



# Paul Robeson Charter School

## Regular Board Meeting

Published on September 29, 2023 at 6:50 PM EDT

Amended on October 3, 2023 at 4:32 PM EDT

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### Date and Time

Tuesday October 3, 2023 at 4:00 PM EDT

### Location

<https://phillyscholars-org.zoom.us/j/83378544271>

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This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Call the Meeting to Order			
<b>B.</b> Record Attendance			
<b>II. Discussion</b>			
<b>A.</b> Departmental Rotations: Counseling and Culture Teams			
<b>B.</b> HIB Presentation			

	Purpose	Presenter	Time
<b>C.</b> Beginning-of-Year Data Analysis	Discuss		
<b>D.</b> Dashboard	Discuss		
<b>E.</b> Level Field / Aegis Update	Discuss	Tyler Baier	
1. Contingency plan for next year's enrollment			
<b>F.</b> Development Committee/Fundraising Update	Discuss	Ken Somberg	
<b>G.</b> Groundbreaking Ceremony	Discuss		
<b>III. Updates</b>			
<b>A.</b> Enrollment	Discuss	Freya Lund	
<b>B.</b> Emergency Drill Log	Discuss	Freya Lund	
<b>C.</b> Talent and Certification	Discuss	Becca Chazin	
<b>D.</b> Special Education Files Audit Update	Discuss	Freya Lund	
Initial I&RS meeting 9.27			
<b>E.</b> Buildings and Grounds	Discuss	Freya Lund	
None			
<b>IV. Acceptance of Meeting Minutes</b>			
<b>A.</b> Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the August 29, 2023 board meeting.	Approve Minutes	Brian Falkowski	
<b>V. Motions for Approval</b>			
<b>A.</b> Finance	Vote	Brian Falkowski	
<b>1. To approve the Secretary's and Treasurer's Reports for July &amp; August 2023 as per the attached.</b>			
Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the			

monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

**2. To approve the Bills/Check List from August 29, 2023 to September 25, 2023.**

**3. To approve the following payrolls:**

8/30/23 payroll \$206,805.65

9/15/23 payroll \$207,836.35

9/30/23 payroll \$210,152.91

**B. Buildings & Grounds**

Vote

Freya Lund

**1. To approve/ratify the following curriculum purchases:**

Hopdial to fix front door bell- \$1,050

**C. Personnel**

Vote

Becca Chazin and  
Freya Lund

**1. To approve/ratify the following staff stipends:**

Employee- Suleymi Ostolaza, Volleyball Coach

Reason- NEW: Lead coach for 2 month season of volleyball – games on Saturday within league, 5 dates for season, multiple games in one day. Hold practice on Fridays

Stipend Amount- \$2,500

Employee- Suleymi Ostolaza, Basketball Coach- Navy

Reason- Lead basketball games and practices (4 days a week). Go to all games.

Stipend Amount- \$3,500

Employee- Ashanti Waters, Basketball Coach- Golden

Reason- Lead basketball games and practices (4 days a week). Go to all games.

Stipend Amount- \$3,500

Employee- TBD, Assistant Basketball Coach

Reason- Assist with basketball games and practices (4 days a week). Go to all games.

Stipend Amount- \$2,000

Employee- Elliott Lopez, Wrestling Coach

Purpose

Presenter

Time

Reason- NEW: Lead small wrestling team of students, and practice 3 days a week.  
Will participate in at least 3 meets for the season.

Stipend Amount- \$3,500

**2. To approve/ratify the following Staff Travel and Reimbursement:**

Employee- Folasade Jacobs, Chrissy Sibley, Kelly Howley, Joshua Saar

Cost- \$550

Description- Relay Graduate School Leader Training: Observation & Feedback or  
Weekly Data Meeting

Date- Virtual, Nov. 3rd, 8-5

Employee- Melissa Kapish

Cost- Hotel- \$179, Conference- \$300

Description- AENJ Fall Conference

Date- Oct. 30-31

Employee- Sherry Toner

Cost- Free

Description- State PD: NJ History & Government

Date- Nov. 7

Employee- Chrissy Sibley

Cost- \$80

Description- NWEA Fluency Goal Setting

Date- Oct. 28 (1:30-3:30)

Employee- Chrissy Sibley

Cost- Hotel- \$80

Description- NWEA Fluency Responsive Planning for Instruction

Date- Nov. 2 (2:30-4:30)

Employee- Marie Helms

Cost- Hotel- \$185

Description- State Science Convention

Date- Oct. 17 or 18

**3. To approve/ratify the following staff resignations:**

Employee- William Trowbridge

Position- 7th Grade Science Teacher

Resignation Date- 9/13/2023

Employee- Leyone Royster  
 Position- ESL Coordinator  
 Resignation Date- 9/14/2023

Employee- Yany Torres  
 Position- P/T Operations Coordinator  
 Resignation Date- 9/6/2023

**4. To approve/ratify the following staff hires:**

Employee- Taylor Krotowski  
 Position- 7th Grade Science Teacher  
 Start Date- 9/19/2023  
 Position Duration- 10 month

**D.** Curriculum & Special Education                      Vote                      Freya Lund

**1. To approve/ratify the following curriculum purchases:**

Pear Deck (Instructional Program): \$2,317.50  
 GoGuardian (Monitoring Program): \$6,747.30  
 Edulastic: \$1,856.40  
 ETR- \$897.48

**E.** Student Field Trips- NONE                      Vote                      Freya Lund

**F.** Policy/Miscellaneous                      Vote                      Brian Falkowski

1. To Approve the September 20, 2023 submission of the New Jersey Learning Acceleration Program - High Impact Tutoring Competitive Grant
2. To Approve the Authorization of the Trees for Schools Grant
3. To Approve the Designation of a Threat Assessment Team
4. To Approve the annual HIB Report

**VI. Executive Session**

**A.** It is expected that the Board will go into                      Vote  
 Executive Session.

**VII. Adjourn Executive Session and Reconvene Regular Session**

	Purpose	Presenter	Time
<b>A.</b> Adjourn Executive Session and Reconvene Regular Session	Vote		

## **VIII. Closing Items**

<b>A.</b> New Business	Discuss		
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<b>B.</b> Public Comment			
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<b>C.</b> Important Dates	FYI		
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- Next Board Meeting: Tuesday, November 7th
- PRCS Groundbreaking Ceremony- Wednesday, November 8th

<b>D.</b> Adjourn Meeting	Vote		
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