



# Paul Robeson Charter School

## Regular Board Meeting

Published on April 11, 2025 at 4:48 PM EDT

Amended on April 15, 2025 at 4:02 PM EDT

---

### Date and Time

Tuesday April 15, 2025 at 4:00 PM EDT

### Location

Remote Only

---

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

---

### Agenda

	Purpose	Presenter	Time
--	---------	-----------	------

- |                         |   |      |                |
|-------------------------|---|------|----------------|
| <b>I. Opening Items</b> |   |      | <b>4:00 PM</b> |
| <b>A.</b>               | Call the Meeting to Order   |      |                |
| <b>B.</b>               | Record Attendance   |      |                |
| <b>C.</b>               | To approve election of new Board Member, John Cassimatis, effective April 15, 2025; for a 3 year term 4/15/2025 to 4/15/2028. | Vote |                |
| <b>D.</b>               | Oath of Office  |      |                |

	Purpose	Presenter	Time
<b>II. Discussion</b>			
<b>A.</b> Dashboard	Discuss		
<ul style="list-style-type: none"> <li>• Attendance Data</li> <li>• <a href="#">State Performance Report</a></li> </ul>			
<b>B.</b> Facility Update	Discuss		
<b>C.</b> Development Committee / Fundraising Update			
<b>D.</b> 25-26 Board Meeting Dates	FYI		
<ol style="list-style-type: none"> <li>1. August 19, 2025, 4-6pm</li> <li>2. September 30, 2025, 4-6pm</li> <li>3. November 20, 2025, 4-6pm (updated)</li> <li>4. January 15, 2026, 4-6pm (updated)</li> <li>5. March 3, 2026, 4-6pm</li> <li>6. April 28, 2026, 4-6pm</li> <li>7. June 2, 2026, 4-6pm</li> </ol>			
<b>III. Updates</b>			
<b>A.</b> Enrollment	Discuss	Freya Lund	
<b>B.</b> Emergency Drill Log	Discuss	Freya Lund	
<a href="#">Updated Drill Log</a>			
<b>C.</b> Talent and Certification	Discuss	Aniyah Wright	
<b>D.</b> Special Education Files Audit Update	Discuss	Freya Lund	
<b>E.</b> HIB Report- Elementary & Middle School	Discuss		
<b>IV. Acceptance of Meeting Minutes</b>			
<b>A.</b> Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the February 25, 2025 board meeting.	Approve Minutes	Brian Falkowski	

V.     **Motions for Approval**

A.     FinanceVote                      Brian Falkowski

**1. To approve the Secretary’s and Treasurer’s Reports for February & March 2025 as per the attached.**

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February & March 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

**2. To approve the Bills/Check List from February 26, 2025 through April 15, 2025.**

**3. To approve the following payrolls:**

- 2/28/25 Payroll \$ 257,832.82
- 3/15/25 Payroll \$ 256,208.53
- 3/30/25 Payroll \$ 283,461.61

**4. FY26 Budget:** To approve the FY26 Budget and its submission to the NJDOE.

**5. To approve the renewed staff for the 2025-2026 school year as attached.**

**6. Healthcare, Dental & Vision:** To approve the renewal medical, dental and vision plans as attached for the 2025-2026 School Year.

B.     PersonnelVote                      Freya Lund

**1. To approve the following new hires:**

- Name: Taina Velazquez
- Position: Operations Coordinator
- 10/12 month: 12 month

Name: Joselin Guerra

	Purpose	Presenter	Time
	Position: Special Education Teacher 10/12 month: 10 month		
	Name: Charm Occil Position: General Education Teacher 10/12 month: 10 month		
<b>2. To approve the following resignations/terminations:</b>			
	Name: David Rogers Position: Teacher Date: 3/28/2025		
	Name: Aureni Espinal Position: Teacher Date: 6/13/2025		
	Name: Jennifer Hart Position: School Nurse Date: 5/2/2025		
<b>C.</b>	Policy/Miscellaneous	Vote	Brian Falkowski
<b>1. To approve the appointment of Freya Lund as Affirmative Action Officer for 2025-2026 school year.</b>			
<b>2. To approve the authorization of the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.</b>			
<b>3. To approve the updated 25/26 School Calendar.</b>			
<b>D.</b>	Student Field Trips	Vote	Brian Falkowski
<b>To approve the following student field trips:</b>			
	Location: Dorney Park		
	Type: ASPIRE EOY		
	Cost: \$3,013.50; Bus-\$3,714.74		
	# of Students Attending: 74		
	Date: June 12		
Location: Big Kahuna			

	Purpose	Presenter	Time
Type: ASPIRE EOY Cost: \$1,999.20: Bus- \$825 # of Students Attending: 76 Date: June 12			
Location: FunPlex Type: ASPIRE EOY Cost: \$4,836; Bus- 825 # of Students Attending: 152 Date: June 12			
Location: iPlay Type: ASPIRE EOY Cost: \$6,237.60; Bus- TBD # of Students Attending: 225 Date: June 6			
Location: Mercer County Park Type: 8th grade picnic Cost: \$150: Bus- \$825 # of Students Attending: 75 Date: June 11			

## **VI. Executive Session**

- |   |      |
|---|------|
| <b>A.</b> It is expected that the Board will go into Executive Session. | Vote |
|---|------|

## **VII. Adjourn Executive Session and Reconvene Regular Session**

- |   |      |
|---|------|
| <b>A.</b> Adjourn Executive Session and Reconvene Regular Session | Vote |
|---|------|

## **VIII. Closing Items**

- |                          |         |
|--------------------------|---------|
| <b>A.</b> New Business   | Discuss |
| <b>B.</b> Public Comment |         |

	Purpose	Presenter	Time
<b>C. Important Dates</b>	FYI		
<ul style="list-style-type: none"> <li>• <b>Next Board Meeting: Tuesday, June 3 - 4:00-6:00pm</b></li> <li>• <b>Career Day: Friday, June 13</b></li> </ul>			
<b>D. Adjourn Meeting</b>	Vote		