APPROVED

Paul Robeson Charter School

Minutes

Regular Board Meeting

Date and Time
Tuesday May 21, 2024 at 4:00 PM

Location
Zoom Only

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Trustees Present
B. Blount (remote), B. Englezos (remote), K. Somberg (remote), T. Rebar (remote), V. Aggarwal (remote)

Trustees Absent
None

Guests Present
B. Chazin (remote), B. Falkowski (remote), C. Freyer (remote), F. Lund (remote), J. Amenda (remote), K. Lamilla (remote), K. Tini (remote), S. Smith (remote), S. Spuhler (remote)

I. Opening Items

A. Call the Meeting to Order

K. Somberg called a meeting of the board of trustees of Paul Robeson Charter School to order on Tuesday May 21, 2024 at 4:02 PM.

B. Record Attendance

C. To approve new Board Member, Elona Deprez, effective May 21, 2024.

V. Aggarwal made a motion to Approve the new Board Member Elona Deprez.
B. Blount seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rebar	Aye
V. Aggarwal	Aye
B. Englezos	Absent
B. Blount	Aye
K. Somberg	Aye

II. Discussion

A. Dashboard

Kristen provided Board with an update on the Dashboard design and goal status indicators, KPIs, etc.

B. High School Placement

Freya provided Board with an update with High School Placement.

C. Capital Campaign

Ken provided Board with an update on how the Capital Campaign is going and the funding that has been provided thus far.

D. Level Field and Aegis Update

Tyler and Shelby providing an update to the Board concerning the new building - permits and approvals all received, etc.

E. Career Day- Thursday, June 13, 2024

Freya invites out all Board members to the attend.

III. Updates

A. Enrollment

John provides the enrollment and waitlist information to the board.

B.

Emergency Drill Log

Ken had no comments on the drill log.

C. Talent and Certification

Becca provided certification update to the board - 85% certified.

D. Special Education Files Audit Update

In compliance.

E. Buildings and Grounds- None

IV. Acceptance of Meeting Minutes

A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the March 26, 2024 board meeting.

V. Aggarwal made a motion to approve the minutes from March 26, 2024 Regular Board Meeting on 03-26-24.
T. Rebar seconded the motion.
The board **VOTED** to approve the motion.

V. Reorganization Election

A. To approve election of Board President

V. Aggarwal made a motion to approve the election of Ken Somberg as Board President.
T. Rebar seconded the motion.
The board **VOTED** to approve the motion.

B. To approve election of Board Vice-President

K. Somberg made a motion to approve the election of Vijay Aggarwal as Board Vice President.
B. Englezos seconded the motion.
The board **VOTED** to approve the motion.

VI. Reorganization Motions

A. Regular Board Meeting Dates for 2024-2025 School Year

B. Special Meetings

C. Appoint Head of School

D. Appoint School Business Administrator/Board Secretary

E. Adoption of Code of Ethics

F. Adoption of Policies

G. Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records

H. Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator

I. Depository of Funds

J. Newspaper of Record

K. Authorize the School Business Administrator to Audit and Head of School to Approve Bill Payments

L. Authorize Payment of Bills Between Meetings

M. Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator

N. Appoint a Section 504 Administrator, Homeless Liaison & SEMI Coordinator

O. Appoint a Section 504 Compliance Officer

P. Appoint a HIB/Anti-Bully Coordinator & School Safety Team

Q. Appoint a District Purchasing Agent

R. Authorize purchases below 15% of the Bid Threshold without competitive quotations

S. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles

T. Resolution to authorize the Head of School and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.

U. Appoint External Audit Firm

V.

Appoint Board Attorney

W. Approve Occupational & Physical Therapy

X. Approve Voluntary Payroll Deduction Companies

Y. Approve NJ Uniform Chart of Accounts

Z. Resolution to Appoint Medical Consultants (School Doctor)

AA. Cooperative Purchasing

AB. Approve the Medical Broker of record for Medical, Dental and RX Insurance Coverage

AC. Approve the Insurance Broker of Record for Property and Casualty, and Workers Compensation Insurance

T. Rebar made a motion to approve all Reorganization Motions A through AC.
B. Blount seconded the motion.
The board **VOTED** to approve the motion.

VII. Motions for Approval

A. Finance

B. Englezos made a motion to approval Finance motions 1 through 8.
T. Rebar seconded the motion.
The board **VOTED** to approve the motion.

B. Buildings & Grounds- None

C. Personnel

V. Aggarwal made a motion to approve Personnel motions 1 through 5.
B. Blount seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Englezos	Aye
B. Blount	Aye
T. Rebar	Aye
V. Aggarwal	Aye
K. Somberg	Aye

D. Curriculum & Special Education- None

E.

Policy/Miscellaneous

K. Somberg made a motion to approve Policy/Misc items 1 through 3.
B. Blount seconded the motion.
The board **VOTED** to approve the motion.
Ken updated the Board on potential new Board members and their status on joining as well as the Princeton Chamber of Commerce luncheon and potential table on June 6th.

VIII. Executive Session

A. It is expected that the Board will go into Executive Session.

V. Aggarwal made a motion to adjourn public session and open executive session.
B. Blount seconded the motion.
5:12 opened executive session
The board **VOTED** to approve the motion.
Board had a brief discussion.

IX. Adjourn Executive Session and Reconvene Regular Session

A. Adjourn Executive Session and Reconvene Regular Session

V. Aggarwal made a motion to adjourn executive session and open public session.
B. Blount seconded the motion.
5:22 reopen public session
The board **VOTED** to approve the motion.

X. Closing Items

A. New Business

B. Public Comment

C. Important Dates

D. Adjourn Meeting

T. Rebar made a motion to adjourn the meeting.
B. Englezos seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:22 PM.

Respectfully Submitted,
S. Spuhler