



# Paul Robeson Charter School

## Regular Board Meeting

Published on November 3, 2023 at 4:47 PM EDT

Amended on November 7, 2023 at 12:21 PM EST

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### Date and Time

Tuesday November 7, 2023 at 4:00 PM EST

### Location

<https://phillyscholars-org.zoom.us/j/87997617281>

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This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Call the Meeting to Order			
<b>B.</b> Record Attendance			
<b>II. Discussion</b>			
<b>A.</b> Departmental Rotations: Operations Team			
<b>B.</b> Dashboard	Discuss		

	Purpose	Presenter	Time
<b>C.</b> Level Field / Aegis Update	Discuss		
<b>D.</b> Development Committee/Fundraising Update	Discuss	Ken Somberg	
<b>E.</b> Groundbreaking Ceremony	Discuss		
<b>F.</b> Informational Item- Governance Training	FYI	Brian Falkowski	

### III. Updates

<b>A.</b> Enrollment	Discuss	Freya Lund	
<b>B.</b> Emergency Drill Log	Discuss	Freya Lund	
<b>C.</b> Talent and Certification	Discuss	Becca Chazin	
<b>D.</b> Special Education Files Audit Update	Discuss	Freya Lund	
<b>E.</b> Buildings and Grounds	Discuss	Freya Lund	
None			

### IV. Acceptance of Meeting Minutes

<b>A.</b> Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the October 3, 2023 board meeting.	Approve Minutes	Brian Falkowski	
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### V. Motions for Approval

<b>A.</b> Finance	Vote	Brian Falkowski	
<b>1. To approve the Secretary's and Treasurer's Reports for September 2023 as per the attached.</b>			

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

**2. To approve the Bills/Check List from August 29, 2023 to September 25, 2023.**

Purpose

Presenter

Time

**3. To approve the following payrolls:**

10/15/23 payroll \$206,801.70

10/30/23 payroll \$223,226.66

**B. Student Field Trips**

Vote

Brian Falkowski

**1. To approve/ratify the following student field trip:**

Location- Planetarium

Grade- 3rd Grade

Cost- \$300 (\$5/student), \$2,000 for bus

Date- February 2, 2024

**C. Personnel**

Vote

Becca Chazin and  
Freya Lund

**1. To approve/ratify the following staff hire:**

Employee- Dianabel Nazario

Position- Operations Assistant and Personal Care Assistant

10mo/12mo- 12 month

Salary- \$--,---

**2. To approve/ratify the following Staff Travel and Reimbursement:**

Employee- Juan Puppo

Cost- \$199

Description- NJPSA Letting Students Take the Wheel

Date- May 2, 2024

**D. Curriculum & Special Education**

Vote

Freya Lund

**1. To approve/ratify the following curriculum purchases:**

Xello (Career curriculum for SEL)- \$3,000

PowerSchool Enrollment- \$5,640.17

Fishtank (6th grade reading pilot)- \$1,000

**E. Buildings and Grounds**

none

	Purpose	Presenter	Time
<b>F. Policy/Miscellaneous</b>	Vote	Brian Falkowski	
1. To approve the Annual Fiscal Questionnaire			
<b>VI. Executive Session</b>			
<b>A.</b> It is expected that the Board will go into Executive Session.	Vote		
<b>VII. Adjourn Executive Session and Reconvene Regular Session</b>			
<b>A.</b> Adjourn Executive Session and Reconvene Regular Session	Vote		
<b>VIII. Closing Items</b>			
<b>A.</b> New Business	Discuss		
<b>B.</b> Public Comment			
<b>C.</b> Important Dates	FYI		
• PRCS Groundbreaking Ceremony- Wednesday, November 8th			
• Next Board Meeting: Wednesday, December 20th			
<b>D.</b> Adjourn Meeting	Vote		