



Paul Robeson Charter School

Regular Board Meeting

Published on February 2, 2024 at 4:31 PM EST

Amended on February 6, 2024 at 4:32 PM EST

Date and Time

Tuesday February 6, 2024 at 4:00 PM EST

Location

Remote only

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Agenda

| | Purpose | Presenter | Time |
|---|---------|-----------|----------------|
| I. Opening Items | | | 4:00 PM |
| A. Call the Meeting to Order | | | |
| B. Record Attendance | | | |
| II. Discussion | | | |
| A. Departmental Rotations: Special Education and ESL | | | |
| B. Dashboard | Discuss | | |

| | Purpose | Presenter | Time |
|---|-----------------|-----------------|------|
| C. Level Field / Aegis Update | Discuss | | |
| D. Development Committee/Fundraising Update | Discuss | Ken Somberg | |
| E. 24-25 School Calendar for Discussion and Approval | Discuss | | |
| III. Updates | | | |
| A. Enrollment | Discuss | Freya Lund | |
| B. Emergency Drill Log Updated Drill Log | Discuss | Freya Lund | |
| C. Talent and Certification | Discuss | Becca Chazin | |
| D. Special Education Files Audit Update | Discuss | Freya Lund | |
| IV. Acceptance of Meeting Minutes | | | |
| A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the December 20, 2023 board meeting. | Approve Minutes | Brian Falkowski | |
| V. Motions for Approval | | | |
| A. Finance | Vote | Brian Falkowski | |
| 1. To approve the Secretary's and Treasurer's Reports for November and December 2023 as per the attached. | | | |
| Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year. | | | |
| 2. To approve the Bills/Check List from December 19, 2023 to February 1, 2024. | | | |
| 3. To approve the following payrolls: | | | |

| | Purpose | Presenter | Time |
|------------------|--------------|-----------|------|
| 12/15/23 payroll | \$208,154.08 | | |
| 12/30/23 payroll | \$222,410.85 | | |
| 1/15/24 Payroll | \$242,314.57 | | |
| 1/30/24 Payroll | \$212,489.26 | | |

4. To approve the FY24 Amended Budget and its submission to the NJDOE.

5. To accept the FY23 ACFR and AMR with no findings or recommendations.

B. Student Field Trips Vote Brian Falkowski

1. To approve the following student field trips:

Location- NYC

Type- Academic

Costs- \$3,600 (bus), \$1,344 (students pay \$5 each)

of Students Attending- 71 8th graders and teachers

Date- April 11

Educational Purpose- Visit to Ellis Island tied to reading and social studies classes

Location- Constitution Center in Philadelphia

Type- Academic

Costs- Free, Bus is \$1,000 (may get cost covered, students pay \$5 each)

of Students Attending- 78 7th graders, 78 4th graders

Date- April 7, May 4

Educational Purpose- Trip content tied to what students learn about in social studies

Location- Barrack State Museum in Trenton

Type- Academic

Costs- Free, \$400 for bus

of Students Attending- 78 4th graders

Date- April 26

Educational Purpose- Trip tied to what students learn about in social studies

C. Personnel Vote Becca Chazin and Freya Lund

1. To approve the following staff travel/PD expenses:

Employee- Erica Brooks

Description- SIOP Level 2 Training, TESOL Trainers

Cost- \$250

Date- March 1

| | Purpose | Presenter | Time |
|--|---------|-----------|------|
| Employee- Charles DeWald | | | |
| Description- BER: Best Tech Tools to Enhance Learner for MLL | | | |
| Cost- \$279 | | | |
| Date- February 21 | | | |

Employee- Dana Skillman, Lida Geraci, Chrissy Sibley, Jessica Brandenburg, Folasade Jacobs
 Description- Standards Institute: Washington, DC
 Cost- \$2,600/person, \$420/person for hotel
 Date- July 15-18

2. To approve the following staff terminations:

Employee Id- 138
 Title- School Social Worker
 Term. Date- January 31, 2024

Employee ID- 134
 Title- Math Teacher
 Term. Date- January 31, 2024

D. Curriculum & Special Education Vote Freya Lund

1. To approve the following curriculum purchases:

Savaas Social Studies Curriculum K-4- \$5,548.69
 Mystery Science K-4- \$1,999
 ETR Health Smarts Health Digital Curriculum- \$2,496.28

E. Policy/Miscellaneous Vote Brian Falkowski

1. To approve the Agreement for School Security Officer between Tri-Shield Security & Protection Services Inc. and Paul Robeson Charter School

VI. Executive Session

A. It is expected that the Board will go into Vote
 Executive Session.

Purpose

Presenter

Time

VII. Adjourn Executive Session and Reconvene Regular Session

- | | |
|---|------|
| A. Adjourn Executive Session and Reconvene Regular Session | Vote |
|---|------|

VIII. Closing Items

- | | |
|---|---------|
| A. New Business | Discuss |
| B. Public Comment | |
| C. Important Dates | FYI |
| Next Board Meeting: Tuesday, March 26, 2024 | |
| D. Adjourn Meeting | Vote |