

APPROVED



## Paul Robeson Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday January 21, 2025 at 4:30 PM

**Location**

Remote

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This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

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**Trustees Present**

B. Blount (remote), B. Englezos (remote), K. Somberg (remote), T. Rebar (remote)

**Trustees Absent**

E. Deprez, V. Aggarwal

**Guests Present**

A. Wright (remote), B. Falkowski (remote), C. Freyer (remote), F. Lund (remote), J. Amenda (remote), K. Lamilla (remote), K. Tini (remote), S. Spuhler (remote)

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**I. Opening Items****A. Call the Meeting to Order**

K. Somberg called a meeting of the board of trustees of Paul Robeson Charter School to order on Tuesday Jan 21, 2025 at 4:32 PM.

**B. Record Attendance**

**II. Discussion**

**A. Dashboard**

John provides update to the board

**B. 25-26 Enrollment Decision**

John provided the enrollment update concerning the future fiscal year. 675 projection

**C. First Review of of 25-26 Compensation Strategy**

Compensation Model brought as a discussion piece to the board. John provided the staffing model for 25/26.

**D. First Review of 25-26 Budget**

Brian discussed finance items.

**E. HIB Report**

Freya provided a HIB log with the board. Ms. Magwood fielded questions.

**F. Facility Update**

Shelby and Tyler provided update to the board concerning the building.

**G. Development Committee / Fundraising Update**

**III. Updates**

**A. Enrollment**

John provided board with current and upcoming enrollment information.

**B. Emergency Drill Log**

**C. Talent and Certification**

Aniyah provided next year plan for open positions.

**D. Special Education Files Audit Update**

100% compliance

**E. Campus Visits by Board**

Opening PRCS to the Board Members with a staff meet and greet and a new campus visit.

#### **IV. Acceptance of Meeting Minutes**

##### **A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the November 19, 2024 board meeting.**

T. Rebar made a motion to approve the minutes from Regular Board Meeting on 11-19-24.

B. Blount seconded the motion.

The board **VOTED** to approve the motion.

#### **V. Motions for Approval**

##### **A. Finance**

B. Englezos made a motion to approve Finance items 1 through 5.

T. Rebar seconded the motion.

##### **1. To approve the Secretary's and Treasurer's Reports for November & December 2024 as per the attached.**

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

##### **2. To approve the Bills/Check List from November 20, 2024 through January 21, 2025.**

##### **3. To approve the following payrolls:**

11/30/24 payroll \$ 257,344.03

12/15/24 Payroll \$ 267,324.86

12/20/24 payroll \$ 274,433.52

1/15/25 Payroll \$269,560.32

##### **4. Amended FY25 Budget: To approve the Amended FY25 Budget and its submission to the NJDOE.**

##### **5. FY24 ACFR and AMR: To accept the FY24 ACFR and AMR with no findings or recommendations and ratify their submission to the NJDOE.**

The board **VOTED** to approve the motion.

##### **B.**

## Personnel

T. Rebar made a motion to approve Personnel items 1 through 3.

B. Blount seconded the motion.

### **1. To approve the following staff travel and PD reimbursements:**

Name: William Grossman

Cost: \$200

Description: PRISM: NGSS Workshop for Science

Date: 1/8/25

Name: Shatiika Waldron and Shaminder Kaur

Cost: \$295

Description: BER: Catching up students in Match

Date: 3/31, 4/11

Name: Gabrielle Magwood

Cost: \$499 conference, \$600 hotel, staff member will pay for flight

Description: American School Counselor Association Annual Conference (CA)

Date: 7/11-7/15

Name: Amy Muldoon

Cost: \$295

Description: BER: Motivating the Un-motivated Learner

Date: 3/26

Name: Nancy Gliem

Cost: \$295

Description: BER: Increase Success Supporting Students with Autism Disorders

Date: 3/10 (already a staff PD day)

Name: Erica Brooks

Cost: \$295

Description: BER: Strengthening Math Instruction for MLL

Date: 3/19

### **2. To approve the following staff stipends:**

Name: Joshua Saar (Baseball), Ashanti Waters (Track), TBD (Softball)

Position: Head Coach- Track, Softball, Baseball

Stipend: \$3,500 each for leading weekly practices and games for sports teams

Name: Frank Howard (Baseball), Donte Jefferson (Baseball), Marissa Jenkins (Track), Janelle Jegou (Track), Lida Geraci (Track), TBD (Softball)

Position: Assistant Coach- Track, Softball, Baseball

Stipend: \$2,000 each for supporting head coach with weekly practices and games

**3. To approve the following resignations/terminations:**

Name: Chanel Jackson

Position: Social Worker

Resignation Date: 1/31/2025

Name: Kelly Howley

Position: Teacher

Termination Date: 1/17/2025

The board **VOTED** to approve the motion.

**C. Curriculum & Special Education**

B. Blount made a motion to approve Curriculum item 1.

B. Englezos seconded the motion.

**1. To approve the following curriculum purchases:**

- Legends of Learning (Science Online Program): \$1,380

The board **VOTED** to approve the motion.

**D. Policy/Miscellaneous**

T. Rebar made a motion to approve Policy/Misc. items 1 through 5.

K. Somberg seconded the motion.

1. To approve final reading of Disposition of Assets policy
2. To approve first reading of Self-Administration of Medication and Delegation of Hydrocortisone Sodium Succinate for Students with Adrenal Insufficiency policy
3. To approve TEACH - Paul Robeson Agreement
4. To approve Behavior/ABA Support Services Agreement
5. To approve the 2025-2026 School calendar

The board **VOTED** to approve the motion.

**VI. Closing Items**

**A. New Business**

**B. Public Comment**

**C. Important Dates**

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,  
S. Spuhler