

APPROVED



## Paul Robeson Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday June 6, 2023 at 4:00 PM

**Location**

Zoom

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This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

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**Trustees Present**

A. Fajardo (remote), B. Blount (remote), B. Englezos (remote), K. Somberg (remote), T. Rebar (remote), V. Aggarwal (remote)

**Trustees Absent**

*None*

**Guests Present**

B. Chazin (remote), B. Falkowski (remote), C. Freyer (remote), F. Lund (remote), J. Amenda (remote), K. Lamilla (remote), K. Tini (remote), S. Spuhler (remote)

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**I. Opening Items****A. Call the Meeting to Order**

K. Somberg called a meeting of the board of trustees of Paul Robeson Charter School to order on Tuesday Jun 6, 2023 at 4:01 PM.

**B. Record Attendance**

**II. Discussion**

**A. Dashboard**

Kristen provided to the Board all updated Dashboard data

**B. CDARS Options**

Brian provided the Board with updated Finance options

**C. Shared services fee and team expansion**

Shakira Smith introduced herself to the Board.

**D. Level Field and Aegis Update- Tyler joining at 4:30pm**

Ashley Rohrback presented to the Board from Aegis.

Tyler Baier also presented to the Board from Level Field.

**E. High School Placement**

Freya Lund presented a HS Update to the Board of Trustees.

**F. Talent Update**

Becca Chazin presented Talent Update to the Board of Trustees.

**III. Updates**

**A. Enrollment**

John Amenda provided enrollment to the Board.

**B. Emergency Drill Log**

Freya Lund provided Drill update to the Board.

**C. Talent and Certification**

Becca provided Cert update.

**D. Special Education Files Audit Update**

**E. Buildings and Grounds**

#### **IV. Acceptance of Meeting Minutes**

##### **A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the April 25, 2023 board meeting.**

V. Aggarwal made a motion to approve the minutes from Regular Board Meeting on 04-25-23.

T. Rebar seconded the motion.

The board **VOTED** to approve the motion.

#### **V. Reorganization Election**

##### **A. To approve election of Board President**

V. Aggarwal made a motion to nominate and approve Ken Somberg as Board President.

B. Blount seconded the motion.

The board **VOTED** to approve the motion.

##### **B. To approve election of Board Vice-President**

K. Somberg made a motion to nominate and approve Vijay Aggarwal as Board Vice President.

B. Blount seconded the motion.

The board **VOTED** to approve the motion.

#### **VI. Reorganization Motions**

##### **A. Regular Board Meeting Dates for 2023-2024 School Year**

##### **B. Special Meetings**

##### **C. Appoint Head of School**

##### **D. Appoint School Business Administrator/Board Secretary**

##### **E. Adoption of Code of Ethics**

##### **F. Adoption of Policies**

##### **G. Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records**

##### **H. Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator**

- I. Depository of Funds**
- J. Newspaper of Record**
- K. Authorize the School Business Administrator to Audit and Head of School to Approve Bill Payments**
- L. Authorize Payment of Bills Between Meetings**
- M. Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator**
- N. Appoint a Section 504 Administrator, Homeless Liaison & SEMI Coordinator**
- O. Appoint a Section 504 Compliance Officer**
- P. Appoint a HIB/Anti-Bully Coordinator & School Safety Team**
- Q. Appoint a District Purchasing Agent**
- R. Authorize purchases below 15% of the Bid Threshold without competitive quotations**
- S. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles**
- T. Resolution to authorize the Head of School and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.**
- U. Appoint External Audit Firm**
- V. Appoint Board Attorney**
- W. Approve Occupational & Physical Therapy**
- X. Approve Voluntary Payroll Deduction Companies**
- Y. Approve NJ Uniform Chart of Accounts**
- Z. Resolution to Appoint Medical Consultants (School Doctor)**
- AA. Cooperative Purchasing**
- AB.**

**Approve the Medical Broker of record for Medical, Dental and RX Insurance Coverage**

**AC. Approve the Insurance Broker of Record for Property and Casualty, and Workers Compensation Insurance**

- B. Blount made a motion to approval Reorganization Motions A through 3.
- B. Englezos seconded the motion.
- The board **VOTED** to approve the motion.

**VII. Motions for Approval**

**A. Finance**

- T. Rebar made a motion to approve items 1 to 6.
- A. Fajardo seconded the motion.
- The board **VOTED** to approve the motion.

**B. Buildings & Grounds**

- A. Fajardo made a motion to approve item 1 under Buildings and Grounds.
- B. Englezos seconded the motion.
- The board **VOTED** to approve the motion.

**C. Personnel**

- T. Rebar made a motion to Approve the Items 1 to 6.
- V. Aggarwal seconded the motion.
- The board **VOTED** to approve the motion.

**D. Curriculum & Special Education- None**

**E. Policy/Miscellaneous- None**

**VIII. Closing Items**

**A. To approve the Young Scholars contract for FY24 at an increase of 7 to 8 %.**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,  
S. Spuhler

**C.**

**Investment Account: To approve J.P. Morgan Securities LLC as a Depository with the following signatories, Brian Falkowski, Board Secretary and Board President, Ken Somberg, subject to Finance Committee approval.**

A. Fajardo made a motion to approve New Business items 1 to 3.

V. Aggarwal seconded the motion.

The board **VOTED** to approve the motion.

K. Somberg made a motion to adjourn the meeting at 5:38 pm.

T. Rebar seconded the motion.

The board **VOTED** to approve the motion.

**D. Investment Account: To approve WSFS Bank as a Depository with the following signatories, Brian Falkowski, Board Secretary and Board President, Ken Somberg, subject to Finance Committee approval.**

**E. Ken spoke to Board about expansion of the Board of Trustees.**

**F. Important Dates**