



Paul Robeson Charter School

Annual Reorganization Meeting

Published on May 29, 2026 at 5:23 PM EDT

Amended on June 3, 2026 at 3:00 PM EDT

Date and Time

Tuesday June 2, 2026 at 4:00 PM EDT

Location

1289 Martin Luther King, Jr. Boulevard
Trenton, NJ 08638

-or-

Remote

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Adequate notice has been provided in accordance with law and P.L. 2025, c. 72. Legal notices are published on the Paul Robeson Charter School website under "Public Notices." Formal action may be taken at this meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A.	Call the Meeting to Order		
B.	Record Attendance		

	Purpose	Presenter	Time
--	---------	-----------	------

II. Discussion

- | | | | |
|--|---------|-------------|--|
| A. Dashboard | Discuss | John Amenda | |
| B. Graduate Aims and School Model | | | |
| C. Facility Update | | | |
| D. Fundraising Update | | | |
| E. Board Retreat in September
Initial Input on Scope and Sequence | | | |

III. Updates

- | | | | |
|---|---------|---------------|--|
| A. Enrollment | Discuss | Freya Lund | |
| B. Emergency Drill Log
Drill Log | Discuss | Freya Lund | |
| C. Talent and Certification | Discuss | Aniyah Wright | |
| D. Special Education Files Audit Update | Discuss | Freya Lund | |
| E. HIB Report- Elementary & Middle School
Middle School HIB Report- None
Elementary- None | Discuss | | |

IV. Acceptance of Meeting Minutes

- | | | | |
|---|-----------------|-----------------|--|
| A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the April 28, 2026 board meeting. | Approve Minutes | Brian Falkowski | |
|---|-----------------|-----------------|--|

V. Nominations and Election of Board Officers

- | | | | |
|---|------|--|--|
| A. Board President Nomination - Nominee,
Nominated By, Seconded By | Vote | | |
|---|------|--|--|

	Purpose	Presenter	Time
B. Board Vice-President Nomination - Nominee, Nominated By, Seconded By	Vote		

VI. Reorganization Motions

- | | | | |
|---|------|--|--|
| A. Regular Board Meeting Dates for 2026-2027 School Year | Vote | | |
|---|------|--|--|

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2026/2027 school year in accordance with 18A:10-6. Meetings will be held in a 1st floor classroom and/or virtually.

August 18, 2026: 4:00–6:00pm
 October 6, 2026: 4:00–6:00pm
 November 17, 2026: 4:00–6:00pm
 January 12, 2027: 4:00–6:00pm
 March 9, 2027: 4:00–6:00pm
 April 27, 2027: 4:00–6:00pm
 June 8, 2027: 4:00–6:00pm

- | | | | |
|----------------------------|------|--|--|
| B. Special Meetings | Vote | | |
|----------------------------|------|--|--|

RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2025/2026 school year, may be called 48 hours or more prior to the meeting by giving written notice of the date, time, location and agenda (if known) of the special meeting, and also whether formal action may or may not be taken.

- | | | | |
|----------------------------------|------|--|--|
| C. Appoint Head of School | Vote | | |
|----------------------------------|------|--|--|

BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees approves the Resolution to appoint **Freya Lund** as the Head of School for the 2026/2027 school year.

- | | | | |
|---|------|--|--|
| D. Appoint School Business Administrator/Board Secretary | Vote | | |
|---|------|--|--|

BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees approves the Resolution to appoint **Brian Falkowski** as the Business Administrator/Board Secretary for the 2026/2027 school year for \$0.00. In Dr. Brian Falkowski's absence, Ms. Sarah Spuhler will serve as the Acting Board Secretary for \$0.00. RESOLVED, that the Board of Education designates the contracted School

	Purpose	Presenter	Time
	Business Administrator as a school official acting under the authority of applicable provisions of N.J.S.A. 18A and N.J.A.C. 6A solely within the scope of services authorized in the professional services agreement approved by the Board.		
E.	Adoption of Code of Ethics	Vote	
	RESOLVED, that the Paul Robeson Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2026/2027 school year.		
F.	Adoption of Policies	Vote	
	RESOLVED, that the current board policies adopted by the Paul Robeson Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2026/2027 school year.		
G.	Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees approves the Resolution to appoint Brian Falkowski as the Public Agency Compliance Officer(PACO) and Custodian of School Records for the 2026/2027 school year.		
H.	Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees approves the Resolution to appoint Simone Rose as Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator for the 2026/2027 school year.		
I.	Depository of Funds	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees upon the recommendation of the Head of School, approves PNC Bank and M&T Bank as the depository of funds for the 2026/2027 school year.		
J.	Newspaper of Record	Vote	
	BE IT REOLVED: that the Paul Robeson Charter School, Board of Trustees upon the recommendation of the Head of School, herewith designates the <i>Trenton Times</i> and		

Purpose

Presenter

Time

The Trentonian as the official Newspapers of Record; be it resolved the official website is <http://paulrobesoncs.org> for the 2026/2027 school year.

- K.** Authorize the School Business Administrator to Audit and Head of School to Approve Bill Payments Vote

BE IT RESOLVED: that the Paul Robeson Charter School, Board of Trustees upon the recommendation of the Head of School, here with designates the School Business Administrator/Board Secretary with the approval of Head of School, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2026/2027 school year.

- L.** Authorize Payment of Bills Between Meetings Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2026/2027 school year.

- M.** Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby appoints **Simone Rose** as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 and Title IX Officer and Substance Awareness Coordinator for the 2026/2027 school year.

- N.** Appoint a Section 504 Administrator, Homeless Liaison & SEMI Coordinator Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby appoints **Ashanti Waters** as the Section504 Administrator, pursuant to N.J.A.C 6:4 1.4and Homeless Liaison and SEMI Coordinator for the 2026/2027 school year.

- O.** Appoint a Section 504 Compliance Officer Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby appoints **Ashanti Waters** as the 504 Compliance

	Purpose	Presenter	Time
	Officer, pursuant to Section 504 1973 Rehabilitation Act, for the 2026/2027 school year.		
P.	Appoint a HIB/Anti-Bully Coordinator & School Safety Team	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby appoints Regina Bell (Elementary School) and Gabrielle Magwood (Middle School) as the HIB/Anti-Bully Coordinators for the 2026/2027 school year. The PRCS School Safety Team consists of Freya Lund, Lisa Hall, Regina Bell, and Ashanti Waters.		
Q.	Appoint a District Purchasing Agent	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby appoints Dr. Brian Falkowski as Qualified Purchasing Agent with a Bid and Quotation Threshold to \$53,000 and \$7,950 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3(c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A11- 6.1 (a) and N.J.S.A18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2026/2027 school year.		
R.	Authorize purchases below 15% of the Bid Threshold without competitive quotations	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the authorization of purchases below 15% of the Bid Threshold may be made without competitive quotations for the 2026/2027 school year.		
S.	Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles	Vote	
	BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2026/2027 school year.		
T.	Resolution to authorize the Head of School and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.	Vote	

Purpose

Presenter

Time

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby authorizes the Head of School and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2026/2027 school year.

- U.** Appoint External Audit Firm Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the appointment of **Scott Loeffler, CPA** to prepare the district's Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2026, at a cost not to exceed \$64,000.

- V.** Appoint Board Attorney Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the appointment of **Johnston Law Firm, LLC** as vendor to provide legal services to the school for the 2026/2027 school year.

- W.** Approve Occupational & Physical Therapy Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the professional services contract with **Delta-T, Kaleidoscope Education Solutions** and **Stepping Stones** for the 2026/2027 school year.

- X.** Approve Voluntary Payroll Deduction Companies Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the following voluntary deduction companies for the 2026/2027 school year: **403B - Equitable; Voluntary Insurance - AFLAC**

- Y.** Approve NJ Uniform Chart of Accounts Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the NJ Uniform Chart of Accounts for the 2026/2027 school year.

- Z.** Resolution to Appoint Medical Consultants Vote
(School Doctor)

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, hereby approves the appointment of **Dr. Kia Grundy** for the 2026/2027 school year a cost not to exceed \$5,000.

Purpose

Presenter

Time

AA. Cooperative Purchasing

Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services Commissions, EdData Services, Middlesex County Cooperative, & Hunterdon County Cooperative for 2026/2027 school year.

AB. Approve the Medical Broker of record for
Medical, Dental and RX Insurance Coverage

Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, to Contract with **Exude** as the Medical Broker of record for Medical, Dental and RX Insurance Coverage for 2026/2027.

AC. Approve the Insurance Broker of Record for
Property and Casualty, and Workers
Compensation Insurance

Vote

BE IT RESOLVED: that the Paul Robeson Charter School, upon the recommendation of the Head of School, to approve ECBM as the Insurance Broker of Record for Property and Casualty, and Workers Compensation for the 2026/2027 school year.

AD. AD. Professional Services/EUS Services

BE IT RESOLVED: that the Paul Robeson Charter School Board of Trustees has approved the following awarded contracts without competitive bidding as a professional and/or extraordinary unspecifiable service pursuant to N.J.S.A. 18A:18A-5 retroactively from July 1, 2026 to June 30, 2027. Approve renewal of the contract with Cigna Healthcare, for medical insurance, for the 2026-2027 school year, awarded at an amount of \$111,413.64 annually. Approve renewal of the contract with Young Scholars Charter School, for charter management services, for the 2026-2027 school year, awarded at a rate of 8% of revenue. Approve renewal of the contract with Scott F. Loeffler for School Board Auditor services, for the 2026-2027 school year, awarded at an amount of \$64,000. Approve renewal of the contract with KFS, Inc., for OT/PT/Speech services for the 2026-2027 school year, awarded at an amount of \$95 hourly. Approve renewal of the contract with Selective Insurance Company for liability insurance, for the 2026-2027 school year, awarded at an amount of \$56,346. Approve renewal of the contract with SBO Management LLC, for school business administrator services, for the 2026-2027 school year, awarded at an amount of \$13,390 monthly. Approve renewal of the contract with Delta T, for professional staffing services, for the 2026-2027 school year, awarded at an amount of \$80 hourly. Approve renewal of the contract with Tom Johnston, for legal services, for the 2026-2027 school year,

Purpose

Presenter

Time

awarded at an amount of \$295 hourly. Approve renewal of the contract with Exude, for liability insurance broker of record, for the 2026-2027 school year, awarded commission rate payable by insurer. Approve renewal of the contract with Exude, for medical insurance broker of record, for the 2026-2027 school year, awarded commission rate payable by insurer.

VII. Motions for Approval

A. Finance

Vote

Brian Falkowski

1. To approve the Secretary's and Treasurer's Reports for April 2026 as per the attached.
 1. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2026, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
2. To approve the Bills/Check List from April 25, 2026 through June 2, 2026.
3. To approve the following payrolls:
 1. 4/30/26 \$348,508.58
 2. 5/15/26 \$344,367.41
 3. 5/30/26 \$341,316.41
4. To approve the contract with SBO Management LLC for School Business Administrative Services for the 2026-2027 School Year, as attached.
5. To authorize the School Business Administrator and Board President to execute the contract for the lowest qualified bidder (subject to attorney review).
6. To authorize the School Business Administrator and Board President to execute the contract with NJCC for a Working Capital loan up to \$1,500,000.
7. To approve the following staff being applied under grants for the 2025-2026 School Year:
 1. ESEA Title I
 1. Frank Howard
 2. Victoria Paz
 3. Regina Howell
 4. Donte Jefferson
 5. Ronja Dickerson
 2. ESEA Title III
 1. Charles Dewald

Purpose Presenter Time

B. Personnel Vote Aniyah Wright

To Approve the following Staff Travel & PD Expenses/Reimbursements:

Employee- Freya Lund

Cost- \$1,950

Date- July 2026

Description- Standards Institute: Leadership track for instructional practice

Employee- 6 teachers (tbd)

Cost- \$850/each

Date- Summer 2026 various dates

Description- Ready for Rigor PLC: professional development with Zaretta Hammond around rigor

VIII. Curriculum

To Approve the following Curriculum Purchases:

DIBELs (Kinder Reading)- \$2,500

Savvas Text Books (5th Grade)- \$2,500

Fishtank- \$16,000

Great Minds- \$11,000

Open Sci Ed Consumables- \$10,000

McGraw Hill (Reading, Math, SS)- \$50,000

Mystery Science- \$9,000

iReady- \$16,000

NWEA MAP- \$7,521.25

IX. Policy and Misc

A. To approve/acknowledge list of Tenure Staff per attached

B. To Approve Professional Development Service- Journey to Equity PD Series (26-27SY)

X. Executive Session

	Purpose	Presenter	Time
A. It is expected that the Board will go into Executive Session.	Vote		
XI. Adjourn Executive Session and Reconvene Regular Session			
A. Adjourn Executive Session and Reconvene Regular Session	Vote		
XII. Closing Items			
A. New Business	Discuss		
B. Public Comment			
C. Important Dates	FYI		
D. Adjourn Meeting	Vote		