



Paul Robeson Charter School

Regular Board Meeting

Published on August 15, 2025 at 4:24 PM EDT

Amended on August 19, 2025 at 3:55 PM EDT

Date and Time

Tuesday August 19, 2025 at 4:00 PM EDT

Location

Zoom

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Call the Meeting to Order			
B. Record Attendance			
II. Discussion			
A. Goal Setting and Data Review	Discuss		
B. Facility Update	Discuss		

	Purpose	Presenter	Time
C. Development Committee / Fundraising Update			
	<ul style="list-style-type: none">• Date of capital campaign closure• Approach for program specific campaign		
D. School Start Date Communication			
E. Strategic Planning Update			
III. Updates			
A. Enrollment	Discuss	Freya Lund	
B. Emergency Drill Log	Discuss	Freya Lund	
	Starts in September: Drill Log		
C. Talent and Certification	Discuss	Aniyah Wright	
	Certification Tracker		
D. Special Education Files Audit Update	Discuss	Freya Lund	
E. HIB Report- Elementary & Middle School	Discuss		
	No updates		
IV. Acceptance of Meeting Minutes			
A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the June 3, 2025 board meeting.	Approve Minutes	Brian Falkowski	
V. Motions for Approval			
A. Finance	Vote	Brian Falkowski	
1. To approve the Secretary’s and Treasurer’s Reports for June 2025 as per the attached.			
Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the			

monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

2. To approve the Bills/Check List from June 4, 2025 through August 19, 2025.

3. To approve the following payrolls:

6/15/25 Payroll \$ 276,789.50

6/30/25 Payroll \$ 283,067.41

7/15/25 Payroll \$ 90,563.28

7/30/25 Payroll \$ 105,210.40

4. Stale Check List: To approve the voiding of the below stale checks:

Check Number	Check Date	Amount	Vendor
11607	3/27/2024	\$44.98	Chrissy Sibley
11797	6/14/2024	\$550.00	Relay/GSE
12202	11/20/2024	\$99.48	Freya Lund

5. To approve FY26 IDEA Application:

i. Basic - \$142,426.00

6. Resolved, that the Board of Trustees approves the submission of the request through Artemis to destroy records that have exceeded their required retention period as per the attached.

B. Personnel

Vote

Freya Lund

1. To approve the following new hires:

Name: Paige Brower

Position: MS Resource Teacher

10/12-month: 10

Name: Tiffany Squire

Position: Assistant Kindergarten Teacher

10/12-month: 10

Name: Khileah Scott

	Purpose	Presenter	Time
Position: Assistant 1st Grade Teacher 10/12-month: 10			
Name: Ronja Dickerson Position: Assistant 1st Grade Teacher 10/12-month: 10			
Name: Maria Vargas Position: 2nd Grade Lead Teacher 10/12-month: 10-month			
Name: Brenda Cochrane Position: 6th Grade Math Teacher 10/12-month: 10-month			
Name: Joseph Kelley Position: K-8 Music Teacher 10/12-month: 10-month			
Name: Michael Wade Position: Building Substitute 10/12-month: 10-month			
Name: Maria Rios-Soto Position: Food and Cleaning Service Aide 10/12-month: 12-month			
2. To approve the following resignations/terminations:			
Name: Erica Haradon-Brooks Position: Teacher Date: 7/21/2025			
Name: Keasia McCoy Position: Food Service Aide Date: 7/21/2025			
C. Student Field Trips	Vote	Brian Falkowski	
None			

	Purpose	Presenter	Time
D. Policy/Miscellaneous	Vote	Brian Falkowski	
1. To approve the contract with New Jersey Public Charter Schools Association for Annual Membership Dues for the 2025-2026 school year, totaling \$16,875.			
2. To approve the 2025-2026 HR Handbook			
3. To approve the updated 2025-2026 School Calendar			
4. To approve the final reading of following policies:			
1. P1140 Affirmative Action Program			
2. P1530 Equal Employment and Anti-Discrimination			
3. P2415 Academic Standards and Accountability			
4. P2422 Physical Education			
5. P3240 Professional Development for Teachers			
6. P5111 Eligibility of Resident and Nonresident Students			
7. P5750 Equitable Educational Opportunity			
8. P5512 Harassment Intimidation and Bullying			
9. P5751 Sexual Harassment of Students			
10. P2260 Equity in School and Classroom Practices			
11. P1510 Americans with Disabilities Act			
12. P2460 Special Education			
13. P2411 Guidance Counseling			
14. P2423 Bilingual Education			
5. To approve Paul Robeson Charter School entering into a Contract (“Contract”) with InSite Health without publicly advertising for bids pursuant to the Public School Contracts Law, utilizing the extraordinary unspecifiable services exemption to public bidding set forth in N.J.S.A. 18A:18A-5(a)2. The Contract has been approved for a term of one school year for the base amount of \$157,200.00, with the award resolution and Contract available for public inspection at the School’s business office during school hours.			

VI. Executive Session

	Purpose	Presenter	Time
A. It is expected that the Board will go into Executive Session to discuss the outcome of a mediation matter.	Vote		
VII. Adjourn Executive Session and Reconvene Regular Session			
A. Adjourn Executive Session and Reconvene Regular Session	Vote		
VIII. Closing Items			
A. New Business	Discuss		
B. Public Comment			
C. Important Dates	FYI		
<ul style="list-style-type: none"> • Next Board Meeting: Tuesday, September 30, 2025 - 4:00-6:00pm • Ribbon Cutting Ceremony: November 18, 2025 			
D. Adjourn Meeting	Vote		