



Paul Robeson Charter School

Regular Board Meeting

Published on November 15, 2024 at 4:55 PM EST
Amended on November 19, 2024 at 11:51 AM EST

Date and Time

Tuesday November 19, 2024 at 4:00 PM EST

Location

Remote only

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Call the Meeting to Order			
B. Record Attendance			
II. Discussion			
A. Dashboard	Discuss		
B. Facility Update	Discuss		

	Purpose	Presenter	Time
C. Facility Finance Discussion			
D. Lease Amendment	Discuss		
E. Development Committee / Fundraising Update			
F. 25-26 Enrollment Decision			
G. STEM Week		Freya Lund	
III. Updates			
A. Enrollment	Discuss	Freya Lund	
B. Emergency Drill Log Updated Drill Log	Discuss	Freya Lund	
C. Talent and Certification	Discuss	Becca Chazin	
D. Special Education Files Audit Update	Discuss	Freya Lund	
IV. Acceptance of Meeting Minutes			
A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the October 1, 2024 board meeting.	Approve Minutes	Brian Falkowski	
V. Motions for Approval			
A. Finance	Vote	Brian Falkowski	
1. To approve the Secretary's and Treasurer's Reports for September & October 2024 as per the attached.			

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

Purpose

Presenter

Time

2. To approve the Bills/Check List from October 2, 2024 through November 19, 2024.

3. To approve the following payrolls:

10/15/24 payroll \$ 253,949.49

10/30/24 Payroll \$ 256,830.43

11/15/24 payroll \$ 246,474.32

4. To approve the submission of the Annual Charter/Renaissance School Fiscal Questionnaire, as attached, to NJDOE.

B. Student Field Trips

Vote

Brian Falkowski

1. To approve the following student field trips:

Location: Liberty Science Center

Type: Academic Trip, tied to content learned in science class

Costs: \$1,037 + bus, student pays \$5

of Students Attending: 78 7th graders

Date: 1/17/2025

Location: Liberty Science Center

Type: Academic Trip, STEM Week, tied to science content curriculum

Costs: \$1,000

of Students Attending: 78 8th graders

Date: May 2025

Location: Rutgers Science Explorer

Type: Academic Trip, STEM Week, STEM week content to support students in science phenomena

Costs: \$1,500

of Students Attending: 312 students (5th-8th)

Date: 11/8/2024

Location: Franklin Institute

Type: Academic Trip, tied to content learned in science class

Costs: \$435 + bus, student pays \$5

of Students Attending: 78 5th graders

Date: TBD

Purpose Presenter Time

C. Personnel Vote Freya Lund

1. To approve the following new hires:

Name: Raazul Barsainyan

Title: Building Substitute

Start Date: 3 month - November 4, 2024 – January 30, 2025 (Short term hire to cover maternity leave)

Salary: \$200/day

Name: Jennifer Hart

Title: Nurse

Start Date: December 2, 2024

Salary: \$--,---

2. To approve the following staff travel and PD reimbursements:

Name: Aureni Espinal & Alexa Tchuck

Cost: \$325

Description: NJ Bilingual & TSOL Conference – 1 day each

Date: May 20-22

Name: Isabella Pschar

Cost: \$295

Description: Specific Strategies for Teachers who work with Students with Autism Spectrum Disorders

Date: January 15

3. To approve the following staff stipends:

Name: Elliott Lopez

Position: Wrestling Head Coach

Stipend: \$3,500

Name: Joshua Saar

Position: Assistant Wrestling Coach

Stipend: \$2,000

Name: Ashanti Waters

Position: Boys Basketball Coach

Stipend: \$3,500

Purpose Presenter Time

Name: Marissa Jenkins
Position: Girls Basketball Coach
Stipend: \$3,500

Name: Lida Geraci
Position: Dance/Cheer Head Coach
Stipend: \$3,500

Name: Madison Collabella
Position: Assistant Dance/Cheer Coach
Stipend: \$2,000

Name: Marie Helms
Position: Score Keeper- work the clock, score board, and keep books for all home basketball games
Stipend: \$40/hour

D. Curriculum & Special Education Vote Freya Lund

1. To approve the following curriculum purchases:

- Lumos Learning- \$4,850.27 (Tutoring & Sat School for grades 3-8)
- BrainPop- \$1,125 (ELL)
- EdPuzzle- \$2,500 (sci, social studies, online program)

E. Buildings & Grounds Vote

1. To approve the following buildings and grounds purchases:

- Boiler – approx. \$6,000

F. Policy/Miscellaneous Vote Brian Falkowski

1. To approve Disposition of Assets policy

VI. Executive Session

A. It is expected that the Board will go into Executive Session. Vote

Purpose Presenter Time

VII. Adjourn Executive Session and Reconvene Regular Session

- A.** Adjourn Executive Session and Reconvene Regular Session Vote

VIII. Closing Items

- A.** New Business Discuss
- B.** Public Comment
- C.** Important Dates FYI
Next Board Meeting: Tuesday, January 14, 2025
- D.** Adjourn Meeting Vote