



Paul Robeson Charter School

Regular Board Meeting

Published on December 15, 2023 at 6:15 PM EST

Amended on December 19, 2023 at 4:11 PM EST

Date and Time

Wednesday December 20, 2023 at 4:00 PM EST

Location

Remote Only

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Call the Meeting to Order			
B. Record Attendance			
II. Discussion			
A. Departmental Rotations: Expansion Planning Team			
B. Dashboard and State Comparative Data	Discuss		

	Purpose	Presenter	Time
C. Level Field / Aegis Update	Discuss		
D. Development Committee/Fundraising Update	Discuss	Ken Somberg	
E. Behavior Policy Guide Amendment/Revision	Discuss		
F. Staff Appreciation Initiative- Attendance/Preference	FYI		

III. Updates

A. Enrollment	Discuss	Freya Lund	
B. Emergency Drill Log Updated Drill Log	Discuss	Freya Lund	
C. Talent and Certification	Discuss	Becca Chazin	
D. Special Education Files Audit Update	Discuss	Freya Lund	

IV. Acceptance of Meeting Minutes

A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the November 7, 2023 board meeting.	Approve Minutes	Brian Falkowski	
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V. Motions for Approval

A. Finance	Vote	Brian Falkowski	
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1. To approve the Secretary's and Treasurer's Reports for October and November 2023 as per the attached.

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

2. To approve the Bills/Check List from November 1, 2023 to December 18, 2023.

3. To approve the following payrolls:

11/15/23 payroll \$226,657.57
11/30/23 payroll \$212,860.23

4. To accept the NJ High Impact Tutoring Competitive grant (#E2400441) award of \$97,000 and Hey Tutor RFP.

B. Student Field Trips Vote Brian Falkowski

1. To approve the following student field trips:

Location- Trenton Planetarium
Type- 3rd grade academic trip
Costs- \$300 (kids pay), \$400 (bus)
of Students Attending- 52
Date- TBD
Educational Purpose- Tied to reading unit topic

C. Personnel Vote Becca Chazin and Freya Lund

1. To approve the following staff travel/PD expenses:

Employee- Amy Muldoon
Type- BER: Catching Up Students Who Have Fall Behind 6-12
Cost- \$279
Date- February 7

Employee- Suleymi Ostolaza
Type- SHAPE America National Convention
Cost- \$650, Hotel- \$200
Date- March 15-16

Employee- Marie Helms and Taylor Krotowski
Type- Open Sci Ed- middle school science curriculum PD
Cost- \$250
Date- January 17-18

Employee- Shatiika Waldron
Type- TCNJ: Unlock Power of Reading for MLL Students
Cost- \$285
Date- March 7

	Purpose	Presenter	Time
Employee- Dana Skillman Type- SIOP Virtual Training Cost- \$275 Date- June 26			
D. Curriculum & Special Education	Vote	Freya Lund	
1. To approve the following curriculum purchases:			
Reveal Math Curriculum 2024-2025 -\$19,229.53			
Wonders Reading Curriculum 2024-2025- \$44,243.42			
E. Buildings and Grounds	Vote	Brian Falkowski	
1. To approve the following building and grounds purchases:			
Urinal replacement for boys bathroom- \$3,980			
F. Policy/Miscellaneous	Vote	Brian Falkowski	
1. To approve the Fourth Addendum to Lease between Catholic Church St. Hedwig and Paul Robeson Charter School			
2. To approve the School Safety and Security Annual Review Statement of Assurance			
3. To approve the Behavior Policy Guide Amendment/Revision			

VI. Executive Session

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| A. It is expected that the Board will go into Executive Session. | Vote |
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VII. Adjourn Executive Session and Reconvene Regular Session

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| A. Adjourn Executive Session and Reconvene Regular Session | Vote |
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VIII. Closing Items

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| A. New Business | Discuss |
| B. Public Comment | |
| C. Important Dates | FYI |

	Purpose	Presenter	Time
Next Board Meeting: Tuesday, February 6, 2024			
D.	Adjourn Meeting	Vote	