervisor first aid and CPR trained? Yes No

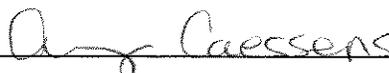
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 
3-10-25

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School District
 Contact Person Marla Haugen Phone Number 509-432-6252
 Name of Activity Spartan Sports Date of Activity All Summer
 Type of Activity Garden Club

Describe the Activity

We will be maintaining our garden outside the Science Classroom of Lincoln Middle School

School Facilities or Other Locations to be Used LMS Garden Space
 Grade Levels to be Served 6-8
 Activity Supervisor Marla Haugen

Supervisor's Credentials and Any Other Appropriate Background Information

I am the advisor for Spartan Sports

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

none needed

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) *J. J. Jensen*

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@choosclear.com by May 15, 2025.

Please keep original versions of this document for your records.

2024-2025

Program Check off Sheet

| | Inventory | Title IX | Summer I. |
|---------------------|------------------|-----------------|------------------|
| Girls Soccer | | | X |
| Volleyball | | | X |
| Cross Country | | | X |
| Girls Swimming-Boys | | | X |
| Cheerleading | | | X |
| Football | | | X |
| Boys Basketball | | | X |
| Girls Basketball | | | X |
| Wrestling | | | X |
| Boys Swimming-Girls | | | X |
| Dance | | | — |
| Girls Bowling | | | — |
| Boys Soccer | | | — |
| Softball | | | X |
| Baseball | | | — |
| Girls Tennis-Boys | | | X |
| Boys Tennis-Girls | | | X |
| Boys Golf | | | — |
| Girls Golf | | | — |
| Girls Track | | | X |
| Boys Track | | | X |
| ASB | | NO | X |
| FCCLA | | NO | X |
| FFA | | NO | X |
| Key Club | | NO | X |
| Science Olympiad | | NO | X |
| Music | NO | NO | X |
| Yearbook | | NO | X |
| Weights | | NO | No 2025 |

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School

Contact Person Katie Evermann Phone Number _____

Name of Activity Girls Soccer Date of Activity June 2 - July 31

Type of Activity Greyhound Kick Around 8/16/25

Describe the Activity

Fundamental practice
Team practice or scrimmage and or WSU camp
8/16/25 - March in lentil festival

School Facilities or Other Locations to be Used PHS fields

Grade Levels to be Served 9-12

Activity Supervisor K. Evermann

Supervisor's Credentials and Any Other Appropriate Background Information

WIAA & Pullman coaches

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Woody [Signature]

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman

Contact Person Megan McNannay Phone Number 208-699-0101

Name of Activity Volleyball Date of Activity June-July 2025, 8/16/25

Type of Activity Open gyms, summer league, team camp

Describe the Activity

Practices, matches, team camp for fundamental development
8/16/25 - march in Centra Festival

School Facilities or Other Locations to be Used PHS gym

Grade Levels to be Served 9-12

Activity Supervisor Megan McNannay

Supervisor's Credentials and Any Other Appropriate Background Information

1 WJAA Central Coach

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Ward

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School District
 Contact Person Allix Rotratz-lee Phone Number 208-301-2398
 Name of Activity Cross Country Date of Activity 6/2/25 - 7/31/25, 8/16/25
 Type of Activity Practice / Lentil Parade

Describe the Activity

Practice / Lentil Parade march - 8/16/25

School Facilities or Other Locations to be Used PHS Campus
 Grade Levels to be Served 9-12
 Activity Supervisor Allix Rotratz-lee

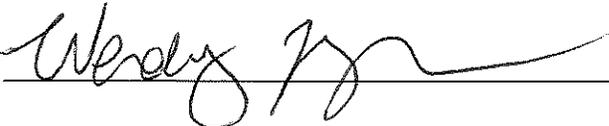
Supervisor's Credentials and Any Other Appropriate Background Information

WIAA & PSD approved Coaches

Is at least one coach/supervisor first aid and CPR trained? Yes No
 Emergency Response Plan in Place? Yes No
 Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No
 Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

Please fill out a copy of this form for every program you have planned and follow the submission instructions below. We will review the form and contact you if we have any additional questions or concerns.

School District Name Pullman School District

Contact Person Jacob Hogg Phone Number 503-360-8722

Name of Activity Swimming - Girls & Boys Date of Activity 7/1-7/31, 8/16/25

Type of Activity Swim practice

Describe the Activity

We will be putting on a swim clinic this summer at the Pullman Aquatic Center if there is availability.
8/16/25 March in Centra Festival

School Facilities or Other Locations to be Used Pullman Aquatic Center

Grade Levels to be Served 9-12

Activity Supervisor Jacob Hogg

Supervisor's Credentials and Any Other Appropriate Background Information

Current Swim Coach. ASCA level 3 high school swim instructor.

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Jacob Hogg
[Handwritten Signature] 3/14/25
Digitally signed by Jacob Hogg
Date: 2025.03.13 08:45:49 -07'00'

Please review the attached best practices guidelines for summer programs and email your completed risk management analyses to asheneman@chooseclear.com by May 15, 2025.

Please keep original versions of this document for your records.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Willy Phone Number 5099812889

Name of Activity Cheer Date of Activity 6/10-7/31, 8/16/25

Type of Activity Cheerleading practice

Describe the Activity

Dancing and performing and preparing for the upcoming seasons

School Facilities or Other Locations to be Used Aux Gym, Mat Room, Main Gym, Commons, Football Field

Grade Levels to be Served 9-12

Activity Supervisor Willy/Bogle

Supervisor's Credentials and Any Other Appropriate Background Information

Certified teachers and coaches; stunt certified.
8/16/25 - march in Lentil Festival

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Wendy [Signature]

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman

Contact Person Kevin Agnew Phone Number 206-954-0659

Name of Activity Football Date of Activity 6/3/25-7/31/25, 8/16/25

Type of Activity Football, Summer Weights, Conditioning

Describe the Activity

Spring Football Practice, Weight Training and Conditioning/Speed Development
8/16/25- March in Cental Festival

School Facilities or Other Locations to be Used Football Field, Weight Room, Gym

Grade Levels to be Served 8-12

Activity Supervisor Kevin Agnew

Supervisor's Credentials and Any Other Appropriate Background Information

Head Football Coach + assistants, WIAA + PSD Approved

Is at least one coach/supervisor first aid and CPR trained? Yes No

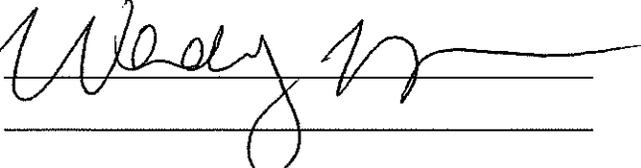
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School Dist

Contact Person Craig Brantner **Phone Number** 509-834-1551

Name of Activity Boys Basketball **Date of Activity** 8-2/7-31-2025, 8/16/25

Type of Activity Basketball practice, fundamentals, conditioning, weight lifting

Describe the Activity

Practice
Fundamentals
Conditioning
Weight Lifting

8/16/25 march in Luntz Festival

School Facilities or Other Locations to be Used Gym, Weight Room, Fitness Room

Grade Levels to be Served 9-12

Activity Supervisor Craig Brantner Head Coach

Supervisor's Credentials and Any Other Appropriate Background Information

| | |
|----------------------|-------------------|
| Craig Brantner Coach | Jack Wells Coach |
| Travis Brown Coach | Mike Gravis Coach |
| Rick Smith Coach | |
| Mark Imter Coach | |

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Wendy [Signature] 3/19/25

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman
 Contact Person Angela Barbour Phone Number 479 595 9411
 Name of Activity Basketball Date of Activity 6-2-25 to 7-31-25, 8/16/25
 Type of Activity Basketball Practices

Describe the Activity

Basketball practices to prepare for
 Summer leagues + Tournaments.
 8/16/25 March in Centil Festival

School Facilities or Other Locations to be Used PHS Main + Aux Gyms
 Grade Levels to be Served 9-12
 Activity Supervisor Angela Barbour

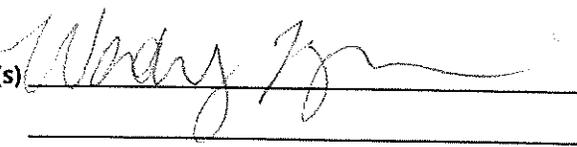
Supervisor's Credentials and Any Other Appropriate Background Information

Head Basketball Coach

- Is at least one coach/supervisor first aid and CPR trained? Yes No
 Emergency Response Plan in Place? Yes No
 Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No
 Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Colton Peterson Phone Number 360-536-0060

Name of Activity PHS Wrestling Date of Activity 6/2 - 7/31/25, 8/16/25

Type of Activity Practices

Describe the Activity

Practices to develop fundamental wrestling skills
8/16/25 March in the Centennial Festival

School Facilities or Other Locations to be Used PHS Mat room

Grade Levels to be Served 9-12

Activity Supervisor Colton Peterson

Supervisor's Credentials and Any Other Appropriate Background Information

WJAA & PSD Certified Coach

Is at least one coach/supervisor first aid and CPR trained? Yes No

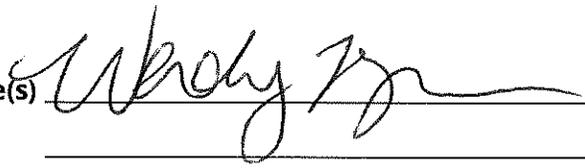
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name PULLMAN SCHOOL DISTRICT

Contact Person HAYLEE FISHBACK Phone Number 208-227-4019

Name of Activity PHS SOFTBALL Date of Activity JUNE, JULY, 2025, 8/16/25

Type of Activity SOFTBALL

Describe the Activity

STUDENTS WILL PRACTICE SOFTBALL SKILLS
8/16/25 March in Lentil Festival

School Facilities or Other Locations to be Used PHS SOFTBALL FIELDS

Grade Levels to be Served 9-12th

Activity Supervisor HAYLEE FISHBACK

Supervisor's Credentials and Any Other Appropriate Background Information

HEAD SOFTBALL COACH FOR PHS
PE. TEACHER IN PSD

Is at least one coach/supervisor first aid and CPR trained? Yes No

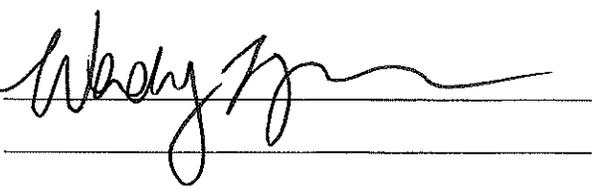
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District 267

Contact Person Cody Wendt **Phone Number** 208-301-1658

Name of Activity Tennis Girls & Boys **Date of Activity** Mondays June through July/31/25, 8/16/25

Type of Activity Practice

Describe the Activity

We hold Monday afternoon/evening Pullman Greyhound tennis practices for current and incoming athletes.
 8/16/25 - March in lentil Festival

School Facilities or Other Locations to be Used Tennis courts

Grade Levels to be Served 9-12

Activity Supervisor Dan Vollmer, Cody Wendt

Supervisor's Credentials and Any Other Appropriate Background Information

Head coaches of Pullman girls' and boys' tennis

Is at least one coach/supervisor first aid and CPR trained? Yes No

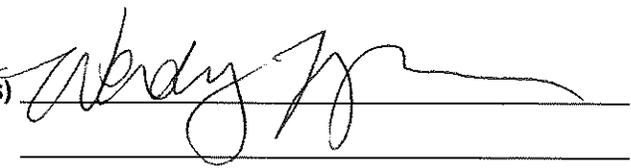
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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School District Name Pullman School District

Contact Person Allix Ratzlee & Robby Flaws Phone Number 208-301-2398

Name of Activity PHS Track & Field Date of Activity 6/2/25 - 7/31/25, 8/16/25

Type of Activity Practices & team March

Describe the Activity

Fundamental practices, 8/16/25 team March in Lenti Festival - & Coaching after 7/31/25

School Facilities or Other Locations to be Used PHS Track & Field

Grade Levels to be Served 9-12

Activity Supervisor Allix Ratzlee & Robby Flaws

Supervisor's Credentials and Any Other Appropriate Background Information

WEAA & PSD approved Coaches

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) Wesley Ryan

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Willy Phone Number 5099812889

Name of Activity ASB Date of Activity 6/10-8/31

Type of Activity ASB Meeting and Prep

Describe the Activity

Meeting to plan student government events for the upcoming school year.

School Facilities or Other Locations to be Used U213; Main Gym; Aux Gym; Commons.

Grade Levels to be Served 9-12

Activity Supervisor Willy

Supervisor's Credentials and Any Other Appropriate Background Information

Certified teacher

Is at least one coach/supervisor first aid and CPR trained? Yes No

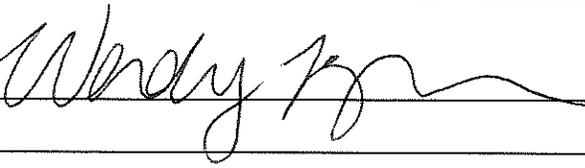
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
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- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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School District Name Pullman School District

Contact Person Jill Bickelhaupt/Altaira Bogle **Phone Number** 509-520-4976

Name of Activity FCCLA National Leadership Conf. **Date of Activity** June 2025 - July 2025

Type of Activity FCCLA National Competitions and Leadership Workshops

Describe the Activity

Students will attend the FCCLA National Leadership Conference to present their project that have qualified for the national competition. They will also attend leadership workshops.

School Facilities or Other Locations to be Used None

Grade Levels to be Served Grades 9 - 12

Activity Supervisor Jill Bickelhaupt/Altaira Bogle

Supervisor's Credentials and Any Other Appropriate Background Information

We are both teachers and advisors.

Is at least one coach/supervisor first aid and CPR trained? Yes No

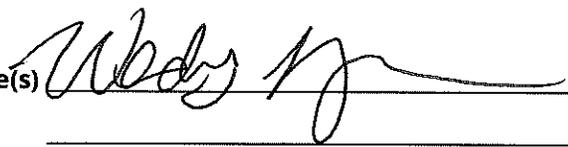
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
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- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Robert Matthews Phone Number 509-860-4616

Name of Activity FFA Officer training & CDE prep Date of Activity 6/16/25, 8/8 & 8/11/25

Type of Activity FFA preparation

Describe the Activity

We will be working as an officer team to prepare for the next school year. Also, we work with our competition teams to prepare for activities such as Livestock judging at our Palouse Empire fair.

School Facilities or Other Locations to be Used PHS Ag Room

Grade Levels to be Served 10-12

Activity Supervisor Robert Matthews

Supervisor's Credentials and Any Other Appropriate Background information

22 years of teaching and FFA advising.

Is at least one coach/supervisor first aid and CPR trained? Yes No

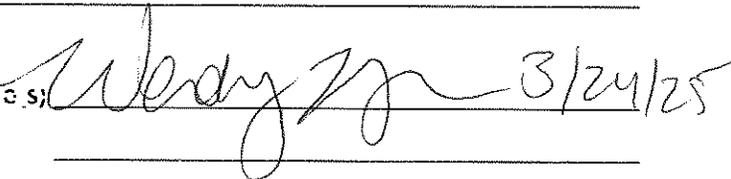
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgment/Waiver
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature:  3/24/25

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School District Name Pullman School District

Contact Person Kristen Coke-Sutton **Phone Number** 805-252-7026

Name of Activity Key Club Summer Meetings **Date of Activity** June 2025-August 2025

Type of Activity Key Club Meetings & Service Event

Describe the Activity

Key Club officers and advisor will attend one Kiwanis meeting (date TBD) at Gladish. We will also help Kiwanis at PHS with their Stuff the Bus fundraiser (date TBD). Additionally the officers and advisor will meet at PHS over the summer to plan the upcoming Key Club year.

School Facilities or Other Locations to be Used PHS Library

Grade Levels to be Served 9-12

Activity Supervisor Kristen Coke-Sutton

Supervisor's Credentials and Any Other Appropriate Background Information

I am the Pullman School District librarian & Key Club advisor.

Is at least one coach/supervisor first aid and CPR trained? Yes No

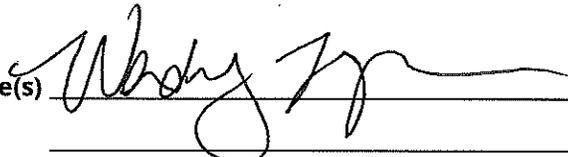
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law Information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Marla Haugen **Phone Number** 509-432-6252

Name of Activity Science Olympiad **Date of Activity** 6/13/25 - 8/26/25

Type of Activity Academic Club

Describe the Activity

Working to organize the upcoming year and planning activities.

School Facilities or Other Locations to be Used Lincoln Middle School Room 505

Grade Levels to be Served 9-12

Activity Supervisor Marla Haugen

Supervisor's Credentials and Any Other Appropriate Background Information

Middle and High School Sci Oly team coach for 6 years.

Is at least one coach/supervisor first aid and CPR trained? Yes No

Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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School District Name Pullman School District

Contact Person Andrew Mielke Phone Number 509.332.1551

Name of Activity PHS Band + LMS Band Date of Activity 8/14/25, 8/15/25, 8/16/25

Type of Activity Marching Band

Describe the Activity

The Pullman High School Band will join with the Lincoln Middle School Band in marching in Pullman's Lentil Parade. We will practice the week before at LMS, and then march in the parade. No transportation provided by the school district.

School Facilities or Other Locations to be Used LMS Band Room and Track

Grade Levels to be Served 6-12

Activity Supervisor Andrew Mielke + Joe Covill

Supervisor's Credentials and Any Other Appropriate Background Information

Mr. Mielke and Mr. Covill are both certificated teachers.

Is at least one coach/supervisor first aid and CPR trained? Yes No

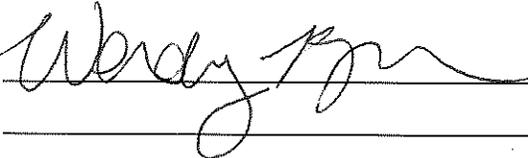
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s) 

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SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS

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School District Name Pullman School District

Contact Person Melissa Mayer Phone Number 5094326256

Name of Activity Yearbook Date of Activity 7/29-8/1

Type of Activity Yearbook Camp

Describe the Activity

Yearbook Camp at Gonzaga put on by Varsity Yearbook. Will be in a variety of classes, designing next year's yearbook, etc.

School Facilities or Other Locations to be Used n/a

Grade Levels to be Served 11th&12th graders

Activity Supervisor Melissa Mayer

Supervisor's Credentials and Any Other Appropriate Background Information

Yearbook Advisor

Is at least one coach/supervisor first aid and CPR trained? Yes No

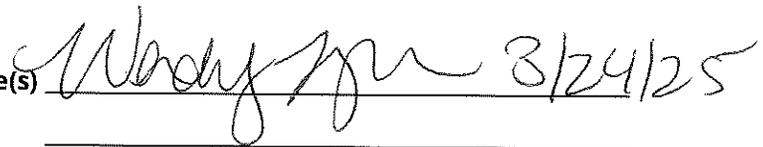
Emergency Response Plan in Place? Yes No

Are coaches and athletics directors trained in required concussion awareness guidelines? Yes No

Does the school have Student Accident Insurance? Yes No

Please check mark all the following forms you will require from students prior to participation:

- Proof of Student Accident Coverage or Family Medical Plan
- Parent/Guardian Permission
- Emergency Medical Release
- Inherent Dangers of Activity Acknowledgement/Warning
- Medical Exam and/or Current Physical
- Required Lystedt Law information
- Other Forms (Please List) _____

Administrator and/or Athletic Director Signature(s)  3/24/25

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Coversheet

2026-2027, 2027-2028, and 2028-2029 Academic Calendars

Section: VI. Discussion Items
Item: A. 2026-2027, 2027-2028, and 2028-2029 Academic Calendars
Purpose:
Submitted by:
Related Material: ES Academic Calendars 4.30.25.pdf
ACADEMIC CALENDAR FINAL - OPTION A.pdf
ACADEMIC CALENDAR FINAL - OPTION B.pdf
ACADEMIC CALENDAR FINAL - OPTION C.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

2026-2027, 2027-2028, and 2028-2029 Academic Calendars

Executive Summary

April 30, 2025

By: Bob Maxwell

Superintendent

Background:

According to school board policy and procedure 2220, the board of directors will take action to approve the school calendars on or before June 1. The calendar committee proposed three different calendar options for the 2026-2027, 2027-2028, and 2028-2029 school years, which are available on our district website.

The Pullman Education Association and the Pullman Paraprofessional Association voted on the proposed draft options. The results of the voting on the calendar draft options are as follows:

Pullman Education Association (PEA):

- 1st Choice: Option A
- 2nd Choice: Option B
- 3rd Choice: Option C

Pullman Paraprofessional Association (PPA):

- 1st Choice: Option B
- 2nd Choice: Option A
- 3rd Choice: Option C

Recommended Board Action:

Approve the selected 2026-2027, 2027-2028, and 2028-2029 academic calendars as presented.

Motion to Approve

I move approval of the 2026-2027, 2027-2028, and 2028-2029 academic calendars as presented.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____



Academic Calendar Draft – Option A

As a new approach for our community, this year's calendar options are presented as a three-year package to provide greater consistency and predictability for families and staff. Voting on a multi-year calendar allows the district to align breaks, support long-term planning, and maintain a stable schedule across school years.

Following the vote, the calendar option with the most votes will be presented to the Board for consideration and approval.

Based on the discussions from the feedback review, the committee adjusted Calendar Option 1, which is now presented as Calendar Option A, to align more similarly to our current academic calendar structure.

Calendar Committee Rationale Option A (2026-27, 2027-28 & 2028-29):

- School starts on the last Wednesday of August.
- Winter Break is two full weeks.
- A professional learning day has been placed in March to provide a break for secondary students (grades 6-12).
- The spring break schedule aligns with the Greater Spokane League (GSL), allowing our high school to avoid holding athletic competitions during the break.
- Snow make up days take place the week following the last day of school.

***Please Note:** The late-start Monday schedule for Professional Learning Communities (PLC) collaboration time was not part of the Calendar Committee's decision-making process. The committee's focus was only on the overall academic calendar structure.*



Calendar Option A

2026-2027 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 4 | | | | |
|----------|----|------|----|----|
| MO | TU | WE | TH | FR |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | ★ 26 | 27 | 28 |
| ★ 31 | | | | |

| September 21 | | | | |
|--------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| October 21 | | | | |
|------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| November 15 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

| December 14 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| January 19 | | | | |
|------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| February 18 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| | | | | |

| March 22 | | | | |
|----------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| April 17 | | | | |
|----------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| May 20 | | | | |
|--------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| June 9 | | | | |
|--------|----|----|----|------|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | ★ 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| Legend | |
|------------------------------|--|
| Late-Start Monday | |
| Professional Development Day | |
| First/Last Day of School | |
| Early Dismissal | |
| Conference Days | |
| Holidays/School Breaks | |

| | | | |
|--------------|---|-----------|---|
| Aug 19-20 | Professional Development (Teachers) | Jan 25 | Pullman High School Second Semester Starts |
| Aug 24-25 | Professional Development (Teachers/Paras) | Feb 12 | No School - Professional Development (Teachers) |
| Aug 26 | First Day of School (Grades 1-12) | Feb 15 | No School - Presidents' Day |
| Aug 26-28 | Kindergarten Conferences | Mar 17 | Early Dismissal (K-5) - Parent/Teacher Conference |
| Aug 31 | First Day of Kindergarten/Preschool | Mar 18-19 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 7 | No School - Labor Day | Mar 22 | No School - Professional Development |
| Oct 9 | No School - Professional Development (Teachers) | Apr 5-9 | No School - Spring Break |
| Oct 21 | Early Dismissal (K-8) Parent-Teacher Conf. | TBD | Last Day of PSD Preschool |
| Oct 22-23 | No School (K-8/Preschool) Parent/Teacher Conf. | May 31 | No School - Memorial Day |
| Nov 11 | No School - Veterans' Day | Jun 5 | Pullman High School Graduation |
| Nov 23-27 | No School - Thanksgiving Break | Jun 11 | Last Day of School (Early Dismissal 10:50/11:05) |
| Dec 21-Jan 1 | No School - Winter Break | Jun 14-15 | Snow Makeup Days |
| Jan 18 | No School - Martin Luther King, Jr. Day | | |

| Early Dismissal Times | | Late-Start Mondays | |
|-----------------------|--|--------------------|--|
| | 11:50 am 12:00 pm 12:05 pm | | 8:50 am 9:00 am 9:05 am |
| | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside | | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |



Calendar Option A

2027-2028 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 5 | | | | | September 21 | | | | | October 20 | | | | |
|----------|----|------|----|----|--------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 2 | 3 | 4 | 5 | 6 | | | 1 | 2 | 3 | | | | | 1 |
| 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 |
| 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 |
| 23 | 24 | ★ 25 | 26 | 27 | 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 |
| ★ 30 | 31 | | | | 27 | 28 | 29 | 30 | | 25 | 26 | 27 | 28 | 29 |

| November 16 | | | | | December 13 | | | | | January 20 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | 27 | 28 | 29 | 30 | 31 | 31 | | | | |

| February 19 | | | | | March 22 | | | | | April 15 | | | | |
|-------------|----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 | | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 |
| 7 | 8 | 9 | 10 | 11 | 6 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| 14 | 15 | 16 | 17 | 18 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 21 | 22 | 23 | 24 | 25 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 28 | 29 | | | | 27 | 28 | 29 | 30 | 31 | | | | | |

| May 22 | | | | | June 7 | | | | | Legend | |
|--------|----|----|----|----|--------|----|----|----|-----|------------------------------|--|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | |
| 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | Late-Start Monday | |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | ★ 9 | Professional Development Day | |
| 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 | First/Last Day of School | |
| 22 | 23 | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 | Early Dismissal | |
| 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 | Conference Days | |
| | | | | | | | | | | Holidays/School Breaks | |

| | | | |
|-----------|---|------------|---|
| Aug 18-19 | Professional Development (Teachers) | Jan 24 | Pullman High School Second Semester Starts |
| Aug 23-24 | Professional Development (Teachers/Paras) | Feb 18 | No School - Professional Development (Teachers) |
| Aug 25 | First Day of School (Grades 1-12) | Feb 21 | No School - Presidents' Day |
| Aug 25-27 | Kindergarten Conferences | Mar 15 | Early Dismissal (K-5) - Parent/Teacher Conference |
| Aug 30 | First Day of Kindergarten/Preschool | Mar 16-17 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 6 | No School - Labor Day | Mar 20 | No School - Professional Development (Teachers) |
| Oct 8 | No School - Professional Development (Teachers) | Apr 3-7 | No School - Spring Break |
| Oct 20 | Early Dismissal (K-8) Parent-Teacher Conf. | TBD | Last Day of PSD Preschool |
| Oct 21-22 | No School (K-8/Preschool) Parent/Teacher Conf. | May 29 | No School - Memorial Day |
| Nov 11 | No School - Veterans' Day | Jun 3 | Pullman High School Graduation |
| Nov 22-26 | No School - Thanksgiving Break | Jun 9 | Last Day of School |
| Dec 20-31 | No School - Winter Break | June 12-13 | Snow Makeup Days |
| Jan 17 | No School - Martin Luther King, Jr. Day | | |

Early Dismissal Times

| | | |
|--|----------------------------------|--|
| | 11:50 am 12:00 pm 12:05 pm | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |
|--|----------------------------------|--|

Late-Start Mondays

| | | |
|--|-------------------------------|--|
| | 8:50 am 9:00 am 9:05 am | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |
|--|-------------------------------|--|



Calendar Option A

2028-2029 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 2 | | | | | September 20 | | | | | October 21 | | | | |
|----------|----|------|----|----|--------------|-----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 | | | | | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 4 | ★ 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | ★ 30 | 31 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |

| November 16 | | | | | December 16 | | | | | January 17 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | 1 | 2 | 3 | | | | | 1 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | 25 | 26 | 27 | 28 | 29 | 29 | 30 | 31 | | |

| February 18 | | | | | March 21 | | | | | April 16 | | | | |
|-------------|----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | | 1 | 2 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 5 | 6 | 7 | 8 | 9 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 12 | 13 | 14 | 15 | 16 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 |
| 19 | 20 | 21 | 22 | 23 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 |
| 26 | 27 | 28 | | | 26 | 27 | 28 | 29 | 30 | 30 | | | | |

| May 22 | | | | | June 11 | | | | | Legend | |
|--------|----|----|----|----|---------|----|----|----|------|------------------------------|---|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | |
| | 1 | 2 | 3 | 4 | | | | | 1 | Late-Start Monday | |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 | Professional Development Day | |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | ★ 15 | First/Last Day of School | ★ |
| 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 | Early Dismissal | |
| 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | Conference Days | |
| | | | | | | | | | | Holidays/School Breaks | |

| | | | |
|--------------|---|-----------|---|
| Aug 23-24 | Professional Development (Teachers) | Feb 16 | No School - Professional Development (Teachers) |
| Aug 28-29 | Professional Development (Teachers/Paras) | Feb 19 | No School - Presidents' Day |
| Aug 30 | First Day of School (Grades 1-12) | Mar 14 | Early Dismissal (K-5) - Parent/Teacher Conference |
| Aug 30-Sep 1 | Kindergarten Conferences | Mar 15-16 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 4 | No School - Labor Day | Mar 19 | No School - Professional Development (Teachers) |
| Sep 5 | First Day of Kindergarten/Preschool | Apr 2-6 | No School - Spring Break |
| Oct 13 | No School - Professional Development (Teachers) | TBD | Last Day of PSD Preschool |
| Oct 25 | Early Dismissal (K-8) Parent-Teacher Conf. | May 28 | No School - Memorial Day |
| Oct 26-27 | No School (K-8/Preschool) Parent/Teacher Conf. | June 9 | Pullman High School Graduation |
| Nov 10 | No School - Veterans' Day (observed) | June 15 | Last Day of School |
| Nov 20-24 | No School - Thanksgiving Break | June 18 | Snow Makeup Day |
| Dec 25-Jan 5 | No School - Winter Break | June 19 | No School - Juneteenth |
| Jan 15 | No School - Martin Luther King, Jr. Day | June 20 | Snow Makeup Day |
| Jan 22 | Pullman High School Second Semester Starts | | |

| | | |
|--|----------------------------------|--|
| | 11:50 am 12:00 pm 12:05 pm | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |
|--|----------------------------------|--|

| | | |
|--|-------------------------------|--|
| | 8:50 am 9:00 am 9:05 am | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |
|--|-------------------------------|--|



Academic Calendar Draft – Option B

As a new approach for our community, this year's calendar options are presented as a three-year package to provide greater consistency and predictability for families and staff. Voting on a multi-year calendar allows the district to align breaks, support long-term planning, and maintain a stable schedule across school years.

Following the vote, the calendar option with the most votes will be presented to the Board for consideration and approval.

Please note that this calendar draft has a start date that is not the last Wednesday of August which will require additional Board approval, as it deviates from the District's current Board policy.

Based on the discussions from the feedback review, the committee adjusted Calendar Option 3 which is now presented as Calendar Option B. This option deviates slightly from our current academic calendar structure.

Calendar Committee Rationale (2026-2027 & 2027-2028):

- The August Professional Learning Days take place the week before the first day of school.
- The calendar proposes starting school on Monday (Kindergarten starts on Thursday) the second to last week of August. This allows for the school year to end on a Wednesday for the 2026-2027 and 2027-2028 school years, with inclement weather makeup days placed within the same week.
- A professional learning day has been placed in March to provide a break for secondary students (grades 6-12).
- The spring break schedule aligns with the Greater Spokane League (GSL), allowing our high school to avoid holding athletic competitions during the break.

Calendar Committee Rationale (2028-2029):

- The August Professional Learning Days take place the week before the first day of school.
- Due to the way the calendar falls, this calendar option proposes starting school on Monday (Kindergarten starts on Thursday) the second to last week of August and allows for an additional day off at Winter Break and an additional day off in May to make a 4-day weekend. This school year ends on a Friday, with inclement weather makeup days taking place the week after the last day of school.
- A professional learning day has been placed in March to provide a break for secondary students (grades 6-12).
- The spring break schedule aligns with the Greater Spokane League (GSL), allowing our high school to avoid holding athletic competitions during the break.

Please Note: The late-start Monday schedule for Professional Learning Communities (PLC) collaboration time was not part of the Calendar Committee's decision-making process. The committee's focus was only on the overall academic calendar structure.



Calendar Option B

2026-2027 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 6 | | | | |
|----------|----|----|------|----|
| MO | TU | WE | TH | FR |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| ★ 24 | 25 | 26 | ★ 27 | 28 |
| 31 | | | | |

| September 21 | | | | |
|--------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| October 21 | | | | |
|------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| November 15 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

| December 14 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| January 19 | | | | |
|------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| February 18 | | | | |
|-------------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| | | | | |

| March 22 | | | | |
|----------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| April 17 | | | | |
|----------|----|----|----|----|
| MO | TU | WE | TH | FR |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| May 20 | | | | |
|--------|----|----|----|----|
| MO | TU | WE | TH | FR |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| June 7 | | | | |
|--------|----|-----|-------|-------|
| MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | ★ 9 | ❄️ 10 | ❄️ 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| Legend | |
|------------------------------|--|
| Late-Start Monday | |
| Professional Development Day | |
| First/Last Day of School | |
| Early Dismissal | |
| Conference Days | |
| Holidays/School Breaks | |

| | | | |
|--------------|---|-----------|---|
| Aug 17-18 | Professional Development (Teachers) | Jan 25 | Pullman High School Second Semester Starts |
| Aug 19-20 | Professional Development (Teachers/Paras) | Feb 12 | No School - Professional Development (Teachers) |
| Aug 24 | First Day of School (Grades 1-12) | Feb 15 | No School - Presidents' Day |
| Aug 24-26 | Kindergarten Conferences | Mar 17 | Early Dismissal (K-5) - Parent/Teacher Conference |
| Aug 27 | First Day of Kindergarten/Preschool | Mar 18-19 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 7 | No School - Labor Day | Mar 22 | No School - Professional Development |
| Oct 9 | No School - Professional Development (Teachers) | Apr 5-9 | No School - Spring Break |
| Oct 21 | Early Dismissal (K-8) Parent-Teacher Conf. | TBD | Last Day of PSD Preschool |
| Oct 22-23 | No School (K-8/Preschool) Parent/Teacher Conf. | May 31 | No School - Memorial Day |
| Nov 11 | No School - Veterans' Day | Jun 5 | Pullman High School Graduation |
| Nov 23-27 | No School - Thanksgiving Break | Jun 9 | Last Day of School (Early Dismissal 10:50/11:05) |
| Dec 21-Jan 1 | No School - Winter Break | Jun 10-11 | Snow Makeup Days |
| Jan 18 | No School - Martin Luther King, Jr. Day | | |

| Early Dismissal Times | | Late-Start Mondays | |
|-----------------------|--|--------------------|--|
| | 11:50 am 12:00 pm 12:05 pm | | 8:50 am 9:00 am 9:05 am |
| | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside | | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |



Calendar Option B

2027-2028 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 7 | | | | | | September 21 | | | | | | October 20 | | | | | |
|----------|----|----|------|----|----|--------------|----|----|----|----|--|------------|----|----|----|----|---|
| MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | |
| | 2 | 3 | 4 | 5 | 6 | | | 1 | 2 | 3 | | | | | | | 1 |
| | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 | | 4 | 5 | 6 | 7 | 8 | |
| 16 | 17 | 18 | 19 | 20 | | 13 | 14 | 15 | 16 | 17 | | 11 | 12 | 13 | 14 | 15 | |
| ★ 23 | 24 | 25 | ★ 26 | 27 | | 20 | 21 | 22 | 23 | 24 | | 18 | 19 | 20 | 21 | 22 | |
| 30 | 31 | | | | | 27 | 28 | 29 | 30 | | | 25 | 26 | 27 | 28 | 29 | |

| November 16 | | | | | | December 13 | | | | | | January 20 | | | | | |
|-------------|----|----|----|----|---|-------------|----|----|----|----|--|------------|----|----|----|----|--|
| MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | |
| | 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 | | 3 | 4 | 5 | 6 | 7 | |
| 8 | 9 | 10 | 11 | 12 | | 6 | 7 | 8 | 9 | 10 | | 10 | 11 | 12 | 13 | 14 | |
| 15 | 16 | 17 | 18 | 19 | | 13 | 14 | 15 | 16 | 17 | | 17 | 18 | 19 | 20 | 21 | |
| 22 | 23 | 24 | 25 | 26 | | 20 | 21 | 22 | 23 | 24 | | 24 | 25 | 26 | 27 | 28 | |
| 29 | 30 | | | | | 27 | 28 | 29 | 30 | 31 | | 31 | | | | | |

| February 19 | | | | | | March 22 | | | | | | April 15 | | | | | |
|-------------|----|----|----|----|---|----------|----|----|----|----|--|----------|----|----|----|----|--|
| MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | |
| | | 1 | 2 | 3 | 4 | | | 1 | 2 | 3 | | 3 | 4 | 5 | 6 | 7 | |
| 7 | 8 | 9 | 10 | 11 | | 6 | 7 | 8 | 9 | 10 | | 10 | 11 | 12 | 13 | 14 | |
| 14 | 15 | 16 | 17 | 18 | | 13 | 14 | 15 | 16 | 17 | | 17 | 18 | 19 | 20 | 21 | |
| 21 | 22 | 23 | 24 | 25 | | 20 | 21 | 22 | 23 | 24 | | 24 | 25 | 26 | 27 | 28 | |
| 28 | 29 | | | | | 27 | 28 | 29 | 30 | 31 | | | | | | | |

| May 22 | | | | | | June 5 | | | | | | Legend | |
|--------|----|----|----|----|---|--------|----|-----|----|----|--|------------------------------|--|
| MO | TU | WE | TH | FR | | MO | TU | WE | TH | FR | | | |
| | 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | | Late-Start Monday | |
| 8 | 9 | 10 | 11 | 12 | | 5 | 6 | ★ 7 | 8 | 9 | | Professional Development Day | |
| 15 | 16 | 17 | 18 | 19 | | 12 | 13 | 14 | 15 | 16 | | First/Last Day of School | |
| 22 | 23 | 24 | 25 | 26 | | 19 | 20 | 21 | 22 | 23 | | Early Dismissal | |
| 29 | 30 | 31 | | | | 26 | 27 | 28 | 29 | 30 | | Conference Days | |
| | | | | | | | | | | | | Holidays/School Breaks | |

| | | | |
|-----------|---|-----------|--|
| Aug 16-17 | Professional Development (Teachers) | Jan 24 | Pullman High School Second Semester Starts |
| Aug 18-19 | Professional Development (Teachers/Paras) | Feb 18 | No School - Professional Development (Teachers) |
| Aug 23 | First Day of School (Grades 1-12) | Feb 21 | No School - Presidents' Day |
| Aug 23-25 | Kindergarten Conferences | Mar 15 | Early Dismissal (K-5) - Parent/Teacher Conferences |
| Aug 26 | First Day of Kindergarten/Preschool | Mar 16-17 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 6 | No School - Labor Day | Mar 20 | No School - Professional Development (Teachers) |
| Oct 8 | No School - Professional Development (Teachers) | Apr 3-7 | No School - Spring Break |
| Oct 20 | Early Dismissal (K-8) Parent-Teacher Conf. | TBD | Last Day of PSD Preschool |
| Oct 21-22 | No School (K-8/Preschool) Parent/Teacher Conf. | May 29 | No School - Memorial Day |
| Nov 11 | No School - Veterans' Day | Jun 3 | Pullman High School Graduation |
| Nov 22-26 | No School - Thanksgiving Break | Jun 7 | Last Day of School |
| Dec 20-31 | No School - Winter Break | June 8-9 | Snow Makeup Days |
| Jan 17 | No School - Martin Luther King, Jr. Day | | |

| Early Dismissal Times | | | Late-Start Mondays | | |
|-----------------------|----------|---------------------|--------------------|---------|---------------------|
| | 11:50 am | Franklin, Jefferson | | 8:50 am | Franklin, Jefferson |
| | 12:00 pm | LMS, PHS | | 9:00 am | LMS, PHS |
| | 12:05 pm | Kamiak, Sunnyside | | 9:05 am | Kamiak, Sunnyside |



Calendar Option B

2028-2029 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 9 | | | | | September 20 | | | | | October 21 | | | | |
|----------|----|----|------|----|--------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 | | | | | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| ★ 21 | 22 | 23 | ★ 24 | 25 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |

| November 16 | | | | | December 15 | | | | | January 17 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | 1 | 2 | 3 | | | | | 1 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | 25 | 26 | 27 | 28 | 29 | 29 | 30 | 31 | | |

| February 18 | | | | | March 21 | | | | | April 16 | | | | |
|-------------|----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | | 1 | 2 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 5 | 6 | 7 | 8 | 9 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 12 | 13 | 14 | 15 | 16 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 |
| 19 | 20 | 21 | 22 | 23 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 |
| 26 | 27 | 28 | | | 26 | 27 | 28 | 29 | 30 | 30 | | | | |

| May 21 | | | | | June 6 | | | | | Legend | | |
|--------|----|----|----|----|--------|----|----|----|-----|------------------------------|-------------------|--|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | | |
| | | 1 | 2 | 3 | 4 | | | | | 1 | Late-Start Monday | |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | ★ 8 | Professional Development Day | | |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | First/Last Day of School | | |
| 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 | Early Dismissal | | |
| 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | Conference Days | | |
| | | | | | | | | | | Holidays/School Breaks | | |

| | | | |
|--------------|---|------------|---|
| Aug 14-15 | Professional Development (Teachers) | Jan 22 | Pullman High School Second Semester Starts |
| Aug 16-17 | Professional Development (Teachers/Paras) | Feb 16 | No School - Professional Development (Teachers) |
| Aug 21 | First Day of School (Grades 1-12) | Feb 19 | No School - Presidents' Day |
| Aug 21-23 | Kindergarten Conferences | Mar 14 | Early Dismissal (K-5) - Parent/Teacher Conference |
| Aug 24 | First Day of Kindergarten/Preschool | Mar 15-16 | No School (K-5/Preschool) - Parent-Teacher Conf. |
| Sep 4 | No School - Labor Day | Mar 19 | No School - Professional Development (Teachers) |
| Oct 13 | No School - Professional Development (Teachers) | Apr 2-6 | No School - Spring Break |
| Oct 25 | Early Dismissal (K-8) Parent-Teacher Conf. | TBD | Last Day of PSD Preschool |
| Oct 26-27 | No School (K-8/Preschool) Parent/Teacher Conf. | May 25 | No School |
| Nov 10 | No School - Veterans' Day (observed) | May 28 | No School - Memorial Day |
| Nov 20-24 | No School - Thanksgiving Break | June 2 | Pullman High School Graduation |
| Dec 22-Jan 5 | No School - Winter Break | June 8 | Last Day of School |
| Jan 15 | No School - Martin Luther King, Jr. Day | June 11-12 | Snow Makeup Days |

Early Dismissal Times



11:50 am Franklin, Jefferson
 12:00 pm LMS, PHS
 12:05 pm Kamiak, Sunnyside

Late-Start Mondays



8:50 am Franklin, Jefferson
 9:00 am LMS, PHS
 9:05 am Kamiak, Sunnyside



Academic Calendar Draft – Option C

As a new approach for our community, this year's calendar options are presented as a three-year package to provide greater consistency and predictability for families and staff. Voting on a multi-year calendar allows the district to align breaks, support long-term planning, and maintain a stable schedule across school years.

Following the vote, the calendar option with the most votes will be presented to the Board for consideration and approval.

Please note that this calendar draft has a start date that is not the last Wednesday of August which will require additional Board approval, as it deviates from the District's current Board policy.

Based on the discussions from the feedback review, the committee made no adjustments to Calendar Option 2, which is now presented as Calendar Option C.

This proposed calendar option suggests an earlier school start, creating more evenly distributed breaks throughout the year to support student learning and help alleviate teacher burnout.

Calendar Committee Rationale (2026-2027 & 2027-2028):

- The calendar proposes starting school on the second to last Wednesday of August (Kindergarten starts on Monday) which still allows for the school year to end on a Thursday.
 - 1-week break after 6 weeks of instruction (late September)
 - (2) Additional break days after K-5 Spring Conferences in March to align with WSU's spring break
 - **2026-2027 ONLY** – To accommodate Juneteenth, observed on the preceding Friday when it falls on a Saturday, two inclement weather makeup days are scheduled in May.
 - **2027-2028 ONLY** - One inclement weather makeup day in May and one in June. Additional No School day in May.
- During these extended break times, the Boys and Girls Club plans to offer programs to support families with childcare needs.
- The spring break schedule aligns with the Greater Spokane League (GSL), allowing our high school to avoid holding athletic competitions during the break.

Calendar Committee Rationale (2028-2029):

- The calendar proposes starting school on the third Wednesday of August (Kindergarten starts on Monday) and school ends on a Friday, with one inclement weather makeup day in May and one in June.
- The proposed calendar option suggests an earlier school start, creating more evenly distributed breaks throughout the year to support student learning and help alleviate teacher burnout.
 - 1-week break after 6 weeks of instruction (late September)
 - (2) Additional break days after K-5 Spring Conferences in March to align with WSU's spring break
 - Put (1) inclement weather day the Friday before Memorial Day weekend
 - (2) Additional days at Winter Break
- During these extended break times, the Boys and Girls Club plans to offer programs to support families with childcare needs.
- The spring break schedule aligns with the Greater Spokane League (GSL), allowing our high school to avoid holding athletic competitions during the break.

Please Note: The late-start Monday schedule for Professional Learning Communities (PLC) collaboration time was not part of the Calendar Committee's decision-making process. The committee's focus was only on the overall academic calendar structure.



Calendar Option C

2026-2027 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 9 | | | | | September 18 | | | | | October 19 | | | | |
|----------|----|----|----|----|--------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | 1 | 2 |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 5 | 6 | 7 | 8 | 9 |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 12 | 13 | 14 | 15 | 16 |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | 19 | 20 | 21 | 22 | 23 |
| 31 | | | | | 28 | 29 | 30 | | | 26 | 27 | 28 | 29 | 30 |

| November 15 | | | | | December 14 | | | | | January 18 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 | | | | | 1 |
| 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 |
| 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 |
| 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 |
| 30 | | | | | 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 |

| February 18 | | | | | March 21 | | | | | April 17 | | | | |
|-------------|----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 |
| 8 | 9 | 10 | 11 | 12 | 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 |
| 15 | 16 | 17 | 18 | 19 | 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 |
| 22 | 23 | 24 | 25 | 26 | 22 | 23 | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 |
| | | | | | 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 |

| May 18 | | | | | June 13 | | | | | Legend | |
|--------|----|----|----|----|---------|----|----|----|----|------------------------------|--|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | |
| 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | Late-Start Monday | |
| 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | Professional Development Day | |
| 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | First/Last Day of School | |
| 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | Early Dismissal | |
| 31 | | | | | 28 | 29 | 30 | | | Conference Days | |
| | | | | | | | | | | Holidays/School Breaks | |

| | | | |
|--------------|--|-----------|---|
| Aug 12-13 | Professional Development (Teachers) | Jan 25 | PHS 2nd Semester Begins |
| Aug 17-18 | Professional Development (Teachers/Paras) | Feb 12 | No School - Professional Development (Teachers) |
| Aug 19 | First Day of School (Grades 1-12) | Feb 15 | No School - Presidents' Day |
| Aug 19-21 | Kindergarten Conferences | Mar 10 | Early Dismissal (K-5) - Parent-Teacher Conf. |
| Aug 24 | First Day of Kindergarten/Preschool | Mar 11-12 | No School (K-5) - Parent-Teacher Conferences |
| Sep 7 | No School - Labor Day | Mar 15-16 | No School - All Students |
| Sep 28-Oct 2 | No School - Fall Break (All students) | Apr 5-9 | No School - Spring Break |
| Oct 16 | No School - Professional Development (Teachers) | TBD | Last Day of PSD Preschool |
| Oct 28 | Early Dismissal (K-8) - Parent-Teacher Conferences | May 7 | Snow Makeup Day |
| Oct 29-30 | No School (K-8/Preschool) - Parent-Teacher Conferences | May 28 | Snow Makeup Day |
| Nov 11 | No School - Veterans' Day | May 31 | No School - Memorial Day |
| Nov 23-27 | No School - Thanksgiving Break | Jun 12 | PHS Graduation |
| Dec 21-Jan 1 | No School - Winter Break | Jun 17 | Last Day of School (Early Dismissal 10:50/11/11:05) |
| Jan 15 | No School - Professional Development | Jun 18 | Juneteenth (Observed) |
| Jan 18 | No School - Martin Luther King Day | | |

| Early Dismissal Times | Late-Start Mondays |
|--|--|
| 11:50 am 12:00 pm 12:05 pm | 8:50 am 9:00 am 9:05 am |
| Franklin, Jefferson LMS, PHS Kamiak, Sunnyside | Franklin, Jefferson LMS, PHS Kamiak, Sunnyside |



Calendar Option C 2027-2028 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 10 | | | | | September 17 | | | | | October 19 | | | | |
|-----------|----|------|----|----|--------------|----|----|----|----|------------|----|------|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 2 | 3 | 4 | 5 | 6 | | | 1 | 2 | 3 | | | | | 1 |
| 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 |
| 16 | 17 | ★ 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 |
| ★ 23 | 24 | 25 | 26 | 27 | 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 |
| 30 | 31 | | | | 27 | 28 | 29 | 30 | | 25 | 26 | ▲ 27 | 28 | 29 |

| November 16 | | | | | December 13 | | | | | January 19 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | 27 | 28 | 29 | 30 | 31 | 31 | | | | |

| February 19 | | | | | March 21 | | | | | April 15 | | | | |
|-------------|----|----|----|----|----------|----|-----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 | | | 1 | 2 | 3 | 3 | 4 | 5 | 6 | 7 |
| 7 | 8 | 9 | 10 | 11 | 6 | 7 | ▲ 8 | 9 | 10 | 10 | 11 | 12 | 13 | 14 |
| 14 | 15 | 16 | 17 | 18 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 |
| 21 | 22 | 23 | 24 | 25 | 20 | 21 | 22 | 23 | 24 | 24 | 25 | 26 | 27 | 28 |
| 28 | 29 | | | | 27 | 28 | 29 | 30 | 31 | | | | | |

| May 20 | | | | | June 11 | | | | | Legend | |
|--------|----|----|----|----|---------|----|----|------|----|------------------------------|---|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | |
| 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | Late-Start Monday | ▲ |
| 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | Professional Development Day | ■ |
| 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | ★ 15 | 16 | First/Last Day of School | ★ |
| 22 | 23 | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 | Early Dismissal | ▲ |
| 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 | Conference Days | ■ |
| | | | | | | | | | | Holidays/School Breaks | ■ |

| | | | |
|--------------|--|-----------|---|
| Aug 11-12 | Professional Development (Teachers) | Jan 24 | PHS 2nd Semester Begins |
| Aug 16-17 | Professional Development (Teachers/Paras) | Feb 18 | No School - Professional Development (Teachers) |
| Aug 18 | First Day of School (Grades 1-12) | Feb 21 | No School - Presidents' Day |
| Aug 18-20 | Kindergarten Conferences | Mar 8 | Early Dismissal (K-5) - Parent-Teacher Conf. |
| Aug 23 | First Day of Kindergarten/Preschool | Mar 9-10 | No School (K-5) - Parent-Teacher Conferences |
| Sep 6 | No School - Labor Day | Mar 13-14 | No School - All Students |
| Sep 27-Oct 1 | No School - Fall Break (All students) | Apr 3-7 | No School - Spring Break |
| Oct 15 | No School - Professional Development (Teachers) | TBD | Last Day of PSD Preschool |
| Oct 27 | Early Dismissal (K-8) - Parent-Teacher Conferences | May 5 | No School Day (All Students) |
| Oct 28-29 | No School (K-8/Preschool) - Parent-Teacher Conferences | May 26 | Snow Makeup Day |
| Nov 11 | No School - Veterans' Day | May 29 | No School - Memorial Day |
| Nov 22-26 | No School - Thanksgiving Break | Jun 10 | PHS Graduation |
| Dec 20-31 | No School - Winter Break | Jun 15 | Last Day of School (Early Dismissal 10:50/11/11:05) |
| Jan 14 | No School - Professional Development (Teachers) | Jun 16 | Snow Makeup Day |
| Jan 17 | No School - Martin Luther King Day | | |



11:50 am Franklin, Jefferson
12:00 pm LMS, PHS
12:05 pm Kamiak, Sunnyside



8:50 am Franklin, Jefferson
9:00 am LMS, PHS
9:05 am Kamiak, Sunnyside



Calendar Option C

2028-2029 ACADEMIC CALENDAR

Ensuring Learning While Challenging and Supporting Each Student to Achieve Full Potential

| August 12 | | | | | September 15 | | | | | October 21 | | | | |
|-----------|----|----|----|----|--------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | 1 | 2 | 3 | 4 | | | | | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |

| November 16 | | | | | December 13 | | | | | January 17 | | | | |
|-------------|----|----|----|----|-------------|----|----|----|----|------------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | 1 | 2 | 3 | | | | | 1 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | 25 | 26 | 27 | 28 | 29 | 29 | 30 | 31 | | |

| February 18 | | | | | March 20 | | | | | April 16 | | | | |
|-------------|----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | MO | TU | WE | TH | FR |
| | | | 1 | 2 | | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 |
| 5 | 6 | 7 | 8 | 9 | 5 | 6 | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 |
| 12 | 13 | 14 | 15 | 16 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 |
| 19 | 20 | 21 | 22 | 23 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 |
| 26 | 27 | 28 | | | 26 | 27 | 28 | 29 | 30 | 30 | | | | |

| May 21 | | | | | June 11 | | | | | Legend | |
|--------|----|----|----|----|---------|----|----|----|----|------------------------------|--|
| MO | TU | WE | TH | FR | MO | TU | WE | TH | FR | | |
| | 1 | 2 | 3 | 4 | | | | | 1 | Late-Start Monday | |
| 7 | 8 | 9 | 10 | 11 | 4 | 5 | 6 | 7 | 8 | Professional Development Day | |
| 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | First/Last Day of School | |
| 21 | 22 | 23 | 24 | 25 | 18 | 19 | 20 | 21 | 22 | Early Dismissal | |
| 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | Conference Days | |
| | | | | | | | | | | Holidays/School Breaks | |

| | | | |
|--------------|--|-----------|---|
| Aug 9-10 | Professional Development (Teachers) | Jan 15 | No School - Martin Luther King Day |
| Aug 14-15 | Professional Development (Teachers/Paras) | Jan 22 | PHS 2nd Semester Begins |
| Aug 16 | First Day of School (Grades 1-12) | Feb 16 | No School - Professional Development (Teachers) |
| Aug 16-18 | Kindergarten Conferences | Feb 19 | No School - Presidents' Day |
| Aug 21 | First Day of Kindergarten/Preschool | Mar 7 | Early Dismissal (K-5) - Parent-Teacher Conf. |
| Sep 4 | No School - Labor Day | Mar 8-9 | No School (K-5) - Parent-Teacher Conferences |
| Sep 25-29 | No School - Fall Break (All students) | Mar 12-13 | No School - All Students |
| Oct 13 | No School - Professional Development (Teachers) | Apr 2-6 | No School - Spring Break |
| Oct 25 | Early Dismissal (K-8) - Parent-Teacher Conferences | TBD | Last Day of PSD Preschool |
| Oct 26-27 | No School (K-8/Preschool) - Parent-Teacher Conferences | May 25 | Snow Makeup Day |
| Nov 10 | No School - Veterans' Day (Observed) | May 28 | No School - Memorial Day |
| Nov 20-24 | No School - Thanksgiving Break | Jun 9 | PHS Graduation |
| Dec 8 | No School - Professional Development (Teachers) | Jun 15 | Last Day of School (Early Dismissal 10:50/11:11:05) |
| Dec 21-Jan 5 | No School - Winter Break | Jun 18 | Snow Makeup Day |

Early Dismissal Times

| | | |
|--|----------|---------------------|
| | 11:50 am | Franklin, Jefferson |
| | 12:00 pm | LMS, PHS |
| | 12:05 pm | Kamiak, Sunnyside |

Late-Start Mondays

| | | |
|--|---------|---------------------|
| | 8:50 am | Franklin, Jefferson |
| | 9:00 am | LMS, PHS |
| | 9:05 am | Kamiak, Sunnyside |

Coversheet

Resolution 24-25:08 180-Day School Year Waiver for Family-Teacher Conference Days

Section: VI. Discussion Items
Item: B. Resolution 24-25:08 180-Day School Year Waiver for Family-Teacher Conference Days
Purpose:
Submitted by:
Related Material:
ES Resolution 24-25-08 180-Day Waiver - Family Teacher Conferences 4.30.25 FINAL.pdf
Resolution 24-25.08 180-Day Waiver - Conference Days 4.30.25.pdf



To Ensure Learning While Challenging and Supporting Each Student to Achieve Full Potential

Pullman School District No. 267 • 240 SE Dexter • Pullman, WA 99163 • (509) 332-3581

Resolution for a State Waiver for Family-Teacher Conferences

Executive Summary

April 30, 2025

By Roberta Kramer

Assistant Superintendent

Background:

This resolution is required as part of the OSPI 180-Day School Year Waiver application renewal process to continue the district's Family-Teacher conference model structure that is currently in place. Over the past several years this structure has been in place, and this waiver was applied to the 2022–2023, 2023–2024, and 2024–2025 school years. We are seeking approval to continue this successful format for the next three academic calendar years (2025-2026, 2026-2027, and 2027-2028). The use of full days for family-teacher conferences provides greater scheduling flexibility and allows for more in-depth conversations between families and teachers.

Recommended Board Action:

Approval of a Resolution for the purpose of making a request to OSPI for Parent-Teacher Conference Waiver Days.

Motion to Approve

I move that we approve Resolution 24-25:08 requesting permission from OSPI to grant a 180-Day School Year Waiver for Family-Teacher Conferences.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____

**Pullman School District No. 267
Pullman, WA 99163**

Resolution 24-25: 08

180-Day School Year Waiver for Family-Teacher Conference Days

WHEREAS, the Pullman School District requests a waiver per WAC 180-18-040, from the 180-day requirement for the school calendar years 2025-2026, 2026-2027, and 2027-2028.

WHEREAS, Pullman School District is requesting four (4) full days for family-teacher conferences based on preferences from families and staff as outlined in the waiver plan, rather than partial days for family-teacher conferences;

WHEREAS, Pullman School District will meet the minimum instructional hours requirement of RCW 28A.150.220(2), by offering a district-wide average of at least 1,000 instructional hours in grades 1-8 and a district-wide average of at least 1,080 instructional hours in grades 9-12, - or a district-wide average of 1,027 hours in grades 1-12, under the waiver plan;

THEREFORE BE IT RESOLVED that the Board of Directors of Pullman School District intends to not only comply with all State Board of Education requirements, conditions, and requests as set forth in WAC 180-18-050, but also staff, families, and the community desires for family-teacher conferences that are planned by and scheduled by the district for the purpose of discussing students' educational needs or progress be performed in a full day format and requests a four (4) day waiver from the 180-day school calendar.

Approved by the Board of Directors of Pullman School District, Whitman County, Washington, in a meeting thereof held on the 14th day of May, 2025.

Signed this ___ day of ____, 2025

Board of Directors
Pullman School District No. 267
Whitman County, Pullman, Washington

Attest: _____
Dr. Robert Maxwell, Secretary

Coversheet

Resolution 24-25:09 Sale of Surplus Real Property (Pullman Aquatic Center)

Section: VI. Discussion Items
Item: C. Resolution 24-25:09 Sale of Surplus Real Property (Pullman Aquatic Center)
Purpose:
Submitted by:
Related Material: ES Resolution 24-25-09 Surplus Real Property 4.30.25.pdf
Resolution 24-25.09 Surplus Real Property.pdf



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Resolution 24-25:09 Sale of Surplus Real Property

Executive Summary

April 30, 2025

By: Juston Pollestad

Executive Director of Operations

Background:

The 2.3-acre property that includes the Pullman Aquatic Center has been owned by the Pullman School District since 1970.

District Policy 6882 outlines the process to dispose of real property that is not necessary for school purposes.

Following board approval, the 2.30 acres of land along with the Pullman Aquatic Center will be made available for sale under the process outlined in 6882 and will approve the direction to administration to proceed with the publishing of the district's desire and proposal to sell the above described real property.

Recommended Board Action:

Approve the Pullman School District to declare as surplus real property and sell the 2.3-acre parcel, which includes the Pullman Aquatic Center, as outlined in Policy 6882 and proceed with the publishing of the district's desire and proposal to sell the above described real property in accordance with RCW 28A.335.120

Motion to Approve

I move that the Board approve by Resolution 24-25:09 declaring as surplus real property the 2.3-acre parcel, which includes the Pullman Aquatic Center, and approve the direction to administration to publish a notice in a newspaper of general circulation in the District of the Board's desire and proposal to sell the above described real property in accordance with RCW 28A.335.120.

Approved

Not Approved

Date: _____

Board Secretary Signature: _____

**PULLMAN SCHOOL DISTRICT NO. 267
BOARD RESOLUTION NO. 24-25:09**

RESOLUTION FOR THE SALE OF SURPLUS REAL PROPERTY

(PULLMAN AQUATIC CENTER)

WHEREAS, Pullman School District No. 267, Whitman County, Washington (“District”), is a public school district duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the Board of Directors of the District (“Board”) has declared that the following described real property located in Whitman County is no longer required for school district purposes and is surplus:

An approximately 2.3-acre parcel situated on the southeast portion of the real property identified by the following abbreviated legal description:

PULLMAN N1/2 31-15-45 TRACT A 4 AC IN S1/2 ON 30 ADJ SCHOOL 8-02/51989 638052

Whitman County Assessor Parcel No.: 8-1500-00-00-0001

(the “Property”);

WHEREAS, a general depiction of the approximately 2.3-acre parcel is attached hereto and incorporated by this reference; and

WHEREAS, the Board desires and intends to sell its interest in the Property, commonly known as the Pullman Aquatic Center, located at 500 NW Greyhound Way, Pullman, Washington, 99163, to Schweitzer Engineering Laboratories, Inc.

NOW, THEREFORE, be it resolved by the Board of Directors of Pullman School District No. 267 as follows:

1. That the District administration is hereby directed to publish a notice of the Board’s desire and proposal to sell the Property per RCW 28A.335.120.
2. The Board hereby selects Gem Valley Appraisal to conduct a market value appraisal of the Property.

RESOLUTION adopted this 14th day of May, 2025.

BOARD OF DIRECTORS:

Nathan Roberts, Board President

Lisa Waananen Jones, Board Member

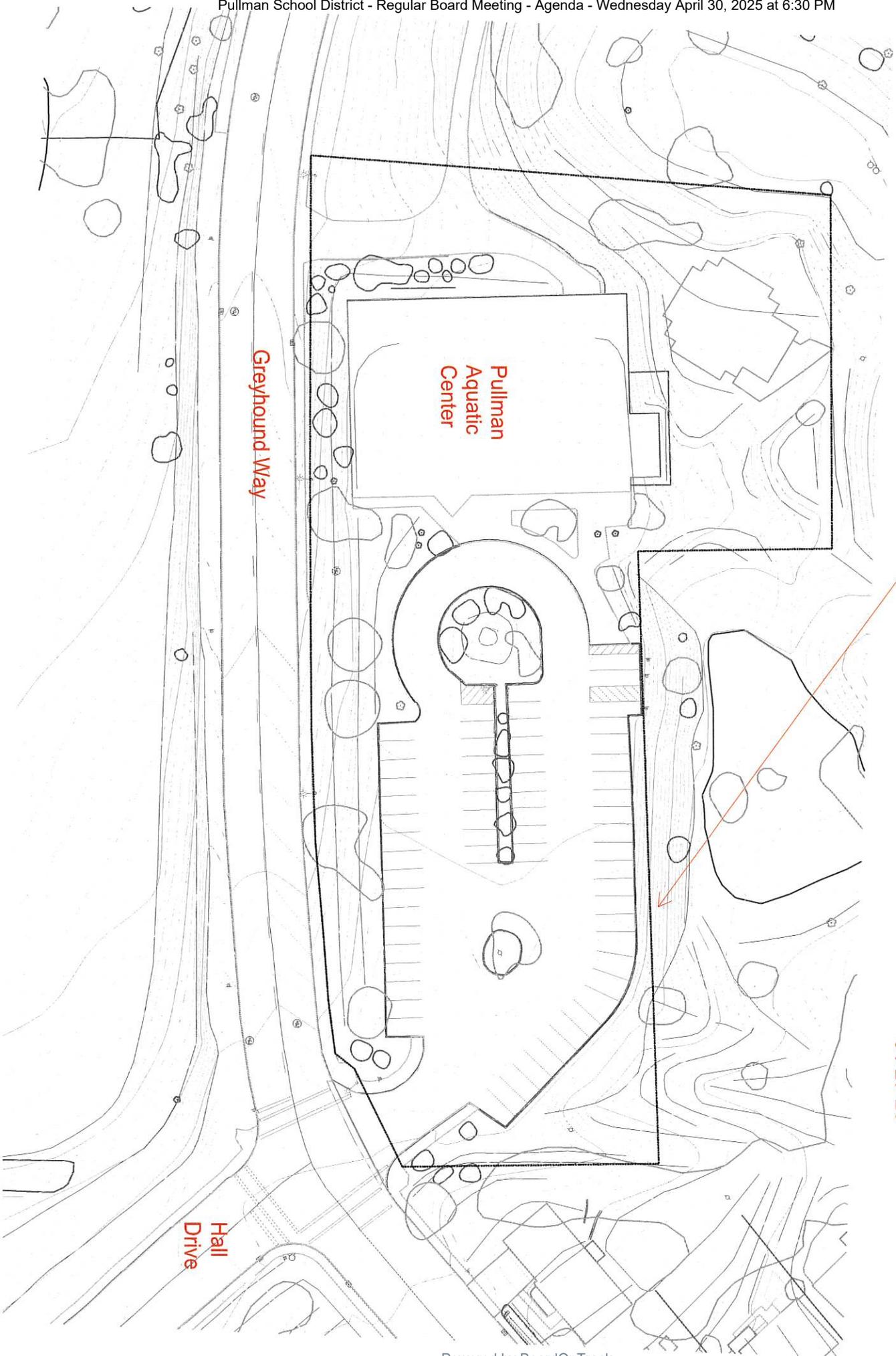
Amanda Tanner, Board Vice-President

Craig Nelson, Board Member

Arron Carter, Board Member

ATTEST:

Dr. Bob Maxwell, Board Secretary



Greyhound Way

Pullman
Aquatic
Center

Hall
Drive

approximately 2.3 acre
parcel, of unplatted
school district land

Pullman Aquatic Center
Preliminary Site Plan
Unverified, approximate layout
04-27-25

Coversheet

Administrative Requirements Update

Section: VII. Informational Items
Item: A. Administrative Requirements Update
Purpose: FYI
Submitted by:
Related Material: April Administrative Requirements Update.pdf



Pullman School District
240 SE Dexter St.
Pullman, WA 99163

Monthly Administrative Requirements

April

- Grades 6-12 Course Offering Report
 - *Person(s) Responsible: Asst. Superintendent & Principals*
- SBAC Testing
- FTE Enrollment Projection
 - *Person(s) Responsible: Finance Director*
- Position Exchange Requests to Superintendent
- Plan to Leave from Leave of Absence to Superintendent
- Budget Development (Fiscal Office + Supervisors)
 - *Person(s) Responsible: Finance Office & Supervisors*
- ASB Budgets to Finance Director
 - *Person(s) Responsible: Secondary Principals*
- Facilities Projects Wish Lists to Executive Director of Operations
- Review & Revise Policy 2410 Graduation Requirements as needed
- Submit to Executive Director of Operations Summer Athletic Programs for Board
 - *Person(s) Responsible: Principals*
- CBA Report Due April 1 to Instructional Programs
 - *Person(s) Responsible: Asst. Superintendent*
- Summer Athletic Programs to Board
 - *Person(s) Responsible: Executive Director of Operations*
- Prepare School District Collection and Submission Requirements Related to School Safety and Security Staff
 - *Person(s) Responsible: Superintendent's Office*

May

- Affirmative Action Report
 - *Person(s) Responsible: Assistant Superintendent & HR Manager*
- Curriculum Adoption
 - *Person(s) Responsible: Assistant Superintendent*
- Certificated Evaluations
- Leave of Absence Requests to Supt
- Inventory Audit
 - *Person(s) Responsible: Executive Director of Operations*
- RIF Process, *if needed*
- Reasonable Assurance Notices
 - *Person(s) Responsible: HR Manager*
- Notification of Employment Status
 - *Person(s) Responsible: Superintendent, HR Manager, & Principals*
- Submit School District Collection and Submission Requirements Related to School Safety and Security Staff
 - *Person(s) Responsible: Superintendent's Office*

Coversheet

Expense Claim Audit - Community Update Board Schedule

Section: VII. Informational Items
Item: B. Expense Claim Audit - Community Update Board Schedule
Purpose: FYI
Submitted by:
Related Material: Expense Claim Audit Comm Update Schedule.pdf



BOARD DIRECTOR SCHEDULES

Expense Claim Audit Schedule

| Month | Reviewer |
|--------------|-----------------------|
| August 2024 | Amanda Tanner |
| September | Lisa Waananen Jones |
| October | Craig Nelson |
| November | Nathan Roberts |
| December | Arron Carter |
| January 2025 | Amanda Tanner |
| February | Lisa Waananen Jones |
| March | Craig Nelson |
| April | Nathan Roberts |
| May | Arron Carter |
| June | Amanda Tanner |
| July | Lisa Waananen Jones |

Community Update Board Report Schedule

| Month | Submitter | Deadline |
|----------------|----------------------|-----------------------------|
| September 2024 | District - Bob | Need by end of July |
| October | Nathan Roberts | Need by end of August |
| November | Lisa Waananen Jones | Need by end of September |
| December | Craig Nelson | Need by end of October |
| January 2025 | District - Roberta | Need by end of November |
| February | Arron Carter | Need by end of December |
| March | Amanda Tanner | Need by end of January |
| April | District - Juston | Need by end of February |
| May | Nathan Roberts | Need by end of March |
| June | Amanda Tanner | Need by end of April |
| July | Craig Nelson | Need by end of May |
| August | Arron Carter | Need by end of June |

**Please provide article from principal or staff member (please, not too "school-specific") about 500 words and photos if applicable.*

Coversheet

Board Calendar & Communication Plan

Section: VII. Informational Items
Item: C. Board Calendar & Communication Plan
Purpose: FYI
Submitted by:
Related Material: 2024-2025 Board Meeting Content Calendar 3.27.25.pdf
Board of Directors Communication Plan 2024-2025_1.22.25.pdf



PULLMAN SCHOOL DISTRICT

2024-2025 BOARD OF DIRECTORS MEETING CALENDAR

Regular Meetings start at 6:30 p.m. in the Pullman High School Board Room
Work Sessions start at 4:30pm at the designated location

Additional meetings may be scheduled as needed in accordance with the Open Public Meetings Act.
Meeting Content Subject to Change

August 7 - Work Session at District Office

- Board of Distinction Application

August 14 - Regular Board Meeting

- 2024-2025 Assessment Plan
- Budget Hearing
- Adopt School District Budget

August 28 - Regular Board Meeting

- Employee Agreements
- Grant Program Notification
- Report: Annual Affirmative Action Plan

September - Superintendent/Board attends staff and PTA/PTO/Booster Meetings

September 4 - Work Session at Kamiak Elementary

- School Showcase: Kamiak Elementary
- 2024-2025 Board Professional Development Plan
- Professional Learning Communities (PLC) Update and/or Board Training

September 11 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Report: Summer School
- Report: ALE
- Report: Program Compliance
- Uncollected Non-Tax Revenue

September 25 - Regular Board Meeting

- Report: Highly Capable Services Report

September - WSSDA Legislative Assembly

October 2 - Work Session at Franklin Elementary

- School Showcase: Franklin Elementary
- Elementary Principals Present 2024-2025 School Improvement Plans

October 9 - Regular Board Meeting

- School Showcase: Jefferson Elementary
- Application for Basic Education Allocation
- Report: District Choice Report
- Report: Risk Management Program

October 23 - Regular Board Meeting

- Report: LMS & PHS Student Ambassadors
- Report: Curriculum Adoption Update, Cycle & Development
- Report: Sustainability Committee Update
- Review Classified Employee Award Nominations

November 6- Work Session at Lincoln Middle School

- School Showcase: Lincoln Middle School
- Secondary Principals Present 2024-2025 School Improvement Plans
- Professional Learning Communities (PLC) Board Training

November 13 - Regular Board Meeting

- School Showcase: Sunnyside Elementary
- Approve: 2024-2025 School Improvement Plans
- Present Classified Employee Award
- Report: Year-End Finance Report
- Report: Special Education Services Update

November 21-23, 2024 - Annual WSSDA Conference

December 4 - Work Session at District Office

- Communication Strategies for School Leaders Workshop with J. Marie

December 11 - Regular Board Meeting

- School Showcase: Jefferson Elementary
- Report: Inventory Loss/Write-Off
- Report: Transportation Services
- Report: Human Resources Report
- Report: CTE Program/Perkins Grant Approval
- Report: Assessment Results (*subject to change*)
- Elect Board President and VP (*biennial*)
- Oath of Office for New or Re-Elected Board Members (*as needed*)

January 8 - Regular Board Meeting

- School Showcase: Franklin Elementary
- Report: Technology Services
- Annual Review: 1101F Board Operating Protocols

January 22 - Regular Board Meeting

- School Showcase: Kamiak Elementary
- Executive Session: Superintendent Evaluation

February - WSSDA Legislative Conference

February 5- Work Session at Jefferson Elementary

- School Showcase: Jefferson Elementary
- Board Goals & Strategic Plan Review
- WSSDA Conference Reflections
- Board Policy and/or Professional Development Workshop

February 12 - Regular Board Meeting

- School Showcase: Lincoln Middle School
- Report: Scratch Cooking/Nutrition Services Program Update

February 26 – Regular Board Meeting

- Executive Session: Superintendent Contract Renewal – *Due March 1st*
- Board Financial Disclosures Due End of the Month (*Reminder*)
- Enrollment Projections

March 5 – Work Session at Sunnyside Elementary

- School Showcase: Sunnyside Elementary
- Board Policy and/or Professional Development Workshop
- Alternative Learning Experiences Update

March 12 – Regular Board Meeting

- School Showcase: Pullman High School
- Report: Visual/Performing Arts
- Annual Review: Social Media Policy 4309/P
- LMS/PHS Fee Schedules for Next School Year
- LMS/PHS Course Approvals for Next School Year

March 26 – Regular Board Meeting

- School Showcase: Kamiak Elementary
- Recognize National Board-Certified Teachers
- Report: Maintenance/Facilities/Asset Preservation Program
- Reports: Administrative Intern Projects
- Report: Curriculum Adoption Update

April 2 – Work Session at District Office (*Canceled*)

- ~~Board Policy and/or Professional Development Workshop~~

April 16 – Regular Board Meeting

**Please note, this meeting is scheduled for the 3rd Wednesday of the month due to the scheduling of Spring Break.*

- Review Dedicated Teacher/Teaching Team Award Nominations
- LMS/PHS Course Guides for Next School Year
- Discussion: Summer Athletic & Activities Program
- PSD Family & Student Handbook for Next School Year
- LMS/PHS Athletics & Activities Handbook for Next School Year

April 30 – Regular Board Meeting

**Please note, this meeting is scheduled for the 5th Wednesday of the month due to the scheduling of Spring Break.*

- School Showcase: Franklin Elementary School
- Review Dedicated Teacher/Teaching Team Award Nominations
- Approve: Summer Athletic & Activities Program
- Report: Sustainability Committee

May 7 – Work Session at District Office

- CEE Data Review (*every five years*)
- Board Self-Assessment Review Workshop

May 14 – Regular Board Meeting

- Certificated Staffing
- Curriculum Adoptions (*as needed*)
- Annual WIAA Enrollment Resolution
- Present Dedicated Teacher/Teaching Team Award
- Review Annual Board Meeting Calendar
- Filing Period for Open School Board Positions (*as needed*)
- Preschool RFP (*as needed*)

May 28 – Regular Board Meeting

- School Showcase: LMS & PHS Student Ambassadors
- Annual Review: Graduation Policy 2410/P

June 4 – Work Session at District Office

- School Improvement Plans – Elementary & Secondary Principals Present Summary of 2023-2024 Progress

June 11 – Regular Board Meeting

- Executive Session: Superintendent End-of-Year Evaluation
- Report: Safety
- Report: Summer School
- Report: ELD Program
- Report: Special Education Services Update

June 25 – Regular Board Meeting

- Report: Professional Learning Communities (PLC) Summary
- Report: LMS and PHS Athletics and Activities, Title IX (*every three years, next report 2026*)
- Report: Wellness & Workforce Mental Health Committee
- Approve: ASB Fundraisers and Clubs
- Classified Staffing

July – School Board Advance

- Board members send their Committee/Rep interests to the Board President for upcoming school year
- Board President Appoints Committee/Rep Roles

July 9 – Regular Board Meeting (*Tentative*)

July 23 – Regular Board Meeting

- Grants
- Report: Community Engagement Board and Attendance
- School Meal Prices
- Food Service Bid Awards (*as needed*)
- Dairy Bid (*as needed*)
- Fuel Bid Awards (*as needed*)
- Budget Presentation

*Approved: May 22, 2024
Updated: June 13, 2024
Updated: November 8, 2024
Updated: March 27, 2025*



Board of Directors Communication Plan

January

Finance Committee Meeting

February

Finance Committee Meeting

March

Finance Committee Meeting

April

Finance Committee Meeting

May

Finance Committee Meeting

Community Update Article

Nathan Roberts

Community Update Article

Arron Carter

Community Update Article

Amanda Tanner

Community Update Article

District - Juston Pollestad

Community Update Article

Nathan Roberts

Staff Meeting Presentations

Supt & Board Member

Joint Communication to Staff from Supt. and Board

Board Listening Session

Topic: School Finances/Budget

Joint Communication to Staff from Supt. and Board

Chamber of Commerce Presentation

State of the District/Aquatic Center

Presentation to ASB & Student Ambassadors

Spring Board Dinner (March or April)

Communication about School/District Website Change

Legislative Conference

Superintendent

Enrollment for Next School Year Opens

Communication about School/District Website Change

Budget & Post Legislative Session Update

PTA/PTO/Booster Clubs

Budget & Legislative Update Presentation

PTA/PTO/Booster Clubs

Survey

Staff Meeting Presentations

Post Legislative Session & Budget Impacts Update

Board Program Report

Board Operating Protocols
Supt. Evaluation

Board Program Report

Board Goals & Strategic Plan
Supt. Contract Renewal
Board Financial Disclosures

Board Program Report

National Board Cert. Teachers

Board Program Report

Dedicated Teacher/Team Award

Board Program Report

Review Board Calendar
Filing Open Board Positions

Board Liaison:

- Provides Spring PTA-PTO-Booster Club Report

Board President with a Board Member & Supt. Weekly Meeting

- Weekly:** Wednesdays, 4:30pm-5:30pm

Staff Weekly Report - 3:00pm, Thursdays

- Family Weekly Report - 4:00pm, Fridays**

Supt. Monthly Newsletter w/Board Feature

- Board of Directors Information Section, submit 2 business days before the last business day of the month



Board of Directors Communication Plan

| June | July | August | September | Oct |
|------|------|--------|-----------|-----|
|------|------|--------|-----------|-----|

Finance Committee Meeting

Community Update Article
Amanda Tanner
**District Cover Page*

Community Update Article
Craig Nelson

Community Update Article
Arron Carter

Community Update Article
TBD
**District Cover Page*

Community Update Article
TBD

EOY Staff Presentation
Budget Impacts Update

Annual School Board Retreat
with Finance Update

Board Listening Session

Reminder Communication about School/District Website Change

New District ParentSquare Website Launches July 1

Fall Board Dinner (September or October)

Reminder: Enrollment for Next School Year



Board Program Report
Summary of SIP Progress
Supt EOY Evaluation

Board Program Report
Board Committee Rep. Assigned
Budget: Presentation

Board Program Report
Affirmative Action
Budget: Public Hearing

Board Program Report
Program Compliance

Board Program Report
Elem. School Improvement Plans

- **Board Liaison:**
 - Provides Spring PTA-PTO-Booster Club Report
- **Board President with a Board Member & Supt. Weekly Meeting**
 - **Weekly:** Wednesdays, 4:30pm-5:30pm
- **Staff Weekly Report** - 3:00pm, Thursdays
- **Family Weekly Report** - 4:00pm, Fridays
- **Supt. Monthly Newsletter w/Board Feature**
 - *Board of Directors Information Section, submit 2 business days before the last business day of the month*

Coversheet

The Pullman Promise: Priorities, Goals, Success Indicators

Section: VII. Informational Items
Item: E. The Pullman Promise: Priorities, Goals, Success Indicators
Purpose: FYI
Submitted by:
Related Material: The Pullman Promise.pdf

The Pullman Promise:

The Pullman Public School District commits to these priorities and the six Cultural Beliefs that serve as the foundation of our educational excellence.

